

**AGENDA
ORGANIZATIONAL & REGULAR
TOWN BOARD MEETING
JANUARY 6, 2020**

1. **7:00 p.m.** Call to Order at Heritage Hall, 4200 Otter Lake Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of Payment of Bills.
4. Approval of Minutes of December 16, 2019 (Additions/Deletions).

5. **Consent Agenda:**

Organizational Appointments:

A. **Town Board Appointments:**

Chair	Ed Prudhon
Vice-Chair	Steve Ruzek
Clerk-Treasurer	Patrick Christopherson
Deputy Clerk	Patti Walstad
Finance Officer/Deputy Treasurer	Tom Kelly

B. **Township Officials:**

Building Official/Code Enforcement/ Compliance Official	Mike Johnson
Hearing Officer	Hon. Harry Crump (Administrative Fines)
Economic Development Coordinator	Patrick Christopherson
Public Works Director	Dale Reed
Town Planner	Tom Riedesel
Fire Marshall/Fire Chief	Greg Peterson
Assistant Weed & Tree Inspectors	Tom Riedesel Pete Tholen Paul Peltier

White Bear Township's

Mission:

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C. Advisory Commission Liaisons:	
Park Board Liaison	Steve Ruzek
Planning Commission Liaison	Steve Ruzek
Utility Commission Liaison	Scott McCune
Public Safety Commission Liaison	Scott McCune
Economic Development Advisory Board Liaison	Ed Prudhon
D. Representatives to Organizations:	
Ramsey County League of Local Govts. Alternate	Steve Ruzek Patrick Christopherson
MN Association of Townships Alternate	Steve Ruzek Patrick Christopherson
Vadnais Lake Area Water Management Organization – Board of Directors Alternate	Ed Prudhon Scott McCune
Vadnais Lake Area Water Management Technical Committee Staff Alternate	Paul Duxbury Tom Riedesel
Ramsey/Washington County Cable Comm. Alternate	Ron Denn Luke Michaud
White Bear Area Chamber of Commerce Alternate	Steve Ruzek Patrick Christopherson
Rush Line Corridor Staff Alternate	Scott McCune Tom Riedesel
Northeast Youth & Family Services	Scott McCune
E. Professional Services Appointments:	
Town Attorney	Chad D. Lemmons, Patrick J. Kelly, Asst. Atty., Kelly & Lemmons P.A.
Town Prosecutor	Caroline Bell Beckman, Kari Quinn, Asst. Atty., Erickson, Bell, Beckman & Quinn P.A.
Town Engineer	Jim Studenski & Larry Poppler, TKDA & Assoc.

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Town Auditor	James H. Eichten, PCA Malloy, Montague, Karnowski, Radosevich & Co., P.A
Financial & Bonding Advisors	Paul Steinman Baker Tilly Municipal Advisors
Environmental/Scientists/Traffic/ Transportation Consultants	Brad Woznak Short, Elliott, Hendrickson
Animal Control Officer	Officer Mario Lee Ramsey County Sheriff's Office
Electrical Inspector	Pete Tokle Tokle Inspections
Recording Secretary	Megan Cavanaugh
Cable Technician	Lisa Senopole
Town Arborist	S & S Tree Service
Town Veterinarians	Dr. Amy Kruchowski & Dr. Shelly Langlie Lake Animal Hospital

- F. **Roberts Rules of Order** – Adopt as Rules of Conduct for Meetings.
- G. **Official Posting Places** – Designate the Town Administrative Offices, Heritage Hall, Well #6, Bellaire Park & Glider Park as the Official Posting Places.
- H. **Official Newspaper** – Designate Press Publications - White Bear Press as the Official Newspaper.
- I. **Establish Meeting Dates** –
 - 1) Town Board Meetings 1st & 3rd Mondays of each Month Beginning at 7:00 p.m. at Heritage Hall, 4200 Otter Lake Road Unless Otherwise Designated;
 - 2) Town Board Executive Meetings the 4th Friday of each Month Beginning at 11:00 a.m. at the Township Administrative Office Unless Otherwise Designated.
- J. **Advisory Boards / Commission Members / Service Providers** – All Advisory Board, Commission Members & Service Providers are Recognized for their Outstanding Service to the Township.
- K. **2020 Utility Connection Charge** – Approve the 2020 Utility Connection Charge.

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- L. **Northeast Youth & Family Services** – Based on Finance Officer Review & Recommendation Approve the 2020 Agreement.
 - M. **Bank Depository Designation** – Based on Staff Review & Recommendation Designate Institutions Outlined in the Staff Memo & Adopt Resolution Designating Persons to Handle Township Bank Accounts.
 - N. **Columbus Day** – Adopt Resolution Not Recognizing Columbus Day as a Holiday.
 - O. **Friday After Thanksgiving** – Adopt Resolution Recognizing the Friday After Thanksgiving as a Holiday.
 - P. **I-35E Corridor** – Adopt Resolution to Participate in the I-35E Corridor Management Team for 2020.
 - Q. **2020 Pay Scale** – Approve.
 - R. **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the XcelEnergy Permit to Install a New pole to an Existing Line to Improve the Vertical Clearance in the Area of 2521 Taylor Avenue.
8. **Old Business:** None.
9. **Public Hearings:** None.
10. **New Business:**
- Town Planner Item:**
- A. **Saputo Dairy Foods USA, LLC Grant Funds:**
 - 1. Accept Grant Funds for Construction of Bellaire Beach Shelter.
 - 2. Call Special Town Board Meeting to Tour New Covered Trail Bridge in Mahtomedi.
11. **Added Agenda Items.**
12. **Open Time.**
13. **Receipt of Agenda Materials & Supplements.**
14. **Adjournment.**

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