

**MINUTES
TOWN BOARD EXECUTIVE MEETING
JANUARY 22, 2016**

The meeting was called to order at 12:00 pm.

Present: Supervisors: Kermes, Prudhon, Ruzek; Clerk: Short; Attorneys: Kelly and Lemmons; Planner: Riedesel; Engineer: Studenski.

APPROVAL OF AGENDA (Additions/Deletions): Prudhon moved approval of the agenda as submitted. Ruzek seconded. Ayes all.

APPROVAL OF DECEMBER 18, 2015 MINUTES (Additions/Deletions): Ruzek moved approval of the December 18, 2015 Meeting Minutes. Prudhon seconded. Ayes all.

DNR GROUNDWATER MANAGEMENT – UPDATE: The Clerk reported that the DNR has scheduled a meeting for Monday, February 1, 2016, 10:30 a.m. – 12:00 p.m. The purpose of the meeting is to update all parties in the lake level lawsuit on DNR legislative initiatives regarding 2016 legislative initiatives. The DNR will review the status of their responsibility on augmentation. On Friday, January 29, 2016, 8:30 a.m. at the DNR building, the DNR will present the SEH presentation on augmentation. Also, the USGS study is looking promising.

I & I PROGRAM – UPDATE: The Engineer reported that there was a pre-construction meeting for the lining project north of H-2 and West of West Bald Eagle Boulevard. Final televising of the pipe will be done the week of February 8, 2016. The Town received a letter from the Met Council reminding the Town that by the end of March a submittal will have to be done. He reported that each year the Town needs to make projections for the next four years. He will prepare an updated forecast of projects and expenses for the next two years.

SOUTHEAST AREA SANITARY SEWER LINING – FEASIBILITY REPORT UPDATE: The Engineer reported that he contacted the Finance Officer regarding the proposed \$1.713 million sanitary sewer lining project. Based on an assessment of \$2,135 for 457 units total assessments would be \$975,000. There would still be \$700,000 not assessed. The Engineer and Finance Officer will put together options for an assessment of \$2,500 - \$3,000 per unit with ten year and fifteen year terms. They will provide an update at the next Executive meeting. The Clerk reported that the rest of the Township which has clay pipes will be identified to compare with what has been done in the past.

MINUTES
EXECUTIVE MEETING
JANUARY 22, 2016

TOWN HALL RELOCATION – UPDATE: Three basement walls are built and yesterday the Town Hall was positioned over the blocks. The building settled well. Material is being brought in to build up the basement floor to do the concrete floor. Next week the block will be finished on the east side and the concrete floor poured and the site backfilled. The building will be water proofed. When the work is done for the winter the building will be made secure and further work will be done in the spring. The Engineer reported that the contractor is asking for more money due to additional costs. He stated that there have been no problems with the quality of the work and will have to wait to see what they claim for additional work.

BOW FISHING REQUEST: The Clerk reported that an email was received from Nik Anderson, Hugo, Minnesota regarding Town Ordinance No. 21, Weapons, Section 4-2. Nik Anderson is an avid bow fisherman and is in the process of starting a Bowfishing Guide Service with business partner, Ben Borowske, Stacy, Minnesota. They noticed that bows are not allowed to be uncased or discharged within Town limits. They hope that the Ordinance can be revised to differentiate bows being used uncased and discharged while on a boat in the water or on lake shore. The request is that Town Ordinance be changed to include Bowfishing bows as a different type of weapon that contains a tethered arrow and can be uncased or discharged on lake shore or on the lake. It was the consensus that the matter be referred to the Public Safety Commission for review and comment.

5590 W. BALD EAGLE BOULEVARD – WATER BILLING ISSUES: The correspondence from Dr. John Cretzmeyer regarding discolored water and request for reimbursement for materials and labor for his pool was reviewed. Dr. Cretzmeyer paid Dolphin Pool & Spa, Inc. \$532.07 to bypass the “mess” so he could fill his pool after replacing the leaking liner. The Public Works Director called Dr. Cretzmeyer and told him the hydrant could be flushed. There were no other complaints from other homes in the area. There is a copy of the report from the Minnesota Department of Health stating that Town water is safe to drink. Dr. Cretzmeyer was informed that he could call the Township in the spring before he fills his pool and Public Works will flush the hydrant before he fills his pool. The Clerk will contact other municipalities to see if any of them provide refunds or cost repay in similar situations. The Public Works Director will contact Dr. Cretzmeyer again and provide him with the water quality report received from the Minnesota Department of Health.

2015 DEER HARVEST STATISTICS: The Planner reviewed the 2015 deer harvest statistics. There were 29 deer harvested in the Township: 14 adult does; 3 bucks, 3 fawn bucks, 4 fawn does.

PUBLIC WORKS DIRECTOR MONTHLY REPORT: The Public Works Director reviewed Public Works Department activity for January 2016. **Lift Station #3:** The plans and specs have been approved by the Town Board. **Safety:** Staff will attend a Safety Training session covering Tree Trimming Operations, Lockout/Tagout, and Traffic Safety on January 27, 2016, at Hugo Public Works. **Water Meter Repair/Reading:** Replacement

**MINUTES
EXECUTIVE MEETING
JANUARY 22, 2016**

meters for both Wilbert Plastics (replacing 3" turbine and 2" turbine and Stellen Medical (replacing 3" turbine) have been installed by Midwest Testing. **Storm Water Program:** Stormwater Pond inspections will begin in 2016 after the inspection form is developed by Public Works Director. **Taylor Avenue Culvert Replacement:** Due to high water flows the work has been postponed until summer of 2016. **Beaver Street Drainage Issue:** TKDA is preparing a preliminary design for the project. **Treatment Plant #1:** The filter media has been removed. Sandblasting and painting began the week of January 18th. **Seepage Pond Evaluation at Treatment Plant #1:** Town Engineer has reviewed the results of the soil borings from AET for the MPCA permit. The results include a breakdown on what is expected by the Town regarding water supply plan, more documentation, and goals for reducing water consumption. **Street Improvement Program:** The 2016 Street Improvement project is being considered for the South Shore area. The Public Works Director reviewed a list of Township streets considered for mill and overlay, sealcoating, and reconstruction and projected costs.

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: A) 4403 OTTER LAKE ROAD: **4403 Otter Lake Road:** The property owner responded to the Abatement Order and there has been significant clean up on the property. The Code Enforcement Officer feels that the property owner does not understand her options. He feels that once he talks with her they can resolve the issue. She commented that she might like to talk to the Town Board at a meeting. It was the consensus that the Code Enforcement Officer talk with the property owner and let her know that the Town Board has empowered him to talk with her. He will report back.

CLERK-TREASURER REPORT: The Clerk reviewed possible meeting dates for a Strategic Planning Session with Barb Strandell, consultant. It was the consensus to schedule the session for February 26, 2016, 8:00 a.m. – 12:00 p.m. preceding the Town Board Executive Meeting. The meeting will be held at Heritage Hall.

2:00 P.M. ATTORNEY CLIENT CLOSED SESSION: Prudhon moved to call the Attorney Client session to order at 2:09 p.m. Ruzek seconded. Ruzek moved to close the Attorney Client session at 4:12 p.m. Prudhon seconded. Ayes all.

The Executive Meeting re-convened at 4:13 p.m.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Prudhon moved to receive all of the agenda materials and supplements for today's meeting. Ruzek seconded. Ayes all.

The meeting adjourned at 4:14 p.m.

Respectfully Submitted,

William F. Short
Clerk-Treasurer