

**MINUTES
PARK BOARD MEETING
MARCH 17, 2016**

The meeting was called to order at 6:30 p.m.

Present: Archer, Lee, Lombardi, Kennedy, Nasvik, Peterson; Town Board Liaison: Ruzek; Public Works Director: Reed; Planner: Riedesel.

Absent: Swisher, with notice.

APPROVAL OF AGENDA (Additions / Deletions): Kennedy moved approval of the agenda as submitted. Peterson seconded. Ayes all.

APPROVAL OF FEBRUARY 18, 2016 MINUTES: Nasvik moved approval of the February 18, 2016 meeting minutes. Peterson seconded. Ayes all.

TOWNSHIP DAY – ON-GOING DISCUSSION: Deb Stender, Township Day Coordinator provided an update on event plans for Township Day 2016. **Entertainment/Sound – Confirmed:** Doug Collins & the Receptionists; 2 Girls & A Boyd; Metropolitan Entertainment, Sound and Lights. **Stage Structure – Confirmed:** Midwest Tents. Waiting for deposit. **Invited Acts Intermission:** 1) White Bear Dance (**Confirmed**); 2) Tamarack (**Confirmed**). But want a different area; 3) Lakeshore Players – are working out details; 4) White Bear Drum Line – pretty sure they will be there. No confirmation yet; 5) High School Jazz Group – have put out feelers; 6) Karate Demo. **Sponsorships:** Send out letter / possibly work with the EDAB? Deb needs direction with that. She can send a letter but thinks we need specific people to connect with businesses. **Communication/Website:** Updated with 2016 date, sponsorship opportunities and 2016 Vendor Application. On March 2nd, WBT Corner in the WB Press announcing event and vendor applications. Deb is working with Karen of Township office on website and Facebook updates. **Billboards:** Have the dates they need. Working with them on design/messaging. **Special Features – Contacted and confirmed:** All Around Fun Inflatables, Petting Zoo, Public Safety, Archery, Tamarack, Fireworks. Other suggestions for special features are; NASCAR game, Video Arcade Truck, Human Hamster balls, Shooting Gallery, drones. **School District:** Have a booth or athletics? **Military Recognition:** Since the event is on the 9/11 weekend need to contact military/reserves for an honor guard, etc. Is there anything special we can do to honor our military/law enforcement/fire. Would be nice to have a color guard during the national anthem. Deb would like to promote this in the WB Press. **Marketing:** WB Press, Calendars of local magazines. **Vendors:** 9 in so far and a few inquiries.

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The Joint EDAB/Park Board meeting scheduled for April 12th will provide an opportunity to discuss sending letters to Township businesses relative to Township Day and their involvement either by donation or other means. Deb will bring a snapshot of opportunities and ideas regarding sponsorship of the fireworks. The Planner will provide Deb with a list of Township businesses. Deb asked if there is an email list for Town businesses which would be very helpful. There was discussion relative to recognizing the Town Board. It was suggested that Emcee Nasvik could introduce them between the bands to be followed by tribute to the Military, law enforcement and fire department.

Peterson moved to recommend to the Town Board that the Town Board Supervisors and Park Board make a formal appearance at the 2016 Township Day Event, with the logistics to be worked out. Kennedy seconded. Ayes all.

EAGLE PARK UPGRADE: The Planner reviewed the Invitation to Bid for the Eagle Park upgrade. There was discussion regarding the adult exercise components to be included in the upgrade. Nasvik described the equipment that they have at Deer Meadow Park. The preferred equipment provides exercise for the upper body, lower body, and side-swing for joints.

The Planner provided catalogs with information for benches. The material was reviewed and it was the consensus that the benches be six feet in length, U-leg bent with back. The Planner reported that all the suggestions provided by Town residents, Irene and Julia Bakke at the January 21, 2016 Park Board meeting have been included in the Invitation to Bid. He will show them the proposals when they come in.

POLAR LAKES PARK: Future Development: The Planner reviewed the future investments into Polar Lakes Park which the Park Board has been considering. The Park Board decided to individually review the list and rate priorities. Staff was also asked to rate recommended priorities. Priority was given to those parts of the park which are used the heaviest and most regularly. The prioritized list is as follows:

1. Refurbish planter
2. Refurbish and modify ballfields #2 and #4
3. Fix ballfield / parking lot roundabout \$ 4,000
4. Stage area drainage improvements \$ 7,000 (approved)
5. Parking lot expansion \$ 95,000 (\$18,000 curb only)
6. Restrooms – review options and select Location(s)
7. Landscaping – Trees
 - a. Amphitheater \$ 19,000
 - b. Miscellaneous \$ 5,000
8. Additional Playground Structure \$ 25,000
9. Replace Playground Equipment \$250,000
10. Scoreboard for Ballfield #3 \$ 15,000
11. Town Hall Upgrades

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It was noted that No. 5 – Parking Lot Expansion would be a good addition for Township Day. It was the consensus that for 2016 the following be done: No. 2 – Refurbish and modify ballfields #2 and #4; and No. 11 – Town Hall. Ruzek suggested that when the list is updated that it shows which ones have been approved and the date approved.

The following items would be a lower priority but would rate higher on the list as the use or requested use becomes greater. They include:

- Restroom additions onto soccer/ballfield shelters (if a central park location is not selected)
- Bandshell construction
- Perimeter trail
- Plaza construction (ballfields)
- Protection netting

Additional projects would be rated lower or non-rated on the staff list include:

- Additional ballfield lighting
- Grandstand
- Ballfield modifications (to convert field #2 to a “full-sized” baseball field)
- Additional bleachers
- Additional grandstands
- Additional security cameras

It was the consensus to see if multiple projects could be tied together to get better pricing.

APRIL MEETING – JOINT WITH EDAB: The members were reminded that there will be a joint EDAB/Park Board meeting on Tuesday, April 12, 2016. The Planner will provide details for the members.

PUBLIC WORKS DIRECTOR REPORT: The Public Works Director provided an update on park projects. **Eagle Park:** Improvements are being made at Eagle Park. **Longville Park:** Tennis courts are being rehabilitated. **Various Park Improvements:** Handicap access improvements are being done at various parks. **Polar Lakes Park:** Baseball fields #1 and #3 have had ag lime replacement. **Personnel Updates:** Chris Anderson and Joe Reil have left the Public Works Department to pursue other employment opportunities. Matt Schneider has passed all his pre-employment items and will began work on March 14, 2016.

The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

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Joan J. Clemens