

**MINUTES
SPECIAL PARK BOARD MEETING
AUGUST 10, 2016**

The meeting was called to order at 6:30 p.m.

Present: Archer, Lee, Kennedy, Nasvik, Peterson, Swisher; Planner: Riedesel;
Township Day Coordinator: Deb Stender.

Absent: Supervisor Ruzek with notice and Lombardi.

APPROVE AGENDA (Additions/Deletions): Kennedy moved approval of the agenda as submitted. Lee seconded. Ayes all.

APPROVAL OF JULY 21, 2016 MEETING MINUTES: Lee moved approval of the July 21, 2016 Meeting Minutes. Kennedy seconded. Ayes all.

TOWNSHIP DAY: Article for Inclusion in White Bear Press: Archer reviewed the narrative for the Township Day insert in the White Bear Press. Deadline for the information is August 15th. Archer called attention to the paragraphs that were assigned to various Park Board members who provided wording for their input. It was the consensus that the article prepared by Archer was comprehensive. It was suggested that information regarding the new park equipment for older adults be included.

Township Day Schedule of Events: Deb Stender, Township Day Coordinator reviewed the schedule for the day. Following were adjustments and comments:

- Stop raffle at 6:00 p.m. Have a poster board with the winning numbers. Their tickets will have name and phone number in the event they are not present. Those winners will be notified.
- The Sheriff's Office, Fire Department, and Military members, past and present will be acknowledged at announcement time between 5:45 – 6:00 p.m. Town Board Supervisors and Park Board members will be acknowledged at that time as well. The acknowledgements will be made on the stage and the honor guard will remain on the stage until all introductions are made.
- There will be a moment of silence remembering September 11th.
- There will be cheer leaders.

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- United Soccer Minnesota may have a demonstration on the other side of the inflatables.
- Bleachers were popular. If there are any more it would help.
- The Park Board tent should have a banner identifying “information”.
- There will be a “touch a truck” exhibit. Public Works will have a truck. Deb will work on having a school bus, mail truck, UPS truck.
- T Shirts are \$18 per shirt. They will be a poly/cotton blend.
- Parking volunteer: Judy of the Town Office will be at the entrance to guide people.
- Posters: distributed for the members to distribute.

Deb Stender reviewed the vendor map. The layout accommodates the various booths, vendors, displays, petting zoo, Ramsey County Sheriff and Fire Department, and inflatable area.

Final Township Day event plans will continue to be discussed at next week’s Park Board meeting, after the park tour.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Joan J. Clemens
Recording Secretary