

**MINUTES  
PARK BOARD MEETING  
JUNE 18, 2020**

The meeting was called to order at 6:30 p.m.

Present: Akenson, Josephson, Koster, Lee, Lombardi; Town Board Supervisor: Ruzek; Public Works Director: Reed; Planner: Riedesel

Absent: Reeves & Sinclair with notice

Present at the Town Offices were the Town Planner and Lee, all other members and guests were present via Zoom.

**APPROVAL OF AGENDA (Additions/Deletions):** Akenson moved approval of the agenda as submitted. Josephson seconded. Ayes all.

**APPROVAL OF MINUTES OF MAY 21, 2020:** Lee moved the approval of the minutes of May 21, 2020. Akenson seconded. Ayes all.

**TOWNSHIP DAY / MOVIE IN THE PARK:** Lisa Beecroft was present to report on Movie in the Park and Township Day updates. She updated the Board that Market Fest and Manitou Days have been cancelled. Even though so many precautions have been made, she couldn't police the events to have less than 250 people in attendance.

**Movie In The Park:** Beecroft reported that the Movies in the park look good, that it will work to hold the events, as normally 250 people do not attend. The movie hosts are still in, and if approved proactive measures will be taken. There was some discussion of the Children's Performing Arts on the agenda, movies were discussed. July 11<sup>th</sup> will be *Frozen*, hosted by the Children's Performing Arts/Kari Bullion. There was some discussion over *Frozen* or *Frozen 2*. It was decided that the Town will obtain *Frozen 2*. July 25<sup>th</sup> will be *Mary Poppins*, hosted by White Bear Lake Area High School/League of Women Voters MN, Suffragette Traveling Exhibit. August 8<sup>th</sup> will be *Dora the Explorer*, hosted by ASFA/Stephanie Forliti. August 22<sup>nd</sup> will be *Little Giants*, hosted by Youth Football/Mike Mason.

MINUTES  
PARK BOARD MEETING  
JUNE 18, 2020

Marlene Petersen and Carrie Carlson were present from the Children's Performing Arts to discuss their program, hosting *Frozen 2*, and performing at the Town's amphitheater over the summer. There was some discussion of logistics and social distancing.

All concessions will be offered at own risk, with no prepared food, only pre-packaged candy. The Movies in the Park will be promoted in the *White Bear Press*, online, and by the Children's Performing Arts.

**Township Day:** Beecroft reported that since the Park Board last met more large groups have been cancelled. The staff of each event is simply not equipped with the ability to police events in order to maintain the Governor's orders. It was noted that if the Park Board and Town Board decided to hold Township Day, Ramsey County Sheriff's Department would not enforce social distancing if the large group gatherings are not back up into the thousands. Manitou days is not going forward and fireworks all over have been cancelled or postponed. There was some discussion of what the Park Board should decide to do: continue and hope for change in the climate of the pandemic, modify the event spreading it out over time, or cancel it completely.

The absolute final day the Town can cancel the event is August 1<sup>st</sup>. It all depends on whether people would feel comfortable going as well. Since the Town can't limit numbers with the normal event, it was decided to cancel Township Day for 2020 as we know it. Beecroft will still plan some little events and activities on/around Township Day: food trucks, smaller bands like the Children's Performing Arts or the drumline. It was noted that the name will be changed and publicized differently to ensure folks know it will not be the same event.

Beecroft will put together plans for the event in either August or September and discuss at the next meeting. It was noted that Beecroft should discuss plans with the Town Board at the Executive meeting so the Board can give feedback too. Beecroft will present the plan and the Board's comments to the Park Board on July 16<sup>th</sup> so the Town Board can make any actions at the July 20<sup>th</sup> meeting. It was noted that the only contract that the Town may have committed to is fireworks, but they can be used at any time. An alternate use would be for Hockey Day Minnesota 2022.

**CHILDREN'S PERFORMING ARTS – USE OF POLAR LAKES PARK:** There was some discussion of this agenda item during Movie in the Park/Township Day, since the Children's Performing Arts were present for this. It was noted that the group can hold an event out at PLP, they just need to sign up.

**POLAR LAKES PARK – RESTROOM UPDATE – PLAYGROUND EQUIPMENT DISCUSSION:** Restrooms: The Town Planner reported on the current restroom update of Polar Lakes Park. Both restroom options are located in the packet. Restroom building 1 from Public Restroom Company cost \$367,307 plus prep work. This is a prefab building placed on site. It includes 2 stalls in the women's restroom, 1 stall and 1 urinal in the men's restroom, and 2 family stalls. The exact same layout from Romtec would

MINUTES  
PARK BOARD MEETING  
JUNE 18, 2020

cost \$165,000 to \$190,000, but it comes in parts that have to be assembled to form the restrooms. Restroom 1 is slated to be installed in between the playground and the soccer fields.

Restroom building 2 from Public Restroom Company cost \$450,137. It includes 4 stalls in the women's restroom, 2 stalls and 2 urinals in the men's restroom and 2 family stalls. The exact same layout from Romtec would cost \$190,000, but again in parts that have to be assembled to form the restrooms. Restroom 2 is slated to be installed between fields 1 and 2. The Park Board discussed the options, weighing in whether or not staff could find affordable contractors to assemble the parts. In the end it was decided that it would most likely be a wash, and therefore the Board should choose the assembled version.

The Town Board is bonding for the restrooms for this year, planning on a fall installation. There was some more discussion on the locations. It was noted that the Town ball teams manager had recommended the second restroom location between fields 2 and 3 as shown on the park master plan. There was some discussion on maintenance and whether Public Works had any concerns. It was noted there were none.

Lombardi made the motion to approve the restroom location between the playground and soccer fields and to approve the second location restroom between fields 2 and 3. Lee seconded. Ayes all.

Akenson motioned to approve the 10 stalled restrooms between the playground and soccer fields and to approve the 6 stalled restrooms between fields 2 and 3. Lee seconded. Ayes all.

**Playground Equipment:** Pete and Karen Nasvik from Themed Concepts were present to discuss their proposal for Polar Lakes Park playground options. Pete had started the company, and currently Karen and one of his brother own and operate the company, designing playground equipment all over North America. They introduced some of their signature pieces, and then discussed some fun options that may fit well in PLP. They explained how a simple refurbish job would be and what equipment, if any, should be replaced due to age. Finally they showed some examples of brand new equipment that could be installed, if the Park Board so chooses. The Park Board can mix and match, and little intricacies of the pieces are included in the price (nature designs: little bugs, animals, flowers, etc.) It was insured that each concept has accessibility. Even one of the tunnels is large enough for a wheelchair. It was noted that the presentation slides will be available via email after the meeting for closer viewing. Staff will be in touch and there will be more discussion after next meeting.

The Park Board also reviewed plans from MN/WIS Playground using GameTime equipment to replace some playground components and refurbish the large playground structure. GameTime manufactured the playground structures, with the exception of the bear and igloo. The MN/WIS proposal includes:

MINUTES  
PARK BOARD MEETING  
JUNE 18, 2020

- removal and replacement of the swing
- removal and replacement of the preschool structure, relocating the structure within the playground
- expansion of the playground to the west increasing the playground by 261 square feet
- existing metal pieces on the playground will be repainted
- some metal and plastic components replaced with new ones
- providing 84 cubic yards of wood fiber surfacing which is the area of expansion
- execution and installation

The cost of refurbishment is \$92,951.00.

**SUMMIT LANE KAYAK RACK:** The Town Planner noted that the kayak rack is full at Summit Lane and there has been a request for 2 more kayak spaces. The Park Board briefly discussed getting a second rack.

Lee motioned to purchase an additional kayak rack. Akenson seconded. Ayes all. There was some minor discussion of purchasing a kayak rack for Bellaire Beach, but it was decided that the Park Board doesn't want to do that until requested.

**BELLAIRE BEACH – SHELTER – GRADING PLAN:** The Town Planner reported on the Bellaire Beach project at the current stage in the Master Plan. Town staff are finalizing plans and determining which trail options will be implemented on South Shore. Access from South Shore Boulevard, directly to the shelter would not be handicapped accessible and has been removed from the plan. Fall construction is planned.

**ORGANICS DROP-OFF – UPDATE:** The Town Planner reported that the Ramsey County Parks and Rec master plan for Tamarack Nature Center did not include an organics drop off site for the Township. If the Park Board wanted to implement one at Public Works, Ramsey County would provide all of the components for the drop off site. Organics would be collected regularly from the site until it is implemented as part of the recycling and trash programs.

Josephson motioned to use Public Works spots pending Public Works approval of where the slab should go. Lombardi seconded. Ayes all.

**HOCKEY DAY MINNESOTA – UPDATE:** The Town Planner reported that Town staff are putting together a resolution supporting Hockey Day Minnesota at Polar Lakes Park for the Town Board to review and adopt on Monday, July 6.

**PUBLIC WORKS DIRECTOR REPORT:** The Public Works Director noted that he will send the Public Works Department Activity report for June 2020 via email.

**ADDED AGENDA ITEMS:** There were no added agenda items.

**MINUTES  
PARK BOARD MEETING  
JUNE 18, 2020**

Josephson moved to adjourn the meeting at 8:40 p.m. Lee seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh  
Recording Secretary