

**MINUTES  
JOINT EDAB/EDA MEETING  
AUGUST 17, 2020**

The meeting was called to order at 6:00 p.m.

Present: Artner, Brunner, Keleher, Stofferahn; Commissioners: Prudhon, Ruzek, McCune; Clerk/Treasurer: Christopherson; Attorney: Chad Lemmons; Town Finance Officer: Tom Kelly

Absent: Akenson, Town Planner: Tom Riedesel, Town Engineer: Larry Poppler, with notice

**APPROVAL OF AGENDA (Additions/Deletions):** Brunner moved approval of the agenda as submitted. Artner seconded. Ayes all.

**APPROVAL OF JUNE 9, 2020 EDAB MINUTES & JULY 20, 2020 EDA MINUTES:** Brunner moved approval of the EDAB minutes of June 9, 2020. Artner seconded. Ayes all.

Ruzek moved approval of the EDA minutes of July 20, 2020. McCune seconded. Ayes all.

**STABLE PROPERTY – BIDDING UPDATE:** The Town Clerk reported that zero bids came in. Staff has been in touch with a few who have given interest in the past and they didn't state 'why', they simply stated that they didn't bid. There was some speculation that maybe the election year has something to do with the non-response. So the Clerk went over some options the Town has now: can sit on the property for a while because it isn't much of a financial or resources burden; or the Town can reach out to folks in the community, like real estate marketers or developers, for some advice on how the Town could better develop and market the property; they could also change the use easement and sell the lot as 2, 3-acre lots for single family homes. There was discussion on each of these options. There was discussion on the timing. It was noted that if the Town sold the lots as the 2 larger lots, it would be a private sale, versus selling to a developer, so TIF would not be a factor. However, the TIF countdown hasn't started because the blighted buildings remain. There was discussion on the timing of removing those buildings, noting spring next year, they should come down for safety reasons. There was consensus that Town staff will work on gaining input from the community and will have more to update at the next meeting or in the fall with what the Town should do.

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**CARES ACT FUNDING:** The Town Clerk reported that the Town is receiving \$835,000 worth of funds to reimburse for expenses unbudgeted due to COVID-19. The deadline is November 15<sup>th</sup>, when all the funds have to be used. He noted that there has been a proposal put forth from a the City of Shoreview to the League of Minnesota Cities and the Department of Revenue that they feel confident will pass, that all expenses from police, public safety, etc. expenditures will become reimbursable from March 1, 2020 to November 15, which will end up being about a \$600,000 value. From there, the Town is looking into some HVAC systems that will decrease recyclable air. This system will be about \$35,000-\$50,000 which will leave about \$150,000 left. The Town would like the EDAB and EDA to decide on a type of grant proposal for Township businesses to be able to apply for some funding. The trouble is that it is not for lost revenue, so any business that was shut down for a period of time but didn't have expenditures do not have grounds for application. There was discussion over the examples of what constitutes as expenditures: like Plexiglas shields, PPE, etc. There was some discussion of other communities doing similar things programs. It was noted that the businesses would have to be able to pass an audit as this is an auditable expense. Staff directive is to get guidelines in place and determine what the proposal will look like for residents once staff is made clear on the public safety reimbursement. Staff will send out a memorandum to the Boards so they know the legality and there will be more discussion at the Town Board Executive meeting regarding the HVAC discussion, and more discussion at the next EDA and EDAB meetings. The PR will start in September and will give businesses until mid-October to apply. From there, staff will be working on granting monies to businesses.

**ADDED AGENDA ITEMS:** There were no added agenda items.

**RECEIVE ALL AGENDA MATERIALS & SUPPLEMENTS FOR TODAY'S MEETING:** Ruzek made the motion to receive all agenda materials and supplements for today's meeting. McCune seconded. Ayes all.

Artner motioned to adjourn the meeting at 6:48 p.m. Brunner seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh  
Recording Secretary