

# White Bear Township, Minnesota



## Popular Annual Financial Report To The Community

For the fiscal year ended December 31, 2015

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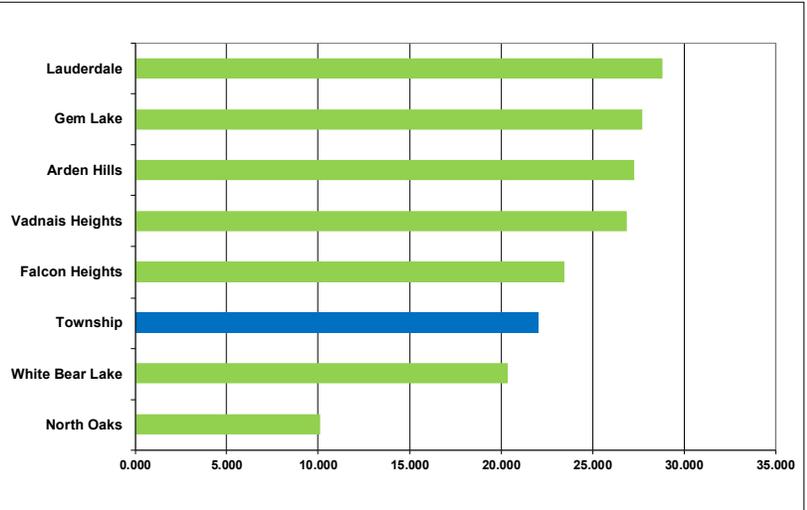
### Making Cents

White Bear Township presents its Popular Annual Financial Report [PAFR]. The purpose of this report is to inform the community of the Town's financial activity in a simple, easy-to-read format for the fiscal year ending December 31, 2015. These highlights are based upon the Town's Comprehensive Annual Financial Report [CAFR] which is a more inclusive, audited document.

### Township Ranked Well Against Surrounding Areas

#### Tax Rate Comparison

In a 2015 comparison of communities in Ramsey County, the average cost of services on a homestead home valued at \$227,200 in terms of property taxes showed White Bear Township ranking as one of the lowest. A \$227,200 valued home in the Township would pay \$39.58 per month in property taxes to the Township.



### Dividing Up Your Property Tax Dollar

Your tax dollar is divided between several governmental entities. The Town collects 19 cents of every tax dollar for Town services. The remaining portions are divided among Ramsey County, the school district and other agencies.



50¢ Ramsey County  
19¢ White Bear Township  
23¢ School District  
8¢ Other agencies

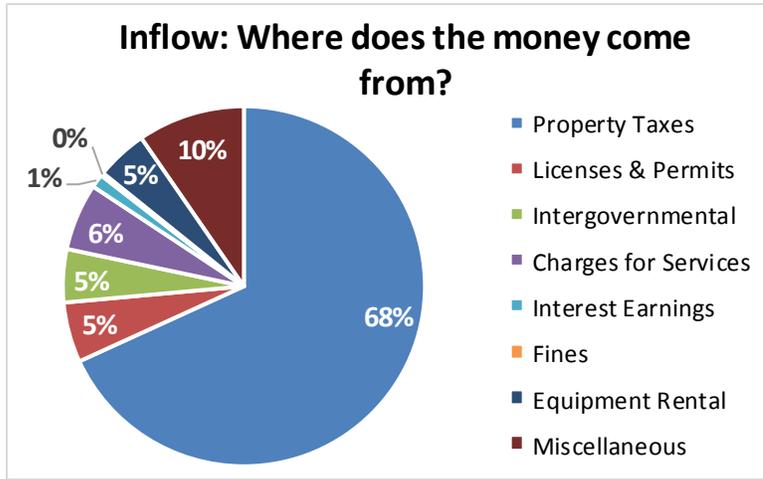
### Township's Six Basic Fund Types

In order for the Town to manage the community finances smoothly, it divides various activities into several different funds.

- The **General Fund** accounts for revenues and expenses that provide for *basic operations of the Town* i.e., police and fire protection and street maintenance.
- **Special Revenue Funds** account for activities restricted to *specific purposes* like economic development.
- **Debt Service Funds** track revenues and expenses related to *repayment of long term debt*.
- The **Capital Fund** collects revenues from special assessments, state, and county aids and allots them toward *construction or major capital expenses*.
- **Enterprise Funds** account for *activities that operate as public enterprises* which are paid for by user fees, i.e., water, sewer & surface water management.
- **Internal Service Funds** account for the acquisition, operation, and maintenance of governmental facilities and services, which are entirely or predominately self-supporting by user charges.

## General Fund Revenue

The Town's General Fund is the largest fund and also one of the most vital to the Town's operation. The General Fund is the primary fund that accounts for everyday general expenditures like street and park maintenance, police protection, and fire protection while at the same time supplementing portions of the other funds. Like most funds, the General Fund relies on the inflow of cash, shown as revenues and



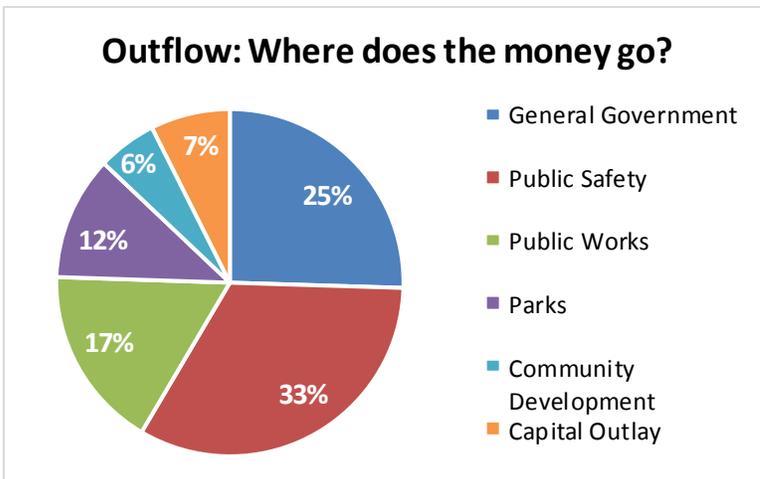
subsequently the outflow listed as expenditures. The primary revenue for the General Fund is property taxes.

	2014	2015
Property Taxes	2,778,830	2,931,245
Licenses & Permits	208,418	232,254
Intergovernmental	155,481	205,693
Charges for Services	191,436	258,738
Interest Earnings	88,889	52,102
Fines	11,622	11,618
Equipment Rental	186,925	197,350
Miscellaneous	366,966	412,127
<b>Total Revenues</b>	<b>3,988,567</b>	<b>4,301,127</b>

Intergovernmental revenues are items like state/county aids and grants. For the year end of 2015, the Town's revenue total was \$4,301,127 which was a \$312,560 (7.8%) increase from the previous year. This is mainly due to an increase in license permit revenue on construction, and the Town receiving an administration fee for the issuance of conduit debt in 2015 per Township policies.

## General Fund Expenditure

The Town's total General Fund expenditures for 2015 were \$3,478,930 which was \$366,780 (10%) under the final budget. Overall, General Fund expenditures decreased \$268,366 (7%) from 2014. General Government costs decreased \$147,779 (14% decrease from 2014) and Public Works decreased \$85,956 (13% decrease from 2014) both due to staff reorganization and turnover. Parks increased \$28,539 (8% over 2014) due to increased seasonal park maintenance workers, while other departments had slight increases or decreases as a result of department activity. The chart below highlights the amount funded to each of the Town's functions.



	2014	2015
General Government	1,034,246	886,467
Public Safety	1,127,832	1,148,571
Public Works	678,214	592,258
Parks	373,204	401,743
Community Development	192,825	192,003
Capital Outlay	340,975	257,888
<b>Total Expenditures</b>	<b>3,747,296</b>	<b>3,478,930</b>

## Township Departments

**General Government:** This department provides the overall direction for the Town as determined by the Town Board. It is responsible for maintaining Town records; issuing licenses; administering Town policies; election procedures; and the financial affairs of White Bear Township in accordance with the Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principals (GAAP).

**Public Safety:** This department includes police, and fire protection, and code enforcement, which includes building inspection activities.

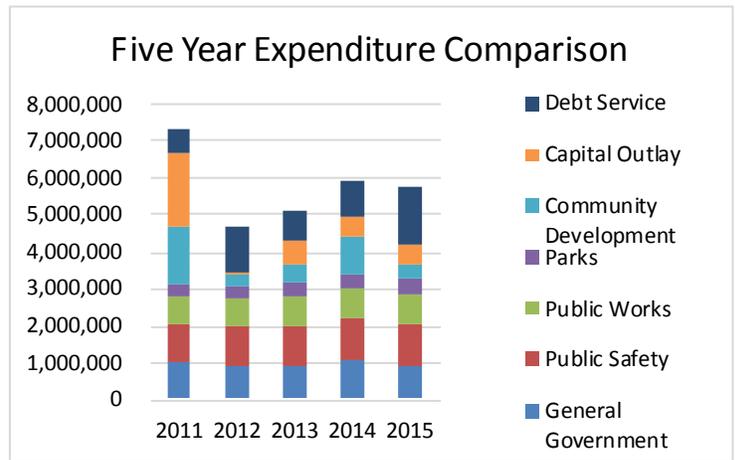
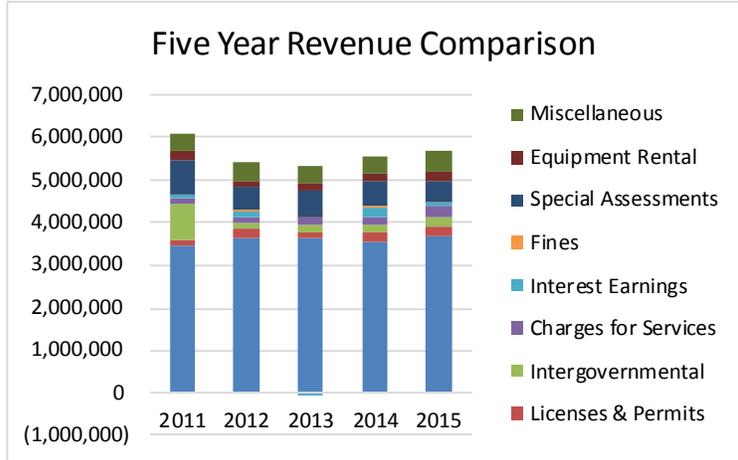
**Community Development:** This department is responsible for ensuring that laws, ordinances, and zoning codes are enforced. It is also responsible for Economic Development within the Town.

**Public Works:** This department manages the Town's infrastructure as it relates to roadways, water, sewer, and surface water management.

**Parks & Recreation:** This department is responsible for maintaining the Town's parks and trails.

# Governmental Revenue & Expenditure

The Town's revenues for 2015 (for all funds except Enterprise and Internal Service Funds) totaled \$5,674,722 an increase of 2.1% from 2014. This increase is mainly attributable to a increase in property taxes and charges for services, as the Town was able to collect an administration fee for the issuance of conduit debt. The graph below illustrates the Town's various revenue sources.



The Township prides itself on controlling spending while providing the best services possible. In 2015, the Town's expenditures (for all funds except Enterprise and Internal Service Funds) totaled \$5,756,227, a decrease of 2.3% from 2014. The decrease was largely due to a decrease of Tax Increment payments and reduced personnel costs due to staffing changes. The chart above highlights the Town's ability to control its expenditures over a five year period and demonstrates the Town's priorities over different departments within the individual year.

## Special Revenue Funds

The Township has two special revenue funds. Special revenue funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are required by statute to finance particular functions, activities, or governments. See the 2015 CAFR for more information.

EDA=Economic Development Authority, had revenues of \$719,898 and expenditures of \$202,200. The main revenue source is tax increments, which are used for economic development purposes. The main expenditure in 2015 were tax increment assistance to developers for their development projects.

The other Town special revenue fund is the Town's Park Acquisition and Development Fund, which is for the development of parks within the Township. For 2015 the Park Acquisition Fund had revenues of \$29,782 and expenditures of \$17,009.

## Internal Service Funds

Internal service funds are an accounting device used to accumulate and allocate costs internally among the Town's various functions. The Town maintains an internal service fund for risk management (insurance activities).

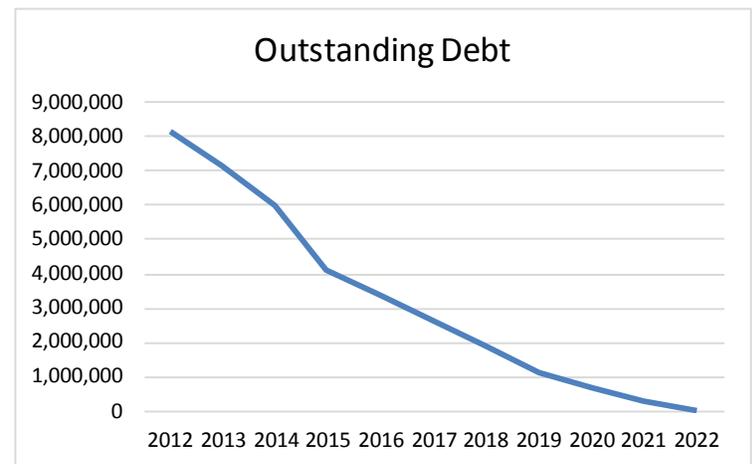
Revenue — \$162,787

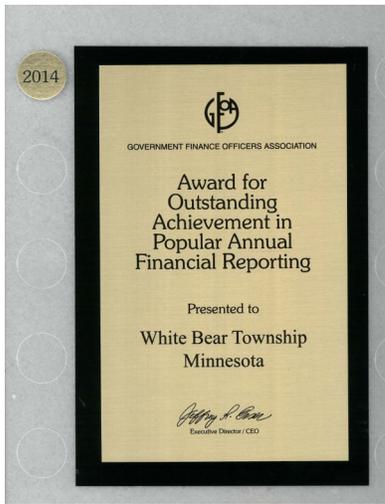
Expenses — \$124,189

## Long Term Debt

White Bear Township maintains an "Aa2" rating from Moody's Investor Service. The Town currently has six G. O. bond issues outstanding, with the final payment scheduled to be made in 2022. The Township retired the 2004A Public Facility Bonds in early 2015.

In 2011, the Township refinanced two bond issues because of lower interest rates. In addition the Town has retired three bond issues early to reduce interest payments in the future. The chart also shows the Town is committed to repaying its debt in a timely manner. The 2015 revenues were \$284,350 in special assessment collections, property taxes and interest, expenditures were \$1,575,824 and transfers in from TIF districts and Utility funds were \$888,425.





### About this Report

White Bear Township reports financial year-end results in the Comprehensive Annual Financial Report (CAFR). The Popular Annual Financial Report (PAFR) is an unaudited report that summarizes the most significant data from the 2015 CAFR, and is consistent with Generally Accepted Accounting Principles. The report reflects the net tax cost by service expenditure, developed by crediting related revenues against appropriate expenditures and allocating local taxes against the remaining balance.

For a complete review of the Town's financial position, consult the 2015 CAFR available on the Town's website at [www.whitebeartownship.org](http://www.whitebeartownship.org), the Town's Facebook Page, or from the Finance Department at 651.747-2750.



## Capital Funds

### Improvement Fund

The Town has a program for maintaining the life of Township streets, which identifies, inventories, and tracks street conditions to ensure that the proper maintenance is done at the appropriate time. The program includes annual crack sealing and a seal coating project area to prolong pavement life and reduce overall costs to property owners and when needed street overlays. The program was initiated to insure a good maintenance program for Township aging streets.

Revenues (*Assessment & Interest*) — \$286,544  
Expenditures — \$478,369

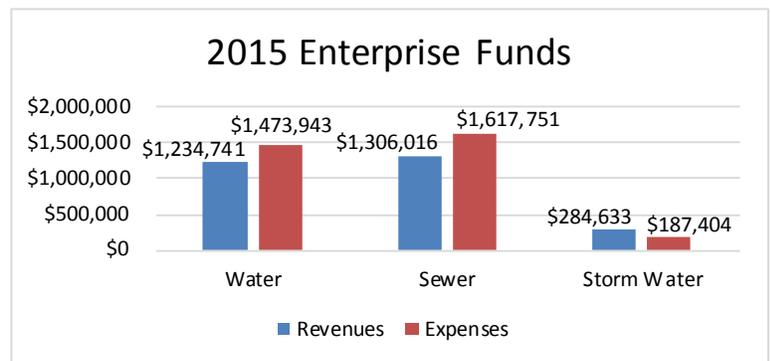
### Community Park Improvement Fund

The Community Park Improvement Fund receives the majority of its funding through billboard revenues for the financing of capital improvements to the Town's Community Park (Polar Lakes Park). The park consist of baseball/softball and soccer fields, an amphitheater, and a playground.

Revenues - \$53,021  
Expenditures — \$3,895

## Enterprise Fund

These funds consist of utility services provided to the community by the Town such as water, sanitary sewer, and storm water. Annually a comprehensive rate study is completed. As a result of the study, the Town adjusts the rates to cover 100% of operating costs and 75% of asset depreciation expenses.



## How Tax Dollars Buy Town Services

Residents receive a variety of Township services at an affordable price. The cost of Township services in 2015 for the owner of a median valued home (\$227,200) in White Bear Township is \$39.58 per month. Utilities remain competitively priced in 2015. The value received from Town services compared favorably to charges of other monthly bills.

### Property Tax-Supported Services

The checkbook shows how the monthly cost of property tax-supported services was divided among Town departments.

### Monthly Cost of Utilities

Based on an average usage of 4,800 gallons per month, monthly cost of utilities for a home in the Town is \$36.71 in 2015 (The Town bills on a quarterly basis). The bill includes water, sewer, and storm water.

Description of Transaction	Balance
Public Safety	\$12.88
General Government	\$ 9.51
Parks and Recreation	\$ 6.10
Public Works	\$10.01
Debt Services	\$ 1.08
<b>Total</b>	<b>\$39.58</b>

Homeowner White Bear Township, MN	DATE January 1, 2015	101
PAY TO THE ORDER OF <b>White Bear Township</b>	\$ <b>39.58</b>	
Thirty Nine & 58100----- DOLLARS		
MONTHLY police, fire, street FOR maintenance, parks, programs etc.		
Homeowner		
@33401068* 7269914625** 0101**		