



**Ramsey County Sheriff's Department
Crime Prevention Unit
Patrol Division
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Workplace Safety

- If working late park your vehicle in a well lighted area
- Lock up or hide personal items in your vehicle
- Lock your vehicle and use the vehicle alarm if you have one
- Install a steering wheel locking device
- Walk from and to your vehicle with trusted co-workers
- Lock up all of your personal property in your desk
- Know where all of your work place entrance's and exits are
- Consider ID badges for all employees
- Get to know all of your co-workers
- Be aware of non-employees loitering in the building
- Notify building security and the Sheriff's Department of building intruders
- Be prepared to describe an intruder by race, sex, height, weight, and a clothing description
- Consider establishing a trained medical first responder team to assist with employee medical emergencies
- Have an annual employee safety meeting to review crime prevention education and your companies safety policies and procedures

For more information on crime prevention education you may visit our website at www.co.ramsey.mn.us/sheriff/index.asp