



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ROBERT J. KERMES, *Chair*
ED M. PRUDHON
STEVEN A. RUZEK

AGENDA TOWN BOARD MEETING OCTOBER 16, 2017

1. **7:00 p.m.** - Call to Order at Heritage Hall, 4200 Otter Lake Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of Payment of Bills.
4. Approval of Minutes of October 2, 2017.
5. **Consent Agenda:**
 - A. **Right-of-Way Permit** - Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve XcelEnergy Permit for Both a New Gas Service & a New Electric Service for 2653 Bloom Road Which Work Will Include Directional Boring.
 - B. **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve Comcast Permit to Replace an Underground Coaxial Cable Line to Service a Resident at 5714 Windmill Drive Which Was Damaged During Fence Installation Which Will Include Directional Boring.
6. **Old Business:**
 - A. **Special Three Dog License Annual Review** – 4195 Lakewood Avenue.
7. **New Business:**
 - A. **7:10 p.m.** – **Assessment Hearing – Improvement 2016-2 – SE Area Sewer Re-Lining** - Adopt & Confirm Assessments.
 - B. **7:30 p.m.** – **Public Hearing Continuation** – Annual Presentation of the Town’s Storm Water Pollution Prevention Program.
 - C. **7:40 p.m.** – **Public Hearing – Variance Request @ 2514 South Shore Boulevard** - To Allow Construction of a Single Stall Garage.

**Agenda
Town Board Meeting
October 16, 2017**

- D. **7:50 p.m. – Public Hearing – Variance Request @ 2707 South Shore Boulevard – To Allow Construction of a New Home.**
- E. **8:00 p.m. – Public Hearing – Conditional Use Permit Request @ 1201 County Road J - To Allow Massage Therapy.**
- F. **Wayne Kazmierczak – Independent School District # 624 Operating Levy Presentation**

Town Planner Item:

- G. **SCORE Grant – Approval.**

Public Works Director Item:

- H. **Bellaire Beach House Roof Replacement:**
 - 1. Receive Bids.
 - 2. Award Contract.

General Business:

- I. **Utility Rates – Approve.**
- 8. **Added Agenda Items.**
 - 9. **Open Time.**
 - 10. **Receipt of Agenda Materials & Supplements.**



Town Board Meeting October 16, 2017

Agenda Number: 1 - 2 - 3 - 4

Subject: Call to Order – 7:00 p.m.
Heritage Hall, 4200 Otter Lake Road

Approval of October 16, 2017 Agenda

Approval of Payment of Bills

Approval of Minutes of October 2, 2017

Documentation: October 16, 2017 Agenda
October 2, 2017 Minutes

Action / Motion for Consideration:

Call meeting to order:	7:00 p.m.
Approval of Agenda:	October 16, 2017 (additions/deletions)
Approval of Payment of Bills	
Approval of Minutes:	Minutes of October 2, 2017

**MINUTES
TOWN BOARD MEETING
OCTOBER 2, 2017**

The meeting was called to order at 7:00 p.m.

Present: Supervisors: Kermes and Prudhon; Clerk: Short; Attorney: Lemmons; Public Works Director: Reed; Planner: Riedesel; Engineer: Studenski.

Absent: Ruzek with notice.

APPROVAL OF AGENDA (Additions/Deletions): Prudhon moved approval of the agenda with the following amendment: Delete New Business Item 7D) Bellaire Beach House Roof Replacement: 1) Receive Bids; 2) Award Contract. Kermes seconded. Ayes all.

APPROVAL OF PAYMENT OF BILLS: Prudhon moved approval of payment of bills. Kermes seconded. Ayes all.

APPROVAL OF MINUTES OF SEPTEMBER 18, 2017: Prudhon moved approval of the Minutes of September 18, 2017. Kermes seconded. Ayes all.

CONSENT AGENDA: Prudhon moved approval of the Consent Agenda as follows: 5A) Call Special Town Board Meeting for Friday, November 17, 2017, Beginning at 11:30 a.m. to Attend the Annual Employee Recognition Luncheon and Reschedule the November Executive Meeting to Friday, November 17, 2017, to begin Following the Employee Recognition Luncheon Due to the Thanksgiving Holiday; 5B) Call Special Town Board Meetings for 12/4/17 Through 12/8/17 From 9:30 a.m. Until 4:00 p.m. to Allow Possible Attendance at Commissioner's Hearings; 5C) Call Public Hearing for Monday, October 16, 2017 at 7:40 p.m. to Consider a 5' Side Setback Variance to Allow Construction of a Single Stall Garage; 5D) Call Public Hearing for Monday, October 16, 2017 at 7:50 p.m. to Consider a 15' Right-of-Way Setback Variance, a 5' Side Yard Setback Variance and a 40'6" Lakeshore Setback Variance to Allow Demolition of the Existing Home & Construction of New Home; 5E) Call Public Hearing for Monday, October 16, 2017 at 8:00 p.m. to Consider Approving A Conditional Use Permit to Allow Massage Therapy; 5F) Authorize Rebates for the Town's Portion of the Rebate Program (25%) For those Applications Received Prior to the Program End Date But After Metropolitan Council Grant Funds Had Been Expended; 5G) Receive Annual Benson Airport Operation Plan; 5H) Based on Town Engineer Review and Recommendation and Including His Recommended Conditions, Approve Comcast Permit to Replace Underground Coaxial Cable Line to Service the Resident at 1303 North Birch Lake Boulevard Including Directional Boring. Kermes seconded. Ayes all.

7:10 P.M. – PUBLIC HEARING – ANNUAL PRESENTATION OF THE TOWN'S STORM WATER POLLUTION PREVENTION PROGRAM: The Public Hearing was held at 7:10 p.m. The Clerk reported that since publication was not made in time the Public Hearing cannot be completed. It is recommended to continue the Public Hearing to Monday, October 16, 2017 at 7:30 p.m. Motion to waive the reading of Public Notice will be made at the October 16, 2017 meeting. Prudhon moved to open the Public Hearing. Kermes seconded. Ayes all.

The Town Engineer reported that overall the Township and all communities need to meet the thresholds to maintain their storm water systems. The Town does an annual review of at least 20% of the system so that every five years the entire system gets reviewed. This includes the

MINUTES
TOWN BOARD MEETING
OCTOBER 2, 2017

catch basins that are at the curbs in the road. The pipes that connect those structures go to either ponds or outlet areas that discharge to creeks and ditches that go to the lakes. This deals with run-off for both volume and water quality. Over the years the requirements related to water quality have increased. The Town has adopted a process that cleans out the storm pipes and catch basins which go into holding ponds. When the holding pond fills in it is dug out. The Township does a lot of the work with the equipment and manpower we have. If a project requires larger equipment that the Township does not have on hand the project is hired out through a bidding process. The entire Township is looked at and the work is prioritized. The Town has taken great measures to protect the lakes and streams. Prudhon asked how many ponds the Township has. The Engineer stated approximately 100. Once the pond is cleaned out it will be evaluated every five years when smaller maintenance projects can be done. Prudhon asked what constitutes a pond. The Engineer stated that the Township, through the MS4 program has components on run-off, depth and size. An extensive evaluation determines what is and what is not a pond. There are public and private ponds. Private ponds are not included in the 100 ponds that the Township has. Prudhon asked if the Town has the authority to look at those ponds. The Engineer stated that the Rice Creek Watershed District is proactive with ponds. There are maintenance agreements for any activity and the Township has a maintenance agreement with the RCWD which is monitoring the ponds. The private businesses have maintenance responsibilities for their ponds as well. The RCWD and the Township both have easements over the ponds and the authority if the private developments do not deal with the maintenance. The Town would do the work and charge the cost back. There is an increase in steps, observations, and maintenance reviews to be sure things get done. The Town receives an annual report of all the activity with the ponds. Kermes asked if the Township shares jurisdiction over any of the ponds, such as with Hugo or the City of White Bear Lake. The Engineer stated that we do not.

Prudhon moved continue the public comment portion of the Public Hearing to Monday, October 16, 2017 at 7:30 p.m. Kermes seconded. Ayes all.

Prudhon moved to continue the Public Hearing for the Annual Presentation of the Town's Storm Water Pollution Program to Monday, October 16, 2017 at 7:30 to allow for publication. Kermes seconded. Ayes all.

7:20 P.M. – PUBLIC HEARING CONTINUATION – CONDITIONAL USE PERMIT REQUEST AT 5350 HIGHWAY 61 – TO ALLOW CONSTRUCTION OF HANDMADE FURNITURE:

The Public Hearing was held at 7:20 p.m. Prudhon moved to waive the reading of Public Notice noting that proper publication was made. Kermes seconded.

Ayes all. Prudhon moved to open the Public Hearing. Kermes seconded. Ayes all.

The Planner reported that Mr. Putnam would like to lease space in the Electric Cords building, 5350 Highway 61. His request would require approval of a Conditional Use Permit and Zoning Ordinance amendment which would allow him to custom build tables and other furniture. The Zoning Ordinance was amended to allow office chair manufacturing in the B-2 Zone in order to accommodate the Westin Nielsen manufacturing business which was previously located within the Electric Cords Building. Westin Nielsen went of our business several years ago. There is currently an office chair manufacturing business within the building (Kutzke Furniture). In order to permit Mr. Putnam's business, the Zoning Ordinance must be amended to add custom built

MINUTES
TOWN BOARD MEETING
OCTOBER 2, 2017

tables and other furniture. Section 6-5, Conditional Uses in the B-2 Zone should be amended adding: Custom Furniture Manufacturing. If the Zoning Ordinance is amended to allow this use, a Conditional Use Permit must also be approved. The Planning Commission has reviewed the request and recommends approval for Conditional Use Permit and Zoning Ordinance amendment

Prudhon moved to open the public comment portion of the Public Hearing. Kermes seconded. Ayes all.

Prudhon asked if it was ever discussed if there would be a spray booth or hazardous materials on site, such as lacquer or stain. James Putnam, 5415 Williams Avenue stated that they use hand applied water based stain and paint. They do not use spray. He stated that they do not have any ventilation booths. Prudhon asked about sound. The noise would be minimal. Prudhon asked if the area of the building is separated from the rest of the building. James Putnam stated that it is. Kermes asked the Planner if the sound of the equipment which will be used in this process is similar to the sounds of equipment used in other parts of the building. The Planner stated that it is similar to others. Another business is custom chair construction which uses similar equipment.

There was no further public comment. Prudhon moved to close the public comment portion of the Public Hearing. Kermes seconded. Ayes all.

Prudhon moved to amend the Zoning Ordinance to add custom furniture manufacturing as a Conditional Use in the B-2 – General Business Zone. Kermes seconded. Ayes all.

Prudhon moved, based on Staff and Planning Commission review and recommendation to approve the Conditional Use Permit / Zoning Certificate with attached requirements for James Putnam which allows him to construct handmade furniture in the Electric Cords Building located at 5350 Highway 61, subject to the nine requirements listed on pages 40 and 41 of the meeting packet. Kermes seconded. Ayes all.

7:30 P.M. – PUBLIC HEARING CONTINUATION – CONDITIONAL USE PERMIT REQUEST AT 5350 HIGHWAY 61 – TO ALLOW INDOOR STORAGE AT A COMMERCIAL BUILDING:

The Public Hearing was held at 7:33 p.m. Prudhon moved to waive the reading of Public Notice noting that proper publication was made. Kermes seconded. Ayes all. Prudhon moved to open the Public Hearing. Kermes seconded. Ayes all.

The Planner reported that the owner of the Electric Cords building is requesting approval of a Conditional Use Permit which would allow them to lease space in their building for long-term indoor storage. The proposed storage space is in the portion of the building vacated by Westin Nielson. The area proposed for storage space is 17,000 square feet. The total building area is 78,000 square feet. The Town recently amended the Zoning Ordinance to allow self-storage within the B-2 Zoning district. The proposed storage area is being requested to permit indoor winter storage of personal vehicles. The storage would be long-term (over the winter months) with very few, if any, vehicles being moved in and out of the building during the winter. Currently the Electric Cords building houses: Electric Cords; Fastenal, Catalina Carpet; David Hardware,

MINUTES
TOWN BOARD MEETING
OCTOBER 2, 2017

4th Street Dance, Kutzke Furniture, and Wildlife Forever. The Planning Commission has reviewed the request and recommends approval.

Prudhon moved to open the public comment portion of the Public Hearing. Kermes seconded. There was no public comment. Prudhon moved to close the public comment portion of the Public Hearing. Kermes seconded. Ayes all.

Prudhon moved, based on Planning Commission and Staff review and recommendation to approve the Conditional Use Permit / Zoning Certificate with attached requirements for Richard Tschida which allows him to have indoor storage in his Electric Cords building located at 5350 Highway 61. Kermes seconded. Ayes all.

SANITARY SEWER PIPE JOINT CLEANING & SEALING: 1) RECEIVE BIDS; 2) AWARD

CONTRACT: During the August 28, 2017 Town Board meeting, the Board approved advertising for bids for the sanitary sewer pipe joint sealing. The focus area of the bid is the sanitary sewer lines constructed of vitreous clay tile in the Bald Eagle neighborhood. The lines have groundwater leaking into the sanitary sewer system at various pipe joints, adding clear water to the sanitary sewer flow to the Metropolitan Council Environmental Services interceptor line. Bid packages were mailed to three regional contractors who perform this type of work. The project was also advertised in the White Bear Press. Two bids were received: 1) Visu-Sewer Inc. for \$46,755.80 and 2) Hydro-Klean, Inc. for \$50,086.00. Both contractors have performed satisfactory work for the Township in the past. Staff recommends awarding the bid to Visu-Sewer, Inc. for \$46,755.80. Funding for the work will be provided by the Sewer Operating Fund. The project is included in the CIP and is included in the 2017 Sewer Operating Budget.

Prudhon moved to receive the bids for the sanitary sewer pipe joint cleaning and sealing project. Kermes seconded. Ayes all.

Prudhon moved, based on Public Works Director's review and recommendation to award the contract to Visu-Sewer, Inc. in the amount of \$46,755.80 for the sanitary sewer pipe joint cleaning and sealing project, with funding from the Sewer Operating Fund, noting that the project is included in the CIP. Kermes seconded. Ayes all.

HOLIDAY STATIONSTORES, 5970 HIGHWAY 61 – PERMITTED USE STANDARDS PERMIT REQUEST TO ADD A SCREENED DUMPSTER AREA:

The Planner reported that staff has reviewed the proposed location of the dumpster storage area proposed at the Holiday Stationstores on Highway 61. He provided an overhead showing the location of the storage area which was proposed at the curve in the parking lot at the southeast corner of the property. The proposed location would block an existing drainage way to a stormwater treatment pond. Staff contacted Holiday with regards to the proposed location and potential blocking of the drainage way. It was recommended that the location be shifted slightly. Holiday has modified the location. The new location will eliminate four parking stalls but the drainage way will remain unobstructed. With the elimination of the four parking stalls the parking still exceeds parking needs. Staff supports the newly proposed location of the storage area subject to: 1) containment of garbage runoff must be installed around the structure; and 2) the existing storm system must be cleaned out to properly function. Since Holiday Stationstores is in the Leibel Addition the Leibel Addition

**MINUTES
TOWN BOARD MEETING
OCTOBER 2, 2017**

requirements apply. Prudhon noted that there are pallets stacked on the property. The Planner noted that the pallet storage is permitted. The Zoning Certificate which was issued when the store was initially constructed was pretty specific regarding how much outside storage is allowed. Kermes asked if there is anything in place that would check garbage runoff containment. The Planner stated that there are no scheduled checks.

Prudhon moved, based on Staff review and recommendation to approve the Permitted Use Standards Zoning Certificate with the following requirements; 1) containment of garbage runoff must be installed around the structure; and 2) the existing storm system must be cleaned out to properly function. Kermes seconded. Ayes all.

COMPREHENSIVE PLAN CONSULTING SERVICES – REVISE AGREEMENT TO INCLUDE ADDITIONAL SERVICES: The Planner noted that the Town is in the process of updating the Town's Comprehensive Plan and has hired some consultants to assist staff in upgrading the plan. The consultants held a meeting with the Planning Commission on September 19, 2017. There have been some social media requesting comments from the public. To date there are 50-55 comments on the existing plan and ideas offered regarding what the Town should be doing for the updated 2040 plan. The number of responses has been low so the consultants recommend that the Social Pinpoint portion be continued for another month. It is not part of the consultant's contract. They propose an additional \$795.00 to reopen the Social Pinpoint from October 2 through October 23, 2017 to allow for more public input. The Finance Officer suggested that since a Planning intern was not hired this year there would be funding for this request. Kermes asked if the request will be for the same information or if there will be additional information requested. The Planner stated that the information requested could change but that the consultants wanted to hit the various social medias as well as the White Bear Press. Kermes noted that the Comprehensive Plan is an important document that affects the Township as a whole. Input is valuable for any issues or concerns regarding future Town planning or future Town activity. He urged responses from the residents.

Prudhon moved to approve the additional cost of media outreach not to exceed \$795.00. Kermes seconded. Ayes all.

SOLICITOR LICENSE REQUEST – COMCAST/XFINITY: The Clerk reported that Comcast/Xfinity, 10 River Park Plaza, St Paul, has submitted a request for a 30-day solicitor's license in the Township, specifically for Ronda Ross. The Town has certain requirements for consideration of a solicitor's license, including a completed application; proof of any county license if applicable; payment of a license fee; and a background check performed.

Staff noted that all requirements have been met and that a background check was performed and is clear.

Staff recommends that a solicitor's license be issued for Ronda Ross with the following conditions: 1) the license shall be valid for 30 days, with automatic thirty day renewals provided no complaints have been received, with a maximum of three renewals, with notification by applicant if they want to continue; hours of solicitation shall be 9:00 a.m. – 8:00 p.m. weekdays, with no Sunday solicitations; 3) no solicitation shall be allowed on property displaying a sign

MINUTES
TOWN BOARD MEETING
OCTOBER 2, 2017

stating “No Peddlers, Solicitors or Transit Merchants” or a comparable statement (the Township provides small placards); and that Township issued lanyards with Township license attached shall be worn at all times while soliciting. The Clerk noted that the wording relating to automatic renewal is new in that Comcast wishes to possibly solicit more than one month rather than having to come to the Board each month to renew. The \$35/month fee would be collected however. Kermes asked if Comcast wanted to add other solicitors if they would have to come to the Township and complete an application. The Clerk stated that is correct.

Prudhon moved, based on Staff review and recommendation to authorize issuance of a Solicitor’s License to Ronda Ross of Comcast/Xfinity, 10 River Park Plaza, St. Paul, Minnesota 55107, subject to the following: 1) The license shall be valid for an initial period of thirty days with automatic thirty day renewals provided no complaints have been received, with a maximum of three renewals; 2) Hours of solicitation shall only be: 9:00 a.m. – 8:00 p.m. and no Sunday solicitation; 3) No solicitation shall be allowed on property displaying a sign stating “No Peddlers, Solicitors or Transit Merchants” or a comparable statement; 4) Township lanyards shall be worn at all times while soliciting. Kermes seconded. Ayes all.

The Town Board Meeting was recessed at 7:47 p.m. for Attorney/Client closed session. The meeting was recalled at 8:29 p.m.

ATTORNEY/CLIENT CLOSED SESSION: The Town Attorney explained that the reason for the Attorney/Client closed session was to discuss amending the findings in the judge’s order relative to the lawsuit against the DNR by the White Bear Lake Restoration Association.

Prudhon moved to authorize the Town Attorney to file a motion to amend the findings. Kermes seconded. Ayes all.

OPEN TIME: No one appeared for the open portion of the meeting.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Prudhon moved to receive all of the agenda materials and supplements for tonight’s meeting. Kermes seconded. Ayes all.

Prudhon moved to adjourn the meeting at 8:30 p.m. Kermes seconded. Ayes all.

Respectfully Submitted,

William F. Short
Clerk-Treasurer

Approved at Official Meeting Minutes

Town Board Supervisor

Date



**Town Board Meeting
October 16, 2017**

Agenda Number: 5A – Consent Agenda

Subject: Right-of-Way Permit - Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve XcelEnergy Permit for Both a New Gas Service & a New Electric Service for 2653 Bloom Road Which Work Will Include Directional Boring

Documentation: Town Engineer Correspondence / Map

Action / Motion for Consideration:

Receive Information / Discuss

Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve XcelEnergy Permit for Both a New Gas Service & a New Electric Service for 2653 Bloom Road Which Work Will Include Directional Boring



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

October 9, 2017

Honorable Chairman and Town Board
White Bear Township, Minnesota

Re: XcelEnergy Permit Application
2653 Bloom Road
White Bear Township, Minnesota
TKDA Project No. 16327.000

Dear Board Members:

XcelEnergy has applied for a permit for both a new gas service and a new electric service for 2653 Bloom Road. The project will require directional boring.

We recommend approval with the following conditions:

1. Contractor must protect bloom Road during the boring activity.
2. Contractor must protect the storm sewer culvert at the intersection.
3. Contractor must protect the watermain on the north side of Bloom Road.
4. Portland Avenue is a Ramsey County Road and a permit may be required if any activity is occurring in it.
5. Disturbed areas shall be restored equal to or better than original condition.
6. If the relocation of these utilities becomes necessary in the future due to a public improvement, the utilities shall be relocated at no cost to the Township.
7. Call Gopher One-Call prior to any work.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Studenski', written over a horizontal line.

Jim Studenski, P.E.
Town Engineer

Enclosures

Date: 9/26/17
Project No: 100392981
Service Designer: Jennifer Koeppen
Phone: 651-497-8223

APPLICATION OF XCEL ENERGY d/b/a NORTHERN STATES POWER COMPANY

To: White Bear Twp
1281 Hammond Ave
White Bear Township, MN 55110

Application is hereby made for permission to replace, construct and therefore maintain:
One gas service and one electric service (see sketch)

I. Type of Utility – Gas and Electric

Installing electric to 2653 Bloom Rd, White Beat Lake Township

II. Work to be started upon approval and completed by 12/31/2017

Application Approved

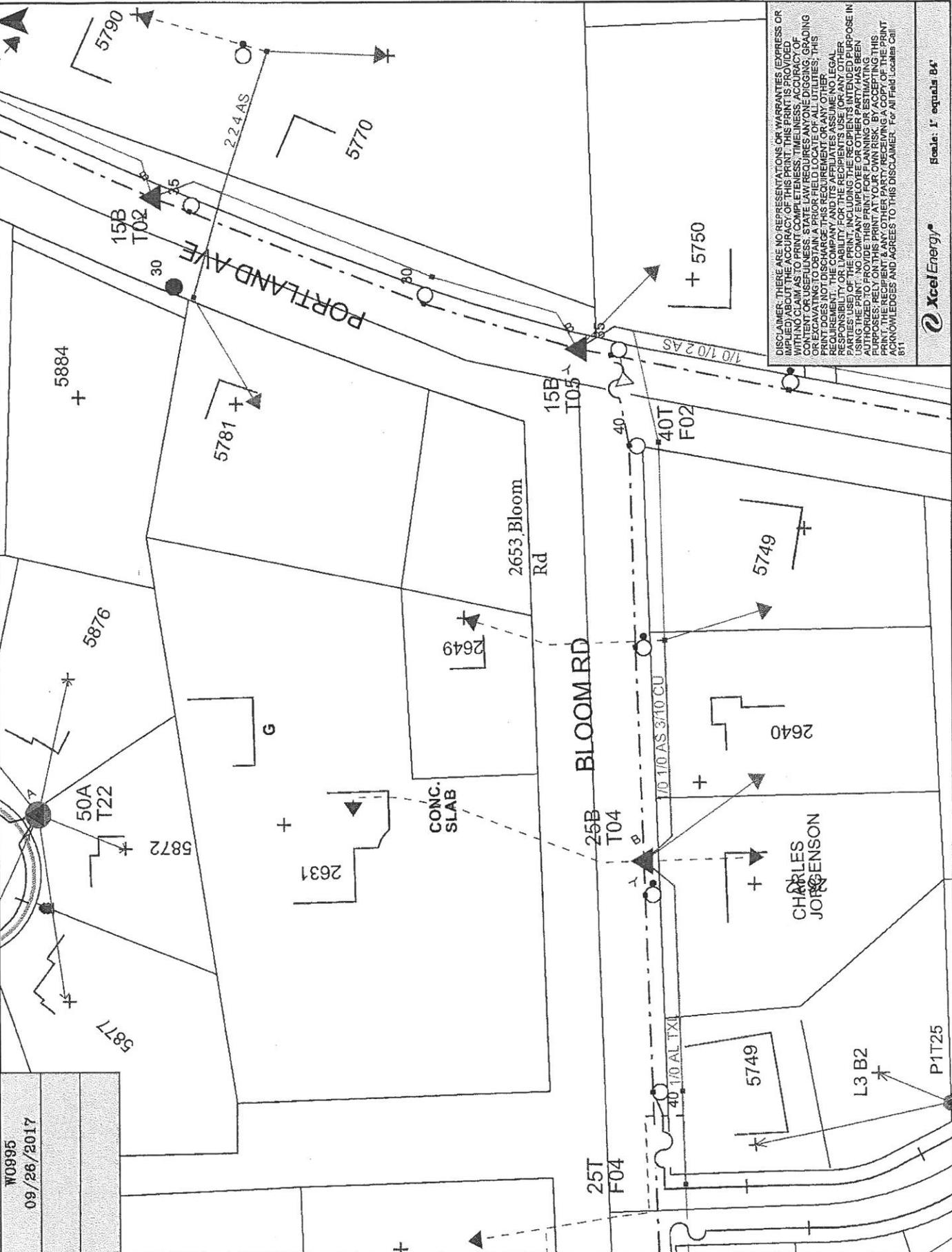
Xcel Energy
d/b/a Northern States Power Company

Jennifer Koeppen

Jennifer Koeppen
Service Designer
1700 E County Road E
White Bear Lake, MN 55110
Fax 651-779-3509

Date: _____

W0995
09/26/2017



DISCLAIMER: THERE ARE NO REPRESENTATIONS OR WARRANTIES (EXPRESS OR IMPLIED) ABOUT THE ACCURACY OF THIS PRINT. THIS PRINT IS PROVIDED WITH NO CLAIM AS TO PRINT COMPLETENESS, TIMELINESS, ACCURACY OF CHANGES, OR AS TO THE CORRECTNESS OF THE FIELD LOCATIONS OR EXISTENCE OF UTILITIES. THE USER OF THIS PRINT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR OBTAINING A PRIOR FIELD LOCATE OF ALL UTILITIES. THIS PRINT DOES NOT DISCHARGE THIS REQUIREMENT OR ANY OTHER REQUIREMENT. THE COMPANY AND ITS AFFILIATES ASSUME NO LEGAL RESPONSIBILITY OR LIABILITY FOR THE RECIPIENT'S USE (OR ANY OTHER USE) OF THIS PRINT. THE COMPANY EMPLOYEE OR OTHER PARTY HAS BEEN USING THE PRINT. NO COMPANY EMPLOYEE OR OTHER PARTY HAS BEEN AUTHORIZED TO PRINT THIS PRINT FOR PLANNING OR ESTIMATING PURPOSES. RELY ON THIS PRINT AT YOUR OWN RISK. BY ACCEPTING THIS PRINT, THE RECIPIENT AND OTHER PARTY ARE ACKNOWLEDGING AND AGREEING TO THIS DISCLAIMER. For All Field Labels Cell 811

Xcel Energy
Scale: 1" equals 80'



**Town Board Meeting
October 16, 2017**

Agenda Number: 5B – Consent Agenda

Subject: **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve Comcast Permit to Replace an Underground Coaxial Cable Line to Service a Resident at 5714 Windmill Drive Which Was Damaged During Fence Installation Which Will Include Directional Boring

Documentation: Public Notice

Action / Motion for Consideration:

Receive Information / Discuss

Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve Comcast Permit to Replace an Underground Coaxial Cable Line to Service a Resident at 5714 Windmill Drive Which Was Damaged During Fence Installation Which Will Include Directional Boring



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

October 11, 2017

Honorable Chairman and Town Board
White Bear Township, Minnesota

Re: Comcast Permit Application
5714 Windmill Drive
White Bear Township, Minnesota
TKDA Project No. 16327.000

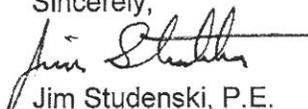
Dear Board Members:

Comcast submitted an application for a permit to replace underground coaxial cable line to service a resident at 5714 Windmill Drive. The service was damaged during a fence installation. Work will include directional boring under Windmill Drive.

We recommend approval with the following conditions:

1. Construction must protect Windmill Drive during the boring process.
2. Construction must protect residential driveways, side yards and back yards during the construction process.
3. Construction must protect a storm sewer crossing at Otter Lake Road.
4. Hydrants must be protected and the service line to be installed behind the hydrant.
5. Otter Lake Road is under the jurisdiction of Ramsey County and may require a permit from them.
6. Disturbed areas shall be restored equal to or better than original condition.
7. If the relocation of these utilities becomes necessary in the future due to a public improvement, the utilities shall be relocated at no cost to the Township.
8. Call Gopher One-Call prior to any work.

Sincerely,


Jim Studenski, P.E.
Town Engineer

Enclosures

PERMIT NO. _____

CITY OF: White Bear Township

**APPLICATION FOR PERMIT FOR INSTALLATION OF UTILITIES
OR FOR PLACING UNDERGROUND CONSTRUCTION**



Name of Address 4255 Lexington Avenue #101 Telephone No. 651.493.5130

1 Nature of Work Cable replacement

Type of Surface to be Disturbed
(Check type) Gravel Bituminous Concrete Boulevard Rear-Easements

2 Location 5714 Windmill Drive
Street, Avenue, and House number See Print

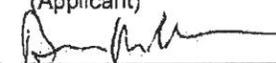
3 Size and kind of pipe, conduit or cable 1 1/2" PVC pipe
Depth from Surface (Min. 18") 36"

4 Method of Installation or Construction (including method of compaction & excavation)
Directional Bore -- X
Pneumagopher
Hand Dig --

5 Work to start within ASAP days and completed within 90 days thereafter

6 Will detouring of traffic be necessary? No If so describe rerouting

Comcast Project Number 26889 Comcast For Brian Roeller

(Applicant)
Signed by 
Dated 10/5/2017

The date when work is completed must be reported to the person designed by municipality.

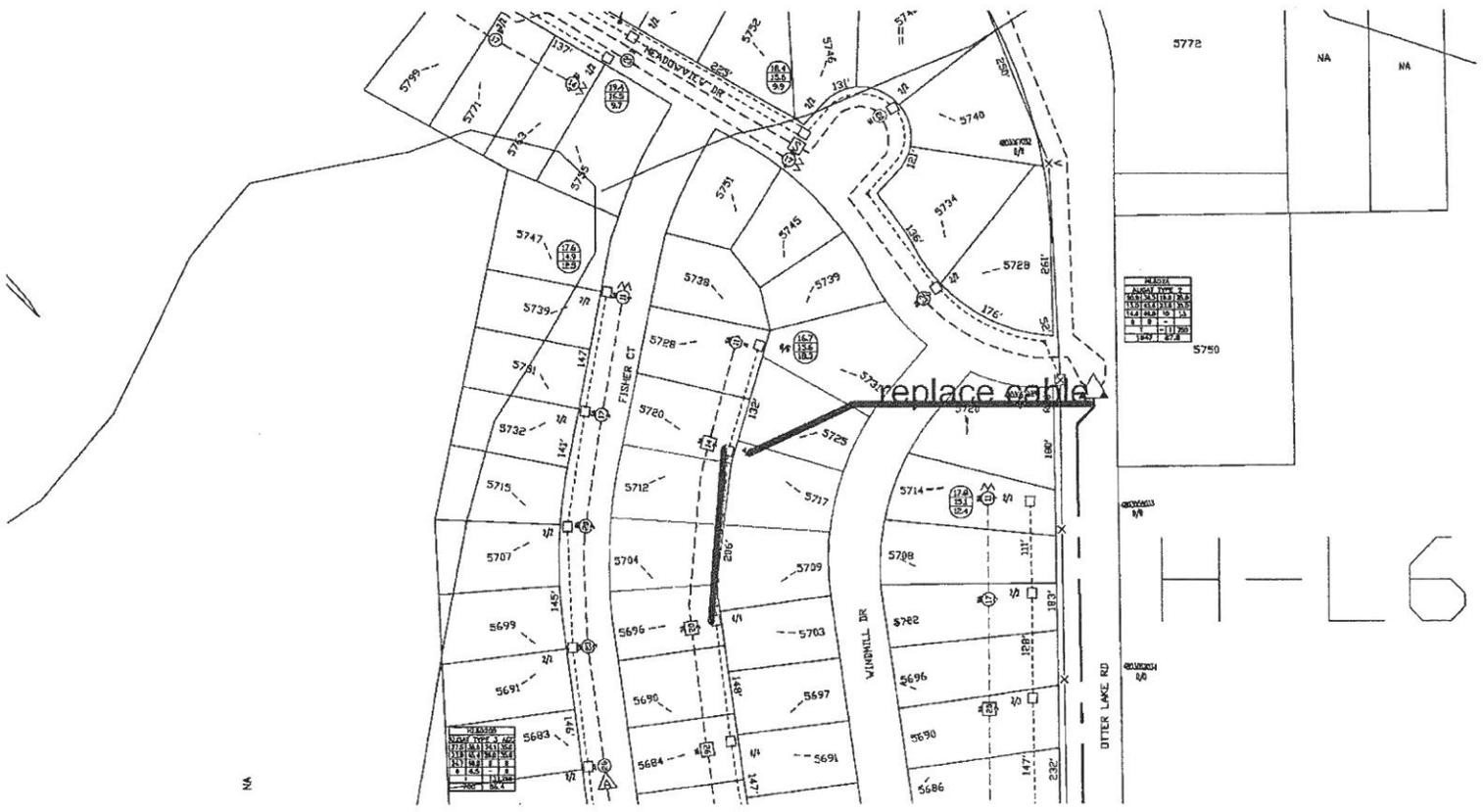
AUTHORIZATION OF PERMIT

Upon payment of permit fee in the amount of \$ - _____ and in consideration of the agreement to comply in all respects with the Street or Alley excavation ordinances and regulations applicable covering such operations, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with special precautions required, as hereby stated:

Traffic control required per MMUTCD & Field manual of temporary traffic control zone layouts, Restore disturbed areas within 7 days and establish turf within 14 days of the work. Notify affected residents adjacent to the work area.

It is expressly understood that this permit is conditioned upon replacement or restoration of the disturbed area to its proper condition in accordance with the appropriate rules and regulations.

APPROVED _____
DATED _____



NA

5799	5747	5739	5732	5715	5707	5699	5691	5683	5696	5690	5684	5691	5697	5696	5703	5717	5725	5728	5739	5745	5734	5740	5746	5748	5749	5772	5750	5788	5782	5696	5690	5686
------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------

5772	NA	NA
------	----	----

H L 6

replace cable

FISHER CT

WINDMILL DR

DITTER LAKE RD



Town Board Meeting October 16, 2017

Agenda Number: 6A – Old Business

Subject: Special Three Dog License Annual Review – 4195 Lakewood Avenue

Documentation: Special Three Dog License w/ requirements
Animal Control Officer E-Mail

Action / Motion for Consideration:

Receive Information / Discuss

Minutes
Town Board Meeting
October 17, 2016

7:10 P.M. – PUBLIC HEARING – SPECIAL THREE DOG LICENSE REQUEST – 4195 LAKEWOOD

AVENUE: The Public Hearing was held at 7:10 p.m. Prudhon moved to waive the reading of Public Notice noting that proper publication was made. Ruzek seconded. Ayes all.

The Clerk reported that Lynette Thompson, 4195 Lakewood Avenue, has applied for a Special Three Dog License. Ordinance No. 5 (Animal) sets forth the procedures that should be followed. Procedures include; 1) the dogs shall have current rabies certificates. (Copies of the rabies certificates and/or verbal verification has been provided for all three dogs); 2) the dogs shall have current Township licenses. (The licenses will be paid for and issued if the Special Three Dog License is approved); 3) Completion of an application for a Special Three Dog License along with the \$100 fee. (The application has been completed and the fee paid); 4) report by Animal Control. (Officer Lee's has visited the property and noted that there were barking complaints on June 7, 2015 for constant barking; March 15, 2016 for barking complaints. Warning was issued; March 17, 2016, for barking complaints; August 30, 2016, barking and over number of dogs allowed. Citation issued; September 78, 2016, barking complaints. Over all the dogs are well cared for and he recommends approval of the Special Three Dog License.); 5) Neighbor comments received. (Three comments from neighbors have been received). The Clerk reported that in preparation for the Public Hearing about 50 neighbors of the Thompson residence were notified of the hearing. Feedback was received from three neighbors.

Paul Smith and Britt Berntsson, 4208 Homewood Avenue sent a letter to the Town stating that they vote against a Three Dog License for the 4195 Lakewood Avenue residence. The reason is that the dogs have been barking for hours many times this last year, and caused them to call Ramsey County

non-emergency number requesting animal control to be dispatched. Paul Smith has witnessed Animal Control Officer approaching the resident while dogs were barking and the occupants at 4195 asked "what is the problem"?

Another response was received from a resident who stated that she feels that 3 dogs are too many. In the past 18 years that she has been retired she has called regarding barking dogs and nothing seems to be done. However, this past summer is the first summer in over 18 years that she has not been subjected to barking dogs constantly but still feels that 3 dogs are too many.

Pam Zieman, 4161 Lakewood Avenue states that there are currently two dogs at 4195 Lakewood that do plenty of barking. Also the fence crosses the driveway so must be opened to let people and cars come and go. She has been on the street when the dogs have gotten out. She stated that she will not oppose the request, but the barking must be kept to a minimum and certainly the dogs must be quiet from 9 p.m. to 7 a.m. And the owners need to maintain control of the dogs at all times.

Ruzek noted that Officer Lee's reports refer to barking and all three of the complaints are because of the dogs barking. He noted that citations were issued for barking and that the barking needs to be discussed. He asked who actually owns the animals since the certificates are issued in other people's names.

Ruzek moved to open the Public Hearing for comment. Prudhon seconded. Ayes all.

Lynette Thompson, 4195 Lakewood Avenue, stated that she has lived at the residence for 18 years. She stated that she has received citations for dog barking but on two occasions they were not her dogs that were barking. She stated that a friend left her dog there without her knowledge and the dog was older and was barking. She contacted the Animal Control Officer who, with help from a neighbor, put the dog into the house. She stated that she used to leave her dogs out front and they would bark when people went by. She stated that she does not leave them out front anymore when she is not home, but in the back yard, which is fenced. She stated that one dog is hers, Lucy. She adopted another dog when the owner went into assisted living and she was not sure if she would be keeping the dog. But she will be keeping Rosie, registered under Joette Nuyen. Prudhon asked who Holly is. Lynette Thompson stated that Holly is a Boston Terrier and belongs to a renter in her home. She reported that she went to court a few weeks ago and paid the fine and everything is in order now.

Prudhon asked about the complaint from 4208 Homewood Avenue which was made in 2015. Lynette Thompson stated that was not her dog. She stated that almost every house on her street and on Homewood has one or two dogs so it is hard to tell whose dog is barking. She stated that a lady who lived behind her had four dogs and they barked constantly. Prudhon asked about bark collars. Lynette Thompson stated that she does have a bark collar for Rosie, a Collie border mix and she does use it. Ruzek asked if the dogs are outside when she is not there. Lynette Thompson stated that the dogs are inside. They have a doggie door so they can go out and do their business. She stated that there is no one in the back so the dogs would not be barking if no one was around. Prudhon asked the Clerk if there is a requirement that the dog be owned by the property owner. The Clerk stated that there is no requirement as long as it is licensed. Kermes reported that in the past the Town has issued a license for a period of one year to see if there are no further complaints about barking and to satisfy the neighbors. If there are no complaints the license would continue to the normal three year term. Lynette Thompson stated that she would like for the neighbors to let her know if her dogs are barking because if she is in the back of her house she may not hear her dogs since there are so many dogs in the area.

Paul Smith, 4208 Homewood Avenue, stated that he did call Animal Control in June of 2015. The dogs were out front and the dogs were barking continually. However it has become better. He asked who would police the barking. He stated that a resident who had two dogs would have the dogs outside and there would be barking back and forth. Ruzek asked Mr. Smith if he would be okay if the license

was not limited to one year. Mr. Smith stated that it would depend if there is policing. It was explained to Mr. Smith that if there is a problem with animals the resident should call the Animal Control Officer. The way the Town finds out about problems is by complaints.

There was no further public comment. Prudhon moved to close the open comment portion of the Public Hearing. Ruzek seconded. Ayes all.

Prudhon moved, based on staff review and recommendation to approve the request for the Special Three Dog License at 4195 Lakewood Avenue for a four-year period through March 31, 2020, subject to the following conditions: 1) This Special Three Dog License shall be limited to three dogs; 2) all dogs shall have current licenses obtained from White Bear Township; 3) All dogs shall have current rabies vaccinations; 4) The premises shall be cleaned of all feces on a daily basis. Unreasonable noise, odors or other annoyances shall be prohibited for the protection of public health and safety; 5) This Special Three Dog License shall expire on March 31, 2020 application for renewal shall be completed prior to that date; 6) White Bear Township reserves the right to revisit the action to approve this Special Three Dog License if complaints are received during the license period; 7) State, Federal and local laws and Ordinances shall be complied with; **8) One year review of barking concerns.** Ruzek seconded. Ayes all.



Special Three Dog License

I hereby certify that Lynette Thompson, who resides at 4195 Lakewood Avenue, White Bear Township, Minnesota, which is legally described as follows:

Lot 19, Block 3, Bellaire Second Addition, Ramsey County, Minnesota

and is located within a(n) R-1 – Suburban Residential District, has been granted a Special Three Dog License for the keeping of up to three (3) dogs for private pets, all in accordance with the attached requirements, and pursuant to Ordinance No. 5, the dog/animal ordinance for the Town of White Bear, Ramsey County, Minnesota.

Dated: October 17, 2016.

WILLIAM F. SHORT, Clerk-Treasurer

Special Three License Requirements

Lynette Thompson
4195 Lakewood Avenue
White Bear Township, MN 55110

1. This Special Three Doge License shall be limited to three (3) dogs.
2. All dogs shall have current licenses obtained from White Bear Township.
3. All dogs shall have current rabies vaccinations.
4. The premises shall be cleaned of all feces on a daily basis. Unreasonable noise, odors or other annoyances shall be prohibited for the protection of public health and safety.
5. This Special Three Dog License shall be reviewed in one year by the Town Board.
5. This Special Three Dog License shall expire on March 31, 2020. Application for renewal shall be completed prior to that date.
6. White Bear Township reserves the right to revisit the action to approve this Special Three Dog License if complaints are received during the license period.
7. State, Federal and local laws and Ordinances shall be complied with.

Patti Walstad

From: Lee, Mario R <mario.lee@co.ramsey.mn.us>
Sent: Thursday, October 12, 2017 11:11 AM
To: Bradt, Eric; Clark, Rich; Bill Short; Patti Walstad
Subject: 4195 Lakewood Ave, White Bear Twp

We have received no complaints regarding the dogs at 4195 Lakewood Ave, since the kennel inspection on 5 October 2016.

Mario Lee-CSO
Animal Control Officer
Ramsey County Sheriff's Office
1411 Paul Kirkwood Drive
Arden Hills, MN 55112
Ph: 651-248-2491
Facebook = Animal Control - Ramsey County Sheriff Office, MN

From: Clark, Rich
Sent: Wednesday, October 11, 2017 12:01 PM
To: Bradt, Eric <eric.bradt@CO.RAMSEY.MN.US>
Subject: Fwd: Oooops! 4195 Lakewood!

Eric,

When is Mario back.

Sent from my iPhone

Begin forwarded message:

From: Bill Short <Bill.Short@whitebeartownship.org>
Date: October 11, 2017 at 11:29:47 AM CDT
To: "'Clark, Rich'" <Rich.Clark@CO.RAMSEY.MN.US>
Cc: Patti Walstad <Patti.Walstad@whitebeartownship.org>
Subject: Oooops! 4195 Lakewood!

Sorry Rich,
Messed up the address....It's 4195 Lakewood...

From: Bill Short
Sent: Wednesday, October 11, 2017 11:21 AM
To: 'Clark, Rich' <Rich.Clark@CO.RAMSEY.MN.US>
Cc: Patti Walstad <Patti.Walstad@whitebeartownship.org>
Subject: 4151 Lakewood

Hi Rich,
The Town Board approved a 3-dog license for the family at 4151 Lakewood last year with the condition that we would re-visit it in one year.



**Town Board Meeting
October 16, 2017**

Agenda Number: 7A – New Business

Subject: 7:10 p.m. – Assessment Hearing – Improvement 2016-2 – SE Area Sewer Re-Lining - Adopt & Confirm Assessments

Documentation: Declaration of Costs to be Assessed / Assessment Notice Information & Mailing List / Clerk's Certificate of Mailing / Affidavit of Publication / Resolution Adopting & Confirming Assessments for Improvement 2016-2

Action / Motion for Consideration:

- Note Proper Publication of Hearing Notice in Newspaper & Waive Reading of Notice
- Open Public Hearing
- Town Engineer Presentation
- Open Public Comment Portion – Ask for Comments – Note Any Objections to Assessment
- Close Public Hearing
- Adopt **Resolution Adopting and Confirming Assessments for Improvement 2016-2**

Prudhon – Moves

Ruzek – Seconds

Noting That the Assessment Amount is \$2,500 Per Lot

DECLARATION OF COSTS TO BE ASSESSED

Southeast Sanitary System Rehabilitation

White Bear Township, Minnesota
Town Project No. 2016-2
Project No. 15488.002

October 16, 2017

Project Costs:

Construction	\$985,517
Engineering	\$223,875
Administration	\$9,855
Legal Fees	\$3,500
Para Legal	\$1,500
Planner	\$900
Legal Notices	\$420
Interest	\$21,255
Miscellaneous	\$400
Permit Fees	\$0
Appraisal	\$0
Assessment Procedures	<u>\$500</u>
TOTAL PROJECT	\$1,247,625

Financing Plan:

Special Assessment	\$1,217,500
Sanitary Sewer Fund	\$30,125

Method of Assessment:

Rate Per Residential Unit	\$2,500.00
- 452 Units x \$2,500 = \$1,217,500	
Rate Per Commercial Equivalent Unit	\$51,920.00
- 35 Commercial Units x \$2,500 = \$87,500	
(5 Parcels make up the Commercial Units)	

TERM 10 - YEARS

INTEREST RATE 2.157%

ASSESSMENT NOTICE INFORMATION

Public Hearing: 7:10 p.m. on Monday, October 16, 2017, at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.

The Town Board will meet to consider adopting the proposed assessments.

Property I.D. Number:

Owner Name/Address:

Improvement Project: IMPROVEMENT 2016-2 – SOUTHEAST AREA SEWER LINING PROJECT – Sanitary sewer lining.

Assessment Amount: \$2,500.00

Interest Rate: 3.8%

Term: 10 Years

PAYMENT INFORMATION:

First Year: You may, at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property with interest accrued to the date of payment, to the Town. **No interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment, such date being on or before November 15, 2017.**

Partial Payment: Pursuant to Ordinance No. 51, the owner of any lot, piece or parcel of land assessed hereby may make a partial prepayment in the amount of at least One Thousand Dollars (\$1,000.00) to the Town Clerk-Treasurer, no less than five (5) days prior to the date the Resolution Adopting and confirming the Assessment for the Local Improvement directs the Clerk to transmit a certified copy of the assessment roll to the County Auditor.

Subsequent Years: You may at any time thereafter, pay to Ramsey County, the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15th or interest will be charged through December 31 of the succeeding year.

Appeal of Assessment: An owner may appeal an assessment to the District Court pursuant to Section 429.081 of Minnesota Statutes, by serving a Notice of the Appeal upon the Chair of the Town Board or the Clerk of the Town within thirty (30) days after the adoption of the assessment and filing such Notice with the Clerk of the District Court within ten (10) days after service upon the Town Board Chair or Town Clerk, providing a written objection signed by the affected property owner is filed with the municipal Clerk prior to the assessment hearing or presented to the presiding officer at the hearing.

Deferred Payments: Sections 435.193 to 425.195 provides that Town making a special assessment may, at its discretion, defer the payment of that special assessment for any homestead property owned by a person 65 years of age or older from whom it would be a hardship to make the payments. The Town of White Bear has elected to defer some special assessments and has adopted Ordinance No. 53 establishing the standards and guidelines. Any assessed property owner meeting the requirements for deferment may, within 30 days of the confirmation of the assessment, apply to the Town Clerk for the prescribed form for such deferral of payment of this special assessment on his/her property.

**This is the only notice you will receive,
if you wish to pay, please pay from the attached
Notice by NOVEMBER 15, 2017.**



Payment Form

Name / Address:

Parcel I.D. #:

Amount Paid:

\$

(Make checks payable to "White Bear Township"

Credit Card & Debit Card Payments Will Not be Accepted.)

**Payment Must Be Received No Later than
November 15, 2017, to be Paid Without Interest**

Last Name	Address Line 1	City	State	ZIP Code
RESIDENT	2637 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2641 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2643 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2647 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2651 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2655 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2661 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2665 SOUTH SHORE BOULEVARD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2669 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2673 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2677 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2681 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2685 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2689 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2695 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2707 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2480 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4213 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4203 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4195 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4185 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4177 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4165 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4157 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4151 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4141 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4135 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4127 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4117 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4105 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4087 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
	2514 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4224 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4220 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4210 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4200 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4194 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4186 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4178 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4164 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4156 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4146 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	551110
RESIDENT	4130 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4124 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4112 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4100 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110

RESIDENT	4014 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3998 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3990 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3982 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3974 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3968 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3960 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3954 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3946 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3938 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3932 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3924 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3916 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3908 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3900 BELLAIRE AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2520 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4223 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4219 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4213 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4211 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4209 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4201 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4195 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4191 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4185 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3997 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3991 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3983 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3975 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3967 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3961 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3955 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3947 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3939 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3933 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3925 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3917 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3909 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4212 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4208 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4198 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4194 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4190 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4186 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3998 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3990 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3982 HOMEWOOD AVENUE	WHITE BEAR TOWNSHIP	MN	55110

RESIDENT	2648 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2660 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2664 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2668 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2670 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2680 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2684 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2690 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2700 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2706 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2710 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2714 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2722 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2732 SOUTH SHORE BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2477 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2505 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2515 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2525 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2569 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2577 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2583 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2595 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2605 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2615 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2625 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2633 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2643 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2649 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2655 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2775 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2576 RALPH STREET	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2582 RALPH STREET	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2588 RALPH STREET	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2579 RALPH STREET	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2585 RALPH STREET	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2593 RALPH STREET	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2599 RALPH STREET	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2534 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2576 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2590 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2592 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2596 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2604 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2614 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2622 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2630 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2642 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110

RESIDENT	2644 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2652 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2662 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2676 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2688 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2607 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2617 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2651 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2661 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2667 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2677 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2687 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2691 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2697 ARBOR DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4151 HILLIARE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4141 HILLIARE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4133 HILLIARE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4129 HILLIARE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4154 HILLIARE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4150 HILLIARE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4130 HILLIARE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4191 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4185 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4179 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4171 SUMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4163 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4155 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4172 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4162 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4152 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4148 SUMMIT LANE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4166 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4172 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4180 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4188 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4155 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4163 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4165 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4177 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4185 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4201 FOREST COURT	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4166 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4174 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4178 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4182 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4194 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4200 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110

RESIDENT	4171 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4187 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4191 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4203 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4211 GLEN OAKS AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4072 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4064 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4054 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4044 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4036 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4026 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4016 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4008 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4000 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3992 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3984 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3974 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3972 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3973 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3983 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3991 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3999 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4007 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4015 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4025 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4035 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4043 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4053 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4063 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4071 BIRCH KNOLL DRIVE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4070 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4060 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4050 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4042 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4032 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4024 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4014 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4008 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4000 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4015 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4025 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4033 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4043 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4051 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4061 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4071 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
NE METRO SCHOOL	2540 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110

RESIDENT	2515 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2523 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2529 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2537 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2545 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2551 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2559 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2565 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2573 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2581 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2589 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2603 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2611 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2621 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2627 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2635 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2643 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2651 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2661 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2667 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2673 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2681 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2687 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2693 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2699 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2709 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2719 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2727 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3935 EAST COUNTY LINE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3919 EAST COUNTY LINE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2728 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2720 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2704 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2700 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2693 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2688 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2682 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2676 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2672 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2666 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2644 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2634 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2624 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2616 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2608 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2600 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2592 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110

RESIDENT	2586 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2578 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2570 MARTIN WAY	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3986 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3980 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3960 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3981 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3975 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2572 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2580 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2592 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2600 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2610 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2620 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2626 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2632 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2640 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2646 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2654 RANDY AVENUEQ	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2662 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2670 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2678 RANDY AVFENUYE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2571 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2579 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2595 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2601 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2609 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2617 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2627 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2649 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2659 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2671 RANDY AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2569 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2571 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2579 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2587 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2593 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2601 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2609 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2617 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2623 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3975 STACKER PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3971 STACKER PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3967 STACKER PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3963 STACKER PLAC	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3959 STACKER PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3955 STACKER PLACE	WHITE BEAR TOWNSHIP	MN	55110

RESIDENT	3951 STACKER PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3943 STACKER PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2624 STACKER BLVD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3951 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3947 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3941 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3954 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3946 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3940 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3934 PORTLAND AVENUE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3921 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3949 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3911 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3899 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3872 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3912 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3902 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3896 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	3882 EFFRESS ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2514 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2522 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2530 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2536 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2544 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2552 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2560 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2566 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2574 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2543 ROTH PALCE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2549 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2555 ROTH PLACE	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	4101 EAST COUNTY LINE ROAD	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2775 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2718 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110
RESIDENT	2730 COUNTY ROAD F	WHITE BEAR TOWNSHIP	MN	55110

**CLERK'S CERTIFICATE OF MAILING
OF NOTICE OF HEARING ON IMPROVEMENT**

The undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, does hereby certify that on October 2, 2017 (being ten days or more before hearing on said improvement), he gave mailed Notice of Hearing (a true and correct copy of which is attached hereto as Exhibit A) of the following described improvement, to-wit:

The sanitary sewer lining improvement within the following streets: South Shore Boulevard, Bellaire Avenue, Homewood Avenue, Lakewood Avenue, County Road F, Ralph Street, Arbor Drive, Hillaire Road, Summit Lane, Forest Court, Glen Oaks Avenue, Birch Knoll Drive, Portland Avenue, Martin Way, East County Line Road, Randy Avenue, Stacker Boulevard, Stacker Place, Effress Road, Roth Place

(Improvement 2016-2)

to the owners of each parcel of land within the area proposed to be assessed.

For the purpose of giving such mailed notice, the undersigned secured from the County Auditor a list of names of the property owners within the area proposed to be assessed as shown by the records of said Auditor. Mailed notice of the hearing on said improvement was also given on the same date to the following property owners within the area proposed to be assessed whose names are not listed on the records of the County Auditor.

(Here list the names of any railroad, county, school district, church or other property owner whose name is not on the tax lists of the County.)

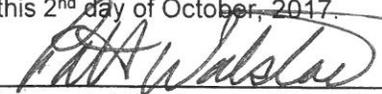
- 1.
- 2.
- 3.

Given under my hand and the Town Clerk's Seal this 2nd day of October, 2017.

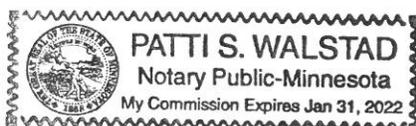


WILLIAM F. SHORT, Clerk-Treasurer

Subscribed and sworn to before me
this 2nd day of October, 2017.



Notary Public, Ramsey Cty., Minn.



AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

- 1. I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:

Once a week, for one week, it was published on Wednesday, the 27th day of September, 2017.

- 4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:
a) Lowest classified rate paid by commercial users for comparable space
b) Maximum rate allowed by law for the above matter
c) Rate actually charged for the above matter \$ 16.07/inch

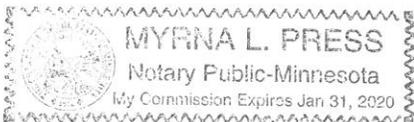
- 5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Carter Johnson, Publisher

Subscribed and sworn to before me on this 27th day of September, 2017.

[Signature]
Notary Public



WHITE BEAR TOWNSHIP
NOTICE OF HEARING ON ASSESSMENT FOR IMPROVEMENT 2016-2
NOTICE IS HEREBY GIVEN, That the Town Board of the Town of White Bear, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in the Town of White Bear, Minnesota, at 7:10 p.m. on Monday, October 16, 2017, to hear and pass upon objections, if any, to the proposed assessment in respect of Improvement 2016-2. A reasonable estimate of the impact of the assessments will be available at the hearing.
The proposed assessment roll is now on file and open to public inspection by all interested persons in the office of the Town Clerk. Each of these assessments will be payable, unless prepared, in ten equal, annual consecutive installments, the first such installment will be payable with the general taxes payable in the year 2018, collectable with such taxes during the year 2018. The first installment will be payable with interest at the rate of 3.8% per annum on the entire assessment from October 16, 2017 to December 31, 2018, and each subsequent installment will be payable with one year's interest at said rate on all unpaid installments.
The general nature of the improvement is set forth as follows: Sanitary sewer lining in connection therewith in the area of the Town of White Bear lying and being as follows: South Shore Boulevard, Bellaire Avenue, Homewood Avenue, Lakewood Avenue, County Road F, Ralph Street, Arbor Drive, Hillaire Road, Summit Lane, Forest Court, Glen Oaks Avenue, Birch Knoll Drive, Portland Avenue, Martin Way, East County Line Road, Randy Avenue, Stacker Boulevard, Stacker Place, Effress Road, Roth Place.
The area proposed to be assessed for such improvement is every lot, piece or parcel of land benefitted within the area of the sanitary sewer lining improvement, to-wit: South Shore Boulevard, Bellaire Avenue, Homewood Avenue, Lakewood Avenue, County Road F, Ralph Street, Arbor Drive, Hillaire Road, Summit Lane, Forest Court, Glen Oaks Avenue, Birch Knoll Drive, Portland Avenue, Martin Way, East County Line Road, Randy Avenue, Stacker Boulevard, Stacker Place, Effress Road, Roth Place.
The total amount to be assessment is \$1,713,000.00.
An owner may appeal an assessment to the District Court pursuant to Section 429.081 of Minnesota Statutes, by serving Notice of the appeal upon the Chair of the Town Board or the Clerk of the Town within thirty (30) days after the adoption of the assessment and filing such Notice with the Clerk of the District Court within ten (10) days after service upon the Town Board Chair or Town Clerk providing a written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. Sections 435.193 to 435.195 provide that a Town making a special assessment may, at its discretion, defer the payment of that special assessment for any homestead property owner by a person 65 years of age or older from whom it would be a hardship to make the payments.
The Town of White Bear has elected to defer some special assessments and has adopted Ordinance No. 53 establishing the standards and guidelines.
Dated: September 18, 2017.
BY ORDER OF THE TOWN BOARD OF SUPERVISORS
WILLIAM F. SHORT, Clerk-Treasurer
Published one time in the White Bear Press on September 27, 2017.

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON OCTOBER 16, 2017

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on October 16, 2017.

The following members were present: Kermes, Prudhon, Ruzek; and the following members were absent: None.

The Clerk presented an Affidavit showing publication of a Notice of Hearing on the proposed assessment for Improvement 2016-2, in the official newspaper and Affidavit showing mailing of Notice of Hearing in accordance with the Resolution adopted September 18, 2017, which Affidavits were examined, found satisfactory and ordered placed on file.

The Town Clerk announced that the meeting was open for consideration of objections, if any, to said proposed assessments. All persons present were given an opportunity to present oral objections, and all written objections therefore filed with the Clerk were presented and considered, and all subject objections were tabulated as follows:

NAME

PROPERTY ID

NATURE OF OBJECTION

Supervisor Prudhon introduced the following Resolution and moved its adoption:

**RESOLUTION ADOPTING AND CONFIRMING
ASSESSMENTS FOR IMPROVEMENT 2016-2**

BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE
BEAR, MINNESOTA

1. The Clerk, with the assistance of a qualified person heretofore selected by the Town Board, has calculated the amount proper and necessary to be specially assessed for Improvement 2016-2, against every assessable lot, piece or parcel of land affected thereby upon the basis of benefits received, without regard to cash valuation, in accordance with the provisions of Minnesota Statutes, Section 429.051 and 429.061, and notice has been duly published and mailed as required by law, that this Board would meet to hear and pass upon objections, if any, and to amend said proposed assessment roll as might be necessary and said proposed assessment roll has at all times since its filing been open for public inspection, and an opportunity has been given to all interested persons to present their objections, if any, to such proposed assessments, and said proposed assessment roll has been amended as to certain parcels of land by Resolution adopted this date.

2. The Board, having heard and considered all objections so presented, and being fully advised in the premises, finds that each of the lots, pieces and parcels of land enumerated in the proposed assessment roll as so amended was and is specially benefitted by the construction of said improvement in not less than the amount of the assessment set opposite the description of each such lot, piece or parcel of land, respectively, and that such amount so set out is hereby levied against each of the respective lots, pieces or parcels of land therein described.

3. The proposed assessment roll as amended, is hereby adopted and confirmed as the special assessments for each of the said lots, pieces and parcels of land respectively, and the assessment against each parcel, together with interest at the rate of 3.8% per annum, accruing on the full amount thereof from time to time unpaid, shall be a lien concurrent with the general taxes upon such parcels and all thereof. The total amount of such assessment shall be payable in equal, annual installments extending over a period of ten (10) years, the first of such installments, together with interest on the entire assessment from October 16, 2017 through December 31, 2018, to be payable with general taxes payable in the year 2018, collectable with such taxes during the year 2018, and each subsequent installment will be payable with one year's interest at said rate on all unpaid installments to be payable with the general taxes for each consecutive year thereafter until the entire assessment is paid.

4. Prior to certification of the assessment roll to the County Auditor, the owner of any lot, piece or parcel of land assessed hereby may at any time pay the whole of such assessment with interest accrued to the date of payment, to the Treasurer of the Town.

5. The Clerk shall, as soon as may be, prepare, and on November 30, 2017, transmit to the County Auditor, a certified duplicate of the assessment roll with each then unpaid installment and interest set forth separately, to be executed upon the property tax lists of the County, and the county Auditor shall thereafter collect said assessments in the manner provided by law.

6. The proposed assessment heretofore made in respect of the improvement shall be and are hereby amended to read as shown below, and the Clerk is authorized and directed to indicate the same amendments on the face of the assessment roll.

<u>NAME</u>	<u>PROPERTY I.D.</u>	<u>AMENDMENT TO ASSESSMENT</u>
-------------	----------------------	--------------------------------



**Town Board Meeting
October 16, 2017**

Agenda Number: 7B – New Business

Subject: 7:30 p.m. – Public Hearing Continuation – Annual Presentation of the Town’s Storm Water Pollution Prevention Program

**Documentation: Presentation Outline /
Public Notice / Publication**

Action / Motion for Consideration:

- Note Proper Publication of Hearing Notice in Newspaper & Waive Reading of Notice
- Open Continuation of Public Hearing
- Town Engineer Presentation
- Open Public Comment Portion – Ask for Comments
- Close Public Hearing

ANNUAL PRESENTATION OF WHITE BEAR TOWNSHIP'S STORMWATER POLLUTION PREVENTION PROGRAM

OCTOBER 16, 2017

BACKGROUND

Since 2003, owners and operators of municipal storm sewer systems (MS4) were required to obtain a permit from the Minnesota Pollution Control Agency in order to continue operating their drainage systems. In 2004, White Bear Township was issued that permit.

The 2013 Re-Authorization permit was approved by the MPCA. One of the permit requirements is that a plan be developed to prevent pollution from stormwater related activities.

Each year the Town Engineer reports on the accomplishments outlined in the plan.

REQUIREMENTS/ACCOMPLISHMENTS FOR 2016 AND 2017

Annual Meeting	October 16, 2017.
Public Education	Town's web site contains links for stormwater education. We rely primarily on RCWD and VLAWMO for educational information.
Advisory Committee	Town's Utility Commission advises the Town Board on stormwater issues.
Storm Sewer System Map	Town has developed an electronic system map that is updated annually.
Storm Water Discharge Ordinance	Town's Local Water Management Plan outlines limits on stormwater quality.
Construction Site Requirements	Town's Building Official monitors building sites.
Infrastructure Inspection Plan	Town inspects 20% of its storm sewer outfalls annually.
Street Sweeping	Town sweeps its streets twice annually. This takes place in the spring and in the fall.
Spring Clean Up	Town and its' waste hauler hold a spring clean-up day each year. Clean up day was held on June 17, 2017.
Pollution Control Structures	Town cleans out structures annually.
Reporting	Town submitted annual report for 2016 to MPCA on June 21, 2017.

PROJECTS COMPLETED IN 2016/2017:

- Repaired catch basins through grouting, replacing rings or rebuilding them.
- Cleaned pollution control structures.
- Barry Lane Sediment Basin Reconstructed and storm pipes cleaned.
- White Bear Parkway and Hammond Road catch basins replaced.
- West Avenue rain garden installed.
- Gilfillan Hills Pond drainage valve manhole improvement.

STORMWATER PROJECT LIST WITH ESTIMATED COST:

• Outfall #3, #5, #6, #8, #9, #11 #15, #16, #17	\$120,000
• Otterview Trail Drainage Improvements	\$35,000
• Lake Avenue Ditch Cleaning	\$25,000
• Lake Avenue Pipe Lining	\$25,000
• Pioneer Lane Ditch Cleaning	\$50,000
• Allendale Drive Ditch Cleaning	\$20,000
• Beaver Street Drainage Improvements	\$25,000
• Public Works Drainage Improvement Projects	\$13,500
• Pond Cleaning – Many Projects	Significant

DOCUMENTATION/REQUIREMENTS/EDUCATION

- Local Water Management Plan is due June 2018.
- Pond Inventory has been completed.
- New MPCA permit requirements are expected with expanded storm pond inspection requirements.
- Educate the general public through website, social media, pamphlets and mailings.
- Educate contractors about site erosion and waste.
- Educate Town employees to identify improper disposal of waste.
- Town Ordinance revisions to make sure they address current issues.
- Continued inspections and maintenance of storm sewers and ponds.

COMMENTS FROM PUBLIC

TOWN OF WHITE BEAR PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town of White Bear Board of Supervisors will hold an informational public hearing regarding the annual presentation of the Town's Storm Water Pollution Prevention Program at the Town Hall on October 16, 2017. This hearing will be held at 7:30 PM, or as soon thereafter as the matter can be reached on the agenda. The agenda for the informational public hearing will include:

1. A Presentation about implementation of the Town's Surface Water Pollution Prevention Program in 2016,
2. Affording interested persons an opportunity to make oral statements concerning the Storm Water Pollution Prevention Program,
3. Consideration of relevant materials that interested persons submit concerning the Storm Water Pollution Prevention Program; and
4. Consideration of public input in making adjustments to the 2017 implementation plan for the Storm Water Pollution Prevention Program.

This meeting will be held at the Town Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.

This meeting is open to the public. If you have any questions, or need special accommodations, please call (651) 747-2750.

William Short
Town Clerk

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

- 1. I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:

Once a week, for one week, it was published on Wednesday, the 4th day of October, 2017.

- 4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:
a) Lowest classified rate paid by commercial users for comparable space
b) Maximum rate allowed by law for the above matter
c) Rate actually charged for the above matter \$ 16.07/inch

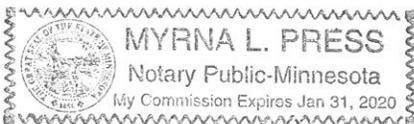
- 5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Carter Johnson, Publisher

Subscribed and sworn to before me on this 4th day of October, 2017.

[Signature]
Notary Public



WHITE BEAR TOWNSHIP PUBLIC NOTICE
NOTICE IS HEREBY GIVEN that the Town of White Bear Board of Supervisors will hold an informational public hearing regarding the annual presentation of the Town's Storm Water Pollution Prevention Program at the Town Hall on October 16, 2017. This hearing will be held at 7:30 PM, or as soon thereafter as the matter can be reached on the agenda. The agenda for the informational public hearing will include:
1. A Presentation about implementation of the Town's Surface Water Pollution Prevention Program in 2016,
2. Affording interested persons an opportunity to make oral statements concerning the Storm Water Pollution Prevention Program,
3. Consideration of relevant materials that interested persons submit concerning the Storm Water Pollution Prevention Program; and
4. Consideration of public input in making adjustments to the 2017 implementation plan for the Storm Water Pollution Prevention Program.
This meeting will be held at the Town Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.
This meeting is open to the public. If you have any questions, or need special accommodations, please call (651) 747-2750.
William Short, Town Clerk
Published one time in the White Bear Press on October 4, 2017.



**Town Board Meeting
October 16, 2017**

Agenda Number: 7C – New Business

Subject: 7:40 p.m. – Public Hearing – Variance Request @ 2514 South Shore Boulevard - To Allow Construction of a Single Stall Garage

Documentation: Staff Memo w/attachments
Variance Application
Public Notice / Resident Letter / Mailing List / Map
Affidavit of Publication

Action / Motion for Consideration:

- Note Proper Publication of Hearing Notice in Newspaper & Waive Reading of Notice
- Open Public Hearing
- Town Planner Report at Meeting
- Open Public Comment Portion – Ask for Comments
- Close Public Hearing

Based on Variance Board, Planning Commission & Staff Review & Recommendation Approve the 4.375' Side Yard Setback Variance to Allow Construction of a 12' x 20' Single Stall Garage

**Minutes
Planning Commission
September 28, 2017**

CONSENT AGENDA: Ulbrich moved approval of the Consent Agenda as follows: 3A) Elizabeth Anderson, 2514 South Shore Boulevard – Request for a 5' Side Yard Setback Variance to Construct a Single Stall Garage.

**Minutes
Variance Board Meeting
September 19, 2017**

ELIZABETH ANDERSON – Request for a 5’ Side Yard Setback Variance to Construct a 12’ x 20’ Garage at 2514 South Shore Boulevard: Riedesel summarized the request to construct a single car 12’ x 20’ garage 5’ from the side lot line, requiring approval of a 4.375’ side yard setback variance. The new garage would replace an 8’ x 8’ storage shed. There is an existing 2 car attached tuck under garage. The lot is 75’ wide which allows for a 9.375’ side yard setback.

The property is located in the Bellaire neighborhood.

In 2009 the previous property owner requested a side setback variance to replace the existing driveway. The Town approved a 5.5’ side yard variance.

Short noted it is hard to justify a variance if there is room on the lot to construct the requested structure meeting setback requirements.

Liz Anderson showed pictures of the property noting the requested location of the garage is due to the proximity of their neighbors and not wanting to block their view of White Bear Lake from their deck. They prefer maintaining the existing shed setback with the newly proposed garage.

Johnson noted that that the Town approved a 5.5’ variance for the driveway in 2009.

Denn noted that the Town tries to be consistent when reviewing variance requests.

Short noted that “view” is a tough criteria to support a variance. The size of the building overhang was discussed. A hip roof design is planned using one foot overhangs.

Denn recommended to the Planning Commission to recommend to the Town Board to approve the variance as requested due to the larger 5.5’ previously approved variance for the property, and the neighborhood precedent set by previous variance applicants in the Bellaire and Eastwood Manor neighborhoods.

Johnson seconded, subject to a maximum overhang of 1’, and removal of an existing fence to maintain the view.

Ayes Johnson and Denn; Nay: Short.

MEMORANDUM

TO: VARIANCE BOARD
FROM: TOM RIEDESEL
DATE: SEPTEMBER 14, 2017

SUBJECT: ACCESSORY STRUCTURE CONSTRUCTION

REQUEST: 4.375' SIDE YARD SETBACK VARIANCE
LOCATION: 2514 SOUTH SHORE BOULEVARD
APPLICANT: ELIZABETH ANDERSON
ZONING: R-1
PUBLIC HEARING: REQUIRED

Ms. Anderson is requesting approval of a 4.375' side yard setback variance which would allow construction of a 12' x 20' single stall garage/accessory structure. The proposed structure would be located 5' from the side lot line and would replace a conforming 8' x 8' shed. Since the existing shed is 64 square feet in area, it meets the side yard setback requirements of 5'. For structures larger than 144 square feet, a 10' side yard setback is required. The Anderson lot is 75' wide, making it undersized. A 9.375' setback is required. A 4.375' variance is requested to place the garage 5' from the side lot line.

The Anderson property is located near Bellaire Beach in the Bellaire neighborhood. The south side of the Township, including the Bellaire and Eastwood Manor neighborhoods, have had several requests for 5' side yard setbacks for a garage or garage addition. Many of these homes were constructed in the 1960's with single car garages. The Anderson home currently has a two car tuck under garage, which meets setback requirements.

In 2009, the previous property owners requested approval of a 6.5' side yard setback variance to replace the existing driveway. The Town Board approved a 5.5' side setback variance which allowed the owner to replace the driveway using a combination of concrete and pavers. The approved variance allowed the property owner to place the driveway 3.875' from the side lot line.

Section 9-6.4 of Ordinance No. 35 sets the standards which must be met in order to approve a variance. It states:

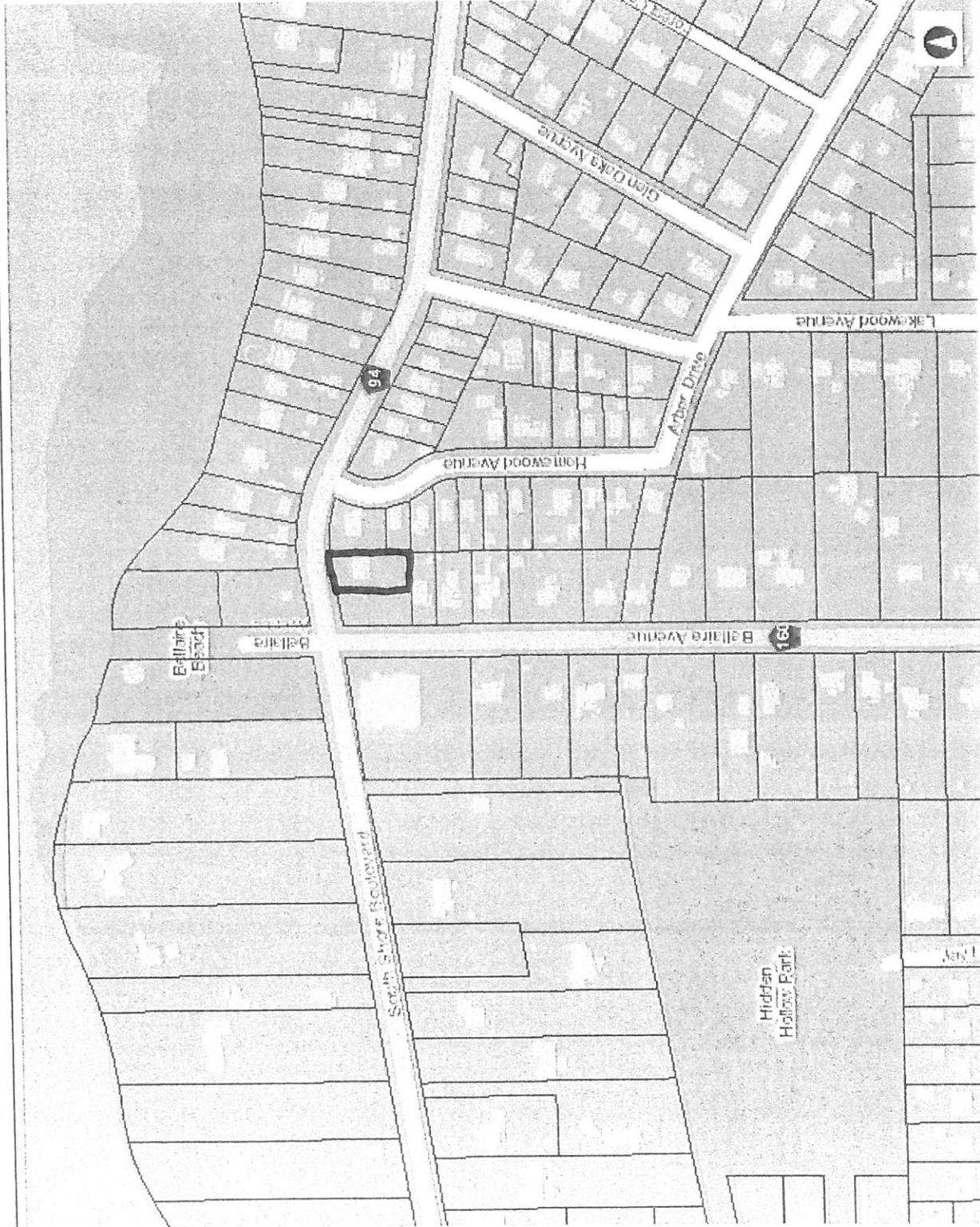
- (1). Without issuance of a variance, the provisions of this Ordinance would deprive the applicant of a reasonable use of property under the terms of this Ordinance.
- (2). That the special conditions and circumstances do not result from the actions of the applicant.

- (3). That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures, or buildings in the same district.
- (4). That the proposed action will not unreasonably increase the congestion on public streets.
- (5). That the proposed action will not increase the danger of fire or endanger the public safety.
- (6). That the proposed action will not unreasonably diminish or impair established property values within the neighborhood or in any other way be contrary to the intent of this Ordinance.

Ms. Anderson could shift the new structure slightly in order to increase the side setback. She has chosen the proposed location so as not to completely block the view of the lake from her neighbor to the south.

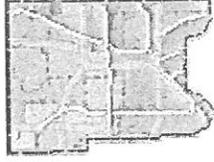
The proposed location of the new structure is consistent with the placement of other garages in the neighborhood.

TR/psw
cc:admin/add.file
b:anderson



This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports

Notes

Enter Map Description

Sussel Builders
 654 Transfer Road 16B
 Saint Paul, MN 55114
 Office 651-645-0331
 Fax 651-645-8371

Sussel Builders Plot Plan

Job# 7424

Liz Anderson
 2514 South Shore Blvd
 White Bear Lake, MN 55110
 C: 651-788-3017

12 x 20 Det. AB W/Conc.

Dennis Jarnot 7/27/2017 #29174

ADDITION:

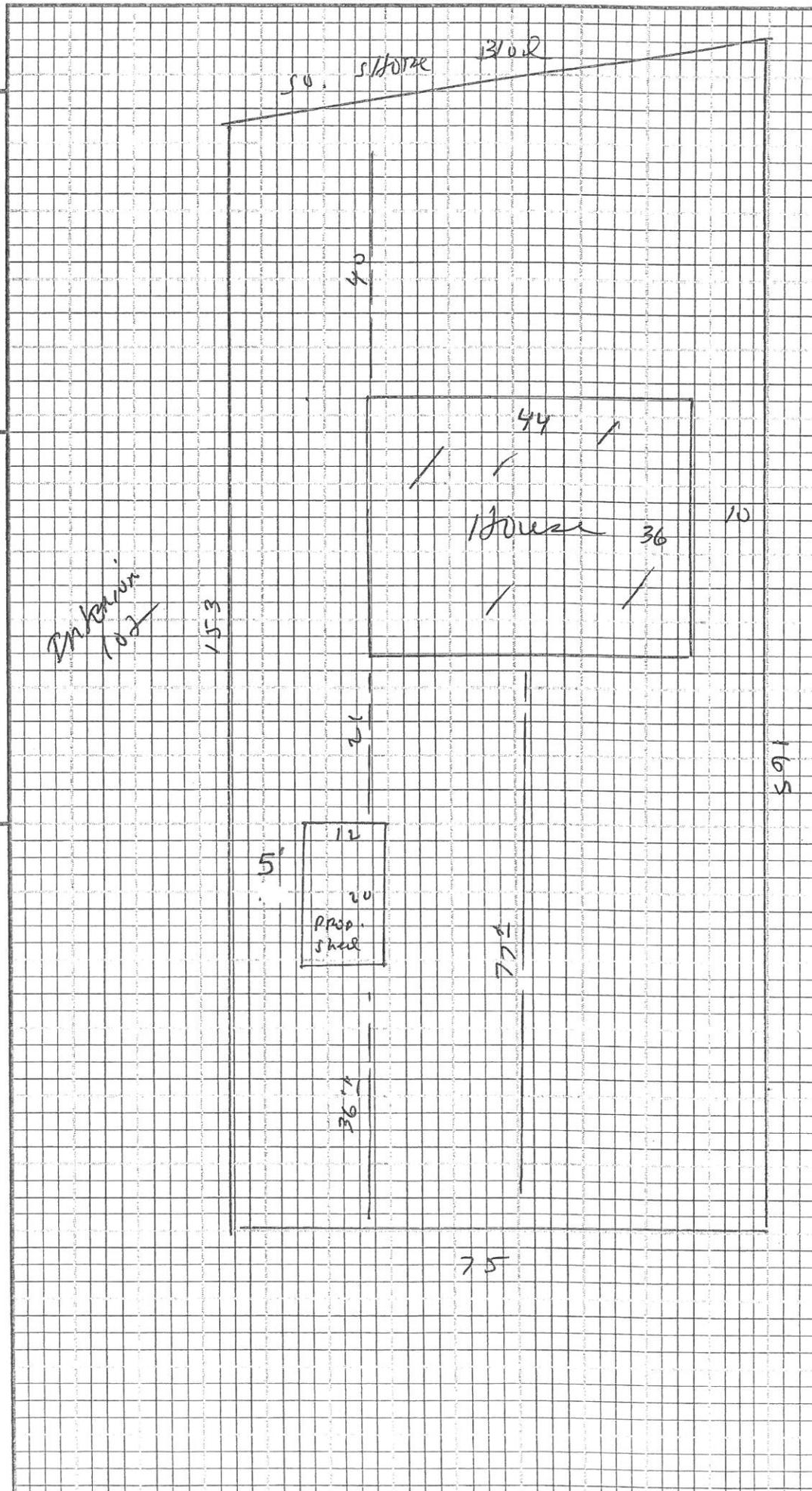
LOT SIZE: 75 x 153
 75 x 165

HOUSE SIZE:
 _____ SF

CROSS STREETS:
 Belaire _____ AND _____



Scale:
 1 Block = _____ Feet





VARIANCE APPLICATION FORM

White Bear Township
1281 Hammond Road
White Bear Township, MN 55110
Phone 651-747-2750 Fax 651-426-2258

INTRODUCTION

Variations from the literal provisions of this Ordinance shall only be permitted when they are in harmony with the general purposes and intent of this Ordinance, and when the terms of the variance are consistent with the Comprehensive Plan. Variations may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the provisions of this Ordinance. "Practical Difficulties", as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by this Ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems. Variations shall be granted for earth sheltered construction as defined in Minnesota Statutes, when in harmony with this Ordinance. No variance may be granted that would allow any use that is not allowed in the zoning district in which the subject property is located. The Town Board may impose conditions in granting a variance that are directly related to and in rough proportion to an impact created by the variance. Conditions may be imposed in the granting of variations to insure compliance and to protect adjacent properties.

_____ Fee \$225

APPLICANT(S) Elizabeth Anderson PHONE (Home) _____
(Business) _____
(Cell) 651-788-3017

ADDRESS 2514 So Shore Blvd
White Bear Township

PROPERTY OWNER Elizabeth Anderson

ADDRESS OF SITE 2514 So Shore Blvd. ZONING R1

EXISTING USE OF SITE 8' x 8' shed

DESCRIPTION OF VARIANCE REQUEST I wish to replace the shed with a single-stall garage, maintaining existing side yard setback of 5'. Request 5' variance to side yard setback.

SETBACKS:	Required	Existing	Requested
Front Yard	_____	_____	_____
Side Yard	<u>10</u>	<u>5</u>	<u>5</u>
Side Yard	_____	_____	_____
Rear Yard	_____	_____	_____
Other (Specify)	_____	_____	_____

9/19/11
mty.

Applicant understands that the Variance Application fee will not be refunded if, after being submitted, the application is denied or the applicant chooses to withdraw.

It is the policy of White Bear Township that all identifiable costs associated with a Variance Application within the Township shall be the sole responsibility of the owner of said property. The costs shall include, but are not limited to the following: Township planning review costs (reports, meetings, site review); engineering review costs; legal costs (preparation of hearing notices, legal research, certification costs); publication costs (notice of hearing); reapportionment of assessments (engineers report); mailings and Ownership Reports (ownership/encumbrance).

Prior to the final approval by the Town Board, all Township expenses to date shall be paid by the owner. Subsequent expenses not paid at the time of final approval (due to billings by consultants, etc.) shall be due upon receipt of a billing from the Township.

[Handwritten Signature]

9/6/17
Date

*Signature of Applicant(s)

*Prior to applying for a variance it is recommended that the applicant contact Town staff in order to discuss the proposal.

<u>To Be Completed By Office:</u>	
Date Request Received <u>9/7/17</u>	<u>CR# 1463</u>
By <u><i>[Handwritten Name]</i></u> (Staff Member)	\$225.00 Fee Received <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Date Application Complete _____	

STATEMENT OF AFFECTED PROPERTY OWNERS

If a signed statement is not provided by the applicant for a variance, the Town Board shall order a public information meeting which will include printed notice to all property owners within 350' of the property where the variance is requested. Public Notice publication costs will be the responsibility of the applicant.

I am the owner of the property at: 2514 So. Shore Blvd.. I am requesting that the Town of White Bear grant me a variance from Ordinance No. _____, for the following purpose:

Replace existing shed with single-stall garage, maintaining existing side yard setback of 5' (on west side of property).

My request will be reviewed by the Variance Board and the Planning Commission, with a final decision being made by the Town Board. I must provide the Board with a statement signed by the adjacent property owners, recording their comments relative to my request. Please feel free to write below any comments you may have regarding this issue. This statement must be signed and dated.

PROPERTY OWNERS

1. Name: Paul & Dawn Schwantes Address: 4224 Bellaire
 Phone: (Home) 0
 (Bus.) 612-338-0400
 (Cell) 612-462-0640

Comments: We support the variance of Eliminating the 5ft setback for an addition to the main house.

Date: 9/6/2017 Signatures: [Signature]

2. Name: _____ Address: _____
 Phone: (Home) _____
 (Bus.) _____
 (Cell) _____

Comments: _____

Date: _____ Signatures: _____ / _____

3. Name: _____ Address: _____
 Phone: (Home) _____
 (Bus.) _____
 (Cell) _____

Comments: _____

Date: _____ Signatures: _____ / _____



**NOTICE OF HEARING REQUEST FOR A VARIANCE FROM ORDINANCE NO. 35
(ZONING) OF THE TOWN OF WHITE BEAR, RAMSEY COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN, That the Town Board of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in said Town on Monday October 16, 2017 @ 7:40 p.m., to consider a 5' side setback variance to construct a single stall garage on the following described property lying and being in the Town of White Bear, Ramsey County, Minnesota:

Lot 4, Block 4, Bellaire Second Addition, Ramsey County, Minnesota

(2514 South Shore Boulevard)

and to hear and pass upon objections and recommendations, if any, and to conduct any and all business incident thereto.

Given under my hand this 2nd day of October, 2017.

BY ORDER OF THE TOWN BOARD OF SUPERVISORS



WILLIAM F. SHORT, Clerk-Treasurer



1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ROBERT J. KERMES, *Chair*
ED M. PRUDHON
STEVEN A. RUZEK

October 6, 2017

Township Resident
White Bear Township, Minnesota

Re: Variance Request

Dear Resident:

Enclose please find a **Notice of Hearing Request for a Variance from Ordinance No. 35 (Zoning) of the Town of White Bear, Ramsey County, Minnesota.**

The owner of property at 2514 South Shore Boulevard is requesting approval of a 5' side setback variance to construct a single stall garage.

The Public Hearing on the matter is scheduled for **Monday, October 16, 2017 @ 7:40 p.m., at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.**

If you have any questions regarding this matter, please plan to attend the meeting or you may contact Tom Riedesel, Planner, at 651.747.7261 or via e-mail at tom.riedesel@whitebeartownship.org.

Sincerely,

PATTI WALSTAD
Paralegal

PSW/s
Enc.
cc:admin/add.file

Parcel ID: 243022310025

~~South Shore Trinity Evangelical Lutheran Church
2480 South Shore Blvd
White Bear Town MN 55110-3898~~

Parcel ID: 243022420030

Susan E Sundly, Brian P Fisher
4210 Bellaire Ave
White Bear Lake MN 55110-3961

Parcel ID: 243022420018

William H Lipschultz Trustee, Samuel B Lipschultz Trustee
3580 Fairway Dr
Minnetonka MN 55305-4422

Parcel ID: 243022420033

Bruce Allan Campbell
4211 Homewood Ave
White Bear Lake MN 55110-3940

Parcel ID: 243022420042

Todd A Henninger
2542 South Shore Blvd
White Bear Township MN 55110-3930

Parcel ID: 243022420017

Scott Engebretson, Julie Engebretson
2535 South Shore Blvd
White Bear Lake MN 55110-3934

Parcel ID: 243022420034

Swift Home Solutions Llc
8362 Tamarack Vlg Ste 119-355
Woodbury MN 55125-3392

Parcel ID: 243022420023

Annette H Kruger
8 Robin Ln
North Oaks MN 55127-6449

Parcel ID: 243022420015

Lloyd L Robinson, Phyllis G Robinson
2545 South Shore Blvd
White Bear Lake MN 55110-3934

Parcel ID: 243022420025

Elizabeth S Anderson
2514 South Shore Blvd
White Bear Lake MN 55110-3929

Parcel ID: 243022420022

Ramsey County Parks And Rec
2015 Van Dyke St N
Saint Paul MN 55109-3711

Parcel ID: 243022420024

Joshua R Cummings
4233 Homewood Ave
White Bear Township MN 55110-3940

Parcel ID: 243022310001

~~Ramsey County Parks And Rec
2015 Van Dyke St N
Saint Paul MN 55109-3711~~

Parcel ID: 243022420021

~~Ramsey County Parks And Rec
2015 Van Dyke St N
Saint Paul MN 55109-3711~~

Parcel ID: 243022420035

Timothy Kuhnmuench, Shannon Mcleland
4219 Homewood Ave
White Bear Township MN 55110-3940

Parcel ID: 243022310049

S Shore Trinity Ev Luth Ch
2480 South Shore Blvd
St Paul MN 55110-3807

Parcel ID: 243022420036

Janice M Barnes
4223 Homewood Ave
White Bear Township MN 55110-3940

Parcel ID: 243022310035

Gary Schmalzbauer
2487 South Shore Blvd
White Bear Lake MN 55110-3820

Parcel ID: 243022420029

Brian J Rice
7656 Upper 19th St N
Oakdale MN 55128-5316

Parcel ID: 243022420016

Charles A Mcbride, Verjean M Mcbride
2541 S Shore Blvd
Saint Paul MN 55110-3934

Parcel ID: 243022420043

Douglas E Heider, Jane M Heider
2538 South Shore Blvd
White Bear Lake MN 55110-3930

Parcel ID: 243022420020

David C Forsberg Trustee, Claire B Forsberg Trustee
2515 South Shore Blvd
White Bear Lake MN 55110-3934

Parcel ID: 243022420028

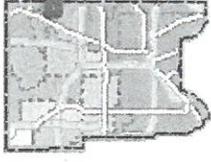
Paul D Schwantes, Dawn M Schwantes
4224 Bellaire Ave
White Bear Township MN 55110-3961

Parcel ID: 243022420019

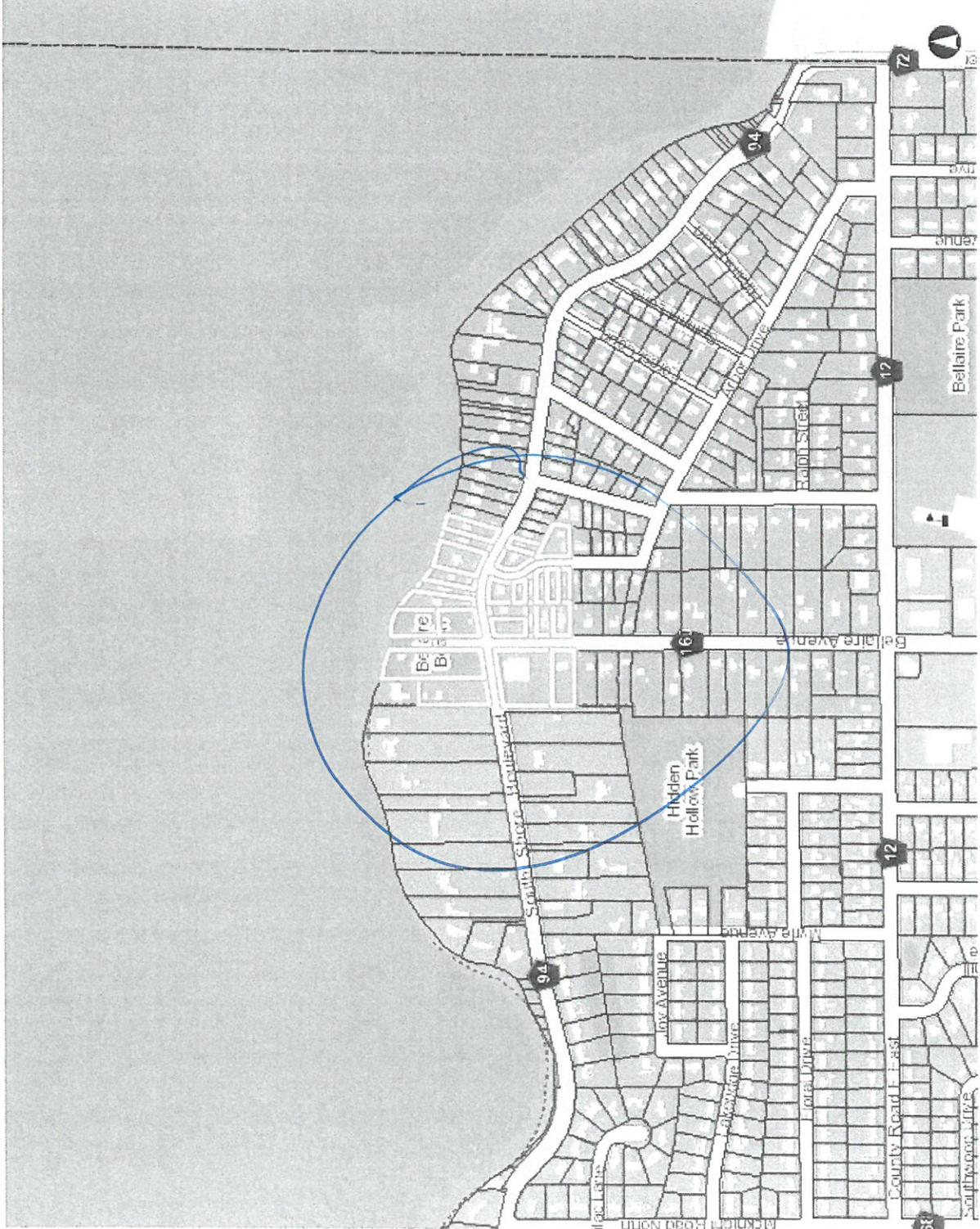
Dean R Shawbold Trustee, Dean R Shawbold
2521 South Shore Blvd
White Bear Lake MN 55110-3934

KIM M PFEFFER
4212 HOMEWOOD AVENUE
WHITE BEAR TOWNSHIP MN 55110

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports
- Parks (8-64K)**
 - State Park
 - Regional Parks, Preserves, and Open Space
 - County Park
 - Local Parks
 - Golf Course
 - Special Use Facility
 - Rec Center



Notes
Enter Map Description

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

1,333.3 666.67 1,333.3 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

- 1. I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:

Once a week, for one week, it was published on Wednesday, the 4th day of October, 2017.

- 4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:

- a) Lowest classified rate paid by commercial users for comparable space
b) Maximum rate allowed by law for the above matter
c) Rate actually charged for the above matter \$ 16.07/inch

- 5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Carter Johnson, Publisher

Subscribed and sworn to before me on this 4th day of October, 2017.

[Signature]
Notary Public



WHITE BEAR TOWNSHIP
NOTICE OF HEARING REQUEST
FOR A VARIANCE FROM ORDINANCE NO. 35 (ZONING)
OF THE TOWN OF WHITE BEAR, RAMSEY COUNTY, MINNESOTA
NOTICE IS HEREBY GIVEN, That the Town Board of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in said Town on Monday October 16, 2017 @ 7:40 p.m., to consider a 5' side setback variance to construct a single stall garage on the following described property lying and being in the Town of White Bear, Ramsey County, Minnesota:
Lot 4, Block 4, Bellaire Second Addition, Ramsey County, Minnesota (2514 South Shore Boulevard)
and to hear and pass upon objections and recommendations, if any, and to conduct any and all business incident thereto.
Given under my hand this 2nd day of October, 2017.
BY ORDER OF THE TOWN BOARD OF SUPERVISORS
WILLIAM F. SHORT, Clerk-Treasurer
Published one time in the White Bear Press on October 4, 2017.



**Town Board Meeting
October 16, 2017**

Agenda Number: 7D – New Business

**Subject: 7:50 p.m. – Public Hearing – Variance Request @ 2707
South Shore Boulevard – To Allow Construction of a New
Home**

Documentation: Staff Memo w/attachments
Variance Application
Public Notice / Resident Letter / Mailing List / Map
Affidavit of Publication

Action / Motion for Consideration:

- Note Proper Publication of Hearing Notice in Newspaper & Waive Reading of Notice
- Open Public Hearing
- Town Planner Report at Meeting
- Open Public Comment Portion – Ask for Comments
- Close Public Hearing

Based on Variance Board, Planning Commission & Staff Review & Recommendation Approve:

Option 1 Recommended by Planning Commission:

- 15' Right-of-Way Setback Variance
- 5' Side Yard Setback Variance
- 36.67' Lakeshore Setback Variance

Option 2 Recommended by Variance Board:

- 15' Right-of-Way Setback Variance
- 39' Lakeshore Setback Variance

Noting No Garage/Accessory Building Area Variance is Necessary.

Minutes
Planning Commission Meeting
September 28, 2017

JOHN AND MARISSA CHASE, 2707 SOUTH SHORE BOULEVARD – REQUEST FOR A 15' RIGHT-OF-WAY SETBACK VARIANCE AND A 40'6" LAKESHORE SETBACK VARIANCE TO DEMOLISH AN EXISTING HOME AND CONSTRUCT A NEW HOME WITH A BUILDING FOOTPRINT OF 2,387 SQUARE FEET:

The Planner reported that the Chases' are requesting approval of three variances which would allow them to demolish their existing home and construct a new one at 2707 South Shore Boulevard. The existing Chase home has a building footprint of 1,840 square feet with other impervious surfacing equaling 4,473 square feet. The lot size is 14,333 square feet. Currently there is impervious coverage on the lot of 31.21%. The Chases' are proposing to remove the existing home and attached garage, sidewalks and driveway area eliminating approximately 1,440 square feet of impervious area. The new home is proposed to be 2,387 square feet in area. The existing boathouse building is planned to remain as is. The Chases' have removed additional pavement between the boathouse and the home previously, reducing the impervious area on the lot. For lakeshore properties, 25% impervious area is permitted. The Chase plan proposes 24.95% impervious area on the property.

The existing home is located 36.5' from the lakeshore. A 50' setback is required. On the west side of the home the existing setback is 8.5'. A 10' setback is required. On the South Shore Boulevard side of the home, the garage is setback 12.5' from the right-of-way. The proposed footprint of the new home/garage shows a setback of 20' from the South Shore Boulevard right-of-way, a 10' setback from the side lot line and a 9'5-1/8" setback from the lakeshore (100 year high water elevation). The new home proposes setbacks further from the side and right-of-way than currently exists. The lakeshore setback is proposed to be reduced. Based on setback requirements, there is approximately 700 square feet of buildable area on the lot. The home has been designed to increase setbacks from the side and right-of-way and increase the overall green area on the lot. The lakeshore setback is being reduced as proposed but the closest structure to the lake is a deck. The deck could be reconfigured to reduce the setback or the Chases' could use pavers which would increase the setback as defined by the Town from 9.5' to 20.66'. The height of the home is proposed to be increased since they are planning a pitched roof. The current home has a flat roof. The height of the home will not exceed height requirements defined by the Zoning Ordinance. The area of the proposed garage and the existing boathouse is 1,577 square feet. Ten percent of the lot area, which is the maximum percentage permitted for a garage and accessory structure equals 1,433 square feet. A 144 square foot garage area variance is also being requested. It must be noted that a portion of the boathouse is considered living space. This living area is over 144 square feet but is considered as part of the accessory structure.

The Variance Board reviewed the request at the September 14, 2017 Variance Board meeting. The Variance Board felt that designing the home so it is further from the right-of-way than the existing garage and meeting side yard setback requirements is commendable. They felt that the deck could be downsized to reduce the variance setback, or in the alternative, use pavers which are not considered a structure. The applicants are willing to reconfigure the lakeside deck in order to increase the setback from the lake. The Variance Board discussed the deck. A line was drawn between the home to the west and to the Chase boathouse. They recommend approval of the right-of-way and lakeshore setback variances provided that the deck structure does not encroach closer to the lake than a line drawn between the two structures on either side of the Chase home.

The Variance Board discussed the boathouse noting a portion of the building is living area. If only the garage area of the building is calculated, the proposed garage and accessory building do not exceed the 10% accessory structure limitation. Mike Johnson, Code Enforcement Officer/Building Official,

stated at the Variance Board meeting that the living area in the boathouse does not meet code for living quarters. It was the Variance Board's consensus that no "variance" or "exception" for the garage is required. They moved that no variance is needed for the accessory structure square footage.

The Planning Commission discussed setback options which would shift the structure further from the lakeshore than is proposed. It was the Planning Commission consensus that approving a side yard setback variance of up to 5' would shift the house and deck further from the lake. The exact setback must be determined by an updated survey.

Ulbrich moved, based on Variance Board review and recommendation to recommend to the Town Board to approve the request of John & Marissa Chase, 2707 South Shore Boulevard, for a 15' right-of-way setback variance to demolish an existing home and construct a new home with a building footprint of 2,387 square feet. Artner seconded. Ayes all.

Ulbrich moved to recommend to the Town Board to approve a west side yard setback variance up to 5' to demolish an existing home and construct a new home with a building footprint of 2,387 square feet noting that an updated survey is needed. Artner seconded. Ayes all.

Ulbrich moved to approve a lakeshore setback variance of up to 40.6' noting that a new survey is required showing the exact lakeshore setback proposed. Artner seconded. Ayes all. No action was taken or necessary on the garage/accessory structure size as recommended by the Variance Board.

Minutes
Variance Board Meeting
September 19, 2017

JOHN & MARISSA CHASE – Request for a 15' Right-of-Way Setback and a 40'6" Lakeshore Setback Variance and a 144 Square Foot Garage Area Variance to Reconstruct a Home at 2707 South Shore Boulevard: Riedesel summarized the request to demolish the existing home and construct a new one at 2707 South Shore Boulevard. The new home is proposed to be set back 20' from South Shore Boulevard. The existing setback is 12.5'. The side setback is proposed to be 10'. The existing setback is 8.5'. A lakeshore setback of 9'5 1/8". The existing setback is 36.6'. The proposed garage and existing boathouse is 1,577 square feet in total area. The lot area is 14,330 square feet in area. Up to 10% of the lot may be covered by a garage and accessory structure. This allows 1,433 square feet. A 144 square foot exception is requested.

Short noted that designing the home so it is further from the right-of-way than the existing garage and meets side yard setback requirements is commendable. The Variance Board discussed the lakeshore setback noting that the deck could be downsized to reduce the variance setback, or in the alternative, use pavers which are not considered a structure.

Bill Rust noted that approximately 2' of fill will be brought in so the low floor of the home meets separation requirements. He noted that Mr. Chase prefers a deck vs. patio. He noted that the driveway will also be raised in elevation.

It was noted that the applicants are willing to reconfigure the lakeside deck in order to increase the setback from the lake.

The Variance Board discussed if the deck setback is in keeping with the average setback in the area. A line was drawn between the home to the west and the Chase boathouse. The proposed deck was at the average as proposed.

Short moved to recommend to the Planning Commission to recommend to the Town Board to approve the right-of-way and lakeshore setback variances provided that the deck structure does not encroach

closer to the lake than a line drawn between the two structures on either side of the Chase home. Johnson seconded. Ayes: Short & Johnson. Abstained: Denn.

The Variance Board discussed the boathouse noting a portion of the building is living area. If only the garage area of the building is calculated, the proposed garage and accessory building do not exceed the 10% accessory structure limitation.

Johnson noted that the living area in the boathouse does not meet code for living quarters.

It was the Variance Board's consensus that no "variance" or "exception" for the garage is required.

Denn moved that no variance is needed for the accessory structure square footage. Short seconded. Ayes all.

MEMORANDUM

TO: VARIANCE BOARD
FROM: TOM RIEDESEL
DATE: SEPTEMBER 15, 2017

SUBJECT: NEW HOME CONSTRUCTION

REQUESTS: 15' RIGHT-OF-WAY SETBACK VARIANCE
40' 6" LAKESHORE SETBACK VARIANCE
144 SQUARE FOOT GARAGE/ACCESSORY BUILDING
VARIANCE

LOCATION: 2707 SOUTH SHORE BOULEVARD
APPLICANTS: JOHN & MARISSA CHASE
ZONING: R-1
PUBLIC
HEARING: REQUIRED

The Chases' are requesting approval of three variances which would allow them to demolish their existing home and construct a new one at 2707 South Shore Boulevard. The existing Chase home has a building footprint of 1,840 square feet with other impervious surfacing equaling 4,473 square feet. The lot size is 14,333 square feet. Currently there is impervious coverage on the lot of 31.21%.

The Chases' are proposing to remove the existing home and attached garage, sidewalks and driveway area eliminating approximately 1,440 square feet of impervious area. The new home is proposed to be 2,387 square feet in area. The existing boathouse building is planned to remain as is. The Chases' have removed additional pavement between the boathouse and the home previously, reducing the impervious area on the lot. For lakeshore properties, 25% impervious area is permitted. The Chase plan proposes 24.95% impervious area on the property.

The existing home is located 36.5' from the lakeshore. A 50' setback is required. On the west side of the home the existing setback is 8.5'. A 10' setback is required. On the South Shore Boulevard side of the home, the garage is setback 12.5' from the right-of-way. The proposed footprint of the new home/garage shows a setback of 20' from the South Shore Boulevard right-of-way, a 10' setback from the side lot line and a 9'5 1/8" setback from the lakeshore (100 year high water elevation). The new home proposes setbacks further from the side and right-of-way than currently exists. The lakeshore setback is proposed to be reduced.

Based on setback requirements, there is approximately 700 square feet of buildable area on the lot.

The home has been designed to increase setbacks from the side and right-of-way and increase the overall green area on the lot.

The lakeshore setback is being reduced as proposed but the closest structure to the lake is a deck. The deck could be reconfigured to reduce the setback or the Chase' could use pavers which would increase the setback as defined by the Town from 9.5' to 20.66'.

The height of the home is proposed to be increased since they are planning a pitched roof. The current home has a flat roof. The height of the home will not exceed height requirements defined by the Zoning Ordinance.

The area of the proposed garage and the existing boathouse is 1,577 square feet. Ten percent of the lot area, which is the maximum percentage permitted for a garage and accessory structure equals 1,433 square feet. A 144 square foot garage area variance is also being requested. It must be noted that a portion of the boathouse is considered living space. This living area is over 144 square feet but is considered as part of the accessory structure.

Section 9-6.4 of the Zoning Ordinance sets the standards which must be met in order to approve a variance. It states:

- (1). Without issuance of a variance, the provisions of this Ordinance would deprive the applicant of a reasonable use of property under the terms of this Ordinance.
- (2). That the special conditions and circumstances do not result from the actions of the applicant.
- (3). That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures, or buildings in the same district.
- (4). That the proposed action will not unreasonably increase the congestion on public streets.
- (5). That the proposed action will not increase the danger of fire or endanger the public safety.
- (6). That the proposed action will not unreasonably diminish or impair established property values within the neighborhood or in any other way be contrary to the intent of this Ordinance.

Due to the configuration of the lot creating limited buildable area, variances seem reasonable. Two of the non-conforming setbacks are proposed to be increased making only the lakeshore setback more of a non-conformity than currently exists. With use of pavers vs. a deck, the setback can be increased by just over 10'. It is recommended that this deck be converted to a patio using pavers.

It is recommended that the Variance Board discuss the garage and accessory building square footage as it is 144 square feet larger than permitted by ordinance.

It should also be noted that there is very limited landscaping between the home and the lake. The existing home stands out when viewed from the lake. It is recommended that additional landscaping be provided on the lake side of the property so as to "reduce visibility as viewed from public waters and adjacent shorelands".

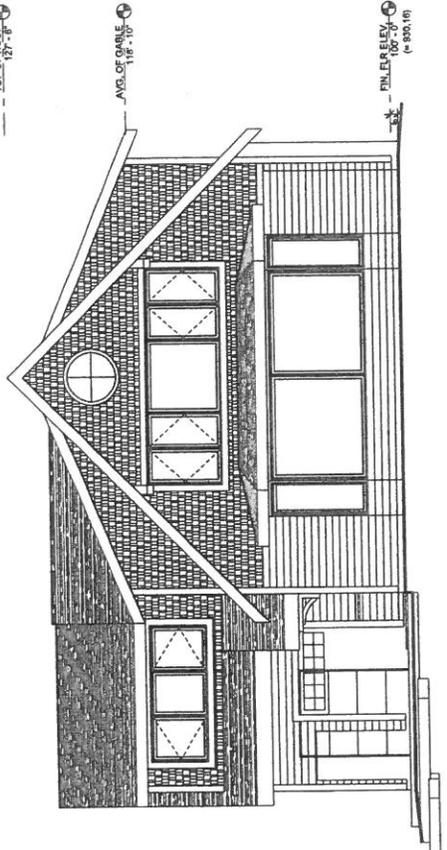
TR/psw
cc:admin/add.file
b:chase

UPDATED PLANS

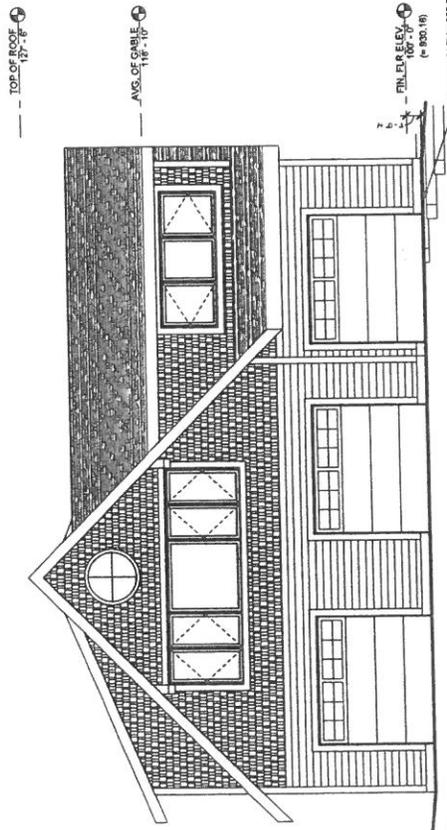
RECEIVED

SEP 22 2017

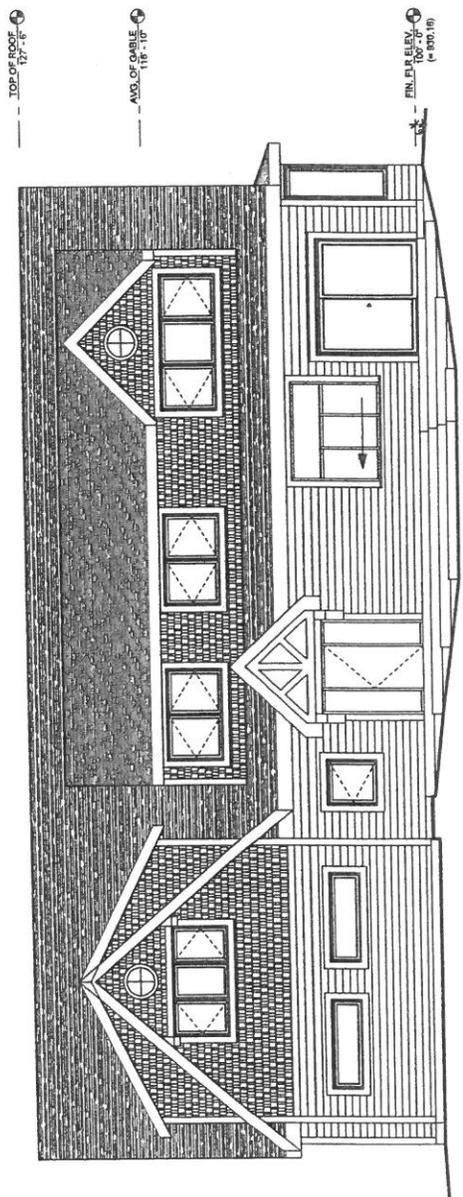
TOWN OF WHITE BEAR



② NORTH ELEVATION
1/4" = 1'-0"



① SOUTH ELEVATION
1/4" = 1'-0"
ELEV. 820.00 @ GARAGE
ELEV. 820.00 @ GARAGE
HIGHEST GRADE



③ EAST ELEVATION
1/4" = 1'-0"

PRELIMINARY
NOT FOR
CONSTRUCTION

RUST ARCHITECTS, P.A.
774 WASHINGTON SQUARE
WHITE BEAR LAKE, MINNESOTA 55110
PHONE (951) 429-1913 FAX (951) 429-7581
www.rustarchitects.com

I hereby certify that this plan, specification, or report was prepared by me, or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Wisconsin.
William E. Rust
Date: License No.

CHASE RESIDENCE
EXTERIOR ELEVATIONS

DRAWN BY: BKS
DESIGNED BY: WBER
PROJECT NUMBER: RA17018

DATE: 09/15/17

A102

09/20/2017 3:53:42 PM

Chase Residence
2707 Southshore Boulevard
White Bear Township, MN 55110

Hello and thank you for reviewing our proposal to rebuild our home. We wanted to give a little background on our family and intentions on the new home we're planning on the south shore of beautiful White Bear Lake.

I was raised in White Bear on the north side of Bald Eagle Lake, where my parents still reside; in fact Bill Rust was the architect/builder of their home in 1985. I grew up spending time on the lakes and playing both hockey and soccer for White Bear Lake. After going to college at the University of Minnesota and owning several homes in the northern suburbs, my wife and I were passionate about moving back to White Bear Lake and finding a place on the water where we could enjoy lake life and raise our family in this outstanding community. We have 2 daughters (Isla, 7 and Summer, 5) and we coach them both in Hockey and Soccer which keeps us fairly busy. My wife, Marissa, is originally from Omaha, Nebraska and moved to the Twin Cities for college 15 years ago and hasn't looked back (except when the Corn Huskers are in town).

After several years of searching, we were lucky enough to find 2707 on the south side of White Bear Lake, interestingly, the owners of the home owned Twin City Nursery. After closing down, much of the nursery had been moved back to the home and was being stored in the yard/driveway, but we could see an opportunity with the lot and purchased the home in August of 2015 with the intent of eventually tearing down and rebuilding.

During the past few years we've been making improvements to the property including, removing 1200 square feet of asphalt driveway, remodeling the boat house and improving the landscape with plants, flowers and stonework. It's been incredible how many people have stopped by while driving, biking or walking to chat with us and compliment the work we've done to turn the property around. We've been able to build some strong relationships with our neighbors and become part of the community which has been immensely rewarding.

Regarding new construction, we understood that our triangular lot would prove challenging and feel we approached the design in a humble manner considering those challenges. With the exception of expanding our currently very small garage, we've designed the home within the same footprint to minimize encroaching further on any setbacks and very importantly, assure that we don't impact our neighbors' views of the lake. Additionally, we've designed the elevations to reduce the overall height of the home using dormers on the 2nd floor to assure we're not inhibiting views of the lake from neighbors across the street. Architecturally, we're designing the facade with a nautical theme we believe is appropriate for the setting to enhance the lakeshore and surrounding neighborhood.

We hope you understand the challenges of rebuilding on this very unique lot and the necessity to gain approval for several variances. We've worked to design and propose what we believe is a modest home and look forward to raising our kids in the great city of White Bear Lake.

Thank you for your time and consideration.

Sincerely,

Jon, Marissa, Isla and Summer Chase



RUST ARCHITECTS, P.A.
 WHITE BEAR LAKE, MINNESOTA 55110
 PHONE (651) 429-1913 FAX (651) 429-2561
 www.rustarchitects.com

I hereby certify that this plan, specification, or report was prepared by me, or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 License No. _____
 Date _____

CERTIFICATE OF SURVEY
CHASE RESIDENCE

PROJECT NUMBER: BA17018
 DRAWN BY: BKS
 CHECKED BY: WEM

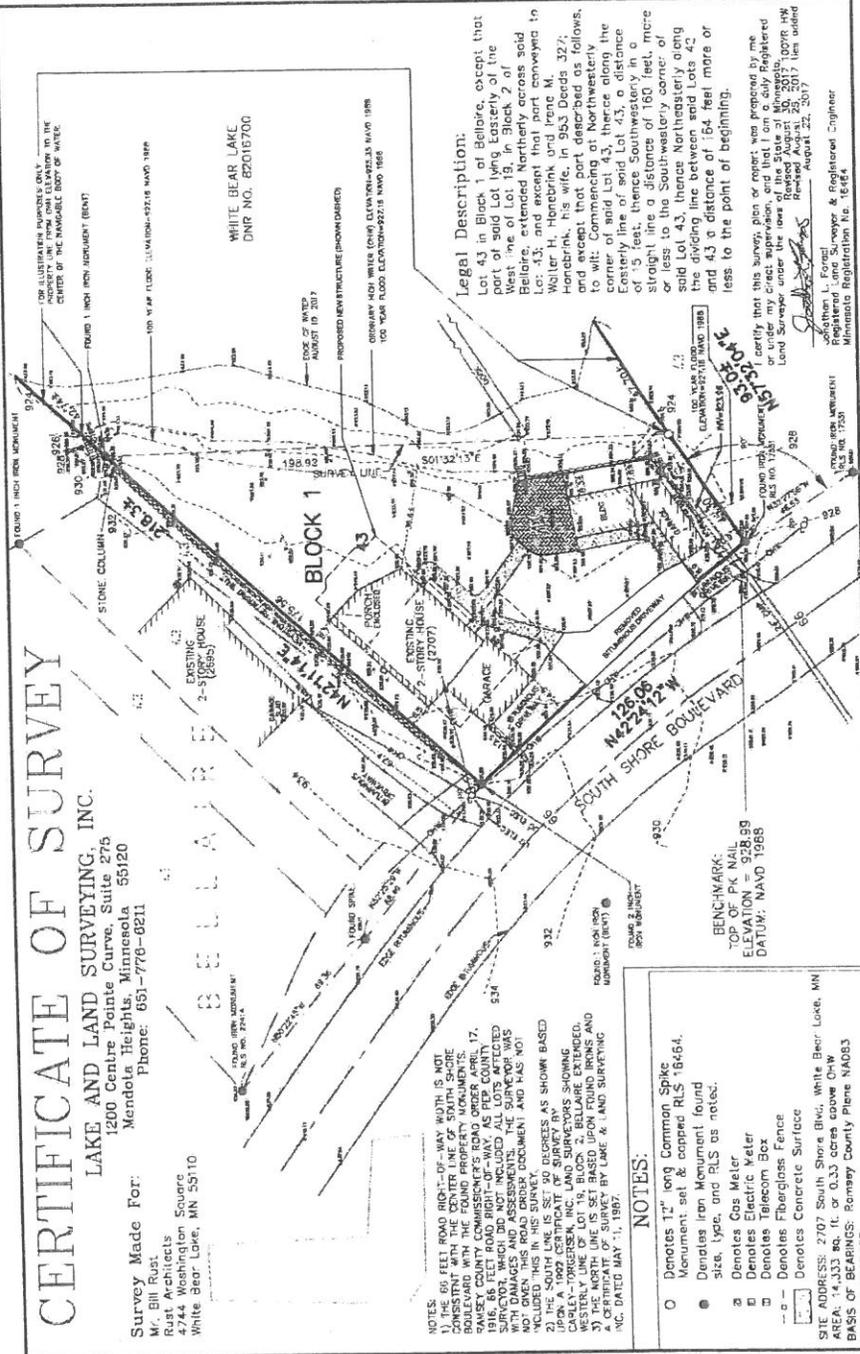
DATE: _____
 SCALE: _____

A100

8/13/2017 11:11:59 AM

CERTIFICATE OF SURVEY
LAKE AND LAND SURVEYING, INC.
 1200 Centre Pointe Curve, Suite 275
 Mendota Heights, Minnesota 55120
 Phone: 651-778-0211

Survey Made For:
 Mr. Bill Rust
 Rust Architects
 4744 Washington Square
 White Bear Lake, MN 55110



Legal Description:
 Lot 43 in Block 1 of Bellaire, except that part of said Lot lying Easterly of the West line of Lot 19, in Block 2 of Bellaire, extended Northerly across said Lot 43; and except that part conveyed to Walter H. Honebrink and Irene M. 327; Honebrink, his wife, in 355; Bellaire, and except that part conveyed to the heirs of said Lot 43, thence along the Easterly line of said Lot 43, a distance of 15 feet, thence Southwesterly in a straight line a distance of 160 feet, more or less to the Southwesterly corner of said Lot 43, thence Northwesterly along the dividing line between said Lots 42, and 43 a distance of 164 feet more or less to the point of beginning.

I certify that this survey, plan or report was prepared by me, or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 License No. _____
 Date _____

NOTES:
 1) THE 66 FEET ROAD RIGHT-OF-WAY SOUTH SHORE BOULEVARD WAS LOCATED BY THE STATE OF MINNESOTA IN 1916, 66 FEET ROAD RIGHT-OF-WAY AS LOCATED BY SURVEYOR AND ASSESSMENTS. THE SURVEYOR HAS NOT OPEN THIS ROAD ORDER DOCUMENT AND HAS NOT INCLUDED THIS IN HIS SURVEY. DEGRESS AS SHOWN BASED ON A 1907 CERTIFICATE OF SURVEY BY CARLEY-DORRIGERSEN, INC. LAND SURVEYORS SHOWING WESTERLY LINE OF LOT 43 SET BASED UPON FOUND IRONS AND A CERTIFICATE OF SURVEY BY LAKE & LAND SURVEYING INC. DATED MAY 11, 1997.

NOTES:
 O Denotes 12" long Common Spike Monument; set & capped RLS 18664.
 ● Denotes Iron Monument found site, type, and RLS as noted.
 □ Denotes Gas Meter
 □ Denotes Electric Meter
 □ Denotes Telecom Box
 □ Denotes Fiberglass Fence
 □ Denotes Concrete Surface

SITE ADDRESS: 2707 South Shore Blvd, White Bear Lake, MN
 AREA: 74,333 sq. ft. or 0.33 acre, more or less
 BASIS OF BEARS: Romsey County Plat No. 8083
 JOB NO: 2071412

1 CERTIFICATE OF SURVEY
 1" = 200'



RUST ARCHITECTS, P.A.
 4744 WASHINGTON SQUARE
 WHITE BEAR LAKE, MINNESOTA 55110
 PHONE (651) 429-1913 FAX (651) 429-1961
 www.rustarchitects.com

I hereby certify that this plan, specification, or report was prepared by me, or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Rust.
 Date: _____
 License No. _____
 Name of Rust: _____

CHASE RESIDENCE
EXTERIOR ELEVATIONS

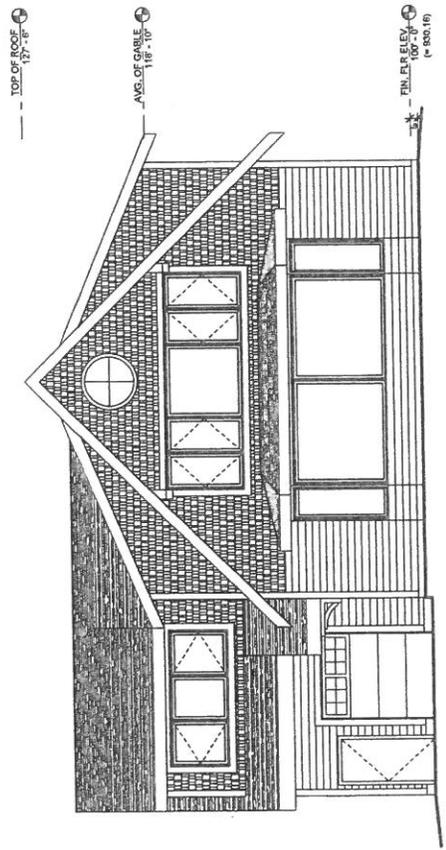
DESIGNED BY: VEBR
 PROJECT NUMBER: RA17018
 DRAWN BY: BKS

DATE: _____
 SHEET: _____

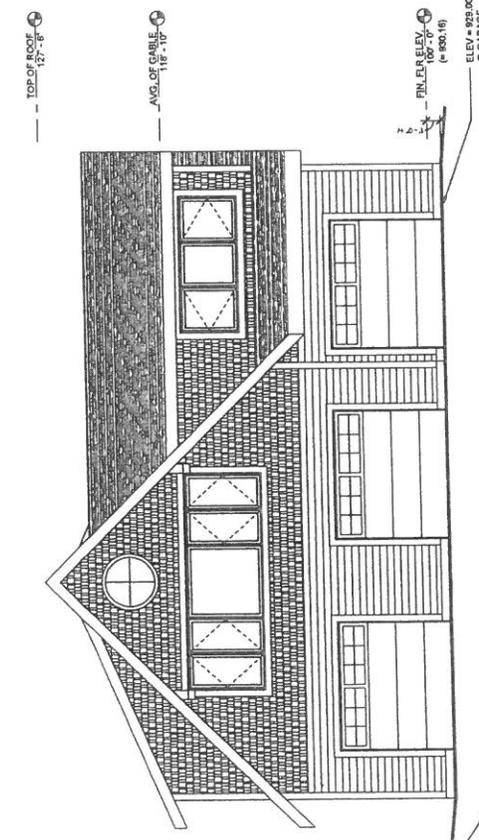
A102

9/13/2017 11:12:03 AM

PRELIMINARY
NOT FOR
CONSTRUCTION

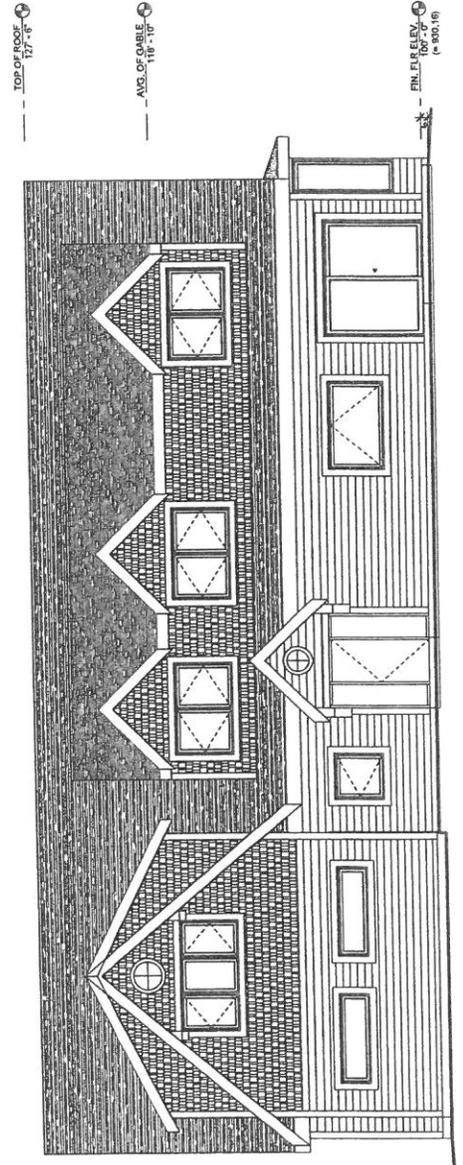


② NORTH ELEVATION
 1/4" = 1'-0"



① SOUTH ELEVATION
 1/4" = 1'-0"

ELEV. + 800.00 APPROX. LINE OF HIGHEST GRADE



③ EAST ELEVATION
 1/4" = 1'-0"



4744 Washington Square
White Bear Lake, MN 55110
Office: (651) 429-1913
Fax: (651) 429-7561
Webb Lake, WI: (715) 259-7991
www.rustarchitects.com

Sept. 7, 2017

Tom Riedesel, Planner
White Bear Township
1281 Hammond Road
White Bear Township, Minn.
55110

REF: Chase Residence 2707 South Shore Blvd. variance request

Dear Tom;

Please find the following information as per previous meetings and phone calls;

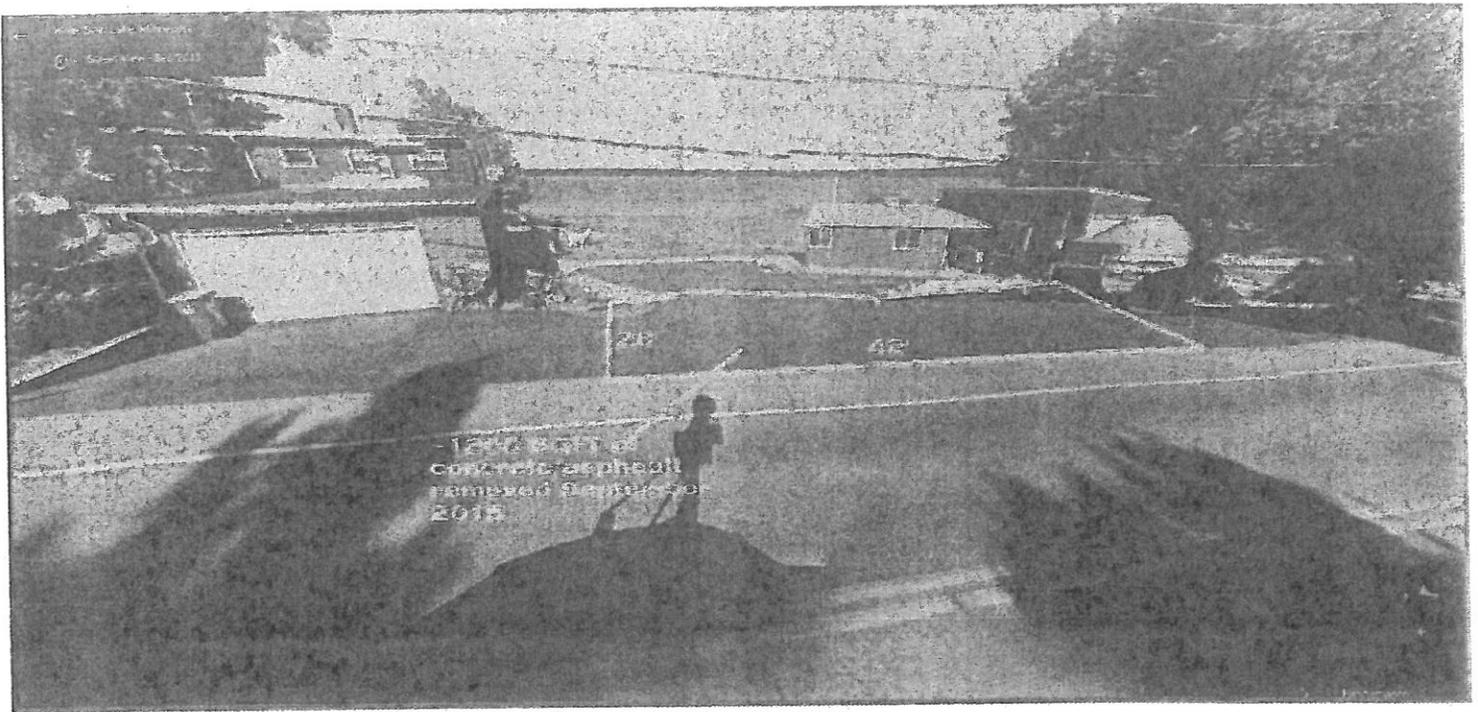
1. 3 sets of 8.5x11 Variance application form
2. 3 sets of 8.5x11 home owner letter
3. 3 sets of 8.5x11 existing site photos
4. 3 sets of 8.5x11 adjacent property owner statements (8)
5. 3 sets of 11x17
 - A. Existing site plan identifying set-backs, buildable area, hard surface areas, etc.
 - B. Existing certified survey from Lake and Land Surveyors
 - C. Proposed floor plans
 - D. Proposed exterior elevations
6. Check for \$225.00 for variance application

I believe this addresses all required submittals, and should you need additional materials, or information please contact me ASAP so we can get that to you, so it doesn't create any delays in the process. Our goal is to have approvals and start the construction process this fall.

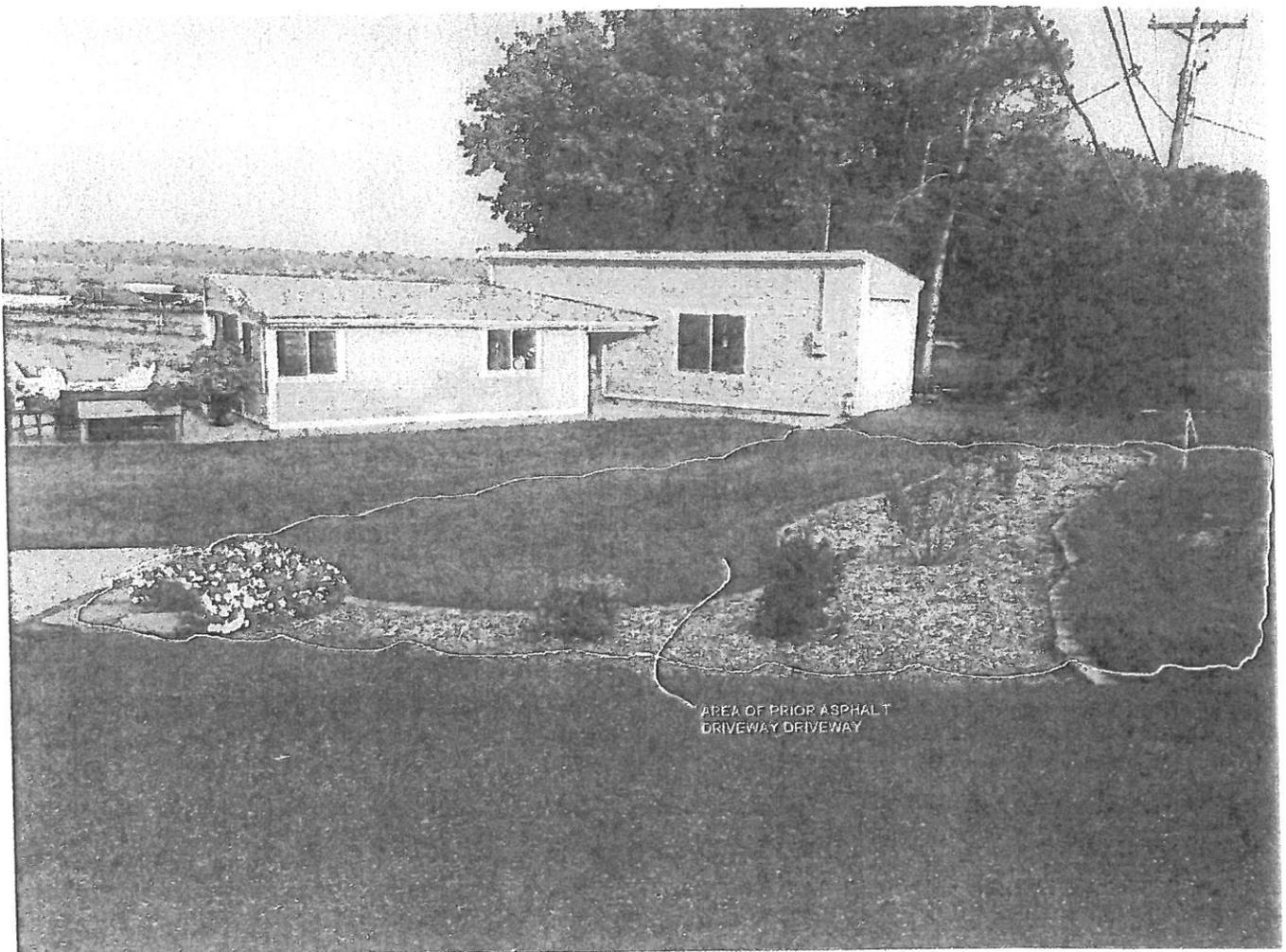
Thanks again for your advice and help.

Sincerely,
William E. Rust AIA

A handwritten signature in black ink, appearing to read "William E. Rust", written over a horizontal line.



Before Photo of Existing Driveway (Removed September 2015)



After Photo of Landscaped Permeable Area



4744 Washington Square
 White Bear Lake, MN 55110
 Office: (651) 429-1913
 Fax: (651) 429-7561
 Webb Lake, WI: (715) 259-7991
 www.rustarchitects.com

ARCHITECTS
 INTERIORS
 CONSTRUCTION
 MANAGEMENT

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: Thomas Robert Snell
 Property address: 2695 South Shore Blvd
 Township/City: White Bear Lake 55110 (Township)

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and 27' from 100 year flood line. See attached plans for more information.

Statement about project:

I live next door to 2707 South Shore Blvd. Our family has lived at 2695 South Shore Blvd since 1956. I encourage the Township Board to approve the variance request for the address listed above.

In agreement

Not in agreement

Signed: Thomas R. Snell

Dated: 9/2/2017



4744 Washington Square
 White Bear Lake, MN 55110
 Office: (651) 429-1913
 Fax: (651) 429-7561
 Webb Lake, WI: (715) 259-7991
 www.rustarchitects.com

ARCHITECTS
 INTERIORS
 CONSTRUCTION
 MANAGEMENT

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: PAUL & MONICA HUSNIK
 Property address: 2690 SOUTH SHORE BLVD
 Township/City: WB TWP

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and 27' from 100 year flood line. See attached plans for more information.

Statement about project:

Paul & Monica Husnik support this project.

In agreement Not in agreement

Signed: Paul Husnik
 Dated: 9-5-2017



4744 Washington Square
White Bear Lake, MN 55110
Office: (651) 429-1913
Fax: (651) 429-7561
Webb Lake, WI: (715) 259-7991
www.rustarchitects.com

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: JON & JOYE ECKLIN
Property address: 2706 S SHORE BLVD
Township/City: WHITE BEAR TOWNSHIP, MN 55110

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and
27' from 100 year flood line. See attached plans for more information.

Statement about project: WE DEFINITELY SUPPORT THEIR BUILD

In agreement Not in agreement

Signed: [Signature]
Dated: 9/4/2017



4744 Washington Square
White Bear Lake, MN 55110
Office: (651) 429-1913
Fax: (651) 429-7561
Webb Lake, WI: (715) 259-7991
www.rustarchitects.com

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: STEVE SAWY

Property address: 2630 ARBOR DR

Township/City: White Bear Township

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and 27' from 100 year flood line. See attached plans for more information.

Statement about project: OK with us!

In agreement _____ Not in agreement

Signed: Steve Sawyer

Dated: 9/2/17

* OWNS LAKESIDE PROPERTY ADJACENT (EAST) TO 2707.



4744 Washington Square
White Bear Lake, MN 55110
Office: (651) 429-1913
Fax: (651) 429-7561
Webb Lake, WI: (715) 259-7991
www.rustarchitects.com

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: Greg and Sandy Bartz
Property address: 2732 S. Shore Blvd
Township/City: WBT

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and 27' from 100 year flood line. See attached plans for more information.

Statement about project: The Chase property is non conforming, but needs major improvements. The logical progression would be to rebuild the house. The plans are to only minimally increase the size of the existing structure. We feel the improvements will only enhance the neighborhood and are in full support of the variance request.

In agreement Not in agreement

Signed: [Signature] Sandy Bartz
Dated: 9/2/17



4744 Washington Square
White Bear Lake, MN 55110
Office: (651) 429-1913
Fax: (651) 429-7561
Webb Lake, WI: (715) 259-7991
www.rustarchitects.com

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: Ashley and Scott Nicholls
Property address: 2689 S. Shore Blvd.
Township/City: White Bear Lake

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and 27' from 100 year flood line. See attached plans for more information.

Statement about project:

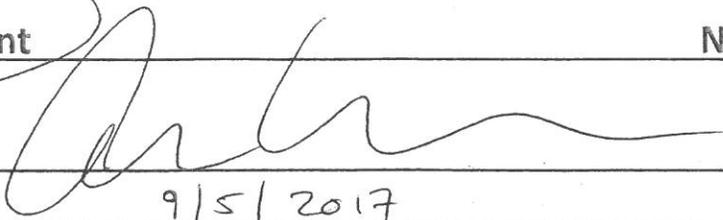
We have absolutely no reservations regarding this variance request, and fully agree that the variance should be granted.

In agreement

Not in agreement

Signed:

Dated:


9/5/2017



4744 Washington Square
White Bear Lake, MN 55110
Office: (651) 429-1913
Fax: (651) 429-7561
Webb Lake, WI: (715) 259-7991
www.rustarchitects.com

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: Ross Allen
Property address: 2685 S. Shore Blvd.
Township/City: White Bear Lake Township,

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and 27' from 100 year flood line. See attached plans for more information.

Statement about project:

The plans look impressive. Its evident the plans will be an incredible house and will be a great addition to the neighborhood. We're thrilled for them and for our section of South Shore.

In agreement

Not in agreement

Signed: [Signature]
Dated: 9/3/17



4744 Washington Square
 White Bear Lake, MN 55110
 Office: (651) 429-1913
 Fax: (651) 429-7561
 Webb Lake, WI: (715) 259-7991
 www.rustarchitects.com

ARCHITECTS
 INTERIORS
 CONSTRUCTION
 MANAGEMENT

Aug. , 2017

Statement from Property owner adjacent 2707 South Shore Blvd.

Name of property owner: PAUL + LINDA HAYNE
 Property address: 2681 SOUTH SHORE BLVD.
Township/City: WHITE BEAR

Township Variance requests at 2707 South Shore Blvd:

Request is to allow for a residence to be place 20' from road way, and 27' from 100 year flood line. See attached plans for more information.

Statement about project: We welcome this change and significant improvement to our neighborhood. The Chars' are wonderful neighbors and have already made wonderful changes and beautification to the existing property.

In agreement

Not in agreement

Signed: Paul & Linda A Hayne
 Dated: 9/2/17



VARIANCE APPLICATION FORM

White Bear Township
 1281 Hammond Road
 White Bear Township, MN 55110
 Phone 651-747-2750 Fax 651-426-2258
www.ci.white-bear-township.mn.us

INTRODUCTION

Variations from the literal provisions of this Ordinance shall only be permitted when they are in harmony with the general purposes and intent of this Ordinance, and when the terms of the variance are consistent with the Comprehensive Plan. Variations may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the provisions of this Ordinance. "Practical Difficulties", as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by this Ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems. Variations shall be granted for earth sheltered construction as defined in Minnesota Statutes, when in harmony with this Ordinance. No variance may be granted that would allow any use that is not allowed in the zoning district in which the subject property is located. The Town Board may impose conditions in granting a variance that are directly related to and in rough proportion to an impact created by the variance. Conditions may be imposed in the granting of variations to insure compliance and to protect adjacent properties.

_____ Fee \$225

APPLICANT(S) JON CHASE PHONE (Home) 651-271-1041
MARISSA CHASE (Business) 763-231-7122
 (Cell) 651-271-1041

ADDRESS 2707 SOUTHSHORE BLVD
WB TWP, MN 55110

PROPERTY OWNER JON CHASE

ADDRESS OF SITE 2707 SOUTHSHORE BLVD ZONING _____

EXISTING USE OF SITE PRIVATE RESIDENCE

DESCRIPTION OF VARIANCE REQUEST UNIQUE LOT REQUIRES
FRONT & REAR YARD VARIANCE TO BE BUILDABLE

SETBACKS:	Required	Existing	Requested
Front Yard	<u>30'</u>	<u>12'</u>	<u>20'</u>
Side Yard	<u>10'</u>	<u>8.5'</u>	<u>10'</u>
Side Yard	<u>10'</u>	<u>87' +/-</u>	<u>75' +/-</u>
Rear Yard (LAKE)	<u>50'</u>	<u>36'</u>	<u>27' OHWL</u>
Other (Specify)	_____	_____	_____

CHECKLIST:

- Site Plan (with dimensions and to scale)
- Building locations (dwelling, garage, accessory building).
- Site improvements (fences, walks, lighting, decks, etc.).
- Yard (front, side, rear, delineating setbacks).
- Wetlands, lakes, streams, ditches including 100 year storm elevation.
- Fall '17 Schedule (when does applicant intend to construct).
- Additional information, if required.
- Certificate of Survey, or full legal description.
- Statements from affected (abutting) property owners. (If not provided, a public hearing will be scheduled with all property owners within 350' of your property being notified.)

REVIEW PROCESS:

1. Submit 1 copy of application and supporting information to the Township. Also submit 15 copies of all plans which exceed 11" x 17" in size. Any application must be received by the 1st Thursday of the month in which the applicant would like the Variance Board to review the proposal.
2. Variance Board _____ (Approximately one week prior to the Planning Commission Meeting, as necessary. Applicant will be notified of the time of the meeting. **TBD**)
3. Planning Commission _____ (4th Thursday of the month @ 7:00 p.m. at the Town Hall). **Sept. 28th**
4. Town Board _____ (3rd Monday of the following month @ 7:00 p.m. at the Town Hall). **Oct. 16th**

STANDARDS:

The Town Board will approve a variance only if it satisfies the description in the INTRODUCTION on Page 1 of this form, and the following facts are established:

- 1. Without a variance, applicant would be deprived of rights commonly enjoyed by others in the same district.
- 2. The special circumstances do not result from actions of applicant.
- 3. Granting variance will not confer on applicant any special privileges.
- 4. Will not increase traffic congestion on public streets.
- 5. Will not endanger public safety.
- 6. Will not diminish established property value.

Applicant understands that the Variance Application fee will not be refunded if, after being submitted, the application is denied or the applicant chooses to withdraw.

It is the policy of White Bear Township that all identifiable costs associated with a Variance Application within the Township shall be the sole responsibility of the owner of said property. The costs shall include, but are not limited to the following: Township planning review costs (reports, meetings, site review); engineering review costs; legal costs (preparation of hearing notices, legal research, certification costs); publication costs (notice of hearing); reapportionment of assessments (engineers report); mailings and Ownership Reports (ownership/encumbrance).

Prior to the final approval by the Town Board, all Township expenses to date shall be paid by the owner. Subsequent expenses not paid at the time of final approval (due to billings by consultants, etc.) shall be due upon receipt of a billing from the Township.



Maurice Chasen
*Signature of Applicant(s)

9/5/17

Date

*Prior to applying for a variance it is recommended that the applicant contact Town staff in order to discuss the proposal.

<u>To Be Completed By Office:</u>		<i>ck # 4149</i>
Date Request Received	<u>9/7/17</u>	
By <u><i>Karen</i></u> (Staff Member)	\$225.00 Fee Received	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Date Application Complete	_____	

**STATEMENT OF AFFECTED
PROPERTY OWNERS**

If a signed statement is not provided by the applicant for a variance, the Town Board shall order a public information meeting which will include printed notice to all property owners within 350' of the property where the variance is requested. Public Notice publication costs will be the responsibility of the applicant.

I am the owner of the property at: 2707 SOUTHSIDE BLVD. I am requesting that the Town of White Bear grant me a variance from Ordinance No. _____, for the following purpose:

UNIQUE LOT IS NOT BUILDABLE WITHOUT ACCEPTANCE
OF VARIANCES FROM ROAD AND LAKE.

My request will be reviewed by the Variance Board and the Planning Commission, with a final decision being made by the Town Board. I must provide the Board with a statement signed by the adjacent property owners, recording their comments relative to my request. Please feel free to write below any comments you may have regarding this issue. This statement must be signed and dated. **PLEASE**

PROPERTY OWNERS

SEE SUPPLEMENTAL STATEMENTS.

1. Name: _____ Address: _____

Phone: (Home) _____
(Bus.) _____
(Cell) _____

Comments: _____

Date: _____ Signatures: _____ / _____

2. Name: _____ Address: _____

Phone: (Home) _____
(Bus.) _____
(Cell) _____

Comments: _____

Date: _____ Signatures: _____ / _____

3. Name: _____ Address: _____

Phone: (Home) _____
(Bus.) _____
(Cell) _____

Comments: _____

Date: _____ Signatures: _____ / _____



NOTICE OF HEARING REQUEST FOR A VARIANCE FROM ORDINANCE NO. 35 (ZONING) OF THE TOWN OF WHITE BEAR, RAMSEY COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN, That the Town Board of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in said Town on Monday October 16, 2017 @ 7:50 p.m., to consider a 15' right-of-way setback variance, a 5' side yard setback variance, and a 40' 6" lakeshore setback variance to demolish an existing home and construct a new home with a building footprint of 2,387 square feet on the following described property lying and being in the Town of White Bear, Ramsey County, Minnesota:

Lot 43, Block 1, Bellaire Addition, Ramsey County, Minnesota

(2707 South Shore Boulevard)

and to hear and pass upon objections and recommendations, if any, and to conduct any and all business incident thereto.

Given under my hand this 2nd day of October, 2017.

BY ORDER OF THE TOWN BOARD OF SUPERVISORS

A handwritten signature in black ink, appearing to read "W. Short", written over a horizontal line.

WILLIAM F. SHORT, Clerk-Treasurer



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ROBERT J. KERMES, *Chair*
ED M. PRUDHON
STEVEN A. RUZEK

October 6, 2017

Township Resident
White Bear Township, Minnesota

Re: Variance Request

Dear Resident:

Enclose please find a **Notice of Hearing Request for a Variance from Ordinance No. 35 (Zoning) of the Town of White Bear, Ramsey County, Minnesota.**

The owner of property at 2707 South Shore Boulevard is request approval of a 15' right-of-way setback variance, a 5' side yard setback variance, and a 40' 6" lakeshore setback variance to demolish an existing home and construct a new home with a building footprint of 2,387 square feet.

The Public Hearing on the matter is scheduled for **Monday, October 16, 2017 @ 7:50 p.m., at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.**

If you have any questions regarding this matter, please plan to attend the meeting or you may contact Tom Riedesel, Planner, at 651.747.7261 or via e-mail at tom.riedesel@whitebeartownship.org.

Sincerely,

PATTI WALSTAD
Paralegal

PSW/s
Enc.
cc:admin/add.file



recycled paper

Parcel ID: 243022440047

Cara J A Clark
4154 Hillaire Rd
Saint Paul MN 55110-3919

Parcel ID: 243022440091

Karen A Devet, Max J Devet
2722 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440010

Scott E Nicholls Trustee, Scott E Nicholls
2689 South Shore Blvd
White Bear Lake MN 55110-3951

Parcel ID: 243022440059

Frederick P Bartling, Susan J Bartling
2691 Arbor Dr
White Bear Lake MN 55110-3907

Parcel ID: 243022440094

James A Seifert, Michele M Seifert
2775 County Rd F E
White Bear Lake MN 55110-3914

Parcel ID: 243022440057

Mark T Lutz
2714 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440096

Monica Rose Husnik Trust
2690 South Shore Blvd
Saint Paul MN 55110-3920

Parcel ID: 243022440013

Stephen W Sawyer
2630 Arbor Dr
White Bear Lake MN 55110-3948

Parcel ID: 243022440052

Jeffrey Shannon
2629 S Shore Blvd
White Bear Lake MN 55110-3951

Parcel ID: 243022440058

Karen M Stsauver
2687 Arbor Dr
White Bear Lake MN 55110-3907

Parcel ID: 243022440014

Stephen W Sawyer
2630 Arbor Dr
White Bear Lake MN 55110-3948

Parcel ID: 243022440051

Michael T Faust, Jessica D Faust
2661 Arbor Dr
White Bear Lake MN 55110-3907

Parcel ID: 243022440053

Ronald J Sass, Rebecca H Sass
2677 Arbor Dr
White Bear Lake MN 55110-3907

Parcel ID: 243022440015

Stephen W Sawyer
2630 Arbor Dr
White Bear Lake MN 55110-3948

Parcel ID: 243022440084

Karen A Devet, Max J Devet
2722 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440046

Michael T Faust, Jessica D Faust
2661 Arbor Dr
White Bear Township MN 55110-3907

Parcel ID: 243022440078

Gerald D Jordahl, Sharon K Jordahl
2710 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440016

Jon R Ecklin, Gerald Jordahl
2706 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440054

Todd A Delong, Tammy Delong
2700 South Shore Blvd
White Bear Township MN 55110-3920

Parcel ID: 243022440055

Jon R Ecklin, Joye A Ecklin
2706 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440093

Paul A Sevcik, Sarah J M Sevcik
4101 East County Line N
White Bear Lake MN 55110-3928

Parcel ID: 243022440092

Gregory D Bartz, Sandra J Bartz
2732 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440095

Jamie M Warndahl
2684 South Shore Blvd
White Bear Lake MN 55110-3920

City of Birchwood
207 Birchwood Ave
Birchwood MN 55110

Parcel ID: 243022440018

Jon R Ecklin, Joye A Ecklin
2706 South Shore Blvd
White Bear Lake MN 55110-3920

Parcel ID: 243022440011

Thomas R Snell, Michiko Snell
2695 South Shore Blvd
White Bear Lake MN 55110-3951

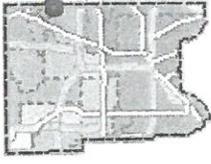
Parcel ID: 243022440019

Ronald J Sass, Rebecca H Sass
2677 Arbor Dr
White Bear Lake MN 55110-3907

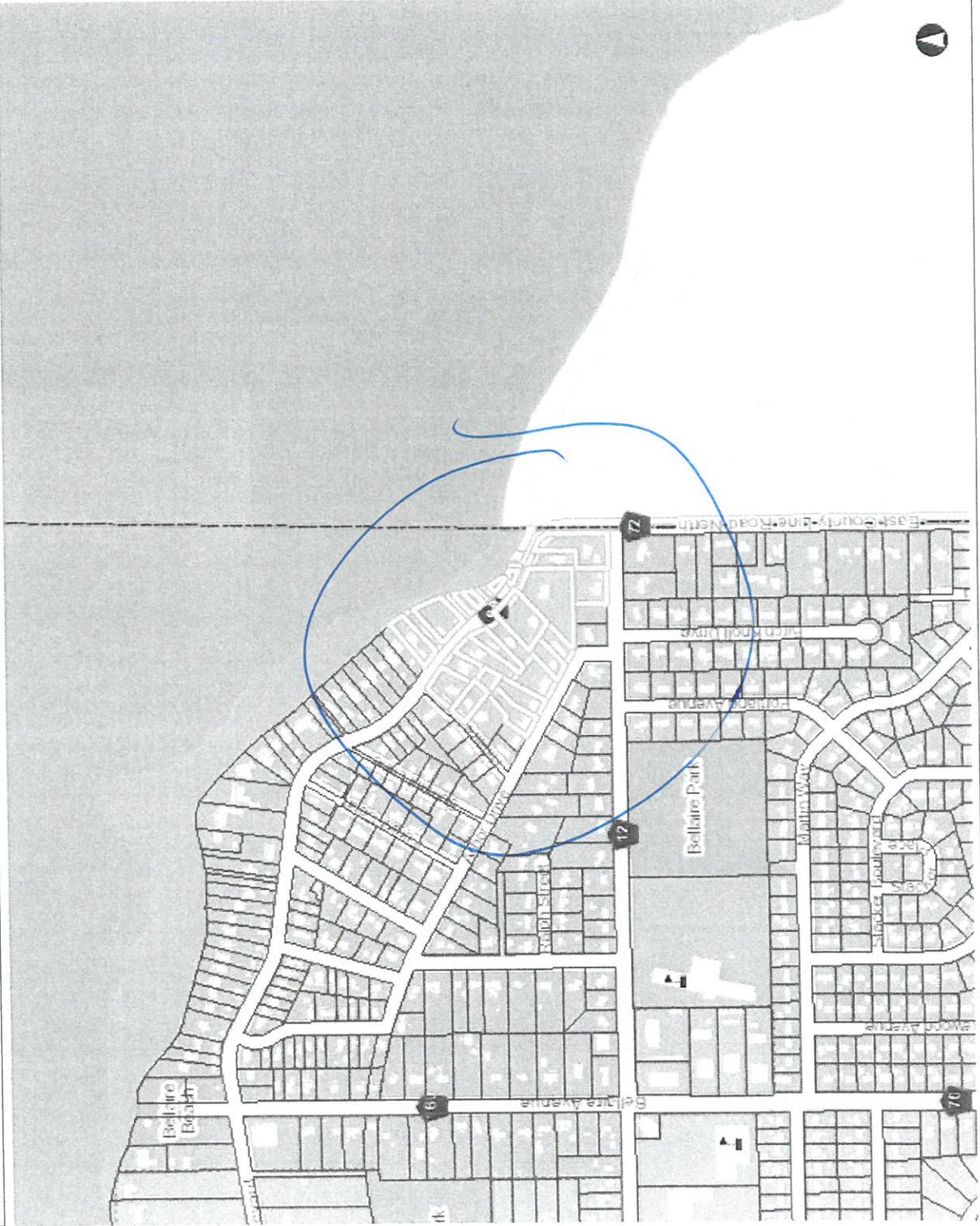
Parcel ID: 243022440012

Jonathan Chase, Marissa Chase
2707 South Shore Blvd
White Bear Township MN 55110-3950

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports
- Parks (8-64K)
 - State Park
 - Regional Parks, Preserves, and Open Spaces
 - County Park
 - Local Parks
 - Golf Course
 - Special Use Facility
 - Rec Center



Notes

Enter Map Description

1,333.3 666.67 1,333.3 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

- 1. I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:
Once a week, for one week, it was published on Wednesday, the 4th day of October, 2017.
4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:
a) Lowest classified rate paid by commercial users for comparable space
b) Maximum rate allowed by law for the above matter
c) Rate actually charged for the above matter \$ 16.07/inch
5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

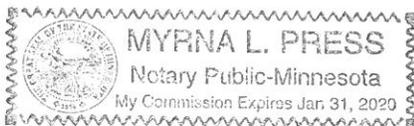


FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Carter Johnson, Publisher

Subscribed and sworn to before me on this 4th day of October, 2017.

[Signature: Myrna L. Press]
Notary Public





**Town Board Meeting
October 16, 2017**

Agenda Number: 7E – New Business

Subject: 8:00 p.m. – Public Hearing – Conditional Use Permit Request @ 1201 County Road J - To Allow Massage Therapy

Documentation: Staff Memo w/attachments
Conditional Use Permit Application
Public Notice / Resident Letter / Mailing List / Map
Affidavit of Publication
Proposed CUP / Zoning Certificate / Requirements
Tom Snell E-Mail

Action / Motion for Consideration:

- Note Proper Publication of Hearing Notice in Newspaper & Waive Reading of Notice
- Open Public Hearing
- Town Planner Report at Meeting
- Open Public Comment Portion – Ask for Comments
- Close Public Hearing

Based on Variance Board, Planning Commission & Staff Review & Recommendation Approve the Conditional Use Permit, Zoning Certificate with Attach Requirements Which Allows Massage Therapy to be Performed at the Liv-On Family Care & Pain Management Center, 1210 County Road J, Suite 102

LIV-ON FAMILY CARE & PAIN MANAGEMENT CENTER, 1210 COUNTY ROAD J – REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW MASSAGE THERAPY:

Yer Yang, owner of Liv-On Family Care & Pain Management Center is requesting approval of a Conditional Use Permit to allow medical massage as part of the care services at 1210 County Road J. Liv-On provides medical services specializing in family care, pain management, acupuncture, chiropractic and other therapies. They would like to include massage therapy as part of their services. A Conditional Use Permit is required to perform massage therapy in the B-2 Zoning District.

Massage Therapy-Commercial is defined as:

3-45A. MASSAGE THERAPY – COMMERCIAL. A building or portion of a building which is used to offer massage-like contact, including stroking, kneading, tapping or rolling of the body, for the purpose of pleasure, relaxation, physical fitness or beautification, for a fee or other valuable consideration. Institutions for the hospitalization or care of human beings by/or anyone licensed by the State of Minnesota to practice medicine, surgery, osteopathy, chiropractic, physicals therapy or podiatry shall not be considered a massage practice per definition.

A Conditional Use Permit means that the use is permitted but may be subject to conditions established by the Town. Before approving a Conditional Use Permit standards must be met by the applicants.

Yer Yang asked if they would be able to add personnel and if they need to come in to be licensed. He was informed that the Conditional Use Permit is to allow massage therapy. Additional personnel do not need to come in. She would follow whatever licensing she has in place for employees.

Ulbrich moved to recommend to the Town Board to approve the request from Liv-On Family Care & Pain Management Center, 1210 County Road J, for a Conditional Use Permit to Allow Massage Therapy – Commercial. Artnr seconded. Ayes all.

MEMORANDUM

TO: PLANNING COMMISSION
FROM: TOM RIEDESEL
DATE: SEPTEMBER 22, 2017

SUBJECT: MEDICAL MASSAGE THERAPY

Yer Yang, owner of Liv-On Family Care & Pain Management Center is requesting approval of a Conditional Use Permit to allow medical massage as part of the care services at 1210 County Road J. Liv-On provides medical services specializing in family care, pain management, acupuncture, chiropractic and other therapies. They would like to include massage therapy as part of their services. A Conditional Use Permit is required to perform massage therapy in the B-2 Zoning District.

Massage Therapy-Commercial is defined as:

3-45.A. MASSAGE THERAPY – COMMERCIAL. A building or portion of a building which is used to offer massage-like contact, including stroking, kneading, tapping or rolling of the body, for the purpose of pleasure, relaxation, physical fitness or beautification, for a fee or other valuable consideration. Institutions for the hospitalization or care of human beings by/or anyone licensed by the State of Minnesota to practice medicine, surgery, osteopathy, chiropractic, physical therapy or podiatry shall not be considered a massage practice per definition.

A Conditional Use Permit means that the use is permitted but may be subject to conditions established by the Town. Before approving a Conditional Use Permit the following standards must be met by the applicants:

9-4.4(a). The proposed use shall be planned, designed, constructed and maintained to avoid:

- (1). Unnecessary detracting from the appearance of adjacent properties or from the Town as a whole.
- (2). Aesthetic incompatibility.
- (3). Aural Incompatibility.
- (4). Damage to vegetation.
- (5). Traffic pattern incompatibility.
- (6). Erosion of soil.
- (7). Unnecessary loss of existing natural features (vegetation, steep slopes, wetlands, water bodies).
- (8). Increased flood potential.

9-4.4(f). The proposed use shall not depreciate the value of adjacent properties.

9-4.4(g). The proposed use shall be sited, oriented, designed, landscaped and maintained to produce a harmonious relationship of buildings and grounds to adjacent buildings and properties.

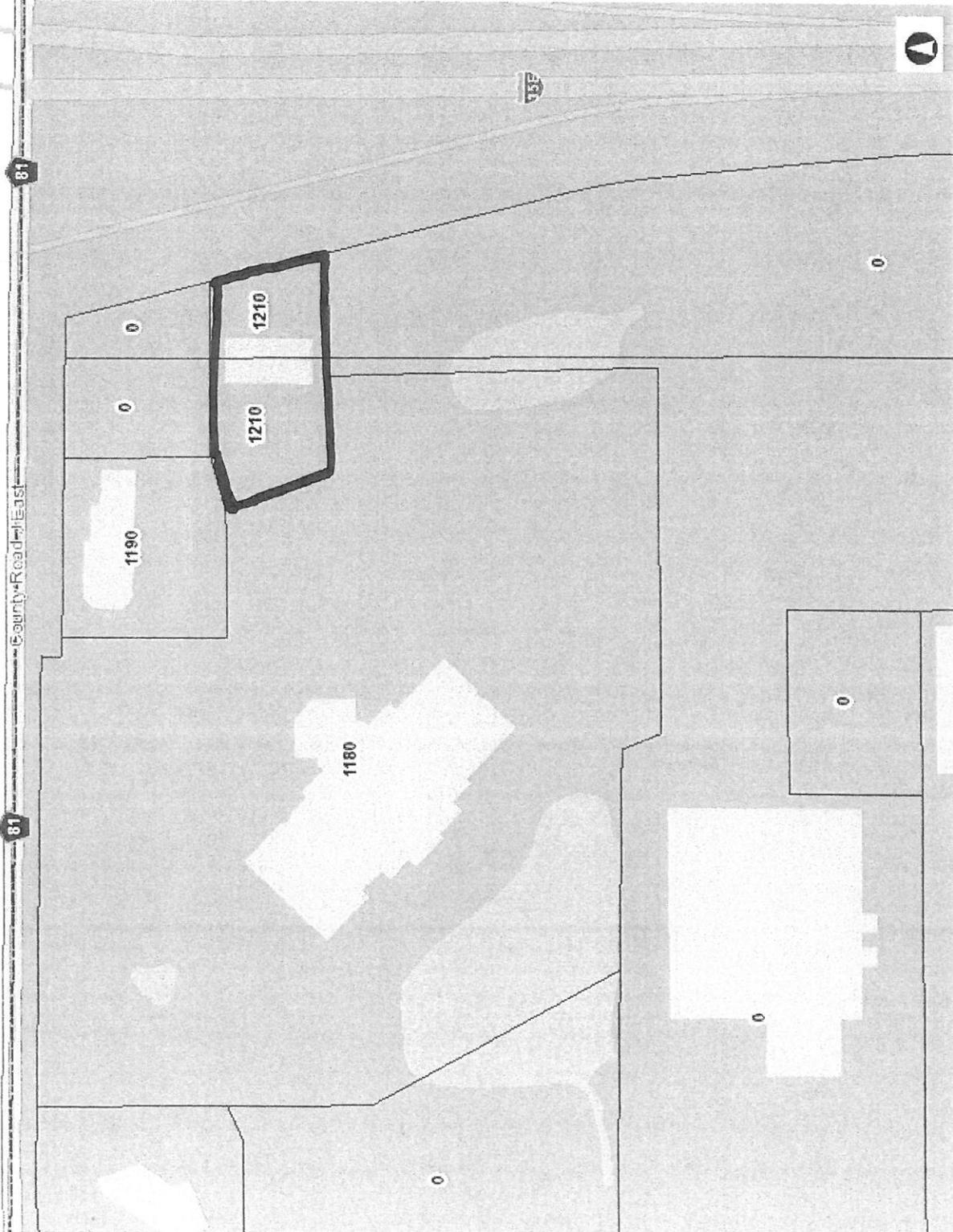
9-4.4(h). The proposed use shall organize vehicular access and parking to minimize traffic congestion to adjacent properties.

9-4.4(i). The proposed use shall preserve and incorporate the site's natural and scenic features into the development design.

9-4.4(j). The proposed use shall have no negative impact of noise, glare or odor effects on adjacent properties.

9-4.4(k). The proposed use shall preserve the objectives of this Ordinance and shall be consistent with the policy and plan recommendations of the Comprehensive Plan.

TR/psw
cc:admin/add.file
b:liv-on



Legend

- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports

Notes

Enter Map Description

400.0 0 200.00 400.0 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
 © Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION



RECEIVED

SEP 12 2017

CONDITIONAL USE PERMIT APPLICATION FORM

TOWN OF WHITE BEAR

INTRODUCTION

A Conditional Use Permit may be granted or denied by the Town Board after recommendation by the Planning Commission in accordance with Ordinance No. 35 (Zoning), Section 9-4, Conditional Use Permit Procedure.

APPLICANT(S) Yer Yang PHONE (Home) 651 207 8372 (Business) (Cell) 763-957-0084

ADDRESS 5531 Orchard Ave N Crystal, MN 55429

PROPERTY OWNER Florence For renting from Suntide Commercial Realty

ADDRESS OF SITE 1310 County Rd 5 White Bear Lake, MN 55127 ZONING

EXISTING USE OF SITE Currently medical clinic

DESCRIPTION OF CONDITIONAL USE BEING REQUESTED 10% Business dedicated to medical massage

Fee (\$75.00 plus \$200.00 Expense Deposit)

CHECKLIST:

- Site Plan Building locations (dwelling, garage, accessory building). Site improvements (parking areas, drives, sidewalks, fences, decks, lighting, etc.). Yard (front, side, rear setbacks). Wetlands (delineation of streams, water bodies, wetlands & 100 year storm elevation). Existing trees (6 inch in diameter or more), large shrubs & proposed landscaping. Location of site, with adjacent land use. Topography, grading.

- _____ Schedule (when applicant intends to construct)
- _____ Additional information, if required.
- _____ Permits or written comments from other agencies (DNR, RCWD, VLAWMO, Ramsey County, MNDot, US Army Corps of Engineers.
- _____ Certificate of Survey, or full legal description
- _____ Building plans (size, intended use of structures, exterior finishes, floor plans and elevations).

REVIEW PROCESS:

1. Submit 15 copies of application and all supporting information to Town Planner (minimum of 3 weeks prior to Planning Commission Meeting).
2. Planning Commission _____ (4th Thursday of the month @ 7:00 p.m. at the Town Hall).
3. Town Board _____ (1st Monday of the following month @ 7:00 p.m. (Call Public Hearing) at the Town Hall).
4. Town Board _____ Public Hearing
5. Town Board _____
(Action subject to Public Hearing Schedule)

STANDARDS:

The Town Board will approve a Conditional Use Permit only if the following facts are established:

- NO 1. There will be no detracting from the appearance of adjacent properties, or Town as a whole.
- NO 2. There will not be aesthetic incompatibility.
- NO 3. There will not be aural incompatibility (noise).
- NO 4. There will not be damage to vegetation.
- NO 5. Traffic patterns will not be negatively affected.
- NO 6. There is no unnecessary loss of existing natural features.
- NO 7. Will not cause soil erosion.
- NO 8. Will not increase flood potential.
- NO 9. The proposal is consistent with Comprehensive Plan and complies with other Ordinances.

9/12/2017

img20170911_16342824.jpg

It is the policy of White Bear Township that all identifiable costs associated with Conditional Use Permits within the Township shall be the sole responsibility of the owner of said property. The costs shall include, but are not limited to the following: Township planning review costs (reports, meetings, site review); engineering review costs; legal costs (preparation of hearing notices, legal research, certification costs); publication costs (notice of hearing); reapportionment of assessments (engineers report); mailings and Ownership Reports (ownership/encumbrance).

Prior to the final approval by the Town Board, all Township expenses to date shall be paid by the owner. Subsequent expenses not paid at the time of final approval (due to billings by consultants, etc.) shall be due upon receipt of a billing from the Township.

Yer Yang

 Signature of Applicant(s)

09/12/17

 Date

To Be Completed By Office:

Date Request Received 9/12/17 ck #1701

By Karen \$75.00 Fee + \$200 Deposit Received Yes
 (Staff Member) No

Date Application Complete _____



NOTICE OF HEARING REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW MASSAGE THERAPY IN THE TOWN OF WHITE BEAR, RAMSEY COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN, That the Town Board of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in said Town on Monday October 16, 2017 @ 8:00 p.m., to consider approving a Conditional Use Permit to allow massage therapy in an area lying and being in the Town of White Bear, Ramsey County, Minnesota:

Lot 3, Block 1, Township Theatre Shops, Ramsey County, Minnesota

(1210 County Road J)

and to hear and pass upon objections and recommendations, if any, and to conduct any and all business incident thereto.

Given under my hand this 2nd day of October, 2017.

BY ORDER OF THE TOWN BOARD OF SUPERVISORS

A handwritten signature in black ink, appearing to read "W. Short", written over a horizontal line.

WILLIAM F. SHORT, Clerk-Treasurer



1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ROBERT J. KERMES, *Chair*
ED M. PRUDHON
STEVEN A. RUZEK

October 6, 2017

Dear Interested Property Owner:

Enclosed please find a **Notice of Hearing Request for A Conditional Use Permit to Allow Massage Therapy in the Town of White Bear, Ramsey County, Minnesota.**

The owner of Liv-On Family Care & Pain Management, 1210 County Road J, Suite 101, is requesting approval of a Conditional Use Permit to allow massage therapy services to be performed at their facility.

The Public Hearing on the matter is scheduled for **Monday, October 16, 2017 @ 8:00 p.m., at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.**

If you have any questions regarding this matter, please plan to attend the meeting or you may contact Tom Riedesel, Planner, at 651.747.7261 or via e-mail at tom.riedesel@whitebeartownship.org.

Sincerely,

PATTI WALSTAD
Paralegal

PSW/s
Enc.
cc:admin/add.file



recycled paper

FARRELL'S EXTREME BODY
SHAPING
1210 CTY ROAD J, SUITE 100
WHITE BEAR TOWNSHIP MN 55127

SANDOR DEVELOPMENT
10689 N PENNSYLVANIA ST STE 100
INDIANAPOLIS IN 46280

LEMON WATER SALON
1190 CTY ROAD J SUITE 500
WHITE BEAR TOWNSHIP MN 55127

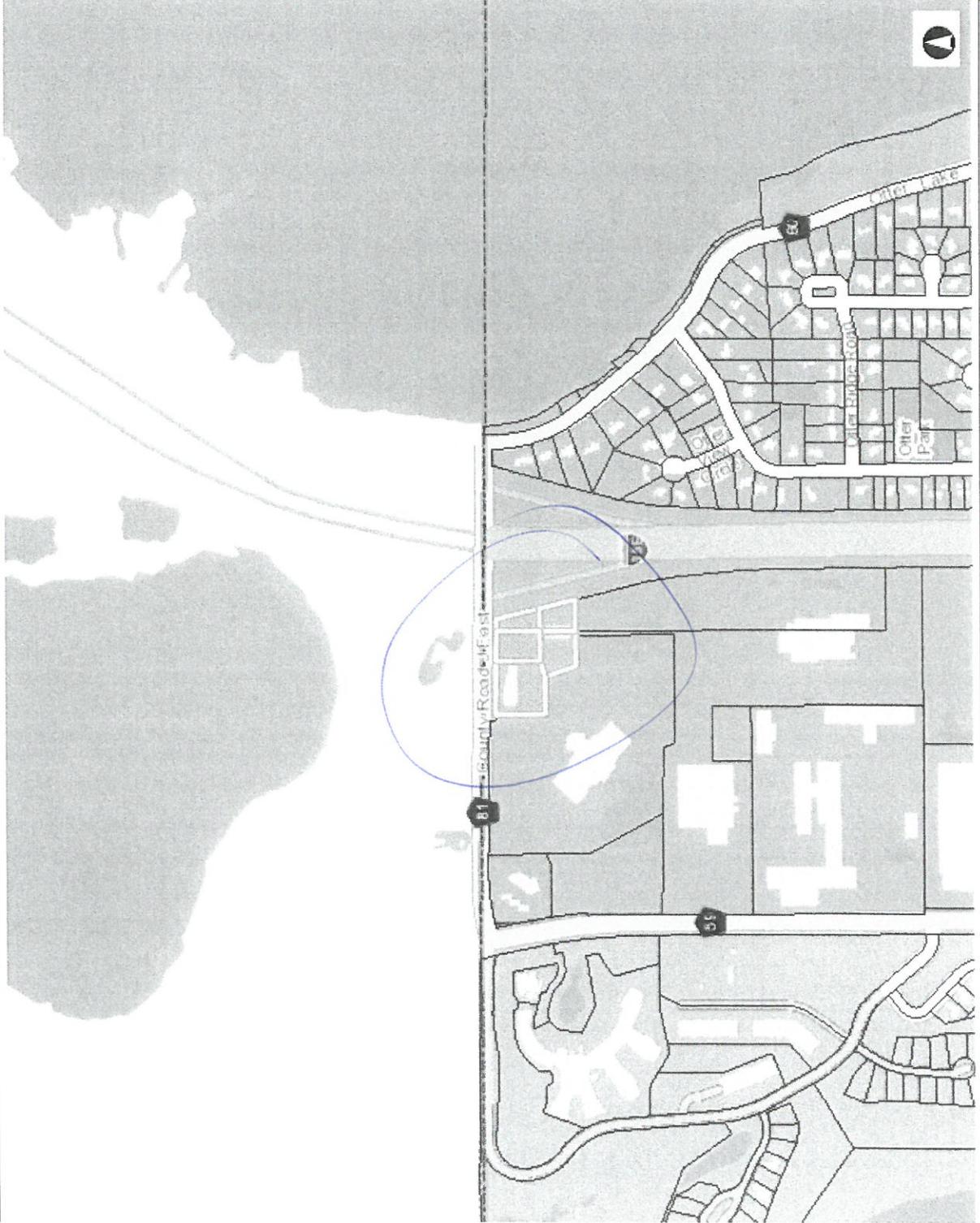
TYLER ANTHONY INSURANCE
1190 CTY ROAD J SUITE 200
WHITE BEAR TOWNSHIP MN 55127

Parcel ID: 043022110062
Township Theater Shops Partners Llc
900 Wayzata Blvd E Ste 130
Wayzata MN 55391-1895

ORCHID RESTAURANT
1190 CTY ROAD J SUITE 100
WHITE BEAR TOWNSHIP MN 55127

EMAGINE WHITE BEAR
1180 CTY ROAD J
WHITE BEAR TOWNSHIP MN 55127

LIV-ON FAMILY CARE & PAIN MGMT
1210 CTY ROAD J, SUITE 101
WHITE BEAR TOWNSHIP MN 55127

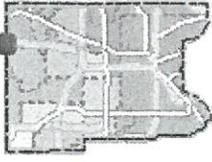


1,333.3 666.67 1,333.3 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports
- Parks (8-64K)**
 - State Park
 - Regional Parks, Preserves, and Open Space
 - County Park
 - Local Parks
 - Golf Course
 - Special Use Facility
 - Rec Center

Notes

Enter Map Description

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

- 1. I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:

Once a week, for one week, it was published on Wednesday, the 4th day of October, 2017.

- 4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:

- a) Lowest classified rate paid by commercial users for comparable space
b) Maximum rate allowed by law for the above matter
c) Rate actually charged for the above matter \$ 16.07/inch

- 5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Carter Johnson, Publisher

Subscribed and sworn to before me on this 4th day of October, 2017.

[Signature]
Notary Public



STATE OF MINNESOTA

TOWN OF WHITE BEAR

COUNTY OF RAMSEY

Office of Town Clerk/Treasurer

CONDITIONAL USE PERMIT

IN CONSIDERATION of the statements made by LIV-ON FAMILY CARE & PAIN MANAGEMENT, in their application therefor duly filed in this office, which Application is made a part hereof, and a showing by the applicant that the standards and criteria set forth in Ordinance No. 35 (Zoning) for Conditional Use Permits will be satisfied, a public hearing thereon having been held as provided by statute and ordinance, PERMISSION IS HEREBY GRANTED To said LIV-ON FAMILY CARE & PAIN MANAGEMENT, to allow offering of massage therapy-commercial services at their facility, upon a tract of land lying and being in the Town of White Bear, described as follows: Lot 3, Block 1, Township Theatre Shops, in Ramsey County, Minnesota; Address: 1210 County Road J, Suite 102, which tract is of the size and area specified in said application.

This permit is granted upon the express condition that said owner and her contractors, agents, workmen and employees shall comply in all respects with the ordinances of the Town of White Bear and the Special Requirements attached hereto and made a part hereof.

Given under the hand of the Town Clerk/Treasurer and the Seal of the Town Clerk this 16th day of October, 2017.

TOWN CLERK/TREASURER

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

THIS INSTRUMENT WAS DRAFTED BY:
WHITE BEAR TOWNSHIP
1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP MN 55110

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Conditional Use Permit with the original records and files of said Town, and that the same is a full, true, and correct transcript therefrom.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the Town Clerk's Seal this 16th day of October, 2017.

TOWN CLERK/TREASURER

ZONING CERTIFICATE

Town of White Bear, Minnesota

I hereby certify that the real estate situated in the Town of White Bear, Ramsey County, Minnesota, described as follows, to-wit: Lot 3, Block 1, Township Theatre Shops, in Ramsey County, Minnesota, and commonly known as: 1210 County Road J, Suite 102, is in a(n) B-2 – General Business District, and can be used for the following purpose: to allow offering of massage therapy-commercial services at their facility, in accordance with the attached Requirements, pursuant to Ordinance No. 35, the Zoning Ordinance for the Town of White Bear, Ramsey County, Minnesota.

Dated: October 16, 2017.

TOWN CLERK

- CONDITIONAL USE
- PERMITTED USE
- NON-CONFORMING USE
- SPECIAL HOME OCCUPATION
- OTHER: _____

**CONDITIONAL USE PERMIT
REQUIREMENTS**

**1210 County Road J, Suite 102
White Bear Township Minnesota 55127**

1. Massage therapy-commercial may be offered as defined in Ordinance No. 35 (Zoning).
2. All State and Federal and local laws and ordinances shall be complied with.

TR/psw
cc:admin/add.file
livonrequirements

Patti Walstad

From: Bill Short
Sent: Thursday, September 28, 2017 2:10 PM
To: Patti Walstad
Subject: FW: Liv-On Family Care and Pain

From: Tom Snell [mailto:tom@whitebearchamber.com]
Sent: Thursday, September 28, 2017 2:18 PM
To: rrkermes@gmail.com; Bill Short <Bill.Short@whitebeartownship.org>
Subject: Liv-On Family Care and Pain

Bob & Bill,

I had the pleasure of stopping in at a new Township business today called Liv-On Family Care and Pain Management Center.

The owner informed me that they are applying to do massage therapy at their location. This seems like a reasonable request. Especially given the fact that they will have a Chiropractic Dr. involved in their business. Many Chiropractic offices also have a massage therapist on site.

I would encourage the Town Board to approve their request to offer massage on their business site. Also, I hope to see you at their Open House this Saturday.

Tom Snell

Executive Director
White Bear Area Chamber
651.429.8593



**Town Board Meeting
October 16, 2017**

Agenda Number: 7F – New Business

**Subject: Wayne Kazmierczak – Independent School District #
624 Operating Levy Presentation**

Documentation: Proposed Resolution

Action / Motion for Consideration:

Presentation / Discussion

**Approve Resolution of Support from White Bear Township for the
Proposed White Bear Lake School District #624 Operating Levy
Referendum**

Prudhon – Moves

Ruzek - Seconds

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON OCTOBER 16, 2017

Pursuant to due call and notice thereof, a Special Meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on October 16, 2017, at 7:00 p.m.

The following members were present: Kermes, Prudhon, Ruzek; and the following members were absent: None.

Supervisor Prudhon introduced the following Resolution and moved its adoption:

**RESOLUTION OF SUPPORT FROM WHITE BEAR TOWNSHIP
FOR THE PROPOSED WHITE BEAR LAKE SCHOOL DISTRICT #624
OPERATING LEVY REFERENDUM**

WHEREAS, there are approximately 8,600 K-12 students who are enrolled in the White Bear Lake School District of which approximately 1,600 are White Bear Township residents;

AND WHEREAS, the operating levy approved by voters in 2011 is expiring after next year, and the White Bear Lake Area School Board is requesting voters renew the current operating levy, which will not result in a tax increase;

AND WHEREAS, 99% of the school districts in Minnesota have some level of local operating levy support from school district residents;

AND WHEREAS, the local operating levy approved by voters in 2011 has allowed the district to offer innovative programs that provide individual advancement and support for students; expanded district-wide world language, orchestra, and gifted program offerings; 42 college credit courses for our high school students that save approximately \$1.9 million annually on college tuition; and career pathways programs available to our high school students in the areas of manufacturing, construction, information technology and healthcare;

AND WHEREAS, failure to renew the levy will result in a \$14.2 million reduction in annual revenue, which would result in the elimination of programs

relates to a Resolution relating to a resolution in support of the White Bear Lake School District #624 levy referendum.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 16th day of October, 2017.

TOWN CLERK, TOWN OF WHITE BEAR, MINN.



**Town Board Meeting
October 16, 2017**

Agenda Number: 7G – New Business

Town Planner Item:

Subject: SCORE Grant - Approval

**Documentation: 2018 SCORE Funding Grant Application /Resolution
Approving the 2018 SCORE Grant**

Action / Motion for Consideration:

Town Planner Report at Meeting / Discuss

Based on Staff Review & Recommendation Approve the Submission of the 2018 SCORE Funding Grant Application to Ramsey County Requesting the \$27,335.00 Funding for 2018 & Approve the **Resolution Approving the 2018 SCORE Grant**

Prudhon- Moves

Ruzek – Seconds

Minutes

**Town Board Meeting
October 17, 2016**

SCORE GRANT – APPROVAL: The Planner reported that this is an annual request for SCORE Grant funding from Ramsey County. The grant will provide funding to help with the administration of the 2017 Recycling Program. The amount being requested this year is \$27,335. Prudhon asked if this grant funding helps pay for the annual Spring Cleanup Day activities. The Planner reported that the grant funding pays for all the recyclable materials collected which include tires, batteries and electronics. He noted that many thousands of dollars is spent in recycling electronics alone. Kermes asked how long the Town has participated in the program. The Planner reported that the Town has received SCORE Grant funding for at least 25 years.

Prudhon moved, based on Staff review and recommendation to approve the submission of the 2017 SCORE Funding Grant Application to Ramsey County requesting \$27,335 funding for the 2017 recycling program and to adopt the Resolution Approving the 2017 SCORE Grant. Ruzek seconded. Ayes all.

2018 SCORE GRANT APPLICATION

DUE: Tuesday, October 31, 2017 by 4:30 p.m.

Please refer to the 2018 SCORE Grant Guidelines for more information on completing this application.
All items must be submitted for the application to be complete.

CITY/TOWNSHIP: WHITE BEAR TOWNSHIP
 CONTACT PERSON: TOM RIEDESEL
 ADDRESS: 1281 HAMMOND ROAD, WHITE BEAR TOWNSHIP MN
 PHONE: 651.747.2761
 FAX: 651.426.2258
 EMAIL: TOM.RIEDESEL@WHITEBEARTOWNSHIP.ORG

SCORE GRANT REQUEST

- 1. Review Attachment A, a generic version of the 2018 Recycling Performance Work Plan.** List ADDITIONAL strategies that will be used to improve your recycling program. Additional strategies will be incorporated into the Work Plan as part of the final SCORE Grant Agreement. Indicate “no additional strategies”, if applicable.
- 2. Using the table below, list and describe the expenses in each applicable budget category.** Proposed expenses must be eligible for SCORE funding (see the 2018 SCORE Grant Guidelines).

PROPOSED SCORE BUDGET SCORE EXPENSES ONLY	
ADMINISTRATION Total Describe activities and expenses:	\$8,500.00
PROMOTION ACTIVITIES Total Describe activities and expenses:	\$3,335.00
EQUIPMENT Total Describe activities and expenses:	\$0.00
COLLECTION OF RECYCLABLES Total Describe activities and expenses:	\$15,500.00
ORGANICS COLLECTION Total Describe activities and expenses:	\$0.00
TOTAL SCORE FUNDING Requested	\$27,335.00

Environmental Health Division
 2785 White Bear Ave. North
 Suite 350
 Maplewood, MN 55109
 Phone: (651) 266-1199
 Fax: (651) 266-1177
www.co.ramsey.mn.us

3. List any additional expenses the municipality may incur in order to implement the 2018 Recycling Performance Work Plan: Implementing a textile collection program.

RECYCLING BUDGET

4. Attach a copy of your 2018 municipal budget for ALL recycling activities, including ALL funding sources. If your governing body has not adopted the 2018 budget, attach the most current draft. If the budget does not list ALL expenditures and revenues specific to recycling, add a supplemental table to identify this information.

A final copy of the adopted 2018 budget must be submitted by **January 15, 2018**.

PUBLIC ENTITIES LAW COMPLIANCE

5. Attach a copy of the disclosure from your hauler(s) OR a copy of the relevant portion of any contracts with haulers that specifies the facility where collected waste is deposited. A hauler's generic waste disclosure form that lists multiple facilities where waste *may* be delivered is NOT acceptable.

RESOLUTION

6. Attach a resolution from your governing body requesting the 2018 SCORE funding allocation OR a certified copy of the official proceedings at which the request was approved. 2018 SCORE grant agreements cannot be issued without this attachment.

NAME OF PERSON AUTHORIZED TO SUBMIT GRANT

SIGNATURE (electronic signature is acceptable)

TITLE

DATE

Return the completed grant application and attachments to Terese Bordeau via email or snail mail by:
4:30 p.m. on OCTOBER 31, 2017.

SCORE Program
Saint Paul – Ramsey County Public Health
Environmental Health Division
2785 White Bear Avenue N., Suite 350
Maplewood, MN 55109-1320
terese.bordeau@co.ramsey.mn.us

ATTACHMENT A

GENERIC 2018 RECYCLING PERFORMANCE WORK PLAN

This is a generic work plan. A final work plan specific to your municipality will be included in the final SCORE Grant Agreement.

CITY OF _____ 2018 RECYCLING PERFORMANCE WORK PLAN

ACTION ITEMS:

1. Complete all 2018 SCORE requirements, including reporting on time and providing examples of all distributed outreach materials.
2. Send all outreach materials to Ramsey County for review *prior* to distribution.
3. Use hauler data to identify those not recycling and target educational materials.
4. Promote the city's recycling program to all residents. Consider targeting education materials and developing an insert for the [Recycling Guide](#).
5. Use Ramsey County materials when and where appropriate to promote increased recycling, medicine collection, HHW, Fix-It Clinics and yard waste participation.
6. Work with Ramsey County to educate and move toward organics collection for all residents.
7. Regularly update recycling content on the municipality's website.
8. Ensure all multi-unit properties are meeting State law requirements to recycle and are receiving free Ramsey County resources.
9. Promote [BizRecycling](#) resources to businesses.
10. Ensure an efficient and effective bulky waste collection program that prioritizes recycling of bulky materials.
11. Promote Ramsey County's [event container lending program](#) and [general green event planning tips](#).
12. Increase opportunities for recycling in public spaces at events and in parks. All recycling bins must be paired with a trash bin and in good condition.

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON OCTOBER 16, 2017

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on October 16, 2017, at 7:00 p.m.

The following members were present: Kermes, Prudhon, Ruzek; and the following members were absent: None.

Supervisor Prudhon introduced the following Resolution and moved its adoption:

**RESOLUTION APPROVING THE
2018 SCORE GRANT**

WHEREAS, the Ramsey County Department of Public Health, Solid Waste Division, is providing a grant of \$27,335.00 to White Bear Township for the year 2018,

AND WHEREAS, White Bear Township has completed the grant application which provides a breakdown of how White Bear Township will spend the grant monies,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

That the Town Board of the Town of White Bear does hereby accept the grant money provided by SCORE funds and will administer the money as provided by the 2018 SCORE Funding Grant Application.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor Ruzek, and upon vote being taken thereon, the following voted in favor thereof: Kermes, Prudhon, Ruzek; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special Meeting of the Town Board of the Town held on the 16th day of October, 2017, with the original on file in my office, and that the same is a full, true and complete transcript therefrom, insofar as the same relates to the 2018 SCORE grant.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 16th day of October, 2017.

TOWN CLERK, TOWN OF WHITE BEAR, MINN.



**Town Board Meeting
October 16, 2017**

Agenda Number: 7H – New Business

Public Works Director Item:

Subject: **Bellaire Beach House Roof Replacement:**

1. Receive Bids
2. Award Contract

Documentation: Public Works Director Memo w/attachments
(S.J. Anderson Quote to be in Supplement)

Action / Motion for Consideration:

Report at Meeting

Based on Park Board & Public Works Director Review & Recommendation:

1) Receive Bids

and

2) Award Contract to S.J. Anderson Construction in the Amount of \$35,900.00, for the Replacement of the Roof on the Bellaire Beach House as Identified in the 2017-2021 CIP, With Funding from the Parks & Recreation General Fund

MEMORANDUM

Date: October 12, 2017

To: Town Board

From: Dale Reed, Public Works Director

Re: Bellaire Beach House Roof Replacement

The Township entered into a 99-year lease agreement for Bellaire Beach, located at 2499 South Shore Boulevard, with Ramsey County on May 23, 1989. As part of the lease the Township, the Township has the responsibility to “maintain the property in good repair and tenantable condition”. In order to meet the intent of this agreement certain improvements will need to be made. Roof replacement is scheduled for 2017 and bathroom renovations, metal door and frame replacements, and painting of the exterior and interior is scheduled for 2018.

The current roof Tar and Gravel has reached the end of its useful life. The proposed replacement will be a colored, standing seam 24-gauge metal roof which will be more durable and last longer than the existing roof and will be more aesthetically pleasing. The color options were presented to the Park Board on September 21 to review and make a recommendation. The recommended color is Slate Blue (see CMG color chart).

Staff requested quotes from three contractors. Two of them provided proposals for complete roof removal and replacement as specified:

- Commercial Roofing & Sheet Metal, Inc. for \$37,441.00 and
- S.J. Anderson Construction for \$35,900.00.

Staff is recommending approving the proposal from S.J. Anderson Construction for the roof replacement on the Bellaire Beach House.

The project is identified in the 2017-2021 CIP for \$40,000.00 with funding from the Parks and Recreation Account of the General Fund in 2017.

Town Board action requested is to approve the quote from S.J. Anderson Construction for \$35,900.00.

Commercial Roofing & Sheet Metal Inc.

221 Ryan Drive
Little Canada, MN. 55117
Phone: 651-483-5298 Fax: 651-483-5387

March 16, 2017

Dale Reed
White Bear Lake Township
1281 Hammond Road
White Bear Lake Township MN. 55110

RE: White Bear Lake Pavilion
White Bear Lake Township, MN.
Approximately 1,800 Sq. Ft.

Scope of Work: New 24 gauge prefinished GI standing seam roofing.

- Acquire permits and conduct preconstruction conference with owners' representative.
- Furnish owner standard insurance certificate.
- Remove the existing sheet metal flashing and dispose of in an approved landfill.
- Remove the existing roofing materials, two roofs, down to the existing wood deck.
- Install high temperature self-adhering membrane to all roof surfaces.
- Install CMG "Ultra-Snap" 24 gauge prefinished GI standing seam panels.
- Fabricate and install CMG 24 gauge prefinished flashings at all roof edges high walls and hips.
- Fabricate and install CMG 24 gauge beam caps at all locations where the structural beams extend past the roof area.
- Clean up and dispose of all debris.
- Furnish a Commercial Roofing 10 year warranty.

We propose to furnish labor and materials as specified above for the lump sum of Thirty Seven Thousand Three Hundred Forty One and 00/100 Dollars \$37,441.00
This price subject to revision if not accepted by standard AIA contract or purchase order within 60 days.

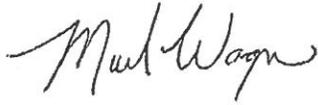
If you have any questions or require any further information please feel free to contact me on my cell at 612-685-5150.

Sincerely,

Mark Wagner

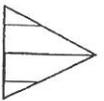
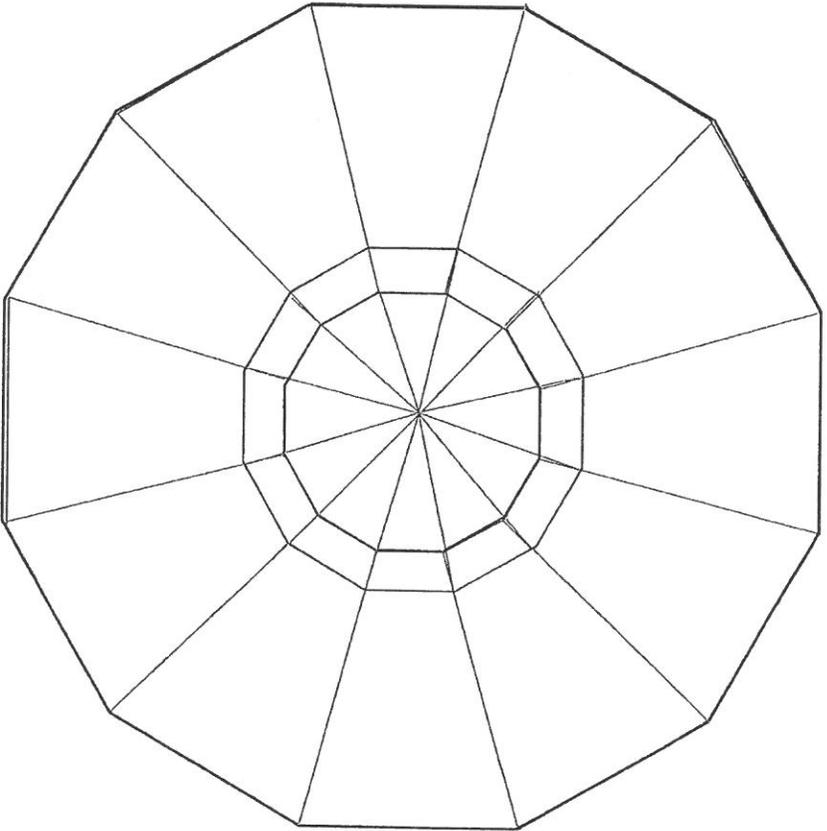
Commercial Roofing & Sheet Metal Inc.

221 Ryan Drive
Little Canada, MN. 55117
Phone: 651-483-5298 Fax: 651-483-5387



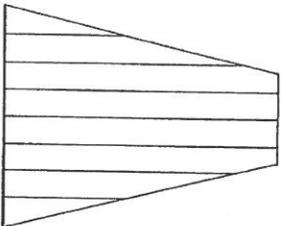
Commercial Roofing and Sheet Metal Inc.

whitebearlakewellhouse2017



2 - 2' panels x 12 24 = 72 sq ft
2 - 5' panels x 12 24 = 180 sq ft
252 sq ft

2-7 panels x 12 24 = 252 sq ft
2-14' panels x 12 24 = 504 sq ft
4-16' panels x 12 48 = 1152 sq ft
1,908 sq ft



Commercial Roofing & Sheet Metal Inc.

221 Ryan Drive Little Canada, MN, 55117
Tel: (651) 483-5298 Fax: (651) 483-5387

Project

White Bear Lake Pavilion

Customer

White Bear Lake Township

DWG. By

RJM

Date 8-2-17

Scale

N.T.S

This drawing is the property of Commercial Roofing & Sheet Metal Inc. It may not be reproduced without consent.



**Town Board Meeting
October 16, 2017**

Agenda Number: 71 – General Business

Subject: Utility Rates - Approve

Documentation: Finance Officer Memo w/attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Utility Commission & Finance Officer Review & Recommendation Approve the Utility Rate Increase as Outlined in the Attached Memo

Consideration of Utility Rate Increase. (TK)

The Town's Utility Commission in June recommended the Town increase its utility rates per attached. These rate increases would generate revenues to cover 100% of operations and some of the asset depreciation costs. Proposed improvements to the systems based on the current 5-year capital improvement plan cause the funds to show a loss of cash.

The effects of these increases would be that residents would see around an \$11.87 to \$174.45 per quarter increase in their utility bills for 2018. Actual increases would depend on water usage.

The Town needs to approve the new rates before December in order for the rates to be effective with the December, January, and February billing cycle.

A. REFERENCE AND BACKGROUND:

A1. Budget Impact: 2018 utility fund revenue estimates will use the new utility rates.

A2. Staff Workload Impact: There is no staff impact.

B. ALTERNATIVE ACTIONS:

1. Discuss utility rates.

C. STAFF RECOMMENDATION:

1. Staff recommends the utility rate changed as recommended by the Town's Utility Commission.

D. SUPPORTING DATA:

Summary of current and proposed utility rates.

Water, Sanitary Sewer, and Storm Water Utility Fund projections using the proposed rates.

Estimated bill comparison.

CURRENT AND PROPOSED (2018) UTILITY RATES

WATER RATES				
		2016	2017	2018
		Gallons	Rate	Proposed
Base Rate			\$ 17.75	\$ 19.20
				\$ 20.50
Volume Rate:				
Tier 1	0 - 20,000	\$ 1.95	\$ 2.01	\$ 2.25
Tier 2	20,001 - 32,000	\$ 2.15	\$ 2.21	\$ 2.45
Tier 3	32,001 - 44,000	\$ 2.57	\$ 2.76	\$ 3.10
Tier 4	44,001 +	\$ 3.86	\$ 4.14	\$ 4.60
Irrigation:				
Residential		\$ 2.57	\$ 2.76	\$ 3.10
Commercial		\$ 2.57	\$ 2.76	\$ 3.85

SEWER RATES					
		Gallons	Rate	Current	Current
Base Rate:					
Residential			\$ 46.00	\$ 48.38	\$ 50.80
Commercial			\$ 40.60	\$ 42.82	\$ 45.00
Volume Rate:					
Residential			\$ 1.08	\$ 2.00	\$ 3.00
Commercial			\$ 2.50	\$ 5.00	\$ 7.50

STORM WATER RATES					
		Gallons	Rate	Current	Current
Per Quarter			\$ 17.00	\$ 20.00	\$ 20.00

All volume rates are per thousand gallons with the sewer rate based on winter quarter water usage for residential customers.

Residential Bills	2015	2016	2017	Proposed	
Residential Water Use	61,053,841	58,156,961	58,573,470	60,965,864	
# Customers	4,544	4,587	4,620	4,662	
Average Residential Water Use	13,436	12,679	12,678	13,077	
Quarterly Bill Based on Proposed Rates					
If used average water use:					%
Water Base Charge	\$16.50	\$17.75	\$19.20	\$20.50	Change
Water Usage Charge	\$22.19	\$24.72	\$25.48	\$29.42	
Sewer Base Charge	\$46.39	\$46.00	\$48.38	\$50.80	
Sewer Usage Charge	\$7.83	\$8.29	\$15.36	\$24.23	
Storm Water Charge	\$12.48	\$17.00	\$20.00	\$20.00	
Total Bill	\$105.39	\$113.76	\$128.42	\$144.95	12.88%
3,642 Accounts with 0 - 20,000 gallons used					
Average consumption 10,216 gallons					
Water Base Charge	\$16.50	\$17.75	\$19.20	\$20.50	
Water Usage Charge (10,216 gallons)	\$18.01	\$20.07	\$20.69	\$23.16	
Sewer Base Charge	\$46.39	\$46.00	\$48.38	\$50.80	
Sewer Usage Charge (10,290 gallons)	\$5.20	\$5.51	\$10.20	\$15.87	
Storm Water Charge	\$12.48	\$17.00	\$20.00	\$20.00	
Total Bill	\$98.58	\$106.33	\$118.46	\$130.33	10.01%
591 Accounts with 20,001 - 32,000 gallons used					
Average consumption 24,664 gallons					
Water Base Charge	\$16.50	\$17.75	\$19.20	\$20.50	
Water Usage Charge (24,664 gallons)	\$43.15	\$48.87	\$50.35	\$56.43	
Sewer Base Charge	\$46.39	\$46.00	\$48.38	\$50.80	
Sewer Usage Charge (24,278 gallons)	\$19.43	\$20.57	\$38.10	\$57.83	
Storm Water Charge	\$12.48	\$17.00	\$20.00	\$20.00	
Total Bill	\$137.95	\$150.19	\$176.03	\$205.56	16.78%
177 Accounts with over 32,001 - 44,000 gallons used					
Average consumption 37,038 gallons					
Water Base Charge	\$16.50	\$17.75	\$19.20	\$20.50	
Water Usage Charge (37,038 gallons)	\$67.65	\$78.04	\$80.94	\$90.02	
Sewer Base Charge	\$46.39	\$46.00	\$48.38	\$50.80	
Sewer Usage Charge (35,972 gallons)	\$32.40	\$34.31	\$63.54	\$92.92	
Storm Water Charge	\$12.48	\$17.00	\$20.00	\$20.00	
Total Bill	\$175.42	\$193.10	\$232.06	\$274.23	18.17%
233 Accounts with over 44,001 gallons used					
Average consumption 98,569 gallons					
Water Base Charge	\$16.50	\$17.75	\$19.20	\$20.50	
Water Usage Charge (98,569 gallons)	\$185.95	\$230.38	\$244.35	\$362.62	
Sewer Base Charge	\$46.39	\$46.00	\$48.38	\$50.80	
Sewer Usage Charge (69,423 gallons)	\$71.81	\$76.04	\$140.81	\$193.27	
Storm Water Charge	\$12.48	\$17.00	\$20.00	\$20.00	
Total Bill	\$333.13	\$387.17	\$472.74	\$647.19	67.16%

WATER FUND

Total

%	Increase	Total Expenses	2013		2014		2015		2016		2017		2018		2019		2020		2021		2022		2023		2024	
			Actual	Actual	Actual	Actual	Actual	Actual	Budget	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
105.00%		Personnel Services	\$298,441	\$312,791	\$304,030	\$326,665	\$347,372	\$364,741	\$382,978	\$402,127	\$422,233	\$443,344	\$465,512	\$488,787												
103.00%		Supplies	\$210,382	\$207,272	\$174,220	\$128,864	\$193,125	\$198,919	\$204,886	\$211,033	\$217,364	\$223,885	\$230,601	\$237,519												
103.00%		Other Services & Charges	\$522,747	\$449,258	\$467,615	\$537,520	\$624,805	\$643,549	\$662,856	\$682,741	\$703,224	\$724,320	\$746,050	\$768,431												
0.00%		Improvements	\$23,856	\$61,887	\$23,695	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0												
100.00%		Depreciation	\$332,507	\$330,477	\$331,763	\$317,323	\$321,073	\$324,823	\$328,573	\$332,323	\$336,073	\$339,823	\$343,573	\$347,323												
0.00%		Debt Services	\$311,764	\$315,096	\$324,909	\$336,208	\$315,945	\$274,636	\$286,625	\$37,969	\$38,836	\$39,605	\$0	\$0												
0.00%		Transfers	\$69,808	\$66,434	\$339,687	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0												
		Total Expenses	\$1,769,505	\$1,743,215	\$1,965,919	\$1,646,580	\$1,802,320	\$1,806,667	\$1,865,917	\$1,666,192	\$1,717,729	\$1,770,977	\$1,785,736	\$1,842,061												
		Total Revenues	\$1,142,501	\$1,153,199	\$1,242,412	\$1,397,921	\$1,552,999	\$1,667,726	\$1,731,139	\$1,736,606	\$1,780,545	\$1,827,811	\$1,876,562	\$1,926,853												
		Gain/(Loss)	(\$627,004)	(\$590,016)	(\$723,507)	(\$248,659)	(\$249,321)	(\$138,941)	(\$134,778)	\$70,414	\$62,816	\$56,834	\$90,826	\$84,792												
		Cash Balance	\$3,209,883	\$3,228,304	\$2,725,130	\$2,276,379	\$881,752	\$949,795	\$23,233	\$465,849	\$420,262	\$930,193	\$1,479,116	\$2,027,005												

SANITARY SEWER FUND

Total

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
%	Actual	Actual	Actual	Budget	Projected							
Increase Total Expenses	\$263,929	\$271,565	\$279,012	\$300,161	\$298,545	\$313,472	\$329,146	\$345,603	\$362,883	\$381,027	\$400,079	\$420,083
105.00% Personnel Services	\$19,507	\$32,591	\$22,657	\$36,490	\$21,805	\$22,459	\$23,133	\$23,827	\$24,542	\$25,278	\$26,036	\$26,817
103.00% Supplies	\$217,844	\$325,438	\$254,722	\$297,736	\$770,210	\$793,316	\$817,116	\$841,629	\$866,878	\$892,884	\$919,671	\$947,261
108.50% Other Services & Charges	\$696,556	\$745,387	\$754,983	\$810,335	\$839,535	\$898,302	\$961,184	\$1,028,466	\$1,100,459	\$1,177,491	\$1,259,916	\$1,348,110
0.00% M.C.E.S. Charges	\$0	\$0	\$0	\$0	\$0	\$70,000	\$70,000	\$0	\$0	\$0	\$0	\$0
0.00% M.C.E.S. Surcharge	\$0	\$1,219	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0.00% Improvements	\$284,339	\$286,635	\$219,881	\$227,502	\$227,502	\$227,502	\$227,502	\$227,502	\$227,502	\$227,502	\$227,502	\$227,502
100.00% Depreciation	\$68,786	\$54,848	\$54,593	\$59,048	\$55,760	\$55,127	\$56,663	\$55,763	\$57,036	\$58,167	\$0	\$0
0.00% Debt Services	\$69,808	\$66,434	\$339,688	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0.00% Transfers												
Total Expenses	\$1,620,769	\$1,784,117	\$1,925,536	\$1,731,272	\$2,213,357	\$2,380,179	\$2,484,743	\$2,522,791	\$2,639,300	\$2,762,350	\$2,833,204	\$2,969,773
Total Revenues	\$1,204,852	\$1,264,458	\$1,224,979	\$1,431,905	\$1,689,512	\$2,018,096	\$2,275,137	\$2,598,773	\$3,001,628	\$3,138,789	\$3,282,862	\$3,434,083
Gain/(Loss)	(\$415,917)	(\$519,659)	(\$700,557)	(\$299,367)	(\$523,845)	(\$362,083)	(\$209,606)	\$75,983	\$362,328	\$376,439	\$449,658	\$464,310
Cash Balance	\$3,025,081	\$2,411,874	\$1,676,890	\$1,344,228	(\$37,802)	(\$256,611)	(\$116,233)	\$316,443	\$1,044,675	\$1,843,727	\$2,712,708	\$3,593,049

STORMWATER FUND

Total

%	Increase	Total Expenses	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
			Actual	Actual	Actual	Actual	Budget	Projected	Projected	Projected	Projected	Projected	Projected	Projected
105.00%		Total Expenses	\$68,567	\$70,017	\$78,208	\$86,253	\$90,566	\$95,094	\$99,849	\$104,841	\$110,083	\$115,587	\$121,367	\$127,435
103.00%		Personnel Services	\$3,770	\$6,340	\$4,415	\$6,618	\$6,817	\$7,021	\$7,232	\$7,449	\$7,672	\$7,902	\$8,139	\$8,383
103.00%		Supplies	\$48,395	\$93,630	\$79,498	\$75,225	\$77,482	\$79,806	\$82,200	\$84,666	\$87,206	\$89,823	\$92,517	\$95,293
0.00%		Other Services & Charges	\$0	\$25,796	\$593	\$34,604	\$275,000	\$705,000	\$235,000	\$275,000	\$805,000	\$275,000	\$275,000	\$275,000
100.00%		Improvements	\$19,875	\$48,754	\$19,469	\$20,407	\$19,500	\$20,475	\$21,499	\$22,574	\$23,702	\$24,887	\$26,132	\$27,438
0.00%		Depreciation	\$33,786	\$26,941	\$28,080	\$29,004	\$27,389	\$27,078	\$27,833	\$27,391	\$28,016	\$28,571	\$0	\$0
0.00%		Debt Services	\$0	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0.00%		Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Expenses	\$174,393	\$275,228	\$210,263	\$252,111	\$496,763	\$934,474	\$473,612	\$521,921	\$1,061,680	\$541,771	\$523,155	\$533,550
		Total Revenues	\$157,791	\$90,457	\$259,832	\$317,283	\$554,579	\$533,245	\$583,611	\$649,612	\$683,209	\$700,962	\$714,751	\$727,440
		Gain/(Loss)	(\$16,602)	(\$184,771)	\$49,569	\$65,171	\$57,826	(\$401,229)	\$109,998	\$127,691	(\$378,471)	\$159,191	\$191,596	\$193,890
		Cash Balance	\$315,832	\$252,273	\$452,801	\$745,181	\$813,757	\$369,441	\$467,955	\$580,627	\$183,936	\$327,020	\$499,964	\$678,001
		Improvements in CIP	284,339	115,000	-62,658	34,604	275,000	705,000	235,000	275,000	805,000	275,000	275,000	275,000
		Other Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Storm Water Rate	\$6.00	\$6.00	\$13.01	\$12.21	\$20.00	\$20.00	\$22.00	\$24.50	\$25.75	\$26.50	\$27.00	\$27.45



**Town Board Meeting
October 16, 2017**

Agenda Number: 8 – 9- 10

Subject: Added Agenda Items
Open Time
Receipt of Agenda Materials & Supplements
Adjournment

Action / Motion for Consideration:

Added Agenda Items
Open Time
Receive All Agenda Materials & Supplements for Tonight's Meeting
Adjourn Meeting