



WHITE BEAR TOWNSHIP  
1281 Hammond Road  
White Bear Township, MN 55110  
Phone: 651-747-2750  
Fax: 651-426-2258  
[BuildingDept@whitebeartownship.org](mailto:BuildingDept@whitebeartownship.org)

## MECHANICAL PERMIT APPLICATION

Applicant:  Owner  Contractor

Permit Number: \_\_\_\_\_

### PROPERTY INFORMATION

Property Owner: \_\_\_\_\_

Project Address: \_\_\_\_\_  
Street Address Suite / Unit #

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### CONTRACTOR INFORMATION

Contractor: \_\_\_\_\_ State License #: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address Suite / Unit #

City State ZIP Code

Contact Person: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

### PROPERTY TYPE

Commercial/Industrial  Public/Institutional  Single-Family  Condo/Townhouse  Duplex/Two-Family  Multi-Family

### RESIDENTIAL CONSTRUCTION TYPE

Addition  Air Conditioner  Boiler(s)  Fireplace(s) -No Gas Line  Fireplace(s) - w/Gas Line  Furnace  
 Garage Heater(s) – Gas  Gas Line Only  Geo Thermal System  New Construction  Remodel / Alteration  
 Replace  Roof Top Units (RTU)  Swimming Pool Heater  Water Heater - Gas  Other \_\_\_\_\_

### COMMERCIAL PROJECT DETAILS

Commercial HVAC is calculated at 1% of the valuation with a minimum fee of \$51, plus the state surcharge of .0005 x valuation.

Estimated Valuation of HVAC Work: \$ \_\_\_\_\_

Project Description: \_\_\_\_\_

*I hereby apply for a mechanical permit and acknowledge: the information above is complete and accurate; the work will be in conformance with the ordinances and codes of White Bear Township and Minnesota State Building Code; I understand this is not a permit but only an application for permit; work is not to start without permit; work will be in accordance with the Approved Plan when Township plan approval is required. Separate permits are required for electrical, plumbing, mechanical, fire suppression, fire alarm systems, sewer and water. This application and any issued permit may become null and void if permit is not issued or work is not commenced within 180 days, or if work is suspended or abandoned for a period of 180 days. I hereby certify that I have read and examined this application. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

**By checking the box below, the applicant agrees and acknowledges the electronic signature is valid and binding in the same force and effect as a handwritten signature.**

I Agree

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### For Office Use Only

Fire Suppression: \_\_\_\_\_ IBC Construction Type: \_\_\_\_\_ Occupancy Classification: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_