



# WHITE BEAR TOWNSHIP

1858  
RAMSEY COUNTY  
MINNESOTA

Board of Supervisors  
**ROBERT J. KERMES, *Chair***  
**ED M. PRUDHON**  
**STEVEN A. RUZEK**

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## **AGENDA ECONOMIC DEVELOPMENT AUTHORITY REGULAR & ORGANIZATIONAL MEETING JANUARY 17, 2018**

1. **6:40 p.m.** - Call to Order at Heritage Hall, 4200 Otter Lake Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of Minutes of December 18, 2017.
4. **Organizational Meeting:**
  - A. President.
  - B. Vice-President.
  - C. Treasurer.
  - D. Assistant Treasurer/Secretary.
  - E. EDAB Liaison.
  - F. Special Committee Liaison.
  - G. Economic Development Coordinator.
  - H. Economic Development Attorney & Bond Consultant.
  - I. Economic Development Consultant.
  - J. Establish Regular Meeting Dates.
5. Added Agenda Items.
6. Receipt of Agenda Materials/Supplements.
7. Adjournment.





**EDA**  
**Regular & Organizational Meeting**  
**January 17, 2018**

**Agenda Number:** 1 - 2 - 3

**Subject:** Call to Order – 6:40 p.m.  
Heritage Hall, 4200 Otter Lake Road

Approval of January 17<sup>th</sup> Agenda &  
December 18, 2017 Minutes

**Documentation:** January 17, 2018 Agenda  
December 18, 2017 Minutes

**Action / Motion for Consideration:**

Call meeting to order:	6:40 p.m.
Approval of Agenda:	January 17, 2018 (additions/deletions)
Approval of Minutes:	December 18, 2017

**MINUTES  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
DECEMBER 18, 2017**

The meeting was called to order at 6:50 p.m.

Present: Commissioners: Kermes, Prudhon, Ruzek; Assistant Treasurer / Secretary: Short; Attorney: Lemmons.

**APPROVAL OF AGENDA (Additions/Deletions):** Ruzek moved approval of the agenda as submitted. Prudhon seconded. Ayes all.

**APPROVAL OF MINUTES OF NOVEMBER 20, 2017:** Ruzek moved approval of the Minutes of November 20, 2017. Prudhon seconded. Ayes all.

**TOWN HALL – STATUS REPORT:** The Clerk, Tom Horak and Sara Hanson met to discuss fundraising. They also met with Gene and Kathy Johnson who have agreed to serve as co-chairs of the campaign and to suggest potential donors. The goal of the campaign is to raise \$145,000 to help defray the cost of completing the restoration of the Town Hall. There are three steps for campaigning: 1) The Johnson's to identify potential donors and to meet with them on a 1:1 basis; 2) send correspondence to Township businesses regarding the campaign; and 3) target for an April kick-off of the campaign.

**RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS:** Prudhon moved to receive all of the agenda materials and supplements for tonight's meeting. Ruzek seconded. Ayes all.

Prudhon moved to adjourn the meeting at 6:55 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

William F. Short  
Assistant Treasurer/Secretary



**EDA**  
**Regular & Organizational Meeting**  
**January 17, 2018**

**Agenda Number:** 4

**Subject:** Organizational Meeting

**Documentation:** 2018 EDA Appointment List

**Action / Motion for Consideration:**

Appoint EDA Members to Serve for the Coming Year as:

- President - Bob Kermes
- Vice-President – Ed Prudhon
- Treasurer – Steve Ruzek
- EDAB Liaison – Bob Kermes
- Special Committee Liaison – Steve Ruzek

Appoint Bill Short to Serve for the Coming Year as:

- Assistant Treasurer / Secretary and
- Economic Development Coordinator

Appoint Jenny Boulton, Kennedy & Graven, to Serve for the Coming Year as:

- Economic Development Attorney & Bond Consultant

Appoint Springsted, Inc. to Serve for the Coming Year as:

- Economic Development Consultant

Establish Regular Meeting Dates – Designate that the Regular EDA Meeting Dates Shall Correspond with the Second Town Board Meeting of Each Month, Beginning at 6:40 p.m., at Heritage Hall, 4200 Otter Lake Road.

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Minutes

EDA Organizational Meeting

February 22, 2017

**ORGANIZATIONAL MEETING: President:** Prudhon moved to appoint Bob Kermes as President of the Economic Development Authority for the coming year. Ruzek seconded. Ayes all.

**Vice President:** Kermes moved to appoint Ed Prudhon as Vice President of the Economic Development Authority for the coming year. Ruzek seconded. Ayes all.

**Treasurer:** Prudhon moved to appoint Steve Ruzek as Treasurer of the Economic Development Authority for the coming year. Kermes seconded. Ayes all.

**Assistant Treasurer / Secretary:** Prudhon moved to appoint Bill Short as Assistant Treasurer / Secretary of the Economic Development Authority for the coming year. Ruzek seconded. Ayes all.

**EDAB Liaison:** Ruzek moved to appoint Bob Kermes as EDAB liaison for the coming year. Prudhon seconded. Ayes all.

**Special Committee Liaison:** Prudhon moved to appoint Steve Ruzek as Special Committee liaison for the coming year. Kermes seconded. Ayes all.

**Economic Development Coordinator:** Kermes moved to appoint Bill Short as Economic Development Coordinator for the coming year. Ruzek seconded. Ayes all.

**Economic Development Attorney & Bond Consultant:** Ruzek moved to appoint Jenny Boulton, Kennedy & Graven to serve as Economic Development Attorney & Bond Consultant for the coming year. Prudhon seconded. Ayes all.

**Economic Development Consultant:** Prudhon moved to appoint Springsted, Inc. to serve as Economic Development Consultant for the coming year. Ruzek seconded. Ayes all.

**Establish Regular Meeting Dates:** Ruzek moved to designate that the Regular EDA Meeting dates shall correspond with the second Town Board Meeting of each month, beginning at 6:40p.m., at Heritage Hall, 4200 Otter Lake Road. Prudhon seconded. Ayes all.



## 2018 Appointments

### Economic Development Authority Appointments:

### 2018

President	Bob Kermes
Vice-President	Ed Prudhon
Treasurer	Steve Ruzek
Assistant Treasurer /Secretary	Bill Short
EDAB Liaison	Bob Kermes
Special Committee Liaison	Steve Ruzek
Economic Development Coordinator	Bill Short
Economic Development Attorney & Bond Consultant	Jenny Boulton Kennedy & Graven
Economic Development Consultant	Springsted, Inc.

Adopted by the Town Board January 17, 2018.



**EDA**  
**Regular & Organizational Meeting**  
**January 17, 2018**

**Agenda Number:** 5 – 6 - 7

**Subject:** Added Agenda Items  
Receipt of Agenda Materials / Supplements  
Adjournment

**Action / Motion for Consideration:**

Receive Added Agenda Items

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting