



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ROBERT J. KERMES, Chair
ED M. PRUDHON
STEVEN A. RUZEK

AGENDA PARK BOARD MEETING APRIL 19, 2018

1. **6:30 p.m.** Call Meeting to Order at Township Administrative Offices, 1281 Hammond Road.
2. Approve Agenda (Additions/Deletions).
3. Approve Minutes of March 15, 2018.
4. Township Day / Movie in the Park.
 - a. Independent Contractor Agreement.
5. Leibel Addition Trail.
6. Lake Links Trail – Suputo Rest Stop.
7. Little Free Library – Brandlwood Park.
8. Public Works Director Report.
9. Polar Lakes Park Improvements:
 - a. Restroom, Fencing, Security.
 - b. Walk the Park.
10. Apple Tree Park.
11. Emerald Ash Borer Discussion.
12. Added Agenda Items.
13. Adjournment.



recycled paper



**Park Board Meeting
April 19, 2018**

Agenda Number: 1 – 2 - 3

Subject: Call to Order at 6:30 p.m.
1281 Hammond Road

Approval of April 19, 2018 Agenda
Approval of March 15, 2018 Minutes

Documentation: April 19, 2018 Agenda
March 15, 2018 Minutes

Action / Motion for Consideration:

Approve April 19, 2018 Agenda
Approve March 15, 2018 Minutes

**MINUTES
PARK BOARD MEETING
MARCH 15, 2017**

The meeting was called to order at 6:30 p.m.

Present: DeMoe, Josephson, Koster, Lee, Lombardi, Reeves; Town Board Liaison: Ruzek;
Public Works Director: Reed; Planner: Riedesel.

APPROVAL OF AGENDA (Additions/Deletions): Lee moved to approve the agenda with the following amendment: Add 10A) Bald Eagle Boulevard. Koster seconded. Ayes all.

APPROVAL OF MINUTES OF FEBRUARY 15, 2018: Lombardi moved approval of the Minutes of February 15, 2018. Josephson seconded. Ayes all.

PUBLIC WORKS DIRECTOR REPORT: The Public Works Director reviewed the Public Works Department Activity report for the month of February, 2018 relating to Park activities. **Apple Tree Park Playground Replacement Project:** The adult fitness equipment will be installed in the spring of 2018. **Bellaire Beach House Rehabilitation:** The roof replacement will begin next week. **Eagle Park Tennis Courts:** \$60,000 has been designated for the tennis courts. The courts will be resurfaced; nets replaced; and two gates installed. The Public Works Director has received quotes for the removal and replacement of the asphalt tennis courts. **Trails:** The trails along White Bear Parkway, Hammond Road, Centerville Road, Otter Lake Road, Polar Lakes Park and Columbia Park will be sealcoated in 2018. **Park Signs:** If anyone sees park signs that need to be updated, let the Public Works Director know.

TOWNSHIP DAY / MOVIE IN THE PARK: 1) COORDINATION; 2) EVENT LAYOUT; 3) BILLBOARD: **Coordination:** It was unanimously agreed that the loss of Deb Stender, Township Day Coordinator is a great loss. Deb will be greatly missed. Deb was both friend and consultant to the Park Board. The Planner is coordinating details that are in process at this time. Staff is working on a potential coordinator. **Bands:** The two bands, Power of Ten and Jake Nelson have been confirmed. **Down Time:** Need to work on what to schedule for the "down time" in the afternoon. A list of ideas was reviewed for preshow entertainment. Ideas include: Nature Center demonstration; partnership with Sheriff's Office (finger printing); youth baseball / softball clinic with MN Twins; interactive cheerleading demo; sack races or wheel barrel races; Home Depot kids workshop; story teller; Bubbles (the Bubble Guy); hula hoops; dance party; water balloon toss; scavenger hunt; "Keeping Kids Safe" project; clowns/skit; balloon animals; bouncy house; recycling game (fishing for recyclables); puppet show; giant twister game on lawn; fire safety education with live demo; "Minute to Win It" game; obstacle course. Thanks to Karen, Town administrative secretary for her research on things that could be scheduled for down time. **Event Layout:** A map showing the proposed layout for the event was reviewed. The vendors will be placed in the parking lot because of the hard surface. The silent auction and Park Board tent should be near the vendors. Sand box and fire/police should also be on the hard surface. The layout will continue to be reviewed. **Items for Kids to Take:** Would be nice to have free "hand out" items for kids to take. "Flashing" items are always popular. **Billboard:** The billboard has been reserved. They will provide the design per Park Board suggestion. **Car Show:** Ask Jake from Viking Auto to coordinate the car show. Should consider giving trophies. **Silent Auction:** Items are needed for the auction. The Public Safety Commission has decided not to participate in the Otter Lake Elementary School carnival this year. Instead they will participate in the Township Day event. They are considering providing

MINUTES
PARK BOARD MEETING
MARCH 15, 2018

a bike to be included in the auction. More coordination with them needs to be done. **Water Conservation:** May be good to have something on water conservation. The Township Day event will continue to be included on the agenda for each meeting.

Movies in the Park: A list of movies was reviewed. Again, Karen, Town administrative secretary was helpful in developing the list. It was the consensus that the following movies be selected: May 12th: Bug's Life; June 9th: ?; July 14th Raiders of the Lost Ark; August 11th: Sing. It was suggested to place a survey on the Town's Facebook page giving people a choice/vote for the June movie. The Park Board listed the following choices for consideration: Wonder; Jumagi; Spiderman; Homecoming; Wrinkle in Time. It was noted that the Bees movies will be out in October and not available for Movies in the Park schedule. It was also noted that Wrinkle in Time will not be available until after the June event (August 9th).

POLAR LAKES PARK: 1) RESTROOM LOCATION OPTIONS; 2) PREFAB UNITS VS CUSTOM DESIGN:

Restroom Location Options: Possible locations continue to be reviewed – playground, soccer field, Town hall. It was the consensus that the Park Board walk Polar Lakes Park to determine where the best location for restrooms would be. **Prefab Units vs Custom Design:** Information on pre-engineered packaged building kits provided by Romtec, a manufacturer from Oregon, which Ramsey County Parks has used, was reviewed. These kits meet all state and local codes for a site-built permanent structure. A rough estimate for the completed/installed (design, supply, and installation) standard structure to be in the \$250,000 - \$330,000 range. It is estimated that a custom designed structure would be \$320,000 - \$400,000 plus architectural and engineering (\$48,800). A question was asked if it is decided to go with pre-fab if two restrooms could be installed since the price would be less than custom designed restrooms. They could be at different locations other than originally planned. Another question was having gender specific restrooms or unisex restrooms. Discussion will continue.

EMERALD ASH BORER DISCUSSION: The Emerald Ash Borer is a non-native insect that was introduced to North America from Asia. It was discovered in Detroit, Michigan / Windsor Ontario area in 2002 and probably arrived in wood crating used to pack freight that was transported here either by ship or airplane. Despite eradication and suppression efforts, EAB has killed over 20 million Ash trees in Michigan, Ohio, Indiana, Illinois, Maryland, Ontario, and recently in St. Paul, Minnesota. EAB is a beetle that is smaller than a dime. The adult does very little damage. The larvae (immature stage) feeds on the inner bark of Ash trees. The larvae feeding on the phloem and xylem over a couple of years will completely disrupt the feeding of nutrients to the tree and eventually kills the tree. All species of Ash are susceptible. Because it is hard to detect, it can be present for years before an infestation is confirmed. By implementing the provisions of an EAB management plan, the Township will take a proactive approach to mitigate the disruption of its urban forest caused by the pending infestation of the EAB. The three treatment options were reviewed. The Public Works Director is recommending a "wait and see" approach. The Township is only removing public Ash trees that are in decline on street boulevards and in active parks/public grounds area. The exception is wooded natural areas within the park system. There are thousands of Ash trees on private properties within the Township. No inventory exists and the Ash density varies by neighborhood. The decision to treat, remove, or retain a private tree rests with the property owner. The price to remove a deceased or dead tree in the boulevard is shared 50-50 between the Town and the property

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MARCH 15, 2018

owner. It was suggested that other communities be contacted to see how they handle the EAB situation. Town Ordinance No. 27 dealing with trees should also be reviewed.

APPLE TREE PARK – GRAND OPENING: It was suggested that a grand opening be scheduled for a weekend evening. Information will be placed in the newspaper and the Town's website. It was suggested that the neighbors be invited to be there. The Public Works Director will check to be sure all is ready and report back. The matter will be reviewed at next month's meeting.

BELLAIRE BEACH – LIFEGUARD CONTRACT: White Bear Township works with the YMCA to provide lifeguard services at Bellaire Beach during summer months. The YMCA has provided these services since 2000. Town has executed 2-year contracts with them since 2000. The 2016-2017 contract recently expired. A new contract has been solicited by the Y and received. The contract remains basically the same as in the past with the following exceptions: 1) the term of the contract is for 2018 (1 year) and will automatically renew for additional one year terms. The contract can be voided with a 60 day notice by the town or the Y; 2) the fee for 2018 is proposed at \$20,000. An annual increase of 3% is proposed for subsequent years. This compares to a fee of \$18,000 in 2017.

The fee increase is to help pay a higher hourly wage in order to attract life guards which are in short supply. Minimum wage hikes are a part of the reason for the increase. The YMCA also provides lifeguard services to the cities of Mahtomedi (White Bear Lake), Oakdale (Silver Lake), each of which pay \$24,000 per year for fewer days of lifeguarding than at Bellaire Beach.

BALD EAGLE BOULEVARD: There was discussion regarding an article in the White Bear Press regarding a summer trial for a pedestrian trail along east and west, Bald Eagle Boulevard. Local residents have been interested in providing safety for walkers and bikers. This is a county road. The county has stated that if the road is turned into a one-way they would turn the road over to the Township, along with maintenance of the road. The Town Board continues to discuss a possible trial but no decisions have been made to date.

Lombardi moved to adjourn the meeting at 8:30 p.m. Lee seconded. Ayes all.

Respectfully Submitted,

Joan J. Clemens
Recording Secretary



Park Board Meeting April 19, 2018

Agenda Number: 4

Subject: Township Day / Movie in the Park

a. Independent Contractor Agreement

Documentation: Event Outline to Date /
Independent Contractor Agreement

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Park Board Meeting
March 15, 2018

TOWNSHIP DAY / MOVIE IN THE PARK: 1) COORDINATION; 2) EVENT LAYOUT; 3) BILLBOARD:

Coordination: It was unanimously agreed that the loss of Deb Stender, Township Day Coordinator is a great loss. Deb will be greatly missed. Deb was both friend and consultant to the Park Board. The Planner is coordinating details that are in process at this time. Staff is working on a potential coordinator. **Bands:** The two bands, Power of Ten and Jake Nelson have been confirmed. **Down Time:** Need to work on what to schedule for the "down time" in the afternoon. A list of ideas was reviewed for preshow entertainment. Ideas include: Nature Center demonstration; partnership with Sheriff's Office (finger printing); youth baseball / softball clinic with MN Twins; interactive cheerleading demo; sack races or wheel barrel races; Home Depot kids workshop; story teller; Bubbles (the Bubble Guy); hula hoops; dance party; water balloon toss; scavenger hunt; "Keeping Kids Safe" project; clowns/skit; balloon animals; bouncy house; recycling game (fishing for recyclables); puppet show; giant twister game on lawn; fire safety education with live demo; "Minute to Win It" game; obstacle course. Thanks to Karen, Town administrative secretary for her research on things that could be scheduled for down time. **Event Layout:** A map showing the proposed layout for the event was reviewed. The vendors will be placed in the parking lot because of the hard surface. The silent auction and Park Board tent should be near the vendors. Sand box and fire/police should also be on the hard surface. The layout will continue to be reviewed. **Items for Kids to Take:** Would be nice to have free "hand out" items for kids to take. "Flashing" items are always popular. **Billboard:** The billboard has been reserved. They will provide the design per Park Board suggestion. **Car Show:** Ask Jake from Viking Auto to coordinate the car show. Should consider giving trophies. **Silent Auction:** Items are

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WBT Movie in the Park

2nd Saturday's of the month

- May 12 – Bug's Life
 - Pollinator Alliance
 - Food Shelf
- June 9 (Teens) – Facebook Poll
 - Wonder (Space, Inclusion) & Jumanji (Games, Adventure) top movies so far
- July 14 (Teens) - Raiders of the Lost Ark
 - Adventure theme
- August 11 – Sing
 - Musical theme

Schedule:

6 pm – Setup

7-9 pm – Activities/Bands

9/9:30 - Movie

To Do:

- Secure Screen with Company – DONE?
- Choose movies – IN PROGRESS
- Movie Licenses – Pete ordering movies
- Food trucks
 - May 5 Food Truck Fair
- Vendor Booths?
- Sponsors?

Marketing/Promotion:

- WB Press ads
- Facebook
- Flyer (licensed) – DONE, make copies at WBT
 - Drop off daycare centers
 - WBT businesses
- TC Mom Blog
- Macaroni Moms
- Nextdoor?

White Bear Township Day

ENTERTAINMENT

Features (2 Bands)

- 4-6 pm Jake Nelson - CONTRACT ON FILE
- 6-8 pm Power of 10 - CONTRACT ON FILE
- 8 pm – Fireworks & Star Spangled Banner

Stage Tent

- Tent for Township/Silent Auction
- Invoice on file from Feb 13, 2018 – DONE

Signage

- Banners and signs need to be re-evaluated – new directional to accommodate new footprint
- Redesign poster - ***April!

Logistics (Tom)

- Electricity - Tom
- Dumpsters - Tom
- Portapotties - Tom
- Health Inspector – Hannah Davis? Mindy Stepnick?

Marketing/Advertising:

- Midwest Art Fairs – (Vendor promotion focused) \$125.00 - done
- Town Life Magazine - \$365.00 – do?
- Lions Show Program - \$100.00 – do?
- White Bear Press – in conjunction with Movies in the Park up to \$800 - ?
- Billboard – (Clear Channel) - \$1000.00 (Reserved – they will design)
- Posters (Karen)

Website:

- Will continue to update as information is available.

Facebook:

- Post all events to “Save the Date”
- Can re-share for promotion as events approach

Others Entertainment Options:

- All Tomorrow's Petty
- Katy Vernon
- Free & Easy
- WildCat Combo
- Highbrow and the Shades
- Sweet Tea
- Inside Straight
- American Bootleg
- Michael Handler Project
- Pandora's Other Box

Independent Contractor Agreement Township Day

This Independent Contractor Agreement (the "Agreement") is entered into by and between the Town of White Bear hereinafter ("Town"), a governmental political subdivision of the State of Minnesota with its principal place of business at 1281 Hammond Road, White Bear Township, Minnesota 55110, and Lisa Beecroft hereinafter ("Beecroft"), an independent contractor residing at _____, _____, Minnesota.

WHEREAS, the Town is desirous of contracting for the services of an Independent Contractor to coordinate the annual Township Day event of 2018 and movie in the park (4),

WHEREAS, Beecroft desires to enter into an Independent Contractor Agreement for Township Day of 2018 and movie in the park (4),

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. Purpose of Contract.

- a. Beecroft shall provide consultant services and serve as Director and coordinator of Township Day and movies in the park from May 2018 to October 2018.

2. Term of Contract.

- a. The term of the Contract shall start May 2018 through October 2018.

3. Scope of Services.

Beecroft agrees to perform services as stated below. Beecroft will also present all ideas to the Park Board for their consideration, and at the direction of the Town, Beecroft agrees to be responsible for the complete operation of Township Day and movie in the park (four), which includes, but is not limited to the following:

- Hiring entertainment: musical and entertainment the Park Board approves
- Selling Vendor Space
- Procuring Sponsorships
- Communication responsibilities to Board, Vendors, Sponsors etc.
- Helping with Festival Layout
- Coordinate participation with Township, Fire Department, and Ramsey County Sheriff
- Notify Ramsey County Health Department in regard to food vendors
- Maintain records of contracts and contributors
- Maintain an event budget working with the Park Board

- Work with the Park Board to plan and execute a Marketing Plan to appropriately promote the event
- To ensure success I request access to past vendor and entertainment contact lists, promotional and communication files, contracts and budget information.
- On site during the event to organize the event

It is hereby understood that any contract with third parties for the matters set out in this Section 3 will not be effective until approved by the Town Board.

4. Compensation.

Township Day Director/Coordinator:

In consideration for the above-described services, the Town shall pay Beecroft a set fee of Six Thousand (\$6,000.00) Dollars in the following installments:

- a. \$1,000.00 due on the first of each month from May 2018 through October 2018.

Movie in the Park:

Beecroft shall plan, organize and attend the events. Movie selection shall be recommended by the Park Board, with the final selection made by Beecroft with staff approval.

5. Independent Contractor Relationship.

- a. No Agency Relationship. Beecroft agrees to perform the services pursuant to this Agreement solely as an independent contractor. This Agreement does not create any actual or apparent agency, partnership, franchise, or employer and employee relationship between the parties. Beecroft is not authorized to enter into or commit the Town to any agreements and shall not represent or hold herself out as an employee agent with legal authority to bind the Town.
- b. No Benefits. Beecroft shall not be entitled to participate in any of the Town's employee benefits, including without limitation any health or retirement plans. Beecroft shall not be entitled to any remuneration, benefits, or expenses other than those specifically provided for in this Agreement.
- c. No Taxes. The Town shall not be liable for federal, state, and local taxes, workers' compensation, unemployment insurance, employer's liability, employer's FICA, social security, withholding tax, or any other taxes or withholding for or on behalf of Beecroft in performing the services under this Agreement. All such costs shall be the sole responsibility of Beecroft.

6. Proprietary Rights.

- a. Beecroft acknowledges that she has no right to or interest in her work or product resulting from the services performed hereunder, or any of the documents, reports, or other materials created by Beecroft in connection with said services, nor any right to or interest in any copyright herein. Beecroft acknowledges that the services and the products thereof have been specially commissioned or ordered by the Town as “works made-for-hire” as that term is used in the Copyright Law of the United States, and that the Town is therefore to be deemed the author of and is the owner of all copyrights in and to such materials.
- b. In the event that the materials, or any portion thereof, are for any reason deemed not to have been works made-for-hire, the Independent Contractor hereby assigns to the Town any and all right, title and interest she may have in and to such materials, including all copyrights, all publishing rights, and all rights to use, reproduce, and otherwise exploit the materials in any and all formats or media and all channels, whether now known or hereafter created. Beecroft expressly agrees to execute such instruments as the Town may from time to time deem necessary or desirable to evidence, establish, maintain and protect the Town’s ownership and all other rights, title and interest therein.
- c. All proceeds or fees received by Beecroft relating to the operation of Township Day and/or Movie in the Park (including but not limited to, selling of vendor space and procuring sponsorships) shall be the property of the Township.

7. Non-Discrimination.

- a. Beecroft agrees that during the life of the contract, Beecroft will not, within the State of Minnesota, discriminate against any employee or applicant for employment because of race, color, creed, national origin or ancestry, or sex, and will include a similar provision in all subcontracts entered into for the performance thereof. The contract may be cancelled or terminated by the Town and all money due or to become due may be forfeited for a second or subsequent violation of the terms or conditions of this Paragraph. This paragraph is inserted in the Contract to comply with the provisions of Minnesota Statutes, 181.59.

8. Indemnification.

- a. Beecroft agrees to indemnify and hold harmless the Town, its agents, officers, and employees from any and all claims, causes or action, liabilities, losses, damages, costs, expenses, including reasonable attorneys’ fees, suits, demands and judgments of any nature because of bodily injury to or death of any person or persons and/or because of damages to property of

Beecroft or others, including loss of use from any cause whatsoever, including copyright claims, which may be asserted against the Town on account of any act or omission, including negligence of Beecroft, or Beecroft's employees or agents in connection with Beecroft's performance of this Contract. Beecroft agrees to defend any action brought against the Town on any such matter, and to pay and satisfy any judgment entered thereof, together with all cost and expenses incurred in connection therewith. The Town shall in no way be liable for any claims or charges incurred by Beecroft in the performance of this Contract.

- b. The Town agrees to indemnify and hold harmless Beecroft, her agents, officers, and employees from any and all claims, causes or action, liabilities, losses, damages, costs, expenses, including reasonable attorneys' fees, suits, demands and judgments of any nature because of bodily injury to or death of any person or persons and/or because of damages to property of the Town or others, including loss of use from any cause whatsoever, including copyright claims, which may be asserted against Beecroft on account of any act or omission, including negligence of the Town, or the Town's employees or agents in connection with the Town's performance of this Contract. The Town agrees to defend any action brought against Beecroft on any such matter, and to pay and satisfy any judgment entered thereof, together with all cost and expenses incurred in connection therewith. Beecroft shall in no way be liable for any claims or charges incurred by the Town in the performance of this Contract.

9. Termination.

- a. It is understood the essence of this Contract is high quality service to those whom frequent Township Day. As such, if the Town determines that Beecroft is in breach of any provision of this Contract, written notice will be sent to Beecroft allowing her thirty (30) days to comply. Upon failure by Beecroft to comply with the Contract by the end of the thirty (30) day period, the Town will terminate the Contract and shall be released of its obligations.
- b. Upon any failure of Beecroft to fulfill any of the provisions of the Contract, the Town shall be authorized to hire services and equipment, or assign the Town employees and equipment, as may be necessary to do such work, and the cost of such expenses thereof may be charged and deducted from any monies due the Contract.

10. Notice.

- a. Except as otherwise herein provided, all notices required to be served by either party on the other, shall be placed in writing and forwarded by certified mail to the principal office of the party to which notice is given, as follows:

To the Town:

Town of White Bear
Clerk-Treasurer
1281 Hammond Road
White Bear Township MN 55110

To Beecroft:

Lisa Beecroft

11. General Terms.

- a. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
- b. Entire Agreement. This Agreement represents the entire Agreement between the parties and may not be amended, changed, or supplemented in any way except by written agreement signed by both parties.
- c. Severability. Should any provision of this Agreement be determined to be unenforceable or illegal, the validity of the remaining provisions shall not be affected.

Dated: _____, 2018.

Dated: _____, 2018.

Town of White Bear

By: _____
ROBERT J. KERMES, Chair

LISA BEECROFT
Independent Contractor

Attest:

By: _____
WILLIAM F. SHORT, Clerk-Treasurer



**Park Board Meeting
April 19, 2018**

Agenda Number:

5

Subject:

Leibel Addition Trail

Documentation:

White Bear Mini Storage Correspondence

Action / Motion for Consideration:

Report at Meeting / Discuss

MEMORANDUM

TO: PARK BOARD
FROM: TOM RIEDESEL
DATE: APRIL 11, 2018

SUBJECT: LEIBEL ADDITION TRAIL

The Town's Comprehensive Plan Trail Map and Chapter, has shown the development of several trails within the northeast part of the Township. Trails have been included in the residential developments in several locations including Red Pine, Benson's and Deer Meadow Parks. Trails connecting these parks are in place or planned as additional properties develop in the area.

A trail exists in the Benson's Park property. The Comprehensive Plan Trails Map shows a "future trail" connecting Benson's Park to the commercial area of the Town between Leibel Street and County Road J adjacent to Highway 61. County Road J and Highway 61/rail right-of-way (Vento Trail) are also identified as trail corridors within this part of the Town.

A trail was planned to connect Benson's Park with Leibel Street and Bald Eagle Quick Stop and Holiday as properties develop. That section of the corridor between the Park and Leibel Street is currently developing and includes a 20' trail corridor between the Mini Storage property and the Capra property at 2320 Leibel Street.

Owners of the Mini Storage and Capra property have expressed concerns with the trail in the location proposed. Letters have been submitted to the Town addressing their concerns. The Town Board received the trail correspondence and directed review by the Park Board.

The Park Board should review the planned trail location and determine if it should continue to be included on the trails map or eliminated or the location modified.

TR/psw
cc:admin/add.file
b:leibeltrail

Tom Riedesel

From: Kristina Capra <Kris@capras.com>
Sent: Monday, March 12, 2018 11:19 AM
To: Bob Kermes; Ed Prudhon; Steve Ruzek
Cc: Michael Capra; Tom Riedesel
Subject: 2320 Leibel Street

Hello Members of the Park Board and Members of the Town Hall Board*-

I am writing to you today to express my thoughts and concerns regarding the proposed trail located on the property of 2320 Leibel Street. We recently purchased this property and have applied for a Permitted Use Permit to construct a building on this property for a tenant of ours who has grown exponentially since they started renting from us at our other buildings on Leibel Street (we currently own seven buildings on four pieces of property on Leibel Street).

We attended a meeting with the Park Board on January 25, 2018, where we received their permission to move forward with the permit. The proposed trail was not known to us at that time, nor did it come up at that meeting.

On the morning of Wednesday, February 21, we viewed the zoning certificate with the permitted use standards permit requirements that had been emailed to us the afternoon prior. Upon seeing the requirement, item #16, of us granting a trail easement to White Bear Township, we called Tom Riedesel to express our concerns and overall shock at seeing this as being a requirement of our permit. Tom stated in that phone call that it was an "ask" and not a requirement. We requested that he take it off of the permit so that we could have time to assess and evaluate the request with our attorney. He stated that he would take it off of the permit.

I attended the Town Board meeting that same evening and had the opportunity to answer questions that the Town Board had of the building regarding our tenant, lighting, signage, parking, etc. Much to my surprise, after I sat down, the trail was presented. The Town Board allowed me to speak about the trail after it was brought up. While I was certainly unprepared to discuss the trail as I thought that it was taken off of the permit after talking with Tom earlier in the day, I did my best to convey some of the initial thoughts we had on the proposed trail.

Through various communication, we have learned that the trail was originally supposed to be on the mini storage property, but was moved to the property line due to the consolidation of that property for their current building project. It is my current understanding that the trail was never slated to be on the property located at 2320 Leibel Street. Regardless of this point, the location of the trail on the edge of the mini storage property is concerning to us.

I would like the opportunity to now present to you the concerns that we have and I am asking that this letter and these concerns be added to the public record for the discussion at the Park Board meeting this Thursday, March 15, and the Executive Meeting of the Town Board on Friday, March 16. We are unable to attend these meetings as we have a prior commitment. The timing of this issue is of importance to our tenants that we have committed to upon the completion of the construction of the building located at 2320 Leibel Street.

Our concerns include, but are not limited to, the following:

- Safety- The trail, as currently requested, will be a trail leading out to Leibel Street. As you may know, Leibel Street is an industrial area with a lot of large vehicles using the road each day. We have heavy equipment, the First Student bus garage, the truck repair business that just moved in a few months ago and the tenant that we are constructing this property for all have large trucks. About 125 large trucks use this street numerous times each day as well as the regular business traffic/customers and local residents who see it as a shortcut to/from Hwy 61. It would seem that the most likely demographic to use this trail would be kids who may want to go to the gas station. It would appear to me that this would be a safety concern to have a trail leading onto a road that has a lot of heavy vehicle traffic as well as the numerous other businesses that have customers driving on this street. Once a pedestrian gets to the end of the trail on Leibel Street, there are no sidewalks or adequate shoulders to walk on. As you may recall, White Bear Lake had to install a fence across the street from McDonald's to prevent high schoolers from crossing that street after a student was killed. While Hwy 61 is a much busier road, the concern of safety and a child getting hit on Leibel Street is the same.
- Crime- Through discussion with Tom and with the mini storage property owner we have been informed that the fence on the property line of the mini storage property will be moved to accommodate the 10' of trail that was requested from that property owner. As you may know, Leibel Street has had various loitering and crimes of theft issues at various businesses over the years. As business owners, we have been able to help thwart some of these crimes by recently installing additional lighting at all of our properties as well as investing in security systems and cameras. While we certainly #backtheblue, Leibel Street is not often patrolled. In the last two years, we had a tenant who had TWO of his lawn care trailers stolen, another tenant whose shop was pretty much cleaned out, a snowmobile trailer stolen from a parking lot of ours, people wandering around our properties siphoning gas from vehicles and walking around buildings to remove the brass back flow preventers from our irrigation and numerous other incidents. While I wouldn't classify Leibel Street as a heavy crime area, I would classify it as having typical issues that an industrial area would have. It would seem that placing a trail with a mini storage with people's possessions on one side and the building at 2320 Leibel housing about \$15 Million in equipment on the other side would be a recipe for inviting more crime to the area.
- Maintenance- While at the Town Board meeting on February 21, the Town Attorney mentioned that we would not be responsible for the upkeep of the trail area. While this was reassuring, it was also noted that if we did something to alter the trail, that we would be held liable. As I mentioned previously, we are constructing this building for a tenant that has over 20 employees. I do not think it is reasonable for us to take on the liability of someone wandering off of the trail onto our property or for them potentially disturb the trail altering it unknowingly for a property that we are not personally occupying. This company has a growing business and are in need of expansion for them to continue to grow. We are excited to partner with them to accommodate their needs and to keep them in White Bear Township and to increase the revenue that White Bear Township will receive.

I would like to formally request that this requirement be removed from our permit and that the trail not be constructed in this location, both on our property and the mini storage property. The Town Board stated that it needed to stay in our permit, after Tom requested that it be removed, at the meeting on February 21. Regardless, we would like to request that this issue will not hold up our permit to begin construction as well as our certificate of occupancy.

Thank you for your time and consideration,

Kris and Mike Capra
Property Owners at 2320 Leibel Street

*Please forward this is all involved parties.

Kris Capra
Capra's Utilities, Inc.
Capra Properties, LLC
Capra Properties 2331, LLC
Capra Properties 2330-2340, LLC
Capra Properties 2320, LLC
2340 Leibel Street
White Bear Lake, MN 55110
Phone: 651-762-2500
Fax: 651-762-2600
Website: www.capras.com

March 15, 2018

White Bear Township
Town Board;
Park Board;

To whom this may concern:

As part of the approval to expand the White Bear Mini Storage facility, PRC WBMS, LLC agreed to work with White Bear Township to grant a trail easement on the east side of the property. The trail proposal would connect Leibel Street to the Benson Airport. Currently trails start at Red Pine Blvd and stop behind White Bear Mini Storage.

Since PRC WBMS LLC purchased the existing two mini storage buildings in November 2016 there have been well over ten break-ins where individuals have cut the fence or jumped over it. Initially, we thought that the crime was due to the size of the storage facility and its location in a dark industrial park. Recently we have learned from our neighbors and town staff that there is a pattern of crime throughout the industrial park. Due to this wider spread issue, we had to install a 24-hour camera monitoring service for the safety of our tenant's personal items that is connected to the police. This service is expensive and unsustainable, but the frequency of break-ins has decreased.

PRC WBMS, LLC is concerned that a trail adjacent to the fence line will give potential criminals unobstructed access to the property. We believe that the thick brush along the fence line today is a better crime deterrent than a trail. Thus, PRC WBMS, LLC does not support the proposed trail location. We would like to work with White Bear Township to find a more suitable trail location for residents and businesses alike, and we hope this letter prompts further discussion on the matter.

We appreciate your time and consideration.



Nate Hansen
Partner
PRC WBMS, LLC



WHITE BEAR TOWNSHIP

Trail Plan

Figure 7-1

Regional Trails

- Birch Lake (Existing)
- Hwy 96 Lake Links Trail (Planned)
- Highway 96 (Existing)
- Bruce Vento (Planned)
- Chain of Lakes - Bald Eagle (Proposed)

Local Trails

- Existing Trail/Sidewalk
- Future Trail/Sidewalk

Parks and Open Space

- County Park Property
- School District #624 Property
- Township Green Space
- Township Park Property
- Co. Park Proposed Acquisition



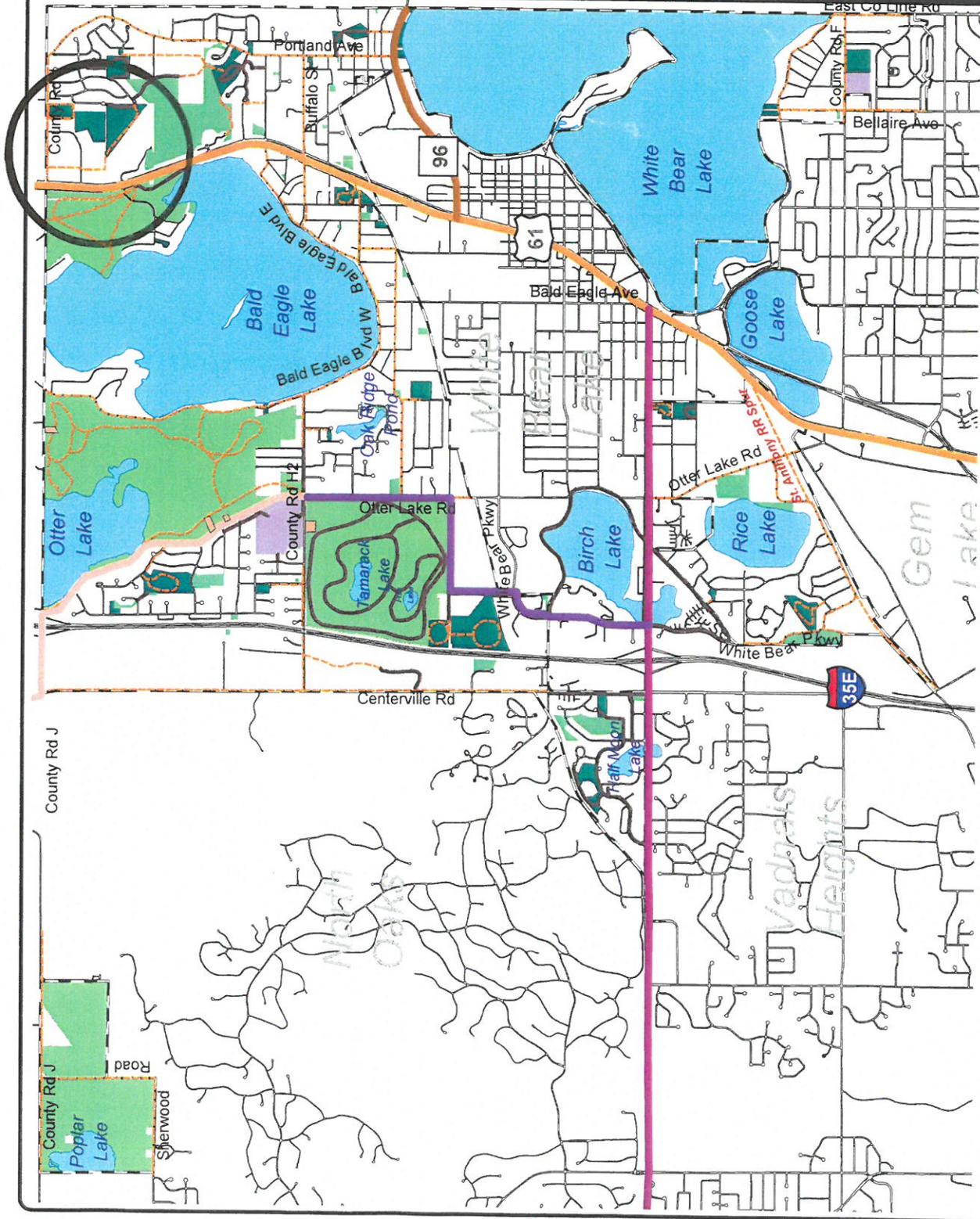
For Further Information Contact White Bear Township at (651) 429-5827

Limitation of Liability

This document is not a legally recorded map or survey and is not intended to be used as one. This map is a compilation of records and information from various state, county, and township offices, and other sources.

Created By: TKDA

ENGINEERS - ARCHITECTS - PLANNERS





Legend



-  City Halls
-  Schools
-  Hospitals
-  Fire Stations
-  Police Stations
-  Recreational Centers
-  Parcel Points
-  Parcel Boundaries

Notes

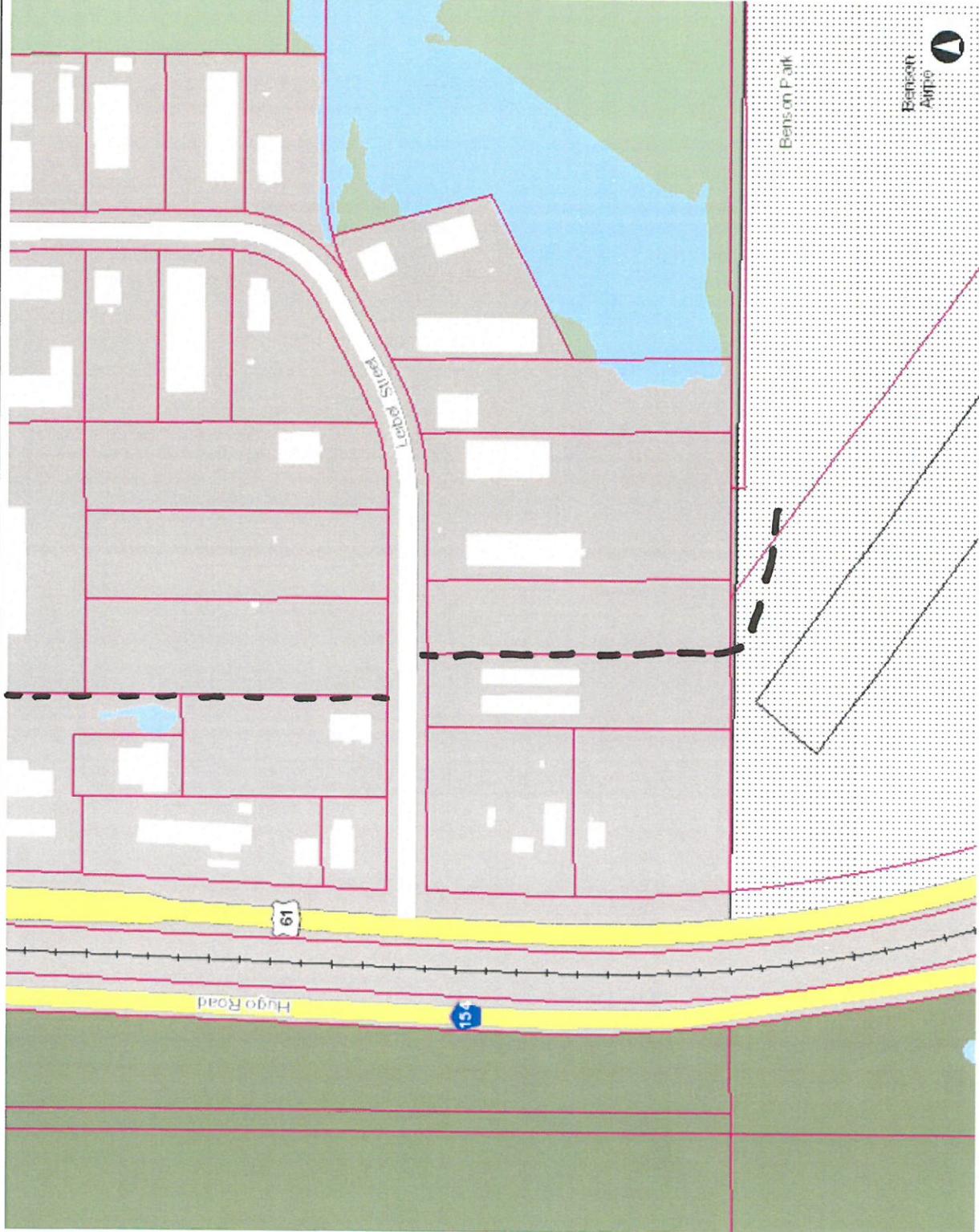
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This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

1,333.3 0 666.67 1,333.3 Feet



NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

TRAIL ROUTE

Trail

Notes

Enter Map Description

600.0 0 300.00 600.0 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

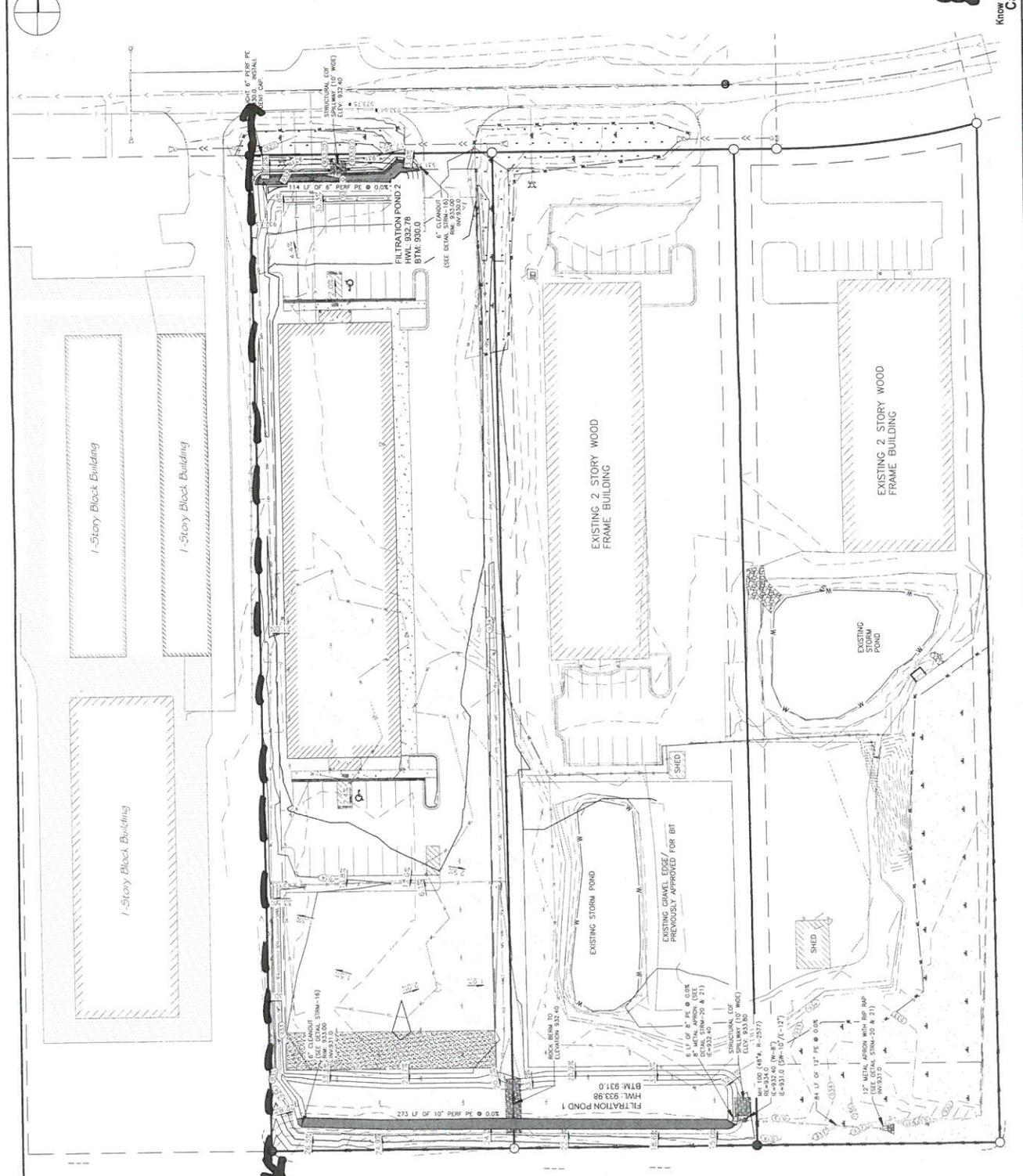
TRAIL ROUTE

<p>AMI Consulting Engineers P.A. 6540 TALLMAGE CIR. VADANA HEIGHTS SUPERIOR - IRON RANGE www.amiconsulting.com</p>	<p>NOT FOR CONSTRUCTION</p>	<p>DATE: 10/23/17</p>
	<p>STORMWATER MANAGEMENT PLAN WHITE BEAR TOWNSHIP, MN 220 URBAN STREET CAPRA PROPERTIES, LLC CAPRA SITE IMPROVEMENTS</p>	<p>DESCRIPTION</p>

STORMWATER MANAGEMENT LEGEND:

- APRON
- MANHOLE/STORMBIN
- CLEANOUT
- FLOW ARROW
- SPOT ELEVATION
- MAJOR CONTOUR ELEVATION
- STORM SEWER
- DRAIN TILE
- NON-SUBSIDIATIONAL WETLAND
- FILTRATION BENCH (SEE DETAIL 503)
- RRAMP

- GENERAL GRADING AND DRAINAGE NOTES:**
- ALL EROSION AND STABILIZATION CONTROL MEASURES SHALL BE IN PLACE BEFORE BEGINNING SITE GRADING ACTIVITIES.
 - CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING QUANTITIES OF CUT, FILL AND WASTE MATERIAL TO BE REMOVED AND FOR PROVIDING SUFFICIENT MATERIAL TO BE ASSOCIATED WITH MOISTURE-SUSCEPTIBLE MATERIAL, AND EXPORTING UNDESIRABLE/EXCESS/WASTE MATERIAL SHALL BE INCLUDED IN THE BID PRICE.
 - CONTRACTOR SHALL STRIP, STOCKPILE AND RE-SPREAD EXISTING ON-SITE TOPSOIL TO A MINIMUM OF 2" TO 3" TO ALL AREAS TO BE REGRADED AND/OR SPECIFICATIONS. PROVIDE A MINIMUM THICKNESS OF 6" MINIMUM IN ALL DISTURBED AREAS TO BE LANDSCAPED.
 - CONTRACTOR SHALL EXPOSE OF ANY EXCESS SOIL MATERIAL, UNLESS OTHERWISE DIRECTED.
 - MAINTAIN TEMPORARY PROTECTION MEASURES DURING CONSTRUCTION ACTIVITIES. SEE SITE REMEDIATION PLAN FOR ADDITIONAL INFORMATION. PROVIDE ADDITIONAL PROTECTION AS NECESSARY AS WORK PROGRESSES.
 - SEE CIVIL SITE PLAN FOR SITE LAYOUT.
 - PROPOSED CONTOURS AND SPOT ELEVATIONS ARE TO FINISHED SURFACE GRADE.
 - SPOT ELEVATIONS SHOWN ADJACENT TO CURBS REFER TO EXISTING FINISH (TOP OF CURB). SPOT ELEVATIONS LABELED WITH "1C" (TOP OF CURB). SPOT LABELED "ME" REFERS TO MATCH EXISTING FINISH GRADE. SPOT LABELED "1B" REFERS TO FINISH GRADE IN RETIERS TO TOP OF WALL AND "BM" REFERS TO BOTTOM OF WALL.
 - PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDINGS AT ALL TIMES. INCLUDE OVERLAP NOTES.
 - UNUSUALLY GRADE AREAS WITHIN UNITS OF GRADING AND PROVIDE A SMOOTH FINISHED SURFACE WITH UNIFORM SLOPES BETWEEN POINTS. EXISTING CONTOURS ARE SHOWN OR BETWEEN SUCH POINTS AND UNUSUALLY GRADE AREAS AS MUCH AS POSSIBLE AND CONDUCT DRAINAGE OPERATIONS IN A MANNER TO MINIMIZE THE POTENTIAL FOR EROSION.



SCALE: 1" = 30'
SCALE IN FEET

811
Know what's below.
Call before you dig.

STAKE LINES, 48 HOURS BEFORE EXCAVATING OR
INSTALLING UTILITY LINES. THIS SERVICE LOCATES
UTILITY OWNED LINES BUT NOT PRIVATE LINES.
IT IS AN APPROXIMATE ONLY AND SHALL NOT BE
USED FOR DESIGN OR CONSTRUCTION. ALL
UTILITIES PUBLIC AND PRIVATE MUST BE DETERMINED
BEFORE COMMENCING WORK.

JOB NO. 171262
DATE: 10/23/17
DRAWN BY: CJO
CHECKED BY: ECR
SHEET: C5.0



**Park Board Meeting
April 19, 2018**

Agenda Number: 6

Subject: Lake Links Trail – Suputo Rest Stop

Documentation: Correspondence

Action / Motion for Consideration:

Town Planner Report at Meeting / Discussion

RUTHERFORD PARK DEPOT – Lake Links Trail Rest Stop

Foreword

Consideration is being given to establishing a rest area and bike repair station in the Town of White Bear's Rutherford Park. This would serve pedestrians and bicyclists and be located adjacent to the rail bed of the Stillwater, St. Paul and Pacific Railroad, soon to be the route of the Lake Links Trail

This proposal is to consider a structure that evokes the railroad stations that existed from the first establishment of track in 1872. There were reportedly nine stations in the Mahtomedi to White Bear Lake stretch of the railroad. To the east were Dellwood, Peninsula, and Mahtomedi. Photo's of Dellwood and Mahtomedi are enclosed. Later, Mahtomedi had a grander station, picture also enclosed. Most of the substantial stations had the typical higher middle gallery with porches on each end. We don't know the exact location of other stations, but given their number, and the fact that Rutherford Park is located right where MN Highway 96 and the railroad right of way meet, it seems inescapable that there would have been one within a few hundred feet of the spot proposed.

What is now Minnesota 96 was originally the Rum River Route, one of the very first roads anywhere in the state, which linked lumber activities in Stillwater with those in Anoka, on the Rum River. The Rum River Route was apparently established in the late 1840's, thus preceding the railroad by about 25 years. This would have been an important meeting point for these two modes of transportation. It remains an important meeting point today and will assume even greater importance when the Lake Links Trail around White Bear Lake connects to a trail along 96 from the Town of White Bear to Duluth Junction, where the Soo Line met the Great Northern and, today, the Gateway Trail meets the Browns Creek Trail.

Design Considerations

Any structure at this location must be essentially transparent so as not to restrict the magnificent views of White Bear Lake. It must be durable, and it is desired that it be relatively simple of construction so that skilled amateurs and retired professional builders can complete it easily.

Facilities desired are a place to rest, and a spot where bicycles can be adjusted or repaired if that becomes necessary.

Proposed Design

The proposal is a 10' x 24' structure built of treated lumber material, commonly available. Interestingly, this is about the size of many of the actual historic stations in small towns – one is cited as 17' x 24', though of course the actual stations were closed in.

Seating will be in the form of benches similar to those prevailing in old train stations. A three sided pictorial display similar to the one at Picadilly Square will be included. It is anticipated that the following items may be included on that display:

Side A – Map of Lake Links Route and connections to other trails, with mileages and highlights.

Side B – History of the railroad, with historic photographs and a plaque commemorating the railroad accident a mile east that claimed the life of John E. McGowan on July 5, 2905. McGowan was a hero of the great Hinckley, MN fire when his train delayed in Hinckley until the last possible moment to rescue people trapped by the flames.

Side C – General information about the area, and possibly a place to post notes or information

Bicycle repair will be afforded by an integrated repair station in the west bay of the depot.

The depot would be located immediately adjacent to the railroad bed (as any proper depot should be). It's lack of walls will permit full viewing of the lake. The shape of the structure and the curved struts at the top of each beam will add elements reminiscent of the real depots, but at reasonable cost.

Construction

The eight posts will be 6x6 treated timbers installed in the fashion of pole-barn construction. The roof will be simple trusses, and the inside of the roof surface will be flat, with cedar plywood ceiling. Other structural materials will be treated lumber, with cedar used in trim locations.

Roof will be conventional homebuilding materials employing raised profile shingles of a color similar to cedar, with ice and water underlayment throughout.

Signage

The ends of the building will carry a sign similar to most such stations identifying it as the Town of White Bear Station – “All Aboard!”

The side of the building will identify this as a transportation junction and will identify Saputo as the donor of the funds needed to build this.

Other Facilities

It is not likely that water will be available at the site, at least initially. Accordingly, a portable construction toilet will be located among the trees nearby, shielded by a cedar fence.

Attachments

1. Larger copies of face sheet sketches
2. Photographs of Dellwood and Mahtomedi Stations

Note, the sketches supplied are superimposed on photographs of a possible actual site, located just west of the main entrance to Rutherford Park.

Tom Riedesel

From: Karen & Steve Wolgamot <kwolgamot@comcast.net>
Sent: Monday, April 09, 2018 5:50 AM
To: Bill Short; Tom Riedesel
Cc: 'Mike Brooks'
Subject: The Depot

On reflection, the "Saputo Junction" looks a bit more prominent than it might need to be.

MINNESOTA & PACIFIC RAILROAD

Est. 1857

Saputo Station

Something like this might be better from the township's viewpoint. I don't know what level

Of recognition is needed to persuade Saputo that this is the right project, but they do seem

Eager to do something like this. Maybe just a plaque? What do you think –

Steve



Dellwood Depot

This depot was leveled in 1935



Courtesy of Julie Ahlman

Mahtomedi Depot

Altogether there were nine smaller stations that the trains stopped at along a three-mile distance on the line between White Bear Lake and Mahtomedi.

Courtesy of the White Bear Lake Area Historical Society



Bald Eagle Junction – September 1893

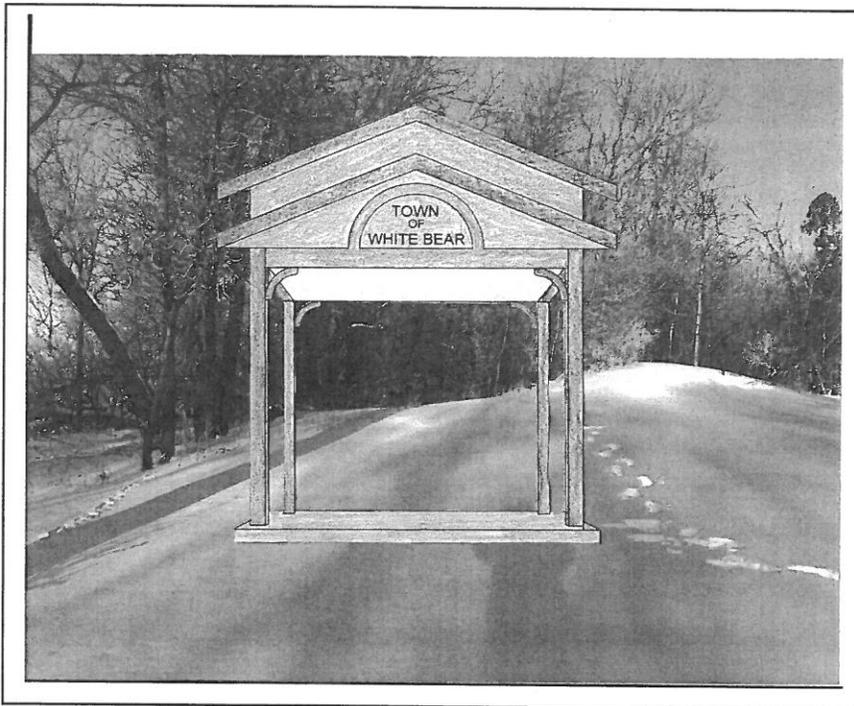
Courtesy of the Richard Vadnais Family

Bald Eagle Junction Depot was constructed by the railroad in 1886 to better serve the Bald Eagle Lake area. The depot was conveniently situated at the junction of two rail lines about a half-mile north of the village. The Minneapolis, St. Paul & Sault Sainte Marie line (the "Soo" line) crossed with the St. Paul & Duluth line at this depot.

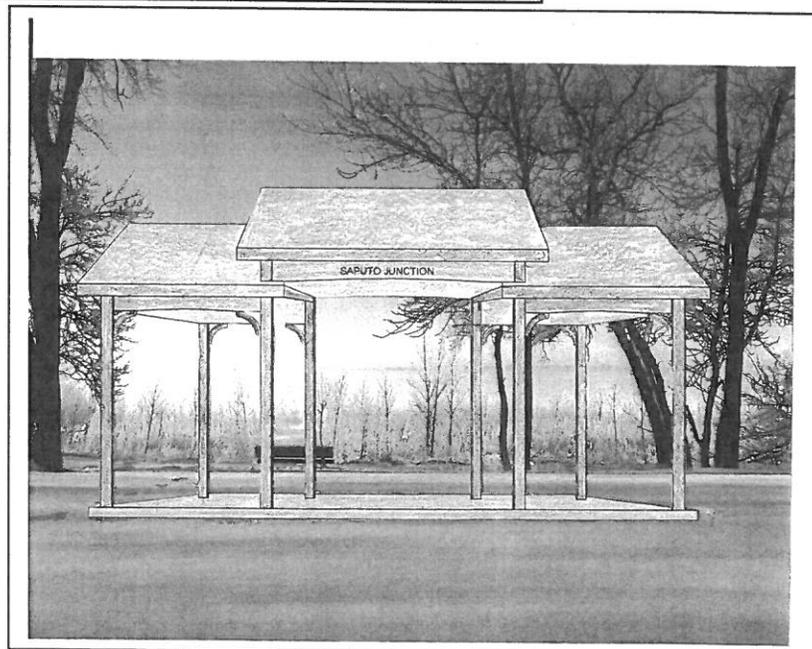
LAKE LINKS ASSOCIATION – Rutherford Park

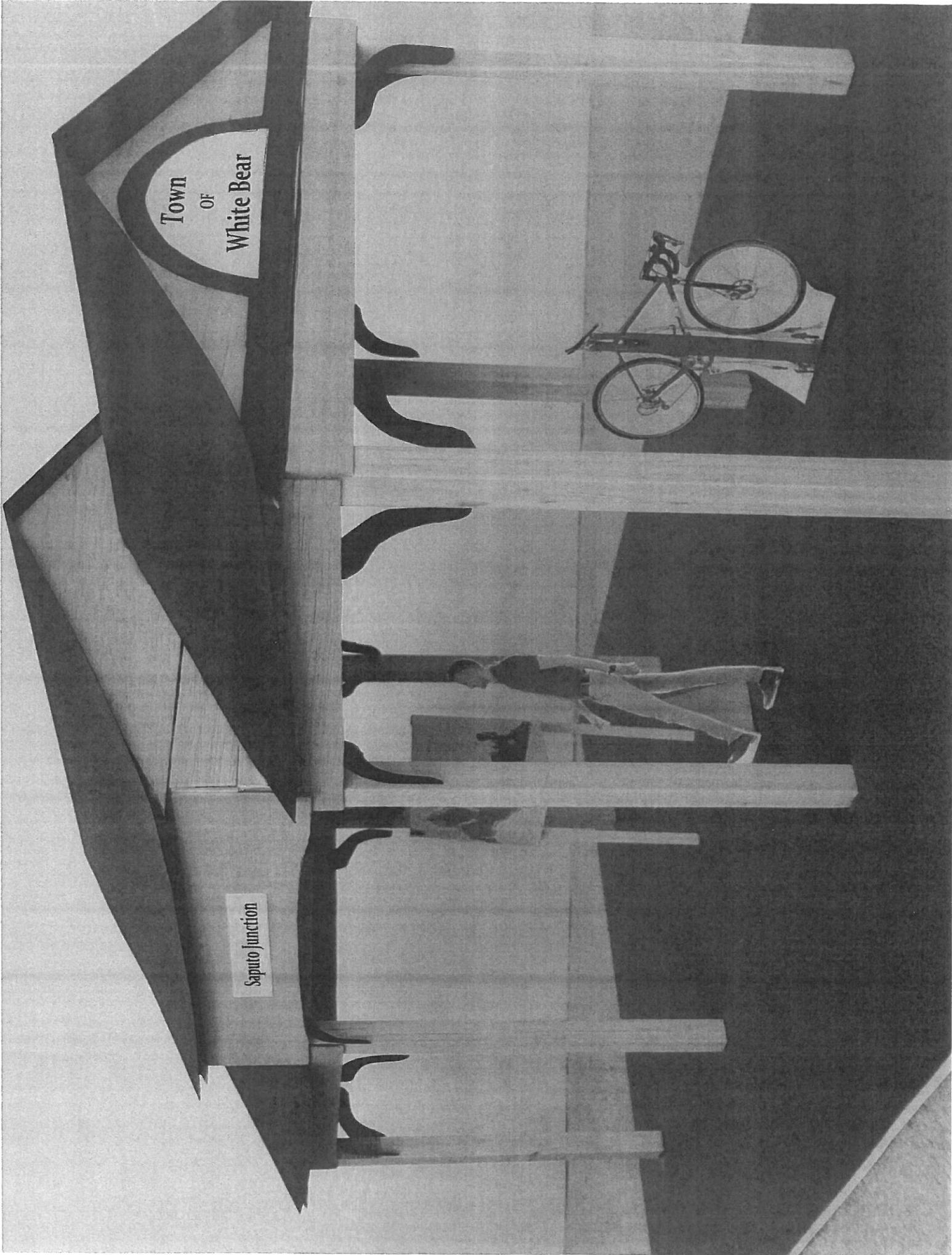
Conceptual Rest Stop/ Bicycle Repair Station

Prepared for: Town of White Bear
Saputo Corporation



The Town of White Bear Station on The Stillwater, White Bear & Pacific





Town
OF
White Bear

Saputo Junction



**Park Board Meeting
April 19, 2018**

Agenda Number: 7

Subject: Little Free Library – Brandlwood Park

Documentation: Justin Bradshaw Email /
License Agreement

Action / Motion for Consideration:

Report at Meeting / Discussion

Tom Riedesel

From: Bradshaw, Justin <jjbradshaw@ecolab.com>
Sent: Thursday, April 05, 2018 8:04 AM
To: Tom Riedesel
Cc: Beth Bradshaw; Jim Bradshaw
Subject: Brandlwood Park Free Little Library

Good Morning Tom-

It was good to meet you last week. In following up, my wife (Elizabeth) and I lost our baby girl (Estelle) just before her birth in January. We had a funeral and one interesting idea that came up at that arrangements was a Free Little Library in her name from the memorial contributions. I should mention, Estelle is buried in Stillwater so we aren't looking for a place for her. Rather, we are looking to give back to the community in her honor (i.e. a Free Little Library with a small plaque and her name).

We live on 5725 Windmill Drive in the Brandlwood Farms development, and frequent the Brandlwood Park with our 3-year old (Piper) - so we think this is an ideal spot as Estelle would have loved this park too.

Hopefully we can make this work. I'm not sure of the approval process and so on, but happy to get this dialogue started as we explore the possibility.

Thank you!

Respectfully,

-Justin Bradshaw
651-398-7972
Sent from my iPhone

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LICENSE AGREEMENT

This Agreement is made this ____ day of May, 2018 by and between the Town of White Bear, a subdivision of the State of Minnesota (Licensor) and Justin and Elizabeth Bradshaw, (Licensee).

Whereas, the Licensor is the fee owner of the following described real property, known as Brandwood Park, situated in the Town of White Bear, County of Ramsey, State of Minnesota and legally described as follows, to-wit:

Whereas, the Licensee is requesting permission to construct and maintain a book exchange kiosk at Brandwood Park; and

Whereas, the Licensor is willing to permit the Licensee to construct such book exchange kiosk, subject to the Licensee taking full responsibility for construction, future maintenance/repair, and liability for the book kiosk.

Now, Therefore, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the Licensor hereby grants unto the Licensee approval to construct a book exchange kiosk in Brandwood Park, subject to the following:

I. CONSTRUCTION

The Licensee is responsible for the construction of the book exchange kiosk.

II. LICENSEE RESPONSIBILITIES AND INDEMNIFICATION

The Licensee shall be responsible for:

- 1) All costs of maintenance, repair, and/or replacement of the book exchange kiosk, and by the Licensee executing this Agreement, hereby accepts said responsibility.
- 2) Policing of the park for debris resulting from the book exchange.
- 3) The Licensee further agrees to release, indemnify, hold harmless and defend Licensor from and against any and all claims, costs, causes of action, expenses

and liabilities, including, but not limited to, reasonable attorney's fees arising out of or connected with Licensee's use of the property.

III. GRANT OF LICENSE ONLY AND NON-ASSIGNMENT

Licensee acknowledges that this Agreement represents a grant of a license only and not an easement or lease. Licensee shall not assign its rights under this Agreement.

IV. TERMINATION

It is understood by the Licensee that the Licensors retain the right to terminate this license at any time and for any reason.

In Witness Whereof, the Licensors and Licensee have executed this License Agreement as of the date heretofore set out.

TOWN OF WHITE BEAR

ROBERT J. KERMES, Chair

JUSTIN BRADSHAW

ELIZABETH BRADSHAW



**Park Board Meeting
April 19, 2018**

Agenda Number: 8

Subject: Public Works Director Report

Documentation:

Action / Motion for Consideration:

Town Planner Report at Meeting / Discussion

**White Bear Township
Town Board Update
On
Public Works Department Activity
(March 2018)**

- 1. Lift Station Upgrades–**
 - TKDA will provide a engineering proposal for developing bid documents for Lift Station #10 soon.
 - Lift Station #3 Project. The Public Works Director is working with the Churchills, Vissers, and ? on a landscaping design to address there concerns.

- 2. Safety**
 - The revised Job Hazard Analysis sheets are now being reviewed and signed by staff.

- 3. Water Meter Repair/Reading**
 - Water meter issue update – A follow up meeting with Sensus representative and Core&Main representative was held on Monday, March 12, 2018.
 - Commercial meter testing will begin soon with the information that has been provided by Utility Billing.

- 4. 2016-2020 Capital Equipment/Capital Improvement Programs**
 - The GIS Request for Bids has been placed on hold per staff's request, to further investigate the use by departments other than Public Works.
 - Replacement of the Town warning sirens – The installation is scheduled for March. The contractor, West Shore Services, has submitted locate requests as of 3/12/18.

- 5. Storm Water Program**
 - The Storm Water project listing was presented to the Utility Commission in February and March.
 - The Town has received a grant of \$35,000.00 from RCWD for Outfalls #5 (St. Anthony) and #6 (Park St), both empty into Bald Eagle Lake. Ramsey County Public Works has provided an agreement for a cost share for Outfall #6 since a portion of the discharge is from East Bald Eagle Avenue. The cost share amount is \$11,600.00.

- 6. Water system improvements/issues**
 - Well #5/Treatment Plant #1 – A valve limiter will be placed on cell “E” of the filter to reduce the frequency of backwashing required. Currently cell “E” fouls out before the remaining 4 cells are ready for backwash. The limiter should be installed within the next month by Tonka Water.
 - An interconnect for area south of TH 96 with the City of White Bear Lake's water system is going to be proposed to the Town Board in 2018. The Town Engineer and Public Works Director will need to visit the possible

interconnect locations to determine which is the most feasible, in the late spring, due to the current snow cover.

- Water Tower Clean and Coat will complete the cleaning of the exterior of the South Water Tower during the week of May 14, 2018.
- Bids were received on March 15, 2018 at 2 p.m. and will be recommended for award at the first meeting in April. The work includes repair and replacement of well pump, shaft, and column piping. An electronic transducer will also be part of the rehab. This is the only well without a transducer in the system.
- A concrete floor will be installed in the base of the Northeast Water Tower.

7. Sanitary sewer system improvements/issues

- The 2017 I/I project was awarded by the Town Board on October 2nd to Visu-Sewer, Inc. The Public Works Director is in contact with Brian Bauman, the Visu-Sewer project manager, to discuss the start of the I/I work. Work will be completed in early April because of cold weather delays on other projects.
- The televising has been awarded to Visu-Sewer for Cottage Avenue, Prospect Avenue, and Lakeview Avenue. A small section of gravity line between the West Bald Eagle Easement and Lift Station #3. The televising will be completed in early April also.
- Lift Station #10 will be rehabilitated in 2018.

8. Street Improvement Program.

- The Town Engineer has been directed by the Town Board to prepare a feasibility report on the Bellaire and Eastwood Manor neighborhoods.
- 2018 Sealcoat Project was awarded to Allied Blacktop Company at the March 5, 2018 Town Board meeting.
- Emerald Ash Borer Management Plan will be updated based upon the Park Board recommendations and Town Board approval soon.

9. Sign replacement program (retroreflectivity standard)

- Street name sign replacement is proposed for 2019. Staff is currently taking inventory of our existing sign locations and number. The CIP \$\$\$ may need to be increased.

10. Personnel Updates:

- Advertisements for open seasonal worker positions have been posted.

11. Park Projects:

- Apple Tree Park Playground replacement project - The adult fitness equipment will be installed in April.
- Bellaire Beach house rehabilitation. S.J. Anderson will begin removing the existing tar roof the week of March 19th and will be installing the new steel roof soon afterwards.

- The Public Works Director has received quotes for the removal and replacement of the asphalt Eagle Park Tennis Courts and will recommend awarding the low proposal at the March 19, 2018 Town Board meeting.
- The trails along White Bear Parkway, Hammond Road, Centerville Road, Otter Lake Road, Polar Lakes Park and Columbia Park will be sealcoated in 2018. The Public Works Director is working on specifications for the project to be approved by the Town Board.
- A pitching mound will be constructed on Field #2 in the Polar Lakes. A quote has been received and the work will be completed over the summer of 2018.

12. Ramsey County Projects within the Township;

2018

- Mill and Overlay of County Road J from Highway 61 to Portland Avenue North.
- System Improvements on Highway 96.

2019

- Mill and Overlay of Century Avenue from Co Rd E to Co Rd F.
- Mill and Overlay of South Shore Boulevard from White Bear Avenue to Co Rd F.
- Concrete Rehab of Highway 96 from I-35E to Highway 61.

2020-2022 Proposed

- Co Rd F from McKnight Road to Century (East Co Ln)
- Co Rd H-2 from Centerville Road to West Bald Eagle Boulevard
- Otter Lake Road from Goose Lake Road to CSAH 96
- Portland Avenue from Highway 96 to Taylor Avenue.

13. Informational sharing regarding Public Works in general:

Public Works Jobs for March 2018

1. Monthly safety inspections of fall harnesses, fire extinguishers, lighting, first aid kits and A.E.D.
2. Continuing doing water testing and monitoring of the towns water system
3. Started testing SCADA alarms at lift stations and wells
4. Operating and testing water at well # 5
5. Continuous water testing at well's 1, 3, 4, 5 and 6
6. Completed the 1st quarter meter read's
7. Continued water meter repairs
8. Started to complete the 15 State water tests for this month
9. Various water shut offs at empty/abandoned homes from frozen pipes that thawed out and began leaking
10. New construction water turn on's

11. Gopher one locates in Township, North Oaks, Gem Lake, and Birchwood
12. Snow and ice control on Town roads and parking lot's
13. Benched snow banks back on all Town roads where allowed
14. Roadside tree trimming
15. Started seasonal pot hole patching
16. Put up temporary road/street signs that have been damaged/hit by cars
17. Emptied trash in all the parks
18. Snow removal on Town sidewalks and trails
19. Finished wood chipping the Red Pine Trail system
20. Wood chipped the Columbia Park trail
21. Staff has attended various training

Mechanic jobs for March 2018

- Assisted Public Works
- Diagnosed wiring issues on # 41 (2007 Freightliner) ended up bringing it to Schelen Grey Electric for repairs to dump box tail lights
- Welded wing support and front plow on # 40 (2011 Freightliner)
- Fixed lower tail light on # 38 (1-ton dump)
- Serviced multiple pieces of equipment
- Final training on the new Fuel Master and Fuel tanks, programmed all the Prokees for equipment and trained Public Works staff on operations of new fueling system
- Repaired side door latching system on #45 (shop sweeper)
- Installed new mirror assembly on # 34 (rounds truck)



Park Board Meeting April 19, 2018

Agenda Number: 9

Subject: Polar Lakes Park Improvements:
a. Restroom, Fencing, Security
b. Walk the Park

Documentation: None

Action / Motion for Consideration:

Town Planner Report at Meeting / Discussion

MINUTES
PARK BOARD MEETING
MARCH 15, 2018

POLAR LAKES PARK: 1) RESTROOM LOCATION OPTIONS; 2) PREFAB UNITS VS CUSTOM DESIGN: **Restroom Location Options:** Possible locations continue to be reviewed – playground, soccer field, Town hall. It was the consensus that the Park Board walk Polar Lakes Park to determine where the best location for restrooms would be. **Prefab Units vs Custom Design:** Information on pre-engineered packaged building kits provided by Romtec, a manufacturer from Oregon, which Ramsey County Parks has used, was reviewed. These kits meet all state and local codes for a site-built permanent structure. A rough estimate for the completed/installed (design, supply, and installation) standard structure to be in the \$250,000 - \$330,000 range. It is estimated that a custom designed structure would be \$320,000 - \$400,000 plus architectural and engineering (\$48,800). A question was asked if it is decided to go with pre-fab if two restrooms could be installed since the price would be less than custom designed restrooms. They could be at different locations other than originally planned. Another question was having gender specific restrooms or unisex restrooms. Discussion will continue.



600.0 0 300.00 600.0 Feet

NAD_1983_HARN_Adj_MIN_Ramsey_Feet
 © Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description



**Park Board Meeting
April 19, 2018**

Agenda Number: 10

Subject: Apple Tree Park

Documentation: None

Action / Motion for Consideration:

Town Planner Report at Meeting / Discussion

**MINUTES
PARK BOARD MEETING
MARCH 15, 2018**

APPLE TREE PARK – GRAND OPENING: It was suggested that a grand opening be scheduled for a weekend evening. Information will be placed in the newspaper and the Town's website. It was suggested that the neighbors be invited to be there. The Public Works Director will check to be sure all is ready and report back. The matter will be reviewed at next month's meeting.



Park Board Meeting April 19, 2018

Agenda Number: 11

Subject: Emerald Ash Borer Discussion

Documentation: None

Action / Motion for Consideration:

Town Planner Report at Meeting / Discussion

**MINUTES
PARK BOARD MEETING
MARCH 15, 2018**

EMERALD ASH BORER DISCUSSION: The Emerald Ash Borer is a non-native insect that was introduced to North America from Asia. It was discovered in Detroit, Michigan / Windsor Ontario area in 2002 and probably arrived in wood crating used to pack freight that was transported here either by ship or airplane. Despite eradication and suppression efforts, EAB has killed over 20 million Ash trees in Michigan, Ohio, Indiana, Illinois, Maryland, Ontario, and recently in St. Paul, Minnesota. EAB is a beetle that is smaller than a dime. The adult does very little damage. The larvae (immature stage) feeds on the inner bark of Ash trees. The larvae feeding on the phloem and xylem over a couple of years will completely disrupt the feeding of nutrients to the tree and eventually kills the tree. All species of Ash are susceptible. Because it is hard to detect, it can be present for years before an infestation is confirmed. By implementing the provisions of an EAB management plan, the Township will take a proactive approach to mitigate the disruption of its urban forest caused by the pending infestation of the EAB. The three treatment options were reviewed. The Public Works Director is recommending a "wait and see" approach. The Township is only removing public Ash trees that are in decline on street boulevards and in active parks/public grounds area. The exception is wooded natural areas within the park system. There are thousands of Ash trees on private properties within the Township. No inventory exists and the Ash density varies by neighborhood. The decision to treat, remove, or retain a private tree rests with the property owner. The price to remove a deceased or dead tree in the boulevard is shared 50-50 between the Town and the property owner. It was suggested that other communities be contacted to see how they handle the EAB situation. Town Ordinance No. 27 dealing with trees should also be reviewed.

MEMORANDUM

Date: March 22, 2018

To: Town Board

From: Dale Reed, Public Works Director

Re: Emerald Ash Borer Management Estimate

The Emerald Ash Borer (EAB) has made its presence close to the Township after being identified off Buerkle Road in the City of White Bear Lake. The probability that it is already in the Township's jurisdiction is highly likely and it is only a matter of time before it is confirmed. Recognizing that this will be an issue to address, I am suggesting that we review the existing management plan for changes, if needed?

I have included a matrix of current or proposed EAB plans used by other communities for your review. I am also providing some cost estimates of potential options for the management of EAB based on an estimated 811 boulevard ash trees.

Inventory Cost Est.	Treatment Cost Est.	Removal Cost Est.
\$23,000.00*	\$94,887.00**	\$243,300.00***

*The inventory estimate includes boulevard and park ash trees.

** The treatment estimate doesn't include most of the park ash trees and is based upon an average diameter, breast, height (dbh) of 30".

***The removal estimate doesn't include most of the park ash trees.

The Town could also consider hosting an Arbor Day event to encourage reforestation with the knowledge that there will be a reduction for shade trees within the Town's jurisdiction. To purchase bare root stock shade trees that range from 6-8' in height you can estimate \$50.00 per tree. Bare root stock seedlings that range in 2-3' in height are around \$3.00 per tree.

At minimum I would recommend a survey be completed to provide a more accurate estimate of potential costs with any of the alternatives. The updated EAB management plan could be a blended approach of any of the above alternative management efforts. The update would also list the criteria the Town will use to determine whether a tree is treated or removed in parks and on boulevards? I have provided the Town Attorney with a copy of the current Ordinance 27 for review and suggested edits.

As you can see there are many variables to consider in response to the Emerald Ash Borer infestation. Based upon feedback at the next Town Board Executive meeting the current Emerald Ash Borer Management Plan can be updated.

ORDINANCE NO. 27

AN ORDINANCE RELATING TO PLANT PESTS AND PROVIDING FOR THE CONTROL AND ABATEMENT THEREOF AND REPEALING ORDINANCE NO. 25

THE TOWN BOARD OF THE TOWN OF WHITE BEAR DOES ORDAIN:

SECTION 1. DECLARATION OF POLICY.

1-1. The Town Board of Supervisors of the Town of White Bear has determined that the health of shade trees and other plants within the Town limits is threatened by such diseases as dutch elm disease, oak wilt, emerald ash borer, and other plant pests, and that the loss of such trees and other plants growing upon public and private property would substantially depreciate the value of property within the Town and impair the safety, good order, general welfare and convenience of the public. It is therefore declared to be the intention of the Town Board to control and prevent the spread of such diseases, and this Ordinance is enacted for that purpose.

1-2. It is the intention of the Town Board of Supervisors to conduct a program of plant pest and shade tree disease control pursuant to authority granted by Minnesota Statutes, ~~Sections 18.022 and 18.023~~ Chapter 128, SF No 905, Section 14.

SECTION 2. DUTIES OF DIRECTOR OF PUBLIC WORKS.

2-1. It is the duty of the Director of Public Works to coordinate under the direction and control of the Town Board of Supervisors all activities of the Town relating to the control and prevention of dutch elm disease, oak wilt and other plant pests as defined in Minnesota Statutes, Section ~~18.46~~ 14, Subd. ~~13~~ 1d, and in this Ordinance.

2-2. The Director of Public Works or his duly authorized agents shall inspect all premises and places within the Town as often as practicable to determine whether any conditions described in Section 5 of the Ordinance exists thereon. He shall investigate all reported incidents of infestation by dutch elm fungus, elm bark beetles, oak wilt, emerald ash borer or other plant pests.

2-3. The Director of Public Works or his duly authorized agents may enter upon private premises at any reasonable time for the purpose of carrying out any of the duties assigned him under this Ordinance.

2-4. The Director of Public Works shall, upon finding conditions indicating dutch elm infestation, oak wilt, emerald ash borer, or other plant pests, immediately send specimens or samples to the Commission of Agriculture for

analysis, or take such other steps for diagnosis as may be recommended by the Town Board.

SECTION 3. NUISANCES DECLARED. The following things are public nuisances whenever they may be found within the Town of White Bear:

3-1. Any living or standing elm tree, oak tree, ash tree, or other tree, or part thereof, infected to any degree with dutch elm disease fungus, oak wilt, emerald ash borer, or with any plant pest as defined in Minnesota Statutes, Section ~~18.46~~ 14, Subd. ~~43~~ 1d, together with any other form of plant or animal life, including any disease producing organism dangerous to plants of this State and including alternate hosts of any plant disease, hereinbefore and hereinafter referred to as "Plant Pests".

3-2. Any dead elm tree or part thereof, including logs, branches, stumps, firewood or other elm material from which the bark has not been removed and burned; and any other dead tree or part thereof such as logs, branches, stumps and firewood, which are harboring plant pests, or which are determined to be likely to harbor such pests.

3-3. Any standing dead tree.

SECTION 4. ABATEMENT. It is unlawful for any person to permit any public nuisance as defined in Section 3 to remain on any premises owned or controlled by him within the Town of White Bear. Such nuisances may be abated in the manner prescribed by this Ordinance.

SECTION 5. REMOVAL OF PUBLIC NUISANCES.

5-1. The Director of Public Works or his duly authorized agent shall give to the owner of the premises where the public nuisance described in Section 3 of this Ordinance are found, a written notice of the existence of such nuisance, and require the removal, burying or burning (if permitted) of the same within twenty (20) days following the delivery or sending of such notice. If a VAPA, Barrier or trenching is necessary in accordance with this Ordinance, an additional fourteen (14) days are granted. The notice shall also notify the owner of said premises that unless such nuisance is removed and abated in compliance with the terms thereof in such specified time, the Town will proceed with the removal and abatement of such nuisance and assess the cost thereof against the said property as provided by Minnesota Statutes, Section 429.101.

5-2. Service of such notice shall be by personal service or sent by registered mail to the person to whom was sent the tax bill for the general taxes for the last preceding year on the property. It shall thereupon become the duty of the owner of said premises to cause such diseased tree or trees, breeding place or places, to be removed and burned.

5-3. In the case of removing or treating of trees located on street terraces or boulevards, fifty percent (50%) of such expense ~~may~~ shall be assessed to the abutting properties by the Town which expense shall become a lien on the property.

5-4. If the affected tree is near to another tree or trees of the same species, elm to elm, or oak to oak, whereby root graft is possible, trenching or a VAPAM Barrier, as prescribed by Minnesota Department of Agriculture must be completed so as to protect other non-diseased trees.

5-5. It is the responsibility of the property owner or controller to trim any dead or dying branch or branches that could be a place for the elm or oak bark beetles to harbor and propagate. Trees must not be trimmed in the late spring season (sap time, April and May) to prevent the infection of the fungi spores through the fresh wound and infecting any otherwise healthy trees.

SECTION 6. SPRAYING OR INJECTING INFECTED TREES. Whenever the Director of Public Works determines that any tree or wood within the Town is infected with dutch elm fungus, oak wilt, emerald ash borer or other plant pests, he may spray all nearby high value trees with an effective plant pest destroying concentrate. Spraying injecting activities authorized by this section shall be conducted in accordance with technical and expert opinion and plans of the commissioner of agriculture and under supervision of the commissioner or his agents whenever possible. The notice and assessment provision of Section 5 apply to spraying or injecting operations conducted under this section.

SECTION 7. TRANSPORTING INFECTED WOOD PROHIBITED.

7-1. It is unlawful for any person to transport within the Town any bark bearing elm wood, oak wood, or other wood infected with plant pests without having obtained a permit from the Director of Public Works. The Director shall grant such permits only when the purposes of this Ordinance will be served thereby.

7-2. It is unlawful for any person to store diseased firewood between April 1 and September 1 of each year without having obtained a permit from the Director of Public Works. The Director shall grant such permits only when the purposes of this Ordinance will be served thereby.

7A. INTERFERENCE PROHIBITED.

1. It is unlawful for any person to prevent, delay or interfere with the Director of Public Works or his agents while they are engaged in the performance of duties imposed by this Ordinance, Minnesota Statutes, and the rules of the Commissioner of Agriculture.

2. It is unlawful to cover over, deface or otherwise obliterate any identification noted on trees to mark them as infected to any degree with dutch elm disease fungus, oak wilt, emerald ash borer, or plant pests, which are to be removed or treated to abate the existing public nuisance.

SECTION 8. PENALTY. Any person who violates any provision of this Ordinance, upon conviction thereof, shall be punished by a fine not exceeding \$300.00 or by imprisonment for a period not exceeding 90 days, or both.

SECTION 9. SEPARABILITY. Each and every section, paragraph, sentence, clause or phrase of this Ordinance is separate and distinct of any other provision, and if any part or provision thereof shall be declared unconstitutional, it shall not affect the validity of any other part or provision thereof.

SECTION 10. REPEAL. Ordinance No. 25, adopted July 29, 1968, and entitled "An Ordinance Relating to Dutch Elm Disease and Providing for the Control and Abatement Thereof" is repealed.

SECTION 11. EFFECTIVE DATE. Passed by the Town Board of the Town of White Bear, Minnesota, this 17th day of November, 1969.

APPROVED:

TERRANCE M. ROONEY, Chairman

ATTEST:

MARIE ROLPH, Clerk-Treasurer

Board of Supervisors:
TERRANCE M. ROONEY, Chair
THOMAS MALLOY, JR., Supervisor
JEROME L. PERRON, Supervisor

Published in the Suburban Sun November 26, 1969.

Historical Notes

2006

Section 3-3 passed February 21, 2006, and effective March 8, 2006 by Weisenburger, (Chair), Sand and Mample; Short (Clerk-Treasurer).

1980

Section 7A passed July 7, 1980, and effective July 17, 1980 by Perron (Chair), Sand and Jungkunz; LaFosse (Clerk-Treasurer).

1979

Section 7 passed July 16, 1979, and effective August 31, 1979 by Perron (Chair), Sand and Jungkunz; Rolph (Clerk-Treasurer).

1976

Section 1, 2, 3, and 5 passed May 17, 1976, and effective May 27, 1976 by Perron (Chair), Sand and Ransom; Rolph (Clerk-Treasurer).

Ordinance, Title and Section 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11 originally passed November 17, 1969, and effective November 26, 1969 by Rooney (Chair), Malloy and Perron; Rolph (Clerk-Treasurer).

White Bear Township's Emerald Ash Borer Management Plan

(April 30, 2010, Updated February 24, 2011)

Introduction

The Emerald Ash Borer (EAB) is a non-native insect that was introduced to North America from Asia. It was discovered in Detroit, Michigan/ Windsor Ontario area in 2002 and probably arrived in wood crating used to pack freight that was transported here either by ship or airplane. Despite eradication and suppression efforts, EAB has killed over 20 million Ash trees in Michigan, Ohio, Indiana, Illinois, Maryland, Ontario, and recently in St. Paul, Minnesota.

EAB is a beetle that is smaller than a dime. The adult does very little damage. However, this not the case with the larvae (immature stage) that feed on the inner bark (the phloem and xylem) of Ash trees. The larvae feeding on the phloem and xylem over a couple of years will completely disrupt the feeding of nutrients to the tree and eventually kill the tree. All species of Ash are susceptible. Because EAB is hard to detect, it can be present for years before an infestation is confirmed. Although, the Minnesota Department of Agriculture is working with local cities to detect infestations as early as possible by providing trained personnel to examine trees that are could be infested.

Plan purpose

By implementing the provisions of this EAB management plan, the Township will take a proactive approach to mitigate the disruption of its urban forest caused by the pending infestation of the EAB. Taking a proactive approach will enable the Township to address public and private needs in an efficient and effective manner.

Administration of the plan

The following elements of the Township's EAB management plan should be adopted by the Town Board, and will be subject to periodic revision based on new information as it becomes available regarding the borer. The plan is also subject to change should state or federal rules dictate. The Public Works Director and the Public Works Maintenance staff will be responsible for implementation and follow up on the provisions of the plan.

Communications

The Town Board, Town Clerk/Treasurer and the Public Works Director will receive periodic updates through normal channels. All media relations will follow the Township's communications policy.

Ordinance changes

Our current Disposal of **Diseased and Dead Trees and Tree Trimming Policy** indirectly addresses trees impacted by the EAB in Ordinance 27, section 3-1. Changes should be made to also address and define pest infestations.

Inventory collection

The Public Works Department has completed a rough inventory of the Township's trees located in the street right-of-ways (ROW).

Treatment options

There are four (4) treatment options for Ash trees at this time.

- The first is a Drench Technique that uses a chemical mixed with water that is then poured around the base of the tree. This treatment technique is available to private homeowners.
- A second option is soil injection of a chemical mixed with water then injected into the soil within 18" of the trees base.
- A third option is direct injection of a chemical into the tree either at its base or in its trunk (dependent on size).
- A fourth option is a chemical mixed with water then applied as a spray over the trees canopy.

The last three options require application licensing by the Department of Agriculture.

All the treatment options have their respective advantages/disadvantages. Some have had better results than others, but there is not conclusive evidence to which one is the best.

In summation the treatment of Ash trees typically has to be done annually and may or may not save the trees. Once the EAB has invaded an area, they are there to stay and no reports have been developed on the long term success of treatments. (A report is available for more detail on treatment technique results)

Public trees

At this time the Public Works Director is recommending a wait and see approach. The Township is only removing public ash trees that are in decline on street boulevards and in active parks/public grounds areas, the exception is wooded natural areas within park system. The trees in these areas will be left to decompose unless they pose a hazard to park users, in which case they will be felled and left.

Private trees

There are thousands of Ash trees on private property within White Bear Township. No inventory exists and the Ash density varies by neighborhood.

Property owners are urged to monitor the EAB's movements. **The decision to treat, remove, or retain a private tree rests with the property owner.** Residents should consider many variables when evaluating the options, including tree size, location, and condition; access to the tree; potential targets should the tree fall; property value; shade, heating, and cooling value; treatment techniques, efficacy, and cost's; proximity of EAB infestation; and intangible costs.

The Township will enforce the relevant section 3-1 of Ordinance 27, regarding the Disposal of Diseased and Dead Trees and Tree Trimming Policy through its Forestry Inspection program should it receive complaints about hazardous private trees. Private trees that are a threat to private property will be inspected only as complaints are received.

When hiring for insecticide control or tree removal it is encouraged to contact a qualified ISA Certified Arborist whom is licensed by the Township. Contractors should be able to provide proof of liability insurance and worker's compensation coverage. The Township should encourage residents to replace trees lost with species appropriate for the site, or to plant new trees in advance of the EAB infestation and Ash tree removal.

Tree replacements

As the budget permits, all publicly owned Ash trees, that are removed, will be replaced with non-host species that will enhance the planting site, are appropriate for the planting site, and add to the diversity and general health of the urban forest. A replacement tree planting policy should be developed by the Town. Plantings will be budget based and prioritized by canopy cover goals as identified by the Public Works Director. Those areas needing the most trees to reach their goal will be planted first.

Trees replacements on private property are totally funded by the owner.

The Township could offer residents economical replacements (bare root stock) annually at an Arbor Day Tree Sale to be held in April or May each year.

	WBT	HUGO	Lakeville	Lino Lakes	Maplewood (Draft)	North Oaks
Public Trees	Removal	<ul style="list-style-type: none"> Affected trees located on City owned property will be removed 	<ul style="list-style-type: none"> Current support for staged/structured removals for ash trees that are 10" dbh or less, all poor condition and some fair condition trees. Infested trees that do not meet requirements for treatment will also be removed. Current support for plan to preserve all good/fair condition public ash trees larger than 10" dbh w/ injection of emamectin benzoate 	<ul style="list-style-type: none"> City is treating trees on street boulevards in order to give us more time to safely remove and replace Preferred method of treatment at this time is an injectable chemical called Tree-Age Any other treatment on public land is prohibited 	<p>Four removal strategies being recommended:</p> <ul style="list-style-type: none"> Remove trees that die Remove trees that are infested Remove trees preemptively based on health or poor location Remove trees preemptively in an area 	<ul style="list-style-type: none"> City-wide inspections have been done, no EAB has been found yet 75 semi loads of ash tree debris exist on the trails around Pleasant Lake, as a result, 91 trees that would have posed a safety concern to residents were removed 46 trees that contribute significantly to the trails around Pleasant Lake were treated by the homeowners' association
	Insecticide Treatment				<p>Two options considered:</p> <ul style="list-style-type: none"> No use of insecticides, City's Environmental and Natural Resources Commission has strongly urged the city council not to allow chemical treatments Limited use for residents (with permission from City and for significant trees or groups of trees to allow new trees to grow before ash are removed) 	
Private Trees	Replacement	<ul style="list-style-type: none"> As budget permits, all public trees removed will be replaced with non-host species Prioritized by canopy cover goals 	<ul style="list-style-type: none"> Proposing 1: replacement for park, facility and utility property and 15-20% replacement along boulevards 	<ul style="list-style-type: none"> Interested in coming up w/ incentives or assistance for residence, or special assessment Would seek to discourage the inappropriate uses of homeowner-applied soil drench treatments. Advocating for City to provide a bulk treatment program for those who don't have interest in finding their own company 	<ul style="list-style-type: none"> Recommending that at least one tree be planted for every tree removed or lost 	
	Removal	<ul style="list-style-type: none"> Not requiring, but strongly suggesting Encourages residents who wish to preserve their ash tree(s) to contact certified tree contractors 	<ul style="list-style-type: none"> Residents are provided with a list of suggested contractors for treating or removing their trees The city will mark trees that need to be removed 	<ul style="list-style-type: none"> Owners should remove dead trees that are hazardous to people or structures See option for public trees 	<ul style="list-style-type: none"> NOHOA properties will continue to be inventoried and decisions made with regard to the fate of ash trees 	
	Replacement	<ul style="list-style-type: none"> Funded by the owner 	<ul style="list-style-type: none"> Recommending expansion of the City's tree sale program to encourage private reforestation 		<ul style="list-style-type: none"> Tree Rebate program provides cost-share for residents 	

	Rochester	Shoreview	St. Paul	Vadnais Heights
Public Trees	Removal	<ul style="list-style-type: none"> Removals are both staged and reactive. Every public tree identified as either wood pecked or infested is marked for removal provided no treatments are planned. Ash trees causing infrastructure or powerline conflicts are marked whether infested or not 	<ul style="list-style-type: none"> The City will update its diseased tree ordinance to require the removal of both public and private ash trees infested The city will begin some preemptive removal of delimiting ash on public property 	<ul style="list-style-type: none"> No Management Plan, just a diseased tree ordinance to address dead and dying trees
	Insecticide Treatment	<ul style="list-style-type: none"> Roughly 3,000 trees will be treated, some for 20-yr timeframe of EAB plan, others for staged removal for 10 years. Treatments are based on condition. Treatments are on 3 yr cycle Only emamectin benzoate treatments recognized 	<ul style="list-style-type: none"> Due to high cost of reoccurring treatments, long-term effects, water resources, and environment, the city will only identify best candidates of significant trees for trunk injections 	<ul style="list-style-type: none"> With the increased rate of infestation, nearly 100% of our annual removals are of infested trees, w/ some being dead/dying/declining trees, construction-related and requested trees
	Replacement	<ul style="list-style-type: none"> 1:1 replacement of all public ash trees lost to EAB except in naturalized areas where it is site dependent wather reforestation efforts are warranted 	<ul style="list-style-type: none"> The City will identify resources for reforestation on public property as appropriate 	<ul style="list-style-type: none"> Public trees are treated by the City by way of a master contract with a private tree service based on size (above 10" dbh), grow space, absence of overhead utilities Emamectin benzoate is the only product we've allowed for treatment of public trees 1:1 ration to help rebuild canopy
	Removal	<ul style="list-style-type: none"> City manages the removal of infested trees and charges the homeowner. If removal cost is more than \$1,000 it will be assessed. 	<ul style="list-style-type: none"> City will update its ordinance to require the removal of both public and private trees infested 	<ul style="list-style-type: none"> W/ increased infestation, there is no longer staffing resources necessary to inspect all private ash trees, no condemnation of private ash
Private Trees	Insecticide Treatment	<ul style="list-style-type: none"> Only recognize emamectin benzoate for chical treatments. Do not ban other chemicals, but treatment with any other chical will result in the tree being marked for removal if EAB is confirmed 	<ul style="list-style-type: none"> The city will permit residents to use chemical treatments if the trunk injection method is used, application is done by a city licensed tree contractor, and the treatment is reported to environmental officer 	<ul style="list-style-type: none"> It is recommended to homeowners that if they are going to spend the money on their private tree to go with something effective and that is less likely to harm insects (such as soil drenching with imidacloprid)
	Replacement		<ul style="list-style-type: none"> The city has reinstated its annual tree sale program 	



**Park Board Meeting
April 19, 2018**

Agenda Number: 12 - 13

Subject: Added Agenda Items
Adjournment

Documentation:

Action / Motion for Consideration:



Park Board Meeting April 19, 2018

Subject: FYI / Items passed by the Town Board Pertaining to the Park Board

Documentation:

Minutes
Town Board Meeting
March 19, 2018

EAGLE PARK TENNIS COURT REHABILITATION – APPROVE QUOTE: The Public Works Director reported that the Town budgets money in the Capital Improvement Plan to rehabilitate existing tennis courts. Depending on use and exposure to environment the expected life of a tennis court can be 25+ years. This year the double tennis court at Eagle Park will have the old asphalt court and perimeter fencing removed. The base will be upgraded to proper contours prior to placing the new asphalt court surfacing in two 1-1/2" lifts. The quotes also include the addition of an asphalt trail on the east side of the tennis court to Township Drive. Quotes were received from T.A. Schifsky & Sons, Inc., for \$36,265.00 and Asphalt Restoration Company, Inc. for \$35,490.00. Both companies have completed similar work for the Town previously. The project is identified in the 2017-2020 Capital Improvement Plan. There is \$60,000.00 designated in Park Improvement Fund for the tennis court rehabilitation. Subtracting the Asphalt Restoration Company, Inc.'s quote of \$35,490.00 from the budgeted \$60,000.00 in the Park Improvement Fund leaves a balance of \$24,510.00. Fence replacement and color court surfacing will cost \$24,000.00 leaving a balance of \$510.00 for contingencies. The Public Works Director noted that the tennis courts at Columbia Park and Longville Park have already been rehabilitated.

Ruzek moved, based on Public Works Director's review and recommendation to approve the Asphalt Restoration Co., Inc. quote in the amount of \$35,490.00 for the Eagle Park tennis court surfacing with funding from the Park Improvement Fund as identified in the 2017-2020 Capital Improvement Fund, and to authorize execution by the Town Board Chair. Prudhon seconded. Ayes all.