



# WHITE BEAR TOWNSHIP

1858  
RAMSEY COUNTY  
MINNESOTA

1281 HAMMOND ROAD  
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750  
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Email: [wbt@whitebeartownship.org](mailto:wbt@whitebeartownship.org)

Board of Supervisors  
ROBERT J. KERMES, *Chair*  
ED M. PRUDHON  
STEVEN A. RUZEK

## AGENDA PARK BOARD MEETING MAY 17, 2018

1. **6:30 p.m.** Call Meeting to Order at Township Administrative Offices, 1281 Hammond Road.
2. Approve Agenda (Additions/Deletions).
3. Approve Minutes of April 19, 2018.
4. Township Day / Movie in the Park.
5. Polar Lakes Park Improvements:
  - a. Restroom(s)
  - b. Fitness Court
6. Apple Tree Park – Grand Opening.
7. Emerald Ash Borer – Update.
8. Vento Trail – Update.
9. Lake Links Trail – Update.
10. Public Works Director Report.
11. Park Tour.
12. Added Agenda Items.
13. Adjournment.

### White Bear Township's Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.





White Bear Township  
*Strategic Mission, Vision and Values*

**Mission:**

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.

**Vision:**

White Bear Township as an attractive community that residents and businesses are proud to call home and provides the welcoming, practical and engaging spirit of Township "grassroots" government.

**What We Value:**

- 🚧 **Real Citizen Participation:** Residents of White Bear Township having a voice in the operation and substance of their local government.
- 🚧 **"Township Nice":** Ensuring people feel comfortable and welcome when meeting with our Town Board and when interacting with Township staff.
- 🚧 **Transparency and Trust:** Conduct our business in an open and public manner and be responsive to concerns. Provide a communication system to help residents and businesses to be well informed of Township activities.
- 🚧 **Being Grounded in Common Sense:** Knowing who we are with a strong focus on essential functions.
- 🚧 **Flexibility:** Showing a capacity to adjust, accommodate and be open to new ideas and methods.
- 🚧 **Collaboration:** Working together with our neighbors, other communities and other levels of government to advance our Township Mission and Vision.
- 🚧 **Financial Responsibility:** Demonstrating careful in our management and allocation of resources necessary to provide needed services sustain a vibrant future for our Township.



**Park Board Meeting  
May 17, 2018**

**Agenda Number:** 1 – 2 - 3

**Subject:** Call to Order at 6:30 p.m.  
1281 Hammond Road  
  
Approval of May 17, 2018 Agenda  
Approval of April 19, 2018 Minutes

**Documentation:** May 17, 2018 Agenda  
April 19, 2018 Minutes – Minutes to be emailed

**Action / Motion for Consideration:**

Approve May 17, 2018 Agenda  
Approve April 19, 2018 Minutes



**Park Board Meeting  
May 17, 2018**

**Agenda Number:**

**4**

**Subject:**

Township Day / Movie in the Park

**Documentation:**

Update to be Provided at Meeting

**Action / Motion for Consideration:**

Report at Meeting / Discuss

# Family Fun in White Bear Township!



Polar Lakes Park • Free Admission

**Movies in Polar Park** *2<sup>nd</sup> Saturday of the month at dusk*

May 12 A Bug's Life	June 9 <b>Wonder</b>	July 14 Raiders of the Lost Ark	August 11 <b>Sing</b>
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## White Bear Township Day

Saturday - September 8, 2018 • 2 p.m. - 8 p.m.

**Petting Zoo**

**Demonstrations**

**Family Activities**

**Art & Merchandise**

**Food Trucks**

**Featuring:**

4 p.m.

Jake Nelson

6 p.m.

Power of 10

8 p.m.

Fireworks & Star-Spangled Banner

[wbt@whitebeartownship.org](mailto:wbt@whitebeartownship.org) • [whitebeartownship.org](http://whitebeartownship.org)



**Park Board Meeting  
May 17, 2018**

**Agenda Number:**

**5**

**Subject:**

Polar Lakes Park Improvements:  
a. Restroom(s)  
b. Fitness Court

**Documentation:**

Staff Memo

**Action / Motion for Consideration:**

Report at Meeting / Discuss

**Tom Riedesel**

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**From:** Kris Lamar <romtec29@romtec.com>  
**Sent:** Wednesday, March 07, 2018 10:42 AM  
**To:** Tom Riedesel  
**Subject:** RE: White Bear Township Restroom - Romtec Follow Up

Tom,

Thanks for the follow up. I have updated my "Design & Supply" estimates below based on the selected "Design Criteria Options".

- Model 2081 with associated "Design Criteria Options" - \$100K - \$110K

*Note 1: This estimate does not include tan block. Romtec will purchase the block from a local manufacturer and will need to have the tan block quoted.*

*Note 2: Glulam Beams will not work with a truss roof. The estimates above assume 2" x 8" x 16' PT, Truss Mud Sill Plate for the Eave/Ridge Connector.*

*Note 3: The estimates above assume a Romtec 4.1 exhaust system which is appropriately sized for this building model.*

*Note 4: The installation estimates below should be adjusted accordingly per the updated "Design & Supply" estimates above.*

Please review and let me know if there are any questions, or if there is any other information I can provide at this time.

Thanks,

**Kris Lamar**  
Sales Engineer  
(541) 496-3541  
[Romtec29@romtec.com](mailto:Romtec29@romtec.com)



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COMPLETED / INSTALLED ESTIMATE

\$250,000 - \$330,000



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**From:** Tom Riedesel [mailto:Tom.Riedesel@whitebeartownship.org]  
**Sent:** Wednesday, March 07, 2018 7:51 AM  
**To:** 'Kris Lamar' <romtec29@romtec.com>  
**Subject:** RE: White Bear Township Restroom - Romtec Follow Up

Hi Kris,

Attached is the list or restroom options. Could you update the cost estimate based on the list?

Thanks,  
Tom

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**From:** Kris Lamar [<mailto:romtec29@romtec.com>]  
**Sent:** Wednesday, February 28, 2018 3:29 PM  
**To:** Tom Riedesel <[Tom.Riedesel@whitebeartownship.org](mailto:Tom.Riedesel@whitebeartownship.org)>  
**Subject:** White Bear Township Restroom - Romtec Follow Up

Tom,

Thanks for your time on the phone with me this afternoon.

I have attached the standard drawings for building model 2081, which may work for your project, along with some customer photos.

Romtec buildings are pre-engineered packaged building kits that are designed to meet all state and local codes for a site-built permanent structure. Romtec offers the "Design & Supply" of the packaged buildings delivered to the site to be "Installed by Others". I have included some ballpark estimates below for the "Design & Supply" of the attached standard building, delivered to MN.

- Model 2081 "Design & Supply" - **\$60K - \$65K**

**Note 1:** For estimating purposes, installation of Romtec building kits of this size typically runs 1.5-2 times the cost of "Design & Supply" assuming a local contractor installs the building in our area (Oregon, California, Washington).

*Special note: Therefore, I would estimate the completed/installed (Design, Supply, and Installation) "standard" structure to be in the **\$150K - \$195K** range.*

*This should be considered a rough estimate only. Installation will ultimately depend on the contractors in your area.*

**Note 2:** The estimates above assume all standard fixtures/finishes per the attached Design Criteria Options.

Please let me know if you have any questions or have additional requirements for your restroom building project. Once I have a better understanding of what we are trying to accomplish with the restroom building for your project, I can get started on the design and provide you with a detailed proposal and quote.

Again, I appreciate the opportunity to work with you on this project and hope to earn your business! I look forward to talking with you soon.

Thank you,

Kris Lamar  
Sales Engineer  
(541) 496-3541  
[Romtec29@romtec.com](mailto:Romtec29@romtec.com)



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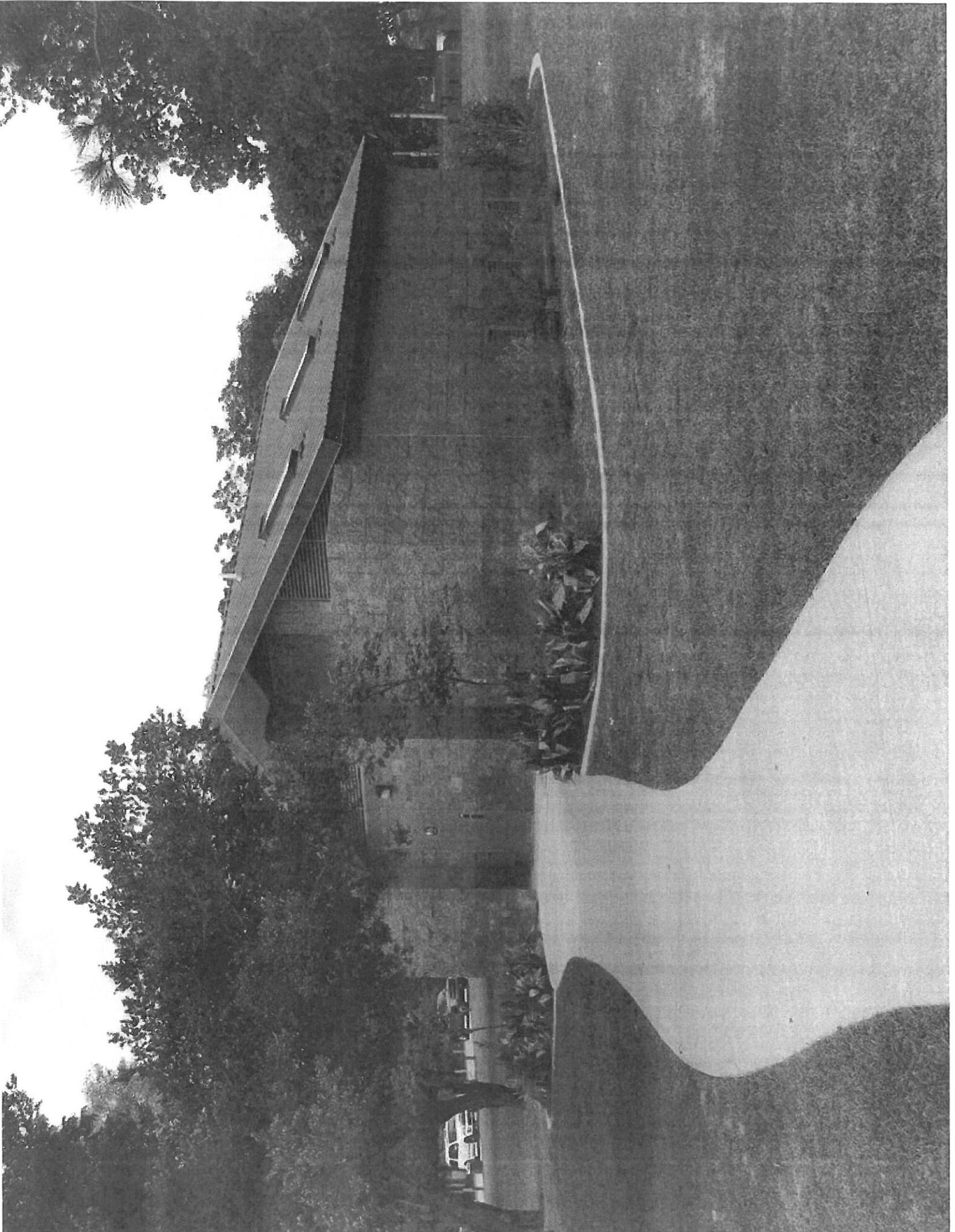
**Bathroom Funding.** (TK)

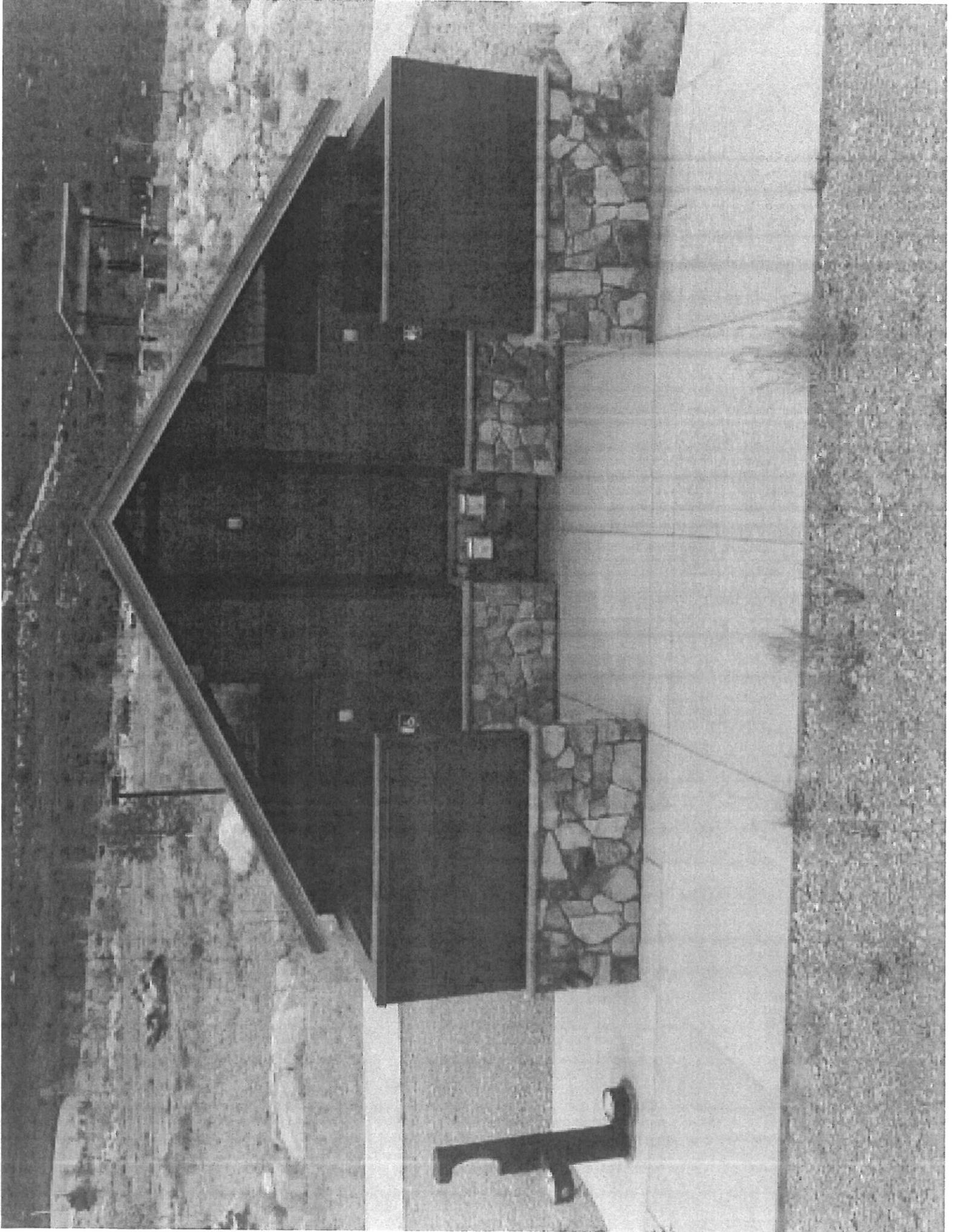
**A. REFERENCE AND BACKGROUND:**

The Town has received a cost estimate to design and construct a restroom facility in Polar Lakes Park. The cost estimate is \$320,000.00 to \$400,000.00 to construct and \$48,800.00 to design and oversee the project, making the total cost estimate \$368,800.00 to \$448,800.00. The 2018 budget includes \$250,000.00 for this project. The Community Park Improvement Fund, which provides funding of new improvements to Polar Lakes Park, has a current cash balance of \$248,081.12. The major funding source for the Community Park Improvement Fund is billboard revenue, which is expected to be \$53,292.51 in 2018.

Other funding sources could include the Park Improvement Fund, which funds the replacement and improvements at existing Town Parks. This fund has a cash balance of \$256,300.00, but also has \$195,000.00 of estimated improvements to fund in 2018. The only other possible funding source for this project could be the Capital Building Fund, which funds current and future improvements to existing Town buildings such the administration and public works buildings. This fund has a current cash balance of \$1,001,117.99 and has estimated expenses of \$422,800.00 in 2018.

The Town Board would approve all funding sources as part of the final project approval.

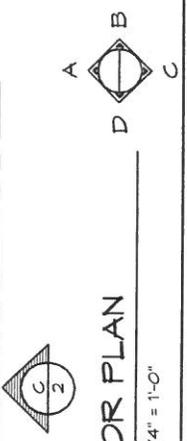
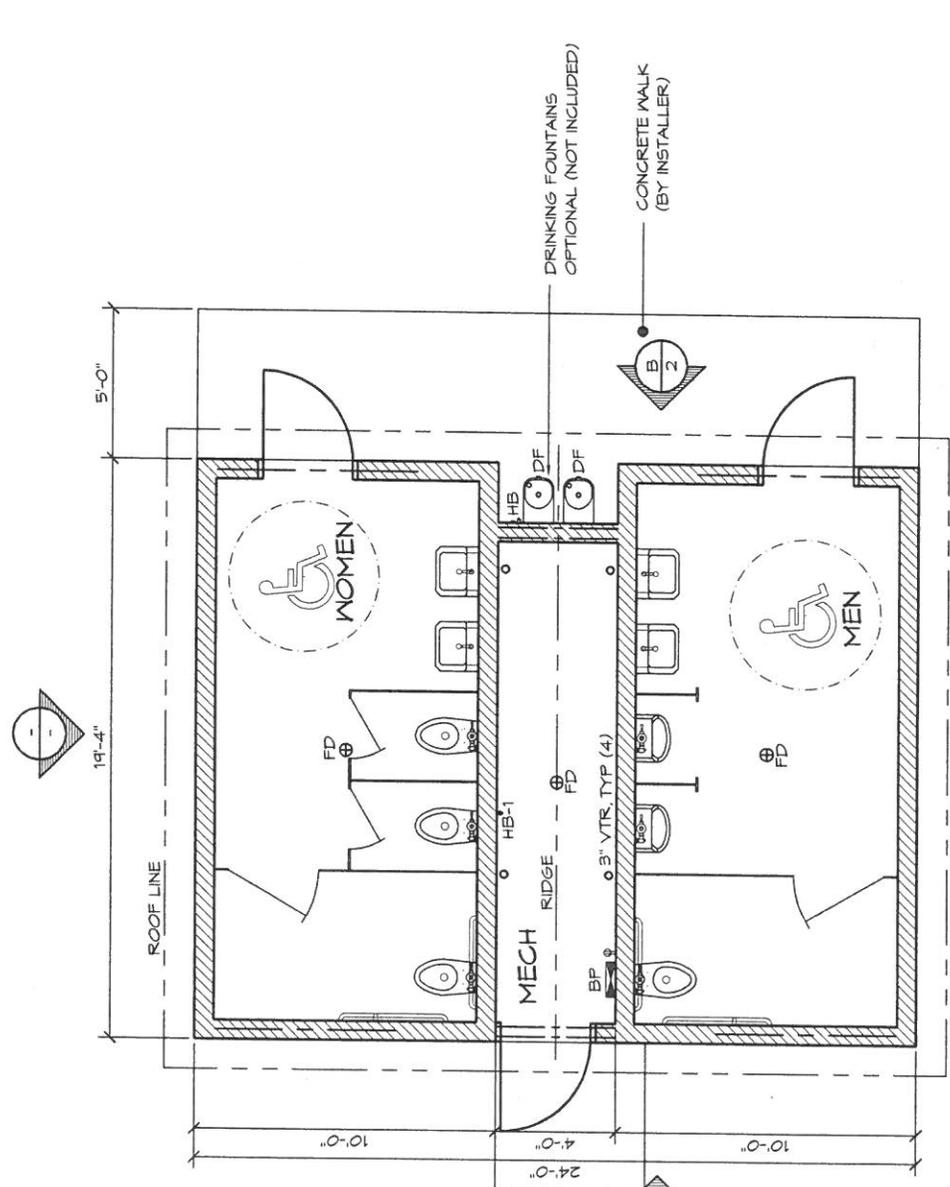




**WALL TYPE SCHEDULE**

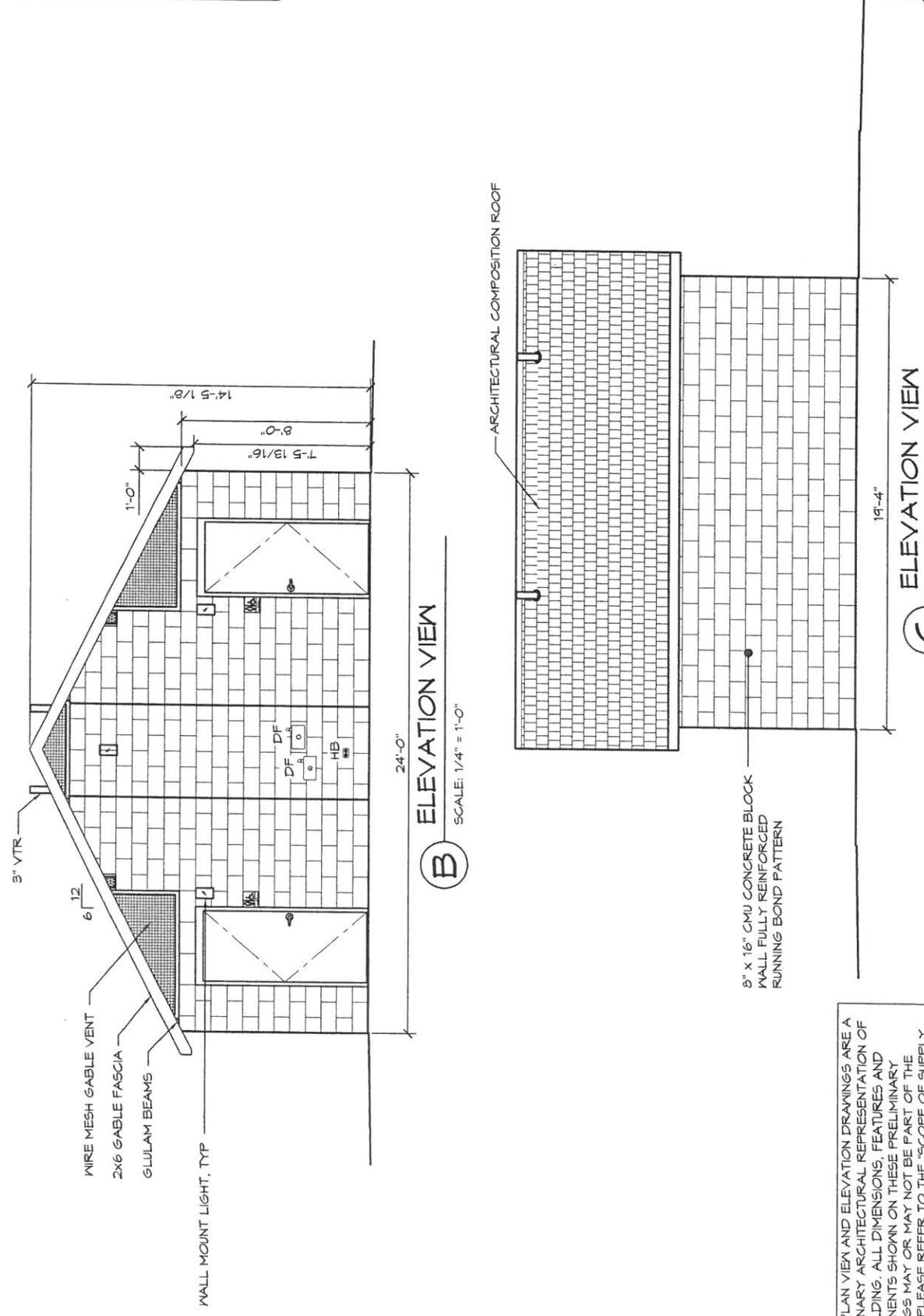
8" CMU BLOCK WALL  
 REINFORCED & GROUT FILLED

LEGEND	
SYMBOL	DESCRIPTION
—	GABLE VENT
—	RIDGE VENT
—	EXTERIOR WALL LIGHTS
—	INTERIOR WALL LIGHTS
⊙	INTERIOR CEILING LIGHTS
⊕	FLOOR DRAIN
⊕	ELECTRICAL OUTLET
*HB-1	WALL FAUCET
*HB	WALL HYDRANT



**1 FLOOR PLAN**  
 SCALE: 1/4" = 1'-0"

THESE PLAN VIEW AND ELEVATION DRAWINGS ARE A PRELIMINARY ARCHITECTURAL REPRESENTATION OF THE BUILDING. ALL DIMENSIONS, FEATURES AND COMPONENTS SHOWN ON THESE PRELIMINARY DRAWINGS MAY OR MAY NOT BE PART OF THE QUOTE. PLEASE REFER TO THE "SCOPE OF SUPPLY AND SERVICES" LETTER PROVIDED WITH YOUR QUOTE FOR ROMTEC'S PROPOSED SCOPE OF SUPPLY.



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 DISTRIBUTED, AND NO BUILDINGS MAY BE CONSTRUCTED FROM THESE PLANS, WITHOUT THE WRITTEN PERMISSION OF ROMTEC, INC.

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: MAY 9, 2018**

**SUBJECT: NATIONAL FITNESS CAMPAIGN**

**REQUEST: APPLY FOR GRANT FUNDING**

Staff has been contacted by the National Fitness Campaign regarding grant funding available to add an outdoor fitness court to the Town's park system. The fitness court would have several exercise components all contained in a court approximately 40' x 40' in size. Grant funding applications for the 2019 funding cycle are currently being accepted. It appears that up to \$30k in funding for equipment and construction may be provided. The Town would provide the additional funding for the project. The cost for the equipment and the fitness court has not been determined but staff estimates grant funding would cover  $\frac{1}{4}$  to  $\frac{1}{3}$  of the project costs.

If the Town supports applying for funding, a site location must be determined.

As part of the May tour of Polar Lakes Park, a site for a fitness court should be discussed, if the Park Board is interested in pursuing granting funding.

TR/psw  
cc:admin/add.file  
b:fitnesscampaign



**Park Board Meeting  
May 17, 2018**

**Agenda Number:**

**6**

**Subject:**

Apple Tree Park – Grand Opening

**Documentation:**

**Action / Motion for Consideration:**

Town Planner Report at Meeting / Discussion

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Minutes  
Park Board Meeting  
April 19, 2018



**Park Board Meeting  
May 17, 2018**

**Agenda Number:** 7

**Subject:** Emerald Ash Borer - Update

**Documentation:**

**Action / Motion for Consideration:**

Report at Meeting / Discussion

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Minutes  
Park Board Meeting  
April 19, 2018

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: MAY 11, 2018**

**SUBJECT: ASH TREE INVENTORY**

Staff is finalizing the inventory of ash trees in Town Parks.

Twenty-four parks have been inspected to date. The following summarizes what has been found so far:

1. 10 parks do not have any ash trees.
2. The Town transplanted several trees in Town Parks in the 1990's. Brandlwood, Red Pine and Meadowlands parks all had several trees spaded in. They included a total of 25 ash trees in the 3 parks.
3. Bellaire Beach has 22 mature ash trees.
4. Benson Park has 24 ash trees growing wild in the wooded area.
5. Polar Lakes Park has 61 ash trees.
6. Eagle Park has a row of 20+ ash trees located on the western side of the park.
7. Bellaire Park has 12 ash trees growing in the wooded area.
8. Five remaining parks have 1-5 ash trees (Glider, Garden Creek, Longville, Moon Lake and Wright).
9. The wooded areas in Longville, 4 Seasons and Anderson parks still need to be inventoried.

Observations:

The Park Board should consider adding/replacing trees in the following parks:

Bellaire Beach – add trees and remove ash when infected  
Brandlwood, Red Pine & Meadowlands – add trees and remove ash when infected  
Polar Lakes Park – add trees and remove ash when infected  
Eagle Park – add trees and remove ash when infected  
Others – remove ash trees when infected

TR/psw  
cc:admin/add.file  
b:treeinventory



**Park Board Meeting  
May 17, 2018**

**Agenda Number:**

**8**

**Subject:**

Vento Trail - Update

**Documentation:**

**Action / Motion for Consideration:**

Town Planner Report at Meeting / Discussion

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**Minutes  
Park Board Meeting  
April 19, 2018**



**Park Board Meeting  
May 17, 2018**

**Agenda Number:**

**9**

**Subject:**

Lake Links Trail - Update

**Documentation:**

Final Draft – Previously Emailed

**Action / Motion for Consideration:**

Town Planner Report at Meeting / Discussion



**Park Board Meeting  
May 17, 2018**

**Agenda Number:** 10

**Subject:** Public Works Director Report

**Documentation:** Report

**Action / Motion for Consideration:**

Town Planner Report at Meeting / Discussion

**White Bear Township  
Town Board Update  
On  
Public Works Department Activity  
(April 2018)**

1. **Lift Station Upgrades–**
  - TKDA will bring plans and specs to the May 21<sup>st</sup> meeting for approval and authorize bidding.
  - Lift Station #3 Project. The Public Works Director is working with the Churchills, Vissers, and ? on a landscaping design to address there concerns.
  
2. **Safety**
  - The revised Job Hazard Analysis sheets are now being reviewed and signed by staff.
  
3. **Water Meter Repair/Reading**
  - Water meter issue update – A follow up meeting with Sensus representative and Core&Main representative was held on Monday, April 23, 2018.
  - Commercial meter testing will begin soon with the information that has been provided by Utility Billing.
  
4. **2018-2027 Capital Equipment/Capital Improvement Programs**
  - The GIS Request for Bids has been placed on hold per staff’s request.
  - Replacement of the Town warning sirens – All four sirens have been installed. 3 of the 4 are optimized with the Ramsey County Emergency Management activation controller. The Hickory Trail/Otter Lake Road warning siren needs new electrical wire run underground in existing conduit. The electrician will be pulling new wire through the conduit next week and powering up the siren.
  
5. **Storm Water Program**
  - Staff is meeting with Ramsey County Public Works to review Stillwater Street drainage concerns. RCPW is proposing to mill and overlay Stillwater Street this year.
  - The Town has received a grant of \$35,000.00 from RCWD for Outfalls #5 (St. Anthony) and #6 (Park St), both empty into Bald Eagle Lake. Ramsey County Public Works has provided an agreement for a cost share for Outfall #6 since a portion of the discharge is from East Bald Eagle Avenue. The cost share amount is \$11,600.00.
  - The Town is renewing their current MS-4 permit and the SWPPP will need to be updated.
  
6. **Water system improvements/issues**
  - Well #5/Treatment Plant #1 – A valve limiter will be placed on cell “E” of the filter to reduce the frequency of backwashing required. Currently cell “E”

fouls out before the remaining 4 cells are ready for backwash. The limiter should be installed within the next month by Tonka Water.

- An interconnect for area south of TH 96 with the City of White Bear Lake's water system is going to be proposed to the Town Board in 2018. The Town Engineer and Public Works Director will need to visit the possible interconnect locations to determine which is the most feasible in May.
- Water Tower Clean and Coat will complete the cleaning of the exterior of the South Water Tower during the week of May 14, 2018.
- Well #1 motor, column piping, shaft and pump have been removed and inspected. Replacement components have been ordered. The bottom of the bore hole will have sediment removed before the well components reinstalled.
- A concrete floor will be installed in the base of the Northeast Water Tower.

**7. Sanitary sewer system improvements/issues**

- The 2017 I/I project was awarded by the Town Board on October 2<sup>nd</sup> to Visu-Sewer, Inc. The joint sealing work has been completed.
- The televising has been awarded to Visu-Sewer for Cottage Avenue, Prospect Avenue, and Lakeview Avenue. A small section of gravity line between the West Bald Eagle Easement and Lift Station #3. The televising has been completed. There is a section of sanitary sewer gravity line just west of lift station #3 has been identified as a potential lining project, there are many joints within that section that groundwater is infiltration.

**8. Street Improvement Program.**

- The Town Engineer has been directed by the Town Board to prepare a feasibility report on the Bellaire and Eastwood Manor neighborhoods.
- 2018 Sealcoat Project will begin in July. Allied Blacktop Company is the contractor.
- Emerald Ash Borer Management Plan will be updated based upon the Park Board recommendations and Town Board approval soon.

**9. Sign replacement program (retroreflectivity standard)**

- Street name sign replacement is proposed for 2019. Staff is currently taking inventory of our existing sign locations and number. The CIP \$\$\$ may need to be increased.

**10. Personnel Updates:**

- Advertisement for the upcoming Maintenance Worker vacancy has been posted.

**11. Park Projects:**

- Apple Tree Park Playground replacement project - The adult fitness equipment will be installed in April.
- Bellaire Beach house rehabilitation. S.J. Anderson is installing the

- The Public Works Director has received quotes for the removal and replacement of the asphalt Eagle Park Tennis Courts and will recommend awarding the low proposal at the March 19, 2018 Town Board meeting.
- The trails along White Bear Parkway, Hammond Road, Centerville Road, Otter Lake Road, Polar Lakes Park and Columbia Park will be sealcoated in 2018. The Public Works Director is working on specifications for the project to be approved by the Town Board.
- A pitching mound will be constructed on Field #2 in the Polar Lakes. A quote has been received and the work will be completed over the summer of 2018.

**12. Ramsey County Projects within the Township;**

**2018**

- Mill and Overlay of County Road J from Highway 61 to Portland Avenue North.
- System Improvements on Highway 96.

**2019**

- Mill and Overlay of Century Avenue from Co Rd E to Co Rd F.
- Mill and Overlay of South Shore Boulevard from White Bear Avenue to Co Rd F.
- Concrete Rehab of Highway 96 from I-35E to Highway 61.

**2020-2022 Proposed**

- Co Rd F from McKnight Road to Century (East Co Ln)
- Co Rd H-2 from Centerville Road to West Bald Eagle Boulevard
- Otter Lake Road from Goose Lake Road to CSAH 96
- Portland Avenue from Highway 96 to Taylor Avenue.

**13. Informational sharing regarding Public Works in general:**

**Public Works Jobs for March 2018**

1. Monthly safety inspections of fall harnesses, fire extinguishers, lighting, first aid kits and A.E.D.
2. Continuing doing water testing and monitoring of the towns water system
3. Started testing SCADA alarms at lift stations and wells
4. Operating and testing water at well # 5
5. Continuous water testing at well's 1, 3, 4, 5 and 6
6. Completed the 1<sup>st</sup> quarter meter read's
7. Continued water meter repairs
8. Started to complete the 15 State water tests for this month
9. Various water shut offs at empty/abandoned homes from frozen pipes that thawed out and began leaking
10. New construction water turn on's

11. Gopher one locates in Township, North Oaks, Gem Lake, and Birchwood
12. Snow and ice control on Town roads and parking lot's
13. Benched snow banks back on all Town roads where allowed
14. Roadside tree trimming
15. Started seasonal pot hole patching
16. Put up temporary road/street signs that have been damaged/hit by cars
17. Emptied trash in all the parks
18. Snow removal on Town sidewalks and trails
19. Finished wood chipping the Red Pine Trail system
20. Wood chipped the Columbia Park trail
21. Staff has attended various training

#### **Mechanic jobs for March 2018**

- Assisted Public Works
- Diagnosed wiring issues on # 41 (2007 Freightliner) ended up bringing it to Schelen Grey Electric for repairs to dump box tail lights
- Welded wing support and front plow on # 40 (2011 Freightliner)
- Fixed lower tail light on # 38 (1-ton dump)
- Serviced multiple pieces of equipment
- Final training on the new Fuel Master and Fuel tanks, programmed all the Prokees for equipment and trained Public Works staff on operations of new fueling system
- Repaired side door latching system on #45 (shop sweeper)
- Installed new mirror assembly on # 34 (rounds truck)



**Park Board Meeting  
May 17, 2018**

**Agenda Number:** 11

**Subject:** Park Tour

**Documentation:** None

**Action / Motion for Consideration:**

Town Planner Report at Meeting / Discussion

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: MAY 9, 2018**

**SUBJECT: JUNE PARK TOUR**

The Park Board annually tours several parks as part of your monthly meeting. Staff suggests we take the tour in June. A park tour must be defined. The Park Board will decide which parks to tour.

Staff suggests we tour Rutherford Park (to review shelter locations) and Apple Tree Park (to inspect the new equipment). We could also inspect the new roof at Bellaire Beach. Others?

TR/psw  
cc:admin.file  
b:tour

**TABLE 6.1 EXISTING PARK SYSTEM**

White Bear Township Parks	Est. Size (acres)	Playground Equipment	Ball field	Ice Skating Rink	Basketball	Tennis Court	Picnic Equipment	Picnic Equipment	Passive Trails/Benches	Swimming	Soccer/Football Field	Underdeveloped	Future Development
Anderson Park - Anderson Lane & I-35E	0.50												
Apple Tree Park - Bambi Lane & Doe Circle	0.75	X		X	X							X	
Bellaire Beach - County Road F & Lakewood Ave	1.50	X					X						
Bellaire Park - County Road F & Lakewood Ave	8.00						X	X		X			
Benson Park - Hwy 61 south of County Road J	38.84												
Birch Park - Birch Road & Overlake Road	1.00	X			X		X					X	X
Brandwood Park - Meadowview Drive & Stuart St	5.10	X		X			X						
Columbia Park - CSAH 96 & Grace Street	11.75	X	X	X		2	X	X			X		
Polar Lakes Park - Hammond Road	45.00	X	4				X	X			2		X
Deer Meadow Park - Parkview Ave	20.00	X					X	X					
Eagle Park - Township Drive & Fisher Street	1.00	X		X	X	3	X	X					
Four Seasons Park - Park Ave & Eagle St	7.50	X	X			2	X	X					
Fox Meadow Park - White Bear Pkwy & Parkridge Dr	9.79	X		X			X	X					
Garden Creek Park - Portland Ave & Buffalo St	1.00	X		X			X						
Glider Park - Franklin Ave & Suzanne Circle	0.80	X		X	X								
Longville Park - First St & Park Ave	6.60	X	X			2	X	X					
Manor Park - Stacker Pl at Stacker Blvd	0.50	X											
Mead Park - Stillwater St & Dillon St	7.00	X	X	X			X	X					
Meadowlands - Centerville Rd & CSAH 96	2.00	X											
Otter Park - Otterview Tr & Otterview Rd	1.50	X											
Red Pine Park - Red Pine Blvd	9.08	X		X	X								
Rutherford Park - CSAH 96 & Park Ave	3.00											X	X
Sandterra Park - Pintail Lane	1.00											X	
Walhof Park - Reed Pl south of County Rd H-2	0.75	X											
Moon Lake Park - Greenhaven Drive	7.69											X	

Source: US Census, Metropolitan Council, White Bear Township



**Park Board Meeting  
May 17, 2018**

**Agenda Number:** 12 - 13

**Subject:** Added Agenda Items  
Adjournment

**Documentation:**

**Action / Motion for Consideration:**



## Park Board Meeting May 17, 2018

**Subject:** FYI / Items passed by the Town Board Pertaining to the Park Board

### Documentation:

Minutes  
Town Board Meeting  
April 2, 2018

#### **BELLAIRE BEACH LIFEGUARD CONTRACT – YMCA 2018/2019 CONTRACT FOR SERVICES:**

The Planner reported that the Township hires the YMCA to provide lifeguard services at Bellaire Beach. The YMCA has provided these services since 2000. The Town has executed 2-year contracts with them since 2000. The 2016-2017 contract recently expired. A new contract has been solicited from the Y and received. The contract remains basically the same as in the past with the following exceptions: 1) the term of the contract is for 2018 (1 year) and will automatically renew for additional one year terms. The contract can be voided with a 60 day notice by the Town or the Y; and 2) the fee for 2018 is proposed at \$20,000. An annual increase of 3% is proposed for subsequent years. This compares to a fee of \$18,000.00 in 2017. The fee increase is to help pay a higher hourly wage in order to attract life guards which are in short supply. Minimum wage hikes are part of the reason for the increase. The YMCA also provides lifeguard services to the cities of Mahtomedi (White Bear Lake) and Oakdale (Silver Lake), each of which pay \$24,000 per year for fewer days of life guarding than Bellaire Beach. Life guard services have been included in the 2018 budget. The Planner noted that the agreement has been reviewed and approved by the Town Attorney.

Ruzek moved, based on Staff review and recommendation to approve the Agreement Between the Town of White Bear and the YMCA of Greater Twin Cities regarding lifeguard services and authorize execution by the Town Board Chair and Town Clerk. Prudhon seconded. Ayes all.