



# WHITE BEAR TOWNSHIP

1858  
RAMSEY COUNTY  
MINNESOTA

Board of Supervisors  
**ROBERT J. KERMES, Chair**  
**ED M. PRUDHON**  
**STEVEN A. RUZEK**

1281 HAMMOND ROAD  
WHITE BEAR TOWNSHIP, MN 55110

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## AGENDA EXECUTIVE MEETING AUGUST 24, 2018

1. **10:45 a.m.** - Call Succession Planning Session to Order at Administrative Office Conference Room.
2. **11:00 a.m.** - Call Meeting to Order at Administrative Office Conference Room, 1281 Hammond Road.
3. Approval of Agenda (Additions/Deletions).
4. Approval of July 27, 2018 Minutes (Additions/Deletions).
5. DNR Groundwater Management – Update.
6. Water Meters:
  - a. Warranties.
  - b. Meter Testing Results
7. I & I – Update.
8. Tablet Pricing for Town Board Members.
9. Preliminary Tax Levy.
10. Franchise Fees – Attorney Update.
11. Speed Boards – Resident Reactions.
12. White Bear Township Pavement Management Plan.
13. Trails:
  - a. Lake Links.
  - b. Bald Eagle Boulevard.
14. Public Works Report.
15. Code Enforcement officer / Building Inspector Items:
  - a. 5456 Township Drive – Nuisance Car.
  - b. 4151 Hillaire.
16. Clerk-Treasurer Report.
  - a. Arbor/Hillaire Sign Request.
17. Open Time.
18. Added Agenda Items.
19. Receipt of Agenda Materials/Supplements.
20. Adjournment.

### White Bear Township's Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



recycled paper



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 1

**Subject:** Succession Planning Session

**Documentation:** None

**Action / Motion for Consideration:**



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 2 – 3 - 4

**Subject:** Approval of August 24, 2018 Agenda  
Approval of July 27, 2018 Minutes

**Documentation:** August 24, 2018 Agenda  
July 27, 2018 Minutes

**Action / Motion for Consideration:**

Call meeting to order:	
Approval of Agenda:	August 24, 2018 (additions/deletions)
Approval of Minutes:	July 27, 2018 (additions/deletions)

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The meeting was called to order at 11:02 a.m.

Present: Supervisors: Kermes, Prudhon, Ruzek; Clerk: Short; Attorney: Lemmons; Finance Officer: Kelly; Public Works Director: Reed; Building Official: Johnson; Planner: Riedesel; Engineer: Studenski; Guests: Ellen Hiniker, White Bear Lake City Manager; Greg Peterson, Chief, White Bear Lake Fire Department; Joe Schmidt, Assistant Fire Chief.

**APPROVAL OF AGENDA (Additions/Deletions):** Ruzek moved approval of the agenda with the following amendments: Add 18d) 5456 Township Drive – Update; 18e) 1719 Whitaker – Update; 18f) 2105 Stillwater Street – Update; 5252 Division – Update; 21a) Water Conservation Street Signs.

**APPROVAL OF JUNE 22, 2018 MINUTES (Additions/Deletions):** Prudhon moved approval of the June 22, 2018 Minutes. Ruzek seconded. Ayes all.

**DNR GROUNDWATER MANAGEMENT – UPDATE:** The DNR appealed the judge's stay order until after appeal. The Court of Appeals re-directed the matter back to Judge Marrinan, District Court, to reconsider the stay. A motion hearing is scheduled for August 27, 2018 at 9:30 a.m. All issues per the Court of Appeals' Order of June 5, 2018 will be addressed. Defendants and Defendant Intervenors need to submit their briefs by July 27, 2018. Plaintiff and Plaintiff Intervenor shall submit their response by August 10, 2018. The Town Attorney will attend the meeting.

The level of White Bear Lake today is 923.87. The residential ban would not be in place since the lake level rose above 924.0 during the first week of July and has stayed above 923.5 since.

**WATER METERS:** As of yesterday the second round of testing results of the additional 12 meters was received. It was noted that the meters are reading high. Core & Main and the manufacturer requested that the meter testing include cleaning the meters and retesting. They were not satisfied with how this part of the testing was done. It was the consensus of the Town Board that the Town does not need further testing.

**I & I – UPDATE:** The Town Board authorized additional pipe sealing and lining. Quotes will be solicited and will be provided to the Town Board at the second Town Board meeting in August.

**BALD EAGLE LAKE OUTFALL IMPROVEMENTS COOPERATIVE AGREEMENT WITH RAMSEY COUNTY:** This agreement is a cooperative agreement between Ramsey County and the Township for improvements to the outfalls on the south side of Bald Eagle Lake. The outfalls are on the storm project list of items to be done and are in the CIP. The Town did not make the cut for Rice Creek Watershed District funding. However, Ramsey County is proposing to go into a joint project on the outfalls. The total project cost is \$70,000.00. Ramsey County is putting together an agreement for \$11,200 per outfall of the \$70,000.00 amount. They need a cooperative agreement with the Township to move forward with the project. They are interested in doing the project because the storm sewer pipes discharge directly to the

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lake. The Township's cost portion of the project will be funded by the Storm Water Utility Fund. An agreement provided by Ramsey County was reviewed. The Town Attorney stated that he has reviewed the agreement and the terms and recommends approval. The Bald Eagle Lake Outfall Improvements Cooperative Agreement with Ramsey County will be placed on the agenda for the August 6, 2018 Town Board meeting for approval.

**PETERSON ROAD PETITION FOR PUBLIC UTILITIES:** Dennis and Patricia Peterson, 5474 Peterson Road have submitted a petition and request for feasibility study for placement of water and sewer line stubs onto their property during the time the water and sewer lines are being run for the Three Oaks of White Bear Township development. The Town Engineer presented a diagram showing where the new lines will go. The lines are not proposed to go down Peterson Road at this time. Dennis and Patricia Peterson attended the meeting. After seeing the diagram of how the sewer and water lines are proposed to be placed as part of the new development they agreed that their request is not feasible. They stated that they will wait until the line is extended down Peterson Road at a future date. They thanked the Town Board for their attention to the residents.

The Engineer reported that the contractors are requesting to conduct construction activities for the Three Oaks development until 9:00 p.m. After discussion it was determined that Town ordinances allow construction until 9:00 p.m. so there is no need for the request.

**CENTERVILLE ROAD TRUNK SEWER PLAN:** White Bear Township has been approached by both Lino Lakes and North Oaks with requests for discharging sanitary sewer flow to the Township's trunk sewer main in Centerville Road. Township staff has requested that TKDA complete an analysis of the existing and future capacity of the Centerville Road Sanitary Sewer, so that it can respond appropriately to both cities. TKDA proposes to complete a study to analyze the current future capacity of the Centerville Road Sanitary Sewer. Work will include: 1) review of the design assumption used to construct the sewer; 2) estimation of the current sanitary sewer flows that are being received from the Town and North Oaks; 3) review of the future (ultimate) flows that planned to be received from the Town, North Oaks, and Lino Lakes; and 4) review of the existing agreements in place for receiving flow from North Oaks. The Engineer stated that TKDA will calculate the Town's needs and determine what capacity is needed. TKDA's estimated cost to complete a study to analyze the current and future capacity of the Centerville Road Sanitary Sewer is \$3,990.00. The matter will be placed on the agenda for the August 6, 2018 Town Board meeting to authorize the expense for the study. The Engineer will come back with further information.

**WHITE BEAR TOWNSHIP'S PAVEMENT MANAGEMENT PLAN:** At the last Executive Meeting the Town Board asked that funding information to help pay for street improvements. The Capital Improvement Fund currently has \$1,851,991.51 for future street improvements and annual sealcoat projects. Currently the Town is funding by tax levy 56% of the sealcoat project. The Capital Improvement Fund is funded through special assessments, interest earnings and a transfer of any excess funds if available from the General Fund per the Town's fund balance policy. Other funding sources available to fund these activities are limited. The information memo from the League of Minnesota Cities relative to acquisition and maintenance of City streets was reviewed. The memo outlines ways cities can finance street construction.

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Relative to the Township, funding sources would require a property tax levy. Another funding source for Town street maintenance would be to direct all or part of the billboard/antenna lease revenues for street replacement. However, these are currently budgeted in the General Fund and used to fund operations, so redirecting them would mean the Town would need either to replace this revenue source with a tax levy or reduce the cost of operations. Another option to fund street improvements would be for the Town to negotiate a franchise agreement with utility companies and dedicate this revenue source for street improvements. The Town currently sends out about 4,602 utility bills to Township properties. If each property generated a \$200 a month electric and gas bill and the Town had a 2% franchise fee, this would generate about \$220,896.00 per year. The Town could also do a combination of the revenue sources listed above or there could be other sources not yet considered.

It was noted that it has become clear that the Township needs to proceed with improving streets, including fixing potholes and patching. The Public Works Director has prepared a Pavement Management Master which identifies road conditions, sealcoat history, and a future maintenance action plan. There was discussion regarding responding to the residents who have expressed concerns with Town streets. The message will be that discussions have been initiated regarding identifying funding sources for street improvements.

**1:00 P.M. – WHITE BEAR LAKE FIRE DEPARTMENT PRESENTATION – MEET WITH NEW FIRE CHIEF, ASSISTANT FIRE CHIEF, AND CITY MANAGER:** Ellen Hiniker, City Manager, White Bear Lake, WBL Fire Chief, Greg Peterson, and Assistant Fire Chief, Joe Schmidt attended the meeting to introduce the new Fire Chief to the Town Board and to provide an update on Fire Department activities. The White Bear Lake Fire Department is responsible for providing ambulance service to a population of approximately 39,000. The department provides service to the City of White Bear Lake, White Bear Township, Dellwood, Birchwood, Gem Lake, and a small portion of Lino Lakes. The department provided this service using mainly paid-on-call or part-time employees for almost 40 years until 2014, when it became a combination department with the hire of four full-time emergency responders. At that time annual calls for service had reached 2,841 or nearly eight calls per day. In 2000 the department responded to less than five calls per day. Today the department is on pace to respond to an average of 11 calls per day, approximately 4,000 annually. Since 2014 when full-time staff were first introduced to the response model, calls have increased nearly 30%. Increase in demand is due to aging population, the addition of senior facilities in the area, and an increasing number of mental health related calls. In June of 2014, WBL City Council approved the addition of four full-time staff members to help meet the demand. This resulted in the placement of a full-time Emergency Medical Technician (EMT) and Paramedic team at each station, creating what is known as “combination department” which utilizes both full-time and part-time personnel for emergency responses. From 2015 through 2017 the department lost more people than were hired, with 60 employees leaving service during a three year period. To help reduce burden on staff, call-back requirements were lowered last year and the duty crew program was initiated in May of this year. Even with this help there are not enough part-time members to fill all shifts. Due this shortage, paramedics are required to sign up for 96 duty crew hours per quarter and EMT’s for 48 hours. The combination model with additional full time staff will provide for a consistent workforce able to meet the expectations of the

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department. The Fire Department continues to experience service delivery issues. On these occasions the department relies on mutual aid partners to respond to its medical calls.

The department has reached a point at which it now requires a more significant change in its overall service delivery model to meet the current needs of the community. Current staffing model for the fire and ambulance service includes five classifications of employees. There are part-time fire fighters who respond to both fire and EMS calls, part-time EMS-only personnel who respond to EMS calls, full-time EMS-only personnel, part-time fire-only employee who do not respond to EMS calls, and part-time fire apparatus driver-only personnel whose duty is to drive the fire apparatus. Full-time EMS personnel may not perform firefighter duties during their regular schedules due to their job classifications.

To provide better service, create greater efficiency and reduce the burden on the part-time members, a change to the staffing model the existing four full-time employee positions will be converted from EMS-only positions to include firefighter responsibilities maximizing these positions. Work schedules for these positions would be adjusted to require shifts on holiday and weekends, not just Monday through Friday. Additional full-time staff will be added to provide consistent service. Four full-time Firefighter/Paramedics will be hired this fall, with an additional four hired over the next year or two to reach the full complement of a combination department comprised of twelve full-time Firefighter/Paramedics, one 24/7 duty crew, and reliance on part-time responders. The addition of four full-time positions this fall will reduce the number of part-time staff hours needed to cover EMS calls by 40%. Once the department has reached a 12 full-time Firefighter/Paramedic complement, the full-time schedules will change to 56 hours per week. This will allow for 24/7 coverage of two crews consisting of two people in each station. Part-time employees will continue to work duty shifts and respond to callbacks; and the burden on part-time staff will be reduced. With the combination of part-time and full-time employees working together, the ability to respond to all fire and medical calls will be done in an efficient manner. The number of call-backs (part-time employees called from home) will be less than 10% of the current call volume.

The Fire Chief encouraged the Township to contact him with any concerns or information. He explained the mutual aid agreement between communities. When a call is received, if the WBL Fire Department does not respond for availability, the nearest community's medical or fire responders will be contacted. The same works for those communities. If they are not immediately available, the WBL Fire Department responds.

The regular meeting recessed at 2:30 p.m.

**ATTORNEY CLIENT/CLOSED SESSION:** Ruzek moved to open the Attorney Client/Closed Session at 2:30 p.m. Ruzek moved to adjourn the Closed Session at 3:02 p.m. The regular meeting re-convened at 3:02 p.m.

The Town Attorney reported that the reason for the Closed Session was for the Town Board to discuss the property at 5685 Portland Avenue and on-going litigation.

**TRAILS: 1) LAKE LINKS; 2) BALD EAGLE BOULEVARD:** **Lake Links Trail:** The memo from Joe Lux, Senior Transportation Manager, Ramsey County Public Works, was reviewed.

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Legislative funding has been received to move forward with the Lake Links Trail project on South Shore Boulevard. In order for the project to be built, it is necessary to establish what their right-of-way is so they can determine correctly what impacts to private property would be and to plan accordingly. County Surveyor Craig Hinzman and the survey staff have researched the matter and have found documentation that supports that there is a 66' wide right-of-way corridor that corresponds very closely to the existing road. The County plans to begin the process of documenting this and following the statute to establish the right-of-way boundary. They expect that this will most accurately reflect the correct right of way and most closely correspond to property owners' expectations of where the right-of-way is. There is a highway easement so the underlying ownership of the land will not be affected. A preliminary review indicates that there are not any conflicts with structures in the right-of-way corridor that would be established under this method. Residents would be notified that survey work will be going on and they will have an open house once the survey work is done so that residents can review the results. Staff will talk with Steve Wolgamot regarding a dedicated easement next year.

**Bald Eagle Boulevard:** The Town Board authorized four speed boards to be placed on Bald Eagle Boulevard. The signs have been received. Staff is finalizing locations for the signs.

**REVIEW OF UTILITY BILLING CYCLE:** The Town's current utility billing cycles are March – May (1<sup>st</sup> quarter); June – August (2<sup>nd</sup> quarter); September – November (3<sup>rd</sup> quarter); and December – February (4<sup>th</sup> quarter). The reason for this is prior to 1993 Townships in Minnesota had a fiscal year of March to February. In 1993 the fiscal year for townships changed to a calendar year, but White Bear Township didn't change its utility billing cycles. Some of the reasons to change to a calendar cycle are: 1) currently finance staff has to accrue (estimate and record) December billing revenue. Changing to a calendar cycle eliminates this estimate; 2) reporting water usage recorded in the annual water audit and DNR reports are recorded as of December 31<sup>st</sup> but the Township's billing readings are as of November 30<sup>th</sup> with an estimated December usage. The change brings these readings in sync; 3) as the Town considers different methods to encourage water conservation, if it were determined to have a summer water rate, the calendar billing cycle lines up better with summer months than our currently billing cycles.

While there is nothing requiring the Town to change to calendar billing cycle, the best reason to change is the annual water audit and DNR reports being on a calendar basis and having the Town billing reading coincide with those reports. There is also no requirement to make this change.

After discussion it was the consensus that reason No. 3 should read: "As the Town considers different methods to encourage water conservation. (The remainder of the sentence to be eliminated). The matter will be placed on the agenda for the August 6, 2018 Town Board meeting for approval of a calendar utility billing cycle.

**EMPLOYEE HEALTH INSURANCE:** The Town's personnel policy requires all employees to participate in the Town's health insurance program. All employees must sign up for at least single coverage even if an employee can be covered under a spouses' insurance plan. The union employees are covered under the 49er's insurance program. This program requires 100% of employees to participate in their health insurance program. The non-union employees

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are covered in the Public Employees Insurance Program (PEIP), which does allow employees to not participate if they have coverage from a spouse. The Town's policy does not allow employees to opt out. The Town pays 100% of single coverage premiums and 75% of employee plus one and family coverage. One non-union employee is enrolled in Medicare. Since PEIP does not offer Medicare supplement insurance, that employee needed to opt out of PEIP. The Town reimburses that employee for their single Medicare supplement insurance premium.

The Town has received a request to change the personnel policy to allow staff in the PEIP program to opt out of the program and be covered under their spouse's health insurance program. If allowed to opt out of the program, they are also requesting to be reimbursed by the Town the equivalent of the Township's portion of their monthly premium. A survey done of other non-union employees indicated that if employees could opt out, at least three others would do so. This would reduce the total group of non-union employees remaining in the PEIP health insurance program to 2 or 3 employees.

If the request is approved the following considerations for change to the personnel policy must be made; 1) PEIP is about the only health insurance program to allow employees to opt out of the program and if the Town allows employees to opt out to offer the remaining employees health insurance coverage PEIP would be the only option for the Town; 2) if employees opt out of the program, should the Town reimburse or pay the employee some benefit amount and if so what is the appropriate reimbursement amount; and 3) the Township could save money if the reimbursement to employees is less than the current Township portion of premium paid. Reimbursement amount (if any) would need to be determined, but should not exceed the single coverage premium amount. It was the consensus that staff come back with answers and more information.

**SEPTEMBER 3, 2018 MEETING DATE CHANGE DUE TO HOLIDAY (LABOR DAY) AND NOVEMBER EXECUTIVE MEETING DATE CHANGE DUE TO THANKSGIVING:**

Due to conflict with holidays, the following meetings will be re-scheduled: September 3<sup>rd</sup> Town Board Meeting to Wednesday, September 5, 2018; September Executive meeting date is Friday, September 21, 2018 (misprinted in the meeting calendar). The meeting dates will be placed on the Consent Agenda for approval at the August 6, 2018 Town Board meeting.

**PUBLIC WORKS REPORT:** The Public Works Director for the month of July was reviewed. **Lift Station Upgrades:** Lift Station #10 was awarded to Lametti & Sons. The preconstruction meeting was held on July 25<sup>th</sup>. No work will be done during the month of August. Lametti & Sons will provide a schedule soon. Lift Station #3 Project: the landscaping requested by the adjacent residents will be installed in the next month. **2018-2027 Capital Equipment/Capital Improvement Programs:** The GIS request for bids has been placed on hold per staff's request. Warning Sirens: All four are operational as of June 2018. A memo for disposal will be on the August 6<sup>th</sup> Town Board meeting agenda. **Ramsey County Projects within the Township:** 1) Reclamation and paving of Stillwater Street; 2) Mill and Overlay of County Road J from Highway 61 to Portland Avenue North. West Bald Eagle Boulevard is not included but a commitment was made.

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**CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: 1) 5966 HIGHWAY 61 (FORMERLY ZAPPA'S SPORTING GOODS) – VIOLATIONS; 2) 4221 WHITE BEAR PARKWAY (WILBERT PLASTICS) – PUS COMPLIANCE; 3) 5734 MEADOWVIEW DRIVE – HOUSING CODE VIOLATIONS; 4) 5456 TOWNSHIP DRIVE – UPDATE; 5) 1719 WHITAKER STREET – UPDATE; 6) 2105 STILLWATER STREET – UPDATE; 7) 5252 DIVISION STREET – UPDATE:**

**5966 Highway 61 (formerly Zappa's Sporting Goods):** The Town approved the Zoning Certificate for Zappa Sports on June 6, 2005. A conditional certificate of occupancy was issued upon completion of the building contingent on the completion of the approved landscape plan, final lift on the parking lot, ADA accessible parking, and the completion of the ADA accessible route to the building. The facility has been vacant for several years. The conditions stated in the conditional certificate of occupancy have never been completed. The continued storm water infiltration beneath the parking surface and the continued lack of property maintenance has resulted in a blighted property. The property was determined to be vacant by Township Ordinance definition on May 25, 2017. Several notices have been sent informing the property owner of the violations on the property. Currently there is a proposal to change the use of the property. The proposed use will require an ordinance amendment and a conditional use permit. The current property violations shall be mitigated prior to future building occupancy, and business licensure of the facility. These facility deficiencies shall be identified on the zoning certificate as conditions for approval of any future conditional use permits.

There is currently a \$1,100 Vacant Building Fee due. Fred Zappa is requesting that the vacant building fee be waived since the building has not been vacant. The building has been listed for sale since January of 2016 but the property has been maintained both inside and out and the building has been utilized for personal storage purposes. Mr. Zappa requests meeting with the Town Board at an Executive Meeting. Staff has talked with the Fire Inspector. If the building is vacant and not occupied the fire suppression sprinklers can be turned off. After discussion it was the consensus that the vacant building fee not be waived.

**4221 White Bear Parkway (Wilbert Plastics) - PUS Compliance:** On July 18, 2016 the Town issued a Permitted Use Zoning Certificate for the installation of a second chilling tower located on the north exterior of the building. The Zoning Certificate was issued contingent upon several requirements. Item #6 of the Zoning Certificate requires the installation of a sound barrier to dissipate the noise produced by the additional chilling tower. It appears the chilling tower has been in operation for several months without completion of the sound barrier. Item #8 of the Zoning Certificate requires compliance with all state and local building and zoning codes. Proper separation from the potable water supply and the cooling system must be provided through an air gap or the proper back flow prevention device. Town inspection staff must verify this application. Wilbert Plastic Services Town Business License will not be approved until compliance with the July 18, 2016 Permitted Use Zoning Certificate is completed and the required business license inspection is approved. Wilbert Plastics has now completed all requirements of the Zoning Certificate. The plumbing has been upgraded to address separation from the potable water supply and the cooling system. They are now in full compliance.

**5734 Meadowview Drive – Housing Code Violations:** The court case for the housing code violations for this property has been concluded and closed. The property has been cleaned up.

**5456 Township Drive:** One vehicle is soon to have expired plates. No changes have been seen since spring.

**1710 Whitaker:** There has been severe water damage

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to the property. The property will be purchased on July 31, 2018. There is an outstanding balance for water cleanup and some storage (\$1,200). \$24,000 has been assessed to the property for cleanup payable in 2018. **2015 Stillwater Street:** The property was posted as unfit for human habitation pursuant to Township Ordinance No. 47, Section 13(1), in that the defects create a hazard to the health, safety or welfare of the occupants or of the general public, because the building fails to provide minimum safety and sanitary condition. The building is vacant and an adult son is cleaning it out. It is anticipated to be an extensive clean up. The Building Official is in communication with the owner's son. **5252 Division Street:** During the recent abatement of the nuisance tree on this property several neighbors brought it to the Town's attention that plastic sheeting is being utilized as a roof covering for the home. The home was recently re-roofed.

**CLERK TREASURER'S REPORT:** At the last Executive Meeting staff was directed to provide funding information for funding street improvements. This report is included as part of agenda item #12 White Bear Township's Pavement Management Plan.

**WATER CONSERVATION STREET SIGNS:** At the last Executive meeting there was discussion regarding placing watering ban signs, similar to the ones in Vadnais Heights, at various entrance locations in the Township and staff was directed to look into the cost of similar signs. Staff has obtained copies of the signs from Vadnais Heights and New Brighton. After review and discussion it was staff's consensus that the Vadnais Heights sign would be a good fit for the Township as the New Brighton sign was confusing and would create extra work to move the arrow around. A question was asked what other signs would be needed, such as for snow plowing, etc. and how many signs would be out there. The signs would not be placed until next year.

**RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS:** Prudhon moved to receive all of the agenda materials and supplements for today's meeting. Ruzek seconded. Ayes all.

Prudhon moved to adjourn the meeting at 3:51 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

William F. Short  
Clerk-Treasurer

Township utilities will be extended to the property. The next phase of the improvement will be the improvements to Peterson Road. Those properties will be assessed for utility hookup



## Town Board Executive Meeting August 24, 2018

**Agenda Number:** 5

**Subject:** DNR Groundwater Management - Update

**Documentation:** None

### Action / Motion for Consideration:

Town Clerk Report at Meeting / Discuss

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**Minutes**  
**Executive Meeting**  
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**DNR GROUNDWATER MANAGEMENT – UPDATE:** The DNR appealed the judge’s stay order until after appeal. The Court of Appeals re-directed the matter back to Judge Marrinan, District Court, to reconsider the stay. A motion hearing is scheduled for August 27, 2018 at 9:30 a.m. All issues per the Court of Appeals’ Order of June 5, 2018 will be addressed. Defendants and Defendant Intervenors need to submit their briefs by July 27, 2018. Plaintiff and Plaintiff Intervenor shall submit their response by August 10, 2018. The Town Attorney will attend the meeting.

The level of White Bear Lake today is 923.87. The residential ban would not be in place since the lake level rose above 924.0 during the first week of July and has stayed above 923.5 since.



## Town Board Executive Meeting August 24, 2018

**Agenda Number:** 6

**Subject:** Water Meters:  
a. Warranties  
b. Meter Testing Results

**Documentation:** Warranty Information

### Action / Motion for Consideration:

Town Engineer Report at Meeting / Discuss

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**Minutes**  
**Executive Meeting**  
**July 27, 2018**

**WATER METERS:** As of yesterday the second round of testing results of the additional 12 meters was received. It was noted that the meters are reading high. Core & Main and the manufacturer requested that the meter testing include cleaning the meters and retesting. They were not satisfied with how this part of the testing was done. It was the consensus of the Town Board that the Town does not need further testing.

# Sensus Limited Warranty

## I. General Product Coverage

Sensus USA Inc. ("Sensus") warrants its products and parts to be free from defects in material and workmanship for one (1) year from the date of Sensus shipment and as set forth below. All products are sold to customer ("Customer") pursuant to Sensus' Terms of Sale, available at: [sensus.com/TC](http://sensus.com/TC) ("Terms of Sale").

## II. SR II® and accuSTREAM™ 5/8", 3/4" & 1" Meters...

are warranted to perform to AWWA New Meter Accuracy Standards for five (5) years from the date of Sensus shipment or until the registration shown below, whichever occurs first. Sensus further warrants that the SR II and accuSTREAM meters will perform to at least AWWA Repaired Meter Accuracy Standards for fifteen (15) years from the date of Sensus shipment or until the registration shown below, whichever occurs first:

	New Meter Accuracy	Repair Meter Accuracy
5/8" SR II Meter and accuSTREAM Meter	500,000 gallons	1,500,000 gallons
3/4" SR II Meter and accuSTREAM Meter	750,000 gallons	2,250,000 gallons
1" SR II Meter and accuSTREAM Meter	1,000,000 gallons	3,000,000 gallons

## III. SR® 5/8", 3/4" & 1" Meters...

are warranted to perform to AWWA New Meter Accuracy Standards for one (1) year from the date of Sensus shipment. Sensus further warrants that the 5/8", 3/4" and 1" SR meter will perform to at least AWWA Repaired Meter Accuracy Standards for fifteen (15) years from the date of Sensus shipment or until the registration shown below, whichever occurs first:

	Repair Meter Accuracy
5/8" SR Meter	1,500,000 gallons
3/4" SR Meter	2,250,000 gallons
1" SR Meter	3,000,000 gallons

## IV. SR 1-1/2" & 2"...

are warranted to perform to AWWA New Meter Accuracy Standards for one (1) year from the date of Sensus shipment. Sensus further warrants that the 1-1/2" and 2" SR meter will perform to at least AWWA Repaired Meter Accuracy Standards for ten (10) years from the date of Sensus shipment or until the registration shown below, whichever occurs first:

	Repair Meter Accuracy
1-1/2" SR	5,000,000 gallons
2" SR	8,000,000 gallons

## V. PMM® 5/8", 3/4", 1" Meters...

are warranted to perform to AWWA New Meter Accuracy Standards for one (1) year from the date of Sensus shipment. Sensus further warrants that the 5/8", 3/4", and 1" PMM meter will perform to at least AWWA Repaired Meter Accuracy Standards for fifteen (15) years from the date of Sensus shipment or until the registration shown below, whichever occurs first:

	Repair Meter Accuracy
5/8" PMM	1,500,000 gallons
3/4" PMM	2,000,000 gallons
1" PMM	3,000,000 gallons

C708  
Multi-Jet  
Meter

## VI. PMM 1-1/2", 2" Meters...

are warranted to perform to AWWA New Meter Accuracy Standards for one (1) year from the date of Sensus shipment. Sensus further warrants that the 1-1/2", and 2" PMM meter will perform to at least AWWA Repaired Meter Accuracy Standards for ten (10) years from the date of Sensus shipment or until the registration shown below, whichever occurs first:

	Repair Meter Accuracy
1-1/2" PMM	5,000,000 gallons
2" PMM	8,000,000 gallons

## VII. iPERL™ Water Management Systems...

that register water flow are warranted to perform to the accuracy levels set forth in the iPERL Water Management System Data Sheet available at [sensus.com/iperl/datasheet](http://sensus.com/iperl/datasheet) or by request from 1-800-METER-IT, for twenty (20) years from the date of Sensus shipment. The iPERL System warranty does not include the external housing.

## VIII. Maincase...

of the SR, SR II and PMM in both standard and low lead alloy meters are warranted to be free from defects in material and workmanship for twenty-five (25) years from the date of Sensus shipment. Composite and E-coated maincases will be free from defects in material and workmanship for fifteen (15) years from the date of Sensus shipment.

## IX. Sensus "W" Series Turbo Meters, OMNI™ Meters and Propeller Meters...

are warranted to perform to AWWA New Meter Accuracy Standards for one (1) year from the date of Sensus shipment.

## X. Sensus accuMAG™ Meters...

are warranted to be free from defects in material and workmanship, under normal use and service, for 18 months from the date of Sensus shipment or 12 months from startup, whichever occurs first.

## XI. Sensus Registers...

are warranted to be free from defects in material and workmanship from the date of Sensus shipment for the periods stated below or until the applicable registration for AWWA Repaired Meter Accuracy Standards, as set forth above, are surpassed, whichever occurs first:

5/8" thru 2" SR, SR II, PMM, accuSTREAM Standard Registers	25 years
5/8" thru 2" SR, SR II, PMM, accuSTREAM Encoder Registers	10 years
Electronic Communication Index (ECI)	10 years
All HSPU, IMP Contactor, R.E.R. Elec. ROFI	1 year
Standard and Encoder Registers for "W" Turbo and Propeller Meters	1 year
OMNI Register with Battery	10 years

## XII. Sensus Electric Meters...

are warranted to be free from defects in material and workmanship for one (1) year from the date of Sensus shipment. Spare parts and components are warranted to be free from defects in material and workmanship for one (1) year from the date of Sensus shipment.

Repaired or refurbished equipment repaired by Sensus is warranted to be free from defects in material and workmanship for ninety (90) days from the date of Sensus shipment or for the time remaining on the original warranty period, whichever is longer.

## XIII. Batteries, iPERL System Components, AMR and FlexNet™ System AMI Interface Devices...

are warranted to be free from defects in material and workmanship from the date of Sensus shipment for the period stated below:

Electronic TouchPad	10 years
RadioRead® MXU (Model 505C, 510R or 520R) and Batteries	20 years*
Act-Pak® Instrumentation	1 year
TouchRead® Coupler and AMR Equipment	1 year
FlexNet Water or Gas SmartPoint™ Modules and Batteries	20 years*
5500 series (or older) Hand Held Device	1 year
6500 series Hand Held Device	2 years
Vehicle Gateway Base Station	1 year
FlexNet Base Station (including the Metro and M400 base stations)	1 year
Echo Transceiver	1 year
Remote Transceiver	1 year
iConA and FlexNet Electricity SmartPoint Module	1 year
iPERL System Battery and iPERL System Components	20 years*
Residential Electronic Register	20 years*
Smart Gateway	1 year

\* Sensus will repair or replace non-performing:

- RadioRead® MXU (Model 505C, 510R and 520R) and Batteries,
- FlexNet Water or Gas SmartPoint Modules (configured to the factory setting of six transmissions per day under normal system operation of up to one demand read to each SmartPoint Module per month and up to two firmware downloads during the life of the product) and batteries,
- Residential Electronic Register with hourly reads, and
- iPERL System Batteries, and/or the iPERL System flowtube, the flow sensing and data processing assemblies, and the register ("iPERL System Components") with hourly reads

at no cost for the first ten (10) years from the date of Sensus shipment, and for the remaining ten (10) years, at a prorated percentage, applied towards the published list prices in effect for the year product is accepted by Sensus under warranty conditions according to the following schedule:

Years	Replacement Price	Years	Replacement Price
1 – 10	0%	16	55%
11	30%	17	60%
12	35%	18	65%
13	40%	19	70%
14	45%	20	75%
15	50%	>20	100%

Note: Software supplied and licensed by Sensus is warranted according to the terms of the applicable software license agreement. Sensus warrants that network and monitoring services shall be performed in a professional and workmanlike manner.

## XIV. Return...

Sensus' obligation, and Customer's exclusive remedy, under this Sensus Limited Warranty is, at Sensus' option, to either (i) repair or replace the product, provided the Customer (a)

returns the product to the location designated by Sensus within the warranty period; and (b) prepays the freight costs both to and from such location; or (ii) deliver replacement components to the Customer, provided the Customer installs, at its cost, such components in or on the product (as instructed by Sensus), provided, that if Sensus requests, the Customer (a) returns the product to the location designated by Sensus within the warranty period; and (b) prepays the freight costs both to and from such location. In all cases, if Customer does not return the product within the time period designated by Sensus, Sensus will invoice, and Customer will pay within thirty days of the invoice date, for the cost of the replacement product and/or components.

The return of products for warranty claims must follow Sensus' Returned Materials Authorization (RMA) procedures. Water meter returns must include documentation of the Customer's test results. Test results must be obtained according to AWWA standards and must specify the meter serial number. The test results will not be valid if the meter is found to contain foreign materials. If Customer chooses not to test a Sensus water meter prior to returning it to Sensus, Sensus will repair or replace the meter, at Sensus' option, after the meter has been tested by Sensus. The Customer will be charged Sensus' then current testing fee. Sensus SmartPoints modules and MXU's returned must be affixed with a completed return evaluation label. For all returns, Sensus reserves the right to request meter reading records by serial number to validate warranty claims.

For products that have become discontinued or obsolete ("Obsolete Product"), Sensus may, at its discretion, replace such Obsolete Product with a different product model ("New Product"), provided that the New Product has substantially similar features as the Obsolete Product. The New Product shall be warranted as set forth in this Sensus Limited Warranty.

THIS SECTION XIV SETS FORTH CUSTOMER'S SOLE REMEDY FOR THE FAILURE OF THE PRODUCTS, SERVICES OR LICENSED SOFTWARE TO CONFORM TO THEIR RESPECTIVE WARRANTIES.

#### **XV. Warranty Exceptions and No Implied Warranties...**

This Sensus Limited Warranty does not include costs for removal or installation of products, or costs for replacement labor or materials, which are the responsibility of the Customer. The warranties in this Sensus Limited Warranty do not apply to goods that have been: installed improperly or in non-recommended installations; installed to a socket that is not functional, or is not in safe operating condition, or is damaged, or is in need of repair; tampered with; modified or repaired with parts or assemblies not certified in writing by Sensus, including without limitation, communication parts and assemblies; improperly modified or repaired (including as a result of modifications required by Sensus); converted; altered; damaged; read by equipment not approved by Sensus; for water meters, used with substances other than water, used with non-potable water, or used with water that contains dirt, debris, deposits, or other impurities; subjected to misuse, improper storage, improper care, improper maintenance, or improper periodic testing (collectively, "Exceptions"). If Sensus identifies any Exceptions during examination, troubleshooting or performing any type of support on behalf of Customer, then Customer shall pay for and/or reimburse Sensus for all expenses incurred by Sensus in examining, troubleshooting, performing support activities, repairing or replacing any Equipment that satisfies any of the Exceptions defined above. The above warranties do not apply in the event of Force Majeure, as defined in the Terms of Sale.

**THE WARRANTIES SET FORTH IN THIS SENSUS LIMITED WARRANTY ARE THE ONLY WARRANTIES GIVEN WITH RESPECT TO THE GOODS, SOFTWARE LICENSES AND SERVICES SOLD OR OTHERWISE PROVIDED BY SENSUS. SENSUS EXPRESSLY DISCLAIMS ANY AND ALL OTHER REPRESENTATIONS, WARRANTIES, CONDITIONS, EXPRESSED, IMPLIED, STATUTORY OR OTHERWISE, REGARDING ANY MATTER IN CONNECTION WITH THIS SENSUS LIMITED WARRANTY OR WITH THE TERMS OF SALE, INCLUDING WITHOUT LIMITATION, WARRANTIES AS TO FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, NON-INFRINGEMENT AND TITLE.**

**SENSUS ASSUMES NO LIABILITY FOR COSTS OR EXPENSES ASSOCIATED WITH LOST REVENUE OR WITH THE REMOVAL OR INSTALLATION OF EQUIPMENT. THE FOREGOING REMEDIES ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES FOR THE FAILURE OF EQUIPMENT, LICENSED SOFTWARE OR SERVICES TO CONFORM TO THEIR RESPECTIVE WARRANTIES.**

#### **XVI. Limitation of Liability...**

SENSUS' AGGREGATE LIABILITY IN ANY AND ALL CAUSES OF ACTION ARISING UNDER, OUT OF OR IN RELATION TO THIS AGREEMENT, ITS NEGOTIATION, PERFORMANCE, BREACH OR TERMINATION (COLLECTIVELY "CAUSES OF ACTION") SHALL NOT EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER TO SENSUS UNDER THIS AGREEMENT. THIS IS SO WHETHER THE CAUSES OF ACTION ARE IN TORT, INCLUDING, WITHOUT LIMITATION, NEGLIGENCE OR STRICT LIABILITY, IN CONTRACT, UNDER STATUTE OR OTHERWISE.

AS A SEPARATE AND INDEPENDENT LIMITATION ON LIABILITY, SENSUS' LIABILITY SHALL BE LIMITED TO DIRECT DAMAGES. SENSUS SHALL NOT BE LIABLE FOR: (I) ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; NOR (II) ANY REVENUE OR PROFITS LOST BY CUSTOMER OR ITS AFFILIATES FROM ANY END USER(S), IRRESPECTIVE OF WHETHER SUCH LOST REVENUE OR PROFITS IS CATEGORIZED AS DIRECT DAMAGES OR OTHERWISE; NOR (III) ANY IN/OUT COSTS; NOR (IV) MANUAL METER READ COSTS AND EXPENSES; NOR (V) DAMAGES ARISING FROM MAINCASE OR BOTTOM PLATE BREAKAGE CAUSED BY FREEZING TEMPERATURES, WATER HAMMER CONDITIONS, OR EXCESSIVE WATER PRESSURE. "IN/OUT COSTS" MEANS ANY COSTS AND EXPENSES INCURRED BY CUSTOMER IN TRANSPORTING GOODS BETWEEN ITS WAREHOUSE AND ITS END USER'S PREMISES AND ANY COSTS AND EXPENSES INCURRED BY CUSTOMER IN INSTALLING, UNINSTALLING AND

REMOVING GOODS. "END USER" MEANS ANY END USER OF ELECTRICITY/WATER/GAS THAT PAYS CUSTOMER FOR THE CONSUMPTION OF ELECTRICITY/WATER/GAS, AS APPLICABLE.

The limitations on liability set forth in this Agreement are fundamental inducements to Sensus entering into this Agreement. They apply unconditionally and in all respects. They are to be interpreted broadly so as to give Sensus the maximum protection permitted under law.

To the maximum extent permitted by law, no Cause of Action may be instituted by Customer against Sensus more than TWELVE (12) MONTHS after the Cause of Action first arose. In the calculation of any damages in any Cause of Action, no damages incurred more than TWELVE (12) MONTHS prior to the filing of the Cause of Action shall be recoverable.



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 7

**Subject:** I & I - Update

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting/ Discuss

-----  
**Minutes**  
**Executive Meeting**  
**July 27, 2018**

**I & I – UPDATE:** The Town Board authorized additional pipe sealing and lining. Quotes will be solicited and will be provided to the Town Board at the second Town Board meeting in August.



## Town Board Executive Meeting August 24, 2018

**Agenda Number:** 8

**Subject:** Tablet Pricing for Town Board Members

**Documentation:** Finance Officer Memo w/attachments

### Action / Motion for Consideration:

Report at Meeting/ Discuss

-----  
**Minutes**  
**Executive Meeting**  
**April 27, 2018**

**TABLET PRICING FOR TOWN BOARD MEMBERS:** Staff has been looking into the possibility of providing tablet or laptop computers so that the Board could receive their agenda packets electronically and to make notes on them prior to the meeting and at the meeting. Roseville IT suggested either an iPad with an app for note taking and stylus pen or a Dell tablet bundle. The price of an iPad would vary based on the iPad feature whereas the Dell tablet costs about \$1,300 each. If the Town Board elects to choose the iPad option, the costs will range from \$399.00 up to \$1,279.00 depending on iPad size and memory capabilities. To take notes on the screen an Apple Pencil, which costs about \$99.00 will be needed. The other accessories would include a keyboard at a cost of \$159.00 and cover, which costs range from \$49.00 up to \$159.00. Roseville does not support the iPads but would support the Dell tablet, but Roseville still recommends the iPad. The Dell tablets could have Metro INET support. The Town's Capital Improvement Plan includes \$18,750.00 for computers in 2018. The majority was for replacement of a server, which won't be purchased in 2018. The other was for a laptop for the building inspector which is on order. The only other computer purchase would be the replacement of the Planner and Clerk Treasurer's computer and replacement of the Town's laptop. All of these purchases will cost less than \$5,000.

It was the consensus that the matter be pursued and that the Finance Officer draft a proposal for three iPads, software, and training for the Town Board.

**Consideration of Approving Notebook Computers for Town Board.** (TK)

**A. REFERENCE AND BACKGROUND:**

Back in April the Town Board started the process of looking into the possibility of providing computers so that the Board could receive their agenda packets electronically and make notes on them prior to the meeting and at the meeting. Roseville IT suggested either an iPad with an app for note taking and stylus pen or a Dell tablet bundle.

The price of the iPad with the features desired would cost \$1,217.00 each, whereas, the Dell tablet costs about \$1,300.00 each. The Town’s capital improvement plan includes \$18,750.00 for computers in 2018.

Roseville IT does not support the iPads but would the Dell tablet, but Roseville IT still recommends the iPad. In addition, Roseville IT recommends the Apple 12.9-inch iPad Pro with Wi-Fi and 256 GB of memory. For writing notes, the Town would also need to purchase the Apple Pencil and a keyboard. The cost is as follows

		Apple	Keyboard	Total
Vendor	iPad	Pencil	& Case	Cost
Best Buy	949.99	99.99	169.99	1,219.97
SHI	949.00	99.00	169.00	1,217.00
CDW-G	970.56	104.99	191.51	1,267.06

SHI has the lowest price and Roseville IT could order them for us compared to Best Buy where we would have to order or go to the store and purchase.

The final issue is training. Roseville IT does not provide training on the iPad but feels anyone who uses an iPhone will have no problem using an iPad plus there are online training available.

**A1. Budget Impact:** The only budget impact would be the cost to purchase the computers.

**A2. Staff Workload Impact:** There is minimum staff impact to get the devices operating properly.

**B. ALTERNATIVE ACTIONS:**

1. Discuss and approve the purchase and type (options) of device desired.
2. Discuss and bring back cost estimates of iPads with the options desired, if iPads are the Town Board approved device.
3. Discuss and do not approve the purchase of devices.

**C. STAFF RECOMMENDATION:**

1. Staff has no recommendations.

**D. SUPPORTING DATA:**

E-mail from Roseville IT.  
3 website price quotes.

## Tom Kelly

---

**From:** Metro-INET Support <support@metro-inet.us>  
**Sent:** Tuesday, August 14, 2018 10:39 AM  
**To:** Tom Kelly  
**Cc:** \*Support  
**Subject:** RE: iPad for Town Board [Request ID :##96481##]

Hi Tom,

Here are a couple of examples, 12.9 inch screen iPads and accessories but prices vary quite a bit when you consider other screen and storage sizes.

<https://www.shi.com/Products/ProductDetail.aspx?SHISystemID=ShiCommodity&ProductIdentity=33938429&contshop=1&SDIMResults=ctgy3:%27Hardware%20%3E%20Computers%20%3E%20Notebooks%20and%20Tablets%27&searches=tablets%3b&sort=BestMatch&offset=0&recsperpg=20&EventID=cf9571f6-d038-40ba-9c38-aebb22fa6d62>

<https://www.cdwg.com/product/Apple-12.9-inch-iPad-Pro-Wi-Fi-2nd-generation-tablet-256-GB-12.9in/4648244?>

Please note the sections "Customers who viewed this product also viewed" section for prices on the stylus and keyboard. Stylus is usually another \$100 and keyboard an additional \$150 or so.

If you would like us to assist in the purchase we can order through CDW-G or SHI, wherever you have an active account. You may find better pricing on Amazon or at Best Buy, however.

What I would suggest is taking a look in a store and noting what would be an acceptable screen size, for starters. We can shop SHI and CDWG with more focus and avoid ordering something that's too small.

Any iPhone user will have success on an iPad and shouldn't really require much, if any, training. We could help point folks to online resources, if needed.

When you have a better idea of how you would like to proceed or have additional questions, please let us know.

Thanks,  
Jason

To view this request in the helpdesk, click here:  
<https://HELPDESK.metro-inet.us/WorkOrder.do?woMode=viewWO&woID=96481>

If your problem is solved, click here to close the request:  
[Close Request](#)

Category :  
Description :

I believe I still have an open ticket for purchasing iPads for the Town Board from maybe March or April of this year. I'm finally, getting back to trying to get the Town Board to approve this purchase. Could you tell me what the cost of 3 iPads with a large screen, large memory capacity, keyboard, and the Apple Pencil and app would be? The idea would be the Town Board would use these instead of having agenda packets printed and delivered to them. They could use the open Wi-Fi at Heritage Hall and Town administration building to view the packets, make notes and save on their iPad. I think Veronica was working on this and told me, Roseville IT does not support iPads, but any help would be greatly appreciated. Also if purchased could Roseville IT show (train) the Board on how to use them in this manner? Thanks for your help.

Tom Kelly

Finance Officer

White Bear Township

1281 Hammond Road

White Bear Township, MN 55110

(651)-747-2760

SM1

# Apple 12.9-inch iPad Pro Wi-Fi - tablet - 256 GB - 12.9"



Category: Tablet

**\$949.00**

Availability

Quantity:

1

Add to Cart

Print

[View all Tablet by Apple >>](#)

## Customers Who Bought These Item(s) Also Bought

Apple Pencil - stylus

**\$99.00**

Apple Smart - keyboard and folio case - English

**\$169.00**

AppleCare+ extended service agreement - 2 years - carry-in

**\$74.00**

Logitech Slim Combo - keyboard and folio case

**\$149.99**

Overview

Specifications

Product Id: 33938386

Description: Apple 12.9-inch iPad Pro Wi-Fi - Tablet - 256 GB - 12.9" IPS (2732 x 2048) - space gray

Mfr Part #: MP6G2LL/A

Back

### Related Products

#### Audio/Visual

Apple In-Ear Headphones with Remote and Mic - earphones with mic

**\$79.00**

#### Cables

Apple Lightning to USB Cable - Lightning cable - Lightning / USB 2.0 - 1 m

**\$17.00**

Apple Lightning to Micro USB Adapter - Lightning adapter

**\$19.00**

Apple Lightning Digital AV Adapter - Lightning to HDMI adapter - HDMI / Lightning

**\$49.00**

Apple VGA adapter

**\$42.00**

Apple Lightning adapter - Lightning / USB

**\$29.00**

SHI

# Apple Pencil - stylus

Category: Stylus pen for mobile computers

**\$99.00**

Availability

Quantity:

1

Add to Cart

Print

[View all Stylus pen for mobile computers by Apple >>](#)

## Customers Who Bought These Item(s) Also Bought



Apple Smart - keyboard and folio case - English

**\$159.00**



Apple Smart - keyboard and folio case - English

**\$169.00**

23

AppleCare+ extended service agreement - 2 years - carry-in

**\$74.00**



Apple 10.5-inch iPad Pro Wi-Fi - tablet - 256 GB - 10.5"

**\$799.00**

Overview

Specifications

Compatible With

Product Id: 31247306

Description: Apple Pencil - Stylus - for 10.5-inch iPad Pro; 12.9-inch iPad Pro; 9.7-inch iPad (6th generation); 9.7-inch iPad Pro

Mfr Part #: MK0C2AM/A

Back

### Related Products

#### Input Devices

Apple - replacement tip

**\$19.00**

#### Storage Cases

Apple - pencil case for digital pen

**\$29.00**

Apple - pencil case for digital pen

**\$29.00**

Apple - pencil case for digital pen

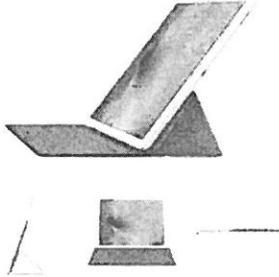
**\$29.00**

Apple (PRODUCT) RED - pencil case for digital pen

**\$29.00**

SMI

# Apple Smart - keyboard and folio case - English



Category: Keyboards or keypads

**\$169.00**

Availability

Quantity: 1

Add to Cart  
Print

[View all Keyboards or keypads by Apple >>](#)

## Customers Who Bought These Item(s) Also Bought

Apple Pencil - stylus

\$99.00

Apple 12.9-inch iPad Pro Wi-Fi + Cellular - tablet - 256 GB - 12.9" - 3G, 4G

\$1,079.00

Apple 12.9-inch iPad Pro Wi-Fi - tablet - 256 GB - 12.9"

\$949.00

AppleCare+ extended service agreement - 2 years - carry-in

\$74.00

Overview

Specifications

Compatible With

Product Id: 31247305

Description: Apple Smart - Keyboard and folio case - Apple Smart connector - English - for 12.9-inch iPad Pro

Mfr Part #: MJYR2LL/A

Back

*Best Buy*

**TREAT YOURSELF TO THE HOTTEST DEALS**

SAVE ON HDTVS, LAPTOPS, TABLETS AND MORE



Shop Now

**TREAT YOURSELF TO THE HOTTEST DEALS**

SAVE ON HDTVS, LAPTOPS, TABLETS AND MORE

Shop now

Apple - 12.9-Inch iPad Pro (Latest Model) with Wi-Fi - 256GB - Space Gray

Model: MP6G2LL/A SKU: 9078031

4.9 (1,649)

36 Questions, 60 Answers (<https://www.bestbuy.com/site/questions/apple-12-9-inch-ipad-pro-latest-model-with-wi-fi-256gb-space-gray/9078031>)

Student...

**\$949.99**

Open-Box from \$854.99

Included Free: 1 item

**Protection for your Apple Product**

Learn more about AppleCare ([/site/electronics/applecare/](#)) See if you're eligible ([/profile/c/](#))

2 Years \$99.00

No plan selected

Add to Cart

Build A Bundle

Save for Later

Add to Registry

Add to Compare

Carrier:

([https://www.bestbuy.com/site/apple-12-9-inch-ipad-pro-latest-model-with-wi-fi-256gb-space-gray/9078031.p?skuId=9078031](#))

([https://www.bestbuy.com/site/apple-12-9-inch-ipad-pro-latest-model-with-wi-fi-256gb-space-gray/9078031.p?skuId=9078031](#)) Wi-Fi + Unlocked

Wi-Fi ([https://www.bestbuy.com/site/apple-12-9-inch-ipad-pro-latest-model-with-wi-fi-256gb-space-gray/9078031.p?skuId=9078031](#))

Show Less ^

Color: Space Gray

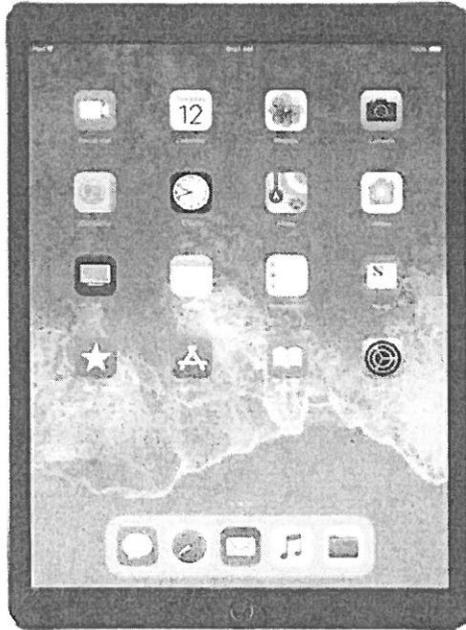
iPad you'



People ul bought



Show



How to Harness the Power of the Dock with iOS 11



How to Manage and Fly Through Files with iOS 11



How to Scan, Sign and Send a Document with iOS 11



View

Immensely powerful, portable, and capable, the 12.9-inch iPad Pro features a redesigned Retina display that is the most advanced on the planet, while the A10X Fusion chip delivers more power than most PC laptops.<sup>1</sup> With Apple Pencil, the Smart Keyboard, and iOS—the most advanced mobile operating system—iPad Pro is designed for the world we live in today.<sup>2</sup>

Screen Size: ⓘ

10.5" (<https://www.bestbuy.com/site/apple-10-5-inch-ipad-pro-latest-model-with-wi-fi-256gb-space-gray/9078085.p?skuId=9078085>)

12.9" (<https://www.bestbuy.com/site/apple-12-9-inch-ipad-pro-latest-model-with-wi-fi-256gb-space-gray/9078031.p?skuId=9078031>)

Storage Capacity: ⓘ

FREE Shipping: Get it by Fri, Aug 17  
Want it today? Pick it up at Eagan or choose Same-Day Delivery in checkout to 55101.

**Explore iPad Pro**



Want more storage?  
**See More Options**

**Special Offers**

\$29.99 Anti-Malware with Select Purchase  
(/site/offer/209396/pcmcat1485207074722.c?id=pcmcat1485207074722)

Save \$20 on Microsoft Office with Device  
(/site/offer/246079/pcmcat748301070998.c?id=pcmcat748301070998)

Save \$30 or \$50 on Printer with Device  
(/site/clp/inkjet-printer-offer/pcmcat1506354314362.c?id=pcmcat1506354314362)

Save 50% on Case with 12.9-inch iPad Pro  
(/site/offer/282916/pcmcat1532360815574.c?id=pcmcat1532360815574)

\$64.99 Select Media Software with Device  
(/site/offer/185417/pcmcat748302047122.c?id=pcmcat748302047122)

**Show More**

**Cardmember Offers**

12-Month Financing (/site/modals/12-month-storewide/pcmcat1479769227365.c?id=pcmcat1479769227365)

6-Month Financing (/site/modals/6-month-storewide/pcmcat1483468068688.c?id=pcmcat1483468068688)

Get 5% Back in Rewards  
(/site/modals/finance/pcmcat1475162123051.c?id=pcmcat1475162123051)

**Our experts recommend**

Item you're currently viewing



**\$949.99**

Offer disclaimer



Apple - Apple Pencil for iPad Pro and iPad 9.7" (Latest Model) - White

(/site/apple-apple-pencil-for-ipad-pro-and-ipad-9-7-latest-model-white/4538802.p?skuld=4538802)

**\$99.99**



Apple - Smart Keyboard for 12.9 - Inch iPad Pro - Gray

(/site/apple-smart-keyboard-for-12-9-inch-ipad-pro-gray/4539100.p?skuld=4539100)

**\$169.99**



Apple - AirPods - White

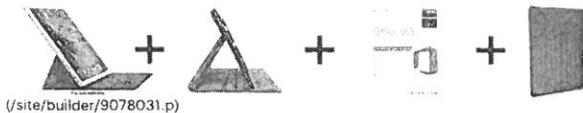
(/site/apple-airpods-white/5577872.p?skuld=5577872)

**\$159.99**



Subtotal: **\$1,379.96**

**Add 4 Items to Cart**



**Have everything you need?**

[See our recommended accessories](#)

## Overview

### What's Included

- 12.9-Inch iPad Pro (Latest Model) with Wi-Fi - 256GB
- Lightning to USB Cable
- Owner's manual
- USB Power Adapter

### Included Free



#### Internet Security (3-Device) (6 Month Subscription) - Android|Mac|Windows|iOS [Digital]

Software to protect up to three devices - any combination of PCs, Macs and Android, iOS and Windows tablets and mobile phones that defends against viruses, malware, phishing attacks and other online threats. Includes identity protection and parental controls.

### Ratings & Reviews

Overall Customer Rating:

**4.9**

(1,649 Reviews)

99% of customers would recommend this product to a friend (1625 out of 1649)

[See All 1649 Reviews](#)

### Services

[Extend your coverage with AppleCare+](#)

</site/electronics/applecare/pcmcat748300453862.c?id=pcmcat748300453862>



Mobile broadband lets you access the Internet from almost anywhere.

</site/Mobile-Cell-Phones/Mobile-Broadband/pcmcat184400050020.c?id=pcmcat184400050020>

### Features

- 12.9-inch Retina display<sup>1</sup>
- A10X Fusion chip with 64-bit desktop-class architecture
- Touch ID fingerprint sensor
- 12MP camera with 4K HD video and Quad LED True Tone flash
- 7MP FaceTime HD camera
- 802.11ac Wi-Fi with MIMO
- Up to 10 hours of battery life<sup>2</sup>
- Four speaker audio

<sup>1</sup> size is measured diagonally.

<sup>2</sup>Apple Pencil and the Smart Keyboard sold separately.

<sup>3</sup>Battery life varies by use and configuration. See [www.apple.com/batteries](http://www.apple.com/batteries) for more information.

<sup>4</sup>Data plan required. LTE is available in select markets and through select carriers. Speeds are based on theoretical throughput and vary based on site conditions. For details on LTE support, contact your carrier and see [www.apple.com/ipad/LTE](http://www.apple.com/ipad/LTE).

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## Specifications

## Ratings & Reviews

## Questions & Answers

## Frequently Bought Together

## Buying Options

## Explore iPad Pro

~~Best Buy~~  
Best Buy

Apple - Apple Pencil for iPad Pro and iPad 9.7" (Latest Model) - White

\$99.99

Open-Box from \$93.99

Model: MK0C2AM/A SKU: 4538802

4.7 (12,023)

18 Questions, 93 Answers (<https://www.bestbuy.com/site/questions/apple-apple-pencil-for-ipad-pro-and-ipad-9-7-latest-model-white/4538802>)

Add to Cart

[Save for Later](#) [Add to Registry](#)

Add to Compare

**FREE Shipping: Get it by Fri, Aug 17**

**Want it today?** Pick it up at Eagan or choose Same-Day Delivery in checkout to 55101.

**Cardmember Offers**

Get 5% Back in Rewards  
(</site/modals/finance/pcmcat1475162123051.c?id=pcmcat1475162123051>)

[Help](#)



 0:53  0:47

[How to Scan, Sign and Send a Document with iOS 11](#) [How to Mark Stuff Up with Apple Pencil with iOS 11](#)

Not On Display at Inver Grove Heights  
On Display at Eagan and other stores

The new Multi-Touch subsystem in the new iPad 9.7" and iPad Pro gives Apple Pencil striking capabilities alongside pixel perfect precision. Using incredibly sensitive pressure and tilt sensors, Apple Pencil instantly recognizes when you are pressing harder or shifting its angle. So you can vary line weight, create subtle shading, and produce a wide range of artistic effects — just like with a conventional pencil.

**Our experts recommend**

Item you're currently viewing



**\$99.99**

Offer disclaimer

Belkin - Case for Apple Pencil - Black

(/site/belkin-case-for-apple-pencil-black/5627701.p?skuld=5627701)

**\$24.99**

Apple - Smart Keyboard for 10.5-inch iPad Pro

(/site/apple-smart-keyboard-for-10-5-inch-ipad-pro/5822276.p?skuld=5822276)

**\$159.99**

Apple - AirPods - White

(/site/apple-airpods-white/5577872.p?skuld=5577872)

**\$159.99**

Subtotal: **\$444.96**

 Add 4 Items to Cart

## Overview

### What's Included

- Apple Pencil for iPad Pro and iPad 9.7" (Latest Model)

### Ratings & Reviews

Overall Customer Rating:

**4.7**

(12,023 Reviews)

96% of customers would recommend this product to a friend (11439 out of 12023)

[See All 12023 Reviews](#)

### Features

Apple Pencil available at Best Buy

The new Multi-Touch subsystem in new iPad 9.7", iPad Pro gives Apple Pencil striking capabilities alongside pixel perfect precision

Using incredibly sensitive pressure and tilt sensors, Apple Pencil instantly recognizes when you are pressing harder or shifting its angle

You can vary line weight, create subtle shading, and produce a wide range of artistic effects — just like with a conventional pencil

iPad is a trademark of Apple Inc., registered in the U.S. and other countries

## Specifications



## Ratings & Reviews



## Questions & Answers



## Frequently Bought Together



## Buying Options



*Product images, including color, may differ from actual product appearance.*

Best Buy

Apple - Smart Keyboard for 12.9 - Inch iPad Pro - Gray

Model: MJYR2LL/A SKU: 4539100 4.5 (1,823)

8 Questions, 32 Answers (https://www.bestbuy.com/site/questions/apple-smart-keyboard-for-12-9-inch-ipad-pro-gray/4539100)

\$169.99

Open-Box from \$159.99

Add to Cart

Save for Later

Add to Registry

Add to Compare

FREE Shipping: Get it by Fri, Aug 17

Want it today? Available at a store 10.6 miles away from Eagan or choose Same-Day Delivery in checkout to 55101.

Cardmember Offers

Get 5% Back in Rewards (/site/modals/finance/pcmcat1475162123051.c?id=pcmcat1475162123051)



Help



Not On Display at Inver Grove Heights  
On Display at Richfield and other stores

Smart Keyboard available at Best Buy

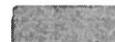
The new Smart Keyboard for iPad Pro has all the utility of an ordinary full-size keyboard, but its technology is far from conventional. The entire keyboard is draped with a custom-woven fabric that has been laser ablated to precisely define each key and ensure a satisfyingly fast and natural key feel. Below the surface of Smart Keyboard is a new conductive material. At just 0.1mm, it is nearly as thin as a piece of paper, yet strong enough to withstand a lifetime of folding. And it's why you won't find any batteries, cord or on/off switches with Smart Keyboard.



See other products that work with this Wi-Fi networking product >

Our experts recommend

Item you're currently viewing



**\$169.99**

Offer disclaimer

Apple - Apple Pencil for iPad Pro and iPad 9.7" (Latest Model) - White

(/site/apple-apple-pencil-for-ipad-pro-and-ipad-9-7-latest-model-white/4538802.p?skuld=4538802)

**\$99.99**

Apple - Smart Cover for 12.9-inch iPad Pro (Latest Model) - Charcoal Gray

(/site/apple-smart-cover-for-12-9-inch-ipad-pro-latest-model-charcoal-gray/5822296.p?skuld=5822296)

**\$59.99**

Apple - AirPods - White

(/site/apple-airpods-white/5577872.p?skuld=5577872)

**\$159.99**

Subtotal: **\$489.96**

 Add 4 Items to Cart

## Overview

### What's Included

- iPad Pro Smart Keyboard

### Ratings & Reviews

Overall Customer Rating:

**4.5**

(1,823 Reviews)

93% of customers would recommend this product to a friend (1681 out of 1823)

[See All 1823 Reviews](#)

### Features

Smart Keyboard available at Best Buy

The new Smart Keyboard for iPad Pro has all the utility of an ordinary full-size keyboard, but its technology is far from conventional

Draped with a custom-woven fabric that has been laser ablated to precisely define each key and ensure a satisfyingly fast and natural key feel

Below the surface of Smart Keyboard is a new conductive material

At just 0.1mm, it is nearly as thin as a piece of paper, yet strong enough to withstand a lifetime of folding

You won't find any batteries, cord or on/off switches with Smart Keyboard

## Specifications



## Ratings & Reviews



## Frequently Bought Together



## Buying Options



*Product images, including color, may differ from actual product appearance.*



800.808.4239



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[Write the first review](#)

### Apple 12.9-inch iPad Pro Wi-Fi - 2nd generation - tablet - 256 GB - 12.9"

Mfg.Part: MP6G2LL/A | CDW Part: 4648244 | UNSPSC: 43211509

**Availability:** In Stock  
Ships today if ordered within 2 hrs 54 mins

**Warranties**

Include: AppleCare Warranties 2 Year Warranty - **\$88.77**

Include: CDW 3 Year Warranty - **\$132.66**

Include: CDW 2 Year Warranty - **\$35.90**

None

[View More](#)

**\$970.56** Advertised Price

Lease Option (\$28.63/month) [i](#)

**Product Details**

- 2nd generation
- tablet
- 256 GB
- 12.9" IPS (2732 x 2048)
- space gray

### Product Overview

**Main Features**

- 2nd generation
- tablet
- 256 GB
- 12.9" IPS (2732 x 2048)
- space gray

No matter the task, the iPad Pro is up to it – and then some. It offers far more power than most PC laptops, yet is delightfully simple to use. The redesigned Retina display is as stunning to look at as it is to touch. Everything you want modern computing to be. Now even, well, better.

### Technical Specifications

**Audio Input**

Type: Two microphones

**Audio Output**

Type: Four speakers

**Battery**

Capacity: 41Wh  
Run Time (Up To): 10 hours  
Technology: Lithium polymer

**Battery Life Details**

Run Time (Up To): 10 hour(s)  
Usage Mode: Web browsing over Wi-Fi  
Usage Mode: Audio playback  
Usage Mode: Video playback

**Cable**

Connectivity Details Type: Lightning to USB cable

**Chassis**

Sensors: Accelerometer, Ambient light sensor, Barometer, Digital compass, Three-axis gyro sensor

**Digital Camera**

Cameras (for SD): Rear camera + front camera  
 Digital Zoom: 5  
 Features: 6-element lens, 8MP still photos while recording 4K video, Auto image stabilization, Autofocus, Backside illumination sensor, Body and face detection, Burst mode, Exposure control, FaceTime HD camera, Focus Pixels, HDR (High Dynamic Range), Hybrid IR filter, Live Photo, Noise reduction, Optical image stabilization, Panorama, Photo and video geotagging, Playback zoom, Quad-LED True Tone flash, Retina Flash, Sapphire crystal lens cover, Slow motion video, Tap to focus, Time-lapse mode, Timer mode, Video stabilizer

Frame Rate: 60 frames per second  
 Front-facing Lens Aperture: F/2.2  
 HD Video Recording: 4K  
 Lens Aperture: F/1.8  
 Resolution (MP): 12 Megapixel (rear), 7 Megapixel (front)

**Dimensions & Weight**

Depth: 0.3 in  
 Height: 12 in  
 Weight: 23.88 oz  
 Width: 8.7 in

**Display**

Diagonal Size (metric): 32.8 cm  
 LCD Backlight Technology: LED backlight  
 Multi-Touch Display: Yes  
 Pixel Density (ppi): 264  
 Projector Monitor Features: Anti-fingerprint, Anti-glare, Anti-reflective, Fully laminated display, ProMotion technology, Retina display, True Tone display  
 Technology: TFT active matrix

**Display (Projector)**

Diagonal Size: 12.9 in  
 Max Resolution: 2732 x 2048  
 TFT Technology: IPS

**Environmental Parameters**

Humidity Range Operating: 5 - 95% (non-condensing)  
 Max Altitude Operating: 9840 ft  
 Max Operating Temperature: 95 °F  
 Max Storage Temperature: 113 °F  
 Min Operating Temperature: 32 °F  
 Min Storage Temperature: -4 °F

**Flash Memory**

Installed Size: 256 GB

**Header**

Brand: Apple  
 Country Kits: United States  
 Localization: English  
 Manufacturer: Apple Computer  
 Model: Wi-Fi  
 Packaged Quantity: 1  
 Product Line: Apple 12.9-inch iPad Pro

**Interface Provided**

Interface: Headphones mini jack (3.5mm)  
 Qty: 1  
 Interface: Lightning  
 Interface: Smart Connector

**Miscellaneous**

Color: Space gray  
 Color Category: Gray  
 Features: AirDrop, AirPlay, AirPrint, Apple M10 motion coprocessor, AssistiveTouch, Charging via USB, Dictation, Family Sharing, iBeacon microlocation, MIMO technology, Night Shift, Parental controls, VoiceOver screen reader

**Multimedia Functionality**

Supported Digital Audio Standards: AAC, AC-3, AIFF, Apple Lossless, Audible, EAC3, HE-AAC, MP3, MP3 VBR, Protected AAC, WAV  
 Supported Digital Video Standards: H.264 High Profile Level 4.2 (up to 4K), Motion JPEG (up to 1280x720), MPEG-4 SP (up to 640x480)

**Networking**

Wireless Connectivity: Bluetooth 4.2, IEEE 802.11a, IEEE 802.11ac, IEEE 802.11b, IEEE 802.11g, IEEE 802.11n  
 Wireless Protocol: 802.11a/b/g/n/ac, Bluetooth 4.2

**OS Provided**

Type: Apple iOS 11

**PDA Software**

Type: App Store, Apple Pay, Calendar, Camera, Clock, Contacts, Control Center, FaceTime, Find My Friends, Find My iPhone, Game Center, iBooks, iCloud Drive, iTunes Store, Mail, Maps, Messages, Music, News, Notes, Notification Center, Photo Booth, Photos, Podcasts, Reminders, Safari, Siri, Spotlight Search, Videos

**Power Device**

Type: Power adapter

**Processor**

64-bit Computing: Yes  
 Manufacturer: Apple  
 Number of Cores: 6-core  
 Type: A10X Fusion

**Service**

Support Details Full Contract Period: 1 year  
 Support Details Type: Limited warranty  
 Support Details Full Contract Period: 90 days  
 Support Details Service Included: Phone consulting  
 Support Details Type: Technical support

**Service & Support**

Type: 1 year warranty

**System**

Handheld Type: Tablet  
 iPad Generation: 2nd generation  
 Platform: Apple iOS  
 Security Devices: Fingerprint reader

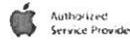
**System Requirements**

Min Operating System: Apple MacOS X 10.9.5 or later, Microsoft Windows 7 or later

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### Apple Pencil - stylus

Mfg. Part: MK0C2AM/A | CDW Part: 3870038 | UNSPSC: 43211709

**Availability:** In Stock  
Ships today if ordered within 5 hrs 51 mins

**\$104.99** Advertised Price

#### Product Details

- Stylus
- for 10.5-inch iPad Pro; 12.9-inch iPad Pro; 9.7-inch iPad (6th generation); 9.7-inch iPad Pro

### Product Overview

#### Main Features

- Stylus
- for 10.5-inch iPad Pro; 12.9-inch iPad Pro; 9.7-inch iPad (6th generation); 9.7-inch iPad Pro

Apple Pencil expands the power of iPad Pro and opens up new creative possibilities. It's sensitive to pressure and tilt so you can easily vary line weight, create subtle shading, and produce a wide range of artistic effects - just like with a conventional pencil, but with pixel-perfect precision.

### Technical Specifications

#### CE Accessories

Package Content : Lightning adapter, Pen tip  
Product Type : Stylus

#### Header

Brand : Apple  
Manufacturer : Apple Computer  
Packaged Quantity : 1  
Product Line : Apple Pencil

#### Input Device

Connectivity Technology : N/A  
Product Type : Stylus

#### Miscellaneous

CE Product Type : Stylus  
Color : White  
Color Category : White  
Compatible Mobile Devices : Apple iPad

#### Service & Support

Type : 1 year limited warranty

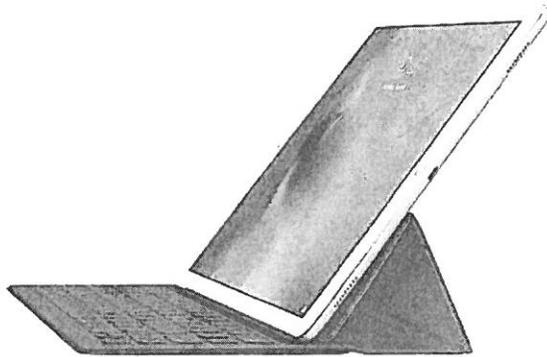
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## Apple Smart – keyboard and folio case – English

Mfg.Part: MJYR2LL/A | CDW Part: 3870037 | UNSPSC: 43211706

**Availability:** In Stock  
Ships today if ordered within 4 hrs 23 mins

**\$191.51** Advertised Price

### Product Details

- Keyboard and folio case
- Apple Smart connector
- English
- for 12.9-inch iPad Pro

## Product Overview

### Main Features

- Keyboard and folio case
- Apple Smart connector
- English
- for 12.9-inch iPad Pro

For many, a keyboard remains a convenient way to get work done or get thoughts down. Smart Keyboard completely reimagines this centuries-old invention to add even more flexibility to iPad Pro. With the technologies that free you from switches, plugs, and even pairing, the Smart Keyboard is the perfect blend of full-size utility and outstanding portability.

## Technical Specifications

### Carrying Case

Color:	Black
Features:	Microfiber lined, Transformable into a stand for typing or viewing video
Material:	Conductive fabric, Durable polyurethane
Recommended Use:	For tablet
Type:	Protective case

### Header

Brand:	Apple
Compatibility:	Apple iOS
Manufacturer:	Apple Computer
Packaged Quantity:	1
Product Line:	Apple Smart

### Input Device

Connectivity Technology:	Wired
Interface:	Apple Smart connector
Keyboard Features:	Flexible
Keyboard Type:	Keyboard
Keys Qty:	64
Localization and Layout:	English
Product Type:	Keyboard and folio case

### Miscellaneous

Color:	Black
Color Category:	Black

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**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:**

**9**

**Subject:**

Preliminary Tax Levy

**Documentation:**

Finance Officer Memo w/attachments

**Action / Motion for Consideration:**

Report at Meeting/ Discuss

**Consideration of Setting the 2019 Preliminary Tax Levy.** (TK)

**A. REFERENCE AND BACKGROUND:**

The Township is required to certify its 2019 preliminary property tax levy to the County no later than September 28, 2018. This is the tax levy that the County will use on the Truth-In-Taxation notices mailed out in mid-November. Once the preliminary levy is certified to the County, the Town can lower the levy prior to final levy certification in December but the final levy cannot exceed the certified preliminary levy.

As in the past, the Town residents approved a preliminary levy of \$3,868,742 at the Annual Town Meeting back in March. As staff has received budget requests from other agencies and adjusted other line item budgets, the proposed levy has been lowered to \$3,789,888. The changes made since the March Annual Meeting include:

**Expenditures:**

- Lowered the PERA contribution from 8% to 7.5% since the State Legislature approved no contribution increase.
- Wage increase decreased from 3% to 2% January 1<sup>st</sup> and 1.5% July 1<sup>st</sup>.
- Lowered some consulting fees \$17,225 in the General Government Activity based on past and current expenditures.
- Reduced election contract with Ramsey County \$5,000 to \$25,000 based on budget provided by Ramsey County.
- Police budget decreased \$13,108 based on preliminary budget numbers provided by the Sheriff's Department.
- Fire budget increased \$14,000 based on budget numbers provided by the City of White Bear Lake.
- Sign line item increased \$86,500 to \$90,500 to begin replacing street signs to meet reflectivity standards.
- Contracted services in road and bridge activity increased \$55,000 for EAB.
- The transfer for the Town's annual seal coat project increased \$21,000 to \$100,000, which is 67% of projected project cost.
- Equipment rental fee in both the road and bridge and public works activities are increased to 75% of asset depreciation.
- Town building activity personnel expenditures increased base on increased time spent on building maintenance as reflected in public work timesheets.
- Township Day expenditures increased \$13,000 based on 2017 actual and 2018 projected expenditures.

**Revenues:**

- Building permits and plan check fees increased \$5,000 and \$3,000 respectively for new construction in Three Oaks development.
- Facility Rentals increased \$6,406 based on antenna leases.

- Transfer from the EDA Fund to the General Fund for Township Day decreased from \$15,000 to \$7,500.
- Fiscal Disparities decreased \$2,542 based on numbers provided by Ramsey County.
- Property Taxes increased 19.21% to \$3,510,594.

Therefore, staff recommends that the 2019 preliminary levy be certified at \$3,789,888.

A preliminary levy of \$3,789,888 when applied against the Town's tax capacity would give the Town a tax rate of 24.617%, which is lower than the final 2013 rate of 25.246%. However, it is higher than the final 2018 rate of 21.568% but lower than the preliminary rate of 26.648%. The median value home in the Town increased 4.1% from \$255,400 to 265,900. With this tax levy and tax rate if every residential property increased in value 4.1% the tax increase would be between \$60 and \$150.

The Town must certify to Ramsey County its preliminary levy no later than October 1<sup>st</sup>. If the Town Board is comfortable, approving a preliminary levy of \$3,789,888 based on this memo (I cannot attend the meeting, as I will be on an Alaskan cruise from August 21 through the 31<sup>st</sup>), I can prepare the resolutions for the Board to adopt on September 17<sup>th</sup>. If the Board would like to discuss the levy further, there are a few options

1. The Board could call for a special workshop meeting before either the September 5<sup>th</sup> or September 17<sup>th</sup> Board meetings.
2. The Board could call for a special workshop meeting on a day in September prior to the September 17<sup>th</sup> Board meeting.
3. Alternatively, the Board could call for a special workshop meeting on any day in September, including after the Board meeting on September 17<sup>th</sup>, which would also require the calling of a special Town Board meeting to approve the tax resolution. For scheduling purposes for this option, I will be out of the office the Minnesota Finance Officer's conference from September 26<sup>th</sup> through the 28<sup>th</sup>.

**B. ALTERNATIVE ACTIONS:**

1. Approve the 2019 preliminary tax levy of \$3,789,888.
2. Do not approve the 2019 preliminary tax levy and call a special Town Board workshop using one of the three options listed above.

**C. STAFF RECOMMENDATION:**

Staff has no recommendation.

**D. SUPPORTING DATA:**

2019 proposed budget and tax levy information.

GENERAL FUND BUDGET SUMMARY BY ACTIVITY											
	2015		2016		2017		2018		2019		%
REVENUES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET	BUDGET	CHANGE	%
PROPERTY TAXES	\$2,931,245	\$2,987,920	\$2,989,736	\$3,226,691	\$0	\$3,789,888	\$0	\$3,789,888	\$0	17.45%	-7.16%
LICENSES & PERMITS	232,255	245,409	233,907	184,400	0	171,200	0	171,200	0	0.00%	0.00%
INTERGOVERNMENTAL REVENUES	204,693	238,038	189,536	197,216	0	136,990	0	136,990	0	0.00%	-7.12%
CHARGES FOR SERVICES	258,291	185,785	175,853	147,490	0	16,000	0	16,000	0	0.00%	0.00%
FINES & FORFEITS	16,528	20,984	20,984	16,000	0	0	0	0	0	0.00%	0.00%
SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	0	0	0.00%	0.00%
INTEREST EARNINGS	25,798	13,683	20,149	30,825	0	227,275	0	227,275	0	0.62%	-50.00%
MISCELLANEOUS	334,013	186,562	316,613	225,869	0	7,500	0	7,500	0	0.00%	13.19%
OPERATING TRANSFERS	18,185	17,500	20,801	15,000	\$0	\$4,576,894	\$0	\$4,576,894	\$0	13.19%	13.19%
TOTAL REVENUES	\$4,021,008	\$3,893,241	\$3,967,579	\$4,043,491	\$0	\$4,576,894	\$0	\$4,576,894	\$0	13.19%	13.19%
EXPENDITURES BY DEPARTMENT											
GENERAL GOVERNMENT											
BOARD OF SUPERVISORS	\$38,482	\$39,851	\$40,636	\$44,178	\$42,018	\$46,816	\$44,178	\$42,018	\$46,816	5.97%	15.36%
GENERAL GOVERNMENT	282,732	320,540	256,366	298,270	268,327	344,075	268,327	268,327	344,075	8.67%	8.67%
RECYCLING	17,953	18,785	22,655	27,335	21,320	29,705	21,320	21,320	29,705	-2.63%	9.30%
ELECTIONS	27,480	30,090	29,659	28,755	26,631	28,000	26,631	26,631	28,000	2.95%	2.95%
ADMINISTRATION	260,639	280,545	291,380	309,397	295,603	338,159	295,603	295,603	338,159	9.19%	9.19%
COMMUNITY DEVELOPMENT	192,002	199,093	227,581	220,313	238,777	226,819	220,313	238,777	226,819	9.19%	9.19%
TOTAL GENERAL GOVERNMENT	\$819,288	\$888,904	\$868,277	\$928,249	\$892,676	\$1,013,574	\$892,676	\$892,676	\$1,013,574	9.19%	9.19%
PUBLIC SAFETY											
POLICE & ANIMAL CONTROL	922,339	926,588	978,302	1,046,823	980,858	1,078,492	980,858	980,858	1,078,492	3.03%	17.67%
FIRE PROTECTION	226,231	227,567	236,896	254,110	254,107	299,000	254,107	254,107	299,000	8.92%	8.92%
CODE ENFORCEMENT	162,081	169,140	202,760	188,331	201,229	205,130	201,229	201,229	205,130	6.27%	6.27%
TOTAL PUBLIC SAFETY	\$1,310,651	\$1,323,295	\$1,417,958	\$1,489,264	\$1,436,194	\$1,582,622	\$1,436,194	\$1,436,194	\$1,582,622	6.27%	6.27%
PUBLIC WORKS											
ROAD & BRIDGE	686,224	918,395	568,574	582,165	487,977	827,623	487,977	487,977	827,623	42.16%	0.00%
ICE & SNOW	0	0	0	0	0	0	0	0	0	0.00%	0.00%
PUBLIC WORKS	194,304	207,828	231,523	251,426	233,422	298,824	233,422	233,422	298,824	18.85%	18.85%
TOWN BUILDINGS	125,864	194,917	145,110	156,913	144,905	190,112	144,905	144,905	190,112	21.16%	21.16%
TOTAL PUBLIC WORKS	\$1,006,392	\$1,321,140	\$945,207	\$990,503	\$866,304	\$1,316,558	\$866,304	\$866,304	\$1,316,558	32.92%	32.92%
CULTURE AND RECREATION											
PARKS & RECREATION	612,133	598,951	556,118	601,475	548,956	617,140	548,956	548,956	617,140	2.60%	38.24%
TOWNSHIP DAY FESTIVAL	21,839	18,750	31,477	34,000	38,381	47,000	34,000	38,381	47,000	4.51%	4.51%
TOTAL CULTURE AND RECREATION	\$633,972	\$617,701	\$587,595	\$635,475	\$587,337	\$664,140	\$587,337	\$587,337	\$664,140	4.51%	4.51%
TOTAL GENERAL FUND EXPENDITURE	\$3,770,303	\$4,151,040	\$3,819,037	\$4,043,491	\$3,782,511	\$4,576,894	\$3,782,511	\$3,782,511	\$4,576,894	13.19%	13.19%
FUND BALANCE - JANUARY 1	\$1,784,041	\$2,034,746	\$1,776,947	\$1,925,489	\$1,925,489	(\$1,857,022)	\$1,925,489	\$1,925,489	(\$1,857,022)		
EXCESS REVENUE OVER EXPENDITURE	\$250,705	(\$257,799)	\$148,542	(\$0)	(\$0)	\$0	(\$0)	(\$0)	\$0		
FUND BALANCE - DECEMBER 31	\$2,034,746	\$1,776,947	\$1,925,489	\$1,925,489	\$1,925,489	(\$1,857,022)	\$1,925,489	\$1,925,489	(\$1,857,022)		

ACCOUNT #	GENERAL FUND	2015	2016	2017	2018	2018	2019	%
	REVENUES	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
101-31010	CURRENT AD VALOREM TAXES	\$2,517,898	\$2,707,036	\$2,702,264	\$2,944,855		\$3,510,594	19.21%
101-31020	DELINQUENT AD VALOREM TAXES	(4,671)	33,079	13,455	0		0	0.00%
101-31040	FISCAL DISPARITIES	259,581	245,553	266,957	281,836		279,294	-0.90%
101-31060	PENALTY & INTEREST - TAXES	158,437	2,252	7,060	0		0	0.00%
101-32100	BUSINESS LICENSES	10,846	10,370	9,900	10,000		10,000	0.00%
101-32101	LIQUOR LICENSE	10,325	10,325	15,375	11,500		11,500	0.00%
101-32102	TOBACCO LICENSES	500	400	400	400		400	0.00%
101-32200	CONTRACTOR LICENSES	8,550	8,850	7,605	7,000		7,000	0.00%
101-32210	BUILDING PERMITS	136,495	122,176	141,959	90,000		95,000	5.56%
101-32220	RENTAL DWELLING LICENSES	725	22,140	1,275	15,000		1,000	-93.33%
101-32225	VACANT BUILDING REGISTRATIONS	14,600	8,920	2,200	5,000		5,000	0.00%
101-32231	METER PERMITS	960	1,350	1,500	1,000		1,000	0.00%
101-32232	INSIDE WATER PERMIT	8,739	13,401	17,178	9,000		10,000	11.11%
101-32233	OUTSIDE SEWER/WATER PERMITS	990	1,642	3,130	1,000		1,000	0.00%
101-32240	GAS/HEATING PERMITS	24,163	20,763	18,472	17,000		17,000	0.00%
101-32250	ELECTRIC PERMITS	2,449	864	3,128	1,500		1,500	0.00%
101-32260	ANIMAL CONTROL LICENSES	1,354	8,213	1,124	6,000		800	-86.67%
101-32270	OTHER PERMITS	11,559	15,995	10,661	10,000		10,000	0.00%
101-33400	HOMESTEAD CREDIT (HACA/MV)	18	17	15	15		15	0.00%
101-33410	SCORE GRANT	28,904	26,889	27,335	27,335		27,335	0.00%
101-33415	PERA INCREASE AID	4,266	4,266	4,266	4,266		4,266	0.00%
101-33420	POLICE STATE AID	43,378	32,352	32,352	58,600		58,600	0.00%
101-33430	COUNTY HIGHWAY AIDS	22,577	25,769	29,111	25,000		25,000	0.00%
101-33700	CABLE TV FRANCHISE FEES	105,550	148,745	96,457	82,000		82,000	0.00%
101-34100	SALE OF SUPPLIES	3,636	4,114	2,098	3,000		3,000	0.00%
101-34110	SPECIAL ASSESSMENT SEARCHES	100	80	120	0		0	0.00%
101-34115	FALSE ALARMS	1,050	950	422	0		0	0.00%
101-34120	ENGINEERING CHARGES	53,669	40,867	8,506	10,000		8,000	-20.00%
101-34122	PLANNING CHARGES	31,748	5,979	4,861	5,000		3,000	-40.00%
101-34123	CHARGES FOR LEGAL FEES	5,366	12,170	2,688	5,000		2,500	-50.00%
101-34130	ADMINISTRATIVE CHARGES	35,667	49,788	20,133	30,000		25,000	-16.67%
101-34131	BOND ADMINISTRATIVE CHARGES	41,635	0	0	0		0	0.00%
101-34132	INVESTMENT ADMIN FEE	18,315	(13,845)	27,738	22,140		22,140	0.00%
101-34140	CONTRACTUAL SERVICES	47,056	49,925	68,080	47,000		45,000	-4.26%
101-34145	ANIMAL IMPOUND FEES	0	210	274	0		0	0.00%
101-34150	SURCHARGE/SAC RETAINAGE	534	554	868	350		350	0.00%
101-34200	PLAN CHECK FEES	19,515	34,993	40,065	25,000		28,000	12.00%
101-35100	TRAFFIC & OTHER FINES	11,618	10,724	12,184	9,000		9,000	0.00%
101-35150	ADMINISTRATIVE CITATIONS	4,910	7,600	8,800	7,000		7,000	0.00%
101-36210	INTEREST EARNINGS	25,798	13,663	20,149	30,825		30,825	0.00%
101-36230	DONATIONS FROM PRIVATE SOURCES	1,064	1,790	2,376	500		500	0.00%
101-36400	FACILITY RENTAL FEES	273,023	171,882	272,553	208,719		215,125	3.07%
101-36401	FACILITY RENTAL FEES - TOWNSHIP DA	2,015	1,345	1,460	1,200		1,200	0.00%
101-39000	MISCELLANEOUS	55,358	9,884	38,860	15,000		10,000	-33.33%
101-39001	MISC. - SALE OF RECYCLING	1,848	584	621	450		450	0.00%
101-39010	INSURANCE REIMB./DIVIDENDS	705	1,097	743	0		0	100.00%
101-39300	TRANSFERS FROM OTHER FDS	18,185	17,500	20,801	15,000		7,500	-50.00%
	TOTAL REVENUES	\$4,021,008	\$3,893,241	\$3,967,579	\$4,043,491	\$0	\$4,576,894	13.19%

ACCOUNT #	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4110-101	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
101-4110-103	34,832	35,702	36,594	36,785	37,974	39,024	6.09%
101-4110-121	1,742	1,785	1,830	2,759	1,899	2,927	6.09%
101-4110-122	505	518	530	2,814	551	2,985	6.09%
101-4110-135	0	0	0	0	0	0	0.00%
101-4110-151	130	135	142	150	150	160	6.67%
101-4110-201	0	0	0	0	0	0	0.00%
101-4110-201	0	0	0	0	0	0	0.00%
101-4110-201	0	0	0	0	0	0	0.00%
101-4110-220	0	0	0	0	0	0	0.00%
101-4110-308	0	0	0	0	0	0	0.00%
101-4110-331	15	0	65	120	0	120	0.00%
101-4110-333	1,258	1,711	1,475	1,550	1,444	1,600	3.23%
101-4110-334	0	0	0	0	0	0	0.00%
101-4110-449	0	0	0	0	0	0	0.00%
101-4110-520	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$38,482	\$39,851	\$40,636	\$44,178	\$42,018	\$46,816	5.97%

ACCOUNT #	GENERAL GOVERNMENT	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4130-101	GENERAL GOVERNMENT	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
101-4130-201	SALARIES, FULL TIME - REG	0	0	0	0	0	0	0.00%
101-4130-250	MISC OFFICE SUPPLIES	0	0	0	0	0	0	0.00%
101-4130-301	SALES TAX	11,585	11,600	11,125	12,000	11,300	12,000	0.00%
101-4130-303	AUDITING SERVICES	41,280	64,643	47,918	45,000	44,120	50,000	11.11%
101-4130-304	ENGINEERING SERVICES	39,321	58,455	22,986	50,000	24,888	53,000	6.00%
101-4130-305	LEGAL FEES	36,523	35,879	41,001	40,000	38,804	42,000	5.00%
101-4130-307	PROSECUTING FEES	19,314	17,554	26,963	20,000	29,361	30,000	50.00%
101-4130-308	COMPUTER SERVICES	6,636	10,066	4,760	13,000	25,496	15,000	15.38%
101-4130-309	OTHER PROFESSIONAL SERVICES	2,078	1,269	2,825	3,500	1,275	3,500	0.00%
101-4130-311	CONTRACTUAL SERVICES	1,255	1,973	4,076	2,200	482	5,000	127.27%
101-4130-311	CREDIT CARD FEES	7,614	7,962	9,252	8,000	3,321	8,000	0.00%
101-4130-351	LEGAL NOTICES	4,695	4,842	8,010	6,500	7,192	9,000	38.46%
101-4130-355	NEWSLETTER	17,000	17,000	15,500	16,500	16,500	17,000	3.03%
101-4130-361	GENREAL LIABILITY INSURANCE	800	900	800	1,000	1,000	1,100	10.00%
101-4130-362	PUBLIC OFFICIAL'S LIABILITY INSUR.	0	0	0	0	0	0	0.00%
101-4130-364	SELF-INSURANCE - HEALTH	7,877	2,156	7,526	5,000	8,732	10,000	100.00%
101-4130-404	REPAIR/MAINTENANCE - EQUIP.	0	0	0	0	0	0	0.00%
101-4130-405	REPAIR/MAINTENANCE - OTHER	15,487	15,473	16,326	16,000	16,483	16,750	4.69%
101-4130-433	DUES & SUBSCRIPTIONS	27,808	23,744	19,680	20,000	19,956	20,525	2.63%
101-4130-437	NORTHEAST YOUTH & FAMILY SERVICES	0	0	10,000	10,000	10,000	15,000	50.00%
101-4130-439	TOWN HALL MANAGEMENT	18,943	19,550	19,082	19,200	0	20,000	4.17%
101-4130-440	W.B.L. CONSERVATION DIST.	882	733	934	1,000	978	1,200	20.00%
101-4130-441	VADNAIS LK WATER MANAG. ORG.	12,050	26,741	(12,398)	9,370	8,439	15,000	60.09%
101-4130-449	MISCELLANEOUS EXPENSES	0	0	0	0	0	0	0.00%
101-4130-490	OTHER CONTRIBUTIONS	0	0	0	0	0	0	0.00%
101-4130-560	FURNITURE & FIXTURES	0	0	0	0	0	0	0.00%
101-4130-560	OFFICE EQUIPMENT	0	0	0	0	0	0	0.00%
101-4130-720	TRANSFERS OUT	11,584	0	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$282,732	\$320,540	\$256,366	\$298,270	\$268,327	\$344,075	15.36%

ACCOUNT #	RECYCLING	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4131-101	SALARIES, FULL-TIME- REG	\$4,871	\$4,997	\$5,120	\$5,310	\$5,285	\$5,483	3.26%
101-4131-108	SALARIES, EXTRA MEETING PAY	302	323	309	336	327	345	2.68%
101-4131-121	PERA CONTRIBUTIONS	388	399	408	423	421	437	3.22%
101-4131-122	FICA CONTRIBUTIONS	392	406	414	432	414	446	3.22%
101-4131-131	HEALTH INSURANCE CONTR	902	1,099	1,010	1,060	976	1,215	14.62%
101-4131-132	DISABILITY INSURANCE CONTR	24	24	24	40	45	40	0.00%
101-4131-135	HEALTH INS. CASH CREDIT	0	0	0	0	0	0	0.00%
101-4131-151	WORKER'S COMP.	55	57	60	65	65	70	7.69%
101-4131-201	OFFICE SUPPLIES	0	0	0	0	0	0	0.00%
101-4131-220	OPERATING SUPPLIES - OTHER	0	0	0	2,000	0	2,000	0.00%
101-4131-250	SALES TAX	0	0	0	0	0	0	0.00%
101-4131-308	PROFESSIONAL SERVICES	0	0	0	869	0	869	0.00%
101-4131-309	CONTRACTUAL SERVICES	11,019	11,480	15,306	16,000	13,787	18,000	12.50%
101-4131-322	POSTAGE	0	0	0	0	0	0	0.00%
101-4131-355	OTHER PRINTING	0	0	0	0	0	0	0.00%
101-4131-449	MISCELLANEOUS EXPENSE	0	0	4	800	0	800	0.00%
101-4131-491	RECYCLING AWARD	0	0	0	0	0	0	0.00%
101-4131-580	OTHER EQUIPMENT	0	0	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$17,953	\$18,785	\$22,655	\$27,335	\$21,320	\$29,705	8.67%

ACCOUNT #	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
ELECTIONS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
101-4140-101 SALARIES, FULL TIME - REG	0	0	0	0	0	0	0.00%
101-4140-102 SALARIES, FULL TIME - OT	0	0	0	0	0	0	0.00%
101-4140-103 SALARIES, PART-TIME - REG	0	0	0	0	0	0	0.00%
101-4140-104 SALARIES, TEMPORARY - REG	0	0	0	0	0	0	0.00%
101-4140-121 PERA CONTRIBUTIONS	0	0	0	0	0	0	0.00%
101-4140-122 FICA CONTRIBUTIONS	0	0	0	0	0	0	0.00%
101-4140-151 WORKER'S COMP.	0	0	0	0	0	0	0.00%
101-4140-201 OFFICE SUPPLIES	0	0	0	0	0	0	0.00%
101-4140-220 OPERATING SUPPLIES - OTHER	0	83	0	0	0	0	0.00%
101-4140-250 SALES TAX	0	0	0	0	0	0	0.00%
101-4140-304 LEGAL FEES	24,730	26,970	26,904	26,000	23,876	25,000	-3.85%
101-4140-309 CONTRACTUAL SERVICES	0	0	0	0	0	0	0.00%
101-4140-322 POSTAGE	0	0	0	0	0	0	0.00%
101-4140-331 MILEAGE	0	282	0	0	0	0	0.00%
101-4140-351 LEGAL NOTICES	0	0	0	0	0	0	0.00%
101-4140-355 OTHER PRINTING	0	0	0	0	0	0	0.00%
101-4140-404 REPAIR/MAINTENANCE EQUIP.	0	0	0	0	0	0	0.00%
101-4140-415 EQUIPMENT RENTAL	2,750	2,755	2,755	2,755	2,755	3,000	8.89%
101-4140-415 FURNITURE & FIXTURES	0	0	0	0	0	0	0.00%
101-4140-560 OFFICE EQUIPMENT	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$27,480	\$30,090	\$29,659	\$28,755	\$26,631	\$28,000	-2.63%

ACCOUNT #	ADMINISTRATION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4150-101	ADMINISTRATION							
101-4150-102	SALARIES, FULL TIME - REG	\$157,895	\$166,524	\$171,130	\$178,800	\$179,413	\$187,255	4.73%
101-4150-103	SALARIES, FULL TIME - OT	0	0	0	0	0	0	0.00%
101-4150-104	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0.00%
101-4150-108	SALARIES, TEMPORARY - REG	635	0	4,995	0	955	0	0.00%
101-4150-121	EXTRA MEETING PAY	1,907	2,038	1,953	2,118	2,065	2,141	1.09%
101-4150-122	PERA CONTRIBUTIONS	11,783	12,377	12,611	13,569	13,340	14,205	4.69%
101-4150-131	FICA CONTRIBUTIONS	11,745	12,357	12,504	13,840	13,736	14,489	4.69%
101-4150-132	HEALTH INSURANCE	24,610	27,293	27,876	32,225	23,585	46,040	42.87%
101-4150-135	DISABILITY INSURANCE	922	905	817	1,420	1,405	1,495	5.28%
101-4150-142	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	0	0.00%
101-4150-151	UNEMPLOYMENT BENEFITS	0	0	0	0	0	0	0.00%
101-4150-201	WORKER'S COMPENSATION	1,900	1,975	2,075	2,200	2,200	2,310	5.00%
101-4150-250	OFFICE SUPPLIES	(162)	754	(1,203)	1,500	896	1,400	-6.67%
101-4150-308	SALES TAX	0	0	0	0	0	0	0.00%
101-4150-322	PROFESSIONAL SERVICES	13,843	14,798	14,159	14,750	12,512	16,500	11.86%
101-4150-331	POSTAGE	6,840	7,843	5,636	8,500	6,612	9,000	5.88%
101-4150-332	TRAVEL EXPENSE	715	888	472	2,500	482	1,000	-60.00%
101-4150-333	TRAVEL ALLOWANCE	1,281	1,742	1,577	1,800	1,386	2,000	11.11%
101-4150-355	CONFERENCE REGISTRATION FEES	5,140	4,946	5,853	4,850	5,956	6,000	23.71%
101-4150-370	PRINTING - OTHER	0	0	0	0	0	0	0.00%
101-4150-415	EMPLOYEE BONDS	800	900	925	925	925	925	0.00%
101-4150-434	EQUIPMENT RENTAL	20,000	25,000	30,000	30,000	30,000	33,000	10.00%
101-4150-449	BOOKS & SUBSCRIPTIONS	785	205	0	400	135	400	0.00%
	MISCELLANEOUS	0	0	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$260,639	\$280,545	\$291,380	\$309,397	\$295,603	\$338,159	9.30%

ACCOUNT #	COMMUNITY DEVELOPMENT	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4160-101	SALARIES, FULL TIME - REG	\$135,862	\$139,499	\$143,977	\$143,485	\$143,954	\$148,857	3.74%
101-4160-102	SALARIES, FULL TIME - OT	0	0	0	0	0	0	0.00%
101-4160-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0.00%
101-4160-104	SALARIES, TEMPORARY - REG	0	0	0	0	0	0	0.00%
101-4160-108	EXTRA MEETING PAY	6,934	7,411	7,100	7,699	7,506	7,780	1.05%
101-4160-121	PERA CONTRIBUTIONS	10,408	10,680	10,943	11,339	11,213	11,748	3.61%
101-4160-122	FICA CONTRIBUTIONS	10,435	10,658	11,013	11,566	11,157	11,983	3.61%
101-4160-131	HEALTH INSURANCE	18,048	20,503	20,235	23,000	20,971	26,450	15.00%
101-4160-132	DISABILITY INSURANCE	780	808	739	1,050	1,476	1,076	2.48%
101-4160-135	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	0	0.00%
101-4160-151	WORKER'S COMPENSATION	1,400	1,455	1,530	1,675	1,675	1,775	5.97%
101-4160-201	OFFICE SUPPLIES	243	150	150	150	150	150	0.00%
101-4160-250	SALES TAX	0	0	0	0	0	0	0.00%
101-4160-308	PROFESSIONAL SERVICES	1,999	2,400	26,468	14,500	34,976	10,000	-31.03%
101-4160-331	TRAVEL EXPENSE	904	942	480	1,000	680	1,200	20.00%
101-4160-332	TRAVEL ALLOWANCE	1,302	1,320	1,279	1,400	1,352	1,500	7.14%
101-4160-333	CONFERENCE REGISTRATION FEES	885	65	685	450	685	1,000	122.22%
101-4160-415	EQUIPMENT RENTAL	1,500	1,500	1,700	1,700	1,700	1,800	5.88%
101-4160-433	DUES & SUBSCRIPTIONS	1,302	1,702	1,282	1,300	1,282	1,500	15.38%
101-4160-434	BOOKS/SUBSCRIPTIONS	0	0	0	0	0	0	0.00%
101-4160-560	FURNITURE & FIXTURES	0	0	0	0	0	0	0.00%
101-4160-580	COMPUTER EQUIPMENT	0	0	0	0	0	0	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>\$192,002</b>	<b>\$199,093</b>	<b>\$227,581</b>	<b>\$220,313</b>	<b>\$238,777</b>	<b>\$226,819</b>	<b>2.95%</b>

ACCOUNT #	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
POLICE & ANIMAL CONTROL							
101-4210-201	\$718	\$625	\$1,152	\$700	\$2,608	\$1,300	85.71%
OPERATING SUPPLIES - OTHER	0	0	0	0	0	0	0.00%
101-4210-250	\$1,800	\$1,400	\$2,520	\$1,800	\$2,200	\$2,000	11.11%
PROFESSIONAL SERVICES	919,624	923,436	974,086	1,031,998	975,666	1,064,052	3.11%
101-4210-309	0	0	0	11,525	0	10,140	-12.02%
ANIMAL SERVICE - PATROL	197	1,127	544	800	384	1,000	25.00%
101-4210-316							
TOTAL EXPENDITURES	\$922,339	\$926,588	\$978,302	\$1,046,823	\$980,858	\$1,078,492	3.03%
FIRE PROTECTION							
101-4220-309	\$226,231	\$227,567	\$236,896	\$254,110	\$254,107	\$299,000	17.67%
CONTRACTED SERVICES	\$226,231	\$227,567	\$236,896	\$254,110	\$254,107	\$299,000	17.67%
TOTAL EXPENDITURES							

ACCOUNT #	CODE ENFORCEMENT	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4230-101	SALARIES, FULL TIME - REG	\$118,725	\$123,827	\$132,460	\$136,110	\$139,525	\$141,635	4.06%
101-4230-102	SALARIES, FULL TIME - OT	0	0	44	0	0	0	0.00%
101-4230-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0.00%
101-4230-104	SALARIES, TEMPORARY - REG	0	0	0	0	3,566	5,000	0.00%
101-4230-121	PERA CONTRIBUTIONS	8,777	9,158	9,555	10,208	10,553	10,623	4.06%
101-4230-122	FICA CONTRIBUTIONS	8,849	8,978	9,391	10,412	10,120	11,218	7.73%
101-4230-131	HEALTH INSURANCE	15,674	17,642	19,560	18,920	23,814	21,760	15.01%
101-4230-132	DISABILITY INSURANCE	892	1,067	981	1,170	1,417	1,145	-2.14%
101-4230-135	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	0	0.00%
101-4230-142	UNEMPLOYMENT BENEFITS	0	0	0	0	0	0	0.00%
101-4230-151	WORKER'S COMPENSATION	1,000	1,040	1,100	1,210	1,210	1,275	5.37%
101-4230-201	OFFICE SUPPLIES	1,000	576	400	600	600	600	0.00%
101-4230-212	MOTOR FUELS	1,700	1,500	1,500	1,400	1,400	1,400	0.00%
101-4230-250	SALES TAX	0	0	0	0	0	0	0.00%
101-4230-308	OTHER PROFESSIONAL SERVICES	0	144	1,555	200	0	0	0.00%
101-4230-331	TRAVEL EXPENSE	(95)	0	0	50	67	75	50.00%
101-4230-333	CONFERENCE REGISTRATION FEES	745	1,208	1,592	1,300	1,252	1,600	23.08%
101-4230-415	EQUIPMENT RENTAL	4,000	4,000	6,500	6,500	6,500	8,500	30.77%
101-4230-434	BOOKS/SUBSCRIPTIONS	814	0	0	250	0	300	20.00%
101-4230-455	PRIVATE PROPERTY CLEAN UP	0	0	18,122	0	1,205	0	0.00%
101-4230-560	OFFICE EQUIPMENT	0	0	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$162,081	\$169,140	\$202,760	\$188,331	\$201,229	\$205,130	8.92%

ACCOUNT #	ROAD & BRIDGE	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4310-101	SALARIES, FULL TIME - REG	\$144,355	\$152,518	\$167,238	\$189,000	\$163,549	\$208,600	10.37%
101-4310-102	SALARIES, FULL TIME - OT	0	0	0	5,000	0	5,000	0.00%
101-4310-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0.00%
101-4310-104	SALARIES, TEMPORARY - REG	4,929	5,154	5,299	7,500	6,209	6,500	-13.33%
101-4310-121	PERA CONTRIBUTIONS	10,799	11,432	12,558	14,550	12,263	16,020	10.10%
101-4310-122	FICA CONTRIBUTIONS	10,788	11,178	12,666	15,415	12,987	16,838	9.23%
101-4310-131	HEALTH INSURANCE	22,193	26,576	33,003	33,620	31,158	40,800	21.36%
101-4310-132	DISABILITY INSURANCE	1,012	1,077	1,067	1,530	1,562	1,685	10.13%
101-4310-135	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	0	0.00%
101-4310-142	UNEMPLOYMENT BENEFITS	0	0	0	500	0	500	0.00%
101-4310-151	WORKER'S COMPENSATION	16,000	16,625	17,475	19,200	19,200	20,200	5.21%
101-4310-201	OFFICE SUPPLIES	125	100	100	100	115	100	0.00%
101-4310-215	SHOP MATERIALS	0	0	0	0	0	0	0.00%
101-4310-216	CHEMICALS	16,950	49,499	50,273	40,000	24,360	50,000	25.00%
101-4310-220	OPERATING SUPPLIES - OTHER	2,722	1,525	2,562	3,000	3,128	4,000	33.33%
101-4310-224	STREET MAINTENANCE MATERIALS	20,919	16,323	36,374	20,000	12,493	30,000	50.00%
101-4310-225	LANDSCAPING MATERIALS	79	509	997	1,000	577	1,500	50.00%
101-4310-226	SIGNS, SIGN REPAIR MATERIALS	2,105	616	11,815	4,000	485	90,500	2162.50%
101-4310-228	UNIFORM ALLOWANCE	815	1,343	1,231	1,000	1,235	980	-2.00%
101-4310-229	UNIFORM MAINTENANCE	454	693	247	750	710	900	20.00%
101-4310-240	SMALL TOOLS & EQUIPMENT	0	197	92	250	71	250	0.00%
101-4310-250	SALES TAX	0	0	0	0	0	0	0.00%
101-4310-303	PROF SRV - ENGINEERING FEE	21,503	21,576	15,298	20,000	0	20,000	0.00%
101-4310-308	PROFESSIONAL SERVICES	345	1,587	0	1,000	699	1,000	0.00%
101-4310-309	CONTRACTED SERVICES	18,666	3,364	19,219	16,000	13,744	75,000	368.75%
101-4310-313	SEALCOATING/ROAD MAINT. REPAIR	0	0	0	0	0	0	0.00%
101-4310-321	TELEPHONE	0	0	0	0	0	0	0.00%
101-4310-331	TRAVEL EXPENSE	50	0	0	450	0	450	0.00%
101-4310-333	CONFERENCE & SCHOOLS	1,207	1,773	1,114	1,800	1,108	1,800	0.00%
101-4310-351	LEGAL NOTICE PUBLICATION	0	0	0	0	0	0	0.00%
101-4310-385	ELECTRICITY - STREET LIGHTS	52,620	56,354	63,521	57,000	58,324	60,000	5.26%
101-4310-405	REPAIR/MAINTENANCE - OTHER	1,588	2,876	425	5,500	45,000	5,000	-9.09%
101-4310-415	EQUIPMENT RENTAL	20,000	27,500	45,000	45,000	45,000	70,000	55.56%
101-4310-434	BOOKS/SUBSCRIPTIONS	0	0	0	0	0	0	0.00%
101-4310-510	LAND	0	0	0	0	0	0	0.00%
101-4310-530	IMPROVEMENTS	0	0	0	0	0	0	0.00%
101-4310-540	MOTOR VEHICLES	0	0	0	0	0	0	0.00%
101-4310-560	FURNITURE & FIXTURES	0	0	0	0	0	0	0.00%
101-4310-720	TRANSFERS TO OTHER FUNDS	316,000	508,000	71,000	79,000	79,000	100,000	26.58%
	TOTAL EXPENDITURES	\$686,224	\$918,395	\$568,574	\$582,165	\$487,977	\$827,623	42.16%

ACCOUNT #		2015	2016	2017	2018	2018	2019	%
		ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
101-4320-101	PUBLIC WORKS	\$53,373	\$54,967	\$60,541	\$63,800	\$62,581	\$73,694	15.51%
101-4320-102	SALARIES, FULL TIME - REG	0	0	94	0	0	0	0.00%
101-4320-104	SALARIES, FULL TIME - OT	0	0	0	0	0	0	0.00%
101-4320-104	SALARIES, TEMPORARY - REG	0	0	0	0	0	0	0.00%
101-4320-121	PERA CONTRIBUTIONS	4,017	4,127	4,553	4,785	4,697	5,527	15.51%
101-4320-122	FICA CONTRIBUTIONS	3,846	3,842	4,426	4,881	4,553	5,638	15.51%
101-4320-131	HEALTH INSURANCE	9,008	10,665	13,560	12,130	12,833	14,232	17.33%
101-4320-132	DISABILITY INSURANCE	384	440	436	525	621	590	12.38%
101-4320-135	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	0	0.00%
101-4320-151	WORKER'S COMP BENEFIT PAYM	3,050	3,175	3,350	3,680	3,680	3,900	5.98%
101-4320-211	CLEANING SUPPLIES	0	23	152	0	0	0	0.00%
101-4320-212	MOTOR FUELS	10,402	9,959	13,352	21,500	16,231	20,000	-6.98%
101-4320-213	LUBRICANTS & ADDITIVES	2,387	1,388	2,251	1,500	2,576	2,000	33.33%
101-4320-215	SHOP MATERIALS	3,723	5,968	972	5,000	2,956	5,000	0.00%
101-4320-216	CHEMICALS	0	794	0	800	350	800	0.00%
101-4320-220	OPERATING SUPPLIES - OTHER	5,960	5,525	11,860	6,500	11,624	10,000	53.85%
101-4320-221	EQUIPMENT REPAIR PARTS	26,838	27,384	18,153	35,000	19,770	35,000	0.00%
101-4320-228	UNIFORM ALLOWANCE	200	559	516	500	515	343	-31.40%
101-4320-229	UNIFORM MAINTENANCE	176	289	159	275	337	300	9.09%
101-4320-240	SMALL TOOLS & EQUIPMENT	166	1,141	5,532	2,000	4,886	5,000	150.00%
101-4320-250	SALES TAX	1,660	9,732	16	0	368	0	0.00%
101-4320-308	PROFESSIONAL SERVICES	5,274	1,144	1,112	4,000	1,188	2,000	-50.00%
101-4320-309	CONTRACTED SERVICES	2,012	1,896	1,878	2,000	1,337	2,000	0.00%
101-4320-331	TRAVEL EXPENSES	1,256	256	0	300	133	300	0.00%
101-4320-333	CONFERENCE & SCHOOLS	1,645	1,822	5,525	1,800	4,852	6,000	233.33%
101-4320-363	AUTOMOTIVE INSURANCE	12,000	12,000	11,650	12,500	12,500	13,000	4.00%
101-4320-404	REPAIR & MTC - EQUIPMENT	25,072	22,008	17,483	21,000	19,128	21,000	0.00%
101-4320-405	REPAIR & MTC - OTHER	1,292	1,325	7,266	1,200	706	2,000	66.67%
101-4320-415	EQUIPMENT RENTAL	20,000	27,000	46,686	45,000	45,000	70,000	55.56%
101-4320-434	BOOKS/SUBSCRIPTIONS	563	399	0	750	0	500	-33.33%
101-4320-530	IMPROVEMENTS	0	0	0	0	0	0	0.00%
101-4320-540	HEAVY MACHINERY/EQUIPMENT	0	0	0	0	0	0	0.00%
101-4320-580	OTHER EQUIPMENT	0	0	0	0	0	0	0.00%
101-4320-720	TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$194,304	\$207,828	\$231,523	\$251,426	\$233,422	\$298,824	18.85%

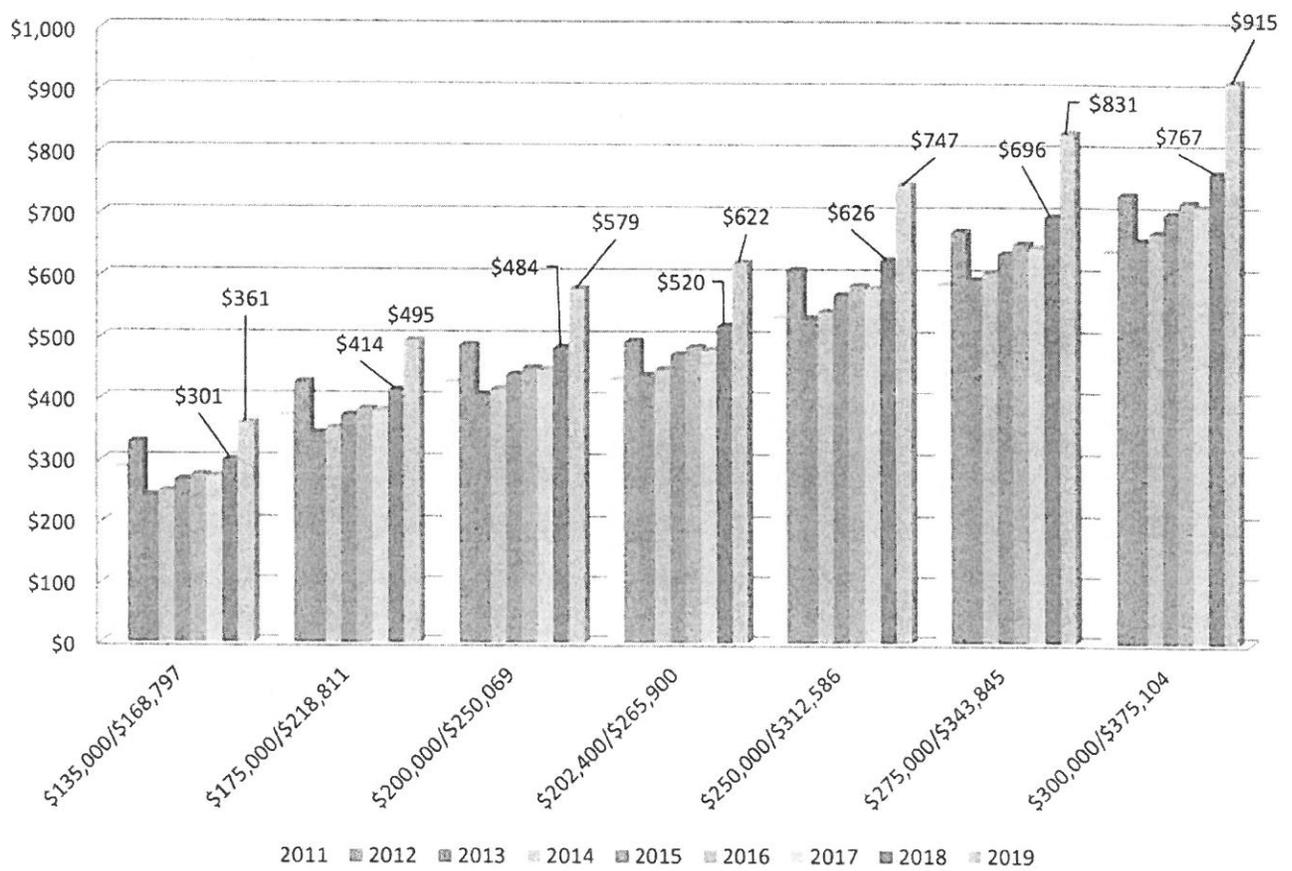
ACCOUNT #	TOWN BUILDINGS	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4330-101	TOWN BUILDINGS	\$11,659	\$12,406	\$13,653	\$14,410	\$13,343	\$30,694	113.00%
101-4330-102	SALARIES, FULL TIME - REG	0	0	28	75	0	75	0.00%
101-4330-104	SALARIES, FULL TIME - OT	429	1,288	548	1,875	478	0	-100.00%
101-4330-104	SALARIES, TEMPORARY - REG	877	931	1,027	1,086	1,002	2,308	112.42%
101-4330-121	PERA CONTRIBUTIONS	878	977	1,045	1,252	1,039	2,354	88.07%
101-4330-122	FICA CONTRIBUTIONS	1,887	2,260	2,767	2,560	2,567	5,801	126.60%
101-4330-131	HEALTH INSURANCE	82	88	87	120	128	243	102.50%
101-4330-132	DISABILITY INSURANCE	0	0	0	0	0	0	0.00%
101-4330-135	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	0	0.00%
101-4330-142	UNEMPLOYMENT BENEFITS	800	830	875	960	960	1,025	6.77%
101-4330-151	WORKER'S COMPENSATION	0	0	0	0	0	0	0.00%
101-4330-211	CLEANING SUPPLIES	0	0	0	0	0	0	0.00%
101-4330-215	SHOP MATERIALS	147	170	95	800	0	500	-37.50%
101-4330-216	CHEMICALS	6,003	7,569	6,231	5,000	2,739	4,500	-10.00%
101-4330-220	OPERATING SUPPLIES - OTHER	191	0	1,688	200	840	1,500	650.00%
101-4330-223	BUILDING MATERIALS	68	112	103	100	124	137	37.00%
101-4330-228	UNIFORM ALLOWANCE	38	58	21	75	57	75	0.00%
101-4330-229	UNIFORM MAINTENANCE	0	0	0	0	0	0	0.00%
101-4330-250	SALES TAX	3,109	1,787	1,275	3,250	825	2,000	-38.46%
101-4330-308	PROFESSIONAL SERVICES	9,967	13,460	21,288	18,000	21,362	22,000	22.22%
101-4330-309	CONTRACTED SERVICES	0	0	0	0	0	0	0.00%
101-4330-317	BUILDING INSPECTIONS	2,458	1,494	1,879	2,800	1,989	2,800	0.00%
101-4330-318	SECURITY MONITORING FEES	9,810	10,893	12,039	12,250	12,172	13,000	6.12%
101-4330-320	TELEPHONE	0	0	0	0	0	0	0.00%
101-4330-331	TRAVEL EXPENSES	55	54	0	100	0	100	0.00%
101-4330-333	REGISTRATION & CONFERENCE FEE	13,851	16,621	14,813	17,000	17,740	19,000	11.76%
101-4330-381	ELECTRICITY	7,575	7,775	6,412	9,000	8,945	9,500	5.56%
101-4330-382	GAS	3,330	4,505	3,673	4,500	3,615	7,000	55.56%
101-4330-384	HERITAGE HALL	1,735	1,845	1,452	2,500	3,352	3,000	20.00%
101-4330-386	WATER/SEWER UTILITIES	8,587	11,171	9,917	10,000	8,578	12,000	20.00%
101-4330-401	REPAIR MAINTENANCE - BLDG.	3,432	7,687	2,667	8,000	4,661	5,000	-37.50%
101-4330-404	REPAIR MAINTENANCE - EQUIP.	4,896	1,025	4,527	4,000	1,389	4,000	0.00%
101-4330-405	REPAIR MAINTENANCE - OTHER	26,500	26,500	26,500	26,500	26,500	26,500	0.00%
101-4330-411	FACILITY RENTAL	7,500	9,000	10,500	10,500	10,500	15,000	42.86%
101-4330-415	EQUIPMENT RENTAL	0	3,890	0	0	0	0	0.00%
101-4330-520	BUILDING IMPROVEMENTS	0	521	0	0	0	0	0.00%
101-4330-530	OTHER IMPROVEMENTS	0	50,000	0	0	0	0	0.00%
101-4330-720	TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$125,864	\$194,917	\$145,110	\$156,913	\$144,905	\$190,112	21.16%

ACCOUNT #		2015	2016	2017	2018	2018	2018	2019	%
		ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET	CHANGE
101-4410-101	PARKS & RECREATION	\$113,559	\$128,704	\$133,633	\$147,100	\$133,034	\$116,435	\$116,435	-20.85%
101-4410-102	SALARIES, FULL TIME - REG	0	0	95	0	0	0	0	0.00%
101-4410-103	SALARIES, FULL TIME - OT	0	0	0	0	0	0	0	0.00%
101-4410-104	SALARIES, PART-TIME - REG	15,051	16,934	15,085	24,375	17,914	40,000	40,000	64.10%
101-4410-121	SALARIES, TEMPORARY - REG	8,545	9,661	10,009	11,033	9,994	8,733	8,733	-20.85%
101-4410-122	PERA CONTRIBUTIONS	9,355	10,401	10,909	13,118	12,248	11,967	11,967	-8.77%
101-4410-131	FICA CONTRIBUTIONS	19,779	23,587	28,486	26,755	26,025	22,620	22,620	-15.46%
101-4410-132	HEALTH INSURANCE	815	901	892	1,195	1,268	950	950	-20.50%
101-4410-135	DISABILITY INSURANCE	0	0	0	0	0	0	0	0.00%
101-4410-142	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	500	500	0.00%
101-4410-151	UNEMPLOYMENT BENEFITS	7,000	7,275	7,650	8,400	8,400	9,000	9,000	7.14%
101-4410-211	WORKER'S COMPENSATION	0	0	0	0	0	0	0	0.00%
101-4410-212	CLEANING SUPPLIES	912	918	0	900	900	900	900	0.00%
101-4410-216	MOTOR FUELS	6,269	8,201	7,560	12,000	8,656	10,000	10,000	-16.67%
101-4410-220	CHEMICALS	2,081	5,103	4,696	3,500	2,941	3,500	3,500	0.00%
101-4410-221	OPERATING SUPPLIES - OTHER	12,316	16,040	11,007	12,800	12,586	13,000	13,000	1.56%
101-4410-225	EQUIPMENT REPAIR PARTS	27,371	10,301	22,249	24,000	26,546	25,000	25,000	4.17%
101-4410-226	LANDSCAPING MATERIALS	6,919	3,245	3,862	4,500	3,457	4,500	4,500	0.00%
101-4410-228	SIGNS, SIGN REPAIR MATERIALS	693	1,149	1,044	1,000	1,029	535	535	-46.50%
101-4410-229	UNIFORM ALLOWANCE	397	607	214	600	566	600	600	0.00%
101-4410-240	UNIFORM MAINTENANCE	0	288	0	0	0	0	0	0.00%
101-4410-250	TOOLS	0	0	0	0	0	0	0	0.00%
101-4410-308	SALES TAX	7,490	8,057	8,200	8,500	2,400	7,000	7,000	-17.65%
101-4410-309	PROFESSIONAL SERVICES	10,453	31,567	24,568	27,500	23,695	32,000	32,000	16.36%
101-4410-311	CONTRACTUAL SERVICES	16,968	21,289	22,373	21,000	19,262	22,500	22,500	7.14%
101-4410-321	BELLAIRE BEACH OPERATIONS	0	0	0	0	0	0	0	0.00%
101-4410-331	TELEPHONE	0	82	0	300	0	300	300	0.00%
101-4410-333	TRAVEL EXPENSE	1,847	742	1,130	2,500	571	2,000	2,000	-20.00%
101-4410-381	CONFERENCE REGISTRATION FEES	9,069	9,377	6,348	10,500	5,955	10,500	10,500	0.00%
101-4410-386	ELECTRICITY	5,368	4,692	15,074	5,500	10,270	10,000	10,000	81.82%
101-4410-404	WATER/SEWER UTILITIES	3,285	2,380	862	5,000	8,045	6,000	6,000	20.00%
101-4410-405	REPAIR/MAINTENANCE - EQUIP.	64,317	65,453	9,851	17,000	4,650	26,500	26,500	55.88%
101-4410-415	REPAIR/MAINTENANCE - OTHER	30,000	37,000	45,107	0	0	12,000	12,000	100.00%
101-4410-416	EQUIPMENT RENTAL	0	0	0	206,300	206,788	220,000	220,000	6.64%
101-4410-434	PARK EQUIPMENT RENTAL	45	105	0	100	0	100	100	0.00%
101-4410-530	BOOKS & SUBSCRIPTIONS	92,951	67,932	75,214	5,500	1,756	0	0	-100.00%
101-4410-540	IMPROVEMENTS	5,093	0	0	0	0	0	0	0.00%
101-4410-580	HEAVY MACHINERY/EQUIPMENT	0	0	0	0	0	0	0	0.00%
101-4410-720	OTHER EQUIPMENT	134,185	106,960	90,000	0	0	0	0	0.00%
	TRANSFER TO OTHER FUNDS								
	TOTAL EXPENDITURES	\$612,133	\$598,951	\$556,118	\$601,475	\$548,956	\$617,140	\$617,140	2.60%

ACCOUNT #	TOWNSHIP DAY FESTIVAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4411-101	SALARIES, FULL TIME - REG	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
101-4411-102	SALARIES, FULL TIME - OT	0	0	0	0	0	0	0.00%
101-4411-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0.00%
101-4411-104	SALARIES, TEMPORARY - REG	0	0	0	0	0	0	0.00%
101-4411-121	PERA CONTRIBUTIONS	0	0	0	0	0	0	0.00%
101-4411-122	FICA CONTRIBUTIONS	0	0	0	0	0	0	0.00%
101-4411-131	HEALTH/DENTAL/LIFE INSURAN	0	0	0	0	0	0	0.00%
101-4411-142	U. C. BENEFIT PAYMENTS	0	0	0	0	0	0	0.00%
101-4411-151	WORKER'S COMP BENEFIT PAYM	0	0	0	0	0	0	0.00%
101-4411-220	OPERATING SUPPLIES - OTHER	1,402	2	100	1,000	134	1,000	0.00%
101-4411-250	SALES TAX	0	0	0	0	0	0	0.00%
101-4411-308	PROFESSIONAL SERVICES	19,657	18,336	30,576	23,000	31,246	30,000	30.43%
	MOVIE IN THE PARK SERIES	0	0	0	7,000	6,455	10,000	100.00%
	TRAVEL EXPENSE	0	0	0	0	0	0	0.00%
101-4411-331	ADVERTISING	780	412	0	2,000	546	5,000	150.00%
101-4411-355	MISCELLANEOUS	0	0	0	1,000	0	1,000	0.00%
101-4411-449	IMPROVEMENTS	0	0	0	0	0	0	0.00%
101-4411-530	HEAVY MACHINERY	0	0	0	0	0	0	0.00%
101-4411-540	TRANSFERS TO OTHER FUNDS	0	0	801	0	0	0	0.00%
101-4411-720	TOTAL EXPENDITURES	\$21,839	\$18,750	\$31,477	\$34,000	\$38,381	\$47,000	38.24%

SUMMARY OF TOWNSHIP PROPERTY TAX LEVIES												
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	%	
	Levy	Change										
General Fund	2,270,965	2,466,785	2,543,424	2,506,239	2,470,650	2,525,000	2,688,398	2,723,691	2,944,855	3,546,819	20.4412%	
Debt Service *	40,000	40,000	40,000	30,000	0	0	0	0	0	0	0.0000%	
Capital Improvement											0.0000%	
Street Reconstruction											0.0000%	
<b>Total Tax Capacity Levy</b>	<b>\$2,310,965</b>	<b>\$2,506,785</b>	<b>\$2,583,424</b>	<b>\$2,536,239</b>	<b>\$2,470,650</b>	<b>\$2,525,000</b>	<b>\$2,688,398</b>	<b>\$2,723,691</b>	<b>\$2,944,855</b>	<b>\$3,546,819</b>	<b>20.4412%</b>	
Market Value Levy	\$65,000	\$70,000	\$75,000	\$55,000	\$55,000	\$65,000	\$0	\$0	\$0	\$0	0.0000%	
Fiscal Disparities	254,068	255,512	245,647	267,763	290,582	268,283	245,528	276,309	281,836	279,294	-0.9019%	
HACA	0	0	0	0	0	0	0	0	0	0	0.0000%	
<b>Total Levy</b>	<b>\$2,630,033</b>	<b>\$2,832,297</b>	<b>\$2,904,071</b>	<b>\$2,859,002</b>	<b>\$2,816,232</b>	<b>\$2,858,283</b>	<b>\$2,933,926</b>	<b>\$3,000,000</b>	<b>\$3,226,691</b>	<b>\$3,826,113</b>	<b>18.5770%</b>	
% Increase/Decrease	0.000%	7.691%	2.534%	-1.552%	-1.496%	1.493%	2.646%	2.252%	7.556%	18.577%		
									14.575%	45.48%		
										\$599,422		
	Tax Capacity Value	Tax Capacity Rate	Tax Levy	% Change	Market Value	MV Levy	MV Rate	% Change				
2001	8,861,039	13.958	1,571,840	9.90%	N/A	0	0.00000%	0.00%				
2002	7,325,884	22.007	1,798,889	14.44%	779,634,700	0	0.00000%	0.00%				
2003	8,151,205	22.585	2,029,804	12.84%	876,861,100	0	0.00000%	0.00%				
2004	9,327,370	20.753	2,146,075	5.73%	1,009,884,700	0	0.00000%	0.00%				
2005	10,946,447	19.281	2,347,236	9.37%	1,155,507,300	0	0.00000%	0.00%				
2006	12,070,865	18.932	2,285,293	-2.64%	1,299,810,400	0	0.00000%	0.00%				
2007	13,862,004	16.486	2,285,293	0.00%	1,425,552,600	0	0.00000%	0.00%				
2008	14,477,433	15.731	2,277,395	-0.35%	1,465,891,200	48,000	0.00327%	0.00%				
2009	13,896,548	16.207	2,252,269	-1.10%	1,413,918,200	60,000	0.00424%	0.00%				
2010	13,160,892	17.559	2,310,965	2.61%	1,351,529,600	65,000	0.00481%	100.00%				
2011	12,075,072	20.760	2,506,785	8.47%	1,248,832,400	70,000	0.00561%	16.55%				
2012	10,870,000	23.767	2,583,424	3.06%	1,169,000,000	75,000	0.00642%	14.46%				
2013	10,046,278	25.246	2,536,239	1.17%	1,087,920,400	55,000	0.00506%	-21.20%				
2014	10,298,195	23.991	2,470,650	-2.59%	1,122,774,400	55,000	0.00490%	-3.10%				
2015	11,461,123	21.958	2,525,000	2.20%	1,224,185,300	65,000	0.00531%	8.39%				
2016	11,752,559	22.875	2,688,398	6.47%	1,247,653,500	0	0.00000%	-100.00%				
2017	12,393,934	21.976	2,723,691	1.31%	1,296,471,700	0	0.00000%	0.00%				
2018	13,653,601	21.568	2,944,855	9.54%	1,359,873,100	0	0.00000%	0.00%				
2019	14,408,143	24.617	3,546,819	20.44%	1,477,775,100	0	0.00000%	0.00%				

## Township Property Taxes Market Values Adjusted by Median Change





## Town Board Executive Meeting August 24, 2018

**Agenda Number:** 10

**Subject:** Franchise Fees – Attorney Update

**Documentation:** None

### Action / Motion for Consideration:

Report at Meeting/ Discuss

-----  
**Minutes**  
**Executive Meeting**  
**July 27, 2018**

**WHITE BEAR TOWNSHIP'S PAVEMENT MANAGEMENT PLAN:** At the last Executive Meeting the Town Board asked that funding information to help pay for street improvements. The Capital Improvement Fund currently has \$1,851,991.51 for future street improvements and annual sealcoat projects. Currently the Town is funding by tax levy 56% of the sealcoat project. The Capital Improvement Fund is funded through special assessments, interest earnings and a transfer of any excess funds if available from the General Fund per the Town's fund balance policy. Other funding sources available to fund these activities are limited. The information memo from the League of Minnesota Cities relative to acquisition and maintenance of City streets was reviewed. The memo outlines ways cities can finance street construction. Relative to the Township, funding sources would require a property tax levy. **Another funding source for Town street maintenance would be to direct all or part of the billboard/antenna lease revenues for street replacement. However, these are currently budgeted in the General Fund and used to fund operations, so redirecting them would mean the Town would need either to replace this revenue source with a tax levy or reduce the cost of operations. Another option to fund street improvements would be for the Town to negotiate a franchise agreement with utility companies and dedicate this revenue source for street improvements.** The Town currently sends out about 4,602 utility bills to Township properties. If each property generated a \$200 a month electric and gas bill and the Town had a 2% franchise fee, this would generate about \$220,896.00 per year. The Town could also do a combination of the revenue sources listed above or there could be other sources not yet considered.



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 11

**Subject:** Speed Boards – Resident Reactions

**Documentation:** E-Mail /  
Staff Memos

**Action / Motion for Consideration:**

Report at Meeting/ Discuss

## Patti Walstad

---

**From:** Bill Short  
**Sent:** Thursday, August 16, 2018 11:38 AM  
**To:** Patti Walstad  
**Subject:** FW: Electronic Speed Boards

For Exec. Mtg

---

**From:** Bill Short  
**Sent:** Thursday, August 16, 2018 11:37 AM  
**To:** 'rpropinc@aol.com' <rpropinc@aol.com>  
**Subject:** RE: Electronic Speed Boards

Thanks Connie,  
The Town Board is sincerely interested in the performance of and resident reaction to the signs. I'll forward your comments to them.

Bill  
*William F. Short*  
*Clerk-Treasurer*  
*White Bear Township*  
*1281 Hammond Rd.*  
*White Bear Township, MN 55110*  
*(office) 651-747-2750*  
*(direct) 651-747-2758*  
*(fax) 651-426-2258*  
[bill.short@whitebeartownship.org](mailto:bill.short@whitebeartownship.org)

**From:** [rpropinc@aol.com](mailto:rpropinc@aol.com) [mailto:[rpropinc@aol.com](mailto:rpropinc@aol.com)]  
**Sent:** Thursday, August 16, 2018 7:13 AM  
**To:** Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>  
**Subject:** Re: Electronic Speed Boards

Bill,

I do not understand the logic with installing additional speed signs to solve a pedestrian safety issue on a road that does not experience excessive speeds. Especially when current speeds are often at or below posted. While walking on West Bald Eagle I have observed drivers accelerate when the sign flashes a speed below the posted and completely miss seeing me on the road. In my opinion the flashing signs have made the road less safe.

Excessive speed is not the problem- 30 MPH is too high. West Bald Eagle is too narrow to safely accommodate pedestrians, vehicles and the forty homeowners between Bald Eagle Ave and County Road H2 that must cross it to access their lakefront property.

Sincerely,

Connie Buskirk  
5215 West Bald Eagle Blvd.

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-----Original Message-----

From: Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>  
To: 'rpropinc@aol.com' <[rpropinc@aol.com](mailto:rpropinc@aol.com)>  
Sent: Thu, Aug 9, 2018 11:43 am  
Subject: RE: Electronic Speed Boards

Good morning Connie,

I'm sorry that the signs are an eyesore to you. The public works staff and I are getting quite a bit of feedback, which we are sharing with the Board. I appreciate hearing from you directly.

Regarding traffic monitoring, some was done at the request of the Board regarding their interest in lowering the speed limit. As I recall, the traffic deputy's findings were that speeds were at or below the posted speeds in the winding and hilly areas but would occasionally creep above the speed limit in the straight, flat areas. I don't think that a written report was provided.

Again, thank you for contacting us directly. We appreciate the opportunity to respond.

Bill

*William F. Short*

*Clerk-Treasurer*

*White Bear Township*

*1281 Hammond Rd.*

*White Bear Township, MN 55110*

*(office) 651-747-2750*

*(direct) 651-747-2758*

*(fax) 651-426-2258*

*[bill.short@whitebeartownship.org](mailto:bill.short@whitebeartownship.org)*

**From:** [rpropinc@aol.com](mailto:rpropinc@aol.com) [<mailto:rpropinc@aol.com>]

**Sent:** Thursday, August 09, 2018 6:56 AM

**To:** Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>

**Cc:** Tom Riedesel <[Tom.Riedesel@whitebeartownship.org](mailto:Tom.Riedesel@whitebeartownship.org)>

**Subject:** Re: Electronic Speed Boards

Thank you for your quick response. The signs are an eyesore- however if they we installed by an existing need to deal with high speeds I understand. Is it possible to receive a copy of the sheriff's report?

Connie

*"This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited."*

-----Original Message-----

From: Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>  
To: 'rpropinc@aol.com' <[rpropinc@aol.com](mailto:rpropinc@aol.com)>  
Cc: Tom Riedesel <[Tom.Riedesel@whitebeartownship.org](mailto:Tom.Riedesel@whitebeartownship.org)>  
Sent: Wed, Aug 8, 2018 5:03 pm  
Subject: RE: Electronic Speed Boards

Hi Connie,  
Tom Riedesel forwarded your questions to me.  
I will do my best to answer them.  
Hope it helps.  
I'd be glad to discuss further.

Bill Short  
*William F. Short*  
*Clerk-Treasurer*  
*White Bear Township*  
*1281 Hammond Rd.*  
*White Bear Township, MN 55110*  
*(office) 651-747-2750*  
*(direct) 651-747-2758*  
*(fax) 651-426-2258*  
*[bill.short@whitebeartownship.org](mailto:bill.short@whitebeartownship.org)*

**From:** [rpropinc@aol.com](mailto:rpropinc@aol.com) [<mailto:rpropinc@aol.com>]  
**Sent:** Wednesday, August 08, 2018 12:55 PM  
**To:** Tom Riedesel <[Tom.Riedesel@whitebeartownship.org](mailto:Tom.Riedesel@whitebeartownship.org)>  
**Cc:** [buskirk1@aol.com](mailto:buskirk1@aol.com)  
**Subject:** RE: Electronic Speed Boards

I have several questions.

How did the concept of the installation of these boards start?

- The speed boards were among the options that the Town Board considered in their efforts to improve pedestrian and bicyclist safety.

When did this start?

- I think the topic of speed boards first came up this March.

Were the residents of West Bald Eagle notified?

- Only those residents who attended the Town Board meetings when speed boards were discussed and those who the Board talked to between meetings would have been aware of the plans to install them.

### Who decided on the placement of each sign?

- The Public Works Director, Field Maintenance Supervisor and I picked the locations. The Ramsey County Transportation Planner gave us some criteria such as visibility distance, vertical and horizontal road alignment, surface condition, solar access and property lines. We also visited the signs in Lino Lakes and Hugo on the north end of the lake. Once they've been in place for a while we will review them to determine if they could be placed in better locations or removed.

### What was the logic behind the one 400 feet from a stop sign?

- Visibility. Part of the intent of the signs is to help drivers think about their speed regardless of the location.

### What was the cost?

- Approximately \$3500/each

### Why weren't the signs added to or consolidated with the existing speed limit signs?

- The speed boards require a different (stronger) post than is used for the other signs.. We would like to minimize the number of signs on the boulevard too.

### Will the Township consider removing the other signs?

- Yes. The Township plans to drive the boulevard again with Ramsey County to see if others can be eliminated.

Thank you,

Connie Buskirk  
5215 West Bald Eagle

*"This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited."*

## MEMORANDUM

**TO: TOWN BOARD**  
**FROM: PATTI WALSTAD**  
**DATE: AUGUST 8, 2018**

**SUBJECT: ELECTRONIC SPEED BOARDS**

Judy Brewer, 5281 West Bald Eagle Boulevard, called to thank the Township for putting up the electronic speed boards on West Bald Eagle Boulevard, she thinks that they will really help prevent accidents.

PSW/s

## MEMORANDUM

**TO: FILE**  
**FROM: KAREN EDSON**  
**DATE: AUGUST 17, 2018**

**SUBJECT: WEST BALD EAGLE SPEED BOARDS**

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Susanne Mottl a resident at 5353 West Bald Eagle Blvd came into the Township today. She is pleased with the speed boards on West Bald Eagle Blvd, with the exception of the speed board located to the north. This speed board has a tree branch blocking it. She was advised that the tree would be trimmed around October because of Oak wilt. She feels the speed boards have helped slow traffic down.



## Town Board Executive Meeting August 24, 2018

**Agenda Number:**

**12**

**Subject:**

White Bear Township Pavement Management Plan

**Documentation:**

Misc. Info

### **Action / Motion for Consideration:**

#### Report at Meeting/ Discuss

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Minutes  
Executive meeting  
July 27, 2018

**WHITE BEAR TOWNSHIP'S PAVEMENT MANAGEMENT PLAN:** At the last Executive Meeting the Town Board asked that funding information to help pay for street improvements. The Capital Improvement Fund currently has \$1,851,991.51 for future street improvements and annual sealcoat projects. Currently the Town is funding by tax levy 56% of the sealcoat project. The Capital Improvement Fund is funded through special assessments, interest earnings and a transfer of any excess funds if available from the General Fund per the Town's fund balance policy. Other funding sources available to fund these activities are limited. The information memo from the League of Minnesota Cities relative to acquisition and maintenance of City streets was reviewed. The memo outlines ways cities can finance street construction. Relative to the Township, funding sources would require a property tax levy. Another funding source for Town street maintenance would be to direct all or part of the billboard/antenna lease revenues for street replacement. However, these are currently budgeted in the General Fund and used to fund operations, so redirecting them would mean the Town would need either to replace this revenue source with a tax levy or reduce the cost of operations. Another option to fund street improvements would be for the Town to negotiate a franchise agreement with utility companies and dedicate this revenue source for street improvements. The Town currently sends out about 4,602 utility bills to Township properties. If each property generated a \$200 a month electric and gas bill and the Town had a 2% franchise fee, this would generate about \$220,896.00 per year. The Town could also do a combination of the revenue sources listed above or there could be other sources not yet considered.

It was noted that it has become clear that the Township needs to proceed with improving streets, including fixing potholes and patching. The Public Works Director has prepared a Pavement

Management Master which identifies road conditions, sealcoat history, and a future maintenance action plan. There was discussion regarding responding to the residents who have expressed concerns with Town streets. The message will be that discussions have been initiated regarding identifying funding sources for street improvements.

## Patti Walstad

---

**From:** Bill Short  
**Sent:** Wednesday, August 15, 2018 9:22 AM  
**To:** Patti Walstad  
**Subject:** FW: LaValle Court Road Repair

Patti,  
Please include in Exec. Meeting packet.  
Thanks

---

**From:** Dale Reed  
**Sent:** Wednesday, August 15, 2018 8:20 AM  
**To:** Michele George <micheleg54@gmail.com>  
**Cc:** Bill Short <Bill.Short@whitebeartownship.org>; Pete Tholen <Pete.Tholen@whitebeartownship.org>; Paul Peltier <Paul.Peltier@whitebeartownship.org>; Larry Poppler <larry.poppler@tkda.com>  
**Subject:** RE: LaValle Court Road Repair

Michele,

Thank you for the email expressing your concerns on the condition of LaValle Court. Pete Tholen, the Field Maintenance Supervisor is out today, but he can follow up with you tomorrow when he returns as to an approximate date the crew will be in the area patching. The Town has LaValle Court is on the repair schedule list, see below for repair requests to date:

5357 Lavalle Ct.	7.06.18	By Mail Box
5362 Lavalle Ct.	7.18.18	Pothole

The last asphalt patching date that I have on record was 6/23/17. The last sealcoat was applied in 2005 according to the Town records. In regards to your concern of the type of curbing to be used when LaValle Court is reconstructed, which is slated for 2023 at this time, I have copied Bill Short, the Clerk/Treasurer in this response and he will share this information with the Town Board.

Have a great day.

Dale

Public Works Director  
White Bear Township  
Office phone 651-747-2777

**From:** Michele George <micheleg54@gmail.com>  
**Sent:** Tuesday, August 14, 2018 8:44 PM  
**To:** Dale Reed <Dale.Reed@whitebeartownship.org>  
**Subject:** LaValle Court Road Repair

Dale,

Good morning. My name is Michele George. My husband Doug and I are one of the original homeowners on LaValle Court. I would like to know if it would be possible for your repair crew to help us out with some deteriorating street repairs that are long overdue. As you probably know, we were one of the township streets that rejected the proposed road surface and curb and gutter replacement three years ago. One of the reasons was the cost that would be incurred for the number of senior citizens living on LaValle Court. We felt that the inclusion of concrete curb and gutter along with the bituminous replacement was a substantial upgrade from the original street which has lasted 38 years. Over the past 38 years, there has been maybe one or two seal coating applications to the street. I don't know when the last one occurred but it has to be at least 20 years ago. It would be nice if a concerted effort could be made at this time to clean out all of the broken up bituminous in the pot hole areas and filled and patched properly. I know this is not a long term solution but given the cost of totally redoing the entire street, it might be a good alternative for the township to consider in order to save replacement dollars. I realize as time goes on that replacement work gets more expensive but given the fact that the road surface and bituminous curb has lasted 38 years with minimal maintenance, do we really need to think about replacing curb and gutter with concrete and the expense involved. I am unsure of the township's time table for reviewing the replacement of LaValle Court but it would be nice to try and do a minimal repair and patch work at this time at limited expense to the township. I appreciate your time and effort to look into this and would appreciate an answer back at your convenience.

Thank you!

Doug and Michele George

## MEMORANDUM

**TO: TOWN BOARD**  
**FROM: WILLIAM SHORT**  
**DATE: AUGUST 17, 2018**

**SUBJECT: PARKER AVENUE**

I received a call from Joan Graven, 5225 Parker Ave. on August 1, 2018 regarding the condition of Parker Ave. She said that she appreciates why the Town Board chose to not improve the street in 2015 but would like the Board to reconsider the matter. She said that she would support an assessment for a street improvement if proposed.



## Town Board Executive Meeting August 24, 2018

**Agenda Number:** 13

**Subject:** Trails

a. Lake Links

**Documentation:** None

### Action / Motion for Consideration:

Report at Meeting / Discuss

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**Minutes**  
**Executive Meeting**  
**July 27, 2018**

**TRAILS: 1) LAKE LINKS; 2) BALD EAGLE BOULEVARD:** **Lake Links Trail:** The memo from Joe Lux, Senior Transportation Manager, Ramsey County Public Works, was reviewed. Legislative funding has been received to move forward with the Lake Links Trail project on South Shore Boulevard. In order for the project to be built, it is necessary to establish what their right-of-way is so they can determine correctly what impacts to private property would be and to plan accordingly. County Surveyor Craig Hinzman and the survey staff have researched the matter and have found documentation that supports that there is a 66' wide right-of-way corridor that corresponds very closely to the existing road. The County plans to begin the process of documenting this and following the statute to establish the right-of-way boundary. They expect that this will most accurately reflect the correct right of way and most closely correspond to property owners' expectations of where the right-of-way is. There is a highway easement so the underlying ownership of the land will not be affected. A preliminary review indicates that there are not any conflicts with structures in the right-of-way corridor that would be established under this method. Residents would be notified that survey work will be going on and they will have an open house once the survey work is done so that residents can review the results. Staff will talk with Steve Wolgamot regarding a dedicated easement next year.



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 13.b

**Subject:** Trails

b. Bald Eagle Boulevard

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting / Discuss

-----  
**Minutes  
Executive Meeting  
July 27, 2018**

**TRAILS: 1) LAKE LINKS; 2) BALD EAGLE BOULEVARD: Bald Eagle Boulevard:** The Town Board authorized four speed boards to be placed on Bald Eagle Boulevard. The signs have been received. Staff is finalizing locations for the signs.



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 14

**Subject:** Public Works Report

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting / Discuss



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 15.a

**Subject:** Code Enforcement Officer Report/Building Inspector Items.

- a. 5456 Township Drive – Nuisance Car

**Documentation:** Code Enforcement Officer Correspondence

**Action / Motion for Consideration:**

Receive Information / Discussion



## WHITE BEAR TOWNSHIP

1858  
RAMSEY COUNTY  
MINNESOTA

1281 HAMMOND ROAD  
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750

FAX 651-426-2258

Email: [wbt@whitebeartownship.org](mailto:wbt@whitebeartownship.org)

Board of Supervisors  
ROBERT J. KERMES, *Chair*  
ED M. PRUDHON  
STEVEN A. RUZEK

### ABATEMENT ORDER

August 14, 2018

James Wung & Anthonia Kum  
1981 Campbell Circle  
White Bear Lake, MN 55110-6642

To Whom It May Concern:

As the owner of the property located at 5456 Township Drive, White Bear Township, MN, you are hereby notified that a duly appointed officer of White Bear Township has performed an inspection of your property. The officer has documented a violation of Township Ordinance No. 35, Section 7-6.2, "*All vehicles must be currently licensed and operable*"

After reasonable inspection, the officer has determined that the red Ford van with Minnesota license plate number 149 PAL is inoperable, unlicensed and said conditions represent a public nuisance under Township Ordinance No. 16, Section 4-4.15, which must be abated no later than Friday, August 31, 2018.

The property owner or responsible party may appeal the abatement order by requesting a hearing before the Legislative Hearing Officer. This request shall be submitted to the Town Clerk in writing and prior to the abatement deadline or seven calendar days after the date of the abatement order, whichever comes first.

Failure to abate the nuisance or submittal of a written request for public hearing shall cause the Township to exercise its right to abate said nuisance and recover such abatement costs plus an additional 25% of such costs. These costs shall be assessed as a special assessment against the property.

Respectfully,

Mike Johnson  
Building Official/Code Enforcement Officer

Cc: Current Occupant  
James Wung - 2736 Lyndale Ave S Suite 204, Minneapolis, MN 55408



recycled paper



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 15.b.

**Subject:** Code Enforcement Officer Report/Building Inspector  
Items.

b. 4151 Hillaire

**Documentation:** Code Enforcement Officer Correspondence

**Action / Motion for Consideration:**

Receive Information / Discussion



**WHITE BEAR  
TOWNSHIP**

1858  
RAMSEY COUNTY  
MINNESOTA

Board of Supervisors  
**ROBERT J. KERMES, Chair**  
**ED M. PRUDHON**  
**STEVEN A. RUZEK**

1281 HAMMOND ROAD  
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750  
FAX 651-426-2258  
Email: [wbt@whitebeartownship.org](mailto:wbt@whitebeartownship.org)

July 12, 2018

12-2-79

Andrew Knight  
4151 Hillaire Road  
White Bear Township, MN 55110

Dear Mr. Knight:

Several written notices have been sent informing you the keeping of farm animals is prohibited. The continuous roster crowing is determined to be a nuisance condition violating Town Ordinance No. 16 section, 4-4.11

Failure to abate the nuisance condition no later than July 30, 2018. Will cause the Township to issue a citation requiring your appearance in a Ramsey County court.

Respectfully,

Mike Johnson  
Building Official





**WHITE BEAR  
TOWNSHIP**

1858  
RAMSEY COUNTY  
MINNESOTA

Board of Supervisors  
**ROBERT J. KERMES, Chair**  
**ED M. PRUDHON**  
**STEVEN A. RUZEK**

1281 HAMMOND ROAD  
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750  
FAX 651-426-2258  
Email: [wbt@ci.white-bear-township.mn.us](mailto:wbt@ci.white-bear-township.mn.us)

November 19, 2015

Andrew Knight  
4151 Hillaire Road  
White Bear Township, MN 55110

Dear Mr. Knight:

White Bear Township has recently received several complaints concerning chickens being kept on your property located at 4151 Hillaire Road. I have inspected the property and confirmed that the complaints are accurate.

Township Ordinance No. 35, Section 7-12, prohibits the keeping of farm animals on properties less than two acres in size.

Please contact me upon receipt of this notice to discuss a resolution to this matter. My telephone number is 651-747-2750.

Respectfully,

Mike Johnson  
Building Official



recycled paper

# CITATION

State of Minnesota		 620000121100	
Citation #: <b>620000121100</b>			
County Name: <b>Ramsey</b>		Sequential Citations ___ of ___	
Identification: <input type="checkbox"/> DL <input type="checkbox"/> DVS Web <input type="checkbox"/> Photo ID <input type="checkbox"/> FP <input checked="" type="checkbox"/> Other			
DL Number: MN <input type="checkbox"/> CDL <input type="checkbox"/> State			
Name: First Middle Last Suffix <b>Andrew Charles Knight</b>			
Address - Street, Apt # <b>4151 Hillaire</b>			
City <b>White Bear Township</b>		State Zip <b>MN 55610</b>	
DOB (mm/dd/yyyy)	Height	Weight	Eyes Gender
<input type="checkbox"/> Juvenile Court Offense. Circle One: <b>JTR, JPO, DEL</b>		Parent or Guardian's Name:	
Address:		<input type="checkbox"/> Same address as Juvenile	
Veh. Lic. No.	Plate Year	State	Make Style <input type="checkbox"/> 16+ pass. Color
Date of Offense <b>9-6-18</b>		Time of Offense <b>09:30</b>	
<input type="checkbox"/> Unsafe conditions Weather: _____		<input type="checkbox"/> Endangering Life or Property* *Court appearance required if checked	
		<input type="checkbox"/> Commercial Vehicle DOT# _____ <input type="checkbox"/> Hazardous Materials (DOT)	
<input type="checkbox"/> Driver	<input type="checkbox"/> Owner	<input type="checkbox"/> Passenger	<input type="checkbox"/> Operate <input type="checkbox"/> Parked <input type="checkbox"/> Booked
Offense Location <b>4151 Hillaire</b>		Circle One: City/County/Township/Other Of: <b>White Bear</b>	
Offense <b>Nuisance</b>	Charge Description	Statute/Ordinance <b>16, 4-4.11</b>	<input type="checkbox"/> 3rd violation PM, M, GM
Offense	Charge Description	Statute/Ordinance	<input type="checkbox"/> 3rd violation PM, M, GM
Offense	Charge Description	Statute/Ordinance	<input type="checkbox"/> 3rd violation PM, M, GM
Offense	Charge Description	Statute/Ordinance	<input type="checkbox"/> 3rd violation PM, M, GM
<input type="checkbox"/> Speed Minn. Stat. § 169.14, subd. _____ mph _____ Limit		<input type="checkbox"/> PM, M <input type="checkbox"/> 3rd in 12 months	
<input type="checkbox"/> No proof of Insurance Minn. Stat. § 169.791, subd _____		<input type="checkbox"/> M, GM	
<input type="checkbox"/> No Seat Belt Use Minn. Stat. § 169.686.1(a)		<input type="checkbox"/> PM	
<input type="checkbox"/> AC Taken - AC: _____ Test type: <input type="checkbox"/> Breath <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Other Substance <input type="checkbox"/> Refused			
Observed Race/Ethnicity _____			
<b>If this is a payable citation, you must pay the amount owed or schedule an appearance within 30 days from the date the citation was issued.</b> <b>See the back of this citation for more information.</b>			
Officer(s) Name(s): <b>Phil Johnson</b>		Officer No(s)	Prosecutor
Controlling Agency (CAG) <b>MN0620000</b>	How Issued <input type="checkbox"/> In Person <input checked="" type="checkbox"/> Mailed <input type="checkbox"/> Left at the Scene		Date Issued <b>9-6-18</b>
Agency Name: <b>WB Township</b>		CN/ICR	

620000121100



**Town Board Executive Meeting  
July 27, 2018**

**Agenda Number:** 16

**Subject:** Clerk-Treasurer Report

- a. Arbor/Hillaire Sign Request

**Documentation:** E-mails

**Action / Motion for Consideration:**

Town Clerk Report at Meeting / Discuss

## Patti Walstad

---

**From:** Bill Short  
**Sent:** Friday, August 17, 2018 3:25 PM  
**To:** Patti Walstad  
**Subject:** FW: Arbor/Hillaire

Patti,  
Please add to Exec. Mtg agenda.  
I'll forward some other e-mails too.

---

**From:** Aaron Gertz [mailto:[aaronjgertz@gmail.com](mailto:aaronjgertz@gmail.com)]  
**Sent:** Friday, August 17, 2018 12:56 PM  
**To:** Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>  
**Subject:** Re: Arbor/Hillaire

Hi Bill,

I've once more seen cars with no chance of stopping on our hill come flying past our driveway and would like to pursue a stop sign.

I thank Mike for his input but with all do respect the concern was never about speed. It is entirely about the ability to stop in time once a child is noticed.

In this case it was a waste management truck which may or may not have been going 30 (ie doing nothing illegal) or below... there would have been absolutely no chance of him stopping in time for a child.

We need a stop sign. There is very little downside and a tremendous upside.

I will pay for it out of pocket.

Let's make this happen please.

Let me know what the next step is.

Aaron Gertz

Sent from my iPhone

On May 31, 2018, at 5:30 PM, Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)> wrote:

Thanks Aaron,  
9:30 it is! We'll all meet at Hillaire/Arbor.  
Bill

---

**From:** Aaron Gertz [mailto:[aaronjgertz@gmail.com](mailto:aaronjgertz@gmail.com)]  
**Sent:** Thursday, May 31, 2018 5:26 PM

**To:** Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>

**Subject:** Re: Arbor/Hillaire

Hi Bill,

If we could do 9:30 I could make that work.

Thanks

Aaron

Sent from my iPhone

On May 31, 2018, at 5:16 PM, Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)> wrote:

Hi Aaron,  
Would tomorrow morning be too soon?  
Bill

---

**From:** Casey, Mike [<mailto:mike.casey@CO.RAMSEY.MN.US>]

**Sent:** Thursday, May 31, 2018 5:13 PM

**To:** Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>

**Subject:** Re: Arbor/Hillaire

How about Friday morning?

Sent from my iPhone

On May 31, 2018, at 3:33 PM, Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)> wrote:

## Patti Walstad

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**From:** Bill Short  
**Sent:** Friday, August 17, 2018 3:27 PM  
**To:** Patti Walstad  
**Subject:** FW: arbor numbers  
**Attachments:** Individual-74.rtf

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**From:** Casey, Mike [mailto:mike.casey@CO.RAMSEY.MN.US]  
**Sent:** Monday, July 02, 2018 10:54 AM  
**To:** Bill Short <Bill.Short@whitebeartownship.org>  
**Subject:** RE: arbor numbers

Morning Bill,

Numbers from the Mertocount

- The system was place out on 6/20/18 till 6/27/18 at Arbor and Hillaire just west of Aaron's house on the slight hill just before Hillaire.
  - This roadway is an unposted 30 MPH zone.
  - Neighbors are complaining of high speeds and were concerned for the safety of children in the area and some of the children are playing in the streets.
  - During that time period 1171 cars were reported.
  - There doesn't seems to be a major difference in direction of travel. Eastbound 592 and westbound 572.
  - Eastbound traffic is driving a little bit faster the west. From 19-31 MPH, there were 369 east bound cars and 253 west bound cars.
  - Of the 1171 cars logged only 18 cars (1.537%) went over the 30MPH limit and of those 18 only 11 were 31-37 mph. The highest reading was 35.8MPH. Eastbound 9 cars 31-37 and westbound 2 cars 31-37.
  - The 85% was 25.33MPH.
  - There doesn't appear to have any illegal speed on the road were I would need to spend some concentrated enforcement specific to this area. I think the roadway design, with how narrow the road is and how much tree and other vegetation cover makes people naturally slowdown.
- Individual 74" shows only the cars going 30 and above.

If you need anything else please let me know. I'm off to check on the construction and traffic around Meadowlands area.  
Mike

---

**From:** Bill Short <Bill.Short@whitebeartownship.org>  
**Sent:** Thursday, June 28, 2018 2:14 PM  
**To:** Casey, Mike <mike.casey@CO.RAMSEY.MN.US>  
**Subject:** RE: arbor numbers

Thanks Mike,  
When we're ready, I suppose we can pass the numbers on to Aaron with an overview and recommendation.  
I look forward to seeing what you come up with.

Thanks again for all the thoughtful attention that you are giving to this!  
Bill

---

**From:** Casey, Mike [<mailto:mike.casey@CO.RAMSEY.MN.US>]  
**Sent:** Wednesday, June 27, 2018 2:41 PM  
**To:** Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>  
**Subject:** arbor numbers

Hi Bill here are some numbers from the tubes. The 85% was 25mph and very low volume. I'll dig into the numbers later but just wanted to send some out to you. Mike

## Patti Walstad

---

**From:** Bill Short  
**Sent:** Friday, August 17, 2018 3:28 PM  
**To:** Patti Walstad  
**Subject:** FW: 2644...+ Arbor Dr.

---

**From:** Servatka, Mike [mailto:Mike.Servatka@CO.RAMSEY.MN.US]  
**Sent:** Friday, June 01, 2018 5:13 PM  
**To:** Casey, Mike <mike.casey@CO.RAMSEY.MN.US>  
**Cc:** Bill Short <Bill.Short@whitebeartownship.org>; Ramacher, Jeff <Jeff.Ramacher@CO.RAMSEY.MN.US>  
**Subject:** Re: 2644...+ Arbor Dr.

I happened to be in the area tonight and stopped and spoke to kids and mothers at 2667 arbor and 2662 arbor regarding playing in the street. Just happened to see them playing in the street. Kids and mothers were receptive to the warning about playing in the street

Sent from my iPhone

On Jun 1, 2018, at 2:57 PM, Casey, Mike <mike.casey@CO.RAMSEY.MN.US> wrote:

Sent from my iPhone

Begin forwarded message:

**From:** Bill Short <Bill.Short@whitebeartownship.org>  
**Date:** June 1, 2018 at 1:28:10 PM CDT  
**To:** "Ramacher, Jeff" <Jeff.Ramacher@CO.RAMSEY.MN.US>  
**Cc:** "Casey, Mike" <mike.casey@CO.RAMSEY.MN.US>  
**Subject:** 2644...+ Arbor Dr.

Hi Jeff,

Dep. Mike Casey and I met this morning with a Town resident (Aaron Gertz 2651 Arbor Drive) about his concerns for the safety of several 5 to 7 year old "free range" boys who live near him. He said that they are nice kids who like playing on this section of Arbor Drive that has a slight hill which makes it difficult for a driver to see little guys on their "big wheels". Aaron has talked to the kids and their parents without success. So, he contacted the Town Board to request installation of a stop sign on Arbor Dr. at Hillaire. I arranged a time for the three of us to meet on site.

Aaron is a very nice guy with 2 young sons of his own. He simply has genuine concerns about the safety of these other little guys.

Dep. Casey did a great job talking with Aaron and in explaining that a stop sign is not the best answer. Rather we came up with the following ideas:

1. Dep. Casey said that he will place traffic tubes on that section of Arbor to measure that volume and speeds of traffic.

2. Dep. Casey said that he would add this location to his route for a while to see if he can make contact with the boys and their parents and explain to them the safety.
3. Aaron said that he would call 911 if he sees that the boys have created a particularly dangerous situation.
4. I agreed to contact you to ask the Patrol Deputies to add the street to their patrol routes after school, weekends etc. to “build relationships” with the boys and possibly their parents.

We will stay in touch with Aaron as things proceed. Hopefully these steps will help avoid having to deal with the request to add a stop sign.

Thanks,

Bill

*William F. Short*

*Clerk-Treasurer*

*White Bear Township*

*1281 Hammond Rd.*

*White Bear Township, MN 55110*

*(office) 651-747-2750*

*(direct) 651-747-2758*

*(fax) 651-426-2258*

*[bill.short@whitebeartownship.org](mailto:bill.short@whitebeartownship.org)*

## Patti Walstad

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**From:** Bill Short  
**Sent:** Friday, August 17, 2018 3:28 PM  
**To:** Patti Walstad  
**Subject:** FW: Arbor/Hillaire

---

**From:** Bill Short  
**Sent:** Friday, May 25, 2018 1:21 PM  
**To:** 'aaronjgertz@gmail.com' <aaronjgertz@gmail.com>  
**Cc:** Steve Ruzek <Steve.Ruzek@whitebeartownship.org>; Bob Kermes <Bob.Kermes@whitebeartownship.org>; Ed Prudhon <Ed.Prudhon@whitebeartownship.org>; Dale Reed <Dale.Reed@whitebeartownship.org>  
**Subject:** Arbor/Hillaire

Hi Aaron,

Mike Casey, our Traffic Deputy, visited your neighborhood yesterday. He said that he could see issues with the road, but doesn't think that the intersection needs to be controlled in each direction. He said that he would support a stop sign at Hillaire going onto Arbor. He added that it's been his experience that installing stop signs to control speeds, at intersections that don't otherwise warrant them, results in drivers treating them like yield signs. This can create an unsafe condition, as pedestrians may rely on the signs where motorists may not always comply.

He did recommend that other steps could be taken. Vegetation could be trimmed to improve sight lines and he could work with our public works staff to address that. He also offered to do a speed study on Arbor to determine if a lower speed limit is warranted.

At this point, I'll plan to follow-up with Public Works on his recommendation about tree trimming and present to the Town Board his suggestions about a stop sign on Hillaire and posting a lower speed limit on Arbor.

Hope this helps.

I welcome any other comments you may have as we proceed.

Bill  
*William F. Short*  
*Clerk-Treasurer*  
*White Bear Township*  
*1281 Hammond Rd.*  
*White Bear Township, MN 55110*  
*(office) 651-747-2750*  
*(direct) 651-747-2758*  
*(fax) 651-426-2258*

Begin forwarded message:

**From:** Aaron Gertz <[aaronjgertz@gmail.com](mailto:aaronjgertz@gmail.com)>  
**Date:** May 23, 2018 at 12:10:51 PM CDT  
**To:** [Bob.Kermes@whitebeartownship.org](mailto:Bob.Kermes@whitebeartownship.org), [Ed.Prudhon@whitebeartownship.org](mailto:Ed.Prudhon@whitebeartownship.org),  
[Steve.Ruzek@whitebeartownship.org](mailto:Steve.Ruzek@whitebeartownship.org)  
**Subject:** attn. board members

Hello,

My neighborhood is in dire need of a stop sign on the intersecting corner of Arbor Dr. and Hillaire road (specifically a sign is needed on Arbor Dr. when traveling from the west to the east).

Arbor Drive is a long straight road which on which traffic regularly exceeds the speed limit. By the time a car reaches the Hillaire rd intersection its traveling at 30-40 mph and travels through the intersection (which is blind when pulling off Hillaire onto Arbor) and immediately over a crest where you cannot see my driveway until approximately 35 feet from its entrance.

There are 8 children regularly in the street and often on the actual blind hill. I do my best to keep my own children from the street but there are 6 children who are unattended for 5-6 hours a day and who will literally stage races down the hill on tricycles and bikes... I am absolutely sure that one of the teenagers cresting the hill will mow down several children.

A stop sign would force someone enough of a slow down that at least ones reaction time might be sufficient by the time they saw kids in the street as well as prevent a side impact accident from blind traffic on Hillaire.

Please let me know what steps need to be taken, I am willing to pay for the sign personally if that's what it takes.

Thanks,

Aaron Gertz

## Patti Walstad

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**From:** Bill Short  
**Sent:** Friday, August 17, 2018 3:29 PM  
**To:** Patti Walstad  
**Subject:** FW: attn. board members

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**From:** Casey, Mike [mailto:mike.casey@CO.RAMSEY.MN.US]  
**Sent:** Thursday, May 24, 2018 12:29 PM  
**To:** Bill Short <Bill.Short@whitebeartownship.org>  
**Subject:** Re: attn. board members

Morning, I'm looking at the intersection right now. I can see his issues with the road but I don't think the intersection needs to be controlled in each direction. I would support a sign at Hillaire going onto Arbor. I think most people stop there already because how blind the intersection feels. There is also some vegetation issues that cause the intersection to be blind. If all directions are going to be controlled eventually people going west/east on Arbor will treat the stop sign as a yield sign (like Bald/Summit). The signs shouldn't go up so kids feels safe playing in the streets. I could also do a speed study on Arbor and get an idea of true speed on the road and made a reduction of the limit to 25 might make more sense. Mike

---

**From:** Bill Short <Bill.Short@whitebeartownship.org>  
**Sent:** Thursday, May 24, 2018 9:18:46 AM  
**To:** Casey, Mike  
**Cc:** Steve Ruzek; Bob Kermes; Ed Prudhon  
**Subject:** FW: attn. board members

Good morning Mike,  
The attached e-mail was sent to each member of our Town Board yesterday. I would appreciate it if you would visit the intersection mentioned by Aaron Gertz and contact him for more information.

Thanks,

Bill

*William F. Short*

*Clerk-Treasurer*

*White Bear Township*

*1281 Hammond Rd.*

*White Bear Township, MN 55110*

*(office) 651-747-2750*

*(direct) 651-747-2758*

*(fax) 651-426-2258*

*[bill.short@whitebeartownship.org](mailto:bill.short@whitebeartownship.org)*

---

**From:** Steve Ruzek  
**Sent:** Wednesday, May 23, 2018 9:11 PM

**To:** Bill Short <[Bill.Short@whitebeartownship.org](mailto:Bill.Short@whitebeartownship.org)>

**Subject:** Fwd: attn. board members

For your review.

Steve

Begin forwarded message:

**From:** Aaron Gertz <[aaronjgertz@gmail.com](mailto:aaronjgertz@gmail.com)>

**Date:** May 23, 2018 at 12:10:51 PM CDT

**To:** [Bob.Kermes@whitebeartownship.org](mailto:Bob.Kermes@whitebeartownship.org), [Ed.Prudhon@whitebeartownship.org](mailto:Ed.Prudhon@whitebeartownship.org),  
[Steve.Ruzek@whitebeartownship.org](mailto:Steve.Ruzek@whitebeartownship.org)

**Subject:** attn. board members

Hello,

My neighborhood is in dire need of a stop sign on the intersecting corner of Arbor Dr. and Hillaire road (specifically a sign is needed on Arbor Dr. when traveling from the west to the east).

Arbor Drive is a long straight road which on which traffic regularly exceeds the speed limit. By the time a car reaches the Hillaire rd intersection its traveling at 30-40 mph and travels through the intersection (which is blind when pulling off Hillaire onto Arbor) and immediately over a crest where you cannot see my driveway until approximately 35 feet from its entrance.

There are 8 children regularly in the street and often on the actual blind hill. I do my best to keep my own children from the street but there are 6 children who are unattended for 5-6 hours a day and who will literally stage races down the hill on tricycles and bikes... I am absolutely sure that one of the teenagers cresting the hill will mow down several children.

A stop sign would force someone enough of a slow down that at least ones reaction time might be sufficient by the time they saw kids in the street as well as prevent a side impact accident from blind traffic on Hillaire.

Please let me know what steps need to be taken, I am willing to pay for the sign personally if that's what it takes.

Thanks,

Aaron Gertz



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 17 - 18

**Subject:** Open Time

Added Agenda Items

**Action / Motion for Consideration:**



**Town Board Executive Meeting  
August 24, 2018**

**Agenda Number:** 19 – 20

**Subject:** Receipt of Agenda Materials / Supplements  
Adjournment

**Action / Motion for Consideration:**

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting