Board of Supervisors
ROBERT J. KERMES, *Chair*
ED M. PRUDHON
STEVEN A. RUZEK

WHITE BEAR TOWNSHIP
1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

AGENDA
EXECUTIVE MEETING
OCTOBER 26, 2018

1. **11:00 a.m.** Call Meeting to Order at Administrative Office Conference Room, 1281 Hammond Road.

2. Approval of Agenda (Additions/Deletions).
3. Approval of September 28, 2018 Minutes (Additions/Deletions).

4. DNR Groundwater Management – Update.
5. Water Meters – Update.
6. I & I - Update.
7. Tablets for Town Board Members – Update.
8. Centerville Road Assessments.
9. White Bear Township Payment Management Program:
    a. Franchise Fees.
10. Trails – Update.
11. 5685 Portland Avenue – Update.
12. Public Works Report
13. Code Enforcement officer / Building Inspector Items:
    a. 2105 Stillwater Street
    b. 5272 Portland Avenue
    c. 5515 Prospect
14. Clerk-Treasurer Report.

15. Open Time.
16. Added Agenda Items.
17. Receipt of Agenda Materials/Supplements.
18. Adjournment.

recycled paper

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **1 – 2 - 3**

Subject: Approval of October 26, 2018 Agenda
Approval of September 28, 2018 Minutes

Documentation: October 26, 2018 Agenda
September 28, 2018 Minutes

Action / Motion for Consideration:

Call meeting to order:
Approval of Agenda: October 26, 2018 (additions/deletions)
Approval of Minutes: September 28, 2018 (additions/deletions)

MINUTES
EXECUTIVE MEETING
SEPTEMBER 28, 2018

The meeting was called to order at 11:00 a.m.

Present: Supervisors: Kermes, Prudhon, Ruzek; Clerk: Short; Attorney: Lemmons; Finance Officer: Kelly; Public Works Director: Reed; Code Enforcement Officer/Building Official: Johnson; Planner: Riedesel; Engineers: Studenski, Poppler, Nesler.

APPROVAL OF AGENDA (Additions/Deletions): Prudhon moved approval of the agenda as submitted. Ruzek seconded. Ayes all.

APPROVAL OF AUGUST 24, 2018 MINUTES (Additions/Deletions): Prudhon moved approval of August 24, 2018. Ruzek seconded. Ayes all.

DNR GROUNDWATER MANAGEMENT – UPDATE: As required by the Ramsey District Court Order, the DNR has completed its evaluation of whether groundwater permits within five miles of White Bear Lake are in compliance with Minnesota's sustainability standard. The DNR used an updated version of the groundwater flow model prepared by them in the fall of 2017 to analyze how cumulative groundwater use by permit holders with at least one well within 5 miles of White Bear Lake may have affected water levels relative to the lake's protective elevation. Instead of using the static model the transient model is being used because it is more accurate and will be used in the contested case hearing. The DNR is holding a meeting for representatives of the community water suppliers with wells within a five mile radius of the lake to review the modeling results. The meeting is scheduled for Monday, October 1st from 1:00 p.m. – 3:00 p.m. at the DNR Central office, Lobby Conference Room. It was reported that there will be a pre-hearing on Tuesday regarding the preliminary appeal relative to the DNR well appropriation amendments.

WATER METERS – UPDATE: Information on the accuSTREAM water meter and an optional meter with related costs were discussed. It was the consensus that the Town Board selects the type of meter and then negotiate the costs. It was the consensus that a 50/50 share in the cost be pursued. Another meeting is scheduled for 10:30 a.m. on October 15, 2018 with the manufacturer and the manufacturer representative.

I & I – UPDATE: The Town Engineer reported that the sanitary sewer lining west of Lift Station #3 on the west side of Bald Eagle Avenue will be done in October. Joint sealing started Wednesday on Auburn. A 300' section was done. Auburn has a high water table and issues are being found that need correction. This additional work was not over the 25% allowed for in the bid. The deadline for work to be done against the Met Council exceedance is the last day of December 2018. The Town will have met the Met Council's exceedance requirement.

EMPLOYEE APPRECIATION – SELECT DATE: The Employee Appreciation event will be held on Thursday, October 25th at 11:30 a.m.

TABLETS FOR TOWN BOARD MEMBERS: The Finance Officer is obtaining the information needed on obtaining tablets and related accessories for the Town Board.

DRAFT

CENTERVILLE ROAD IMPROVEMENTS: 1) ASSESSMENT AMOUNT; 2) ASSESSMENT LENGTH: The Assessment Notice and payment information was reviewed. The appraiser determined that the properties on Meadowlands Drive will not have significant increase in value sufficient enough to support an assessment. The Township is not committed to any cost for the project. There was discussion regarding Cub Foods' assessment. It was the consensus that the assessment could not exceed the $75,000.00 included in the notices. It was the consensus that the level of assessment for Cub Foods be reviewed with them.

The Joint Powers Agreement between White Bear Township and the City of White Bear Lake was reviewed. The appraisal states that of the nine properties located in White Bear Township, the consultant has found benefits to only one, the Cub Foods property. It notes that the Cub Foods property has the most frontage on Centerville Road of any property in either the City of White Bear Lake or White Bear Township. The frontage is just under 600 lineal feet. Benefits to Cub Foods property are attributable to: 1) center median; 2) northbound auxiliary lane; 3) widening for u-turn at Cub Foods/Tower Crossings driveway; 4) traffic signal at Cub Foods/Tower Crossings driveway/Centerville Road; 5) restricted movements at Meadowlands Drive/Centerville Road; 6) partial street reconstruction which includes mill and overlay areas; 7) improves roadway safety conditions – reduced crash rate; 8) reduces traffic delay and congestion having a positive economic effect on the market area; 9) improves appearance of transportation corridors and increasing the area available for landscaping which can help attract investment and enhance the image of an area; 1) provides property owners and customers with safe access to roadways.

The information provided on the Centerville road Improvements was for update on the project.

1:00 P.M. DAN NESLER, TKDA CENTERVILLE ROAD SANITARY SEWER CAPACITY – DRAFT REPORT: Dan Nesler, TKDA, provided information on the Centerville Road Sanitary Sewer capacity. He reported that an existing gravity sanitary sewer runs along Centerville Road providing sewer service to both White Bear Township and the City of North Oaks. The sewer is owned by the Town and runs from north to south along Centerville Road, starting at Ash Street on the northern border of the Town, and terminates at the MCES Forest Lake Interceptor. The existing sewer changes from 18 inches to 21 inches at Anderson Lane. Recently both the City of Lino Lakes and North Oaks have requested of the Township what the current and future capacities are in the Centerville Road sanitary sewer. The Town Board requested TKDA to review the existing sewer and future flow projections for the Centerville Road sanitary sewer. When the Centerville Road sanitary sewer was being designed, consideration was given to providing sanitary sewer service to North Oaks and Lino Lakes. The Engineer reviewed the sanitary sewer flow projections for north of Anderson Lane and at the Forest Lake Interceptor. On July 9, 1990 the Township and North Oaks executed a Joint Powers Agreement to provide capacity for 120,000 gallons per day (83.3 gpm) in the Centerville Road sanitary sewer. On June 17, 2002, the Township and North Oaks amended the existing Joint Powers Agreement since the Township agreed to provide an additional 55,406 gallons per day (38.5 gpm). This brought the total allocation in the Centerville Road sewer for North Oaks to 176,406 gallons (122.5 gpm). Currently there is no agreement in place between the Township and Lino Lakes for the Township to provide sanitary sewer capacity for Lino Lakes in the Centerville Road sewer.

All three municipalities are currently updating their Comprehensive plans, including future sanitary sewer service needs. Based on review of the draft Lino Lakes 2040 Comprehensive Plan, the draft North Oaks 2040 Comprehensive Plan, and the draft White Bear Township 2040 Comprehensive Plan, the ultimate sanitary sewer projections for the Centerville Road sanitary sewer was determined to have capacity to fulfill the requests from Lino Lakes and North Oaks. For planning purposes the Centerville Road sewer is considered at capacity when it is 85% of full pipe design flow. This is done to allow capacity for rainfall and other unplanned flow events. The capacity of each segment of the Centerville Road sewer, the total ultimate flows and the remaining capacity is as follows:

Segment	85% Capacity of Sewer (gpm), average day	Projected Flow (gpm, aver. day)	Remaining Capacity (gpm, aver. day)
North of Anderson Lane	829	597	232
Forest Lake Interceptor	908	834	74

Based on the current development plans and sanitary sewer flow projections, the Centerville Road sanitary sewer has capacity for the ultimate planned development. Next steps the Township should consider include: 1) Conduct temporary flow monitoring now and as development occurs along Centerville Road, to ensure the actual sanitary sewer flow are matching the projected flows used in this analysis; 2) Amend the Joint Powers Agreement with North Oaks for the additional planned sanitary sewer flow; and 3) Execute a Joint Powers Agreement with Lino Lakes for their planned sanitary sewer flow to the Centerville Road sewer. Approval of the correspondence from the Town Engineer regarding the sewer capacity of the utilities in Centerville Road will be received at the second Town Board meeting in October.

WHITE BEAR TOWNSHIP PAYMENT MANAGEMENT PROGRAM: 1) FRANCHISE FEES: At the last Executive Meeting the Finance Officer identified franchise fees to dedicate this revenue source for street improvement. The Town Attorney stated that Minnesota Stat. Sect. §216B.36 grants municipalities the right to require any public utility providing natural, manufactured or mixed gas or electric service within the boundaries of the municipality obtain a license, permit or franchise to operate within the municipality. The terms and conditions of said permit or franchise are determined by the ordinances of the municipality. The statute creates two justifications for adopting a franchise fee. The first to raise additional revenue and the second to defray any increased municipal costs accruing as result of utility operation. The fee can be structured in one of two ways. It can either be a flat rate per utility account or a percentage of the gross operating revenues or a gross earnings resulting from operations within the municipality. The most common method employed by municipalities is the flat rate per utility account. If the flat rate method is chosen the Town would have the ability to vary the proposed rate by customer class. That is, it has the right to charge residential accounts, commercial accounts and industrial accounts at different rates. However, with each class the rate must be uniform. The Town Attorney stated that that he does have one concern regarding the Town's adoption of a franchise fee. Minn. Stat. §216B.36 grants any municipality the right to charge a franchise fee. The

question is with the definition of a municipality. He stated that he will verify that the Township is included under the definition of a "municipality" and report back.

TRAILS – LAKES LINKS: The Park Board and affected residents have been discussing the trail link on the north end of the lake. They have also been working on determining a location for the Saputo shelter proposed for Rutherford Park. Staff has talked with the City of White Bear Lake regarding a joint project and hiring a consultant to help with the design for the north end of the lake. Staff will contact the Township Traffic Engineer, SEH, to develop a work program and proposal.

5685 PORTLAND AVENUE – RECEIVE EDAB RECOMMENDATION: The EDAB reviewed past development options for this property at their September 11, 2018 meeting. It was the EDAB consensus that Option #3 (Township plan) for 8 single family units was the most feasible. This option would address the issues raised by the neighbors regarding development of the property. The EDAB recommended to the EDA that they support TIF for the development of the property because it meets the criteria in the Township TIF Policy as well as the existence of existing substandard buildings; preservation of the Land Use Safety Zone; difficult to sell as is; and to eliminate a dead end street to provide alternate EMS service. The EDAB also noted that the Town needs to optimize the return without amending the Zoning District Map/Land Use Safety Zones. Staff will come back with input on a marketing plan.

PUBLIC WORKS REPORT: The Public Works Director reviewed the Public Works Department Activity report for the month of September 2018. **Water System Improvements/Issues:** 1) Hammond Road Water Tower repainting is proposed in 2019. The Town Attorney should review the existing cell phone provider agreements to address providers' rights when requesting they temporarily remove their equipment while the tower is being repainted; 2) The valve limiter for cell "E" at Well #5/Treatment Plant #1 will be installed today by US Water (formerly Tonka Filter). Rice Lake Contracting repositioned the existing valve per Kudro/Mooney's, the valve manufacturer's recommendation; 3) An interconnect for area south of TH 96 with the City of White Bear Lake's water system is going to be proposed to the Town Board in 2018. The Town Engineer and Public Works Director will need to visit the possible interconnect locations to determine which is the most feasible. **Street Improvement Program:** 1) Between the months of August and September Public Works used more than 317 tons of asphalt and 440 man hours doing asphalt patching. The man hours used equal 3 staff members working for a full month patching. This is really challenging to the level of service that can be provided to the public in difference Public Works areas of responsibility when factoring scheduled leaves, emergencies, training, etc.; 2) The Town Engineer has been directed by the Town Board to prepare a feasibility report on the Bellaire and Eastwood Manor neighborhoods; 3) 2018 sealcoat project was completed by Allied Blacktop Company. Public Works Director has been working with their estimator on quantity agreements; 3) Emerald Ash Borer Management Plan will be updated upon the Park Board recommendations and Town Board approval. **Ramsey County Projects Within the Township. 2018:** 1) Reclamation and paving of Stillwater Street. The paving was completed on September 26, 2018. There is still driveway patching and asphalt curbing to be installed; **2019:** 1) West Bald Eagle Boulevard; 2) Possibly East Bald Eagle Boulevard; 3) Mill and overlay of South Shore Boulevard from White Bear Avenue to County Road F; 4) Concrete rehab of Highway 96 from I-35E to Highway 61; **2019:** Mill and overlay of Century Avenue from

County Road E to County Road F; **2020-2022:** 1) County Road F from McKnight Road to Century (East County Line); 2) County Road H-2 from Centerville Road to West Bald Eagle Boulevard; 3) Otter Lake Road from Goose Lake Road to CSAH 96; 4) Portland Avenue from Highway 96 to Taylor Avenue.

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: 1) 2105 STILLWATER STREET; 2) 5456 TOWNSHIP DRIVE: 2105 Stillwater Street: This property is officially abandoned. The utilities have been disconnected. The late model Chevrolet van is inoperable and unlicensed. The Code Enforcement Officer will have the vehicle removed October 1, 2018. There are no fees for the Township towing the vehicle. The property owner did get a good start in cleaning up the property but has slowed down. Once cleaned up by the property owner the plan is for his mom to use the property. **5456 Township Drive:** There are still five items which need to be addressed. The hearing scheduled for September has been rescheduled for October.

CLERK-TREASURER REPORT: 1) ARBOR/HILLAIRE SIGN REQUEST: Arbor/Hillaire: Aaron Gertz sent a request to install a stop sign on eastbound Arbor Drive at Hillaire Road. The request is based on the concern that vehicles traveling east on Arbor Drive are not able to see over the slight hill at Hillaire well enough to avoid hitting children playing in or near the street. It was suggested that placing a stop sign on eastbound Arbor will give drivers adequate time to scan the street for children.

Mike Casey, Traffic Deputy stated that he can see the resident's issues with the road but did not think the intersection needs to be controlled in each direction. He stated that he would support a sign at Hillaire going onto Arbor. He thinks that most people stop there already because how blind the intersection feels. There is also some vegetation issues that cause the intersection to be blind. He expressed concern that if signs go up kids will feel safe playing in the streets. He stated that he could do a speed study on Arbor and get an idea of true speed on the road and making the reduction of the limit to 25mph might make more sense. The Clerk noted that the Township has the authority to reduce the speed to 25mph because it is a local street. Information was provided to Aaron Gertz relative to trimming trees or vegetation growing to obstruct view (the Town will trim trees to the property line); and see if any kids are playing in the street. The Clerk will follow up on the matter. **Dangerous Intersection – Richard Drive and Jenni Lane:** Ashley Hayes, 2659 Richard Drive sent an email to the Town regarding a dangerous intersection in her neighborhood. She lives on the corner of Richard Drive and Jenni Lane. It is a T intersection with only 1 stop sign. Every day the corner is cut when taking a right from Jenni Lane onto Richard and every day they have to avoid getting hit at the bus stop due to all cars speeding up the hill and cutting the corner. It is a blind corner.

Mike Casey, Traffic Deputy went out to the intersection and drove it and stayed in the area to see how traffic flows. He did not find much traffic. Right now the intersection is controlled via a stop sign at Richard Drive onto Jenni Lane. This falls under the proper use of a stop sign when the Manual on Uniform Traffic Control Devices is looked at. According to MUTCD there is not any justification for installing/controlling traffic on Jenni Lane via stop signs. Jenni Lane is the main road and carries the highest volume of cars and cars wanting to enter Jenni from a side Street like Richard need to yield the right of way to the main road hence the stop sign on Richard. The MUTCD states that stops signs should not be used for speed control and stop signs should

not be installed on the major streets unless justified by a traffic engineering study and the street carrying the lowest volume of traffic should be stopped. Ms. Hayes referred to the intersection being "blind". Deputy Casey thinks the cause is the hill approaching Richard and the overgrowth of their trees. The overgrowth has a benefit because it causes traffic going east on Richard to have to make a complete stop at the stop sign because they can't properly clear southbound Jenni traffic. However, the overgrowth blocks southbound traffic turning west onto Richard and possibly block/obstruct the view of a school bus or walkers. He recommends that the trees be trimmed to make the corner safer for Richard Drive residents but in turn vehicles will now roll or run the stop sign more than they do now. The Township should follow the standards and what is endorsed in the MUTCD. This would include not installing a stop sign at this intersection and the removal of other unwarranted stop signs that have been placed in the Township in past years.

OTHER: Kermes reported that he toured Priority Courier. They buy trucks and sell them to drivers. Some trucks are kept on site. The have a monthly round up of the trucks for maintenance and meetings. The company is looking for a site and wants to expand. They have 80 employees and propose to add another 40 employees.

OPEN TIME: No one appeared for the open portion of the meeting.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Prudhon moved to receive all of the agenda materials and supplements for today's meeting. Ruzek seconded. Ayes all.

Moved to adjourn the meeting at 3:30 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

William F. Short
Clerk-Treasurer

DRAFT

Town Board Executive Meeting
October 26, 2018

Agenda Number: **4**

Subject: DNR Groundwater Management - Update

Documentation: None

Action / Motion for Consideration:

Town Clerk Report at Meeting / Discuss

Minutes
Executive Meeting
September 28, 2018

DNR GROUNDWATER MANAGEMENT – UPDATE: As required by the Ramsey District Court Order, the DNR has completed its evaluation of whether groundwater permits within five miles of White Bear Lake are in compliance with Minnesota's sustainability standard. The DNR used an updated version of the groundwater flow model prepared by them in the fall of 2017 to analyze how cumulative groundwater use by permit holders with at least one well within 5 miles of White Bear Lake may have affected water levels relative to the lake's protective elevation. Instead of using the static model the transient model is being used because it is more accurate and will be used in the contested case hearing. The DNR is holding a meeting for representatives of the community water suppliers with wells within a five mile radius of the lake to review the modeling results. The meeting is scheduled for Monday, October 1st from 1:00 p.m. – 3:00 p.m. at the DNR Central office, Lobby Conference Room. It was reported that there will be a pre-hearing on Tuesday regarding the preliminary appeal relative to the DNR well appropriation amendments.

Town Board Executive Meeting
October 26, 2018

Agenda Number: **5**

Subject: Water Meters - Update

Documentation: Core & Main Correspondence

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
September 28, 2018

WATER METERS – UPDATE: Information on the accuSTREAM water meter and an optional meter with related costs were discussed. It was the consensus that the Town Board selects the type of meter and then negotiate the costs. It was the consensus that a 50/50 share in the cost be pursued. Another meeting is scheduled for 10:30 a.m. on October 15, 2018 with the manufacturer and the manufacturer representative.

Customer: White Bear Township
Location: White Bear Township, MN
Date: 10/17/2018

Corey Luft
612-270-3148
corey.luft@coreandmain.com

Qty			
	iPERL Meters with installation		
4200	iPERL 3/4"S, 3 Terminal Screws	$ 145.00	$ 609,000.00
150	iPERL 3/4"L, 3 Terminal Screws	$ 175.00	$ 26,250.00
132	iPERL 1", 3 Terminal Screws	$ 205.00	$ 27,060.00
			$ 662,310.00
	Optional 510R to 510M SmartPoints with installation		
482	510M SmartPoint Single Port 3 Wire	$ 125.00	$ 60,250.00
1	510M SmartPoint Dual Port 3 Wire	$ 145.00	
1100	510M SmartPoint Single Port Touch Couple	$ 125.00	$ 137,500.00
1	510M SmartPoint Dual Port Touch Couple	$ 145.00	
			$ 197,750.00

Total

Pricing Good For 90 Days

Town Board Executive Meeting
October 26, 2018

Agenda Number: 6

Subject: I & I - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
September 28, 2018

I & I – UPDATE: The Town Engineer reported that the sanitary sewer lining west of Lift Station #3 on the west side of Bald Eagle Avenue will be done in October. Joint sealing started Wednesday on Auburn. A 300' section was done. Auburn has a high water table and issues are being found that need correction. This additional work was not over the 25% allowed for in the bid. The deadline for work to be done against the Met Council exceedance is the last day of December 2018. The Town will have met the Met Council's exceedance requirement.

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: 7

Subject: Tablets for Town Board Members

Documentation: None

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
September 28, 2018

TABLETS FOR TOWN BOARD MEMBERS: The Finance Officer is obtaining the information needed on obtaining tablets and related accessories for the Town Board.

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: 8

Subject: Centerville Road Assessments

Documentation: Assessment Notice

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
September 28, 2018

CENTERVILLE ROAD IMPROVEMENTS: 1) ASSESSMENT AMOUNT; 2) ASSESSMENT LENGTH: The Assessment Notice and payment information was reviewed. The appraiser determined that the properties on Meadowlands Drive will not have significant increase in value sufficient enough to support an assessment. The Township is not committed to any cost for the project. There was discussion regarding Cub Foods' assessment. It was the consensus that the assessment could not exceed the $75,000.00 included in the notices. It was the consensus that the level of assessment for Cub Foods be reviewed with them.

The Joint Powers Agreement between White Bear Township and the City of White Bear Lake was reviewed. The appraisal states that of the nine properties located in White Bear Township, the consultant has found benefits to only one, the Cub Foods property. It notes that the Cub Foods property has the most frontage on Centerville Road of any property in either the City of White Bear Lake or White Bear Township. The frontage is just under 600 lineal feet. Benefits to Cub Foods property are attributable to: 1) center median; 2) northbound auxiliary lane; 3) widening for u-turn at Cub Foods/Tower Crossings driveway; 4) traffic signal at Cub Foods/Tower Crossings driveway/Centerville Road; 5) restricted movements at Meadowlands Drive/Centerville Road; 6) partial street reconstruction which includes mill and overlay areas; 7) improves roadway safety conditions – reduced crash rate; 8) reduces traffic delay and congestion having a positive economic effect on the market area; 9) improves appearance of transportation corridors and increasing the area available for landscaping which can help attract investment and enhance the image of an area; 1) provides property owners and customers with safe access to roadways.

The information provided on the Centerville road Improvements was for update on the project.

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ASSESSMENT NOTICE INFORMATION

Public Hearing:

7:00 p.m. on Monday, October 15, 2018, at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.

The Town Board will meet to consider adopting the proposed assessments.

Property I.D. Number:

16.30.22.34.0031

Owner Name/Address:

JMK Partnership
Attn: Deb Kowalski
8505 Valley Creek Road
Woodbury, Minnesota 55125

Cub Foods
1059 Meadowlands Drive
White Bear Township, Minnesota 55127

Improvement Project:

IMPROVEMENT 2018-3 – CENTERVILLE ROAD IMPROVEMENTS

Assessment Amount:

$ 75,000.00

Interest Rate:

3.8%

Term:

Ten (10) Years

PROJECT 2018-3 Centerville Road Improvements

Auditor # 97-18170045 Interest Rate 3.80%

16.30.22.34.0031

Year	Principal	Interest	Prepaid	Balance	
2019				75,000.00	
2020	7,500.00	3,325.00		67,500.00	(1st Yr includes 14 months
2021	7,500.00	2,565.00		60,000.00	of interest)
2022	7,500.00	2,280.00		52,500.00	
2023	7,500.00	1,995.00		45,000.00	
2024	7,500.00	1,710.00		37,500.00	
2025	7,500.00	1,425.00		30,000.00	
2026	7,500.00	1,140.00		22,500.00	
2027	7,500.00	855.00		15,000.00	
2028	7,500.00	570.00		7,500.00	
2029	7,500.00	285.00		0.00	
	75,000.00				

Town Board Executive Meeting
October 26, 2018

Agenda Number: 9

Subject: White Bear Township Pavement Management Program
a. Franchise Fees

Documentation: None

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive meeting
September 28, 2018

WHITE BEAR TOWNSHIP PAYMENT MANAGEMENT PROGRAM: 1) FRANCHISE FEES: At the last Executive Meeting the Finance Officer identified franchise fees to dedicate this revenue source for street improvement. The Town Attorney stated that Minnesota Stat. Sect. §216B.36 grants municipalities the right to require any public utility providing natural, manufactured or mixed gas or electric service within the boundaries of the municipality obtain a license, permit or franchise to operate within the municipality. The terms and conditions of said permit or franchise are determined by the ordinances of the municipality. The statute creates two justifications for adopting a franchise fee. The first to raise additional revenue and the second to defray any increased municipal costs accruing as result of utility operation. The fee can be structured in one of two ways. It can either be a flat rate per utility account or a percentage of the gross operating revenues or a gross earnings resulting from operations within the municipality. The most common method employed by municipalities is the flat rate per utility account. If the flat rate method is chosen the Town would have the ability to vary the proposed rate by customer class. That is, it has the right to charge residential accounts, commercial accounts and industrial accounts at different rates. However, with each class the rate must be uniform. The Town Attorney stated that that he does have one concern regarding the Town's adoption of a franchise fee. Minn. Stat. §216B.36 grants any municipality the right to charge a franchise fee. The question is with the definition of a municipality. He stated that he will verify that the Township is included under the definition of a "municipality" and report back.

Town Board Executive Meeting
October 26, 2018

Agenda Number: **10**

Subject: Trails - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
September 28, 2018

TRAILS – LAKES LINKS: The Park Board and affected residents have been discussing the trail link on the north end of the lake. They have also been working on determining a location for the Saputo shelter proposed for Rutherford Park. Staff has talked with the City of White Bear Lake regarding a joint project and hiring a consultant to help with the design for the north end of the lake. Staff will contact the Township Traffic Engineer, SEH, to develop a work program and proposal.

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **11**

Subject: 5685 Portland Avenue – Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
September 28, 2018

5685 PORTLAND AVENUE – RECEIVE EDAB RECOMMENDATION: The EDAB reviewed past development options for this property at their September 11, 2018 meeting. It was the EDAB consensus that Option #3 (Township plan) for 8 single family units was the most feasible. This option would address the issues raised by the neighbors regarding development of the property. The EDAB recommended to the EDA that they support TIF for the development of the property because it meets the criteria in the Township TIF Policy as well as the existence of existing substandard buildings; preservation of the Land Use Safety Zone; difficult to sell as is; and to eliminate a dead end street to provide alternate EMS service. The EDAB also noted that the Town needs to optimize the return without amending the Zoning District Map/Land Use Safety Zones. Staff will come back with input on a marketing plan.

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: 12

Subject: Public Works Report

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **13.a**

Subject: Code Enforcement Officer Report/Building Inspector Items.

a. 2105 Stillwater Street

Documentation: Code Enforcement Officer Correspondence

Action / Motion for Consideration:

Receive Information / Discussion

Minutes
Executive Meeting
September 28, 2018

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: 1) 2105 STILLWATER STREET; 2105 Stillwater Street: This property is officially abandoned. The utilities have been disconnected. The late model Chevrolet van is inoperable and unlicensed. The Code Enforcement Officer will have the vehicle removed October 1, 2018. There are no fees for the Township towing the vehicle. The property owner did get a good start in cleaning up the property but has slowed down. Once cleaned up by the property owner the plan is for his mom to use the property.

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MINNESOTA

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WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

ABATEMENT NOTICE

October 12, 2018

Cesario & Lupe Lopez
3872 Elmwood Street
St. Paul, MN 55127-7510

To Whom It May Concern:

Your property located at 2105 Stillwater Street has been declared a public nuisance under the jurisdiction of White Bear Township, Town Ordinance No.16, Section 4-4.

An abatement deadline has been set for no later than October 19, 2018. The following Town Ordinances were determined to be in violation by the Town Code Enforcement Officer:

Town Ordinance No. 41, Section 1 - All yards shall be maintained with an average grass height of not more than eight inches.

The property owner or responsible party may appeal the abatement order by requesting a hearing before the Town's Hearing Officer. This request shall be submitted to the Town Clerk in writing, and prior to the abatement deadline, or seven calendar days after the date of the abatement order, whichever comes first.

Failure to abate said nuisance, or failure to submit a written request for a public hearing, shall cause the Township to exercise its right to abate said nuisance and recover such abatement costs, plus an additional 25% of the authorized expenditures. All costs shall be assessed as a lien against the property.

Respectfully,

Mike Johnson
Building Official/Code Enforcement Officer

Cc: site posted

recycled paper

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **13.b.**

Subject: Code Enforcement Officer Report/Building Inspector Items.

b. 5272 Portland Avenue

Documentation: Code Enforcement Officer Correspondence

Action / Motion for Consideration:

Receive Information / Discussion

Board of Supervisors
ROBERT J. KERMES, *Chair*
ED M. PRUDHON
STEVEN A. RUZEK

WHITE BEAR TOWNSHIP
1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

ABATEMENT NOTICE

October 12, 2018

Jeff and Maria Poeschl
5272 Portland Ave
White Bear Township, MN 55110-2463

Dear Mr & Mrs. Poeschl:

Your property located at 5272 Portland Avenue has been declared a public nuisance under the jurisdiction of White Bear Township, Town Ordinance No.16, Section 4-4.

An abatement deadline has been set for no later than October 19, 2018. The following Town Ordinances were determined to be in violation by the Town Code Enforcement Officer:

Town Ordinance No. 41, Section 1 - All yards shall be maintained with an average grass height of not more than eight inches.

The property owner or responsible party may appeal the abatement order by requesting a hearing before the Town's Hearing Officer. This request shall be submitted to the Town Clerk in writing, and prior to the abatement deadline, or seven calendar days after the date of the abatement order, whichever comes first.

Failure to abate said nuisance, or failure to submit a written request for a public hearing, shall cause the Township to exercise its right to abate said nuisance and recover such abatement costs, plus an additional 25% of the authorized expenditures. All costs shall be assessed as a lien against the property.

Respectfully,

Mike Johnson
Building Official/Code Enforcement Officer

Cc: site posted

recycled paper

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **13.c.**

Subject: Code Enforcement Officer Report/Building Inspector Items.

b. 5515 Prospect

Documentation: Code Enforcement Officer Correspondence

Action / Motion for Consideration:

Receive Information / Discussion

Board of Supervisors
ROBERT J. KERMES, *Chair*
ED M. PRUDHON
STEVEN A. RUZEK

WHITE BEAR TOWNSHIP
1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

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FAX 651-426-2258
Email: wbt@whitebeartownship.org

ABATEMENT NOTICE

October 17, 2018

Steven & Jane Johnson
4714 Europa Ave N
Hugo, MN 55038-9263

Dear Mr & Mrs. Johnson:

Your property located at 5515 Prospect Avenue has been declared a public nuisance under the jurisdiction of White Bear Township, Town Ordinance No.16, Section 4-4.

An abatement deadline has been set for no later than October 31, 2018. The following Town Ordinances were determined to be in violation by the Town Code Enforcement Officer:

Town Ordinance No. 41, Section 1 - All yards shall be maintained with an average grass height of not more than eight inches.

The property owner or responsible party may appeal the abatement order by requesting a hearing before the Town's Hearing Officer. This request shall be submitted to the Town Clerk in writing, and prior to the abatement deadline, or seven calendar days after the date of the abatement order, whichever comes first.

Failure to abate said nuisance, or failure to submit a written request for a public hearing, shall cause the Township to exercise its right to abate said nuisance and recover such abatement costs, plus an additional 25% of the authorized expenditures. All costs shall be assessed as a lien against the property.

Respectfully,

Mike Johnson
Building Official/Code Enforcement Officer

Cc: Tylor Johnson, 5515 Prospect Avenue, White Bear Township, MN 55110

recycled paper

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **14**

Subject: Clerk-Treasurer Report

Documentation: None

Action / Motion for Consideration:

Town Clerk Report at Meeting / Discuss

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **15 - 16**

Subject: Open Time

Added Agenda Items

Action / Motion for Consideration:

WHITE BEAR TOWNSHIP

Town Board Executive Meeting
October 26, 2018

Agenda Number: **17 – 18**

Subject: Receipt of Agenda Materials / Supplements

Adjournment

Action / Motion for Consideration:

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting