



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ROBERT J. KERMES, Chair
ED M. PRUDHON
STEVEN A. RUZEK

AGENDA EXECUTIVE MEETING NOVEMBER 16, 2018

1. **11:00 a.m.** Call Meeting to Order at Administrative Office Conference Room, 1281 Hammond Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of October 26, 2018 Minutes (Additions/Deletions).
4. DNR Groundwater Management – Update.
5. Water Meters – Update.
6. I & I - Update.
7. White Bear Township Pavement Management Program:
 - a. Franchise Fees.
8. Trails
9. 5685 Portland Avenue – Update.
10. 2019-2028 CIP
11. 2019 Budget & Levy.
12. **1:00** Dan Nesler, TKDA
 - a. LSWMP
 - b. Public Water Supply Plan
 - c. Water Audit
13. December Executive Meeting / Holiday Gathering.
14. Public Works Director Report.
15. Code Enforcement Officer / Building Inspector Items:
 - a. 5456 Township Drive
 - b. 2105 Stillwater Street
 - c. ISO Building Department Evaluation
16. Clerk-Treasurer Report.
17. Open Time.

White Bear Township's

Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



recycled paper

18. Added Agenda Items.
19. Receipt of Agenda Materials/Supplements.
20. Adjournment.

White Bear Township's

Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 1 – 2 - 3

Subject: Approval of November 16, 2018 Agenda
Approval of October 26, 2018 Minutes

Documentation: November 16, 2018 Agenda
October 26, 2018 Minutes

Action / Motion for Consideration:

Call meeting to order:

Approval of Agenda:

Approval of Minutes:

November 16, 2018 (additions/deletions)

October 26, 2018 (additions/deletions)

**MINUTES
EXECUTIVE MEETING
OCTOBER 26, 2018**

The meeting was called to order at 11:04 a.m.

Present: Supervisors: Kermes, Prudhon, Ruzek; Clerk: Short; Attorney: Lemmons; Finance Officer: Kelly; Public Works Director: Reed; Planner: Riedesel; Building Official/Code Enforcement Officer: Johnson; Engineer: Studenski and Poppler.

APPROVAL OF AGENDA (Additions/Deletions): Prudhon moved approval of the agenda with the following amendments: Add Items 16A) Arbor Drive Stop Sign Request and 16B) Accounting Clerk/Administrative Secretary Position. Ruzek seconded. Ayes all.

APPROVAL OF SEPTEMBER 28, 2018 MINUTES (Additions/Deletions): Ruzek moved approval of the September 28, 2018 Minutes with minor correction. Prudhon seconded. Ayes-all.

DNR GROUNDWATER MANAGEMENT – UPDATE: The Clerk reported on the semi- annual meeting of the North and East Metro Ground Water Management Plan Project Advisory Team. The Cities of Hugo provide presentation on re-directing storm water through a separate utility system that follows the rights-of-way and storm water activities for developments. With the separate utility service lines are extended to the residences. Storm water is sold using this utility and this system charges less than it does for municipal water. It is critical that there is sufficient water in the ponds from which to draw water. There are a significant number of permits needed to protect wetlands. The redirection of storm water would only work for municipalities which have a lot of surface water from which to draw. This is a new innovative procedure for treating and redirecting storm water although there is a significant investment for the municipality.

WATER METERS – UPDATE: A proposal has been received from Core & Main regarding replacing the defective water meters. Core & Main would share in the cost to furnish and install new meters. It was the consensus that the proposed settlement is acceptable and the most feasible option. The project would be done in one utility billing quarter so as not to cause problems with the billing system. The Engineer noted that replacing the defective water meters is in accordance with the Town's Water Supply Plan and the Water Audit. The replacement of the meters shows that the Town is taking steps to improve the system. It was the consensus that although the water meters are faulty, refunds to utility customers are not feasible or justified. The error in the meter's readings is system wide. The engineer and staff will provide wording for notification to the customers. The matter will be placed on the Consent Agenda to authorize the Town Attorney to draft a replacement agreement for the water meters.

I & I – UPDATE: Lining of the sanitary sewer line west of Lift Station #3 on the west side of Bald Eagle Avenue, north of County Road H-2 has been authorized by the Town Board. The lining will be completed in October. On Tuesday the pipes will be televised in preparation of the lining activity. The Public Works Director reported that he is clarifying the guidelines regarding written specs which recommend that a pressure test be done on the joints. The Engineer reported that the Town has fulfilled the improvements related to past exceedance as determined by the Met Council.

TABLETS FOR TOWN BOARD MEMBERS – UPDATE: The tablets have been received. The Board may take the tablets today and if anyone wants special help with setting up the tablets,

MINUTES
EXECUTIVE MEETING
OCTOBER 26, 2018

Karen has volunteered to provide that assistance. The Board may schedule time with Karen at their convenience.

CENTERVILLE ROAD ASSESSMENTS: There was discussion regarding the comments provided by Mike Oase, Kowalski Companies Chief Operating Officer at the October 15, 2018 Assessment Hearing. Mike Oase stated that they do not see where they benefit from the traffic signal and do not feel that they should be assessed \$75,000. They feel that the reason the light is there and the changes to the roadway were done because of the development. They feel that they have lost business and customer count due to the development and definitely do not see a benefit. They do not agree that they should be assessed. A Special Town Board Meeting will be scheduled for Friday November 2, 2018, at 10:00 a.m. at the Town Offices with representatives from Cub Foods/Kowalski's to discuss the matter with representatives from Cub Foods.

Prudhon moved to call a Special Town Board Meeting for Friday, November 2, 2018 at 10:00 a.m. at the Town Offices relative to the Cub Foods assessment for the Centerville Road improvements. Ruzek seconded. Ayes all.

WHITE BEAR TOWNSHIP PAVEMENT MANAGEMENT PROGRAM: 1) FRANCHISE FEES: The Clerk provided a report on franchise fees as requested by the Town Board. Representatives of Xcel Energy and Connexus Energy regarding the Township's interest in establishing a franchise fee for their utilities' use of public rights-of-way were contacted. These franchise fees will help fund road improvements in the Township. According to a representative from Xcel Energy they have worked with cities and townships for many years to help them implement franchise fees and is looking forwarding to helping the Town. Colette Jurek, Xcel Energy will collect and update a schedule of other municipal franchise fees in the area and get back within two weeks. Franchise fees can differ substantially from other communities as a function of land use and types of industries. Starting in 2000, Xcel Energy starting expressing their preference for flat fees over percentage. Bruce Saylor, Connexus, informed the Clerk that he is quite familiar with franchise fees and will be glad to work with the Township and Xcel in implementing them. It was noted that other than franchise fees, the only other funding sources are bonding or levying. A proposed Franchise Fee Fact Sheet was provided by the Clerk which addresses what a franchise fee is; why franchise fees are used; and benefits of franchise fees along with proposed fee and customer breakdown for customer class and proposed fee per month for Connexus and Xcel. The Town Attorney noted that if the Town adopts franchise fees an Ordinance would be needed for franchise fees. The Clerk will come back with further information at next month's Executive Meeting.

The Engineer reviewed drafts of the Street Network Ratings Map for the Southeast Area which included a complete street system and where roadways are located that need improvement. A global look at the streets indicated the following: 63% (shown as green on the map) have a rating of 3.25 and up; 20% (as shown in red on the map) are rated as 0-2.2. These roads would qualify for mill and overlay; 17% (as shown in yellow on the map) are rated at 2.2-3.25. These rating are helpful in identifying what improvements are needed. The measurements of the roads and the numbers are being verified and may change slightly since this is a draft document. Field work may be necessary to verify some of the measurements. After this is done costs will be calculated. The Engineer reported that they have met with the Finance Officer regarding funding. Funding sources are as follows: 1) It is typical to asses for some road improvements; 2) Storm Water Fund

MINUTES
EXECUTIVE MEETING
OCTOBER 26, 2018

may be used for storm water improvements; 3) Sanitary Sewer Fund may be used for any sanitary sewer related work. There was discussion regarding placing funds in an improvement fund using franchise fees. The Engineer will do the following: 1) verify road measurements; 2) determine what roads are a priority; and 3) determine what funding to be used for road improvements.

The Engineer reviewed the public improvement process and communication outline. He reported that information will be compressed into pdf so residents can pull the information off the Town's website and study it.

TRAILS – UPDATE: Ramsey County is working with staff of communities relative to defining the Vento Trail route through White Bear Lake. Tom Sohrweide, SEH is working with Township and City staff to prepare a planning and engineering study around the north end of the lake.
Rutherford Park – Saputo Bike Shelter: A location for the shelter is being looked at. The Rutherford Park neighbors have had a representative at the Park Board meetings to provide their input. The west side of the park is a large open area which may be suitable. Meetings are ongoing.

5685 PORTLAND VENUE – UPDATE: Before taking the next step to request quotes for a marketing plan, a plan option needs to be formalized. It was the consensus that the Township Plan for 8 to 10 single family lots is the preferred plan. For an 8 unit plan, the construction cost would be approximately \$550,000 for sewer/water/street. Cost per lot would be \$70,000. For the 13 unit plan, construction costs are estimated at \$725,000. Cost per lot would be \$55,000. With TIF assistance, the developer would be asked to remove the substandard buildings and complete site preparations. Jenny Boulton, TIF Attorney, advised that the Developer buy the substandard property and the Township would reimburse for costs. In summary it was the consensus that the preferred option is the 8 to 10 lots.

PUBLIC WORKS REPORT: The Public Works Director reviewed the Public Works Department Activity for October 2018.
Storm Water Program: The Town Engineer is organizing a site meeting with the Public Works Director on Outfalls #5 and #6 that discharge into Bald Eagle Lake.
Water System Improvements/Issues: A request was received from the resident at 5475 Hugo Road to replace/rehabilitate the watermain near his address. There have been over 8 watermain breaks between Taylor Avenue and Gaston Avenue over the last 30 years. There have been no breaks north or south of this area. The watermain is a 12" line. The only home that would be without water, if the Town Board decides to move forward, is the resident requesting the work. Water would be provided temporarily from a hydrant on Taylor while the work is being completed.
Hammond Road Water Tower: Repainting of the tower will be done in 2019. The Town Attorney is reviewing the existing cell phone provider agreements to address provider's rights when requesting they temporarily remove their equipment while the tower is being painted. (The Town Attorney stated that the agreement has the provider obligated to cover their equipment. They have to take steps to protect their equipment from damage due to the painting. The Engineer stated that the equipment may not survive the blasting to remove the paint. The Town Attorney stated that if removing the equipment is a question of convenience to the Township, the matter would have to be negotiated.)
Emerald Ash Borer: The Emerald Ash Borer Management Plan will be updated after all input has been received. The Ordinance should be reviewed regarding the statement that the Township may charge 50% for a removal of a tree in the boulevard. (Ord.

MINUTES
EXECUTIVE MEETING
OCTOBER 26, 2018

#27, Sect. 3). Need to clarify that statement – charge 50% or not. Near 2nd Avenue and Park Avenue there is a large cottonwood tree that hangs over a property owner's building. The Public Works Director will come up with a plan. **Sealcoat Project:** The final payment for the project was slightly higher due to adding additional streets.

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: 1) 2105 STILLWATER STREET; 2) 5272 PORTLAND AVENUE; 3) 5515 PROSPECT: **2105 Stillwater Street:** The property owner did remove the van and cut the grass. The Code Enforcement Officer will prepare the necessary paper work to have the \$1,100 vacant building fee assessed to the property. An anonymous letter was sent to the Town stating that the neighbors want this property cleaned up and old non-licensed, nonfunctioning vehicles removed from the property. The letter stated that the neighbors feel that the property is an eye sore and has been vacant for ten years. **5272 Portland Avenue:** This property has been declared a public nuisance. The grass was above average height. The property owner did remove some vegetation. This property has as Special Home Occupation Permit which is coming up for renewal. The Special Home Occupation Permit has stipulations regarding the property. The property owner has not been very cooperative. **5515 Prospect:** This property appears to be vacant. The Town learned of the vacant status when Xcel sent a list of turnoffs and this property was on the list.

CLERK-TREASURER REPORT: Arbor Drive Stop Sign Request: A request for a stop sign for eastbound Arbor Drive at Hillaire Road was reviewed. The request was referred to Tom Sohrweide, SEH, Traffic Engineer for review. A study was done on traffic volume and speed data collected by Ramsey County Sheriff's Office and a field review was done to measure the sight distance available. Based on the measured sight distance being at or slightly below the design standard, SEH recommends consideration of warning or control signing to mitigate the marginal stopping sight distance. The following two options were submitted for consideration: 1) Install a "Hill Blocks View" warning sign with a 20 mph speed advisory for eastbound Arbor Drive traffic. This is a standard sign in the Minnesota Manual on Uniform Traffic Control Devices and specifically intended for this situation. For 20 mph, the stopping sight distance is 115 feet on a flat grade and 116 feet on a 3% downgrade. For 25 mph, the stopping sight distance is 155 and 158 feet respectively. Their recommendation is to use the 20 mph sign for more impact due to the existing 25.33 mph 85th percentile speed; 2) Install a "Stop" sign for eastbound Arbor Drive traffic. Stopping one thru leg of a t-intersection is not a normal driver expectation and therefore consideration should be given to an all-way stop. This would also provide consistency with the all-way stop which exists to the west at the offset t-intersection of Arbor Drive and Lakewood Avenue and would accommodate the limited intersection sight distance for Hillaire Road drivers.

Both of the above are intended to control vehicle speeds to allow the available sight distance to be adequate. However, due to the very local nature of the traffic present, it is likely that not much change will occur relative to vehicle speeds. The greatest impact will be to drivers that are unfamiliar with the road, as they will have a greater tendency to see and obey the signing that is present. The Public Works Director will look at the intersection again.

It was noted that this matter was reviewed by the Public Safety Commission and they did not feel the need for a sign. It was the consensus that the two identified options be sent to the neighbors.

ACCOUNTING CLERK/ADMINISTRATIVE SECRETARY POSITION: The need for this position was discussed. The position holder has exceeded the Family Medical Leave Protection and is absent without pay and has been absent a high percentage of time over the past four years: 2015 – absent 35% of the time; 2016 – 14% of the time; 2017 – 17% of the time; 2018 – to date has been absent 40% of the time. A letter was sent to the employee on September 14, 2018 informing that the FMLA would expire and termination would be recommended. The employee disputed the recommendation. This position is a necessary function for the Finance Department. During absences the Finance Director and Financial Analyst have to take over the duties of that job. An internal audit performed each year notes an issue with segregation of duties due to having a small staff. When the employee is absent so frequently segregation of duties is a challenge. The position also provides administrative secretary duties by filling in at the front desk. During the absences, the Financial Analyst has been forced to set aside financial duties to provide that coverage. It was the consensus that this position needs to be filled as soon as possible. Justification for filling the position is based on the summary provided by the Finance Officer.

Prudhon moved to place an Attorney/Client closed session on Monday, November 5, 2018 at 6:30 p.m. at Heritage Hall relative to the Accounting Clerk/Administrative Secretary position based on the summary provided by the Finance Officer at the October 26, 2018 Executive Meeting. Ruzek seconded. Ayes all.

OPEN TIME: No one appeared for the open period of the meeting.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Prudhon moved to receive all of the agenda materials and supplements for today's meeting. Ruzek seconded. Ayes all.

Prudhon moved to adjourn the meeting at 3:30 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

William F. Short
Clerk-Treasurer



Town Board Executive Meeting November 16, 2018

Agenda Number: 4

Subject: DNR Groundwater Management - Update

Documentation: None

Action / Motion for Consideration:

Town Clerk Report at Meeting / Discuss

Minutes
Executive Meeting
October 26, 2018

DNR GROUNDWATER MANAGEMENT – UPDATE: The Clerk reported on the semi- annual meeting of the North and East Metro Ground Water Management Plan Project Advisory Team. The Cities of Hugo provide presentation on re-directing storm water through a separate utility system that follows the rights-of-way and storm water activities for developments. With the separate utility service lines are extended to the residences. Storm water is sold using this utility and this system charges less than it does for municipal water. It is critical that there is sufficient water in the ponds from which to draw water. There are a significant number of permits needed to protect wetlands. The redirection of storm water would only work for municipalities which have a lot of surface water from which to draw. This is a new innovative procedure for treating and redirecting storm water although there is a significant investment for the municipality.



Town Board Executive Meeting November 16, 2018

Agenda Number: 5

Subject: Water Meters - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
October 26, 2018

WATER METERS – UPDATE: A proposal has been received from Core & Main regarding replacing the defective water meters. Core & Main would share in the cost to furnish and install new meters. It was the consensus that the proposed settlement is acceptable and the most feasible option. The project would be done in one utility billing quarter so as not to cause problems with the billing system. The Engineer noted that replacing the defective water meters is in accordance with the Town's Water Supply Plan and the Water Audit. The replacement of the meters shows that the Town is taking steps to improve the system. It was the consensus that although the water meters are faulty, refunds to utility customers are not feasible or justified. The error in the meter's readings is system wide. The engineer and staff will provide wording for notification to the customers. The matter will be placed on the Consent Agenda to authorize the Town Attorney to draft a replacement agreement for the water meters.



Town Board Executive Meeting November 16, 2018

Agenda Number: 6

Subject: I & I - Update

Documentation: Met Council Correspondence

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
October 26, 2018

I & I – UPDATE: Lining of the sanitary sewer line west of Lift Station #3 on the west side of Bald Eagle Avenue, north of County Road H-2 has been authorized by the Town Board. The lining will be completed in October. On Tuesday the pipes will be televised in preparation of the lining activity. The Public Works Director reported that he is clarifying the guidelines regarding written specs which recommend that a pressure test be done on the joints. The Engineer reported that the Town has fulfilled the improvements related to past exceedance as determined by the Met Council.

October 31, 2018

Dale Reed
Public Works Director
White Bear Township
1281 Hammond Road
White Bear Township, MN 55110

RE: Ongoing Inflow/Infiltration (I/I) Program
Peak Hourly Discharge Goals

Dear Mr. Reed:

This letter provides information specific to your community for the Metropolitan Council Environmental Services (MCES) Ongoing Inflow and Infiltration (I/I) Program. The I/I Goal is the maximum allowable peak hourly discharge from each metershed to the regional wastewater system. Wastewater flows for 2019 will be compared to the I/I Goal(s) below to determine if your community discharges excessive I/I.

Using community-specific wastewater flow and population growth data, the average adjusted daily flow (AAF) and peak hourly flow factor (PHF) are calculated for each metershed. The I/I Goal is equal to the AAF multiplied by the PHF, as shown below in million gallons per day (mgd):

Monitoring Period: Jan 1 – Dec 31, 2019			
Metershed	I/I Goal (mgd)	Adjusted Average Daily Flow (AAF, mgd)	Peak Hourly Flow Factor (PHF)
M027	0.27	0.060	4.5
M039	3.44	0.929	3.7

All communities that discharge wastewater to MCES will be notified if measured peak wastewater flows are greater than 80% of an I/I Goal. Wastewater flow discharged from a metershed that exceeds 100% of an I/I Goal may result in a work plan assignment, which is the estimated investment to mitigate excessive I/I. Please see the table below for key dates of the Ongoing I/I Program related to the I/I Goal(s) above:

MCES communicates work plan assignments, if applicable	Communities submit work plans	MCES responds to work plan submittals	Communities implement mitigation projects
03/01/20	09/30/20	11/30/20	2021 – 2024

Thank you and your community for continued efforts to mitigate excessive I/I. More information on the Ongoing I/I Program is located at www.metroccouncil.org/iandi. Please email J.I@metc.state.mn.us or contact me at 651-602-1166 with your questions or comments.

Sincerely,

Marcus Bush, PE
Principal Engineer, Engineering Programs

cc: Bill Short, Township Clerk, White Bear Township
Tom Kelly, Finance Officer, White Bear Township
Sandy Rummel, Metropolitan Council Member, District 11
Jeannine Clancy, Assistant General Manager, Technical Services

November 6, 2018

Dale Reed
Public Works Director
White Bear Township
1281 Hammond Road
White Bear Township, MN 55110

RE: Ongoing Inflow & Infiltration (I/I) Program
September 2018 Peak Flow Notification

Dear Mr. Reed:

The Metropolitan Council Environmental Services (MCES) has calculated the maximum allowable peak hourly flow limit (I/I Goal) for each metershed in your community. MCES routinely notifies communities when wastewater flow is equal to or greater than 80% of the peak flow limit. MCES recently verified flow rates, in million gallons per day (mgd), from the following metershed discharge location(s):

- M039**, which has a goal of **3.43** mgd
- **3.91** mgd on Sep 21 at 12:00 am (exceeds I/I Goal)

This letter is for informational purposes and does not require action now. If an I/I Goal was exceeded, your community may receive a work plan.

Please see the attached charts related to these peak flows from your community. More information on the Ongoing I/I Program is located at <https://metro council.org/Wastewater-Water/Planning/Wastewater/Inflow-and-Infiltration/Local-Government.aspx>.

Thank you and your community for continued efforts to mitigate excessive I/I. Please email I.I@metc.state.mn.us or contact me at 651-602-1166 or Marcus.Bush@metc.state.mn.us with your questions or comments.

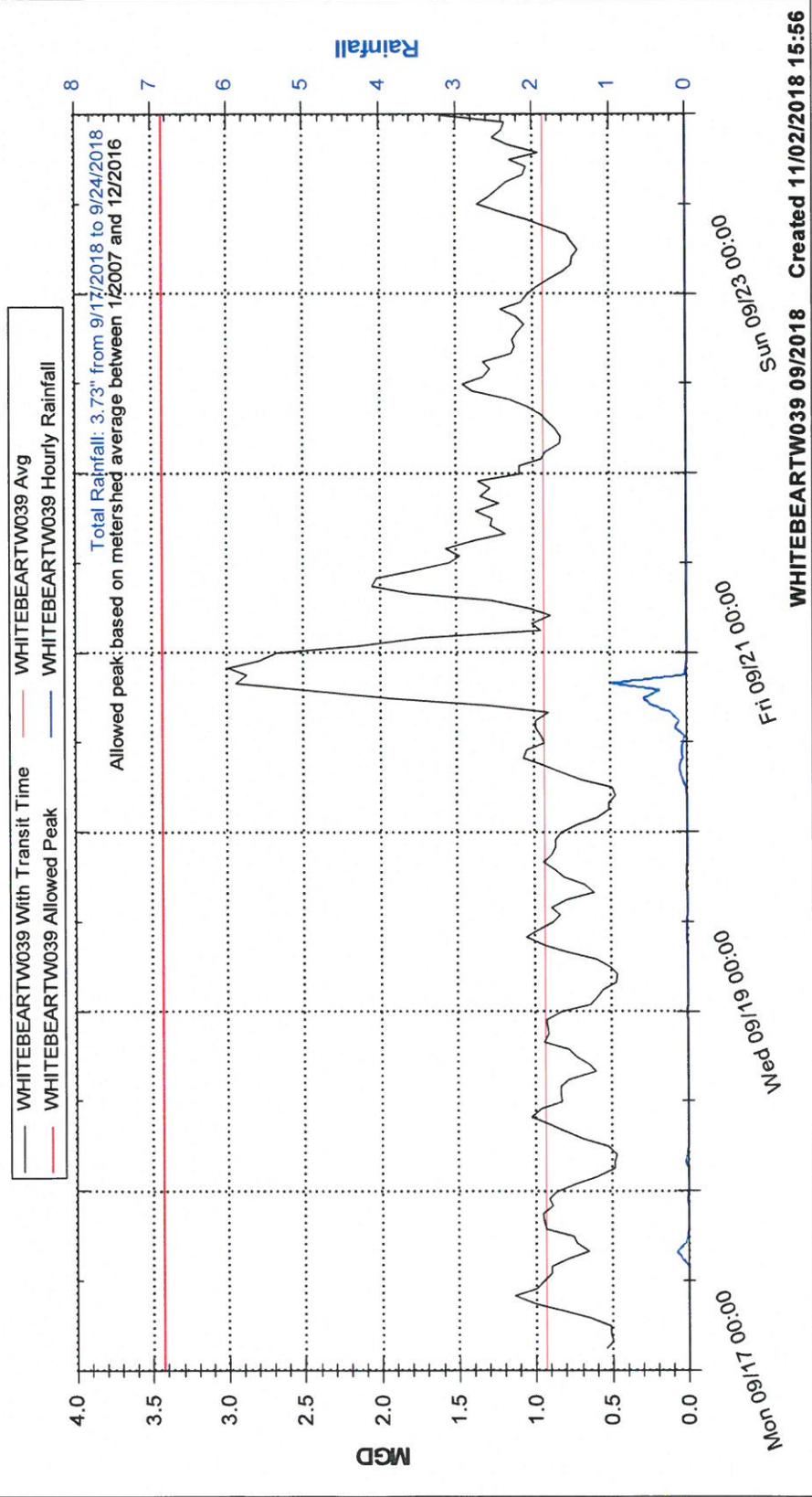
Sincerely,



Marcus Bush, PE
Principal Engineer, Engineering Programs

cc: Bill Short, Township Clerk, 0 White Bear Township
Tom Kelly, Finance Officer, 0 White Bear Township
Sandy Rummel, Metropolitan Council Member, District 11
Jeannine Clancy, Assistant General Manager, Environmental Services Technical Services

II Report for WHITEBEARTW039



WHITEBEARTW039 09/2018 Created 11/02/2018 15:56

Bill Short

From: Bush, Marcus <Marcus.Bush@metc.state.mn.us>
Sent: Thursday, November 08, 2018 1:09 PM
To: Dale Reed
Cc: Bill Short; Tom Kelly; James E. Studenski; Payne, Pat; I-I Program
Subject: RE: MCES Ongoing I/I Program September 2018 Peak Flow Notification - White Bear Township

All,

You can disregard this letter. Jim called this morning to point out a difference in the data sets. I did confirm with our analysts that the data I received needs to be corrected. I plan to have that to you next week.

My apologies.

Have a great day,
Marcus

From: I-I Program
Sent: Wednesday, November 07, 2018 11:40 AM
To: 'dale.reed@ci.white-bear-township.mn.us' <dale.reed@ci.white-bear-township.mn.us>
Cc: I-I Program <I.I@metc.state.mn.us>; 'bill.short@ci.white-bear-township.mn.us' <bill.short@ci.white-bear-township.mn.us>; 'tom.kelly@whitebeartownship.org' <tom.kelly@whitebeartownship.org>
Subject: MCES Ongoing I/I Program September 2018 Peak Flow Notification - White Bear Township

Good morning,

MCES routinely notifies communities when wastewater discharged to the regional system is near or exceeds the peak flow limit (I/I Goal). Please see the attached notification of a peak flow discharge in September 2018.

If you have any questions, please reply to this email or contact me at 651-602-1166.

Thank you,
Marcus



Marcus Bush PE

Principal Engineer | Environmental Services Community Programs
Marcus.Bush@metc.state.mn.us
P. 651.602.1166 | F. 651.602.1083
390 North Robert Street | St. Paul, MN | 55101 | metro council.org

CONNECT WITH US





Town Board Executive Meeting November 16, 2018

Agenda Number: 7

Subject: White Bear Township Pavement Management Program:
a. Franchise Fees

Documentation: Colette Jurek E-Mail

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
October 26, 2018

WHITE BEAR TOWNSHIP PAVEMENT MANAGEMENT PROGRAM: 1) FRANCHISE FEES: The Clerk provided a report on franchise fees as requested by the Town Board. Representatives of Xcel Energy and Connexus Energy regarding the Township's interest in establishing a franchise fee for their utilities' use of public rights-of-way were contacted. These franchise fees will help fund road improvements in the Township. According to a representative from Xcel Energy they have worked with cities and townships for many years to help them implement franchise fees and is looking forwarding to helping the Town. Colette Jurek, Xcel Energy will collect and update a schedule of other municipal franchise fees in the area and get back within two weeks. Franchise fees can differ substantially from other communities as a function of land use and types of industries. Starting in 2000, Xcel Energy starting expressing their preference for flat fees over percentage. Bruce Saylor, Connexus, informed the Clerk that he is quite familiar with franchise fees and will be glad to work with the Township and Xcel in implementing them. It was noted that other than franchise fees, the only other funding sources are bonding or levying. A proposed Franchise Fee Fact Sheet was provided by the Clerk which addresses what a franchise fee is; why franchise fees are used; and benefits of franchise fees along with proposed fee and customer breakdown for customer class and proposed fee per month for Connexus and Xcel. The Town Attorney noted that if the Town adopts franchise fees an Ordinance would be needed for franchise fees. The Clerk will come back with further information at next month's Executive Meeting.

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The Engineer reviewed the public improvement process and communication outline. He reported that information will be compressed into pdf so residents can pull the information off the Town's website and study it.

Bill Short

From: Jurek, Colette C <colette.c.jurek@xcelenergy.com>
Sent: Thursday, November 08, 2018 1:06 PM
To: Bill Short; Bill Short
Cc: Rod.Morton@connexusenergy.com
Subject: White Bear Township: Franchise Fee Inquiry/Xcel Energy Update

Hi Bill,

Thanks for contacting me a few weeks ago to inquire about the possibility of a franchise fee collection in White Bear Township. I have been working with our lead franchise attorney and law clerks to research the matter. After reviewing existing laws, our legal staff has informed me that townships cannot enter into franchise agreements or charge/collect franchise fees. I wanted to provide you with this information and I have copied Rod Morton (my counterpart at Connexus Energy) on this response.

If you need to discuss this further, please feel free to contact me directly.

Thanks,
Colette

Colette Jurek
Xcel Energy | Responsible By Nature
Manager, Community Relations and Economic Development
1700 East County Road E, White Bear Lake, MN 55110
P: 651.779.3105 C: 612.209.3501 F: 612.573.4039
E: colette.c.jurek@xcelenergy.com

XcelEnergy.com Facebook.com/XcelEnergy Twitter.com/XcelEnergy
Please consider the environment before printing this email.



Town Board Executive Meeting November 16, 2018

Agenda Number: 8

Subject: Trails

Documentation: None

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
October 26, 2018

TRAILS – UPDATE: Ramsey County is working with staff of communities relative to defining the Vento Trail route through White Bear Lake. Tom Sohrweide, SEH is working with Township and City staff to prepare a planning and engineering study around the north end of the lake. **Rutherford Park – Saputo Bike Shelter:** A location for the shelter is being looked at. The Rutherford Park neighbors have had a representative at the Park Board meetings to provide their input. The west side of the park is a large open area which may be suitable. Meetings are ongoing.



Town Board Executive Meeting November 16, 2018

Agenda Number: 9

Subject: 5685 Portland Avenue - Update

Documentation: Biersdorf & Associates Correspondence

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive meeting
October 26, 2018

5685 PORTLAND VENUE – UPDATE: Before taking the next step to request quotes for a marketing plan, a plan option needs to be formalized. It was the consensus that the Township Plan for 8 to 10 single family lots is the preferred plan. For an 8 unit plan, the construction cost would be approximately \$550,000 for sewer/water/street. Cost per lot would be \$70,000. For the 13 unit plan, construction costs are estimated at \$725,000. Cost per lot would be \$55,000. With TIF assistance, the developer would be asked to remove the substandard buildings and complete site preparations. Jenny Boulton, TIF Attorney, advised that the Developer buy the substandard property and the Township would reimburse for costs. In summary it was the consensus that the preferred option is the 8 to 10 lots.

November 2, 2018

VIA FACSIMILE & US MAIL

Patrick Kelly, Esq.
Chad Lemmons Esq.
Kelly & Lemmons, P.A.
223 Little Canada Rd E – Suite 200
Little Canada, MN 55117

RE: Stoddard v. Township of White Bear
Court File No. 62-CV-16-7005
Our File No. 8065.115

Mr. Lemmons:

As you know, the commissioners award in this matter entitles Stoddard to a mandatory reimbursement claim under Minn. Stat. § 117.031. You had asked for a demand of attorneys fees and costs owed to Stoddard in advance of a motion on that same issue. There is, however, a preceding issue we must address.

The Town has refused to pay interest on the award from the date of taking, October 5, 2015, until the date of deposit, February 2, 2017. This is despite the fact that the Town – under terms the Town advocated for – has had the use and enjoyment of the Stoddard property since October 5, 2015. The Town has also refused to pay interest above the statutory rate of 4% simple interest. As you may also know, while the statutory rate of interest of 4% sets the floor of recoverable interest, actual interest awarded is a judicial decision that may exceed 4% simple interest.

Upon review of the real estate market and comparable low-risk investments, a rate of return of 8% compound interest is a reasonable rate of return on the Stoddards' real property taken by the Town over the time in question. Using this rate of return results in the following interest owed:

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Kelly & Lemmons, P.A.

Date Range	Days	Principal	Interest
October 5, 2015 - February 2, 2017	487	\$975,000.00	\$109,444.30
February 2, 2017-December 4, 2017	300	\$446,800.00	\$30,261.91
December 4, 2017 - March 30, 2018	116	\$-	\$-
March 30, 2018 - August 29, 2018	153	\$446,800.00	\$15,185.74
		Total	\$154,891.96

By contrast, an investment vehicle based on real estate (i.e. the Wilshire REIT Total Return Index) would have returned even more – approximately \$195,000 – over the same period. Please note that, in this analysis, I have given the Town credit for both the quick take payment and the stipulated period where interest did not accrue. I also used the date of August 29, 2018 to stop accrual, even though, at that time, there were problems with payment.

As I told you previously, the Stoddards' attorney fees are based on a contingent agreement. Our agreement uses the standard one-third of the recovery formula, with recovery being defined as anything over the pre-condemnation offer (inclusive of recovered interest). The award was \$975,000, the interest should be \$154,891.96, and the pre-condemnation offer was \$528,200. The attorneys fees owed are thus \$200,563.99. The Stoddards also incurred \$1,554 in attorneys fees for resolution of the mortgage due to the Town's taking. Please note that these amounts do not include hourly fees incurred before the Town's initiation of condemnation and hourly charges incurred after the conclusion of the commissioners hearing. Should we have to move forward with litigating these claims, the Stoddards will seek reimbursement for these hourly charges as well.

As you may know, expert fees and litigation costs are also recoverable under Section 117.031. Stoddard expended the following in expert costs, which includes fees for testimony at the actual hearing.

Shenehon	\$28,011.46
Landform	\$6,155.32

In addition, Stoddard incurred \$2,476.92 in costs for the recording and preparation of the transcript for the hearing itself. Finally, Stoddard incurred \$2,518.03 in miscellaneous litigation costs, including filing fees, travel costs, and document preparation.

To summarize, the Stoddards' total claim unpaid to date is as follows. Since the interest component is legally separate from the Section 117.031 claim, I have separated them.

Interest Claim:	\$154,891.96
Section 117.031 Claim:	\$241,279.72
Total:	\$396,171.68

Please let me know the Town's position and where we diverge, if at all. Also please advise if we can resolve one of the claims above even if a global resolution is not possible. Please note that the Stoddards are anxious to bring this matter to resolution (as am I) and do not want to wait very long for the Town's response (as has been the case in the past). I would ask that the Town respond no later than November 16, 2018. We will consider a failure to respond as a denial of the two claims in total.

/s/ Ryan R. Simatic
Attorney for Stoddard

CC: Clients (via email)



**Town Board Executive Meeting
November 16, 2018**

Agenda Number:

10

Subject:

2019-2028 CIP

Documentation:

Finance Officer Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Review and Discuss Draft Capital Improvement Plan. (TK)

A. REFERENCE AND BACKGROUND:

As part of the 2019 budget process, the staff has developed a 10-year capital improvement plan (CIP). The CIP serves a number of important functions for the Township including a formal mechanism for decision-making, a link to a long-range plan, financial management tool, and a reporting document.

While a CIP requires staff time for its development, implementation, and maintenance, the advantages of a CIP should not be overlooked. Some of the major advantages of a CIP are that a CIP focuses attention on Township goals, needs, and financial capability, a CIP builds public consensus for projects and improves community awareness, a CIP improves inner-/intergovernmental cooperation and communication, a CIP avoids waste of resources, and a CIP helps to ensure financial stability. Bond rating agencies also look favorably on governments having a CIP.

The draft CIP has funds for replacing some of the Town's computer equipment, repainting and replacing carpet and entrance doors at the administration building. Purchase an emergency generator for the administration and public works buildings. For public works, there is replacement of a pickup truck, replace the radios and some plow equipment. The purchase of a grooming machine for the ballfields. Park improvements include replacing playground equipment at Brandlewood Park, sealcoating some trails, trail additions, and improvements at Bellaire Beach. The cost for GIS integration of infrastructure, and some storm water projects that are identified for 2019. There is also funds budgeted for a street improvement project.

If the CIP is approved the capital items listed as 2019 purchases/projects will be included in the Town's 2019 budget, within the confines of the Town's preliminary levy set at the Annual Town Meeting. Items listed in 2020 through 2028 are planned future purchases/project and can be adjusted in future years before being budgeted. Items adopted in the CIP still must go through normal Township purchasing policies and approvals prior to the purchase or start of the project.

- A1. **Budget Impact:** If approved the items listed in 2019 will be incorporated into the Town's 2019 budget as best we can within the preliminary levy set at the Annual Town Meeting.
- A2. **Staff Workload Impact:** The staff workload has been the development of the CIP. Future impacts would be for items listed in purchasing or projects for 2018 would require staff time to go through the normal Town purchasing procedures and Town Board approval.

B. ALTERNATIVE ACTIONS:

- 1. Review and discuss draft 2019 - 2028 CIP.

C. STAFF RECOMMENDATION:

At this time, the CIP is a draft only for discussion purposes, however based on discussion, any changes will be inserted into the CIP and a final document will be presented for adoption at the December 17th Board meeting.

D. SUPPORTING DATA:

The draft summary of the 2019 - 2028 Capital Improvement Plan.

EXPENDITURES: Project Name	Page #	Priority Ranking	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Administration												
Replace Computer Servers	12	20.25	10,000			10,000				10,000		
Replace Desktop Computers & Monitors	13	20.25	8,750		6,300		6,300			6,300	6,300	
Replace Laptop Computers	14	34.25			6,000				6,000			
Software Upgrades	15	41.45	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Purchase Large Screen TV	16	31.75	2,000									
Administration Building Security System	17	22.70	6,000									
Replace Document Scanner	18	42.75	4,000			4,000						4,000
Replace/Purchase Office Furniture	19	18.25	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Town Buildings												
Replace/Purchase Cable/AV Equipment	20	18.70	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Replace Office Chairs	21	28.15		1,200		1,200		1,200		1,200		1,200
Repaint Administrative Building Interior	22	34.15	40,000									
Replace Administrative Building Carpet	23	34.15	30,000									
Replace Administrative Building Entrance Doors	24	36.55	25,000									
Reroof Administrative Building	25	29.85			30,000							
HVAC Improvements in the Administration Building	26	44.40			75,000							
Mill and Overlay/Reconst. Admin. Building Parking Lot	27	29.40	40,000									
Replace Administrative Building Retaining Wall	28	35.35	50,000									
Purchase Emergency Generator for Buildings	29	21.80	100,000									
Public Safety												
Replace Code Enforcement Vehicle	30	34.85				30,000						
Public Works												
Replace/Purchase Speed Control Signs	31	44.05					20,000					
Replace Trailers	32	34.45				30,000						
Replace Tractor	33	31.25					45,000					
Replace Toolcat	34	29.20						80,000				
Replace Skidsteers	35	31.95						80,000	65,000			
Replace Bobcat Tracks	36	18.10	4,200			4,200			4,200			4,200
Replace Brush Chipper	37	33.15			45,000							
Replace Pickup Trucks	38	24.75	30,000		50,000				50,000		50,000	
Replace Single Axle Dump/Plow Trucks	39	28.60		300,000	300,000						300,000	
Replace Dump/Utility Trucks	40	27.25				140,000						
Small Tools & Equipment	41	Varies	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Purchase Mini Excavator	42	24.55										100,000
Replacement of Street Sweeper	43	34.65					300,000					

Project Name	Page #	Priority Ranking	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Public Works Continued												
Replacement of Rounds Pickup Truck	44	27.50		60,000	65,000				30,000			
Replacement of Asphalt Hot Box	45	34.90	1,500									
Replace Lighting on Generator	46	33.65	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Replace Snow Plow Equipment	47	27.35	18,710	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200
Purchase/Replace 800 Mghz Radios	48	45.00					100,000					
Purchase Clam Truck	49	25.80										
Construct Public Works Staging Area	50	18.25	35,000									
Replace Public Works Building Water Softener	51	23.75	5,500									
Public Works Garage Door Replacement	52	36.70	20,000									
Road and Bridge												
Replacement of Street Name Signs	53	27.60	75,000	210,000	15,000							
Park Maintenance												
Replace Zero Turn Mowers	54	34.65				30,000					30,000	
Purchase Large Pull Mower	55	32.30				30,000						
Replace Large Turf Mower	56	25.80			85,000							85,000
Purchase Ballfield Grooming Machine	57	29.25	30,000				45,000					
Replace Rough Terrain Vehicle (RTV)	58	28.75										
Replacement of Park Refuse/Recycling Containers	59	25.05	13,000									
Purchase Security Cameras	60	29.50	6,000									
Replace Various Park Signs	61	27.35	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
White Bear Parkway Trail Remarking	62	33.30		5,000								
Park Improvement Fund												
Bellaire Beach Improvements	63	17.05	60,000									
Rebuild Bellaire Park Tennis Courts/Inline Skate Area	64	29.30			30,000							
Columbia Park Parking Lot Replacement	65	27.90		200,000								
Birch Park Handicapped Accessibility Improve.	66	17.05	1,000									
Repair Ballfield Back Stops	67	35.90	5,000									
Park Trail Sealcoating	68	20.95	60,000									
Replace Playground Equipment at Manor Park	69	26.15					50,000					
Improve Playground Area/Surface at Columbia Park	70	28.40						80,000				
Replace Playground Equipment at Brandlewood Park	71	28.40	80,000									
Replace Playground Equipment at Mead Park	72	28.40				80,000						
Replace Playground Equipment at Otter Park	73	28.40								80,000		
Replace Summit Lane Dock	74	33.80					5,000					
Replace Red Pine Park Boardwalk	75	33.80						10,000				

EXPENDITURES CONTINUED:

Project Name	Page #	Priority Ranking	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Park Acquisition Fund												
Bald Eagle Trail Development	76	33.30	100,000									
Bruce Vento Trail Development	77	31.80	100,000									
Buffalo Street Trail Development	78	33.30	150,000									
Centerville Road Trail Development/Reconstruct	79	33.30				300,000						
County Road H2 Trail Development	80	33.30	100,000				500,000					
Northeast Area Trail Development	81	33.30	30,000									
Fox Meadow Park Trail Development	82	33.30					110,000					
Brandlewood Park Trail Development	83	33.30							55,000			
Rutherford Park/Lake Links Trail Development	84	33.30	110,000									
Community (Polar Lakes) Park Fund												
Baseball Field Improvements	85	27.15	30,000	30,000	30,000							
Construct Exercise Court/Area	86	27.15	125,000								400,000	
Grandstand Construction	87	15.50										
Polar Lakes Park Soccer Field Restroom Construction	88	28.50	400,000									
Polar Lakes Park Soccer Field Restroom Construction	89	28.50		400,000								
Purchase Baseball Field #3 Scoreboard	90	20.40			15,000							
Replace Dugout Roofs	91	24.70	125,000									
Repair/Replace Signs	92	27.35									3,000	
General Polar Lakes Park Improvements	93	23.20	15,000	51,000	51,000	51,000	51,000	51,000	51,000	51,000	51,000	51,000
Construct Amphitheatre/Band Shell	94	24.40		500,000								
Parking Lot Expansion	95	38.45				132,000						
Replace Playground Equipment	96	28.40			250,000							
Improvement Fund												
Road Mill and Overlay/Reconstruction Projects	97	36.20	3,200,000		3,100,000		4,300,000		2,600,000		2,500,000	
Sealcoat Projects	98	36.95	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Annual Curb Repair and Replacement	99	38.30	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Water Fund												
Well Pumphouse Improvements	100	30.35	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Replace Water Meters	101	36.25	1,200,000									
Water Tower Painting - Hammond Road Tower	102	24.75	1,000,000									
Hydrant Rehabilitation	103	41.25	30,000									
Installation of Radio Read Devices	104	24.10					100,000	100,000				
Well Pump Rehabilitation	105	37.85		32,000		60,000		35,000				50,000
GIS Integration of Township Infrastructure	106	30.35	250,000	25,000								

EXPENDITURES CONTINUED:		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Project Name	Priority Ranking										
Sewer Fund											
Replace Jet/Vac Truck	107				400,000						
Sanitary Sewer Lining Project	108				1,500,000						
Sanitary Sewer Infiltration Prevention Projects	109	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Rehabilitation of Lift Stations	110	250,000									
Sanitary Sewer Manhole Grouting	111	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Purchase Televising (Camera) Trailer	112	100,000									
Storm Water Utility Fund											
South Area Storm Water Improvements	113	500,000									
Replacement of Storm Water Culverts	114	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Storm Water Structure Repairs	115	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Pond/Ditch Cleaning	116	130,000	130,000	200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Stillwater Street Drainage Improvements	117					25,000					
Beaver Street Drainage Improvements	118										
Allendale Drive Ditch Cleaning	119	30,000									
Pioneer Lane Ditch Cleaning	120	50,000									
Lake and Overlake Avenue Drainage Pipe	121	40,000									
Otterview Trail Drainage Improvements	122		30,000				35,000				
Birch Road Drainage Improvements	123										
Total Expenditures		8,907,160	2,059,900	5,189,000	3,358,100	5,318,000	1,822,900	3,606,900	764,200	4,161,000	1,146,100

General Fund - Road & Bridge	75,000	235,000	15,000	0	0	0	0	0	0	0	0
General Fund - Park & Rec	22,500	8,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Park Acquisition Fund	240,000	250,000	0	150,000	110,000	500,000	500,000	55,000	0	0	0
Improvement Funds	960,000	160,000	935,000	160,000	1,235,000	160,000	160,000	810,000	160,000	785,000	160,000
Special Assessments	2,650,000	0	2,325,000	1,005,000	3,225,000	0	0	1,950,000	0	1,875,000	0
Community Park Improvement Fund	665,000	481,000	846,000	183,000	51,000	51,000	51,000	51,000	51,000	454,000	51,000
Park Improvement Fund	306,000	200,000	30,000	230,000	0	55,000	90,000	90,000	80,000	0	0
Water Fund	2,336,500	38,500	6,500	66,500	6,500	141,500	106,500	106,500	6,500	56,500	6,500
Sewer Fund	410,000	60,000	60,000	555,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Storm Water Utility Fund	605,000	215,000	255,000	305,000	330,000	340,000	340,000	305,000	305,000	305,000	805,000
Capital Building Fund	351,500	0	105,000	0	0	0	0	0	0	0	0
Capital Equipment Fund	255,660	406,900	600,500	675,100	284,000	471,900	163,900	163,900	98,200	615,000	60,100
Trade-In/Salvage Value	0	5,000	7,500	25,000	13,000	40,000	12,000	12,000	0	7,000	0
Grants	30,000	0	0	0	0	0	0	0	0	0	0
Total Revenue Sources	8,907,160	2,059,900	5,189,000	3,358,100	5,318,000	1,822,900	3,606,900	764,200	4,161,000	1,146,100	



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 11

Subject: 2019 Budget & Levy

Documentation: Finance Officer Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

A1. Budget Impact: If approved this is what would be presented to Town residents at the December 11th budget meeting.

A2. Staff Workload Impact: There would be no staff workload impacts for this item at this time.

B. ALTERNATIVE ACTIONS:

1. Provide input/direction to staff on how to proceed with the 2019 preliminary property tax levy.

C. STAFF RECOMMENDATION:

Staff has no recommendation.

D. SUPPORTING DATA:

General Fund Budget Sheets.

GENERAL FUND BUDGET SUMMARY BY ACTIVITY												
	2012	2013	2014	2015	2016	2017	2018	2018	2018	2019	%	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET	CHANGE	
REVENUES												
PROPERTY TAXES	\$2,820,669	\$2,815,835	\$2,778,829	\$2,931,245	\$2,987,920	\$2,989,736	\$3,226,691	\$0	\$3,628,612	\$3,628,612	12.46%	
LICENSES & PERMITS	222,645	167,323	208,418	232,255	245,409	233,907	184,400	0	176,200	176,200	-4.45%	
INTERGOVERNMENTAL REVENUES	143,846	145,651	180,205	204,693	238,038	189,536	197,216	0	200,516	200,516	1.67%	
CHARGES FOR SERVICES	123,726	160,585	191,437	258,291	185,785	175,853	147,480	0	134,250	134,250	-8.98%	
FINES & FORFEITS	20,542	27,625	24,487	16,528	18,324	20,984	16,000	0	16,000	16,000	0.00%	
SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	0	0	0	0.00%	
INTEREST EARNINGS		(33,241)	38,389	25,798	13,683	20,149	30,825	0	27,500	27,500	-10.79%	
MISCELLANEOUS	295,348	261,689	179,156	334,013	186,582	316,613	225,869	0	227,275	227,275	0.62%	
OPERATING TRANSFERS	22,456	17,500	16,727	18,185	17,500	20,801	15,000	0	7,500	7,500	-50.00%	
TOTAL REVENUES	\$3,683,754	\$3,562,967	\$3,617,648	\$4,021,008	\$3,893,241	\$3,967,579	\$4,043,491	\$0	\$4,417,853	\$4,417,853	9.26%	
EXPENDITURES BY DEPARTMENT												
GENERAL GOVERNMENT												
BOARD OF SUPERVISORS	\$37,304	\$37,920	\$39,010	\$38,482	\$39,851	\$40,636	\$44,178	\$42,018	\$46,814	\$46,814	5.97%	
GENERAL GOVERNMENT	669,102	329,269	343,730	282,732	320,540	256,366	298,270	283,520	326,275	326,275	9.39%	
RECYCLING	16,745	18,038	19,709	17,953	18,785	22,655	22,370	29,572	29,572	29,572	8.18%	
ELECTIONS	20,684	24,341	24,717	27,480	30,090	29,659	28,755	26,631	28,000	28,000	-2.63%	
ADMINISTRATION	246,687	251,931	288,890	260,639	280,545	291,390	309,397	300,088	313,494	313,494	1.32%	
COMMUNITY DEVELOPMENT	184,533	184,710	192,825	192,002	199,093	227,581	220,313	243,970	218,069	218,069	-1.02%	
TOTAL GENERAL GOVERNMENT	\$1,175,055	\$846,209	\$908,881	\$819,288	\$888,904	\$868,277	\$928,249	\$918,597	\$962,224	\$962,224	3.66%	
PUBLIC SAFETY												
POLICE & ANIMAL CONTROL	859,425	878,552	915,122	922,339	926,588	978,302	1,046,823	981,557	1,078,493	1,078,493	3.03%	
FIRE PROTECTION	230,176	228,910	212,711	226,231	227,567	236,896	254,110	254,107	299,000	299,000	17.67%	
CODE ENFORCEMENT	183,408	147,558	174,033	162,081	169,140	202,760	188,331	196,452	200,829	200,829	6.64%	
TOTAL PUBLIC SAFETY	\$1,273,009	\$1,255,021	\$1,301,866	\$1,310,651	\$1,323,295	\$1,417,958	\$1,489,264	\$1,432,116	\$1,578,322	\$1,578,322	5.98%	
PUBLIC WORKS												
ROAD & BRIDGE	396,978	582,095	531,359	686,224	918,395	568,574	582,165	509,669	758,907	758,907	30.36%	
ICE & SNOW	0	0	0	0	0	0	0	0	0	0	0.00%	
PUBLIC WORKS	197,512	292,416	251,509	194,304	207,828	231,523	251,426	245,454	284,823	284,823	13.28%	
TOWN BUILDINGS	143,799	351,547	144,156	125,864	194,917	145,110	156,913	150,421	185,314	185,314	18.10%	
TOTAL PUBLIC WORKS	\$738,289	\$1,226,058	\$927,024	\$1,006,392	\$1,321,140	\$945,207	\$990,503	\$905,544	\$1,229,043	\$1,229,043	24.08%	
CULTURE AND RECREATION												
PARKS & RECREATION	355,290	499,845	431,997	612,133	598,951	556,118	601,475	582,091	603,763	603,763	0.38%	
TOWNSHIP DAY FESTIVAL	18,220	19,562	19,839	21,839	18,750	31,477	34,000	37,087	44,500	44,500	30.88%	
TOTAL CULTURE AND RECREATION	\$373,510	\$519,407	\$451,836	\$633,972	\$617,701	\$587,595	\$635,475	\$619,178	\$648,263	\$648,263	2.01%	
TOTAL GENERAL FUND EXPENDITURE	\$3,559,863	\$3,846,695	\$3,569,607	\$3,770,303	\$4,151,040	\$3,819,037	\$4,043,491	\$3,875,435	\$4,417,853	\$4,417,853	9.26%	
FUND BALANCE - JANUARY 1	\$1,915,837	\$2,039,728	\$1,756,000	\$1,784,041	\$2,034,746	\$1,776,947	\$1,925,489	\$1,925,489	\$1,925,489	(\$1,949,946)		
EXCESS REVENUE OVER EXPENDITURE	\$123,891	(\$283,728)	\$28,041	\$250,705	(\$257,799)	\$148,542	(\$0)	(\$3,875,435)	\$0	\$0		
FUND BALANCE - DECEMBER 31	\$2,039,728	\$1,756,000	\$1,784,041	\$2,034,746	\$1,776,947	\$1,925,489	\$1,925,489	(\$1,949,946)	(\$1,949,946)	(\$1,949,946)		

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2018	2018	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET	CHANGE
GENERAL GOVERNMENT											
101-4130-101 SALARIES, FULL TIME - REG	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
101-4130-201 MISC OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0.00%
101-4130-250 SALES TAX	0	0	168	0	0	0	0	0	0	0	0.00%
101-4130-301 AUDITING SERVICES	10,472	11,634	11,665	11,585	11,600	11,125	12,000	11,300	11,850	11,850	-1.25%
101-4130-303 ENGINEERING SERVICES	36,758	46,967	55,532	41,280	64,643	47,918	45,000	57,291	52,000	52,000	15.56%
101-4130-304 LEGAL FEES	44,002	42,305	80,441	39,321	58,455	22,986	50,000	24,888	48,000	48,000	-4.00%
101-4130-305 PROSECUITING FEES	34,339	32,289	36,095	36,523	35,879	41,001	40,000	38,804	41,000	41,000	2.50%
101-4130-307 COMPUTER SERVICES	10,614	22,241	31,124	19,314	17,554	26,963	20,000	29,361	27,000	27,000	35.00%
101-4130-308 OTHER PROFESSIONAL SERVICES	13,253	10,826	19,355	6,636	10,066	4,760	13,000	28,496	15,000	15,000	15.38%
101-4130-309 CONTRACTUAL SERVICES	2,165	2,258	1,150	2,078	1,269	2,825	3,500	1,275	3,500	3,500	0.00%
101-4130-311 CREDIT CARD FEES	0	294	1,102	1,255	1,973	4,076	2,200	482	2,000	2,000	-9.09%
101-4130-351 LEGAL NOTICES	7,022	1,840	3,845	7,614	7,962	9,252	8,000	3,321	8,000	8,000	0.00%
101-4130-355 NEWSLETTER	2,159	9,401	4,219	4,695	4,842	8,010	6,500	7,192	8,000	8,000	23.08%
101-4130-361 GENREAL LIABILITY INSURANCE	17,500	15,000	17,500	17,000	17,000	15,500	16,500	16,500	17,000	17,000	3.03%
101-4130-362 PUBLIC OFFICIAL'S LIABILITY INSUR.	500	500	800	800	900	800	1,000	1,000	1,100	1,100	10.00%
101-4130-364 SELF INSURANCE - HEALTH	0	0	0	0	0	0	0	0	0	0	0.00%
101-4130-404 REPAIR/MAINTENANCE - EQUIP.	6,894	2,428	3,122	7,877	2,156	7,526	5,000	8,732	9,250	9,250	85.00%
101-4130-405 REPAIR/MAINTENANCE - OTHER	0	0	0	0	0	0	0	0	0	0	0.00%
101-4130-433 DUES & SUBSCRIPTIONS	12,871	14,317	14,673	15,487	15,473	16,326	16,000	16,483	16,750	16,750	4.69%
101-4130-437 NORTHEAST YOUTH & FAMILY SERVICES	40,000	35,936	31,872	27,808	23,744	19,680	20,000	19,956	20,525	20,525	2.63%
101-4130-439 TOWN HALL MANAGEMENT	0	0	0	0	0	10,000	10,000	10,000	15,000	15,000	50.00%
101-4130-440 W.B.L CONSERVATION DIST.	16,270	18,305	18,574	18,943	19,550	19,082	19,200	19,200	19,100	19,100	-0.52%
101-4130-441 VADNAIS LK WATER MANAG. ORG.	645	645	668	882	733	934	1,000	843	1,200	1,200	20.00%
101-4130-449 MISCELLANEOUS EXPENSES	7,148	12,083	11,765	12,050	26,741	(12,398)	9,370	8,439	10,000	10,000	6.72%
101-4130-490 OTHER CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0	0.00%
101-4130-560 FURNITURE & FIXTURES	0	0	0	0	0	0	0	0	0	0	0.00%
OFFICE EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0.00%
TRANSFERS OUT	406,490	50,000	0	11,584	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$669,102	\$329,269	\$343,730	\$282,732	\$320,540	\$256,366	\$298,270	\$283,520	\$326,275	\$326,275	9.39%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2018	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
101-4131-101	\$4,451	\$4,570	\$4,743	\$4,871	\$4,997	\$5,120	\$5,310	\$5,285	\$5,483	3.26%
101-4131-108	287	292	297	302	323	309	336	327	340	1.19%
101-4131-121	343	353	366	388	399	408	423	421	437	3.13%
101-4131-122	335	372	385	392	406	414	432	414	445	3.13%
101-4131-131	1,078	997	1,069	902	1,099	1,010	1,060	976	1,090	2.83%
101-4131-132	26	20	25	24	24	24	40	45	40	0.00%
101-4131-135	24	24	0	0	0	0	0	0	0	0.00%
101-4131-151	42	43	50	55	57	60	65	65	68	4.62%
101-4131-201	0	0	0	0	0	0	0	0	0	0.00%
101-4131-220	0	0	0	0	0	0	2,000	1,050	2,000	0.00%
101-4131-250	0	0	0	0	0	0	0	0	0	0.00%
101-4131-308	0	0	0	0	0	0	869	0	869	0.00%
101-4131-309	10,159	9,659	12,774	11,019	11,480	15,306	16,000	13,787	18,000	12.50%
101-4131-322	0	0	0	0	0	0	0	0	0	0.00%
101-4131-355	0	0	0	0	0	0	0	0	0	0.00%
101-4131-449	0	1,708	0	0	0	4	800	0	800	0.00%
101-4131-491	0	0	0	0	0	0	0	0	0	0.00%
101-4131-580	0	0	0	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$16,745	\$18,038	\$19,709	\$17,953	\$18,785	\$22,655	\$27,335	\$22,370	\$29,572	8.18%

ACCOUNT #	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
ELECTIONS										
101-4140-101	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
101-4140-102	3,406	0	0	0	0	0	0	0	0	0.00%
101-4140-103	0	0	0	0	0	0	0	0	0	0.00%
101-4140-104	9,572	0	0	0	0	0	0	0	0	0.00%
101-4140-121	247	0	0	0	0	0	0	0	0	0.00%
101-4140-122	261	0	0	0	0	0	0	0	0	0.00%
101-4140-151	0	0	0	0	0	0	0	0	0	0.00%
101-4140-201	0	0	0	0	0	0	0	0	0	0.00%
101-4140-201	858	0	0	0	83	0	0	0	0	0.00%
101-4140-250	0	0	0	0	0	0	0	0	0	0.00%
101-4140-250	0	0	0	0	0	0	0	0	0	0.00%
101-4140-304	0	0	0	0	0	0	0	0	0	0.00%
101-4140-309	2,087	21,455	21,455	24,730	26,970	26,904	26,000	23,876	25,000	-3.85%
101-4140-322	0	0	0	0	0	0	0	0	0	0.00%
101-4140-331	0	0	0	0	0	0	0	0	0	0.00%
101-4140-351	254	136	512	0	282	0	0	0	0	0.00%
101-4140-355	0	0	0	0	0	0	0	0	0	0.00%
101-4140-404	1,749	0	0	0	0	0	0	0	0	0.00%
101-4140-415	2,250	2,750	2,750	2,750	2,755	2,755	2,755	2,755	3,000	8.89%
101-4140-560	0	0	0	0	0	0	0	0	0	0.00%
OFFICE EQUIPMENT	0	0	0	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$20,684	\$24,341	\$24,717	\$27,480	\$30,090	\$29,659	\$28,755	\$26,631	\$28,000	-2.63%

ACCOUNT #	ADMINISTRATION	2012	2013	2014	2015	2016	2017	2018	2018	2019	%
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
101-4150-101	ADMINISTRATION	\$157,403	\$163,727	\$181,953	\$157,895	\$166,524	\$171,130	\$178,800	\$179,413	\$180,925	1.19%
101-4150-102	SALARIES, FULL TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4150-103	SALARIES, FULL TIME - OT	0	0	0	0	0	0	0	0	0	0.00%
101-4150-104	SALARIES, PART-TIME - REG	57	9,043	9,870	635	0	4,995	0	4,087	0	0.00%
101-4150-108	SALARIES, TEMPORARY - REG	1,813	1,840	1,906	1,907	2,038	1,953	2,118	2,065	1,254	-40.79%
101-4150-121	EXTRA MEETING PAY	11,340	12,000	13,085	11,783	12,377	12,611	13,569	13,340	13,663	0.70%
101-4150-122	PERA CONTRIBUTIONS	11,538	12,390	13,742	11,745	12,357	12,504	13,840	13,736	13,937	0.70%
101-4150-131	FICA CONTRIBUTIONS	24,789	21,672	20,083	24,610	27,293	27,876	32,225	23,585	33,720	4.64%
101-4150-132	HEALTH INSURANCE	967	770	1,107	922	905	817	1,420	1,405	1,260	-11.27%
101-4150-135	DISABILITY INSURANCE	745	737	0	0	0	0	0	0	0	0.00%
101-4150-142	HEALTH INSUR. CASH CREDIT	0	0	0	0	0	0	0	0	0	0.00%
101-4150-151	UNEMPLOYMENT BENEFITS	1,536	1,550	1,800	1,900	1,975	2,075	2,200	2,200	2,310	5.00%
101-4150-201	WORKER'S COMPENSATION	(471)	(9,025)	(84)	(162)	754	(1,203)	1,500	896	1,200	-20.00%
101-4150-250	OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0.00%
101-4150-308	SALES TAX	10,310	9,236	11,687	13,843	14,798	14,159	14,750	14,111	15,500	5.08%
101-4150-322	PROFESSIONAL SERVICES	7,372	7,760	6,958	6,840	7,843	5,636	8,500	7,604	8,500	0.00%
101-4150-331	POSTAGE	1,313	749	1,994	715	888	472	2,500	482	1,000	-60.00%
101-4150-332	TRAVEL EXPENSE	2,481	1,746	907	1,281	1,742	1,577	1,800	1,386	400	-77.78%
101-4150-333	TRAVEL ALLOWANCE	3,283	1,768	4,356	5,140	4,946	5,853	4,850	4,853	6,000	23.71%
101-4150-355	CONFERENCE REGISTRATION FEES	0	0	0	0	0	0	0	0	0	0.00%
101-4150-370	PRINTING - OTHER	0	0	0	0	0	0	0	0	0	0.00%
101-4150-415	EMPLOYEE BONDS	12,000	15,114	18,500	20,000	25,000	30,000	30,000	30,000	32,500	8.33%
101-4150-434	EQUIPMENT RENTAL	211	354	226	785	205	0	400	0	400	0.00%
101-4150-449	BOOKS & SUBSCRIPTIONS	0	0	0	0	0	0	0	0	0	0.00%
	MISCELLANEOUS	0	0	0	0	0	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$246,687	\$251,931	\$288,890	\$260,639	\$280,545	\$291,380	\$309,397	\$300,088	\$313,494	1.32%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
101-4160-101									
101-4160-102	\$125,418	\$124,497	\$133,708	\$135,862	\$139,499	\$143,977	\$143,485	\$147,260	2.63%
101-4160-103	0	0	0	0	0	0	0	0	0.00%
101-4160-104	0	0	0	0	0	0	0	0	0.00%
101-4160-108	6,590	6,689	6,927	6,934	7,411	7,100	7,699	4,660	-39.21%
101-4160-121	9,570	9,786	9,985	10,408	10,680	10,943	11,339	11,396	0.50%
101-4160-122	9,424	10,367	10,343	10,435	10,658	11,013	11,566	11,623	0.50%
101-4160-131	24,840	23,613	23,166	18,048	20,503	20,235	23,000	25,455	10.67%
101-4160-132	860	663	867	780	808	739	1,050	1,070	1.90%
101-4160-135	673	673	0	0	0	0	0	0	0.00%
101-4160-151	1,171	1,200	1,302	1,400	1,455	1,530	1,675	1,760	5.07%
101-4160-201	250	250	200	243	150	150	150	125	-16.67%
101-4160-250	0	0	0	0	0	0	0	0	0.00%
101-4160-308	1,500	1,350	1,450	1,999	2,400	26,468	14,500	8,000	-44.83%
101-4160-331	211	1,321	711	904	942	480	1,000	1,100	10.00%
101-4160-332	1,309	1,309	1,344	1,302	1,320	1,279	1,400	1,400	0.00%
101-4160-333	490	390	205	885	65	685	450	1,000	122.22%
101-4160-415	1,125	1,500	1,500	1,500	1,500	1,700	1,700	1,800	5.88%
101-4160-433	1,102	1,102	1,117	1,302	1,702	1,282	1,300	1,400	7.69%
101-4160-434	0	0	0	0	0	0	0	0	0.00%
101-4160-560	0	0	0	0	0	0	0	0	0.00%
101-4160-580	0	0	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$184,533	\$184,710	\$192,825	\$192,002	\$199,093	\$227,581	\$220,313	\$243,970	-1.02%

ACCOUNT #	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
101-4210-201										
101-4210-250	\$1,030	\$1,230	\$415	\$718	\$625	\$1,152	\$700	\$2,608	\$1,300	85.71%
101-4210-308	0	0	0	0	0	0	0	0	0	0.00%
101-4210-309	\$1,050	\$1,200	\$1,750	\$1,800	\$1,400	\$2,520	\$1,800	\$2,200	\$2,000	11.11%
101-4210-315	852,635	874,667	912,104	919,624	923,436	974,086	1,031,998	975,666	1,064,053	3.11%
101-4210-316	2,530	0	0	0	0	0	11,525	0	10,140	-12.02%
	2,180	1,455	853	197	1,127	544	800	1,083	1,000	25.00%
TOTAL EXPENDITURES	\$859,425	\$878,552	\$915,122	\$922,339	\$926,588	\$978,302	\$1,046,823	\$981,557	\$1,078,493	3.03%
ACCOUNT #										
101-4220-309										
	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 BUDGET	% CHANGE
FIRE PROTECTION										
CONTRACTED SERVICES	\$230,176	\$228,910	\$212,711	\$226,231	\$227,567	\$236,896	\$254,110	\$254,107	\$299,000	17.67%
TOTAL EXPENDITURES	\$230,176	\$228,910	\$212,711	\$226,231	\$227,567	\$236,896	\$254,110	\$254,107	\$299,000	17.67%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2018	2018	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET	CHANGE
101-4230-101											
101-4230-102	\$131,710	\$107,309	\$129,187	\$118,725	\$123,827	\$132,460	\$136,110	\$135,648	\$140,175	\$140,175	2.99%
101-4230-103	0	0	0	0	0	44	0	0	0	0	0.00%
101-4230-104	684	0	0	0	0	0	0	0	0	0	0.00%
101-4230-121	9,671	8,107	9,266	8,777	9,158	9,555	10,208	10,553	10,513	10,513	2.99%
101-4230-122	9,406	8,450	9,590	8,849	8,978	9,391	10,412	10,120	11,106	11,106	6.66%
101-4230-131	22,203	14,042	16,085	15,674	17,642	19,560	18,920	23,814	19,500	19,500	3.07%
101-4230-132	1,068	671	926	892	1,067	981	1,170	1,417	1,140	1,140	-2.56%
101-4230-135	990	720	0	0	0	0	0	0	0	0	0.00%
101-4230-142	734	0	0	0	0	0	0	0	0	0	0.00%
101-4230-151	932	955	1,100	1,000	1,040	1,100	1,210	1,210	1,270	1,270	4.96%
101-4230-201	1,162	1,400	1,175	1,000	576	400	600	600	500	500	-16.67%
101-4230-212	1,500	1,750	1,750	1,700	1,500	1,500	1,400	1,400	1,400	1,400	0.00%
101-4230-250	0	0	0	0	0	0	0	0	0	0	0.00%
101-4230-308	0	0	0	0	144	1,555	200	0	0	0	0.00%
101-4230-331	0	0	54	(95)	0	0	50	67	75	75	50.00%
101-4230-333	973	455	900	745	1,208	1,592	1,300	1,252	1,600	1,600	23.08%
101-4230-415	2,250	3,700	4,000	4,000	4,000	6,500	6,500	6,500	8,250	8,250	26.92%
101-4230-434	125	0	0	814	0	0	250	0	300	300	20.00%
101-4230-455	0	0	0	0	0	18,122	0	1,005	0	0	0.00%
101-4230-560	0	0	0	0	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$183,408	\$147,559	\$174,033	\$162,081	\$169,140	\$202,760	\$188,331	\$196,452	\$200,829	\$200,829	6.64%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2018	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
ROAD & BRIDGE										
101-4310-101 SALARIES, FULL TIME - REG	\$142,156	\$137,781	\$142,738	\$144,355	\$152,518	\$167,238	\$189,000	\$172,341	\$207,875	9.99%
101-4310-102 SALARIES, FULL TIME - OT	1,141	0	0	0	0	0	5,000	0	4,000	-20.00%
101-4310-103 SALARIES, PART-TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4310-104 SALARIES, TEMPORARY - REG	6,941	10,154	0	4,929	5,154	5,299	7,500	6,684	5,590	-25.47%
101-4310-121 PERA CONTRIBUTIONS	10,391	9,692	10,348	10,799	11,432	12,558	14,550	12,263	15,891	9.21%
101-4310-122 FICA CONTRIBUTIONS	10,912	10,688	10,177	10,788	11,178	12,666	15,415	12,987	16,636	7.92%
101-4310-131 HEALTH INSURANCE	25,321	26,351	27,923	22,193	26,576	33,003	33,620	31,158	40,400	20.17%
101-4310-132 DISABILITY INSURANCE	1,123	796	1,111	1,012	1,077	1,067	1,530	1,562	1,675	9.48%
101-4310-135 HEALTH INSUR, CASH CREDIT	877	1,066	0	0	0	0	0	0	0	0.00%
101-4310-142 UNEMPLOYMENT BENEFITS	56	0	0	0	0	0	500	0	500	0.00%
101-4310-151 WORKER'S COMPENSATION	13,953	14,302	15,000	16,000	16,625	17,475	19,200	19,200	20,160	5.00%
101-4310-201 OFFICE SUPPLIES	200	205	150	125	100	100	100	115	100	0.00%
101-4310-215 SHOP MATERIALS	0	0	0	0	0	0	0	0	0	0.00%
101-4310-216 CHEMICALS	42,961	61,570	68,500	16,950	49,499	50,273	40,000	24,360	50,000	25.00%
101-4310-220 OPERATING SUPPLIES - OTHER	258	3,264	2,190	2,722	1,525	2,562	3,000	3,593	4,000	33.33%
101-4310-224 STREET MAINTENANCE MATERIALS	19,402	24,475	11,457	20,919	16,323	36,374	20,000	30,582	25,000	25.00%
101-4310-225 LANDSCAPING MATERIALS	1,515	779	1,009	79	509	997	1,000	684	1,200	20.00%
101-4310-226 SIGNS, SIGN REPAIR MATERIALS	6,951	8,815	5,279	2,105	616	11,815	4,000	3,407	75,500	1787.50%
101-4310-228 UNIFORM ALLOWANCE	501	697	1,216	815	1,343	1,231	1,000	1,591	980	-2.00%
101-4310-229 UNIFORM MAINTENANCE	670	600	580	454	693	247	750	710	900	20.00%
101-4310-240 SMALL TOOLS & EQUIPMENT	0	0	241	0	197	92	250	71	250	0.00%
101-4310-250 SALES TAX	0	0	0	0	0	0	0	0	0	0.00%
101-4310-303 PROF SRV - ENGINEERING FEE	2,130	8,117	19,028	21,503	21,576	15,298	20,000	3,864	18,000	-10.00%
101-4310-308 PROFESSIONAL SERVICES	0	5,146	115	345	1,587	0	1,000	699	1,000	0.00%
101-4310-309 CONTRACTED SERVICES	3,574	3,335	23,933	18,666	3,364	19,219	16,000	13,744	55,000	243.75%
101-4310-313 SEALCOATING/ROAD MAINT. REPAIR	0	0	0	0	0	0	0	0	0	0.00%
101-4310-321 TELEPHONE	0	0	0	0	0	0	0	0	0	0.00%
101-4310-331 TRAVEL EXPENSE	6	327	458	50	0	0	450	0	450	0.00%
101-4310-333 CONFERENCE & SCHOOLS	1,253	430	375	1,207	1,773	1,114	1,800	1,730	1,800	0.00%
101-4310-351 LEGAL NOTICE PUBLICATION	0	0	0	0	0	0	0	0	0	0.00%
101-4310-385 ELECTRICITY - STREET LIGHTS	47,078	54,577	56,786	52,620	56,354	63,521	57,000	44,324	57,000	0.00%
101-4310-405 REPAIR/MAINTENANCE - OTHER	4,858	(4,072)	4,731	1,588	2,876	425	5,500	0	5,000	-9.09%
101-4310-415 EQUIPMENT RENTAL	12,750	13,000	18,014	20,000	27,500	45,000	45,000	45,000	60,000	33.33%
101-4310-434 BOOKS/SUBSCRIPTIONS	0	0	0	0	0	0	0	0	0	0.00%
101-4310-510 LAND	0	0	0	0	0	0	0	0	0	0.00%
101-4310-530 IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0.00%
101-4310-540 MOTOR VEHICLES	0	0	0	0	0	0	0	0	0	0.00%
101-4310-560 FURNITURE & FIXTURES	0	0	0	0	0	0	0	0	0	0.00%
101-4310-720 TRANSFERS TO OTHER FUNDS	40,000	190,000	110,000	316,000	508,000	71,000	79,000	79,000	90,000	13.92%
TOTAL EXPENDITURES	\$396,978	\$582,095	\$531,359	\$686,224	\$918,395	\$568,574	\$582,165	\$509,669	\$758,907	30.36%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2018	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
PUBLIC WORKS										
101-4320-101	\$58,443	\$58,179	\$60,494	\$53,373	\$54,967	\$60,541	\$63,800	\$62,922	\$73,695	15.51%
101-4320-102	0	0	38	0	0	94	0	0	0	0.00%
101-4320-104	23	948	0	0	0	0	0	0	0	0.00%
101-4320-104	4,237	4,094	4,389	4,017	4,127	4,553	4,785	4,697	5,527	15.51%
101-4320-121	4,237	4,296	4,311	3,846	3,842	4,426	4,881	4,553	5,638	15.51%
101-4320-122	7,696	11,472	11,181	9,008	10,665	13,560	12,130	12,833	14,165	16.78%
101-4320-131	461	367	554	384	440	436	525	621	590	12.38%
101-4320-132	3,517	444	895	0	0	0	0	0	0	0.00%
101-4320-135	2,457	2,518	2,800	3,050	3,175	3,350	3,680	3,680	3,865	5.03%
101-4320-151	190	0	0	0	23	152	0	0	0	0.00%
101-4320-211	29,585	36,925	30,140	10,402	9,959	13,352	21,500	26,837	22,000	2.33%
101-4320-212	1,725	1,272	662	2,387	1,388	2,251	1,500	2,576	2,000	33.33%
101-4320-213	1,520	1,305	1,770	3,723	5,968	972	5,000	3,069	4,500	-10.00%
101-4320-215	0	0	0	0	794	0	800	175	800	0.00%
101-4320-216	2,715	2,406	7,096	5,960	5,525	11,860	6,500	11,624	10,000	53.85%
101-4320-220	26,504	31,659	50,920	26,838	27,384	18,153	35,000	19,770	32,000	-8.57%
101-4320-221	209	276	659	200	559	516	500	663	343	31.40%
101-4320-228	279	264	242	176	289	159	275	337	300	9.09%
101-4320-229	0	0	425	166	1,141	5,532	2,000	5,575	4,000	100.00%
101-4320-240	320	0	3,202	1,660	9,732	16	0	368	0	0.00%
101-4320-250	1,762	943	12,290	5,274	1,144	1,112	4,000	1,188	2,000	-50.00%
101-4320-308	0	267	80	2,012	1,896	1,878	2,000	1,337	2,000	0.00%
101-4320-309	89	245	381	1,256	256	0	300	133	300	0.00%
101-4320-331	853	3,531	2,393	1,645	1,822	5,525	1,800	4,852	6,000	233.33%
101-4320-333	10,000	10,000	11,000	12,000	12,000	11,650	12,500	12,500	13,000	4.00%
101-4320-363	15,938	7,361	28,005	25,072	22,008	17,483	21,000	19,128	19,600	-6.67%
101-4320-404	876	157	26	1,292	1,325	7,266	1,200	1,016	2,000	66.67%
101-4320-405	22,500	13,000	17,000	20,000	27,000	46,686	45,000	45,000	60,000	33.33%
101-4320-415	1,376	487	556	563	399	0	750	0	500	-33.33%
101-4320-434	0	0	0	0	0	0	0	0	0	0.00%
101-4320-530	0	0	0	0	0	0	0	0	0	0.00%
101-4320-540	0	0	0	0	0	0	0	0	0	0.00%
101-4320-580	0	0	0	0	0	0	0	0	0	0.00%
101-4320-720	0	100,000	0	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$197,512	\$292,416	\$251,509	\$194,304	\$207,828	\$231,523	\$251,426	\$245,454	\$284,823	13.28%

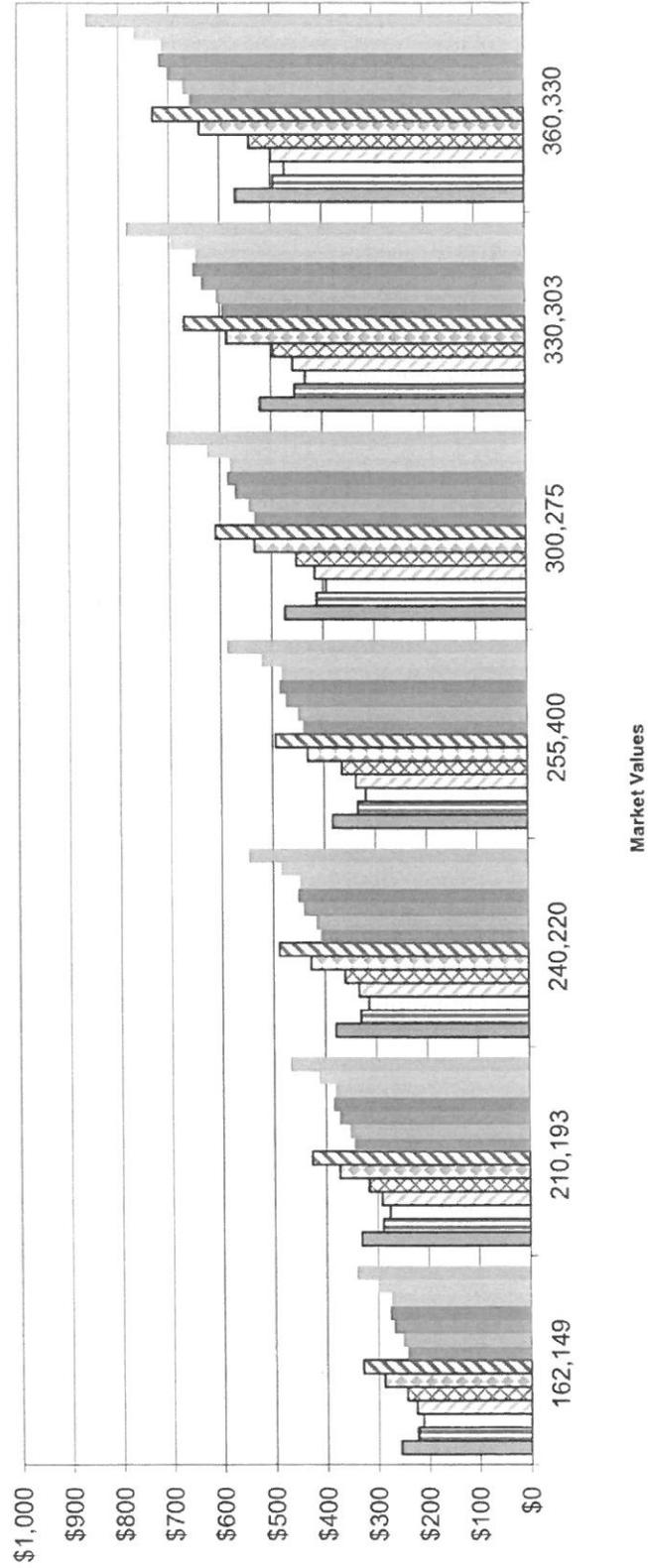
ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2016	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
TOWN BUILDINGS										
101-4330-101 SALARIES, FULL TIME - REG	\$11,689	\$11,485	\$11,819	\$11,659	\$12,406	\$13,653	\$14,410	\$14,044	\$30,695	113.01%
101-4330-102 SALARIES, FULL TIME - OT	0	0	7	0	0	28	75	0	75	0.00%
101-4330-104 SALARIES, TEMPORARY - REG	909	3,499	0	429	1,288	548	1,875	475	0	-100.00%
101-4330-121 PERA CONTRIBUTIONS	847	808	857	877	931	1,027	1,086	1,002	2,308	112.43%
101-4330-122 FICA CONTRIBUTIONS	917	1,094	844	878	977	1,045	1,252	1,039	2,354	88.08%
101-4330-131 HEALTH INSURANCE	2,165	2,294	2,415	1,887	2,260	2,767	2,560	2,567	5,765	125.20%
101-4330-132 DISABILITY INSURANCE	92	66	92	82	88	87	120	128	245	104.17%
101-4330-135 HEALTH INSUR. CASH CREDIT	73	89	0	0	0	0	0	0	0	0.00%
101-4330-142 UNEMPLOYMENT BENEFITS	0	0	0	0	0	0	0	0	0	0.00%
101-4330-151 WORKER'S COMPENSATION	669	686	800	800	830	875	960	960	1,010	5.21%
101-4330-211 CLEANING SUPPLIES	0	0	0	0	0	0	0	0	0	0.00%
101-4330-215 SHOP MATERIALS	0	222	2,230	0	0	0	0	0	0	0.00%
101-4330-216 CHEMICALS	891	71	1,990	147	170	95	800	0	300	-62.50%
101-4330-220 OPERATING SUPPLIES - OTHER	4,673	4,954	3,499	6,003	7,569	6,231	5,000	2,739	4,500	-10.00%
101-4330-223 BUILDING MATERIALS	231	118	67	191	0	1,688	200	840	1,500	650.00%
101-4330-228 UNIFORM ALLOWANCE	42	55	101	68	112	103	100	133	137	37.00%
101-4330-229 UNIFORM MAINTENANCE	363	122	48	38	58	21	75	57	75	0.00%
101-4330-250 SALES TAX	10	0	0	0	0	0	0	0	0	0.00%
101-4330-308 PROFESSIONAL SERVICES	777	180	765	3,109	1,787	1,275	3,250	825	2,000	-38.46%
101-4330-309 CONTRACTED SERVICES	10,562	10,787	13,102	9,967	13,460	21,288	18,000	21,362	21,700	20.56%
101-4330-317 BUILDING INSPECTIONS	0	0	0	0	0	0	0	0	0	0.00%
101-4330-318 SECURITY MONITORING FEES	1,923	3,788	3,676	2,458	1,494	1,879	2,800	3,000	2,050	-26.79%
101-4330-320 TELEPHONE	14,604	14,156	11,675	9,810	10,893	12,039	12,250	12,172	13,000	6.12%
101-4330-331 TRAVEL EXPENSES	0	0	0	0	0	0	0	0	0	0.00%
101-4330-333 REGISTRATION & CONFERENCE FEE	13	0	20	55	54	0	100	0	100	0.00%
101-4330-381 ELECTRICITY	13,544	15,331	18,562	13,851	16,621	14,813	17,000	19,049	18,500	8.82%
101-4330-382 GAS	8,837	9,390	18,887	7,575	7,775	6,412	9,000	9,021	9,500	5.56%
101-4330-384 HERITAGE HALL	4,335	3,279	3,379	3,330	4,505	3,673	4,500	3,828	5,000	11.11%
101-4330-386 WATER/SEWER UTILITIES	2,250	1,854	1,845	1,735	1,845	1,452	2,500	4,398	3,000	20.00%
101-4330-401 REPAIR MAINTENANCE - BLDG	11,264	3,604	8,342	8,587	11,171	9,917	10,000	9,712	11,000	10.00%
101-4330-404 REPAIR MAINTENANCE - EQUIP	3,144	10,255	9,620	3,432	7,687	2,667	8,000	4,581	5,000	-37.50%
101-4330-405 REPAIR MAINTENANCE - OTHER	5,475	3,749	1,177	4,896	1,025	4,527	4,000	1,389	4,000	0.00%
101-4330-411 FACILITY RENTAL	24,500	24,500	22,000	26,500	26,500	26,500	26,500	26,500	26,500	0.00%
101-4330-415 EQUIPMENT RENTAL	4,000	4,000	6,500	7,500	9,000	10,500	10,500	10,500	15,000	42.86%
101-4330-520 BUILDING IMPROVEMENT	0	0	0	0	3,890	0	0	0	0	0.00%
101-4330-530 OTHER IMPROVEMENTS	0	21,111	0	0	0	521	0	0	0	0.00%
101-4330-720 TRANSFERS TO OTHER FUNDS	15,000	200,000	0	0	50,000	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$143,799	\$351,547	\$144,156	\$125,864	\$194,917	\$145,110	\$156,913	\$150,421	\$185,314	18.10%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2018	2019	%
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE
TOWNSHIP DAY FESTIVAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SALARIES, FULL TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
SALARIES, FULL TIME - OT	0	0	0	0	0	0	0	0	0	0.00%
SALARIES, PART-TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
SALARIES, TEMPORARY - REG	0	0	0	0	0	0	0	0	0	0.00%
PERA CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0.00%
FICA CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0.00%
HEALTH/DENTAL/LIFE INSURAN	0	0	0	0	0	0	0	0	0	0.00%
U. C. BENEFIT PAYMENTS	0	0	0	0	0	0	0	0	0	0.00%
WORKER'S COMP BENEFIT PAYM	0	0	0	0	0	0	0	0	0	0.00%
OPERATING SUPPLIES - OTHER	323	608	8	1,402	2	100	1,000	0	500	-50.00%
SALES TAX	0	0	0	0	0	0	0	0	0	0.00%
PROFESSIONAL SERVICES	17,897	18,954	19,831	19,657	18,336	30,576	23,000	28,542	30,000	30.43%
MOVIE IN THE PARK SERIES	0	0	0	0	0	0	7,000	6,455	9,000	100.00%
TRAVEL EXPENSE	0	0	0	0	0	0	0	0	0	0.00%
ADVERTISING	0	0	0	780	412	0	2,000	1,657	4,000	100.00%
MISCELLANEOUS	0	0	0	0	0	0	1,000	433	1,000	0.00%
IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0.00%
HEAVY MACHINERY	0	0	0	0	0	0	0	0	0	0.00%
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	801	0	0	0	0.00%
TOTAL EXPENDITURES	\$18,220	\$19,562	\$19,839	\$21,839	\$18,750	\$31,477	\$34,000	\$37,087	\$44,500	30.88%

SUMMARY OF TOWNSHIP PROPERTY TAX LEVIES												
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	%	
	Levy	Change										
General Fund	2,270,965	2,466,785	2,543,424	2,506,239	2,470,650	2,525,000	2,688,398	2,723,691	2,944,855	3,349,318	13.7346%	
Debt Service *	40,000	40,000	40,000	30,000	0	0	0	0	0	0	0.0000%	
Capital Improvement											0.0000%	
Street Reconstruction											0.0000%	
Total Tax Capacity Levy	\$2,310,965	\$2,506,785	\$2,583,424	\$2,536,239	\$2,470,650	\$2,525,000	\$2,688,398	\$2,723,691	\$2,944,855	\$3,349,318	13.7346%	
Market Value Levy	\$65,000	\$70,000	\$75,000	\$55,000	\$55,000	\$65,000	\$0	\$0	\$0	\$0	0.0000%	
Fiscal Dparities	254,068	255,512	245,647	267,763	290,582	268,283	245,528	276,309	281,836	279,294	-0.9019%	
HACA	0	0	0	0	0	0	0	0	0	0	0.0000%	
Total Levy	\$2,630,033	\$2,832,297	\$2,904,071	\$2,859,002	\$2,816,232	\$2,858,283	\$2,933,926	\$3,000,000	\$3,226,691	\$3,628,612	12.4561%	
% Increase/Decrease	0.000%	7.691%	2.534%	-1.552%	-1.496%	1.493%	2.646%	2.252%	7.556%	14.575%	12.456%	
											37.97%	
											\$401,921	

	Tax Capacity Value	Tax Capacity Rate	Tax Levy	% Change	Market Value	MV Levy	MV Rate	% Change
2001	8,861,039	13.958	1,571,840	9.90%	N/A	0	0.00000%	0.00%
2002	7,325,884	22.007	1,798,889	14.44%	779,634,700	0	0.00000%	0.00%
2003	8,151,205	22.585	2,029,804	12.84%	876,861,100	0	0.00000%	0.00%
2004	9,327,370	20.753	2,146,075	5.73%	1,009,884,700	0	0.00000%	0.00%
2005	10,946,447	19.281	2,347,236	9.37%	1,155,507,300	0	0.00000%	0.00%
2006	12,070,865	18.932	2,285,293	-2.64%	1,299,810,400	0	0.00000%	0.00%
2007	13,862,004	16.486	2,285,293	0.00%	1,425,552,600	0	0.00000%	0.00%
2008	14,477,433	15.731	2,277,395	-0.35%	1,465,891,200	48,000	0.00327%	0.00%
2009	13,896,548	16.207	2,252,269	-1.10%	1,413,918,200	60,000	0.00424%	0.00%
2010	13,160,892	17.559	2,310,965	2.61%	1,351,529,600	65,000	0.00481%	100.00%
2011	12,075,072	20.760	2,506,785	8.47%	1,248,832,400	70,000	0.00561%	16.55%
2012	10,870,000	23.767	2,583,424	3.06%	1,169,000,000	75,000	0.00642%	14.46%
2013	10,046,278	25.246	2,536,239	1.17%	1,087,920,400	55,000	0.00506%	-21.20%
2014	10,298,195	23.991	2,470,650	-2.59%	1,122,774,400	55,000	0.00490%	-3.10%
2015	11,461,123	21.958	2,525,000	2.20%	1,224,185,300	65,000	0.00531%	8.39%
2016	11,752,559	22.875	2,688,398	6.47%	1,247,653,500	0	0.00000%	-100.00%
2017	12,393,934	21.976	2,723,691	1.31%	1,296,471,700	0	0.00000%	0.00%
2018	13,653,601	21.568	2,944,855	9.54%	1,359,873,100	0	0.00000%	0.00%
2019	14,408,143	23.246	3,349,318	13.73%	1,477,775,100	0	0.00000%	0.00%

Property Taxes on Residential Property



2006
 2007
 2008
 2009
 2010
 2011
 2012
 2013
 2014
 2015
 2016
 2017
 2018
 2019



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 12

Subject: 1:00 Dan Nesler, TKDA
a. LSWMP
b. Public Water Supply Plan
c. Water Audit

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 13

Subject: December Executive Meeting / Holiday Gathering

** Please note that Pat will be out of the office during the currently scheduled Executive meeting

Documentation: Calendar

Action / Motion for Consideration:

Report at Meeting / Discuss

DECEMBER 2018

HERITAGE HALL, 4200 OTTER LAKE ROAD

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 TB Mtg 1) Call Sp Mtg Xmas Lunch	4 TB (cont'd) 2) 5436 EBEB Vacation	5	6 Public Safety Comm Mtg	7	8
9	10	11 Budget Mtg	12	13 Utility Comm Mtg	14	15
16	17 EDA/TB Mtg 1)2019 SAC Charge 2) Utility Conn Charge	18	19	20 Park Bd Mtg	21	22
23	24 Christmas Eve	25 Christmas	26	27 Planning Comm Mtg	28 Exec Mtg 1) DNR	29
30	31 New Year's Eve					



Town Board Executive Meeting November 16, 2018

Agenda Number: 14

Subject: Public Works Director Report

Documentation: Report

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
October 26, 2018

PUBLIC WORKS REPORT: The Public Works Director reviewed the Public Works Department Activity for October 2018. **Storm Water Program:** The Town Engineer is organizing a site meeting with the Public Works Director on Outfalls #5 and #6 that discharge into Bald Eagle Lake. **Water System Improvements/Issues:** A request was received from the resident at 5475 Hugo Road to replace/rehabilitate the watermain near his address. There have been over 8 watermain breaks between Taylor Avenue and Gaston Avenue over the last 30 years. There have been no breaks north or south of this area. The watermain is a 12" line. The only home that would be without water, if the Town Board decides to move forward, is the resident requesting the work. Water would be provided temporarily from a hydrant on Taylor while the work is being completed. **Hammond Road Water Tower:** Repainting of the tower will be done in 2019. The Town Attorney is reviewing the existing cell phone provider agreements to address provider's rights when requesting they temporarily remove their equipment while the tower is being painted. (The Town Attorney stated that the agreement has the provider obligated to cover their equipment. They have to take steps to protect their equipment from damage due to the painting. The Engineer stated that the equipment may not survive the blasting to remove the paint. The Town Attorney stated that if removing the equipment is a question of convenience to the Township, the matter would have to be negotiated.) **Emerald Ash Borer:** The Emerald Ash Borer Management Plan will be updated after all input has been received. The Ordinance should be reviewed regarding the statement that the Township may charge 50% for a removal of a tree in the boulevard. (Ord. #27, Sect. 3). Need to clarify that statement – charge 50% or not. Near 2nd Avenue and Park Avenue there is a large cottonwood tree that hangs over a property owner's building. The Public Works Director will come up with a plan. **Sealcoat Project:** The final payment for the project was slightly higher due to adding additional streets.

**White Bear Township
Town Board Update
On
Public Works Department Activity
(November 2018)**

1. **Lift Station Upgrades–**
 - Lift Station #10 - Lametti and Sons have set up the bypass pumping and will be working on the existing wet well rehabilitation, placement of new piping for new pumps and placement of the new control panel.
 - The concrete driveway will be replaced in the spring/summer of 2019. Along with other restoration work.

2. **Safety**
 - An employee had an accident with a single axle dump with another passenger car on Overlake Ave on November 9th.
 - The revised Job Hazard Analysis sheets are now being reviewed and signed by staff.

3. **Water Meter Repair/Reading**
 - Water meter issue update – The Town Attorney is drafting a written agreement.
 - Commercial meter testing – A percentage of commercial meters will be tested for accuracy each year going forward.

4. **2018-2027 Capital Equipment/Capital Improvement Programs**
 - The GIS/Asset Management Project will be renewed with assistance from Larry Poppler of TKDA.

5. **Storm Water Program**
 - The Town Engineer is organizing a site meeting with the Public Works Director on Outfalls 5 and 6 that discharge into Bald Eagle Lake soon.
 - There will be a large storm maintenance project completed by Public Works staff located south of Otterview Court in the easement. The system caused flooding in Brittany Court during one of the large rain events this summer. The ponding area has several large cottonwood trees to be removed, along with approximately 30 cu yds of sediment that is impairing drainage from two outlet pipes into inlet pipe that discharges into the I35E corridor. The Town Engineer is assisting staff in determining what the elevation of the pond bottom should be from the outlet and inlet pipe elevations.
 - The Town has applied for renewal of their current MS-4 permit and the SWPPP will need to be updated soon.

6. **Water system improvements/issues**
 - The Town Engineer is going to provide an agreement for the Town Board to approve regarding replacement or lining of watermain between Taylor Ave

and Gaston Ave, on Hugo Road. There have been roughly 8+ watermain breaks between Taylor Avenue and Gaston Avenue over the last 30 years. No others north of south of this area. The watermain is a 12” line. One home would be without water. We can temporary water from a hydrant on Taylor while the work is being completed for the resident at 5475 Hugo Road.

- Hammond Road Water Tower repainting in 2019- The Town Attorney is review the existing cell phone provider agreements to address providers rights when requesting they temporarily remove their equipment while the Tower is being repainted.
- Well #5/Treatment Plant #1 – The valve limiter for cell “E” replacement, to reduce flow from the cell and hopefully reduce the frequency of backwashes is not functioning as Tonka Water had indicated. The Pratt Valve representative and Tonka Water will be out on November 19th to complete the installation of the limiter control for the effluent valve on cell E.
- An interconnect for area south of TH 96 with the City of White Bear Lake’s water system is going to be proposed to the Town Board in 2018. The Town Engineer and Public Works Director will need to visit the possible interconnect locations to determine which is the most feasible in May.

7. Sanitary sewer system improvements/issues

- The gravity line west of Lift Station #3-The liner, for the gravity line, will be installed later this year.
- Another joint sealing project will be bid with Town Board approval in the near future.

8. Street Improvement Program.

- Public Works staff completed a large amount of skin patching on Reed Place, Barry Lane, Cottage, Prospect and Lakewood.
- A updated Emerald Ash Borer Management Plan will be shared with the Town Board in December.

9. Sign replacement program (retroreflectivity standard)

- Street name sign replacement is proposed for 2020. Staff has completed taking inventory of our existing sign locations and number. The CIP \$\$\$ have been increased.

10. Personnel Updates:

- The newest employee, Tim Cunningham, tested for his class “A” CDL yesterday.

11. Park Projects:

- Bellaire Beach house rehabilitation. The interior and exterior painting has been awarded to Fresh Paint and the work will be completed early next spring, pending weather. Plumbing improvements have been completed.

Door and door frame replacements will be completed soon by Bredemus Hardware.

- Court color coating quote was approved by the Town Board on August 20th. Work will be completed in the spring of 2019. The gates have been locked in the interim to prevent bike's from using the court.
- The trails along White Bear Parkway, Hammond Road, Centerville Road, Otter Lake Road, Polar Lakes Park and Columbia Park will be sealcoated in 2019. The Public Works Director is working on specifications for the project to be approved by the Town Board.

12. Ramsey County Projects within the Township;

2018

- Reclamation and paving of Stillwater Street – Project now complete.

2019

- **West Bald Eagle Boulevard.**
- **Possibly East Bald Eagle Boulevard.**
- Mill and Overlay of South Shore Boulevard from White Bear Avenue to Co Rd F.
- Concrete Rehab of Highway 96 from I-35E to Highway 61.

2019

- **Mill and Overlay of Century Avenue from Co Rd E to Co Rd F.**

2020-2022 Proposed

- Co Rd F from McKnight Road to Century (East Co Ln)
- Co Rd H-2 from Centerville Road to West Bald Eagle Boulevard
- Otter Lake Road from Goose Lake Road to CSAH 96
- Portland Avenue from Highway 96 to Taylor Avenue.

13. Informational sharing regarding Public Works in general:

Public Works Jobs for November 2018

1. Monthly safety inspections of, fire extinguishers, emergency lighting, eye wash stations, first aid kits and A.E.D.
2. Continuing doing water testing and monitoring of the towns water system
3. Operating and testing water at well # 5
4. Continuous water testing at well's 1, 3, 4, 5 and 6
5. Continued water meter and Radio repairs
6. Various water shut off for home repairs
7. New construction water turn on's and radio programing
8. Gopher one locates in Township, North Oaks, Gem Lake, and Birchwood
9. Continued to skin patching (164 tons and 96 man hours)
10. Ongoing pothole patching
11. Started to treated roads for snow and ice
12. Repaired and replaced damaged signs and posts

13. Cleaned out storm sewer sumps
14. Mowed/mulched Town Parks and lots
15. Emptied trash in all the parks
16. Winterized Bellaire Beach House
17. Winterized Polar Lakes Baseball and Soccer shelters
18. Winterized the irrigation at Columbia and Polar Lakes Park
19. Cut the native grasses at Polar Lakes Park
20. Removed tennis net for the season at Longville, Four Seasons and Columbia Park
21. Took down batting cages and wind screens at Polar Lakes Baseball fields
22. Removed the dock at summit Lane easement and cleaned up the leaves
23. Started to Airavate Polar Lakes Park
24. Completed Airavating at Longville, Four Seasons and Columbia Park sports field

Mechanic jobs for November 2018

- Serviced # 25 (pickup truck)
- Serviced # 21 (pickup truck)
- Brought # 32 (pickup truck) in for repair
- Brought # 41 (5 yd. dump truck) in for repair
- Had # 35 (bucket truck) DOT Inspected
- Repaired the salt spreader on # 40 (5 yd. dump truck)
- Replaced the rear fender on # 40 (5 yd. dump truck)
- Installed the wet kit on the bobcat pickup broom
- Washed/cleaned and winterized the mowers for storage
- Hung the salt spreaders on # 40, 41 (5 yd. dump truck), 47 (17 yd. dump truck) and 36 (2.5 yd. dump truck)
- Assisted Public Works



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 15.a

Subject: Code Enforcement Officer Report/Building Inspector Items.

a. 5456 Township Drive

Documentation: Code Enforcement Officer Correspondence

Action / Motion for Consideration:

Receive Information / Discussion

Minutes
Executive Meeting
October 26, 2018

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: 2) 5456 TOWNSHIP DRIVE:
5456 Township Drive: There are still five items which need to be addressed. The hearing scheduled for September has been rescheduled for October.

MEMORANDUM

TO: TOWN BOARD
FROM: MIKE JOHNSON
DATE: NOVEMBER 1, 2018

SUBJECT: 5456 TOWNSHIP DRIVE RENTAL LICENSE

Over the last several years, the Town has expended significant resources in an effort to persuade the property owner to comply with the Town's Zoning Ordinances. The Township's most recent enforcement action resulted in the issuance of two separate citations for property violations and rental license violations.

On February 27, 2018, written notice was sent to the property owner requesting compliance with Town Ordinance. This notice contained a detailed list of corrections required to be completed in order to obtain a Township rental license.

The property owner did resolve the list of deficiencies and obtained a rental license from the Township on October 23, 2018.

The property owner plead guilty to the charges of the operation of an unlicensed rental facility and miscellaneous housing code violations. The property owner is on probation until June 7, 2019.



**Town Board Executive Meeting
October 26, 2018**

Agenda Number: 15.b.

Subject: Code Enforcement Officer Report/Building Inspector Items.

b. 2105 Stillwater Street

Documentation: None

Action / Motion for Consideration:

Receive Information / Discussion

Minutes
Executive meeting
October 26, 2018

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: 1) 2105 STILLWATER STREET: 2105 Stillwater Street: The property owner did remove the van and cut the grass. The Code Enforcement Officer will prepare the necessary paper work to have the \$1,100 vacant building fee assessed to the property. An anonymous letter was sent to the Town stating that the neighbors want this property cleaned up and old non-licensed, nonfunctioning vehicles removed from the property. The letter stated that the neighbors feel that the property is an eye sore and has been vacant for ten years.



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 15.c.

Subject: Code Enforcement Officer Report/Building Inspector
Items.

c. ISO Building Department Evaluation

Documentation: Code Enforcement Officer Correspondence w/
attachment

Action / Motion for Consideration:

Receive Information / Discussion

MEMORANDUM

TO: TOWN BOARD
FROM: MIKE JOHNSON
DATE: NOVEMBER 8, 2018

**SUBJECT: INSURANCE SERVICES OFFICE INC. (ISO) BUILDING
DEPARTMENT EVALUATION**

The Township's Building Department is evaluate every four years by Insurance Services Office Inc. (ISO). ISO determines the Town's building code effectiveness and assigns a corresponding rating.

Town staff is required to submit data such as the number and frequency of building inspections, types of inspections conducted by the Township, flood plain regulations, emergency management, staff training and qualifications among other miscellaneous information. This data is used to determine the Town's building code effectiveness rating.

Town staff will be gathering and consolidating data in preparation for an on-site evaluation on November 27, 2018. At the conclusion of ISO's evaluation. A report will be submitted to the Town declaring the appropriate rating and identify areas in the Town's building inspection program which can be improved upon.



1000 Bishops Gate Blvd., Suite 300
Mt. Laurel, NJ 08054

tel. 1 800 444-4554

October 19, 2018

Mr. Mike Johnson, Building Official
White Bear Ts
1281 Hammond Rd
White Bear Township, MN 55110

RECEIVED

OCT 29 2018

TOWN OF WHITE BEAR

Re: Building Code Effectiveness Grading Schedule
White Bear Ts, Ramsey County, MN

Dear Mr. Johnson:

Insurance Services Office, Inc. (ISO) is responsible for evaluating all jurisdictions that have a building code enforcement department. Working on behalf of insurance companies around the country, ISO uses the Building Code Effectiveness Grading Schedule (BCEGS®) to recognize the building codes in effect in your community and how your community enforces its building codes. ISO provides the information to insurers, which may use the evaluations in underwriting for property insurance in the community.

The concept is simple: municipalities with well-enforced, up-to-date codes should demonstrate better loss experience, and insurance rates can reflect that. The prospect of reducing losses and ultimately lowering insurance costs provides an incentive for communities to enforce their building codes rigorously.

The anticipated upshot: safer buildings, less damage, and lower insured losses.

The BCEGS program assigns each municipality a BCEGS classification — a number from 1 to 10. Class 1 represents exemplary commitment to building-code enforcement.

ISO previously visited White Bear Ts to evaluate your building-code enforcement. Our survey resulted in a Class 5 for residential buildings and a Class 5 for commercial buildings constructed in or after that year.

ISO is now preparing to review your community once again to determine whether to revise your BCEGS gradings. We have prepared a questionnaire that will help us determine your community's appropriate classifications.

We would appreciate your review and completion of the questionnaire. We would like to meet with you in November, 2018 . ISO will contact you shortly to find out if that is a convenient time. During the meeting, we will review the questionnaire and responses, as well as supporting documentation.

Additional information about the BCEGS program is available on our web site www.isomitigation.com.

Thank you for your cooperation in this important project. If you have any questions, please contact ISO.

Sincerely,

Nola Lebrecht

(763) 234-0381

nlebrecht@iso.com

Enclosure

cc: Mr. Bob Kermes, Town Chairman



Town Board Executive Meeting November 16, 2018

Agenda Number: 16

Subject: Clerk-Treasurer Report

Documentation: Arbor Drive Resident Letter /
Arbor Drive Stop Sign E-Mails

Action / Motion for Consideration:

Town Clerk Report at Meeting / Discuss

Minutes
Executive Meeting
October 26, 2018

CLERK-TREASURER REPORT: Arbor Drive Stop Sign Request: A request for a stop sign for eastbound Arbor Drive at Hillaire Road was reviewed. The request was referred to Tom Sohrweide, SEH, Traffic Engineer for review. A study was done on traffic volume and speed data collected by Ramsey County Sheriff's Office and a field review was done to measure the sight distance available. Based on the measured sight distance being at or slightly below the design standard, SEH recommends consideration of warning or control signing to mitigate the marginal stopping sight distance. The following two options were submitted for consideration: 1) Install a "Hill Blocks View" warning sign with a 20 mph speed advisory for eastbound Arbor Drive traffic. This is a standard sign in the Minnesota Manual on Uniform Traffic Control Devices and specifically intended for this situation. For 20 mph, the stopping sight distance is 115 feet on a flat grade and 116 feet on a 3% downgrade. For 25 mph, the stopping sight distance is 155 and 158 feet respectively. Their recommendation is to use the 20 mph sign for more impact due to the existing 25.33 mph 85th percentile speed; 2) Install a "Stop" sign for eastbound Arbor Drive traffic. Stopping one thru leg of a t-intersection is not a normal driver expectation and therefore consideration should be given to an all-way stop. This would also provide consistency with the all-way stop which exists to the west at the offset t-intersection of Arbor Drive and Lakewood Avenue and would accommodate the limited intersection sight distance for Hillaire Road drivers.

Both of the above are intended to control vehicle speeds to allow the available sight distance to be adequate. However, due to the very local nature of the traffic present, it is likely that not much change will occur relative to vehicle speeds. The greatest impact will be to drivers that are unfamiliar with the

road, as they will have a greater tendency to see and obey the signing that is present. The Public Works Director will look at the intersection again.

It was noted that this matter was reviewed by the Public Safety Commission and they did not feel the need for a sign. It was the consensus that the two identified options be sent to the neighbors.



1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

1858
RAMSEY COUNTY
MINNESOTA

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

November 6, 2018

Neighborhood Resident
White Bear Township, MN 55110

Dear Neighborhood Resident:

The Town Board has received a request to improve traffic safety on Arbor Drive by installing a stop sign for eastbound traffic just west of Hillaire. The concern is that vehicles traveling east on Arbor Drive are not able to see over the hill well enough to avoid hitting children or pets in or near the street. It was suggested that placing a stop sign for eastbound traffic would allow drivers to scan the street before proceeding over the hill.

The Town Board requested the Town's Traffic Engineer to review the request and make a recommendation. He has visited the site and offers the following alternatives:

1. Install a "Stop" sign for eastbound Arbor, as requested.
2. Install an "All-way Stop" at Arbor and Hillaire. The traffic engineer noted that having a stop sign on only one through leg (alternative 1) is not a normal driver expectation. And, an all-way stop at Arbor/Hillaire would be consistent with the all-way stop at Arbor Drive and Lakewood.
3. Install a "Hill Blocks View" warning sign with 20 mph "advisory" on eastbound Arbor.

Before taking any action, the Town Board would like to hear from those of you who live in the neighborhood as to which, if any, of the alternatives you would prefer.

The Town Board would appreciate hearing from you via phone at (651) 747-2750, or email at wbt@whitebeartownship.org by November 16th.

If you have any questions please feel free to call me directly at (651) 747-2758.

Sincerely,


William F. Short
Clerk-Treasurer

Patti Walstad

From: phyllis148@aol.com
Sent: Tuesday, November 13, 2018 1:54 PM
To: WBTFrontDesk
Subject: Arbor Drive Stop Sign

I live on Arbor Drive and would prefer no stop signs. Not knowing how many complaints have been received, and from how many residents, makes it difficult to give an informed response.

How many people have voiced concerns?

Is this recent or ongoing?

Were there near misses such that children are afraid to cross the street?

How many vehicles/day use Arbor Drive?

What is the cost of installing/maintaining three stop signs?

Why not try one warning sign first and see if it makes a difference.

Thank you.

Phyllis Sawyer

Sent from my iPad

WBTFrontDesk

From: REYNOLD MACK <reynold.mack@comcast.net>
Sent: Saturday, November 10, 2018 6:39 AM
To: WBTFrontDesk
Subject: Comment on Arbor Drive and Hillaire Road traffic control options

Hello,

I received your request for input from neighbors living in the approximate area of Arbor Drive and Hillaire Road in White Bear Township. I see you are planning on controlling east bound traffic on Arbor Drive to improve the blind spot issue with the slight hill on Arbor Drive near the Hillaire intersection. I agree that something should be done about this issue for people that are unfamiliar with the area. Those that live in the neighborhood are automatically aware of the situation, that being said there probably should be something done to avoid the possibility of an accident in this area.

I have looked over the options you presented, and agree that option number 2 would work best if you plan on doing something. Option 1 would be confusing, and Option 3 would be of no use. Option 2 would help in both directions on Arbor Drive, because traveling west on Arbor Drive also has limited visibility moving up the hill. I believe using option 2 would help control the situation and most likely reduce the traffic in this area, thereby reducing the number of vehicles, thus reducing the number of vehicle and pedestrian/pet/vehicle interactions at this location.

I do have one suggestion going forward, the area around the street sign at Hillaire Road and South Shore Drive should be trimmed back so people can actually see the street sign when traveling west on South Shore Drive from County Line Road/Century Avenue. People looking for Hillaire moving in that direction, that are unfamiliar with the area many times miss that turn, which means they wind up turning around and coming back, which is another possibility of an accident happening. Traveling east on South Shore Drive it is somewhat easier to see the Hillaire Road sign.

Thanks for your request for comments,

Reynold Mack
4133 Hillaire Rd.
White Bear Lake, MN 55110
reynold.mack@comcast.net
home phone 651-429-0174 October to June
cell Phone 651-295-9877

WBTFrontDesk

From: Jessica Faust <faust.jessica.d@gmail.com>
Sent: Friday, November 09, 2018 4:42 PM
To: WBTFrontDesk

Mr. Short,

Thank you for your letter requesting feedback on possible changes to traffic flow on Arbor Drive. As a resident in the neighborhood, of the options provided I prefer option 3 (install a "Hill Blocks View" warning sign). I believe a stop sign would awkwardly and unnecessarily disrupt the flow on a quiet street.

If there is a potential safety issue in our neighborhood, from what I have observed as a resident, the issue is young children playing in the middle of the street, unsupervised and with no attention paid to their surroundings. I don't believe that any of the options suggested will solve that issue. In fact, a change such as suggested may provide an even greater false sense of security for the children and parents involved.

Thanks for your time.

Sincerely,

Jessica Faust
2661 Arbor Drive
651-303-4645

WBTFrontDesk

From: Curt Peterson <curtpeterson2@icloud.com>
Sent: Monday, November 12, 2018 5:26 PM
To: WBTFrontDesk
Subject: Arbor Safety Improvement

I have lived at 4155 Forest Court since 1973. I urge NO signs. Common sense/experience over these 45 years says new signs are not needed.....ie, no known accidents. We have so many signs that people are ignoring them. Thanks. Curt Peterson

Sent from my iPhone

WBTFrontDesk

From: Houle, Amanda, L <ALHoule@Bremer.com>
Sent: Saturday, November 10, 2018 6:10 PM
To: WBTFrontDesk
Subject: Eastbound Arbor Dr stop sign

In regards to the request to add a stop sign on Arbor, my husband and I agree with the addition. Of the three options proposed we prefer the "All-way Stop". We live on Arbor with our children who frequently play outside and feel this would be the best and most effective option.

Sincerely,
Amanda Houle
2662 Arbor Dr.

NOTICE-CONFIDENTIAL INFORMATION - The information in this communication is proprietary and strictly confidential. It is intended solely for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, any dissemination, distribution, copying or other use of the information contained in this communication is strictly prohibited. If you have received this communication in error, please first notify the sender immediately and then delete this communication from all data storage devices and destroy all hard copies.

WBTFrontDesk

From: Zachary Sudman <zachary.sudman@gmail.com>
Sent: Friday, November 09, 2018 8:10 AM
To: WBTFrontDesk
Subject: Arbor Stop Sign

Town Board,

First thanks for reaching out about the stop sign, I just moved to the area and appreciate the request for public input.

Alternative 2 seems to make the most sense to me, and would be my preferred alternative.

Alternative 1 would be awkward and potentially dangerous, and Alternative 3 doesn't really do much to slow people down.

Thanks!
Zach

WBTFrontDesk

From: Terry Christenson <terrystjpc@yahoo.com>
Sent: Thursday, November 08, 2018 7:41 PM
To: WBTFrontDesk
Subject: Stop sign at Arbor Dr. and Hillaire

We feel that a "Slow Children" or "Hill Blocks View" should be sufficient for this situation.. People generally drive carefully on that hill because there are some children that play in the street at times.

Jack and Terry Christenson
2607 Arbor Drive

WBTFrontDesk

From: Matt McGraw <wolf4dk@gmail.com>
Sent: Thursday, November 08, 2018 5:45 PM
To: WBTFrontDesk
Subject: Stop sign on Arbor and Hillaire

First, I would like to let you know that I have had a little background on these types of situations and complaints before.

I have worked for the State of Minnesota MN/Dot for 15 years in maintenance and in the traffic services (signing engineering) department for 3 years evaluating complaints such as this on the state highways.

All three proposals are adequate according to the Manual on Uniform Traffic Control Devices (MUTCD). However I thought I would give you my insight on each proposal.

The first proposal would make sense to help slow down eastbound traffic. Unfortunately the confusion comes when a car traveling eastbound stops at the stop sign and a car was driving westbound. If the driver eastbound wanted to make a left turn, he would stop, see the car coming at him and "expect" the car driving westbound to stop at his "stop sign" that doesn't exist. He would start his turn and he would get hit by the westbound car. Even with signs under the stop sign saying "on coming traffic does not stop" does not cover the traffic from the left making a left without a stop sign.

This brings us to the second proposal. This makes more sense because then there would be no confusion and expectations from all directions.

The third may look nice for the time being. However, people don't always read warning signs. And people don't always pay attention every time they see it. Even worse over time they tend to "ignore" signs. "Advisory" speed signs under the warning signs are not regulatory so there is no way of writing a citation if you are driving over 20mph through the area. It is just an "advisory", no legality. If a warning sign is used, "Children at Play" might be more effective on all streets.

One suggestion that I propose is to have a speed study done and see if reducing the speed to 20MPH on Arbor Dr and other streets in the area would be more effective in slowing people down and creating a much safer area. This would also give the county legality to issue citations when drivers are exceeding the (what I believe) safe speed of 20mph in this area. The roads are much narrower than standard roads. Summit Ave is only 15 feet wide max. Some of the other roads are a little wider. But still not safe (in my opinion) for 30mph for any of these roads. A lot of people walk there dogs and kids are riding bikes and if a car needs to make an evasive maneuver there is limited space. Slower speeds would help in this situation.

I appreciate your time and thank you for reading this Email.

Matt McGraw
2617 Arbor Dr.

WBTFrontDesk

From: Dennis Welsch <dpwelsch@gmail.com>
Sent: Thursday, November 08, 2018 7:24 PM
To: WBTFrontDesk
Cc: Maureen Welsch
Subject: Arbor at Hillaire Traffic Control

Thanks for asking for input. Speeding traffic going east on Arbor IS a safety hazard to children living below the crest of the hill. My wife and I have seen a number of near misses this past summer. Whether a child or a dog (or dog walker/pedestrian) is on the street, when a car is driving east on Arbor, it is easy to miss anything under 4 feet in height until heading down the hill, past Hillaire. At some times it is dangerous to back out of our driveway (2644 Arbor) because it is difficult to anticipate fast cars heading east on Arbor.

On Hillaire the topography and vegetation on both the east and west side slopes of the road make it difficult to immediately see traffic coming in either direction on Arbor.

Something not mentioned by the Engineer's report is the fact that the hill on Arbor is always slippery in winter and must be treated with sand/salt. The road also becomes narrower in winter, with less room for children and pedestrians, but the cars do not slow down. (However, the township crews do a great job plowing and treating the Arbor hill.)

Please install stop signs at Arbor heading east near Hillaire, and on Hillaire, turning left or right on to Arbor.

Thank you for your attention to this issue

--

Dennis Welsch, 2644 Arbor Drive, 651-226-0719
dpwelsch@gmail.com

WBTFrontDesk

From: mafairman@aol.com
Sent: Thursday, November 08, 2018 4:51 PM
To: WBTFrontDesk
Subject: Letter of November 8th re: Stop Sign for eastbound arbor

Hello -

My vote would be for Option 2. All way stop.

Thank you.

Michele Fairman
4185 Summit Lane

MEMORANDUM

TO: TOWN BOARD
FROM: WILLIAM F. SHORT
DATE: NOVEMBER 13, 2018

SUBJECT: ARBOR DRIVE / HILLAIRE ROAD TRAFFIC CONTROL

I received a call from Linda Carlson, 4165 Forest Court, in response to the letter we sent out. Her comments follow:

- She said that she would prefer that the Town install one stop sign on eastbound Hillaire
- She added that her husband, Roger, would prefer that the Town install the "Hill Blocks View" sign with 20 mph advisory.

WFS/psw
cc:admin/add.file

Bill Short

From: Tom Riedesel
Sent: Tuesday, November 13, 2018 8:27 AM
To: Bill Short; Patti Walstad
Subject: FW: Stop sign at Hillaire and Arbor Drive

FYI

-----Original Message-----

From: Terry Christenson [mailto:terrysipc@yahoo.com]
Sent: Thursday, November 08, 2018 7:33 PM
To: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Subject: Stop sign at Hillaire and Arbor Drive

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2607 Arbor Drive

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Reynold Mack
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Jessica Faust
2661 Arbor Drive
651-303-4645

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To: WBTFrontDesk
Subject: Eastbound Arbor Dr stop sign

In regards to the request to add a stop sign on Arbor, my husband and I agree with the addition. Of the three options proposed we prefer the "All-way Stop". We live on Arbor with our children who frequently play outside and feel this would be the best and most effective option.

Sincerely,
Amanda Houle
2662 Arbor Dr.

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WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

November 6, 2018

Neighborhood Resident
White Bear Township, MN 55110

Dear Neighborhood Resident:

The Town Board has received a request to improve traffic safety on Arbor Drive by installing a stop sign for eastbound traffic just west of Hillaire. The concern is that vehicles traveling east on Arbor Drive are not able to see over the hill well enough to avoid hitting children or pets in or near the street. It was suggested that placing a stop sign for eastbound traffic would allow drivers to scan the street before proceeding over the hill.

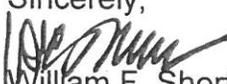
The Town Board requested the Town's Traffic Engineer to review the request and make a recommendation. He has visited the site and offers the following alternatives:

1. Install a "Stop" sign for eastbound Arbor, as requested.
2. Install an "All-way Stop" at Arbor and Hillaire. The traffic engineer noted that having a stop sign on only one through leg (alternative 1) is not a normal driver expectation. And, an all-way stop at Arbor/Hillaire would be consistent with the all-way stop at Arbor Drive and Lakewood.
3. Install a "Hill Blocks View" warning sign with 20 mph "advisory" on eastbound Arbor.

Before taking any action, the Town Board would like to hear from those of you who live in the neighborhood as to which, if any, of the alternatives you would prefer.

The Town Board would appreciate hearing from you via phone at (651) 747-2750, or email at wbt@whitebeartownship.org by November 16th.

If you have any questions please feel free to call me directly at (651) 747-2758.

Sincerely,

William F. Short
Clerk-Treasurer

*Sounds excessive and parents
whining. How else are we to thin the herd?
Next they will want the hill cut down.
Enjoy your retirement!*



recycled paper



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 17 - 18

Subject: Open Time
Added Agenda Items

Action / Motion for Consideration:



**Town Board Executive Meeting
November 16, 2018**

Agenda Number: 19 – 20

Subject: Receipt of Agenda Materials / Supplements
Adjournment

Action / Motion for Consideration:

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting