Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

WHITE BEAR TOWNSHIP
1858
RAMSEY COUNTY
MINNESOTA

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AGENDA
ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 20, 2019

1. **6:40 p.m.** Call to Order at Heritage Hall, 4200 Otter Lake Road.

2. Approval of Agenda (Additions/Deletions).
3. Approval of Minutes of January 23, 2019.

4. TIF District #1-20 – Heraeus– Approve Resolution Dissolving Tax District.

5. 5685 Portland Avenue – Update.

6. Added Agenda Items.
7. Receipt of Agenda Materials/Supplements.
8. Adjournment.

White Bear Township's
Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.

recycled paper

EDA
Meeting
February 20, 2019

Agenda Number: **1 - 2 - 3**

Subject: Call to Order – 6:40 p.m.
Heritage Hall, 4200 Otter Lake Road

Approval of February 20, 2019 Agenda &
January 23, 2019 Minutes

Documentation: February 20, 2019 Agenda
January 23, 2019 Minutes

Action / Motion for Consideration:

Call meeting to order:	6:40 p.m.
Approval of Agenda:	February 20, 2019 (additions/deletions)
Approval of Minutes:	January 23, 2019

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR & ORGANIZATIONAL MEETING
JANUARY 23, 2019

The meeting was called to order at 6:40 p.m.

Present: Commissioners: Prudhon, Ruzek, McCune: Assistant Treasurer / Secretary: Christopherson; Attorney: Lemmons.

APPROVAL OF AGENDA (Additions/Deletions): Ruzek moved approval of the agenda as submitted. McCune seconded. Ayes all.

APPROVAL OF MINUTES OF DECEMBER 17, 2018: Ruzek moved approval of the Minutes of December 17, 2018. Prudhon seconded. Ayes: Ruzek and Prudhon. Abstain: McCune.

ORGANIZATIONAL MEETING: 1) PRESIDENT; 2) VICE-PRESIDENT; 3) TREASURER; 4) ASSISTANT TREASURER/SECRETARY; 5) EDAB LIAISON; 6) SPECIAL COMMITTEE LIAISON; 7) ECONOMIC DEVELOPMENT COORDINATOR; 8) ECONOMIC DEVELOPMENT ATTORNEY & BOND CONSULTANT; 9) ECONOMIC DEVELOPMENT CONSULTANT; 10) ESTABLISH REGULAR MEETING DATES: Ruzek moved the following appointments to the Economic Development Authority for the coming year: **President:** Ed Prudhon as President; **Vice-President:** Steve Ruzek as Vice-President; **Treasurer:** Scott McCune as Treasurer; **Assistant Treasurer/Secretary**: Patrick Christopherson as Assistant Treasurer / Secretary; **EDAB Liaison:** Ed Prudhon as EDAB Liaison: **Special Committee Liaison:** Scott McCune as Special Committee Liaison; **Economic Development Coordinator:** Patrick Christopherson as Economic Development Coordinator; **Economic Development Attorney & Bond Consultant:** Jenny Boulton, Kennedy & Graven as Economic Development Attorney & Bond Consultant; **Economic Development Consultant:** Springsted, Inc. as Economic Development Consultant. McCune Seconded. Ayes all.

The Clerk reported that there were no recommendations from the January 8, 2019 EDAB meeting due to lack of a quorum. The members discussed membership recruiting and the 5685 Portland Avenue property. These matters will continue to be discussed at a future meeting and reports provided to the EDA.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: McCune moved to receive all of the agenda materials and supplements for tonight's meeting. Ruzek seconded. Ayes all.

Ruzek moved to adjourn the meeting at 6:45 p.m. McCune seconded. Ayes all.

Respectfully Submitted,

Patrick Christopherson
Assistant Treasurer / Secretary

DRAFT

EDA
Meeting
February 20, 2019

Agenda Number: **4**

Subject: TIF District #1-20 – Heraeus – Approve Resolution Dissolving Tax District

Documentation: Finance Officer Memo w/attachments / Resolution

Action / Motion for Consideration:

Receive Information / Discuss

Based on Finance Officer Review & Recommendation Adopt the **Resolution Dissolving Tax Increment Financing District No. 20 and Returning Excess Tax Increments to Other Taxing Jurisdictions**

Ruzek – Moves **McCune – Seconds**

MEMORANDUM

Date: February 13, 2019.

To: EDA.

From: Tom Kelly.

Re: Decertification of TIF District #20.

Since TIF District #20 (Heraeus) has satisfied all of its TIF commitments and Town is required to decertify the district by State statute on December 31, 2018. Attached is a resolution to decertify the district and place the property values back onto the general property tax rolls.

CONFIRMATION OF DECERTIFIED TIF DISTRICT

Please complete the information requested below in Part A and then forward the form to the County Auditor to be certified in Part B. Once the information has been completed by both the authorized TIF representative and the County Auditor, please return the form to the Office of the State Auditor at the address listed below:

Office of the State Auditor - TIF Division
525 Park Street, Suite 500 St. Paul, MN 55103

PART A. To be completed by the TIF authorized representative:

County Auditor/Treasurer's Name: CHRIS SAMUEL Date: 2/12/19

County Name: RAMSEY County Address: 90 W. PLATO BLVD. P.O. BOX 64097 St. Paul MN 55164

TIF Authority Name: WHITE BEAR TOWNSHIP EDA

TIF District # and Name: TIF DISTRICT 1-20 HERAEUS VADNAIS

TIF District Type: ECONOMIC DEVELOPMENT TIF Plan Approval Date: 6/18/2007

Certification Request Date: 8/8/2008 Certification Date: 5/8/2009

Required Decertification Date: 12/31/18 Based on: STATUTORY REQUIRE DECERTIFICATION

(Information to be confirmed by the County Auditor:)

1. Actual decertification date: 12/31/18 2. Date of first tax increment received: 7/2010
3. Final tax increment distribution date 12/18 and amount $ 20,941.09
4. Amount of excess tax increment returned to the county, if any $ 0 and date N/A

Please note: If the district is decertifying early, please forward a copy of the resolution with this form to the County Auditor and the TIF Division.

Signature: Date:

Name and title of TIF authorized representative: PAT CHRISTOPHERSON CLERK-TREASURER

PART B: To be completed by the County Auditor or representative:

On behalf of the County Auditor/Treasurer, I certify that the above information, specifically information provided in questions 1-4, is correct with the following exceptions, if any:

Signature: Date:

Name and title of the county representative:

Phone: Exceptions? ☐ No ☐ Yes If yes, please describe below:

EXTRACT OF MINUTES OF A MEETING OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE TOWN OF WHITE BEAR, MINNESOTA

HELD: February 20, 2019

Pursuant to due call and notice thereof, a meeting of the Board of Commissioners of the Economic Development Authority of the Town of White Bear, Ramsey County, Minnesota, was duly called and held at the Town Hall in said Town on the 20th day of February, 2019, at 7:00 p.m. for the purpose of, among other things, decertifying Tax Increment District No. 20.

The following Commissioners were present: Prudhon, Ruzek, McCune;

and the following were absent: None.

Commissioner Ruzek introduced the following resolution and moved its adoption:

RESOLUTION DISSOLVING TAX INCREMENT FINANCING DISTRICT NO. 20 AND RETURNING EXCESS TAX INCREMENTS TO OTHER TAXING JURISDICTIONS

WHEREAS, the Economic Development Authority of the Town of White Bear (the "EDA") established Tax Increment Financing District No. 20 (the "TIF District") and adopted a tax increment financing plan;

WHEREAS, all of the capital and administrative costs of the TIF District as set forth in the tax increment financing plan have been paid or provided for;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Economic Development Authority of the Town of White Bear as follows:

1. The Board of Commissioners hereby finds, determines and declares to dissolve Tax Increment Financing District No. 20 as of December 31, 2018.

2. The Town Clerk is hereby directed to send a copy of this resolution to the County Auditor of Ramsey County and to take all other steps which are necessary to dissolve the TIF District.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner McCune and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune;

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Secretary of the Economic Development Authority of the Town of White Bear, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the Board of Commissioners of the Economic Development Authority of the Town of White Bear held on the date therein indicated with the original minutes thereof on file in my office and that the same is a full, true, and correct transcript thereof insofar as said minutes relate to a meeting held on February 20, 2019, approving the decertification of the Tax Increment District No. 20.

WITNESS my hand this 20th day of February, 2019.

_____
Secretary

EDA
Meeting
February 20, 2019

Agenda Number: **5**

Subject: 5685 Portland Avenue - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting

EDA
Meeting
February 20, 2019

Agenda Number: **6 – 7 - 8**

Subject: Added Agenda Items

Receipt of Agenda Materials / Supplements

Adjournment

Action / Motion for Consideration:

Receive Added Agenda Items

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting