



1858  
RAMSEY COUNTY  
MINNESOTA

1281 HAMMOND ROAD  
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750  
FAX 651-426-2258  
Email: [wbt@whitebeartownship.org](mailto:wbt@whitebeartownship.org)

Board of Supervisors  
ED M. PRUDHON, *Chair*  
STEVEN A. RUZEK  
SCOTT E. MCCUNE

**AGENDA  
PARK BOARD MEETING  
MAY 16, 2019**

1. **6:30 p.m.** Call Meeting to Order at Township Administrative Offices, 1281 Hammond Road.
2. Approve Agenda (Additions/Deletions).
3. Approve Minutes of April 18, 2019.
4. Township Day / Movie in the Park:
  - a. Mosquito Treatment
5. Brandlwood Park Improvements.
6. Polar Lakes Park:
  - a. Fitness Court
  - b. Restroom
  - c. Ballfield Improvements
  - d. Soccer Field Improvements
7. Saputo Shelter @ Bellaire Beach.
8. Summit Lane Park Rules.
9. Public Works Director Report.
10. Park Tour.
11. Benson Airport – Pollinator Project.
12. Tree Trust.
13. Chair / Vice Chair Appointments.
14. Added Agenda Items.
15. Adjournment.

**White Bear Township's  
Mission:**

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.





**Park Board Meeting  
May 16, 2019**

**Agenda Number:** 1 – 2 - 3

**Subject:** Call to Order at 6:30 p.m.  
Township Administrative Office  
1281 Hammond Road

Approval of May 16, 2019 Agenda  
Approval of April 18, 2019 Minutes

**Documentation:** May 16, 2019 Agenda  
April 18, 2019 Minutes

**Action / Motion for Consideration:**

Approve May 16, 2019 Agenda  
Approve April 18, 2019 Minutes

**MINUTES  
PARK BOARD MEETING  
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The meeting was called to order at 6:30 p.m.

Present: Akenson, Josephson, Koster, Lee, Lombardi, Reeves, Sinclair; Public Works Director: Reed; Planner: Riedesel; Town Board Supervisor: Ruzek.

**APPROVAL OF AGENDA (Additions/Deletions):** Koster moved approval of the agenda as submitted, with the addition of Summit Lane as agenda item 13A. Akenson seconded. Ayes all.

**APPROVAL OF MINUTES OF MARCH 21, 2019:** Koster moved the approval of the Minutes of March 21, 2019, with the correction of Town Board Supervisor: Ruzek, and Sinclair marked present, and the correction of one typo. Sinclair seconded. Ayes all.

**TOWNSHIP DAY / MOVIE IN THE PARK:** There was discussion regarding planning of Township Day and Movie in the Park. Lisa Beecroft was present to discuss her updates on finalization of dates, times, and other specifics. Jake Nelson and Pandora's Other Box will be performing and the drumline has confirmed. There is still discussion on raffle verses a silent auction, and Beecroft will need to know by the May meeting in order to get a permit for the raffle. She will have a list of all vendors coming up in May.

Beecroft will be reaching out to marketing and advertisement opportunities for Township Day. It is the 20<sup>th</sup> year of *Town Life* in 2019, so ad size was discussed for the early to mid-May issue. Between options of a 4" color ad for \$385, 5" ad for \$415, and a 10" ad for \$695, it was decided that the 10" ad would be the most effective given the audience reach and special circumstance of the anniversary. Beecroft shared a new contact for billboard advertisement through Clear Channel. More discussion on that will be held in May.

Other advertising methods were discussed. More research and progress will be made by Beecroft and there will be more discussion at the meeting in May. Riedesel and Beecroft will be meeting independently to discuss an ATM machine and other logistics.

**FOUR SEASON PARK – RCWD PROJECT:** At the March Town Board Executive Meeting, Kyle Axtell, Manager at the Rice Creek Watershed District discussed a project for Bald Eagle Lake. RCWD works hard at constantly improving water quality of Bald Eagle Lake, for example the Alum Treatment. They have spent about \$2 million to keep water quality at its highest. The main tributary, Ramsey County Ditch 11, to the lake has little to no stormwater treatment. They have obtained a \$392,000 grant from the Clean Water Fund from the Minnesota Board of Water & Soil Resources for this project. The proposal is to partner with the Town to have .75 acre to build a stormwater treatment pond near this tributary. This project location is noted on the map in the packet. RCWD sketches, concept layout are in the packet.

This project would be a surface project. These ponds look similar to golf course sand bunkers, but the ponds will pump water from the ditch and filter it. These ditches remove phosphorous and sediment, so clean water runs to the lake. The proposed work schedule for this agenda item is spring 2020 through fall 2020.

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There was discussion about boundary easements versus access agreements. There was discussion on power. Axtell noted that the small pump would be powered electrically through a single control panel, like a single lift station. It was discussed that the Town Attorneys should review the property records regarding acquisition and use of this Town property.

Axtell explained that these ponds would be running with virtually no upkeep for about 20 to 25 years, save landscaping. In 25 years, this project would need some improvements. There was a question regarding timing. Axtell stated that the first requirement is to obtain agreement with the Township. If this proposal were to be approved in the upcoming months of 2019, RCWD will be spending the rest of the year designing, in communication with staff, bidding over the winter, and then constructing in 2020. Construction will take about the month, though electrical and minor things will take a couple months.

There was discussion of safety, Axtell ensured safety, as the ponds are shallow. Public Works Director stated that RCWD is responsible for maintenance for 25 years, and only then will the Township be required to maintain and upkeep the pond. It is also paid for by RCWD.

Lee motioned to approve the next step and show support for this project for Bald Eagle Lake. Reeves seconded. Ayes all.

**TREE TRUST – PRESENTATION:** Karen Zumach was present to report on the number of trees the Township and surrounding areas get to plant since Water Gremlin's settlement. It was previously stated by the Township that \$1.5 million worth of trees are to be planted, but Zumach stated that \$750,000 worth of trees, totaling 1,500 trees, will be planted, and \$750,000 of settlement will be going to the University of Minnesota to conduct research in order to find alternatives to TCE.

Tree Trust began in 1976 as a Youth Employment Training Program, employing 300 youth across the metro area. Tree Trust also has a professional contracting company which it uses for projects.

Zumach stated that Tree Trust makes lemonade out of lemons for situations like the one the Township residents are in. Volunteers help plant every Saturday in the spring and the fall. The Township will have 3 years to plant trees, and the Tree Trust will care for the trees for the first 2 years of their lives.

Riedesel and Zumach have been in communication and they want to get 25 trees planted on April 30<sup>th</sup>: 5 in Apple Tree Park and 20 in Columbia Park. Swamp white oak, Kentucky coffee, Norway spruce, Siouland poplar, Boulevard linden, Honeylocust, and Triumph elm are to be planted at the 2 parks.

Some citizens were concerned with whether or not some trees would be planted on Water Gremlin's soil. It was stated that 40 trees will go on Water Gremlin property, but it will be to the Township residents' benefit.

In past meetings, the Park Board had discussed removing Ash trees affected or potentially affected by the Emerald Ash Borer beetle and planting trees in their stead. This is an excellent

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opportunity, though the Township would be financially responsible for removal and disposing of those trees.

Ruzek mentioned that school ground can be included and that it could be an excellent opportunity for community education. The only stipulation for the planting of the trees is that it has to be on public property.

It was the consensus that Riedesel and Zumach will work to get the 25 trees planted at Apple Tree Park and Columbia Park.

**BRANDLWOOD PARK:** Brandlwood Park is on the Town's improvement list for 2019. A budget of \$80,000 was approved by the residents at the Annual Budget Meeting. Funding for the improvements is being transferred from the 2018 General Fund to the 2019 Park Improvement Fund. Improvements to the Bellaire Beach building in 2019 are also included in the transfer.

These costs should be deducted from the \$80,000 budgeted for the park upgrade. At the Town Board Meeting on April 1, 2019, it was moved to authorize advertisement for bids opening Tuesday, April 16, 2019 @ 1 p.m. A bid came in at \$70,000 from Northland Recreation LLC. Included in the bid are the Little Tikes Custom Kid Builder Play structure \$32,820.91; an 8" by 12" concrete border \$9,060.00; 220 cubic yards of Certified Woodfiber Resilient Surfacing-Installed \$7,287.50; 9 3' by 5' Rubber Wear Mats under swings and slides \$1,468.75; Install Little Tikes play equipment \$12,762.84; and Excavate site and remove existing play equipment \$6,600.00; totaling \$70,000.00.

Listed in the proposal are a couple of additional options including: 640 square feet Concrete sidewalk to swings with tapered edges \$5,088.00; Poured in Place rubber resilient surfacing under 4 swings \$8,250.00; Backfill black dirt behind new concrete border \$1,125.00; 30' by 30' Concrete Basketball Pad with Post, goal & net \$8,950.00; 12' by 12' Shelter with concrete pad installed \$18,292.00; and Sand Volleyball Court with nets and standards \$5,525.00.

Mike Dorsey of Northland Recreation was present to report and answer questions. There was discussion on each of these items and adult exercise equipment. Placement of equipment was discussed. Riedesel reached out to the neighbors who had input at the public hearing. It was the consensus that they liked it.

Since the Park Board has estimated \$80,000, there is \$10,000 of wiggle room.

It was the discussion that adult fitness equipment would be added on as an extra \$5,000.

Jacobsen suggested removing the track ride and one other piece to see if the Township would have more room for additional items. Without inquiring about the removal of those 2 items, it was discussed that the Park Board would potentially end up a little less than \$4,000 over budget.

It was the consensus that Staff would question Northland Recreation in regard to removing those 2 pieces. There will be more discussion at the May meeting.

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**POLAR LAKES PARK – UPDATE:** **The fitness court:** A fitness court has been suggested for Polar Lakes Park. The location is set at just west of the administrative offices for the fitness court, which will include an estimated cost of \$2,000 for grading work. The court is proposed to be 38' x 38'. A \$30,000 grant is provided by National Fitness for equipment on the court. A restroom is also being considered in this location. Romtec Inc. drew up a map of the potential restroom. **Restrooms:** Sierra IV Restroom includes 10 toilets, 5 each; 640 sq. ft.; mechanical room; drinking fountains; and an ADA floor plan. Capra Utilities was contacted for an estimate to provide a sewer line to the considered restroom location. As of March, the discussed locations are near the flag pole, and south of the central soccer field. The Sierra IV Restroom will require \$10,000 to \$15,000 to extend the sewer. The Minnesota Department of Natural Resources has grant opportunities. **DNR Grant:** The Park Board's needs have potential to be eligible for a few areas listed in the Outdoor Recreation Grant Program Manual. The total cost of the grant will be determined upon the application's acceptance. The application was turned in at the end of March.

Staff has been working on ways to find sponsorship for the fitness court project; Allina Health has a small grant, for example. It was stated that the grant may cover 50% of the cost of the construction of a perimeter trail around the park and the restroom. The desired time to begin construction would be after Township Day.

Riedesel put together the 2019 Outdoor Recreation Grant Program Proposal and submitted it in March. The awarded applicant will be notified in June. Ben Anderson is no longer the president of the Soccer Club, but the Soccer Club is still interested in adding fill to the middle soccer field to increase their size.

**SAPUTO SHELTER:** Saputo will donate approximately \$25,000 for a shelter facility which includes a bike repair station. The shelter is proposed to be 14' by 30'. The shelter is a legacy project and will have Saputo signage on the structure. Originally there were two locations being discussed and the staff was leaning towards Rutherford Park in December 2018. In January 2019, Town Board approved the location of the Saputo shelter at Bellaire Beach rather than Rutherford.

Bellaire Beach will have more expense in grading and some cement work, but Mike Brooks with the Lake Links says it will get more use at Bellaire and will be beautiful. He advised the staff to simply move forward with the application process with Saputo. There may also be a big "media day" with the Saputo shelter drawing people from Canada. Combined with that support the cost to the Township is estimated to be low.

A public forum isn't needed as there should be no pushback in replacing an older shelter with this new shelter. Estimated construction would begin in fall of 2019. The Planner will be in contact with Saputo and the staff as Park Board proceeds with the Saputo application. There was discussion on placement in relation to the existing structure.

The Planner met with Mike Brooks and Steve Wogamot who is working with Larson Engineering. There has been work done on the design of the trail. Larson Engineering has

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certified plans for construction, and Larson will come back after a grading plan is complete. There will be more discussion at the May meeting.

**PUBLIC WORKS DIRECTOR REPORT:** The Public Works Director reviewed Park Projects as outlined in the Public Works Department Activity Report for March 2019. **Water Meters:** The Town Board approved purchasing the new water meters for the replacement beginning July 1<sup>st</sup>. **Park Projects:** The trails along White Bear Parkway, Hammond Road, Centerville Road, Otter Lake Road, Polar Lakes Park, and Columbia Park will be sealcoated in 2019. The Public Works Director is working on specifications for the project to be approved by the Town Board. With the wet weather, Public Works hasn't gotten much of a chance to be in the parks. **Bellaire Beach:** Bellaire Beach beach house is due for rehabilitation. The interior and exterior painting has been awarded to Fresh Paint and the work will be completed before May 31<sup>st</sup>, pending weather. Plumbing improvements along with the door and door frame replacements have also been completed. The stall dividers have arrived and have been put in the restrooms.

**PARK TOUR 2019:** The Park Board annually tours several parks as part of a monthly meeting. It was determined that the members will think about parks to visit and will reconvene at the May meeting with the final list. Among the parks in consideration are Columbia Park, Fox Meadow, and Four Seasons. Staff will circulate a list of parks to the members.

**BENSON AIRPORT – POLLINATOR PROJECT:** Town staff have been working with Beth Artner, member of the Town's Planning Commission and EDAB, to coordinate a bee and butterfly seeding program at Benson's Airport.

The Town was successful in getting approval of the grant. Now the planning and preparation begins. There are two ways to prepare these three acres: either find a farmer to plant soybeans, or spray Round Up to the whole area to kill the grass. There was discussion of coordinating with school districts or Pheasants Forever. There will be more to discuss at the next meeting.

**ADDED AGENDA ITEM – SUMMIT LANE PARK:** For health reasons Roger Carlson can no longer unlock or lock the gate at Summit Lane Park. As of now, it is the Town's policy to keep it locked until May 1<sup>st</sup>. The Town is looking for another volunteer to man the gate daily. There will be three kayaks at the rack at Summit this year, Josephson will speak to them about gate key duties. It was the consensus that park rules for Summit Lane will be reviewed at the May meeting.

Josephson moved to adjourn the meeting at 9:14 p.m. Sinclair seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh  
Recording Secretary



**Park Board Meeting  
May 18, 2019**

**Agenda Number:** 4

**Subject:** Township Day / Movie in the Park  
a. Mosquito Treatment

**Documentation:** Beecroft Update

**Action / Motion for Consideration:**

Report at Meeting / Discuss

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**Minutes**  
**Park Board Meeting**  
**April 18, 2019**

**TOWNSHIP DAY / MOVIE IN THE PARK:** There was discussion regarding planning of Township Day and Movie in the Park. Lisa Beecroft was present to discuss her updates on finalization of dates, times, and other specifics. Jake Nelson and Pandora's Other Box will be performing and the drumline has confirmed. There is still discussion on raffle verses a silent auction, and Beecroft will need to know by the May meeting in order to get a permit for the raffle. She will have a list of all vendors coming up in May.

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### Movie in the Park

- Twilight Zone Cinema Services - DONE
- Swank Movie Licenses - DONE (3 of 4)
- Movie dates (2nd Saturday):
  - May 11 - Lego Movie 2
  - June 8 - Jumanji
  - July 13 - Facebook Poll (ends Fri 5/15 - will update flyer)
    - Bumblebee\*\* (Has the lead)
    - Robin Hood (LOL This would be appropriate with Archery as the movie host)
    - Ant-man & the Wasp
  - August 10 - Boss Baby
- Movie Hosts
  - Concessions, games/activities, demonstrations, help with promotion
  - Boy Scouts Troop #439 - May/June/Aug
  - WBL Archery - July
- Publicity
  - WBT Website & Facebook (see links above)
  - Flyers - DONE
  - DONE: Midwest Art Fairs, WB Magazine, Town Life (spring), WBP (4 ads), Ski Otters

### White Bear Township Day Saturday, September 14, 2-9 pm

#### ENTERTAINMENT

#### Main Stage Schedule (ALL CONFIRMED)

- 2:00-4:30 (15 min break) Jake Nelson (band) - \$1500
- 4:30-4:15 45 min - WBL Drumline \$200
- 5:15-5:30 - Park Board Speaking
- 5:30-8:00 (15 min break) Pandora's Other Box \$1600
- 8 pm Fireworks

#### Community/Kids Stage - TBD

- Options: WB Orchestra, IPAC, Lakeshore Players (\$200), Sun Yi, Just for Kix, etc.

White Bear Park Board Update  
May 2019



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Special Features

- Fireworks – Irv Hammonds - TOM CONFIRMED
- NEW Car Show – Sponsor - Viking Auto/Jake Sarrack - CONFIRMED
- Bean Bag Tournament - Sponsor - Viking Auto/Jake Sarrack - CONFIRMED
- Petting Zoo – Cock-a-Doodle Zoo \$800 - CONFIRMED
- Touch a Truck – WBT Public Works - CONFIRMED
- Inflatables – John Ficcadenti - CONFIRMED
- Archery - Becky Lassila CONFIRMED
- Face painting - Terrie Sherrick/White Bear Cheerleaders - CONFIRMED
- White Bear Historical Society/Town Hall Tours/Bingo - Sara will look into permit
- White Bear Food Shelf (collection in vendor area AND car show) CONFIRMED
- Tamarack Demo, Melanie Harding CONFIRMED
  - \$750 SCORE funding
  - Animal showings will be between 2 and 5 p.m. but we will have the booth and activities there until 8 p.m.
- Public Safety/Ramsey County - Steve Yochim EMAILED
- Create Space demos, Kireina Silk Art demos, White Bear Makerspace - WILL INVITE AS VENDORS

Silent Auction

- Will include request for donations in Sponsor Outreach
- Raffle? (requires permit)

VENDORS

- RegisterONE Online Vendor Application - May 2019
  - \$99 per event + 2% transaction fee (absorb or pass on)
  - Paypal/Stripe service fees are 2.9%+\$.30 on all transactions processed
  - Build/testing IN PROGRESS

SPONSORSHIPS

- 2019
  - Car Show & Bean Bag Tournament (\$500) - Viking Auto Repair DONE
  - Media (In Kind) - White Bear Press DONE
  - Petting Zoo (\$500) - Lake Animal Hospital - PENDING
  - Community (\$250) - Metal Doctor - PENDING
- List of WBT Businesses
  - Sponsor Outreach - May

White Bear Park Board Update  
May 2019



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PLANNING/LOGISTICS

- Map - Similar layout, move archery down by car show
- Electricity, Dumpsters, Portapotties – WBT/Tom
- Tent for Township/Silent Auction - Tom
- Metropolitan Sound/Paul Stibol - CONFIRMED
- Health Inspector – Hannah Davis
- Banners and signs need to be re-evaluated for 2019 - Bill W
- Volunteers - tbd

MARKETING/PUBLICITY:

- Billboard – (Clear Channel - Matt Weiland/Cassie Hilke) - \$1000.00 IN PROGRESS
- Print (Design - Angela Homic, Print - Trade Press, Distribute August)
  - Poster 11x18
  - ½ sheets for stores/restaurants, etc.
  - Ski Otter Ad
- Web/Social Media
  - Website - UPDATED, needs more detail
  - Facebook event
  - Press release to local media & web calendars – by May 2019
- Advertising
  - Midwest Art Fairs – (Vendors - Catalog 1/6p ad - \$125, List - \$25) DONE
  - Town Life Magazine - 10" ad DONE
  - White Bear Press – Car Show, Special Section, Thank You Ad [Past years \$1,300]
  - City Pages - \$200 - IN PROGRESS
  - Ski Otters Program – Color ¼ page, 15 local shows - \$225 IN PROGRESS





## Park Board Meeting May 16, 2019

**Agenda Number:** 5

**Subject:** Brandlwood Park Improvements

**Documentation:** Staff Memo w/ attachments

### Action / Motion for Consideration:

Report at Meeting / Discuss

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**Minutes**  
**Park Board Meeting**  
**April 18, 2019**

**BRANDLWOOD PARK:** Brandlwood Park is on the Town's improvement list for 2019. A budget of \$80,000 was approved by the residents at the Annual Budget Meeting. Funding for the improvements is being transferred from the 2018 General Fund to the 2019 Park Improvement Fund. Improvements to the Bellaire Beach building in 2019 are also included in the transfer.

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Listed in the proposal are a couple of additional options including: 640 square feet Concrete sidewalk to swings with tapered edges \$5,088.00; Poured in Place rubber resilient surfacing under 4 swings \$8,250.00; Backfill black dirt behind new concrete border \$1,125.00; 30' by 30' Concrete Basketball Pad with Post, goal & net \$8,950.00; 12' by 12' Shelter with concrete pad installed \$18,292.00; and Sand Volleyball Court with nets and standards \$5,525.00.

Mike Dorsey of Northland Recreation was present to report and answer questions. There was discussion on each of these items and adult exercise equipment. Placement of equipment was discussed. Riedesel reached out to the neighbors who had input at the public hearing. It was the consensus that they liked it.

Since the Park Board has estimated \$80,000, there is \$10,000 of wiggle room.

It was the discussion that adult fitness equipment would be added on as an extra \$5,000.

Jacobsen suggested removing the track ride and one other piece to see if the Township would have more room for additional items. Without inquiring about the removal of those 2 items, it was discussed that the Park Board would potentially end up a little less than \$4,000 over budget.

It was the consensus that Staff would question Northland Recreation in regard to removing those 2 pieces. There will be more discussion at the May meeting.

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: MAY 7, 2019**

**SUBJECT: BRANDLWOOD PARK**

At the April Park Board meeting, the Board reviewed a proposal from Northland Recreation to improve the playground at Brandlwood Park. The Park Budget is \$80,000. The proposal from Northland has a cost of \$70,000. The Park Board recommended modifying portions of the plan and asked staff to contact Northland to make changes. The attachment has the updated proposal.

In addition, the Park Board recommended adding the following alternatives listed in the proposal:

- Concrete sidewalk with tapered edges under the swing
- Poured in-place surfacing under the swings
- Backfilling around the concrete border

Two adult exercise components were also requested by the Park Board to be installed on a concrete pad.

With the modifications proposed, the quote has increased from \$70K to \$85,812.95.

A budget of \$80K was adopted for this park.

Any cost above the \$80K was not budgeted. A source for the extra funding would be the Park Acquisition & Development Fund. There is currently an unreserved fund balance of \$736,000 in this fund.

Landscaping (trees) were planned for this park in the proposed budget. Since Water Gremlin Corporation is providing funding to the Tree Trust to plant new trees, staff removed landscaping from the budget. Trees will be provided by the Tree Trust once a landscaping plan is approved.

TR/psw  
cc:admin/add.file  
b:brandlwood19



Playgrounds Fun & Easy!

PlayPower LT Farmington, Inc.  
 878 E. US Hwy 60  
 Monett, MO 65708  
 1-800-325-8828

Northland Recreation LLC  
 10085 Bridgewater Bay  
 Woodbury, MN 55129  
 (651) 815-4097 (phone)  
 (414) 395-8538 (fax)

**Bill To:**  
 White Bear Township  
 1281 Hammond Road  
 White Bear Township, MN 55110

**Project Name & Location**  
 Brandlwood Park  
 5801 Meadowview Drive  
 White Bear Township, MN  
 55110

**Ship To Address:**  
 same

Quote Date:5/7/19  
 Valid For:30 Days

Part	Description	Qty	Unit Price	Total
1	Little Tikes Custom Kid Builder Playstructure See Plan for Layout and Components Includes bike rack and 2 benches			29,763.31
283 I/f	8" x 12" concrete border ( above grade )			8,490.00
838 SF	New Concrete Pads and sidewalk			7,039.20
170 C/Y	Certified Woodfiber Resilient Surfacing-Installed			5,236.00
2	Fitix Exercise Stations – Exercise Bike,Eliptica			2,316.00
1	Backfill dirt around border			1,125.00
5	3' x 5' Rubber Wear Mats under swings and slides			993.75
1	315 SF Poured in Place Rubber Surfacing			8,250.00
1	Install Little Tikes play equipment			12,124.70
	Excavate site and remove existing play equipment			6,600.00

**Totals:**

Equipment List: \$ 69,813.06  
 Products Subtotal: NA  
 Products by Other: \$ 3,875.19  
 Installation: \$12,124.70  
 Estimated Sales Tax\*: \$  
 Freight: included  
**Grand Total: \$ 85,812.95**

**Notes:**  
  
 Contact –  
 Mike Dorsey  
 952-270-9149  
 mike@northlandrec.com

Make Purchase Orders Out To:  
**PlayPower LT Farmington, Inc.**  
 Remit Purchase Orders To:  
 PlayPower LT Farmington, Inc.  
 Attention: Sales Administration  
 878 E US Hwy 60

Make Checks Payable To:  
 PlayPower LT Farmington, Inc.  
 Remit Checks To:  
 PlayPower LT Farmington, Inc.  
 P.O. Box 204713  
 Dallas, TX 75320-4713

Monett, Missouri, USA 65708  
1-800-325-8828

**NOTE:**

\* Applicable sales taxes will be confirmed once order and any tax certificates are received

† Denotes drop ship item.

Unloading, storage, installation, surfacing and site work are not included unless specifically noted on quotation. Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities.

If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer will be applicable.

The acceptance signature below serves as authorization to order the items quoted and indicates acceptance of the prices listed. All terms are subject to credit approval.

**COMMENTS:**

This playground contains 96.69% recycled content  
This playground qualifies for 2 LEED point(s)

This Quote shall not become a binding contract until signed and delivered by both Customer and PlayPower LT Farmington Inc ("PPLT"). Sales Representative is not authorized to sign this Quote on behalf of PPLT or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "PPLT Sales Administration" via fax (417)354-2273 or email [outdoordes@LTCPS.com](mailto:outdoordes@LTCPS.com). Upon acceptance, PPLT will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or e mail.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. PPLT objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes PPLT to ship the Equipment and agrees to pay PPLT the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by PPLT. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 204713, Dallas, TX 75320-4713, unless notified otherwise by PPLT in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to PPLT, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense.

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY PPLT.

<b>Submitted By</b>	<b>Printed Name and Title</b>	<b>Date</b>
---------------------	-------------------------------	-------------

THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY PLAYPOWER LT FARMINGTON INC.

By: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**ADDITIONAL TERMS & CONDITIONS OF SALE**

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with PPLT's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, PPLT shall have all remedies available to it at law or equity, including, without limitation, all

remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with PPLT to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by PPLT of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys' fees plus any costs of collection incurred by PPLT in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to PPLT as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by PPLT within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. PPLT MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. PPLT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE PPLT HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMER'S ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH PPLT'S INSTALLATION AND OWNER'S MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to PPLT, and PPLT hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that PPLT may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and PPLT shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. PPLT Retains full title to all Equipment until full payment is received by PPLT. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. PPLT may waive a default hereunder, or under any invoice or other agreement between Customer and PPLT, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by PPLT. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to PPLT hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and PPLT stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

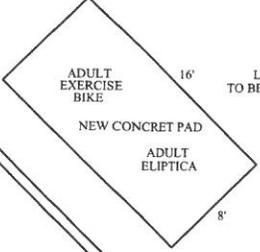
10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document, and retransmission of any signed facsimile or other electronic transmission, shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

# BRANDLWOOD PARK WHITE BEAR TOWNSHIP

NEW CONCRETE BORDER 8" X 12" ABOVE GRADE



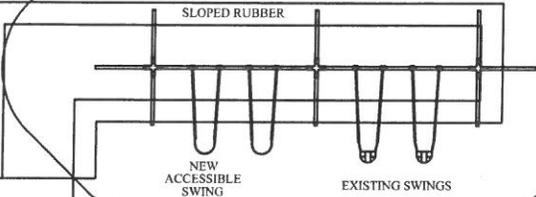
5,230 SQ.FT. WOODFIBER RESILIENT SURFACING  
285 L/F NEW CONCRET BORDER



LOCATION TO BE DETERMINED

315 SQ.FT RUBBER SURFACING STARTS HERE

SLOPED RUBBER



EXISTING ROCK CLIMBER



WOODFIBER RESILIENT SURFACING

STAND & SPIN

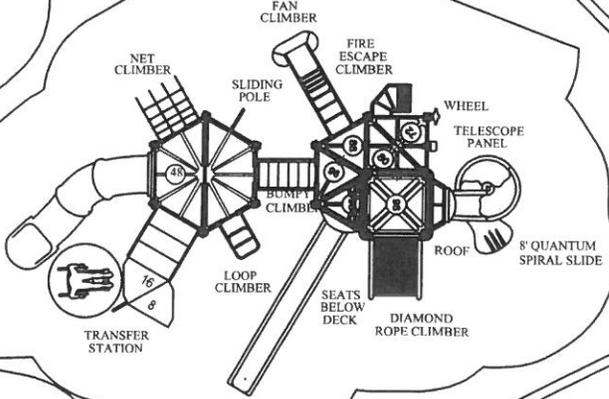
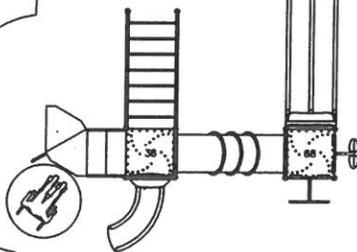


79'

590 SQ.FT. NEW CONCRETE

NEW CONCRETE SIDEWALK

EXISTING PLAYSTRUCTURE



EXISTING RE-LOCATED SPRING RIDERS

RE-USE WOODFIBER RESILIENT SURFACING IN THIS AREA

BACKFILL AROUND ENTIRE BORDER FOR MOWING

NEW CONCRETE BORDER 8" X 12" ABOVE GRADE



EXISTING CONCRETE SIDEWALK TO PLAYGROUND



90'



## Park Board Meeting May 16, 2019

**Agenda Number:** 6

**Subject:** Polar Lakes Park:  
a. Fitness Court  
b. Restroom  
c. Ballfield Improvements  
d. Soccer Field Improvements

**Documentation:** Staff Memo

### Action / Motion for Consideration:

Report at Meeting / Discussion

-----  
Minutes  
Park Board Meeting  
April 18, 2019

**POLAR LAKES PARK – UPDATE:** **The fitness court:** A fitness court has been suggested for Polar Lakes Park. The location is set at just west of the administrative offices for the fitness court, which will include an estimated cost of \$2,000 for grading work. The court is proposed to be 38' x 38'. A \$30,000 grant is provided by National Fitness for equipment on the court. A restroom is also being considered in this location. Romtec Inc. drew up a map of the potential restroom. **Restrooms:** Sierra IV Restroom includes 10 toilets, 5 each; 640 sq. ft.; mechanical room; drinking fountains; and an ADA floor plan. Capra Utilities was contacted for an estimate to provide a sewer line to the considered restroom location. As of March, the discussed locations are near the flag pole, and south of the central soccer field. The Sierra IV Restroom will require \$10,000 to \$15,000 to extend the sewer. The Minnesota Department of Natural Resources has grant opportunities. **DNR Grant:** The Park Board's needs have potential to be eligible for a few areas listed in the Outdoor Recreation Grant Program Manual. The total cost of the grant will be determined upon the application's acceptance. The application was turned in at the end of March.

Staff has been working on ways to find sponsorship for the fitness court project; Allina Health has a small grant, for example. It was stated that the grant may cover 50% of the cost of the construction of a perimeter trail around the park and the restroom. The desired time to begin construction would be after Township Day.

Riedesel put together the 2019 Outdoor Recreation Grant Program Proposal and submitted it in March. The awarded applicant will be notified in June. Ben Anderson is no longer the president of the Soccer Club, but the Soccer Club is still interested in adding fill to the middle soccer field to increase their size.

## MEMORANDUM

**TO: PLANNING COMMISSION**  
**FROM: TOM RIEDESEL**  
**DATE: MAY 8, 2019**

**SUBJECT: NATIONAL FITNESS CAMPAIGN – FITNESS COURT**

Staff has been working with the National Fitness Campaign to add a fitness court to Polar Lakes Park. National Fitness contacted the Town promoting their product and providing grant funding for a portion of the equipment. The grant amount is \$30,000,

The Park Board has been reviewing the project, but has made no formal recommendation to date to move forward. The attachment shows the cost estimate for the project. The Town has spent \$2,000 to date to survey the area where the court is planned.

The unreserved fund balance in the Polar Lakes Park is currently \$308,000.

The location of the fitness court has been recommended between the Town Offices and the playground.

Staff prefers the site at the southeast corner of the central soccer field. The White Bear Soccer Club has plans to expand the soccer field in this area but no specific plan has been provided to the Town to date.

TR/psw  
cc:admin/add.file  
b:fitness



# 2019 HEALTHY CITY CAMPAIGN BUDGET OVERVIEW

## PROJECT SCOPE

This document is intended to provide an estimated total budget for developing and implementing The Fitness Court® program in a community space. This program will showcase your city as a featured partner in the 2019 National Fitness Campaign.

## ESTIMATED PROGRAM FUNDING REQUIREMENTS

**FITNESS COURT AND CAMPAIGN** **\$120,000**

The Fitness Court®

2019 Fitness Campaign Ecosystem

- Promotions and Marketing Package
- Fitness Court Mobile App
- Localized Promotional Materials

2019 Fitness Season

NFC Official Launch Kit

\* See 2019 Campaign Specifications for Full Program Description

**FREIGHT AND PACKING | Estimate Only** **\$3,200**

**SITE WORK AND INSTALLATION | Estimate Only (completed by city)**

**Concrete Slab** **\$18,500**

- Site prep and excavation
- 38' x 38' concrete slab (specs provided by NFC)
- Labor costs for Concrete Slab

**Fitness Court Assembly | Factory Installation Available (contact NFC for details)** **\$18,500**

- 32' x 32' sport flooring tile installation (tile provided by NFC)
- Assembly of bodyweight training wall
- Assembly of other Fitness Court elements
- Floor markings sprayed paint installation
- Labor costs for Fitness Court Assembly

**Graphics Installation** **\$900**

- Labor costs for installation of custom Sign Wall graphics

**NFC HEALTHY CITY GRANT (Awarded)** **- \$30,000**

**ESTIMATED TOTAL FUNDING REQUIRED** **\$130,000 - \$140,000**



## Fitness Court®

The Fitness Court® is a 32'x35' outdoor bodyweight circuit training system (see following page for full overview and details)

### Fitness Court® Description:

- 32'x35' outdoor bodyweight circuit training system with the following components:
- Seven station circuit training system providing full-body workout modules
- Fitness Court body-weight training wall measuring 32'W x 2'D x 6' H with custom wall graphics
- Thirty pieces of body-weight training equipment (Fitness Elements) for simultaneous use by 28 users at one time. Fitness Elements are anchored and grouped within seven stations.
- Bolts, attachments and anchors required for installation

### Specifications:

- All structural components are made from high-grade carbon steel
- Structural components receive high-grade powder coating
- All cladding (skins) made from high-grade aluminum and powder coated
- Lunge steps coated with polyurethane foam
- Plyometric boxes are capped with a color coded EPDM rubber surface
- Graphics and signage printed with anti-graffiti over-lamination material
- All deck anchors are mounted into an epoxy solution for seismic movement
- Bend stations are padded for comfort with memory foam and covered with mold and tear resistant fabric

## 2019 Fitness Campaign Ecosystem®

The Fitness Campaign Ecosystem is a collection of resources and services designed to activate, encourage and strengthen public participation in free outdoor fitness activities.

*Campaign Program Includes:*

### Promotions and Marketing Package

- 2019 National promotions including city partners
- Customized 2019 Campaign Web story and press release featuring city partners
- 2019 Social Media activation and promotion campaign featuring city partners

### Fitness Court Mobile App

IOS/ Android App teaching proper use, routines and challenges to the public - free for all users

- **Learn:** Video guides delivering workouts and teaching programs on the Fitness Court
- **Train:** Audio guides delivering a digitally aided coach in the pocket for users
- **Challenge:** Full Challenge tool allowing users to take and score the Fitness Court Challenge

### Apple Watch App

- Fitness Court Audio Guides delivered through the Apple Watch to residents on the Fitness Court.

### Localized Promotional Materials

- Opening Day Launch Kit: NFC swag items, prizes for challenges, custom promotional flyers, event guidance

### 2019 Fitness Season®

- Fitness Court Classes (video guides)
- 18 Regional Training Camps for Community Ambassadors
- Fitness Court Challenge Series



## Park Board Meeting May 16, 2019

**Agenda Number:** 7

**Subject:** Saputo Shelter @ Bellaire Beach

**Documentation:** Staff Memo

### Action / Motion for Consideration:

#### Report at Meeting / Discuss

-----  
**Minutes**  
Park Board Meeting  
April 18, 2019

**SAPUTO SHELTER:** Saputo will donate approximately \$25,000 for a shelter facility which includes a bike repair station. The shelter is proposed to be 14' by 30'. The shelter is a legacy project and will have Saputo signage on the structure. Originally there were two locations being discussed and the staff was leaning towards Rutherford Park in December 2018. In January 2019, Town Board approved the location of the Saputo shelter at Bellaire Beach rather than Rutherford.

Bellaire Beach will have more expense in grading and some cement work, but Mike Brooks with the Lake Links says it will get more use at Bellaire and will be beautiful. He advised the staff to simply move forward with the application process with Saputo. There may also be a big "media day" with the Saputo shelter drawing people from Canada. Combined with that support the cost to the Township is estimated to be low.

A public forum isn't needed as there should be no pushback in replacing an older shelter with this new shelter. Estimated construction would begin in fall of 2019. The Planner will be in contact with Saputo and the staff as Park Board proceeds with the Saputo application. There was discussion on placement in relation to the existing structure.

The Planner met with Mike Brooks and Steve Wogamot who is working with Larson Engineering. There has been work done on the design of the trail. Larson Engineering has certified plans for construction, and Larson will come back after a grading plan is complete. There will be more discussion at the May meeting.

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: MAY 8, 2019**

**SUBJECT: BELLAIRE BEACH – SAPUTO SHELTER**

Staff has reevaluated the proposed shelter location at Bellaire Beach and is now recommending that the existing shelter be removed and replaced with the Saputo shelter. The concrete slab in the shelter is severely cracked and should be removed. The shelter is also old and is due for replacement.

The attached plan shows the proposed location of the Saputo shelter. The size of the shelter slab has been increased to 22' x 36'. The size increase was requested by staff to make room for both the bike repair equipment and also so the shelter can function as a picnic shelter.

Staff has requested a proposal from the Town Engineer to provide a survey and grading plan. Stormwater treatment in the park is also a topic for review by the engineer.

The lake is "full" and as a result, shore line erosion is being observed. Stay tuned..

TR/psw  
cc:admin/add.file  
b:saputo



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

**Legend**

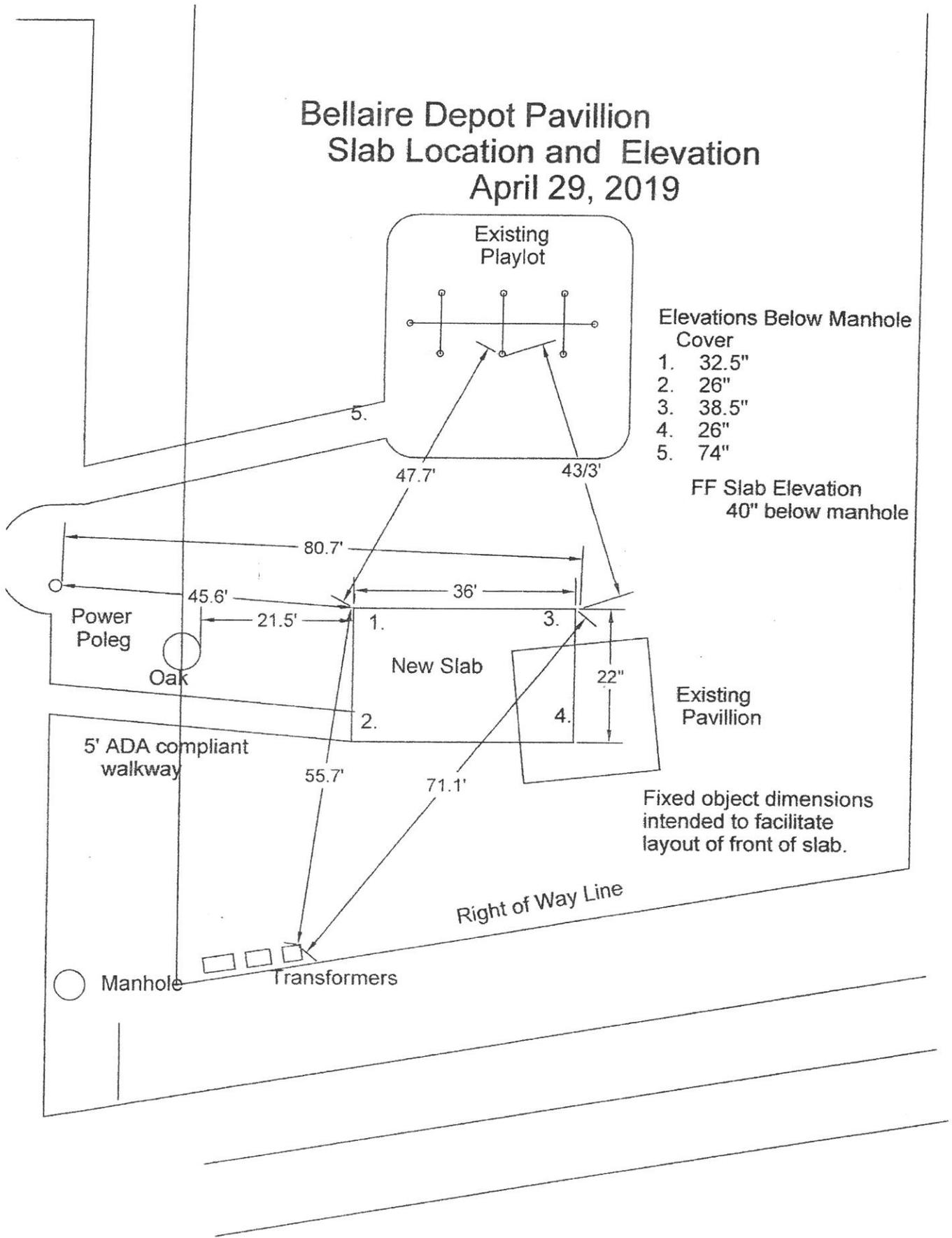


- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

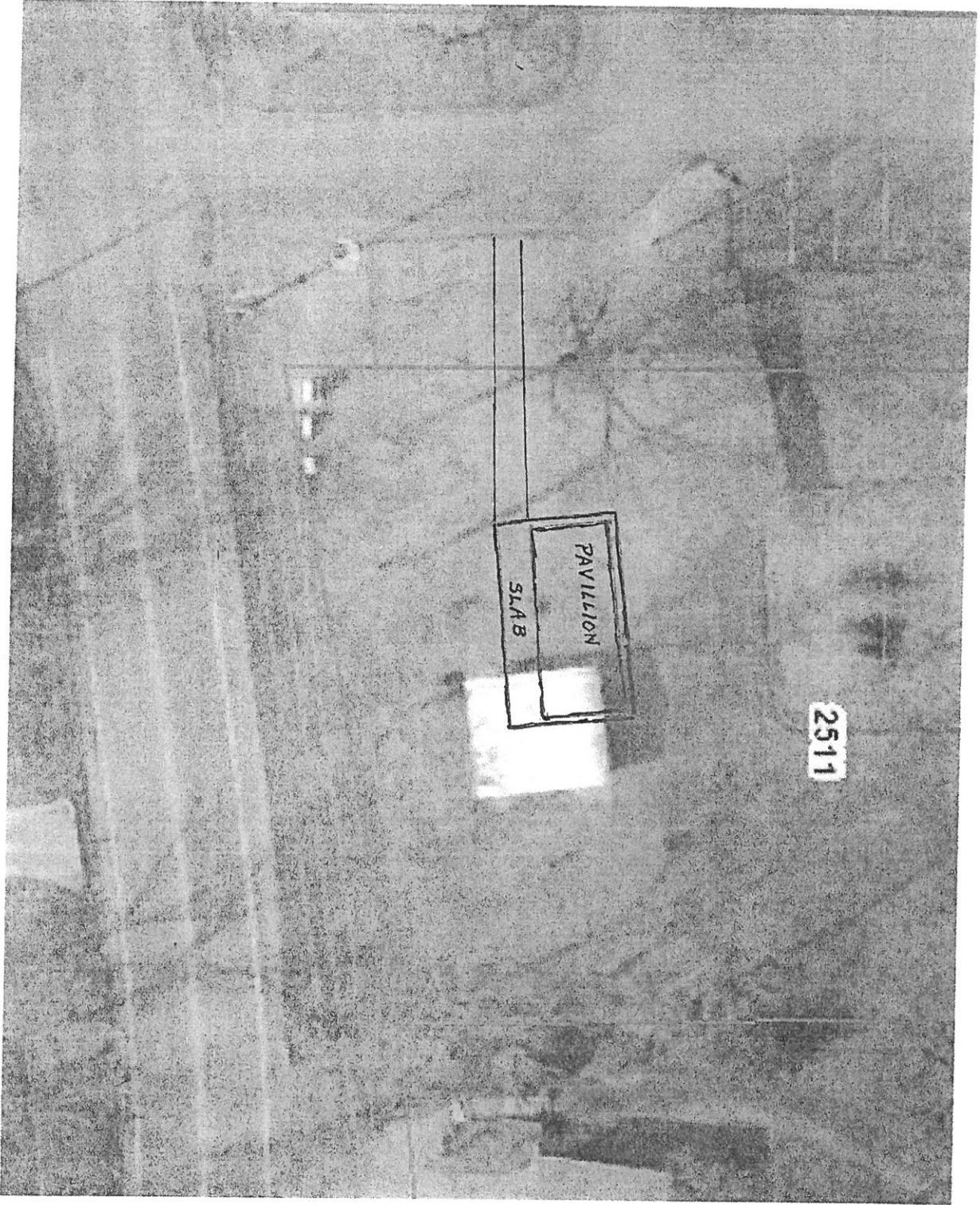
**Notes**

Enter Map Description

# Bellaire Depot Pavillion Slab Location and Elevation April 29, 2019



Fixed object dimensions intended to facilitate layout of front of slab.





**Park Board Meeting  
May 16, 2019**

**Agenda Number:** 8

**Subject:** Summit Lane Park Rules

**Documentation:** Ordinance No. 45 Regulations

\*\* Catherine McIntyre-Velky and her husband have taken over the “gate duties” for Roger Carlson, they live at 4185 Forest Court.

**Action / Motion for Consideration:**

Report at Meeting / Discussion

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Minutes  
Park Board Meeting  
April 18, 2019

**ADDED AGENDA ITEM – SUMMIT LANE PARK:** For health reasons Roger Carlson can no longer unlock or lock the gate at Summit Lane Park. As of now, it is the Town’s policy to keep it locked until May 1<sup>st</sup>. The Town is looking for another volunteer to man the gate daily. There will be three kayaks at the rack at Summit this year, Josephson will speak to them about gate key duties. It was the consensus that park rules for Summit Lane will be reviewed at the May meeting.

**5-6.5.** No person shall operate any watercraft within an area which has been designated as a swimming area.

**5-6.6.** No person shall drop or throw from any watercraft garbage, litter or other debris.

**5-6.7.** All watercraft launched from Bellaire Beach Park shall have a Coast Guard approved life preserver for each occupant.

**5-6.8.** No person shall stand up in, rock or operate any watercraft in a careless or reckless manner.

## **SECTION 6. SUMMIT LANE PARK REGULATIONS**

**6-1.** In addition to the regulations in Section 4 of this Ordinance, this section shall govern the conduct of members of the public during their use and enjoyment of Summit Lane Park so as to further the safety, health, enjoyment, and welfare of all persons in use thereof, and to protect public property and resources for posterity.

**6-1.1.** Summit Lane Park is gated at the entrance. The gate shall be locked and the park closed from November 1<sup>st</sup> to May 1<sup>st</sup> each year in addition to being locked during the hours when the park is closed. The Town reserves the right to appoint an individual(s) at its discretion who shall have the authority to lock and unlock the gated entrance at certain times of the day or year as determined by the Town Board.

### **6-2. Hours of Operation.**

**6-2.1.** The park shall be open to the public during that period of time 30 minutes before sunrise and 30 minutes after sunset. No person shall remain, stop, use or be present within the confines of the park during that period of time 30 minutes after sunset and 30 minutes before sunrise.

**6-2.2.** Exceptions may be made at the discretion of the Town Board in the case of emergency or when special use permits have been authorized or for other reasons the Town Board may determine necessary or desirable.

**6-2.3.** The park shall remain open until the completion of the Independence Day fireworks display.

### **6-4. Swimming.**

**6-4.1.** No person shall bathe, wade or swim at the beach except when dressed in bathing attire which is socially acceptable and conducive to water safety.

**6-4.2.** No person shall bring into or use at the beach, any inner tube, life raft or other inflatable or buoyant object intended to support a person except U.S. Coast Guard approved life jackets or vests when properly attached.

**6-4.3.** No person shall scatter any debris which could be a safety hazard.

**6-4.4.** No person shall use the Summit Lane Park property for picnicking, grilling of food or fires of any type.

**6-4.5.** No person being in custody of any animal shall permit said animal to enter Summit Lane Park except for properly leashed or harnessed guide dogs trained to lead the disabled and accompanied by its disabled master.

**6-4.6.** Bicycles are prohibited on the dock.

**6-4.7.** Alcoholic beverages are prohibited.

**6-4.8.** Boats shall not be tied to the dock at any time or permanently moored at the site.

**6-4.9.** Motorboats shall not operate within 50' of the dock.

**SECTION 7. PENALTIES.** Every person convicted of a violation of any provision of this Ordinance shall be punished as provided in Ordinance No. 26 (Maximum Fines).

**SECTION 8. SEVERABILITY.** Should any section, subdivisions, clause or other provision of this Ordinance be held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the ordinance as a whole or of any part thereof, other than the part held to be invalid.

**SECTION 9. NOTICE TO THE PUBLIC.** The publication of this Ordinance in the official newspaper in which the Board proceedings are published shall constitute notice to the general public and park users that the principle of positive signing or use designation shall prevail. In the absence of positive signing, negative signs need not be posted to ensure authority of this Ordinance.

**SECTION 10. EFFECTIVE DATE.** This Ordinance shall take effect and be in force from and after its passage and publication.



**Park Board Meeting  
May 16, 2019**

**Agenda Number:** 9

**Subject:** Public Works Director Report

**Documentation:** Report

**Action / Motion for Consideration:**

Report at Meeting / Discussion

**White Bear Township  
Town Board Update  
On  
Public Works Department Activity  
(April 2019)**

1. **Lift Station Upgrades–**
  - Lift Station #10 - Lametti and Sons have poured the concrete driveway. Asphalt patching of the driveway and around the manholes on Buffalo St was completed on April 25<sup>th</sup>., Black dirt and seed around the disturbed areas to be completed soon. TKDA's Inspector and the Public Works Director will prepare a punch list for Lametti to complete.
  - Lift Station #9 – TKDA has drafted a set of plans and specs for review by Public Works staff. Jim is going to get a hard copy to staff.
  
2. **Safety**
  - Public Works Leadership staff will be meeting with Safe Assure for our annual audit of our safety program on June 11, 2019. The audit includes both the Town's written program and a walk thru of Public Works and Administration Buildings.
  - Staff will be recertified for Forklift and Scissor Lift once a date is coordinated with the Town's Safety Consultant.
  
3. **Water Meter Repair/Reading**
  - Water meter replacement project update – Township staff and the Town Engineer have met with Core & Main's installation subcontractor, M&E Construction and Corey Luft regarding the start date for the project. July 1st is the start date. The replacement meters and radios were approved by the Town Board for purchase and were ordered on 4/18/19. Delivery of the meters and radios is expected in 6 weeks.
  - Commercial meter testing – A percentage of commercial meters will be tested for accuracy each year going forward. Beginning with the highest users that have not been replaced recently.
  
4. **2018-2027 Capital Equipment/Capital Improvement Programs**
  - The GIS/Asset Management Project phase I (desk top mapping) was approved by the Town Board on April 15<sup>th</sup>.
  
5. **Storm Water Program**
  - The Town Engineer is organizing a site meeting with the Public Works Director on Outfalls 5 and 6 that discharge into Bald Eagle Lake soon.
  - There will be a large storm maintenance project completed by Public Works staff located south of Otterview Court in the easement. The system caused flooding in Brittany Court during one of the large rain events this summer. Approximately 30 cu yds of sediment that is impairing drainage from two outlet pipes into inlet pipe that discharges into the I35E corridor and will be

removed by Public Works staff in 2019. The Town Engineer has provided staff with a recommended elevation of the pond bottom, from the outlet and inlet pipe elevations.

- The Town has applied for renewal of their current MS-4 permit and the SWPPP will need to be updated soon.

**6. Water system improvements/issues**

- The Town Engineer is going to provide an agreement for the Town Board to approve regarding replacement or lining of watermain between Taylor Ave and Gaston Ave, on Hugo Road. There have been roughly 8+ watermain breaks between Taylor Avenue and Gaston Avenue over the last 30 years. No others north of south of this area. The watermain is a 12” line. One home would be without water. We can temporary water from a hydrant on Taylor while the work is being completed for the resident at 5475 Hugo Road.
- Hammond Road Water Tower repainting in 2019 – The subcontractor for the cell carrier placed a temporary pole just south of the enclosure to move the existing antennas to while the painting work is completed. Work on the transfer of the antennas will be over the next few weeks.
- An interconnect for area south of TH 96 with the City of White Bear Lake’s water system is going to be proposed to the Town Board in 2018. The Town Engineer and Public Works Director will need to visit the possible interconnect locations to determine which is the most feasible in May.

**7. Sanitary sewer system improvements/issues**

- The City of Birchwood is still in the planning process for connecting their gravity line flow to the Town’s.
- The Public Works Director is currently requesting quotes for cracksealing of the 2019 Sealcoat area. 2 quotes were received, one from Sealtech and second from Fahrner Asphalt Sealers. The quotes will be presented to the Town Board at the 1<sup>st</sup> meeting in May for acceptance and approval of the low quote.

**8. Street Improvement Program.**

- An Street Improvement meeting will be held on Tuesday, May 28<sup>th</sup> for this years proposed street maintenance projects identified in the Pavement Management Plan.
- Comment on the updated Emerald Ash Borer Management Plan will be shared by the Town Board with staff.

**9. Sign replacement program (retroreflectivity standard)**

- Street name sign replacement is proposed for 2020. Staff has completed taking inventory of our existing sign locations and number. The CIP \$\$\$ have been increased.

**10. Personnel Updates:**

**11. Park Projects:**

- Bellaire Beach house rehabilitation. The interior and exterior painting has been awarded to Fresh Paint and the work will be completed early spring of 2019, pending weather. The Public Works Director has received replacement toilet partitions/doors to be installed by staff after the painting is completed.
- Court color coating quote was approved by the Town Board on August 20<sup>th</sup>. Work will be completed in the spring of 2019. The gates have been locked in the interim to prevent bike's from using the court.
- The trails along White Bear Parkway, Hammond Road, Centerville Road, Otter Lake Road, Polar Lakes Park and Columbia Park will be sealcoated in 2019. The Public Works Director is working on specifications for the project to be approved by the Town Board.

**12. Ramsey County Projects within the Township;**

**2019**

- West Bald Eagle Boulevard from Co Rd H-2 to Co Rd J.
- Concrete Rehab of Highway 96 from I-35E to Highway 61.
- Mill and Overlay of South Shore Boulevard from White Bear Avenue to Co Rd F?

**2020-2022 Proposed**

- Mill and Overlay of Century Avenue from Co Rd E to Co Rd F.
- Co Rd F from McKnight Road to Century (East Co Ln)
- Co Rd H-2 from Centerville Road to West Bald Eagle Boulevard
- Otter Lake Road from Goose Lake Road to CSAH 96
- Portland Avenue from Highway 96 to Taylor Avenue.
- East Bald Eagle Boulevard?

**13. Informational sharing regarding Public Works in general:**

**Public Works Jobs for April 2019**

1. Monthly safety inspections of, fire extinguishers, emergency lighting, eye wash stations and A.E.D., fall harnesses
2. Completed 15 IR (MN State) bacteria water tests
3. Continuing doing water testing and monitoring of the Towns water system
4. Continuous water testing at well's 1, 3, 4, 5 and 6
5. Continued various water meter and Radio repairs
6. Started fire hydrant repairs throughout the Town
7. Various water shut off for home repairs
8. New construction water turn on's and radio programing

9. Started to clean up around the Hammond Rd. water tower for the summer painting /rehab project
10. Cont. the 2019 Township jetting operations
11. Gopher one locates in Township, North Oaks, Gem Lake, and Birchwood
12. Started patching watermain repair areas from this winter
13. Cont. patching potholes on Town roads
14. Snow and ice removal on Town roads
15. Jetted frozen culverts and catch basins
16. Started storm sewer/catch basin repairs
17. Emptied trash in all the parks
18. Cleaned out tennis courts and put up tennis nets at Longville, Four Seasons and Columbia Park
19. Turned the water on at Polar Lakes soccer, baseball shelters and drinking fountains
20. Put up Batting cages at Polar Lakes Park baseball fields
21. Turned the water on at Bellaire Beach house and prepped it for the indoor painting to be done this Spring

#### **Mechanic jobs for April 2019**

- Cont. to setup the new utility truck compartments for tools etc.
- Serviced # 46 (street sweeper) and changed out the main broom
- Service # 16 (Kubota UTV)
- Serviced # 5 and 6 (Toro zero turn mowers)
- Replaced # 36 (Ford F550)passenger side mirror
- Removed all salt spreaders and wing plows for the 2018-2019 season
- Setup new pumps with quick coupler hoses
- Greases/loosened up the quick attach pins on # 44 (loader)
- Assisted Public Works



**Park Board Meeting  
May 16, 2019**

**Agenda Number:** 10

**Subject:** Park Tour

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting / Discussion

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Minutes  
Park Board Meeting  
April 18, 2019

**PARK TOUR 2019:** The Park Board annually tours several parks as part of a monthly meeting. It was determined that the members will think about parks to visit and will reconvene at the May meeting with the final list. Among the parks in consideration are Columbia Park, Fox Meadow, and Four Seasons. Staff will circulate a list of parks to the members.

**Park Tour Recommendations from Curt & Erik:**

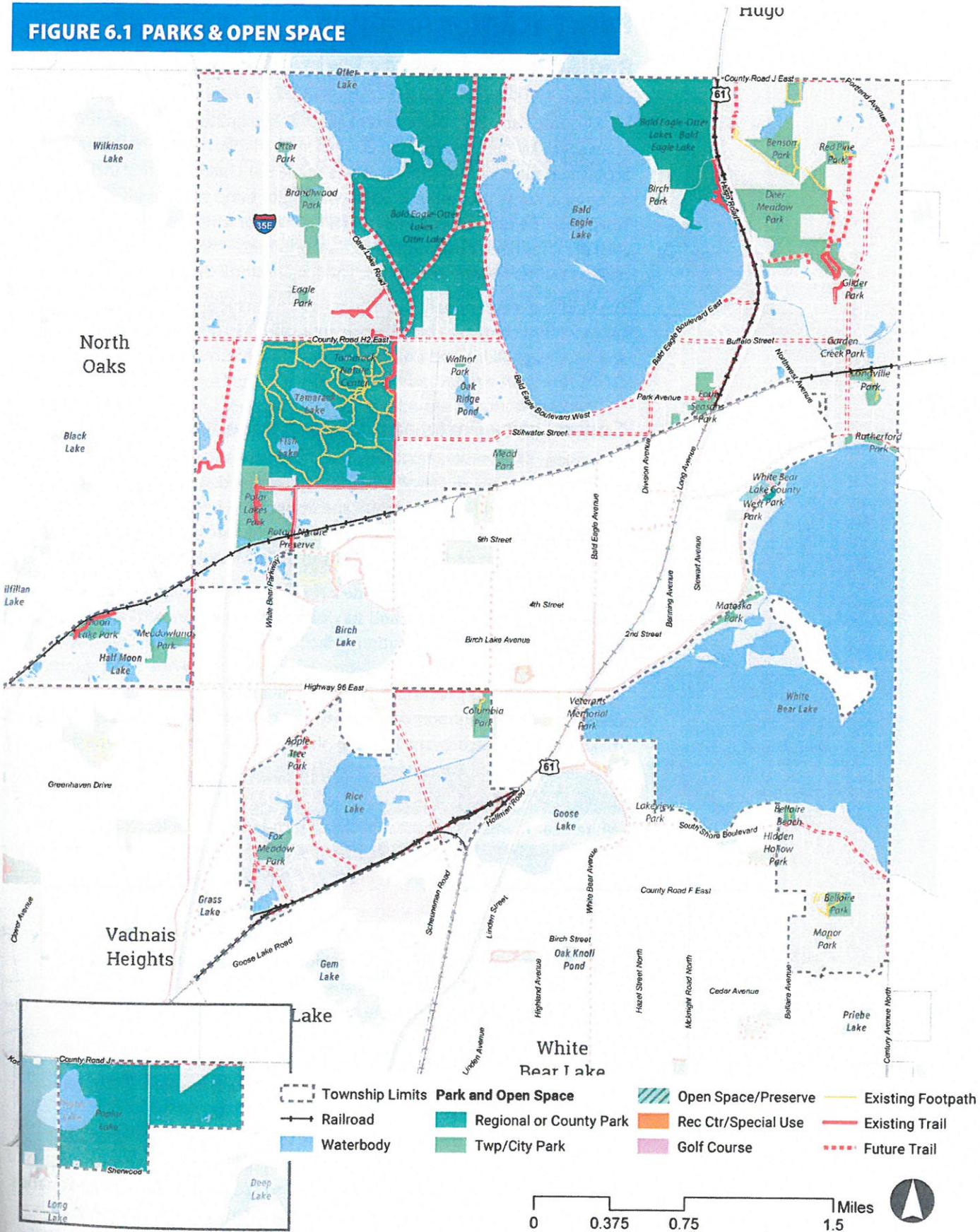
Brandlwood	Moon Lake
Otter	Four Seasons
Eagle	Polar Lakes
Meadowlands	

**TABLE 6.1 EXISTING PARK SYSTEM**

White Bear Township Parks	Est. Size (acres)	Playground Equipment	Ball field	Ice Skating Rink	Basketball	Tennis Court	Picnic Equip.	Picnic Shelter	Passive Trails/Benches	Swimming	Soccer/Football Field	Undeveloped	Future Development
Anderson Park - Anderson Lane & I-35E	0.50												
Apple Tree Park - Bambi Lane & Doe Circle	0.75	X			X							X	
Bellaire Beach - S. Shore Blvd & E Bellaire Ave	1.50	X					X	X		X			
Bellaire Park - County Road F & Lakewood Ave	8.00												
Benson Park - Hwy 61 south of County Road J	38.84								X				
Birch Park - Birch Road & Overlake Road	1.00	X			X		X						
Brandwood Park - Meadowview Drive & Stuart St	5.10	X		X			X		X				
Columbia Park - CSAH 96 & Grace Street	11.75	X	X			2					X		
Polar Lakes Park - Hammond Road	45.00	X	4				X	2	X		2		X
Deer Meadow Park - Parkview Ave	20.00	X					X	X	X				
Eagle Park - Township Drive & Fisher Street	1.00	X		X		2	X	X					
Four Seasons Park - Park Ave & Eagle St	7.50	X	X			2	X	X					
Fox Meadow Park - White Bear Pkwy & Parkridge Dr	9.79	X					X	X					
Garden Creek Park - Portland Ave & Buffalo St	1.00	X					X						
Glider Park - Franklin Ave & Suzanne Circle	0.80	X			X								
Longville Park - First St & Park Ave	6.60	X	X			2							
Manor Park - Stacker Pl at Stacker Blvd	0.50	X											
Mead Park - Stillwater St & Dillon St	7.00	X	X				X	X					
Meadowlands - Centerville Rd & CSAH 96	2.00	X							X				
Otter Park - Otterview Tr & Otterview Rd	1.50	X											
Red Pine Park - Red Pine Blvd	9.08	X		X	X				X				
Rutherford Park - CSAH 96 & Park Ave	3.00								X			X	X
Sandterra Park - Pintail Lane	1.00								X			X	
Walhof Park - Reed Pl south of County Rd H-2	0.75	X											
Moon Lake Park - Greenhaven Drive	7.69								X			X	

Source: US Census, Metropolitan Council, White Bear Township

**FIGURE 6.1 PARKS & OPEN SPACE**





**Park Board Meeting  
May 16, 2019**

**Agenda Number:** 11

**Subject:** Benson Airport – Pollinator Project

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting / Discussion

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**Minutes**  
**Park Board Meeting**  
**April 18, 2019**

**BENSON AIRPORT – POLLINATOR PROJECT:** Town staff have been working with Beth Artner, member of the Town's Planning Commission and EDAB, to coordinate a bee and butterfly seeding program at Benson's Airport.

The Town was successful in getting approval of the grant. Now the planning and preparation begins. There are two ways to prepare these three acres: either find a farmer to plant soybeans, or spray Round Up to the whole area to kill the grass. There was discussion of coordinating with school districts or Pheasants Forever. There will be more to discuss at the next meeting.



## Park Board Meeting May 16, 2019

**Agenda Number:** 12

**Subject:** Tree Trust

**Documentation:** None

### Action / Motion for Consideration:

Report at Meeting / Discussion

-----  
**Minutes**  
**Park Board Meeting**  
**April 18, 2019**

**TREE TRUST – PRESENTATION:** Karen Zumach was present to report on the number of trees the Township and surrounding areas get to plant since Water Gremlin's settlement. It was previously stated by the Township that \$1.5 million worth of trees are to be planted, but Zumach stated that \$750,000 worth of trees, totaling 1,500 trees, will be planted, and \$750,000 of settlement will be going to the University of Minnesota to conduct research in order to find alternatives to TCE.

Tree Trust began in 1976 as a Youth Employment Training Program, employing 300 youth across the metro area. Tree Trust also has a professional contracting company which it uses for projects. Zumach stated that Tree Trust makes lemonade out of lemons for situations like the one the Township residents are in. Volunteers help plant every Saturday in the spring and the fall. The Township will have 3 years to plant trees, and the Tree Trust will care for the trees for the first 2 years of their lives.

Riedesel and Zumach have been in communication and they want to get 25 trees planted on April 30<sup>th</sup>: 5 in Apple Tree Park and 20 in Columbia Park. Swamp white oak, Kentucky coffee, Norway spruce, Siouxlant poplar, Boulevard linden, Honeylocust, and Triumph elm are to be planted at the 2 parks.

Some citizens were concerned with whether or not some trees would be planted on Water Gremlin's soil. It was stated that 40 trees will go on Water Gremlin property, but it will be to the Township residents' benefit.

In past meetings, the Park Board had discussed removing Ash trees affected or potentially affected by the Emerald Ash Borer beetle and planting trees in their stead. This is an excellent opportunity, though the Township would be financially responsible for removal and disposing of those trees.

Ruzek mentioned that school ground can be included and that it could be an excellent opportunity for community education. The only stipulation for the planting of the trees is that it has to be on public property.

It was the consensus that Riedesel and Zumach will work to get the 25 trees planted at Apple Tree Park and Columbia Park.



**Park Board Meeting  
May 16, 2019**

**Agenda Number:**

**13**

**Subject:**

Chair / Vice Chair Appointments

**Documentation:**

Commission List

**Action / Motion for Consideration:**

Report at Meeting / Discussion

# PARK BOARD

## COMMISSIONER

Steve Ruzek\*  
5529 Fisher Court  
White Bear Township, MN 55110  
651-247-3673  
[steve.ruzek@whitebeartownship.org](mailto:steve.ruzek@whitebeartownship.org)

## RECORDING SECRETARY

Megan Cavanaugh  
1440 11<sup>th</sup> Ave  
Newport, MN 55055  
507-329-5775 (cell)  
[mcavanaugh@blc.edu](mailto:mcavanaugh@blc.edu)

## ADVISOR

Tom Riedesel  
651-747-2761 (office) 651-261-2706 (cell)  
[tom.riedesel@whitebeartownship.org](mailto:tom.riedesel@whitebeartownship.org)

## ADVISOR

Dale Reed, Public Works Director  
651-747-2777 (office) 651-775-4295 (cell)  
[dale.reed@whitebeartownship.org](mailto:dale.reed@whitebeartownship.org)

## MEMBERS

Curt Akenson\*  
5731 Meadowview Drive  
White Bear Township, MN 55110  
651-429-3452 (home) 651-508-1348(cell)  
[badgerake@hotmail.com](mailto:badgerake@hotmail.com)

**Term Expires:** April 30, 2022

Appointed: 6/4/18 to fill unexpired term  
Reappointed: 4/15/2019

Erik Josephson\*  
4188 Forest Court  
White Bear Township, MN 55110  
703-859-4054 (cell)  
[erjosephson@gmail.com](mailto:erjosephson@gmail.com)

**Term Expires:** April 30, 2021

Appointed: 1/3/2018  
Reappointed: 5/7/18

Scott Lombardi\* (Chair)  
5471 Franklin Ave  
White Bear Township, MN 55110  
651-274-1594 (cell)  
[scottlombardi81@gmail.com](mailto:scottlombardi81@gmail.com)

**Term Expires:** April 30, 2021

Appointed: 3/2/15  
Reappointed: 5/7/18

Patricia Lee  
1737 Pioneer Lane  
White Bear Township, MN 55110  
651-426-3652 (home) 651-271-9941 (cell)  
[leepatricia1950@aol.com](mailto:leepatricia1950@aol.com)

**Term Expires:** April 30, 2022

Appointed: 7/16/01  
Reappointed: 9/20/04, 2007, 4/19/10, 6/3/13,  
6/6/16, 4/15/19

Steve Reeves\*  
5341 Cedarwood Court  
White Bear Township, MN 55110  
651-755-6072 (cell)  
[reeves23@comcast.net](mailto:reeves23@comcast.net)

**Term Expires:** April 30, 2021

Appointed: 1/23/17 to fill unexpired term  
Reappointed: 5/7/18

Salena Koster\* (Vice Chair)  
3991 Lakewood Ave  
White Bear Township, MN 55110  
651-431-0326 (cell)  
[salena.koster@gmail.com](mailto:salena.koster@gmail.com)

**Term Expires:** April 30, 2022

Appointed: 3/6/17 to fill unexpired term  
Reappointed: 4/15/19

Richard Sinclair\*  
5727 Otter View Trail  
White Bear Township, MN 55110  
651-387-9174 (cell) 952-854-8212  
[richardsinclair00001@gmail.com](mailto:richardsinclair00001@gmail.com)

**Term Expires:** April 30, 2021

Appointed: 2/20/19 to fill unexpired term  
Reappointed:

E-mail Agenda to: [jon.anderson@isd624.org](mailto:jon.anderson@isd624.org)

Paper Copy

\* Dropbox



**Park Board Meeting  
May 16, 2019**

**Agenda Number:** 14 - 15

**Subject:** Added Agenda Items  
Adjournment

**Documentation:**

**Action / Motion for Consideration:**

WHITE BEAR TOWNSHIP  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2019

101-GENERAL FUND

33.33% OF YEAR COMP.

PARK MAINTENANCE

DEPARTMENTAL EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONAL SERVICES</u>						
101-4410-101	FULL TIME EMPLOYEES	115,720.00	11,290.55	40,144.80	34.69	75,575.20
101-4410-102	FULL TIME EMPLOYEES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-4410-103	PART TIME EMPLOYEES / PER DIEM	0.00	0.00	0.00	0.00	0.00
101-4410-104	TEMPORARY EMPLOYEES	28,800.00	0.00	0.00	0.00	28,800.00
101-4410-121	PERA CONTRIBUTIONS	8,679.00	846.80	3,019.04	34.79	5,659.96
101-4410-122	FICA CONTRIBUTIONS	11,056.00	822.22	2,905.16	26.28	8,150.84
101-4410-131	HEALTH INSURANCE	20,350.00	2,191.14	8,764.56	43.07	11,585.44
101-4410-132	DISABILITY INSURANCE	940.00	0.00	343.52	36.54	596.48
101-4410-135	HEALTH INSURANCE CASH CREDIT	0.00	0.00	0.00	0.00	0.00
101-4410-142	UNEMPLOYMENT BENEFITS	500.00	0.00	0.00	0.00	500.00
101-4410-151	WORKERS COMPENSATION	8,655.00	0.00	0.00	0.00	8,655.00
101-4410-152	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES		194,700.00	15,150.71	55,177.08	28.34	139,522.92
<u>SUPPLIES</u>						
101-4410-211	CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-4410-212	MOTOR FUELS	900.00	0.00	0.00	0.00	900.00
101-4410-216	CHEMICALS	9,000.00	0.00	322.46	3.58	8,677.54
101-4410-220	OPERATING SUPPLIES - OTHER	3,500.00	0.00	1,621.52	46.33	1,878.48
101-4410-221	EQUIPMENT PARTS	12,000.00	0.00	0.00	0.00	12,000.00
101-4410-225	LANDSCAPING MATERIALS	25,000.00	0.00	0.00	0.00	25,000.00
101-4410-226	SIGNS, SIGN REPAIR MATERIALS	4,500.00	0.00	46.81	1.04	4,453.19
101-4410-228	UNIFORM ALLOWANCE	535.00	0.00	303.30	56.69	231.70
101-4410-229	UNIFORM MAINTENANCE	600.00	49.59	190.13	31.69	409.87
101-4410-240	TOOLS	0.00	0.00	0.00	0.00	0.00
101-4410-250	SALES TAX	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES		56,035.00	49.59	2,484.22	4.43	53,550.78
<u>OTHER SERVICES &amp; CHARGES</u>						
101-4410-308	PROFESSIONAL SERVICES	7,000.00	10,675.00	10,975.00	156.79	( 3,975.00)
101-4410-309	CONTRACTUAL SERVICES	30,000.00	3,075.38	3,075.38	10.25	26,924.62
101-4410-311	BELLAIRE BEACH OPERATIONS	22,000.00	0.00	0.00	0.00	22,000.00
101-4410-321	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-4410-331	TRAVEL EXPENSE	150.00	0.00	20.00	13.33	130.00
101-4410-333	REGISTRATION & CONFERENCE FEES	2,000.00	0.00	515.00	25.75	1,485.00
101-4410-381	ELECTRICITY	9,500.00	11.32	1,243.80	13.09	8,256.20
101-4410-386	WATER/SEWER UTILITIES	16,500.00	0.00	4,304.64	26.09	12,195.36
TOTAL OTHER SERVICES & CHARGES		87,150.00	13,761.70	20,133.82	23.10	67,016.18
<u>REPAIR &amp; MAINTENANCE</u>						
101-4410-404	REPAIR/MAINTENANCE - EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00
101-4410-405	REPAIR/MAINTENANCE - OTHER	25,500.00	0.00	0.00	0.00	25,500.00
101-4410-415	EQUIPMENT RENTAL	10,000.00	0.00	0.00	0.00	10,000.00
101-4410-420	DEPR CONTROL	0.00	0.00	0.00	0.00	0.00
101-4410-434	BOOKS & SUBSCRIPTIONS	100.00	0.00	10.00	10.00	90.00
TOTAL REPAIR & MAINTENANCE		40,600.00	0.00	10.00	0.02	40,590.00

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

101-GENERAL FUND

33.33% OF YEAR COMP.

PARK MAINTENANCE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>					
101-4410-530 OTHER EQUIPMENT/IMPROVEMENTS	0.00	0.00	15,511.39	0.00 (	15,511.39)
101-4410-540 HEAVY MACHINERY/EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	15,511.39	0.00 (	15,511.39)
<u>OTHER FINANCING USES</u>					
101-4410-720 OPERATING TRANSFERS OUT	<u>200,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>
TOTAL OTHER FINANCING USES	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL PARK MAINTENANCE	578,485.00	28,962.00	93,316.51	16.13	485,168.49

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

101-GENERAL FUND

33.33% OF YEAR COMP.

TOWNSHIP DAY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES</u>					
101-4411-220 OPERATING SUPPLIES - OTHER	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES	500.00	0.00	0.00	0.00	500.00
<u>OTHER SERVICES &amp; CHARGES</u>					
101-4411-308 PROFESSIONAL SERVICES	27,000.00	3,000.00	5,000.00	18.52	22,000.00
101-4411-314 MOVIES IN THE PARK	5,750.00	0.00	0.00	0.00	5,750.00
101-4411-355 ADVERTISING	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL OTHER SERVICES & CHARGES	35,250.00	3,000.00	5,000.00	14.18	30,250.00
<u>REPAIR &amp; MAINTENANCE</u>					
101-4411-449 MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL REPAIR & MAINTENANCE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL TOWNSHIP DAY	36,750.00	3,000.00	5,000.00	13.61	31,750.00
TOTAL EXPENDITURES	4,231,356.00	177,443.35	985,436.06	23.29	3,245,919.94
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 120,271.45)	( 733,747.99)		733,747.99

\*\*\* END OF REPORT \*\*\*

WHITE BEAR TOWNSHIP  
 YEAR TO DATE BALANCE SHEET  
 AS OF: APRIL 30TH, 2019

504-COMM PARK IMPROVE FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
504-10100	CASH	298,338.28	4,497.63	15,915.33	314,253.61
504-10300	ACCRUED INTEREST RECEIVABLE	2,137.58	0.00	0.00	2,137.58
504-10405	UNREALIZED GAIN/LOSS ON INVEST	<u>11,285.09</u>	<u>0.00</u>	<u>0.00</u>	<u>11,285.09</u>
	TOTAL ASSETS	<u>311,760.95</u>	<u>4,497.63</u>	<u>15,915.33</u>	<u>327,676.28</u>
<u>LIABILITIES</u>					
504-20200	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00
504-20201	AP PENDING (DUE TO POOL)	0.00	0.00	0.00	0.00
504-20600	CONTRACTS PAYABLE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
504-25300	UNRESERVED FUND BALANCE	308,469.47CR	0.00	0.00	308,469.47CR
504-25318	FD BAL ASSIGNED TOWN HALL IMP	3,291.48CR	0.00	0.00	3,291.48CR
	TOTAL REVENUES	0.00	4,585.41CR	18,208.08CR	18,208.08CR
	TOTAL EXPENDITURES	<u>0.00</u>	<u>87.78</u>	<u>2,292.75</u>	<u>2,292.75</u>
	TOTAL FUND EQUITY	<u>311,760.95CR</u>	<u>4,497.63CR</u>	<u>15,915.33CR</u>	<u>327,676.28CR</u>
	TOTAL LIABILITIES & EQUITY	<u>311,760.95CR</u>	<u>4,497.63CR</u>	<u>15,915.33CR</u>	<u>327,676.28CR</u>

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

504-COMM PARK IMPROVE FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INTERGOVERNMENTAL</u>					
504-33410 OTHER GOVERNMENTS - GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
<u>MISC REVENUE</u>					
504-36210 INTEREST INCOME	6,505.00	0.00	0.00	0.00	6,505.00
504-36211 INCREASE IN FAIR MARKET VALUE	0.00	0.00	0.00	0.00	0.00
504-36230 DONATIONS FROM PRIVATE SOURCES	0.00	0.00	0.00	0.00	0.00
504-36400 FACILITY RENTAL FEES	58,022.00	4,585.41	18,208.08	31.38	39,813.92
TOTAL MISC REVENUE	64,527.00	4,585.41	18,208.08	28.22	46,318.92
<u>OTHER FINANCING SOURCES</u>					
504-39000 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
504-39200 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
504-39300 OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	64,527.00	4,585.41	18,208.08	28.22	46,318.92

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

504-COMM PARK IMPROVE FUND

33.33% OF YEAR COMP.

CONSTRUCTION PROJECTS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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OTHER SERVICES & CHARGES

504-4800-303 ENGINEERING SERVICES	30,000.00	87.78	1,037.56	3.46	28,962.44
504-4800-304 LEGAL FEES	1,000.00	0.00	0.00	0.00	1,000.00
504-4800-308 PROFESSIONAL SERVICES	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>
TOTAL OTHER SERVICES & CHARGES	76,000.00	87.78	1,037.56	1.37	74,962.44

CAPITAL OUTLAY

504-4800-510 LAND	0.00	0.00	0.00	0.00	0.00
504-4800-520 IMPROVEMENTS	589,000.00	0.00	1,255.19	0.21	587,744.81
504-4800-530 OTHER EQUIPMENT/IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
504-4800-530866 Other Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	589,000.00	0.00	1,255.19	0.21	587,744.81

OTHER FINANCING USES

504-4800-720 OPERATING TRANSFERS OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00

TOTAL CONSTRUCTION PROJECTS	665,000.00	87.78	2,292.75	0.34	662,707.25
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TOTAL EXPENDITURES	665,000.00	87.78	2,292.75	0.34	662,707.25
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	( 600,473.00)	4,497.63	15,915.33	( 616,388.33)	
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\*\*\* END OF REPORT \*\*\*

WHITE BEAR TOWNSHIP  
 YEAR TO DATE BALANCE SHEET  
 AS OF: APRIL 30TH, 2019

516-PARK ACQUISITION

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
516-10100	CASH	718,005.62	0.00	0.00	718,005.62
516-10300	ACCRUED INTEREST RECEIVABLE	4,017.82	0.00	0.00	4,017.82
516-10405	UNREALIZED GAIN/LOSS ON INVEST	21,211.46	0.00	0.00	21,211.46
516-11500	ACCOUNTS RECEIVABLE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		743,234.90	0.00	0.00	743,234.90
		=====	=====	=====	=====
<u>LIABILITIES</u>					
516-20200	ACCOUNTS PAYABLE	517.86CR	0.00	517.86	0.00
516-20201	AP PENDING (DUE TO POOL)	0.00	0.00	0.00	0.00
516-20600	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
516-20700	DUE TO OTHER FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		517.86CR	0.00	517.86	0.00
<u>FUND EQUITY</u>					
516-25300	UNRESERVED FUND BALANCE	736,331.68CR	0.00	0.00	736,331.68CR
516-25311	FUND BALANCE DESIGNATED FOR TR	0.00	0.00	0.00	0.00
516-25314	FD BALANCE DESIGNATED RUTHERFO	6,385.36CR	0.00	0.00	6,385.36CR
TOTAL REVENUES		0.00	0.00	517.86CR	517.86CR
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		742,717.04CR	0.00	517.86CR	743,234.90CR
		=====	=====	=====	=====
TOTAL LIABILITIES & EQUITY		743,234.90CR	0.00	0.00	743,234.90CR
		=====	=====	=====	=====

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

516-PARK ACQUISITION

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INTERGOVERNMENTAL</u>					
516-33410 GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
<u>CHARGES FOR SERVICES</u>					
516-34700 PARK DEDICATION FEES	0.00	0.00	517.86	0.00	( 517.86)
TOTAL CHARGES FOR SERVICES	0.00	0.00	517.86	0.00	( 517.86)
<u>MISC REVENUE</u>					
516-36210 INTEREST EARNINGS	16,570.00	0.00	0.00	0.00	16,570.00
516-36211 INCREASE IN FAIR MARKET VALUE	0.00	0.00	0.00	0.00	0.00
TOTAL MISC REVENUE	16,570.00	0.00	0.00	0.00	16,570.00
<u>OTHER FINANCING SOURCES</u>					
516-39300 TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	16,570.00	0.00	517.86	3.13	16,052.14
	=====	=====	=====	=====	=====

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

516-PARK ACQUISITION

33.33% OF YEAR COMP.

PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES</u>					
516-4410-220 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>OTHER SERVICES &amp; CHARGES</u>					
516-4410-303 ENGINEERING FEES	10,000.00	0.00	0.00	0.00	10,000.00
516-4410-308 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER SERVICES & CHARGES	10,000.00	0.00	0.00	0.00	10,000.00
<u>REPAIR &amp; MAINTENANCE</u>					
516-4410-405 REPAIR MAINTENANCE - OTHER	0.00	0.00	0.00	0.00	0.00
516-4410-449 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
516-4410-510 LAND	0.00	0.00	0.00	0.00	0.00
516-4410-530 OTHER IMPROVEMENTS	330,000.00	0.00	0.00	0.00	330,000.00
516-4410-580 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	330,000.00	0.00	0.00	0.00	330,000.00
TOTAL PARKS	340,000.00	0.00	0.00	0.00	340,000.00
TOTAL EXPENDITURES	340,000.00	0.00	0.00	0.00	340,000.00
REVENUES OVER/(UNDER) EXPENDITURES	( 323,430.00)	0.00	517.86	( 323,947.86)	

\*\*\* END OF REPORT \*\*\*

WHITE BEAR TOWNSHIP  
 YEAR TO DATE BALANCE SHEET  
 AS OF: APRIL 30TH, 2019

517-PARK IMPROVEMENT FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
517-10100	CASH	151,547.59	0.00	2,926.00CR	148,621.59
517-10300	ACCRUED INTEREST RECEIVABLE	18.56	0.00	0.00	18.56
517-10405	UNREALIZED GAIN/LOSS ON INVEST	97.65	0.00	0.00	97.65
517-13100	DUE FROM OTHER FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	151,663.80	0.00	2,926.00CR	148,737.80
		=====	=====	=====	=====
<u>LIABILITIES</u>					
517-20201	AP PENDING (DUE TO POOL)	0.00	0.00	0.00	0.00
517-20700	DUE TO OTHER FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
517-25300	UNRESERVED FUND BALANCE	151,663.80CR	0.00	0.00	151,663.80CR
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>2,926.00</u>	<u>2,926.00</u>
	TOTAL FUND EQUITY	151,663.80CR	0.00	2,926.00	148,737.80CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	151,663.80CR	0.00	2,926.00	148,737.80CR
		=====	=====	=====	=====

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

517-PARK IMPROVEMENT FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>MISC REVENUE</u>					
517-36210 INTEREST INCOME	2,625.00	0.00	0.00	0.00	2,625.00
517-36211 INCREASE IN FAIR MARKET VALUE	0.00	0.00	0.00	0.00	0.00
517-36400 PARK IMPROVEMENT FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC REVENUE	2,625.00	0.00	0.00	0.00	2,625.00
 <u>OTHER FINANCING SOURCES</u>					
517-39300 OPERATING TRANSFERS	<u>200,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>
TOTAL OTHER FINANCING SOURCES	200,000.00	0.00	0.00	0.00	200,000.00
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TOTAL REVENUE	202,625.00	0.00	0.00	0.00	202,625.00
	=====	=====	=====	=====	=====

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

517-PARK IMPROVEMENT FUND

33.33% OF YEAR COMP.

PARK IMPROVEMENT FUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>OTHER SERVICES &amp; CHARGES</u>					
517-4800-303 ENGINEERING FEES	11,000.00	0.00	0.00	0.00	11,000.00
TOTAL OTHER SERVICES & CHARGES	11,000.00	0.00	0.00	0.00	11,000.00
<u>CAPITAL OUTLAY</u>					
517-4800-520 IMPROVEMENTS	195,000.00	0.00	2,926.00	1.50	192,074.00
TOTAL CAPITAL OUTLAY	195,000.00	0.00	2,926.00	1.50	192,074.00
TOTAL PARK IMPROVEMENT FUND	206,000.00	0.00	2,926.00	1.42	203,074.00
TOTAL EXPENDITURES	206,000.00	0.00	2,926.00	1.42	203,074.00
REVENUES OVER/(UNDER) EXPENDITURES	( 3,375.00)	0.00	( 2,926.00)	(	449.00)

\*\*\* END OF REPORT \*\*\*