Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

WHITE BEAR TOWNSHIP
1858
RAMSEY COUNTY
MINNESOTA

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WHITE BEAR TOWNSHIP, MN 55110

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Email: wbt@whitebeartownship.org

AGENDA
ECONOMIC DEVELOPMENT AUTHORITY
MAY 20, 2019

1. **6:40 p.m.** Call to Order at Heritage Hall, 4200 Otter Lake Road.

2. Approval of Agenda (Additions/Deletions).
3. Approval of Minutes of April 15, 2019.

4. The Stable of White Bear – Soil Boring Proposals:
   a. Receive Proposals
   b. Approve Proposal

5. Town Hall – Fundraising Update.

6. Added Agenda Items.
7. Receipt of Agenda Materials/Supplements.
8. Adjournment.

White Bear Township's
Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.

recycled paper

EDA
Meeting
May 20, 2019

Agenda Number: **1 - 2 - 3**

Subject: Call to Order – 6:40 p.m.
Heritage Hall, 4200 Otter Lake Road

Approval of May 20, 2019 Agenda &
April 15, 2019 Minutes

Documentation: May 20, 2019 Agenda
April 15, 2019 Minutes

Action / Motion for Consideration:

Call meeting to order:	6:40 p.m.
Approval of Agenda:	May 20, 2019 (additions/deletions)
Approval of Minutes:	April 15, 2019

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
APRIL 15, 2019

The meeting was called to order at 6:42 p.m.

Present: Commissioners: Prudhon, Ruzek, McCune; Assistant Treasurer: Christopherson; Finance Officer: Kelly; Attorney: Lemmons.

APPROVAL OF AGENDA (Additions/Deletions): Ruzek moved approval of the agenda as submitted. McCune seconded. Ayes all.

APPROVAL OF MINUTES OF FEBRUARY 20, 2019: Ruzek moved approval of the Minutes of March 15, 2019 with minor corrections. McCune seconded. Ayes all.

THE STABLE PROPERTY – APPROVAL OF ENGINEERING FIRM: It was noted in the Executive Meeting minutes that Larry Alm, developer, sent an email to the Planner in response to a plat layout considered by the Town Board. The Board was interested in the value of the out lots in the southerly portion of the property in relation to the buildable portion of the abutting lots. Larry Alm stated that in his opinion the lots are large enough as they are drawn, increasing the size by adding in the wetland areas really will not add value, but most likely would be seen as a negative. The bike path is a good lot line (border) as shown and is totally acceptable. The outlot is wet and is not usable and so adding it into the lots themselves will result in higher property tax.

The Planner stated that the neighbors have provided input into the trail proposed as part of this project. The trail would connect to the trail at Deer Meadow Park. The residents would like a paved trail. Due to the wetlands, a boardwalk has been proposed but the plan could be for a paved trail with a bridge over the wetland. This work could be done by the work crew provided by the Department of Corrections. It was noted that having a bridge versus a boardwalk over the wetland would allow public works to take their small park equipment over the bridge. An engineering proposal would be needed for the project. Engineering services is estimated to be under $15,000.

The updated proposal was from 2017, so the Board had staff get another proposal. This one came in a little lower, from Larson Engineering. Larson's proposal came in at $18,000, $500 less than the Plowe Engineering proposal. This agenda item will be discussed at the Town Board Meeting on April 1, 2019. It was noted that in the following days and meetings the Board should take into consideration staff's comfort level of Larson's completion in satisfaction to the Township.

The Town Board discussed "reimbursable expenses" and that staff should add the language "not to exceed" near the dollar amount of $18,000 in the contract proposal.

Ruzek moved to accept the Larson Engineering, Inc., proposal to provide civil engineering services for The Stable Property with the caveat that the amount not exceed $18,000.00 With Funding from the EDA Fund. McCune seconded. Ayes all.

ADDED AGENDA ITEMS: None.

RECEIVE ALL AGENDA MATERIALS & SUPPLEMENTS FOR TODAY'S MEETING: Ruzek made the motion to receive all agenda materials and supplements for today's meeting. McCune seconded. Ayes all.

McCune motioned to adjourn the meeting at 6:49 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

DRAFT

EDA
Meeting
May 20, 2019

Agenda Number: **4**

Subject: The Stable of White Bear – Soil Boring Proposals
a. Receive Proposals
b. Approve Proposal

Documentation: Proposals

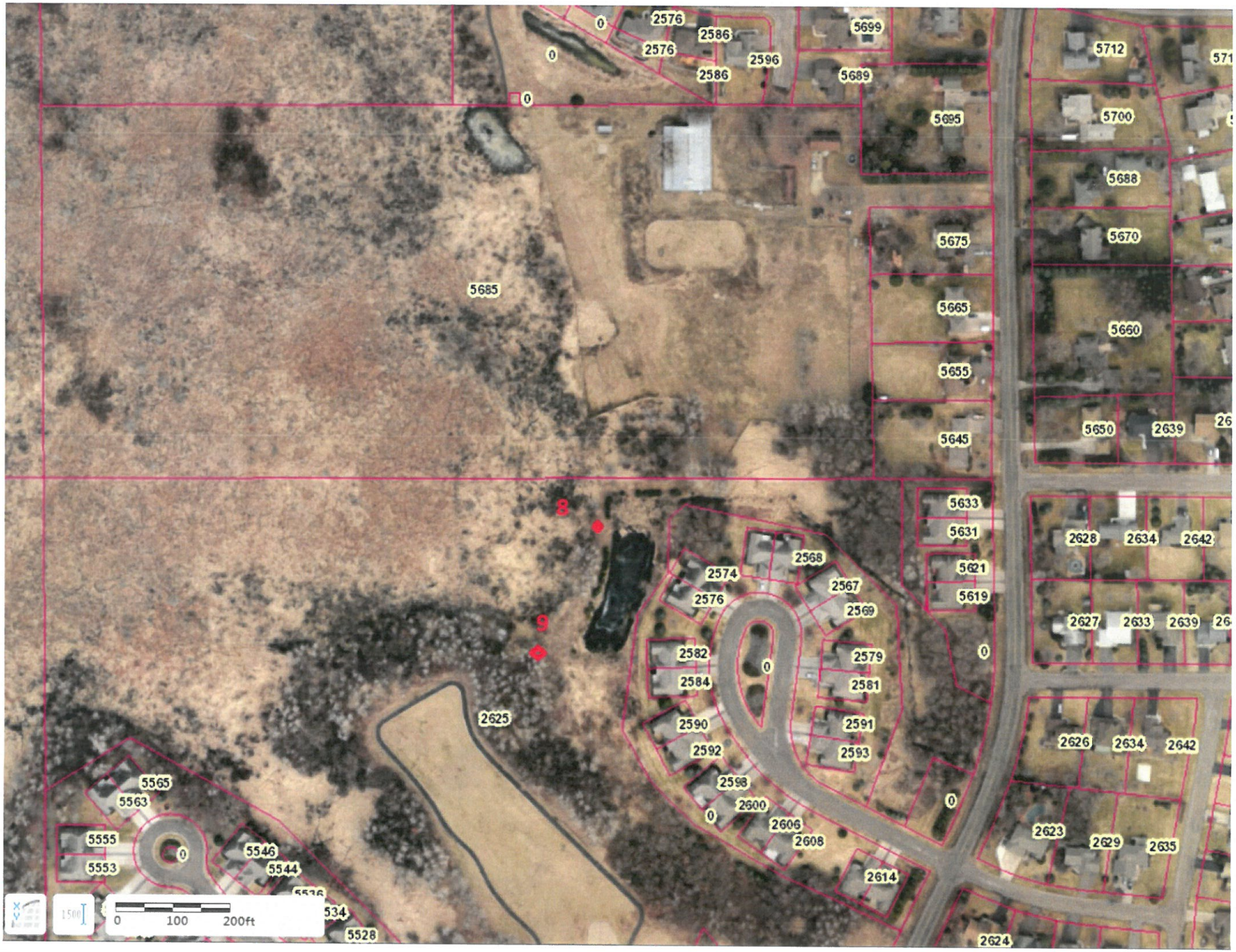
** Proposals Not Received at Time of Printing

Action / Motion for Consideration:

Report at Meeting

a. Receive Proposals for Stable Property & Trail to Deer Meadow Park
b. Approve Proposal for Stable Property & Trail to Deer Meadow Park

Noting Funding from the EDA Fund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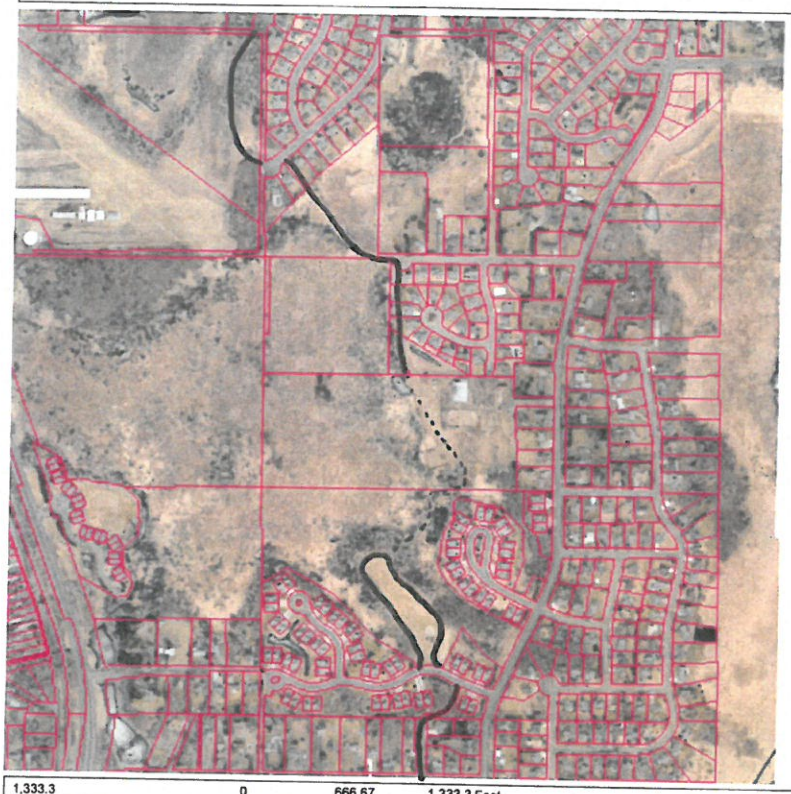

—— : EXISTING TRAIL

- - - - : PLANNED TRAIL

Legend

- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports
- Parks (8-64K)
  - State Park
  - Regional Parks, Preserves, and Oc
  - County Park
  - Local Parks
  - Golf Course
  - Special Use Facility
  - Rec Center

1,333.3 0 666.67 1,333.3 Feet

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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

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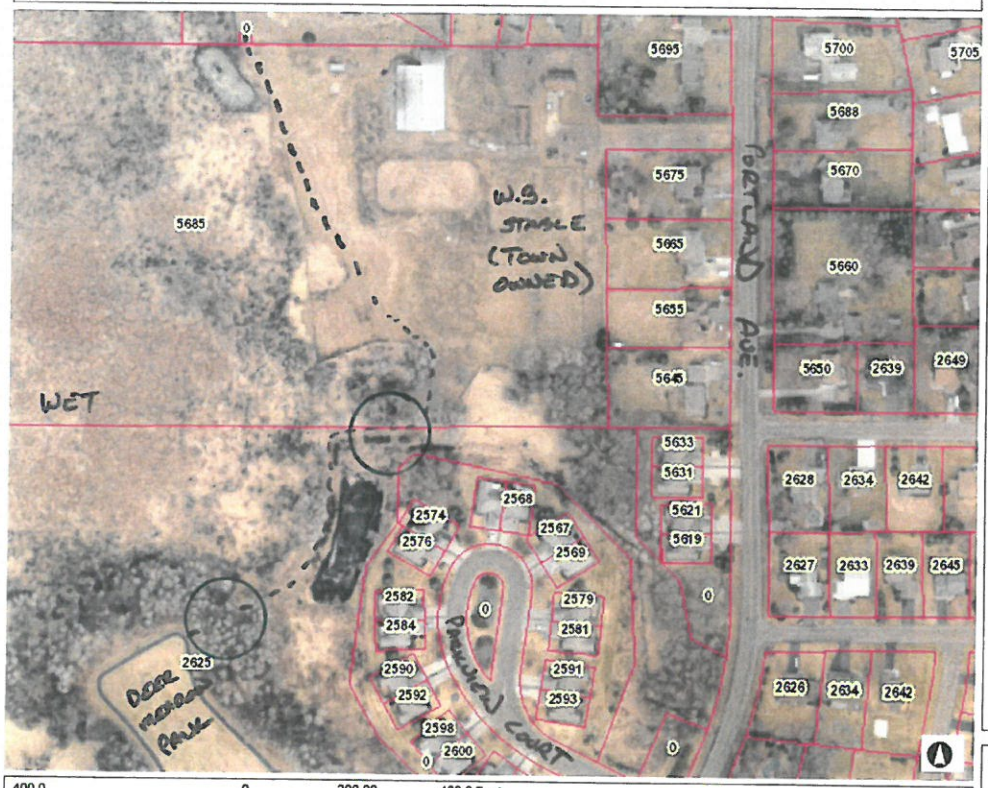
MapRamsey



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NAD_1983_HARN_Adj_MN_Ramsey_Feet

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Legend

- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports

= CROSSING OVER WETLAND WITH BOARDWALK

Notes

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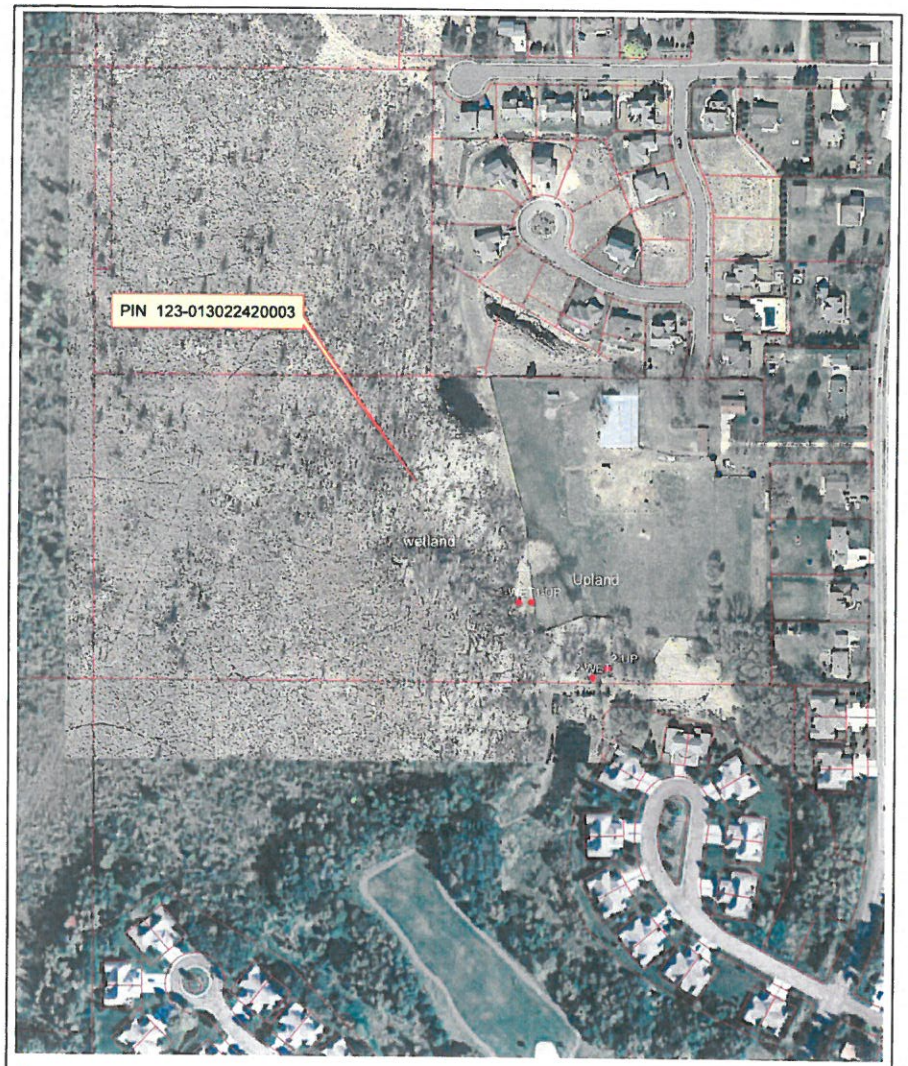


White Bear Twp. Washington County, Minnesota

0 50 100 200

Feet

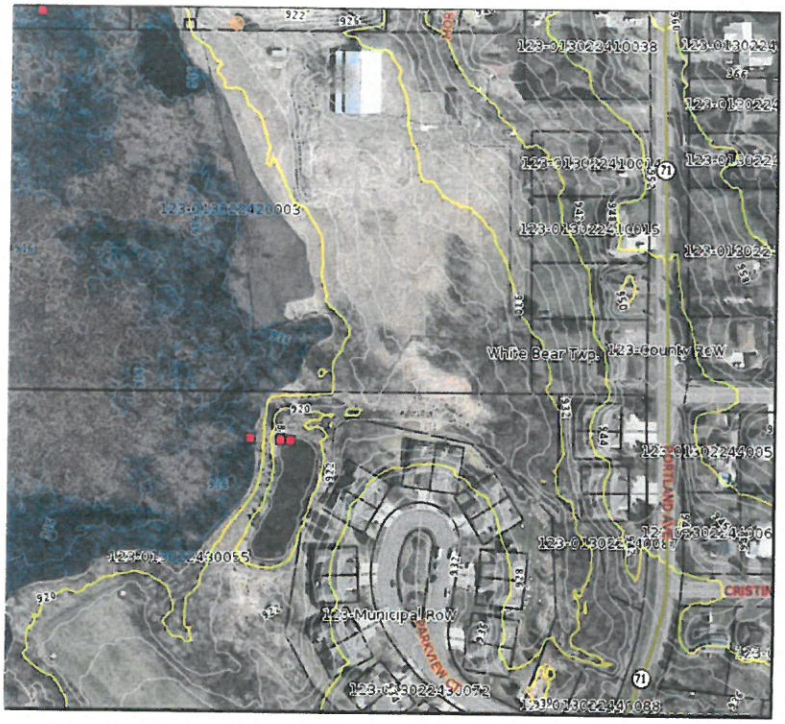
Jacobson Environmental, PLLC.

Phone: (612)-802-6619
E-mail: jacobsonenv@msn.com

Figure 5	Project Name: Stoddard Wt Bk Twp	Date: 10- 17 - 2013
Wetland Delineation Map	MCW Name: Wet Del R4 2013-157	Project No: 10506

RCWD
RICE CREEK WATERSHED DISTRICT

Stable Trail Project - White Bear Township



Legend

RCWD Floodplain

PLEASE NOTE: The data herein are for general informational purposes only and should not be relied on for any official purpose. Property owners and other interested persons should retain a licensed surveyor or other professional for specific advice concerning their property. The Rice Creek Watershed District strictly disclaims any and all warranties on use of the data for any purpose.

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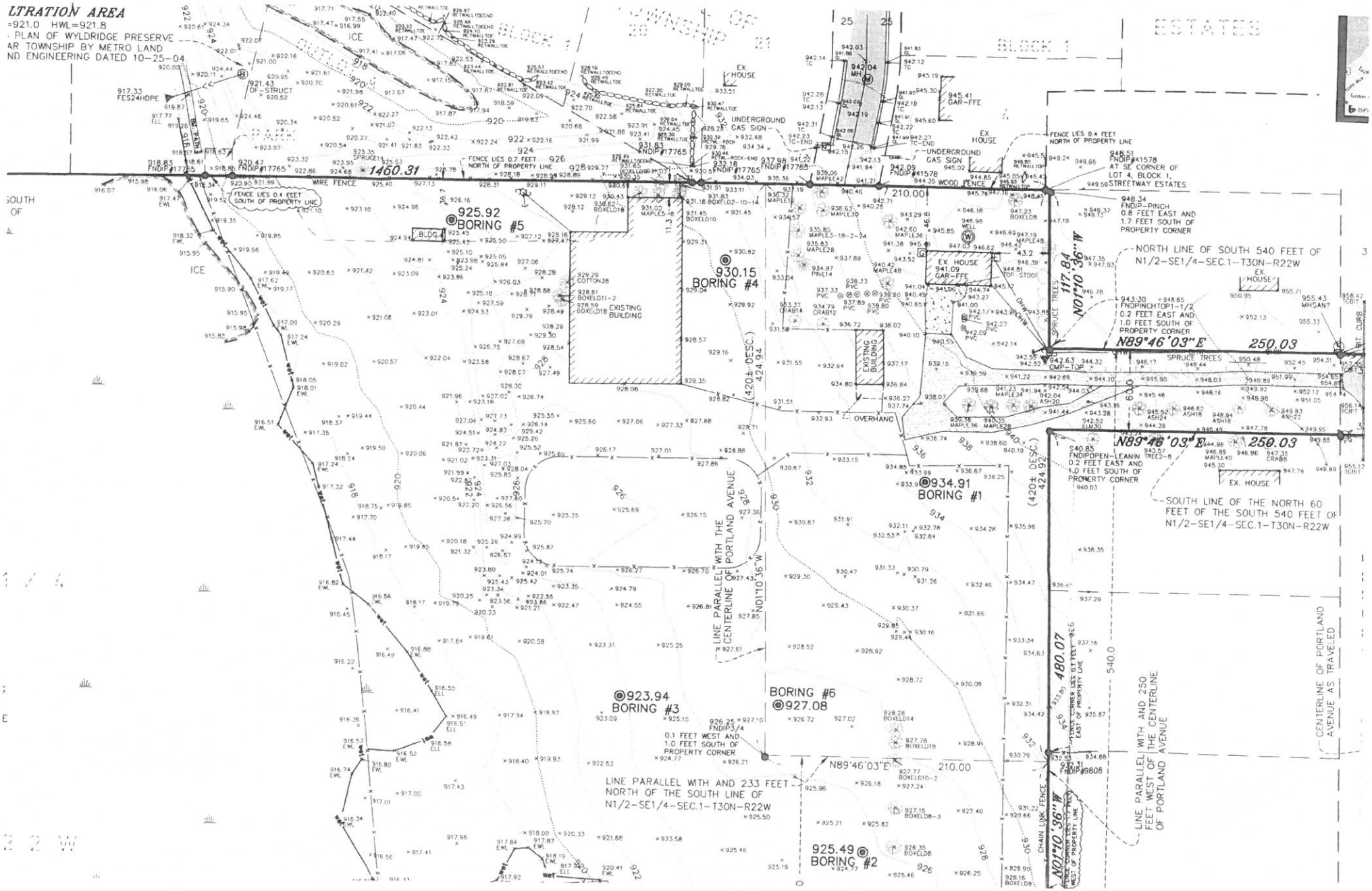
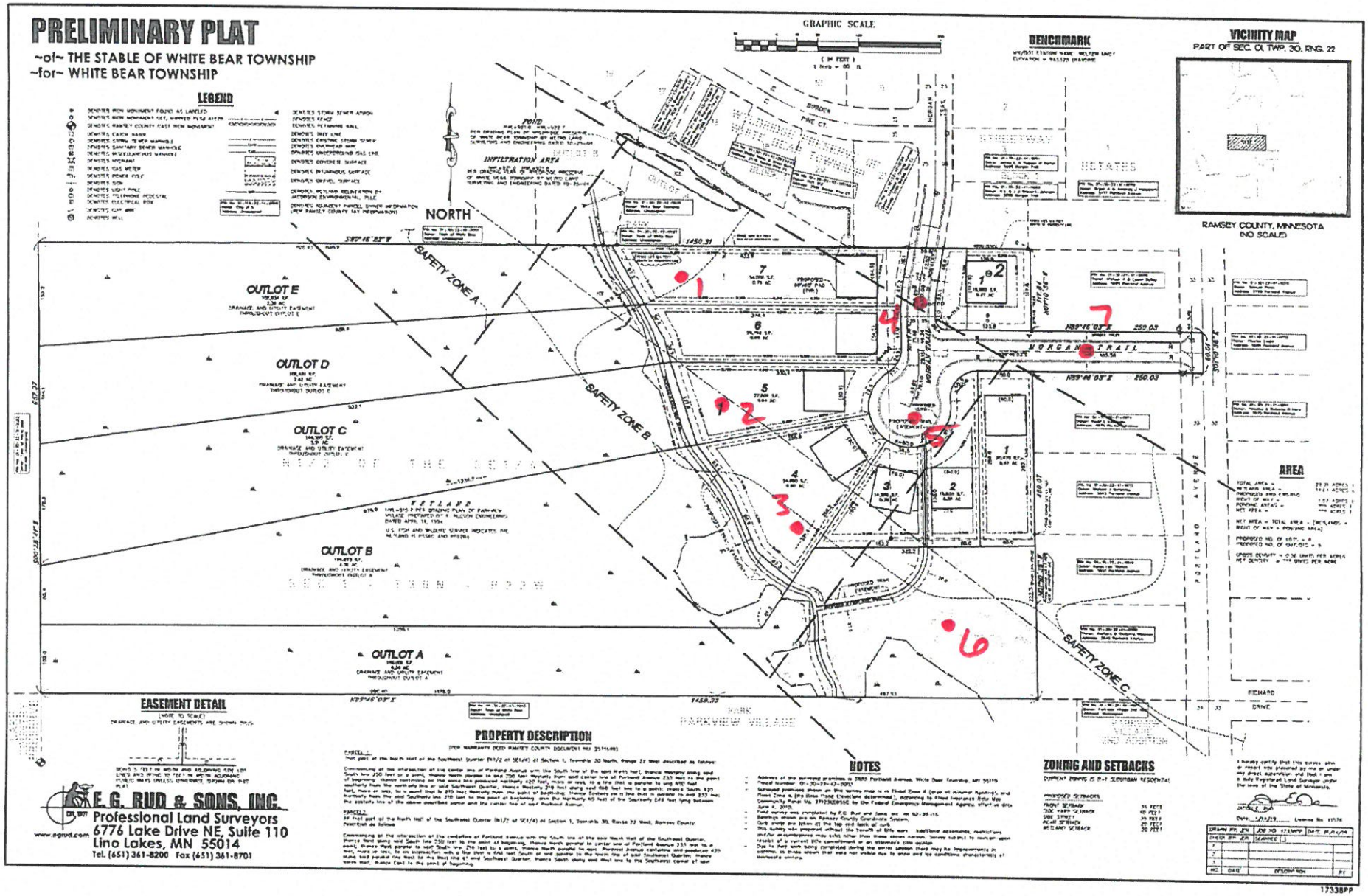


LTRATION AREA
=921.0 HWL=921.8
PLAN OF WYLDRIDGE PRESERVE
AR TOWNSHIP BY METRO LAND
ND ENGINEERING DATED 10-25-04
ESTATES
BLOCK 1
ICE
1460.31
WIRE FENCE
FENCE LIES 0.7 FEET NORTH OF PROPERTY LINE
FENCE LIES 0.4 FEET SOUTH OF PROPERTY LINE
925.92
BORING #5
930.15
BORING #4
EXISTING BUILDING
UNDERGROUND GAS SIGN
EX. HOUSE
WOOD FENCE
FENCE LIES 0.4 FEET NORTH OF PROPERTY LINE
948.51 FNDIP#41578 AT SE CORNER OF LOT 4, BLOCK 1, STREETWAY ESTATES
948.34 FNDIP-PINCH 0.8 FEET EAST AND 1.7 FEET SOUTH OF PROPERTY CORNER
NORTH LINE OF SOUTH 540 FEET OF N1/2-SE1/4-SEC.1-T30N-R22W
117.84
N01°10'36"W
N89°46'03"E
250.03
SPRUCE TREES
OVERHANG
934.91
BORING #1
SOUTH LINE OF THE NORTH 60 FEET OF THE SOUTH 540 FEET OF N1/2-SE1/4-SEC.1-T30N-R22W
LINE PARALLEL WITH THE CENTERLINE OF PORTLAND AVENUE
N01°10'36"W
923.94
BORING #3
BORING #6
927.08
0.1 FEET WEST AND 1.0 FEET SOUTH OF PROPERTY CORNER
N89°46'03"E
210.00
LINE PARALLEL WITH AND 233 FEET NORTH OF THE SOUTH LINE OF N1/2-SE1/4-SEC.1-T30N-R22W
925.49
BORING #2
480.07
LINE PARALLEL WITH AND 250 FEET WEST OF THE CENTERLINE OF PORTLAND AVENUE
CENTERLINE OF PORTLAND AVENUE AS TRAVELED
CHAIN LINK FENCE

PRELIMINARY PLAT

~of~ THE STABLE OF WHITE BEAR TOWNSHIP
~for~ WHITE BEAR TOWNSHIP



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Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

17338PP

WHITE BEAR TOWNSHIP

EDA
Meeting
May 20, 2019

Agenda Number: **5**

Subject: Town Hall – Fundraising Update

Documentation: Sara Hanson Memorandum

Action / Motion for Consideration:

Report at Meeting

MEMORANDUM

TO: WHITE BEAR TOWN BOARD & WHITE BEAR TOWNSHIP ECONOMIC DEVELOPMENT ADVISORY BOARD

FROM: SARA HANSON, WHITE BEAR LAKE AREA HISTORICAL SOCIETY

SUB: WHITE BEAR TOWN HALL UPDATE & CAPITAL CAMPAIGN FINAL REPORT

DATE: 5/9/2019

Spring has sprung at the Town Hall and after a long, cold winter it is nice to see some activity again. Here are the highlights since last fall.

- WBTH Capital Campaign has been completed. We have been able to raise a total of $132,644 through donations and grants. These funds have and will continue to allow the WBLAHS to complete the items outlined in the campaign. Attached is a final report of the campaign.

- the HVAC mini-split system has been installed to provide heating and cooling

- the walls have been fully insulated and are ready for drywall which will be underway soon

- Additional research on Cass Gilbert was conducted at the Library of Congress and the National Museum of American History, funded in part through a MN Arts & Cultural Heritage Grant. A full report will be delivered to the Township once it is accepted by the Grants Office.

- A $10,000 MN Arts & Cultural Heritage Grant has been received to finish the design work and fabrication of the 5 historical markers along the sidewalk leading from the parking lot to the building entrance

- A $1,000 Mahtomedi Garden Club Beautification Grant has been received toward the landscaping plan for the site and we have met with landscapers to determine the overall implementation plan

Next steps include:

- Completing the drywall work on the walls and ceiling
- Installing a security system
- Installing hard wood floors
- Installing lighting
- Completing landscape improvements
- Installing historical markers
- Installing interpretive displays

The WBLAHS looks forward to completing the interior and to begin programming the building later this year.

White Bear Town Hall Capital Campaign Final Report

Income

Donations Received	$ 95,165.00
Outstanding Pledges	$ 3,600.00
Grants	$ 33,879.00
Total Received & Pledged for Capital Campaign	**$ 132,644.00**

Expense

Expenses Directly Paid out to date	$ 19,634.92
Grant Expenses Paid out to date	$ 6,939.00
	$ 26,573.92
	$ 106,070.08

Fund Balances

WBTH Checking Acct Balance	$ 92,470.08
Outstanding Pledges	$ 3,600.00
	$ 96,070.08

EDA
Meeting
May 20, 2019

Agenda Number: **6 – 7 - 8**

Subject: Added Agenda Items

Receipt of Agenda Materials / Supplements

Adjournment

Action / Motion for Consideration:

Receive Added Agenda Items

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting