



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750

FAX 651-426-2258

Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

AGENDA EXECUTIVE MEETING SEPTEMBER 27, 2019

1. **11:00 a.m.** Call Meeting to Order at Administrative Office Conference Room, 1281 Hammond Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of August 23, 2019 Minutes (Additions/Deletions).
4. Pavement Management Program – Update.
5. Manganese – Update.
6. I & I – Update.
7. Water Tower Painting – Update.
8. Water Meter – Update.
9. Public Works Director Report.
10. Code Enforcement Officer / Building Inspector Report.
 - a. 5281 East County Line – Grading Concerns.
 - b. 2105 Stillwater Street – Update.
 - c. 5230 East Street – Update.
 - d. 1378 South Shore Boulevard – Update.
11. Clerk-Treasurer Report:
 - a. DNR Groundwater Management – Update.
 - b. Lake Links Trail - Update.
 - c. Building Permit Revenue Information - Update.
 - d. LGA – Update.
 - e. North Oaks Company.
 - f. Water Gremlin - Update.
 - g. Health Insurance Recommendation.
12. Open Time.
13. Added Agenda Items.
14. Receipt of Agenda Materials/Supplements.
15. Adjournment.

White Bear Township's Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.





Town Board Executive Meeting September 27, 2019

Agenda Number:

1 – 2 - 3

Subject:

Approval of September 27, 2019 Agenda
Approval of August 23, 2019 Minutes

Documentation:

September 27, 2019 Agenda
August 23, 2019 Minutes

Action / Motion for Consideration:

Call meeting to order:

Approval of Agenda:

Approval of Minutes:

September 27, 2019 (additions/deletions)

August 23, 2019 (additions/deletions)

**MINUTES
TOWN BOARD EXECUTIVE MEETING
AUGUST 23, 2019**

The meeting was called to order at 11:00 a.m.

Present: Supervisors: Prudhon, Ruzek, McCune; Clerk: Christopherson; Attorneys: Lemmons and Kelly; Public Works Director: Reed; Planner: Riedesel; Engineers: Poppler, and Studenski; Finance Officer: Tom Kelly.

APPROVAL OF AGENDA (Additions/Deletions): Ruzek moved approval of the agenda as submitted with the added agenda items: 13A) State Fair Parking – No Parking Sign Placement; 13B) Ramsey County Turn-Backs – Update; 15E) LGA Discussion & Strategies – Update. McCune seconded. Ayes all.

APPROVAL OF MINUTES OF JULY 26, 2019: Ruzek moved approval of the July 26, 2019 meeting minutes. McCune seconded. Ayes all.

PAVEMENT MANAGEMENT PROGRAM – UPDATE: The Town Engineers were present to report on the updates. Poppler recapped the street requests presented at the August 21st Town Board Meeting. He did some research on the streets and it has been confirmed that Parker and Mill streets will be a near half a million dollar project, which means the assessment value will be high due to only about 20 homes on those streets. For the past couple years Public Works has just been maintaining those streets as best as they can. The Town recommended additional maintenance projects on the streets a couple years before 2014 and again in 2014. Both times residents claimed the streets were fine and did not want to be assessed at that time. The Town has records of these examples and it was the consensus that all documentation on these streets will be pulled together in case requested by residents. It was noted that residents in these areas should understand that others are trying to get their streets moved up as well, but there are consequences if preventative maintenance on a street is turned down when the Engineers suggest.

Currently, Mill and Parker streets are labeled as a “2” in the Pavement Management Plan’s assessment of streets, and as a 2 it is a couple years out in the Plan. There are several streets lower than a 2 on the docket for the next 3 years, though Poppler stated it would be a Town Board decision to move these streets up in the process. It was noted that the Town Engineers have been getting calls from residents on other streets as deteriorated as Parker and Mill.

The projects for the next 3 years were discussed. In 2020, southeast area #1 will be done; in 2021, southeast area #2 will be done; in 2022, southeast area #3 will be done. All three years will be extensive, 1.7-2 million dollar projects, with the streets needing full reclamation and adding curb and gutter where there is none. There was discussion of combining the southeast area projects into 2 years, but then of course the projects would be at least 2.5 million each year. This action would need Town Board approval.

Either way, Poppler suggested drawing up a draft petition for the residents in concern to bring around to the neighbors to see who is in support and who is not.

The concept of the financial burden facing the Township was discussed. The Town’s Finance Officer noted that timing is everything and the more data Staff can gather together to back the

**MINUTES
TOWN BOARD EXECUTIVE MEETING
AUGUST 23, 2019**

Town up regarding the potential MSA and LGA funds for 2020, the better. It was noted that the 3 areas of utmost importance to the Township are public safety, good roads, and parks.

The Town Board reported those streets requesting their improvements be done in 2020 at the August 21st Town Board Meeting. As of August 21st, the Board Adopted a Resolution for TKDA to prepare a report of the 2020 Street Improvements as scheduled. Once that report is complete, if so desired, the Town Board could have TKDA prepare a report of additional street improvements.

I & I UPDATE: The Public Works Director reported that Ritter & Ritter is almost finished with cleaning and televising the pipes. He noted that there wasn't need for much televising, and that everything is going well. He will have a report for the Board at September's Executive Meeting.

WATER TOWER PAINTING – UPDATE: The Town Engineer reported that the contractors are now on site working. The tower has been drained. The contractors are working on painting primer on the inside. It has been confirmed that the contractors are working long days and Saturdays, as planned, to catch up a bit; there are no issues with the cell towers.

WATER METER – UPDATE: The Town's Finance Officer reported that the groups 2 and 3 are going much better than how group 1 was going 30 days ago. More than 1,000 water meters have been installed. The help lines can't keep up. There are 100 homes left in group 1 and the contractors will circle back around as needed to the homes in those groups. There have been a couple glitches in the contractor's website regarding scheduling that the Board is a little disappointed in. In an effort to help the scheduling process along for groups 4, 5, 6, and the rest of group 1, staff have been fielding phone calls at the Town Offices.

UTILITY RATE CHANGES: The Town's Finance Officer reported that he had discussed the Utility Rate Changes shown on page 37 in the packet. Even with the road improvements, bond, and other things, the rates will not be affected much, as there will be flat base rates for each tier. The sewer rate has a modest base rate increase of \$1.00, and the stormwater has a recommended increase of \$1.50 per quarter. It was noted that VLAWMO increased their rates.

The Utility Commission discussed the Utility Rate Changes and recommended to the Town Board for approval upon a few changes. There was discussion on how this rate change will be less substantial because the water meters read more efficiently. Other communities utility rates were discussed and the only difference is the Township has 4 tiers, while other communities have 3 tiers. The Town is supportive of water conservation and wants residents to succeed in those endeavors. For more information, there are water conservation tips on the [website](#). It was also noted that it will be beneficial for the Township to have all of these changes documented for future needs.

The Town Board took a short break from 12:00 p.m. to 12:20 p.m. for lunch.

1:00 – AUDITOR PRESENTATION: Michelle Hoffman from Clifton Larson Allen was present to report on the findings from the 2018 Audit. She started by going over an introduction to the audit, the audit team, and the required communications. Hoffman then laid out the Township's

**MINUTES
TOWN BOARD EXECUTIVE MEETING
AUGUST 23, 2019**

audit results. Three material weaknesses were found and once implemented and corrected, internally the Township will secure a tighter financial report. The three weaknesses were segregation of duties, material audit adjustments, and prior period adjustment to capital assets and net position in the Sewer Fund. There was also one significant deficiency found in the expense reimbursement policies/controls. Currently there is only one supervisor signature needed for reimbursement policy, if an additional signature is needed, this could potentially lead to opportunities weed out unnecessary reimbursements. The General, Water, Sewer, and Stormwater Funds were laid out on graphs with plot points per year and how the funds have increased or decreased over time in four categories: Operating Revenues, Depreciation, Operating Expenses Less Depreciation, and Operating Income.

The report showed that the Water Fund has approximately 12.5 months of operating expenses in unrestricted net position; the Sewer Fund has approximately 4.7 months of operating expenses in unrestricted net position; the Stormwater Fund has approximately 4.8 years of operating expenses in unrestricted net position. These numbers are calculated by the average years' expenses, but it was noted that there are going to be some pretty large projects in 2020 that will drain most of the "4.8 years" of operating expenses.

2020-2029 CIP: The Town Finance Officer reported that each year the departments turn in finances, some projects they hope to get done that year, and at the end of everything, the Town residents get to vote on it. The biggest item on the docket for 2020 is Polar Lakes Park. There was discussion on areas such as "water improvement", the dump truck purchased 15 years ago and how it's time for a new one, the street signs, sealcoating, ADA improvements, and more. It was the consensus that the CIP was looking good, and the Town will see how the residents react in October.

PRELIMINARY 2020 TAX LEVY: The Town Finance Officer reported that the residents approved a certain amount and that it is the Town's responsibility to honor that amount. He stated that he has lowered it some but would like the Board's direction on what else to cut to lower it the rest of the way. It was noted that historically the Town's tax levy has always been lowered in the past, and so that is the goal again.

There was discussion on the process of cutting things from the budget. Kelly explained that the first cut is usually to equipment rentals, then improvements, the reducing the transfer for sealcoat projects, and finally personnel. It was the consensus that the Town Clerk, the Town Finance Officer, the Town Planner, and Town Finance Analyst should sit down and draw up a spread sheet showing what could be cut, what the implications are, potential possibilities, and guiding the Board frame by frame.

There was discussion of the market. It was noted that Staff, when working on LGA, should focus on the wording, the drivers behind the increase. Roads, improvements, safety, and parks are all important to the Township.

PUBLIC WORKS DIRECTOR REPORT: The Public Works Director reported on the Department's Activity for August 2019. There was discussion of the parking situation with the **State Fair Park and Ride lot** near Greenhaven Drive brought up at the August 21st Town Board

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Meeting. It was the consensus that if it is a hazard, the Board should change the signs and push it back to Crescent Curve. In this case the Board could move immediately.

Ruzek made the motion to Pass a Resolution to Extend the No Parking Signs Past Crescent Curve Due to the Parking Creating an Emergency that Cannot Wait until a Regularly Scheduled Town Board Meeting. McCune seconded. Ayes all.

There was discussion of the advancing of the LGA and MSA opportunities for the Township. The Town Clerk reported on his feedback in communication with senate member Amy Wazlawik that was present at the July Town Board Executive Meeting.

The Town Clerk also reported that Ramsey County has a number of streets they would like to turn back to the Township's responsibility, once upgraded by the County. Among those streets are Park Avenue to Bald Eagle Boulevard, Bellaire to the East County line, and others in between. There will be more discussion at future meetings regarding the Ramsey County Turnbacks.

The Public Works Director was available for any questions regarding the Public Works Department Activity Report. Lift Station #6 was discussed. A protection device went out that caused the system to go down.

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS: 5281 East County line
– **Grading Concerns:** The Town Building Inspector was present to report on this property and the resident, Leo Strus, who wrote a letter to the Board with his grading concern. The concern is with the last lot to be developed, and the plan has been scrutinized heavily by Johnson and the Town Engineer. Since the grading has been done, there have been heavy rain events beforehand, during grading, and after, and there are no problems to note. It was noted that the final grade work was completed prior to the Township receiving the letter. Strus is also concerned with the irrigation systems. There was discussion on whether the Town should have the Town Engineer officially draw up paperwork stating the proper procedures were taken and the grading is sound. It was noted that the Town Engineer is the one who signs off on the final plat. The Board and Town Engineer will address this resident's concern.

2105 Stillwater Street — Update: The Town Building Inspector reported the history of this property that hasn't been discussed at an Executive Meetings since April 2018, but it's been ongoing since before 2015. It is considered a vacant property determined unfit for human habitation. There has been debris in the yard and the owners have been addressed to clean it up. There was discussion of the Town assessing the cost to the Township back to the property. The property has already been condemned, but there was discussion of re-condemnation and the process that is needed. It was the consensus that the process should be re-inspect, re-condemn, and then schedule a Town Board hearing. The Building Inspector will take care of the inspection and condemnation. There was discussion on whether or not they were paying taxes on the property. It was noted that they haven't been paying vacant building fees since 2018.

5456 Township Drive: The Town Building Inspector gave a history of this property. The disabled van in the driveway is now licensed and operable now. They have been responsive

**MINUTES
TOWN BOARD EXECUTIVE MEETING
AUGUST 23, 2019**

when he's reached out to them. The grass is starting to get long again. Johnson noted he will continue to monitor this property, but that it has gotten better.

5405 Township Drive: The Town Building Inspector gave a history of this property. The garage has hoarder-like conditions but it was noted that the house is in reasonable condition. There was discussion of the cars that were on this property and the debris in the yard. It was noted that there is no specifics in how long the Township has to wait before towing a car. Once notice is given, a time can be set as long as it's reasonable, but it can be flexible.

CLERK-TREASURER REPORT: DNR Ground Water Management – Update: The Town Clerk reported that nothing has changed from the July 26th Town Board Executive Meeting.

Cell Tower Lease Buyout: The Town Clerk reported that the firm out of New York who were proposing to buy the Town's leases on the 6 towers has come down a bit. There was discussion on whether or not the Town should take the deal to have incoming revenue for the lease space. However, there was discussion of the small cell towers becoming the future, and whether or not the Town should sell before that happens. It was the consensus that Staff will respond to the proposal with some of the following wording: "No, thank-you, but White Bear Township is open to counter offers".

Water Gremlin – Update: The Town Clerk reported that Water Gremlin has recently ceased all solvent-based operations until further notice due to an administrative order issued from MPCA. Christopherson has still been in contact with the Concerned Citizens Group. It was noted in the statement from the MPCA that Water Gremlin "must also continue the investigation of the soil, groundwater, and soil vapor to determine the extent and magnitude of the contamination." Because of this requirement, Town Board Action is necessary. McCune suggested for TKDA to help with other problems caused by Water Gremlin including ground and surface water and get Water Gremlin to pay for it.

December Executive Meeting Date – Consider Changing Date: Due to the December Executive Meeting's normal rotation falling on December 27th, so close to Christmas, it was the consensus that the meeting will be moved to the week before, Friday, December 20th, 2019 at 11 a.m.

LGA Discussion & Strategies – Update: The Town Finance Officer reported on the continued discussion regarding LGA. He explained the breakdown of powers and it was the consensus that the more information the Township has available for agreeable evidence as to why the Township should receive LGA and MSA, the better. There was discussion of the number of committees and organizations lobbying on the Township's behalf. Ramsey County is among the organizations for the Township. It was the consensus that there should be a good chance of the LGA formula change in the Township's favor, but not for 2020.

OPEN TIME: During Night to Unite a Ramsey County Sherriff approached Prudhon with concern that there was a gap in the shift change, meaning the Township wouldn't have had protective coverage with an officer on duty. It was the consensus that the Town Clerk will look into it.

**MINUTES
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There was discussion of Staff pulling together some information on the valuation of all of the various properties the Town owns. It was noted that all property that is tax forfeited property cannot collect money, and it can only be used for its intended use.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: McCune moved to receive all of the agenda materials and supplements for today's meeting. Ruzek seconded. Ayes all. McCune moved to adjourn the meeting at 2:34 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh
Recording Secretary

DRAFT



Town Board Executive Meeting September 27, 2019

Agenda Number: 4

Subject: Pavement Management Program - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Town Board Meeting
August 23, 2019

PAVEMENT MANAGEMENT PROGRAM – UPDATE: The Town Engineers were present to report on the updates. Poppler recapped the street requests presented at the August 21st Town Board Meeting. He did some research on the streets and it has been confirmed that Parker and Mill streets will be a near half a million dollar project, which means the assessment value will be high due to only about 20 homes on those streets. For the past couple years Public Works has just been maintaining those streets as best as they can. The Town recommended additional maintenance projects on the streets a couple years before 2014 and again in 2014. Both times residents claimed the streets were fine and did not want to be assessed at that time. The Town has records of these examples and it was the consensus that all documentation on these streets will be pulled together in case requested by residents. It was noted that residents in these areas should understand that others are trying to get their streets moved up as well, but there are consequences if preventative maintenance on a street is turned down when the Engineers suggest.

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The projects for the next 3 years were discussed. In 2020, southeast area #1 will be done; in 2021, southeast area #2 will be done; in 2022, southeast area #3 will be done. All three years will be extensive, 1.7-2 million dollar projects, with the streets needing full reclamation and adding curb and gutter where there is none. There was discussion of combining the southeast area projects into 2 years, but then of course the projects would be at least 2.5 million each year. This action would need Town Board approval.

Either way, Poppler suggested drawing up a draft petition for the residents in concern to bring around to the neighbors to see who is in support and who is not.

The concept of the financial burden facing the Township was discussed. The Town's Finance Officer noted that timing is everything and the more data Staff can gather together to back the Town up regarding the potential MSA and LGA funds for 2020, the better. It was noted that the 3 areas of utmost importance to the Township are public safety, good roads, and parks.

The Town Board reported those streets requesting their improvements be done in 2020 at the August 21st Town Board Meeting. As of August 21st, the Board Adopted a Resolution for TKDA to prepare a report of the 2020 Street Improvements as scheduled. Once that report is complete, if so desired, the Town Board could have TKDA prepare a report of additional street improvements.



Town Board Executive Meeting September 27, 2019

Agenda Number: 5

Subject: Manganese - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
July 26, 2019

MANGANESE DISCUSSION: TKDA Engineer Dan Nessler was present to address the new health based guidelines the Minnesota Department of Health is implementing. The new guideline regarding manganese is 100 micrograms per liter. Most Township wells have 97 to 147 micrograms per liter. The Township was the first community to be tested, and since first being tested, has regularly mixed water in well 5 to ensure consistently low manganese levels. As of June 20th, all wells are under 100 micrograms per liter, however, mixing the water regularly costs Public Works staff time and money they could be using elsewhere. It has been costing about a fifth of the work week, plus the well may soon be overrun and break down, Public Works has been going through much more chlorine and cylinders to keep well 5 pumping at this rate. It is a lot of work to maintain, but is not sustainable, meeting a goal but it's coming at a cost.

There were discussions on surrounding neighbors, but since the Township was the first to be spontaneously tested. There was discussion on what short and long term options are available. Putting in a bigger pump and a bigger motor in well 5 over the winter when less water is being used seemed to be the most effective. Nessler also stated that updating the SCADA system can help take a load off of staff. The cost of the pump and motor, plus the upgrading of the electrical system, the Township is looking at between \$60,000 and \$75,000 worth of project. The Water Fund would meet this need.

It was the consensus that the Town Engineers will lay out a list of things to do and get numbers by next month on this discussion.



Town Board Executive Meeting September 27, 2019

Agenda Number: 6

Subject: I & I – Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
August 23, 2019

I & I UPDATE: The Public Works Director reported that Ritter & Ritter is almost finished with cleaning and televising the pipes. He noted that there wasn't need for much televising, and that everything is going well. He will have a report for the Board at September's Executive Meeting.



Town Board Executive Meeting September 27, 2019

Agenda Number: 7

Subject: Water Tower Painting - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
August 23, 2019

WATER TOWER PAINTING – UPDATE: The Town Engineer reported that the contractors are now on site working. The tower has been drained. The contractors are working on painting primer on the inside. It has been confirmed that the contractors are working long days and Saturdays, as planned, to catch up a bit; there are no issues with the cell towers.



Town Board Executive Meeting September 27, 2019

Agenda Number: 8

Subject: Water Meter - Update

Documentation: None

Action / Motion for Consideration:

Town Engineer Report at Meeting / Discuss

Minutes
Executive Meeting
August 23, 2019

WATER METER – UPDATE: The Town's Finance Officer reported that the groups 2 and 3 are going much better than how group 1 was going 30 days ago. More than 1,000 water meters have been installed. The help lines can't keep up. There are 100 homes left in group 1 and the contractors will circle back around as needed to the homes in those groups. There have been a couple glitches in the contractor's website regarding scheduling that the Board is a little disappointed in. In an effort to help the scheduling process along for groups 4, 5, 6, and the rest of group 1, staff have been fielding phone calls at the Town Offices.



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 9

Subject: Public Works Director Report

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



Town Board Executive Meeting September 27, 2019

Agenda Number: 10.a

Subject: Code Enforcement Officer / Building Inspector Items:
a. 5281 East County Line – Grading Concerns

Documentation: Leo Strus Correspondence

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
August 23, 2019

5281 East County line – Grading Concerns: The Town Building Inspector was present to report on this property and the resident, Leo Strus, who wrote a letter to the Board with his grading concern. The concern is with the last lot to be developed, and the plan has been scrutinized heavily by Johnson and the Town Engineer. Since the grading has been done, there have been heavy rain events beforehand, during grading, and after, and there are no problems to note. It was noted that the final grade work was completed prior to the Township receiving the letter. Strus is also concerned with the irrigation systems. There was discussion on whether the Town should have the Town Engineer officially draw up paperwork stating the proper procedures were taken and the grading is sound. It was noted that the Town Engineer is the one who signs off on the final plat. The Board and Town Engineer will address this resident's concern.

Leo Strus

5301 East County Line N.

White Bear Township MN 55110

651-429-5560

9-4-19

Supervisors

White Bear Township

1281 Hammond Rd.

White Bear Township, MN 55110

Dear Supervisors:

It is time to get serious about the drainage on the property at 5281 East County Line N. so we don't have to resolve this in court.

I have written to you about this before.

Sincerely

Leo Strus

RECEIVED

SEP 03 2019

TOWN OF WHITE BEAR



Town Board Executive Meeting September 27, 2019

Agenda Number: 10.b

Subject: Code Enforcement Officer / Building Inspector Items:
b. 2105 Stillwater Street - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting/ Discuss

Minutes
Executive Meeting
August 23, 2018

2105 Stillwater Street — Update: The Town Building Inspector reported the history of this property that hasn't been discussed at an Executive Meetings since April 2018, but it's been ongoing since before 2015. It is considered a vacant property determined unfit for human habitation. There has been debris in the yard and the owners have been addressed to clean it up. There was discussion of the Town assessing the cost to the Township back to the property. The property has already been condemned, but there was discussion of re-condemnation and the process that is needed. It was the consensus that the process should be re-inspect, re-condemn, and then schedule a Town Board hearing. The Building Inspector will take care of the inspection and condemnation. There was discussion on whether or not they were paying taxes on the property. It was noted that they haven't been paying vacant building fees since 2018.



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 10.c

Subject: Code Enforcement Officer / Building Inspector Items:
c. 5230 East Street

Documentation: None

Action / Motion for Consideration:

Report at Meeting/ Discuss



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 10.d

Subject: Code Enforcement Officer / Building Inspector Items:
d. 1378 South Shore Boulevard - Update

Documentation: Email

Action / Motion for Consideration:

Report at Meeting/ Discuss

Mike Johnson

From: Mike Johnson
Sent: Wednesday, September 4, 2019 10:54 AM
To: Pat Christopherson
Subject: 1378 south birch lake blvd

I was able to contact the property owner on September 3rd concerning the maintenance issues on the property. The property owner explained that there has been a discrepancy's with the property title which has keep the property in limbo unable to complete the property transfer. The County property records indicate the previous property owner as the current owner therefore any notice send out did not reach the current property owner. Eliot Gundry the current owner explained that the property title discrepancy's will soon be resolved and that he will soon have complete control of the property. Mr. Gundry is currently out of the counrty on vacation and will attend to the yard as soon as he returns. It is Mr. Gundry's intention to make minor repairs and improvements to the property and have the property on the market for sale in the near future.

Mike Johnson
Building Official
1281 Hammond Road
White Bear Township, MN 55110
651-747-2750

From: Pat Christopherson <Pat.Christopherson@whitebeartownship.org>
Sent: Tuesday, September 3, 2019 11:56 AM
To: Mike Johnson <Mike.Johnson@whitebeartownship.org>
Subject: FW: Regarding Citizen Concern Request ID 113

FYI

From: Scott McCune <Scott.McCune@whitebeartownship.org>
Sent: Tuesday, September 3, 2019 11:47 AM
To: Pat Christopherson <Pat.Christopherson@whitebeartownship.org>
Subject: Fwd: Regarding Citizen Concern Request ID 113

Scott McCune
Town Board Supervisor
White Bear Township
1281 Hammond Road
White Bear Township, MN 55110

651-747-2750 office
651-470-8660 cell
Scott.McCune@whitebeartownship.org

"Like" Us on [Facebook](#) – OR – Visit our website at www.whitebeartownship.org

Begin forwarded message:

From: DAVID MARKOE <DMarkoe2@msn.com>
Date: September 3, 2019 at 10:56:06 AM CDT
To: "Ed.Prudhon@whitebeartownship.org" <Ed.Prudhon@whitebeartownship.org>
Cc: "Steve.Ruzek@whitebeartownship.org" <Steve.Ruzek@whitebeartownship.org>, "scott.mccune@whitebeartownship.org" <scott.mccune@whitebeartownship.org>
Subject: Regarding Citizen Concern Request ID 113

Caution: This email originated outside our organization; please use caution.

Mr. Chairperson and gentlemen,

Roughly 6 weeks ago a concern was raised regarding a property, 1378 South Birch Lake Blvd, that is clearly abandon and has become overgrown with weeds. More recently I've become aware that this property has had "concerns" with a much longer history. The property is essentially the seeds of blight in an otherwise well maintained neighborhood.

Please offer an update on what action has been taken since a letter was sent more than a month ago to the property owners residing in Illinois. Also please advise what actions we neighbors and concerned citizens might take to resolve the issues of this deteriorating property.

With eager anticipation of your response,

David Markoe
1380 Birchcrest Dr
White Bear Township, MN 55110
651-426-1053

From: Code Enforcement <do_not_reply@civicplus.com>
Sent: Monday, July 29, 2019 9:19 AM
To: dmarkoe2@msn.com
Subject: Update for request ID 113: Overgrown Grass / Weeds

Recent Activity for Your Request

Comment added by *Karen Edson* on July 29, 2019 9:19 AM

Your concern has been investigated and a letter has been sent out requesting the property be brought into compliance with Township Ordinance.

Overgrown Grass / Weeds

#113

1378 South Birch Lake Blvd
White Bear Township, MN

This appears to be an abandoned property, but at the very least is overgrown with weeds/grass.



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 11.a

Subject: Clerk-Treasurer Report:
a. DNR Groundwater Management - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

**Minutes
Executive Meeting
August 23, 2019**

DNR Ground Water Management – Update: The Town Clerk reported that nothing has changed from the July 26th Town Board Executive Meeting.



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 11.b

Subject: Clerk-Treasurer Report:
b. Lake Links Trail

Documentation: Outline

Action / Motion for Consideration:

Report at Meeting / Discuss

RIGHT OF WAY ALONG MN 96 – Prepared September 3, 2019

What we know for sure:

1. All of the land south of the houses on the north side of MN 96 relates to three legal land parcels – The 100' wide 1857 Railroad right of way; the dedicated street "Boulevard" in the 1887 Plat of White Bear Beach; and Registered Land Survey #67 (1954) pertaining to privately owned land south of the 100' railroad right of way and fronting on White Bear Lake. Individual property owners own lots from RLS #67, and some of the railroad right of way between the extended side lines of the RLS #67 lots.
2. For about 900-1,000 feet, the centerline of the highway is less than 33' north of the north line of the railroad right of way. This is the area with which we are presently concerned.
3. All land north of the north line of the railroad right of way has been public land since 1887 and remains so today.
 - All such land is part of "Boulevard" street in White Bear Beach Plat (1887)
 - Adverse possession is inapplicable to publicly owned property in Minnesota
4. MN Highway 96 (which occupies the platted street "Boulevard") encroaches on the railroad property and has since at least 1938, establishing ownership by "prescription" or adverse possession. The state's right of way includes all paved areas and some land beyond, the width of which is currently not established.
5. The longest statute of limitation for adverse possession in Minnesota is, and has long been, 15 years. Apparently, the state's ownership of prescriptive right of way (beyond the north railroad line) has been mature since at least 1953.
6. At the time that MNDOT acquired prescriptive rights, the legal width of the acquired right of way was 33' each way from the road centerline.
7. In 1975, Minnesota Supreme Court changed the 33' rule to include all road uses, such as ditches and supporting elements. This makes it

the easements and their use to validate trail construction will include acceptance of the negotiated provisions and limitations.

Lake Links does not favor and has not suggested any condemnation of private land in the area, and has no authority to initiate such a procedure. Failing successful negotiation of trail easements, the responsibility to acquire needed right of way will fall to the appropriate unit of government.

3. Minnesota Statute 541.02.

4. Minnesota Statutes Section 160.05 provided that "When any road or portion thereof shall have been used and kept in repair and worked for at least six years continuously as a public highway, the same shall be deemed dedicated to the public to the width of two rods on each side of the center line thereof and be and remain, until lawfully vacated, a public highway" (A "rod" is a surveying distance of 16.5', thus the right of way from centerline would be 33').

5. Barfknecht v Town of Hollywood, 232 NW 2nd 420 (1975): "The width of the prescriptive easement, however, is not limited to that portion of the road actually traveled; it may include the shoulders and ditches that are needed and have actually been used to support and maintain the traveled portion."

6. Commissioners Order 68701, Richard Braun, 1984.

To: Mike Brooks
From: Steve Wolgamot
Re: North Shore Concerns and Solutions
Date: July 29, 2019

Mike, in our investigation this morning we assessed the impact of a 10' clear zone measured from the fog line and a 10' trail on the properties where there is inadequate existing south side right of way to accomplish those goals. I will write that up independently of this report.

We also addressed two ancillary issues. These are the concerns of the White Bear Beach Community Club and the issues raised by some with driveway access while the trail is in use. The two sketches enclosed reflect, I believe the conversations that we had.

WBBCC – This membership organization is a quasi park for the township with membership fees low enough that many residents belong. It is strongly in the interest of the township to encourage the continued and safe operation of WBBCC. Issues and concerns include the following:

1. The existing fence is approximately 15' from the south side fog line. The south line of the described trail would be 5' farther south, reducing the width of available parking.
2. The current offset entrance is dangerous for the many people who come to WBBCC by car.
3. The practice of some drivers of leaving the eastbound traffic lane to try to go around cars stopped to turn north on Portland endangers anyone using the shoulder, or the crosswalk, or on WBBCC property near the road.
4. WBBCC cannot afford to lose parking. Most of its members walk, but some must come by car because of equipment or individual disability or distance. The current parking lot is not organized and parking appears to be somewhat random, reducing the number of vehicles that can be accommodated.
5. WBT owns the land to the east of WBBCC.

Toby Muse drew up solutions for many of the issues. Those solutions and the comments that I heard about them at our meeting are as follows:

- Aligning the intersection – generally praised as a safer concept.

- Bumpouts to prevent “go-rounds” – also generally favored though Joe Lux pointed out that the bumpouts would require shoulder riding fast bicyclists to enter the actual traffic lanes
- Entry to WBBCC across WBT land owned to the east. This seemed to work well with alignment and so on.
- Relocation of the crosswalk. This was not as popular due in part to the belief that the greatest number of people crossing are likely going right to WBBCC.
- Turning the trail away from the road at this point in order to create a nearly perpendicular crossing of trail and driveway entrance. This is a worthy goal. This morning, however, you and I discussed the possibility that continuing the trail parallel with MN 96 lanes through the intersection would be simpler, and could serve the potential additional function of permitting the commuting bicyclists to use the trail to avoid the bumpouts if trail traffic were low.
- Possibly increases in the number of parking spaces available would be a valid goal.

I’m enclosing a sketch that is pretty close to scale (with dimensions pulled from the GIS site) that I believe corresponds to our discussions. It has the following attributes:

- The parking area is less deep because of the need to accommodate the trail on the north side of the parking lot. To manage that, I have shown the spaces on the north at 8’ x 16’ – compact vehicle size, and those on the south at 9’ x 18’ – normal vehicle. The resulting fairway is only 22’ wide as compared to a more ideal 25’. Of course, the timber wall at the south side of the parking lot could also be moved slightly south with little difficulty.
- This produces about 28 parking spaces without using the low ground immediately to the east of the north side of the parking lot. Dumpster access is at the east end of the larger vehicle parking spaces. F
- I have shown bumpouts to confine eastbound traffic to the traffic lanes and bypasses that would permit shoulder-riding commuter bicyclists, carefully, to divert to the trail through the intersection area, rather than having to ride in the traffic lane at the busy intersection.
- Of course, we are aware that many WBT residents including some of the owners of separate parcels, are WBBCC members. We would like to produce solutions that merit the support for the trail of WBBCC members and non-members alike.

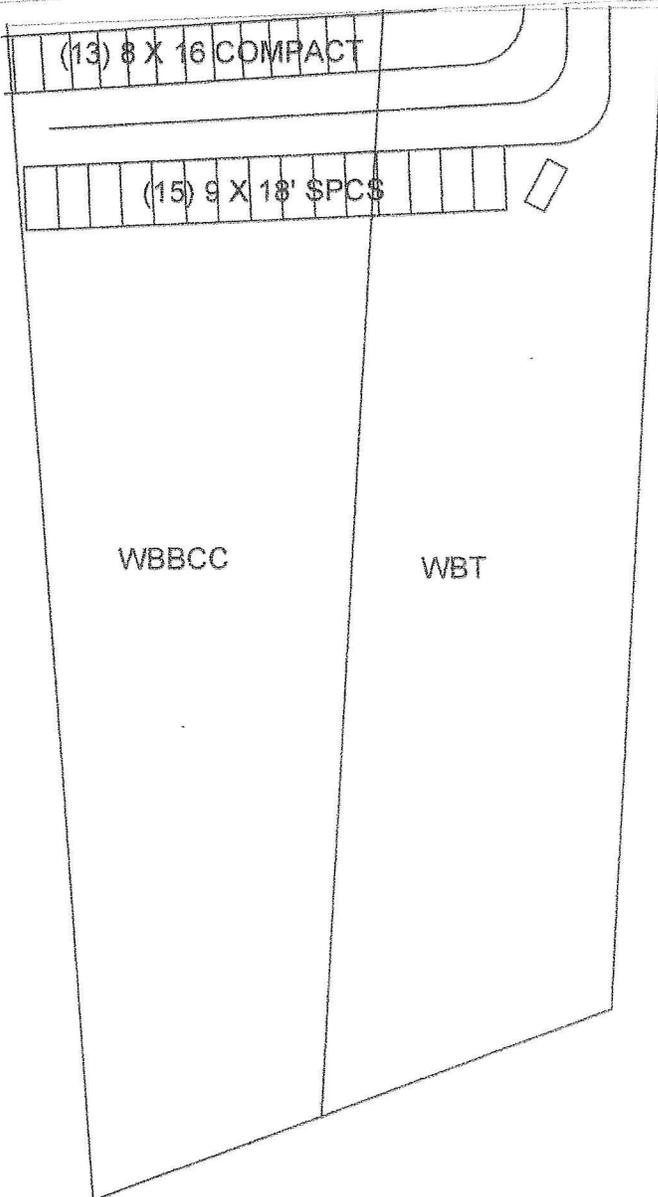
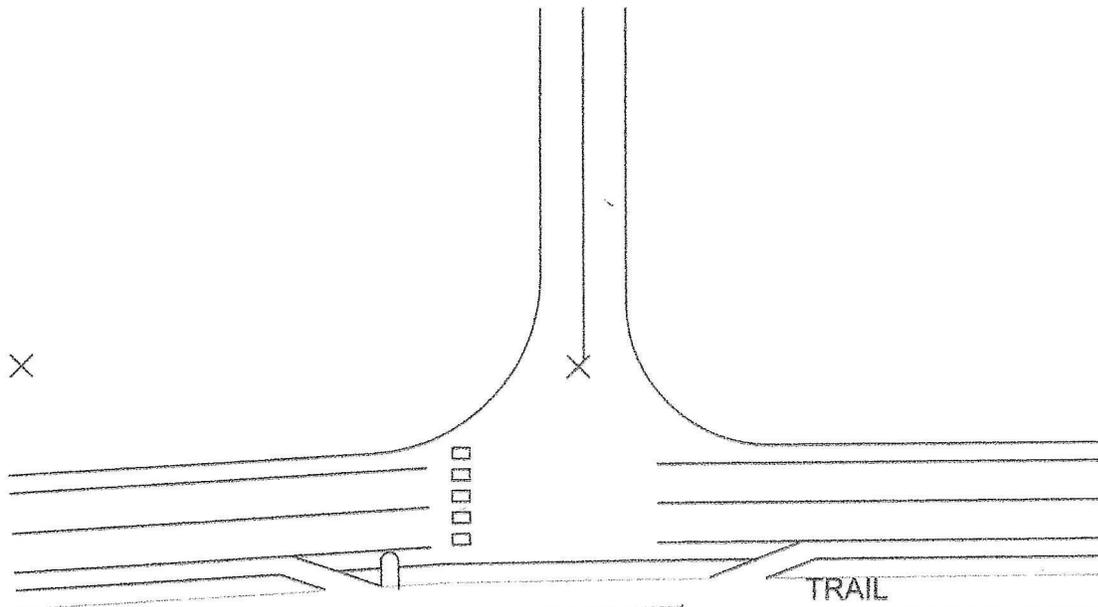
I believe these concepts could provide safer access and better parking at WBBCC and improve rather than degrade their current situation. WBBCC appears to be using some of the WBT lakeshore, a situation that WBT might choose formally to permit. At least there could be some discussion of this and other ways to facilitate WBBCC operations.

As at other places, Lake Links would endorse the idea of a white rail fence next to the trail to emphasize the membership nature of WBBCC, much as we intend to demonstrate the private nature of other locations.

A second sketch enclosed addresses a different problem, which is the concern of some landowners about access to their property by vehicles which will have to cross the completed trail. This suggests providing a space for an eastbound vehicle to pull off the roadway into the 10' space afforded by 5' shoulder and 5' additional clear zone, thus getting out of the eastbound traffic. A curb of some sort would prevent a driver from using the extra space to simply increase the radius and speed of his turn from the roadway into his property. Some landowners now share access points which has the effect of using the available parking space on their lots more efficiently. This could be encouraged as well.

Please look over the enclosed sketches and see if they are true to the concepts that we discussed. I know they can be done more professionally. I simply wanted to demonstrate that improvement seems to be possible.

I will await your comments.



bUMPOUTS PRECLUDE
CARS GOING AROUND
STOPPED TRAFFIC

COMMUTER BKIES ON
ROAD SHOULDER

PROVISION FOR COMMUTERS
TO MOVE ON AND OFF TRAIL
IBEFOR AND AFTER
INTERSECTION IN TIMES OF
HEAVY CAR AND LIGHT TRAIL
TRAFFIC

SUBSTANTIAL INCREASE IN
PARKING FOR WBBCC

NORTH SHOULDER

MITIGATING ACCESS ISSUES
FOR EASTBOUND LANDOWNERS
WHILE TRAIL IS IN USE

WB TRAFFIC LANE

EASTBOUND TRAFFIC LANE

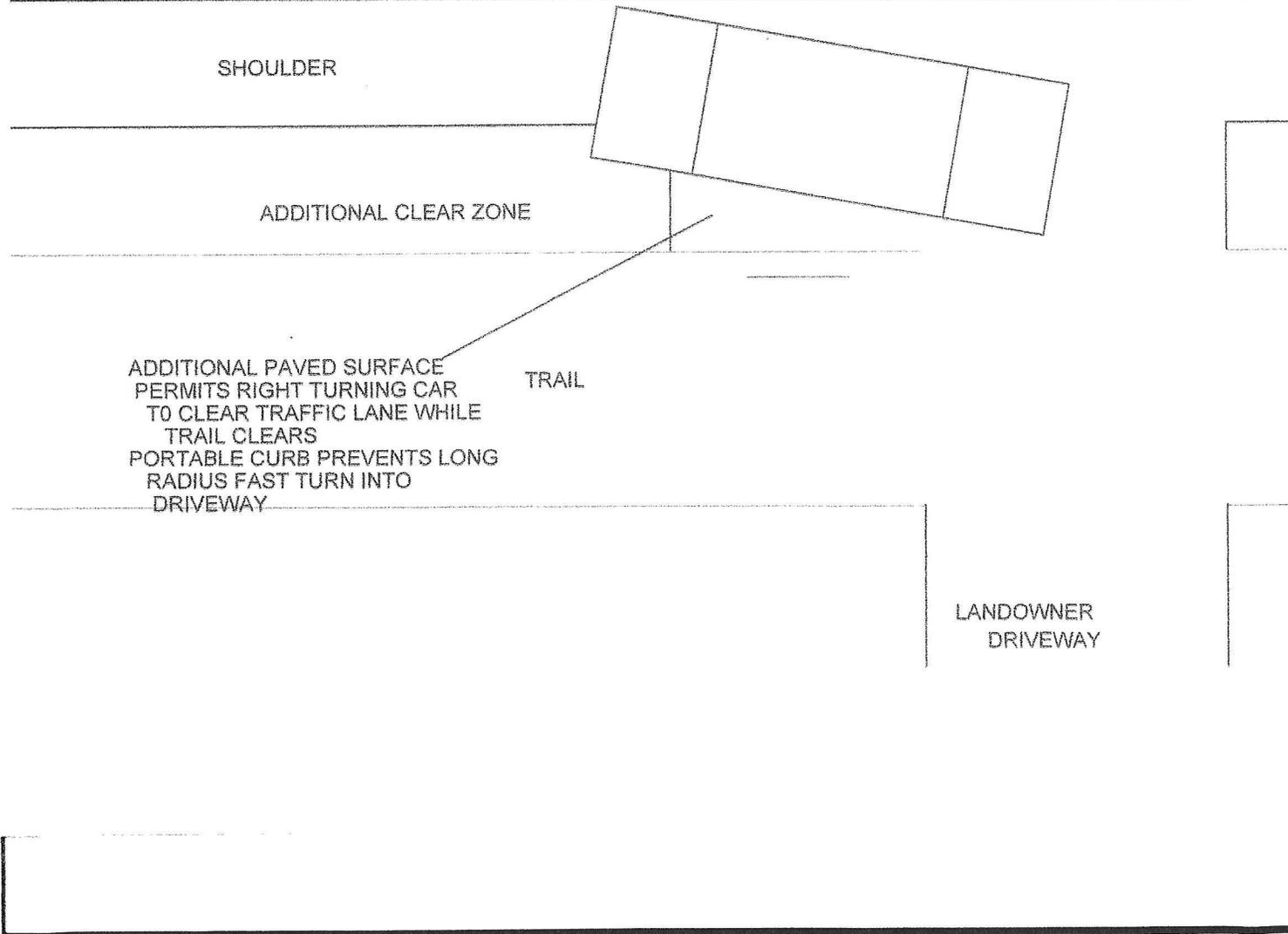
SHOULDER

ADDITIONAL CLEAR ZONE

ADDITIONAL PAVED SURFACE
PERMITS RIGHT TURNING CAR
TO CLEAR TRAFFIC LANE WHILE
TRAIL CLEARS
PORTABLE CURB PREVENTS LONG
RADIUS FAST TURN INTO
DRIVEWAY

TRAIL

LANDOWNER
DRIVEWAY



SURVEY
N. Line of
RR Property



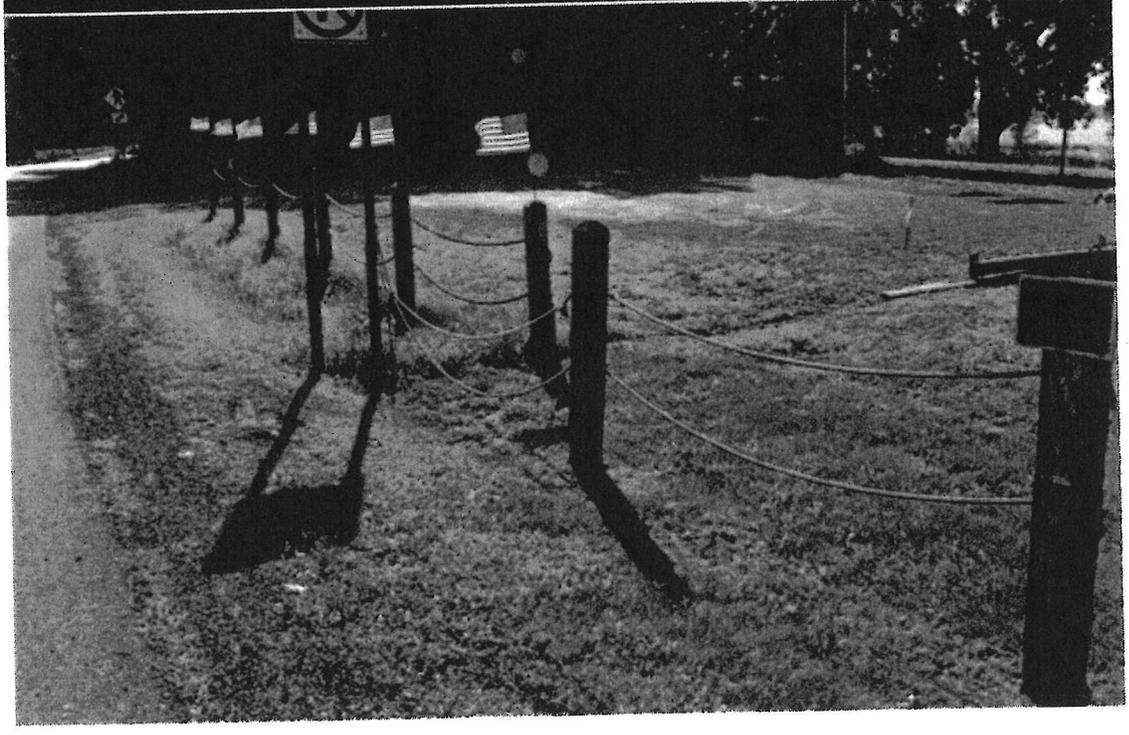
SURVEY MARKERS



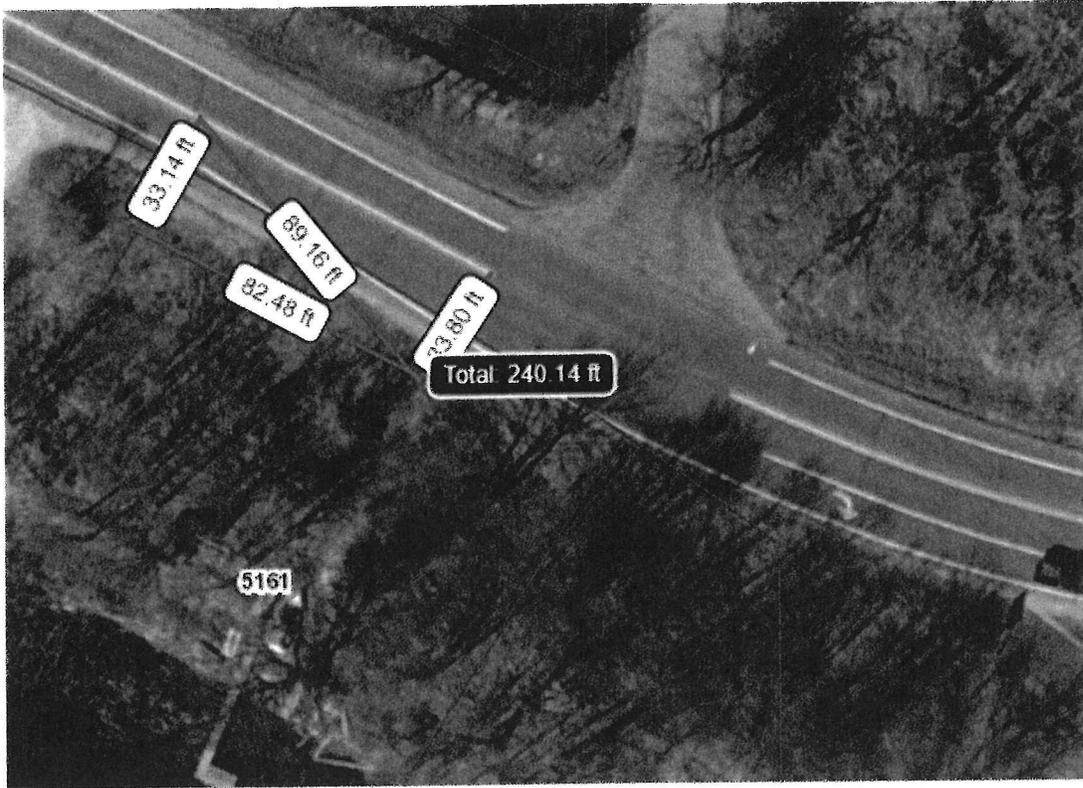
N. Line of
RR Property



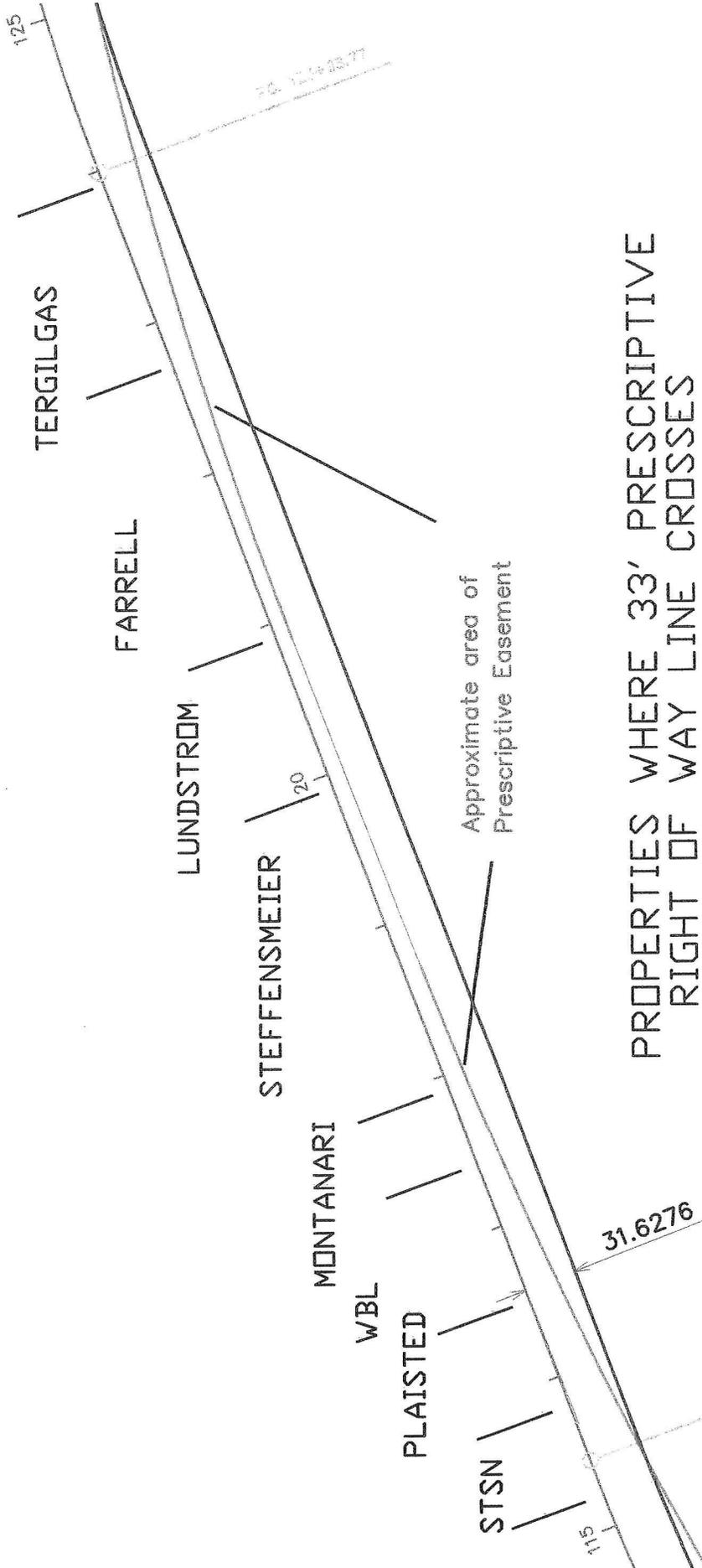
SURVEY N. LINE
OF RR PROPERTY



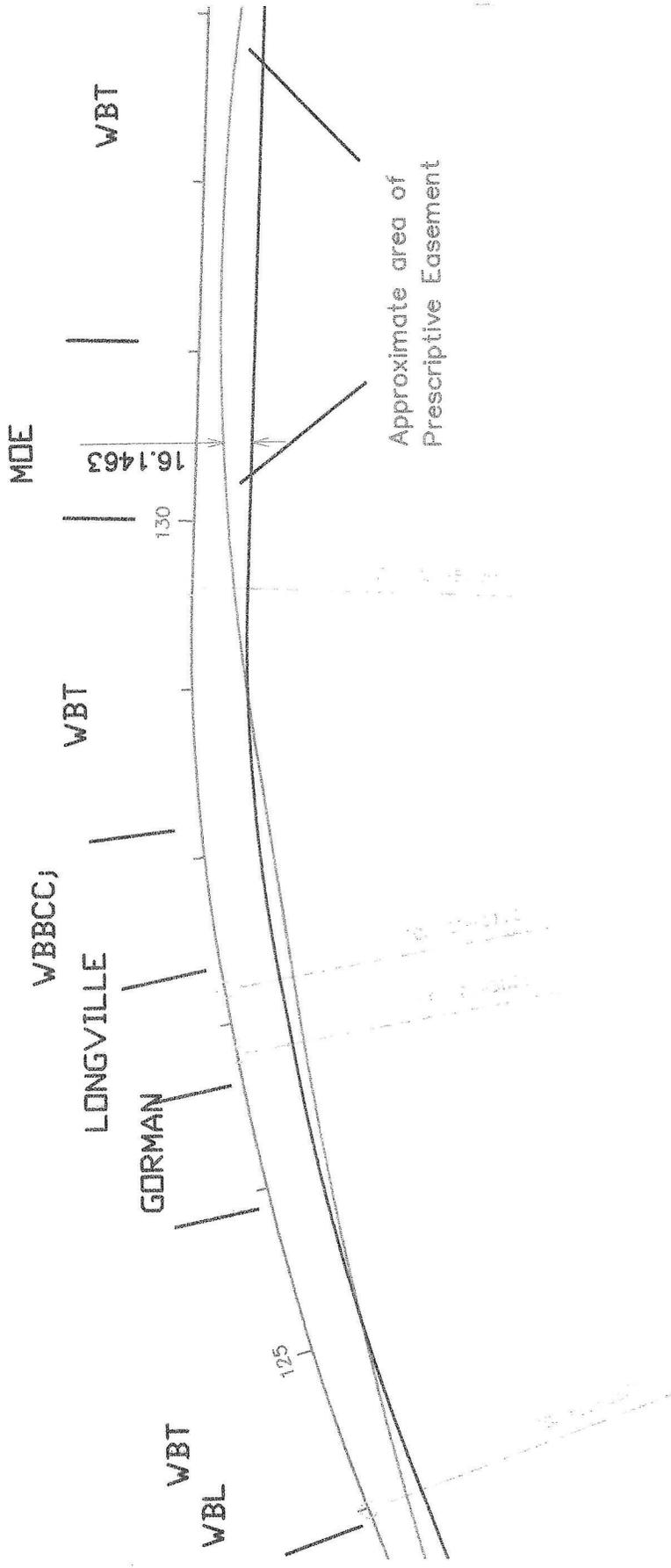
WESSEL PROPERTY



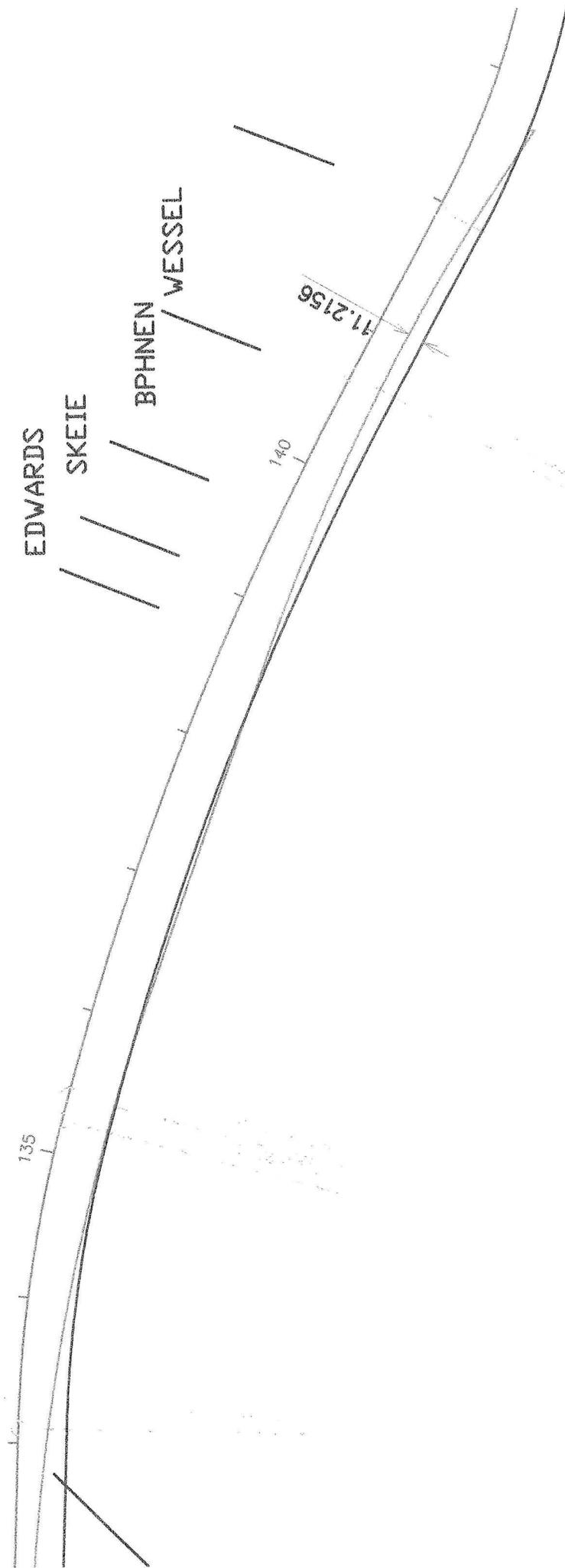
WBT
WBL



PROPERTIES WHERE 33' PRESCRIPTIVE
RIGHT OF WAY LINE CROSSES
NORTHERN BN LINE



WBT





**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 11.c

Subject: Clerk-Treasurer Report:
c. Building Permit Revenue Information –
Update.

Documentation: Revenue Information

Action / Motion for Consideration:

Report at Meeting / Discuss

WHITE BEAR TOWNSHIP
Building Permit and Inspection Finances 2014-2018

YEAR	PERMIT FEE REVENUE	PLAN REVIEW FEES	OTHER FEES	TOTAL FEE REVENUE	BUILDING INSPECTION EXPENSES	TOTAL LESS EXPENSE
2018	\$ 167,652.00	\$ 29,804.00	\$ -	\$ 197,456.00	\$ 198,322.00	\$ (866.00)
2017	\$ 185,367.00	\$ 40,065.00	\$ 10,661.00	\$ 236,093.00	\$ 184,638.00	\$ 51,455.00
2016	\$ 160,146.00	\$ 34,993.00	\$ 15,995.00	\$ 211,134.00	\$ 169,140.00	\$ 41,994.00
2015	\$ 173,796.00	\$ 19,515.00	\$ 11,559.00	\$ 204,870.00	\$ 162,081.00	\$ 42,789.00
2014	\$ 136,774.00	\$ 40,989.00	\$ 10,607.00	\$ 188,370.00	\$ 174,033.00	\$ 14,337.00



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 11.d

Subject: Clerk-Treasurer Report:
d. LGA - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 11.e

Subject: Clerk-Treasurer Report:
e. North Oaks Company

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



Town Board Executive Meeting September 27, 2019

Agenda Number: 11.f

Subject: Clerk-Treasurer Report:
f. Water Gremlin - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
August 23, 2019

Water Gremlin – Update: The Town Clerk reported that Water Gremlin has recently ceased all solvent-based operations until further notice due to an administrative order issued from MPCA. Christopherson has still been in contact with the Concerned Citizens Group. It was noted in the statement from the MPCA that Water Gremlin “must also continue the investigation of the soil, groundwater, and soil vapor to determine the extent and magnitude of the contamination.” Because of this requirement, Town Board Action is necessary. McCune suggested for TKDA to help with other problems caused by Water Gremlin including ground and surface water and get Water Gremlin to pay for it.



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 11.g

Subject: Clerk-Treasurer Report:
g. Health Insurance Recommendation

Documentation: Clerk-Treasurer Memo / Benefit Sheet

Action / Motion for Consideration:

Report at Meeting / Discuss

9-5-2019

White Bear Township Board of Supervisors.

I know this may be an inopportune time to put this on the Board for your consideration, but I would like to make a recommendation to you regarding how I believe we should proceed with replacing our existent Health Insurance provider (PEIP) to Local 49's coverage. The rationale behind this is multi-layered, but I believe that at the end of the day will provide our Staff here at the Township a better plan as we move forward. The benefits to the coverage being proposed by Local 49 far outweigh that of PEIP including, but not limited to, Eye care and Dental which we do not currently have through our existent plan. (I have attached a sheet that outlines what is provided by the proposed new plan for your analysis). From an administrative standpoint, by placing all employees under one umbrella provider (right now Public Works is indeed covered by Local 49's plan and Administrative Staff by PEIP), and instituting a single flat monthly payroll deduction that is uniform across all employees, we are moving closer to our goal of making all our HR responsibilities uniform and equitable. Whereas at this point the payroll deductions across the board with our Admin staff is all over the place, and assuming we go under the auspices of Local 49, we would actually propose a \$134.50 flat monthly deduction to match that which is being withdrawn from Public Works staff members. This is actually an increase to us all (Administrative Staff) but we do feel the additional coverage and flexibility associated with the proposed plan provides value to justify the increase. Net cost to the Township to accommodate this request will be approximately \$12,184 annually, and the Employees absorbing approximately \$5,000. In addition, we do have one employee who will be out of pocket approximately \$1,800 annually because of specialty prescriptions for a pre-existing condition, and we recommend the Board consider making an exception in his case to supplement that coverage annually up to \$1,800 (specific to the employee and not the position).

Regards,

PC

Operating Engineers Local #49 Health and Welfare Plan

8/13/2019

	Active Employees
Calendar Year Deductible*	\$500 per covered person \$1,000 per family
Lifetime & Annual Maximum Benefit	Unlimited
Out of Pocket Maximum** (After Deductible Has Been Satisfied)	\$2,500 per covered person \$6,000 per family
Inpatient Services provided in (or billed by) Hospitals	80% Plan copayment at Participating Providers <i>No coverage at Non-Participating Providers***</i>
Inpatient Mental Health and Nervous Disorders, Alcoholism, Chemical Dependency, and Drug Addiction	80% Plan copayment at Participating Providers <i>No coverage at Non-Participating Providers***</i>
Emergency Services	80% Plan copayment
Ambulance	80% Plan copayment
Home Health Care	80% Plan copayment 90 Visits per Calendar Year
Skilled Nursing Care	80% Plan copayment 2 days for each day of hospital confinement, up to 60 days
Hospice Care	100% Plan payment 180-day maximum <i>No coverage at Non-Participating Providers***</i>
Outpatient Services provided in (or billed by) Hospitals, Clinics, or Urgent Care Centers	80% Plan copayment at Participating Providers 70% Plan copayment at Non-Participating Providers
Office Visits and Lab Charges****	\$25 copayment at Participating Providers 70% Plan copayment at Non-Participating Providers
Outpatient Mental Health and Nervous Disorders, Alcoholism, Chemical Dependency, and Drug Addiction	80% Plan copayment at Participating Providers 70% Plan copayment for <u>Facility Fees</u> at Non-Participating Providers
Office Visits and Lab Charges****	\$25 copayment at Participating Providers 70% Plan copayment at Non-Participating Providers
Minute Clinic (or any other freestanding clinic found in a retail setting)	100% Plan payment \$25 Maximum Payment per Visit
Blue Cross Blue Shield Doctor On Demand	100% Plan payment Other Providers ineligible
Chiropractic and Accupuncture Treatment	100% Plan payment up to 19 visits combined per year
Physical Exam & Routine Immunizations	100% Plan payment at Participating Providers and Participating Pharmacies 80% Plan copayment at Non-Participating Providers
Health Dynamics Physical	100% Plan payment for employee and/or spouse
Health Dynamics Physical Incentive Benefits	<u>Comprehensive Examination</u> Waiver of Calendar Year Deductible in the calendar year following the 12 month period (December – November) in which the physical is completed Choice of \$20/mo. Gym/Health Club Reimbursement (up to 12 mo.) OR \$240 Copay and Coinsurance Reimbursement for 12 months <u>Primary MD Examination</u> Choice of \$20/mo. Gym/Health Club Reimbursement (up to 12 mo.) OR \$240 Copay and Coinsurance Reimbursement for 12 months
Routine Immunizations for Dependent Children	100% Plan payment at Participating Providers and Participating Pharmacies 80% Plan copayment at Non-Participating Providers
Colonoscopy	Routine - 100% Plan payment at Participating Providers 80% Plan copayment at Non-Participating Providers
Imaging Benefit	Most medical imaging exams such as MRI, CT and X-Ray performed at a CDI facility allows 100% coverage
Prescription Drug Benefits <i>Optum RX</i>	20% copayment \$2,500 annual out-of-pocket limit per covered person \$5,900 annual out-of-pocket limit per family Additional \$1,800 annual out-of-pocket limit per family for Specialty Drugs
Birth Control Pills	100% Plan payment for in-network generic 80% Plan copayment for brand
Erectile Dysfunction	50% Plan copayment (up to 6 pills per month)

X

X

Operating Engineers Local #49 Health and Welfare Plan

	Active Employees
Smoking Cessation Products	100% Plan payment for over the counter products when enrolled in the Plan's smoking cessation program 80% Plan copayment for prescription products when enrolled in the Plan's smoking cessation program
Vision Benefit (Exams, Frames, Lenses, Contact Lenses)	\$500 Allowance per 2 Calendar Years (allowance replenished on the 1st day of every even year)
LASIK Eye Surgery	100% Plan payment up to \$500 per eye once per lifetime
Hearing Aids	\$2,000 once every 5 calendar years for new devices or repairs, no batteries
Cochlear Implants	80% Plan copayment
Dental Benefits	100% Plan payment for preventive and diagnostic services Routine dental exams and cleanings are covered 2 times per calendar year, instead of once every 6 months 80% Plan copayment for all other services \$2,000 Maximum Payment per Calendar Year (does not apply to participants under the age of 19)
Orthodontia (Medically Necessary for oral surgery, cleft palate repair or accidental injury to teeth)	\$2,000 Lifetime Maximum
Orthodontia (for dependent children only)	\$1,000 Lifetime Maximum
TMJ	\$800 Maximum Payment per Lifetime 80% Plan copayment
Accident & Sickness Weekly Benefit*****	\$300 per week up to 26 weeks for non-occupational injury or sickness
Death Benefit	\$8,000
Accidental Death & Dismemberment Benefit	\$8,000 Principal Sum
Foot Orthotics	100% Plan payment up to \$400 every 12 months
	Pre-Medicare Retirees
LASIK Eye Surgery	No coverage
Dental Benefits	Optional at additional cost
Orthodontia (for dependent children only)	No coverage
Accident & Sickness Weekly Benefit*****	No coverage
Death Benefit	\$2,000
Accidental Death & Dismemberment Benefit	\$2,000 Principal Sum

* **Calendar Year Deductible** - You must pay all costs up to the Deductible amount before the Plan will pay for covered services you incur. The Deductible resets at the beginning of each year.

** **Out of Pocket Maximum** - The Out of Pocket Maximum is the most you could pay during the annual coverage period for your share of the cost of covered services. The Calendar Year Deductible does not count toward your Out of Pocket Maximum.

*** **The plan continues to cover all Emergency Medical Conditions as detailed under Emergency Services.**

**** **Office Visits and Lab Charges** - All office visits to Participating Providers, regardless of diagnostic category (including mental and nervous disorders, alcoholism, chemical dependency and drug addiction), are subject to a copayment as outlined in the Plan, (\$25.00) until the Out of Pocket Maximum is reached.

***** **Accident & Sickness Weekly Benefit** - Active non-bargaining employees are eligible for this benefit provided:

- a. they are not an owner or officer of the employer; and
- b. they are not receiving accident/sick pay from their employer.

Non-Bargaining Employees of Public Sector Employers Participation in the Retiree Contribution Allowance Program of the Fund's Retiree Plan

Effective January 1, 2018, accumulated Service Credits under the Retiree Contribution Allowance Program will be frozen for non-bargaining employees of public sector employers currently participating in the Local 49 Health and Welfare Fund. Employees of public sector employers that have signed a Participation Agreement with the Local 49 Health and Welfare Fund before November 1, 2016 may accrue, at most, one (1) additional year of Service Credit for 2017 work hours. Effective November 1, 2016, non-bargaining employees of public sector employers that sign a Participation Agreement with the Local 49 Health and Welfare Fund on or after November 1, 2016, will not be eligible to accumulate Service Credits under the Retiree Contribution Allowance Program. All current and future non-bargained employees of public sector employers, and their dependents, participating under their employer's Participation Agreement in the Local 49 Health and Welfare Fund will continue to be eligible for the Fund's Retiree Plan. Affected Employees will continue to be eligible to apply all credits they earned prior to this change toward the purchase of Retiree Plan Coverage.

This benefit schedule is accurate as of the date it was printed. However, the Trustees continuously monitor and modify the benefit schedule as necessary when new programs are contracted, when plan design changes take place, as a result of technological changes, and when legislative changes are required. Refer to the Summary Plan Description (SPD), along with any Summary of Material Modifications (SMM), to assure the most up to date benefit schedule. For more information visit www.health49.org or contact Wilson-McShane Corporation at 952-854-0795, toll free 1-800-535-6373.

The Summary Plan Description (SPD) and the Trust Document establish the terms of the Plan. If there is any discrepancy between the content of this summary and the SPD, the SPD governs. In addition, this benefit schedule is intended as a reference document only, for a full description of available benefits, please consult the current SPD and SMM.



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 12 - 13

Subject: Open Time
Added Agenda Items

Action / Motion for Consideration:



**Town Board Executive Meeting
September 27, 2019**

Agenda Number: 14 – 15

Subject: Receipt of Agenda Materials / Supplements
Adjournment

Action / Motion for Consideration:

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting