



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

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WHITE BEAR TOWNSHIP, MN 55110

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Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

AGENDA EXECUTIVE MEETING NOVEMBER 22, 2019

1. **11:00 a.m.** Call Meeting to Order at Administrative Office Conference Room, 1281 Hammond Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of October 24, 2019 Minutes (Additions/Deletions).
4. Pavement Management Program – Update.
5. Manganese – Update.
6. I & I – Update.
7. Water Meter – Update.
8. **11:30 - Bob Nyre, Southwind Homeowners Association President.**
9. **11:45 – Sue Vento, Met Council Representative.**
10. **12:30 – North Oaks Company – Mark Houge & Gary Eagles.**
11. Proposed 2020 Budget.
12. Public Works Director Report.
13. Code Enforcement Officer / Building Inspector Report: Nothing to Report.
14. Clerk-Treasurer Report:
 - a. DNR Groundwater Management – Update.
 - b. Trails
 - c. Holiday Party During 12/20 Executive Meeting.
15. Open Time.
16. Added Agenda Items.
17. Receipt of Agenda Materials/Supplements.
18. Adjournment.



recycled paper



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 1 – 2 - 3

Subject: Approval of November 22, 2019 Agenda
Approval of October 24, 2019 Minutes

Documentation: November 22, 2019 Agenda
October 24, 2019 Minutes

Action / Motion for Consideration:

Call meeting to order:	
Approval of Agenda:	November 22, 2019 (additions/deletions)
Approval of Minutes:	October 24, 2019 (additions/deletions)

**MINUTES
TOWN BOARD EXECUTIVE MEETING
OCTOBER 24, 2019**

The meeting was called to order at 11:00 a.m.

Present: Supervisors: Prudhon, Ruzek, McCune; Clerk: Christopherson; Attorney: Lemmons; Public Works Director: Reed; Engineers: Poppler, and Studenski; Finance Officer: Tom Kelly; Planner: Riedesel

Absent: Attorney: Pat Kelly;

APPROVAL OF AGENDA (Additions/Deletions): Ruzek moved approval of the agenda as submitted with the added agenda items: 18G) On-site generator; 18H) News & Views; 18I) Heritage Hall Backdrop; 18J) Township Personnel Items. McCune seconded. Ayes all.

APPROVAL OF MINUTES OF SEPTEMBER 27, 2019: Ruzek moved approval of the September 27, 2019 meeting minutes. McCune seconded. Ayes all.

TOM FLEMING, 5520 SHADYSIDE LANE – HYDRANT RELOCATION: Tom Fleming's father, Mike, was present to discuss this agenda item. Fleming reported that the hydrant located outside his former home, recently his son purchased this property, has been a nuisance for 45 years. He handed out a packet of information for the Board members. Over the years he has witnessed between 15 and 20 accidents due to this hydrant. Of them, he noted UPS drivers, visitors, garbage trucks (which don't even stop there any more – he has to take his trash receptacles a few feet away). Most recently, his daughter in law's vehicle amassed over \$1,500 in damages, and previously a van got stuck on the hydrant.

In the near future, Fleming is building a home at 5518 Shadyside Lane, where they knocked down the home that was there in the last week. His thought is with the construction of the home, it would be a good time to relocate the hydrant. It was noted that the hydrant is actually situated on 2 feet of his son's residents, not in the right-of-way where it is supposed to be. It was noted that the property he will be building a home on has been stubbed for sewer and water already, since there was a home there, so there would be no reason to dig down to the sewer line. The Public Works Director had previously requested estimates from the City of St. Paul to see what it would cost. Just moving the hydrant (whether 2 inches or 2 feet) will cost around \$13,000, not including the cost of repairing the street. The Town Attorney noted that the Town is not legally required to remove the hydrant from the property and relocate it to the right-of-way, especially since it has been there for more than 50 years.

Town Engineer Poppler looked into the Pavement Management plans and found Shadyside Lane to be on the docket for 2023. There was some discussion of whether or not the resident could help cover some of the cost, and whether or not he could wait until the streets will be repaired. It was noted that Shadyside will be a reconstruction with curb and gutter, so that would be the most opportune time to move the hydrant if the Town were going to. Fleming will bring the news back to his son, and there will be more discussion of this agenda item as the dates get closer (fall of 2022).

FRANK FITZPATRICK, WESTON WOODS HOMEOWNERS ASSOCIATION – REQUEST FOR SPRINKLING ORDINANCE AMENDMENT: Frank FitzPatrick, the President of Weston

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Woods HOA; Jim Peterson, Vice President of the HOA; and Ron Josell, Treasurer of HOA, were present to discuss this agenda item. The Town Clerk reported that over the summer the Town Board received a request for flexibility in the restrictive times for watering. At the time, it was important that the Town enforce the ordinance at the highest level of water conservation, so it declined the request.

FitzPatrick explained the watering system being automated through the water management company that Weston Woods uses. The way the homes are numbered, in order to comply to the Ordinance with odd and even watering, the homes only get about a few minutes every other week. Thankfully this warm season has seen more rain, so watering hasn't been as prevalent.

The Town Attorney asked whether or not the units take up a private lot or whether or not the homes are on public land owned by the association. The home is owned by each resident, but the land is all owned by the association. With this knowledge, the Attorney explained that there are usually 2 ways town homes are registered as "De Minimus PUD" or as "Standard PUD". With the former, there is no need for the odd/even watering ordinance on this property since the association owns the land.

There was discussion and calculation of the number of homes (153) and the times the Town Ordinance allows watering (6-10 a.m. or 6-10 p.m.). With these 8 hours and no necessary odd/even watering routine, these homes will be able to be watered routinely. The layout of the water lines were discussed and a plat of the land was brought up. The Public Works Director explained that though there are 4 different connection points, though they run in succession, they wouldn't have to. It was the consensus that this agenda item will be tabled and will resume if necessary after more research or if problems arise with the association's water management company. It was noted that the association is constantly installing water sensors in order to best conserve water.

PAVEMENT MANAGEMENT PROGRAM – UPDATE: Town Engineer Poppler reported on the assessment hearing on October 21, 2019. The Town Attorney explained the process a resident would have to take to fully object to the assessment. First is the written notice prior to the assessment hearing. If that's not done, a resident cannot proceed. After that written notice, they have a certain amount of time that they have to file an appeal. From there, residents have until November 20th to serve and have 10 additional days to file it with the district court. If these time constraints are not followed, the case is tossed. The appeals have to stay on the grounds, showing a lack of benefit doesn't fit the amount being assessed. It was noted that the Town is confident the assessment will hold the benefit. The Town Attorney noted that the Town will have to consider any offers if the cases go through, whatever makes the most sense.

It was noted that the Hobe neighborhood is the final neighborhood in 2019 to finish, should be finished by Saturday. Poppler explained that the Town is moving on to the 2020 street improvement plan, with a junior engineer looking at the report with estimates to save the Township some funds. He handed out a preliminary sheet that showed different scenarios of assessments – 50%, 75%, and 100% assessments. The southeast area is where the roads will be repaired, though these repairs will be more costly. It was noted that the assessment rate is between \$8,000 and \$12,000 with curb and gutter. There was discussion of the different

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TOWN BOARD EXECUTIVE MEETING
OCTOBER 24, 2019**

percentages of assessment. Poppler gave an example of some previous street projects he's worked on in the past where the residents were assessed at \$10,500. There was discussion of the residents having just been assessed for a sewer project for \$2,500 a few years ago.

Poppler noted that first the feasibility study is done, then a neighborhood meeting will be held, followed by a public hearing. It was the consensus that the Town should go with the 60% assessment for \$11,000 and justify with the appraisal. There was some discussion on whether or not the assessments would affect the bond rating, it was determined that it wouldn't.

Poppler also discussed the differences in street width. In the areas where the streets will be reconstructed, the narrowest street is 14 feet and the widest is 28 feet. It was stated that it would be nice to shoot for 28 feet in width, however, that would raise the cost and it wouldn't always be feasible. The average width is 22 feet. It was noted that the Board is comfortable with the 4 inch surmountable curbs versus the 6 inch barrier curb, which are more costly because the streets need to be lowered by 2 inches. It was noted that the report Poppler is working on will be finished by the next Town Board meeting and then the neighborhood meeting will be scheduled. The Township should be able to bid in late February.

The Board took a break from 12:27 p.m. to 12:41 p.m. for lunch.

MANGANESE – UPDATE: Engineer Nessler gave a brief summary of the 6 potential options that the Township could choose from to correct the level of manganese in the Town's water supply. The Public Works Director will be looking over the final memo that Nessler is almost finished with. Each option was discussed again, noting that perhaps a combination of option 3 and 4 would be the most beneficial. It was noted that option 4 would take 1-2 months to design, 1 month to receive bids, and then 2-3 months for construction. However, the more long term approach would best work with a combination of option 3 and 4. It was noted that a filter was added to pump 4, in 2015, to remove iron and manganese. Currently that pump only has 250 pound cylinders for chlorine, and in order to run it 24-7 it would need 1-ton cylinders.

There was discussion on the size and what the building would look like if option 5 were to take place. Looking at options 3 and 4 more closely, there was discussion of the soonest, timing wise, improvements that could be made. It was noted by the Engineers that the SCADA system would be an important part of the improvement process, and it could be done soon. There was discussion of grants that the Engineers will apply for in the meantime. It was the consensus that the Board will put the approval of TKDA to begin plans and specs for this agenda item on the November 4, 2019 Town Board meeting to be discussed.

Finally, it was asked of the Engineers to get a large map for the Town Office Conference Room that locates the Town's storm sewer, sanitary sewer, and water lines. It was also noted by Nessler that the local surface water plan was approved earlier this year.

I & I UPDATE: The Public Works Director reported he is teaming up with the Engineers to apply for federal grant money. They have submitted work from 2018 and 2019 to try and receive reimbursement funding for those projects. They submitted \$77,000 worth of work. It was noted that if the Town is awarded a check it will go into the sanitary sewer fund. There was discussion

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of the process of obtaining the grant money. It was noted that perhaps starting the 2020 feasibility study for the 2020 road improvement projects could get some funding from either MCES or Ramsey County. It was also noted that the Board would like a Met Council representative present at one of the meetings. The Town Clerk will reach out and invite a representative to advocate on the Town's behalf at the November Executive Town Board meeting.

It was noted that there was 1 repair that was just offset, and Public Works is looking at fixing it on a more permanent basis. It was noted that it is not a resident issue, staff doesn't want it to become an issue.

WATER METER – UPDATE: The Public Works Director reported that M & E are now 82% complete as of the day before this meeting, presumably even further along. The goal is to be at 100% completed by October 31st, 16 days after their original finish date. M & E have stepped up since the Town Attorney had drafted a letter to them stating their breach of contract. There are still some issues with residents not being home, but that is more of M & E contractors arriving outside the window they said they'd be there. It was noted that there are roughly 800 more meters to be installed, with 130 issues regarding shut off valves needing repair or residents not being home. It was noted that staff will wait until the 31st before anything is decided, but that staff should consider reaching out to the representative for Core & Main who signed the contract with the Town and hired the subcontractors.

PUBLIC WORKS DIRECTOR REPORT: The Public Works Director reported on the Department's Activity for October 2019. He explained what is going on with the **lift station upgrades 9 and 10**. Number 10 is supposed to be finished any day now. Number 9's wet well will be spray lined on Wednesday the 30th, have the control panel set to SCADA programming, but won't be completely finished until the concrete driveway is poured in spring of 2020. The new **water meters** are nearing complete installation status, and it was noted that both meters tested on October 12th tested within the AWWA parameters with a 98.5 to 101.5 accuracy. The **Hammond water tower painting** is finished and the tower has been tested and approved to be at full use again. Staff are in contact with Sprint to place the antennae on top and there will be an inspection to make sure no paint came off. The **park trails** along White Bear Parkway, Hammond Road, and Polar Lakes Park have been completed. There are some remaining trails along Centerville Road, Otter Lake Road, Columbia Park and some parking lots across the Township that will be seal coated in early 2020 as a part of the price the Township paid in 2019.

OFF-SEASON DOCK & LIFT STORAGE: The Town Planner introduced this agenda item that the Planning Commission brought up at the September meeting. It had come to a member's attention that some of the storage along the shore was not stacked as neatly as it could be, obstructing views of the lake and sunset, etc. It was recommended from the Planning Commission for staff to write a letter to the residents in that area. Staff has written a letter for consideration and direction. It was noted that Spring Lake Park has a way to regulate these types of things. It was the consensus that Staff should send this letter to the president of the Bald Eagle Area Association and could perhaps get one of the representatives to come to a meeting. There was discussion of the topic of the letter, noting that it is asking for input, and that

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is preferred. It was the consensus that the Town Board does not want to make an ordinance on this subject.

2020-2029 CIP: The Town Finance Officer introduced the proposed 10 year CIP to the Board, stating that 2020 is currently in the 2020 proposed budget with one adjustment on the sign replacement amount. Pages 28 through 32 show the CIP spreadsheet, with page 32 highlighting the totals. There was discussion of the \$300,000 dump truck. The current dump truck is from 1994. There was discussion over Polar Lakes Park and the bathrooms. There was some discussion on other line items.

PROPOSED 2020 BUDGET: The Town Finance Officer explained that he and the Town Clerk cut some things the day prior to this meeting. The preliminary levy is \$4,150,000, and so far the cuts are down to \$3,899,000, which is 13.99% higher than the previous levy. The debt service is currently \$65,392. The areas Kelly and Christopherson cut are the equipment rental feels, seal coating by 58%, bumped up the cable franchise fees, bumped up the facility rentals for antennae, and some other areas. There was discussion on leases and changes that will happen as companies go in and out of business and technology changes. The Town's billboards were discussed.

Since the Annual Budget Meeting is in December, staff is looking for input and direction from the Board. It was noted that a comparison of last year's levy got down to 7.7% percent, which the Clerk states the Town can get there. There was discussion regarding if the budget gets cut, what do payments next year look like. The Finance Officer explained that looking at actual projections. It was noted that even with the Town's tax rate up to 14% it is still the 3rd lowest taxed parcel in Minnesota, as it has a 23% tax capacity. There was discussion of how to cut the budget so taxes can be lowered. There was discussion of Ramsey County Sheriff's Department services. It was the consensus that Kelly and Christopherson will keep adjusting and will try to get it to 7.5%. It was noted that for the Annual Budget Meeting, staff will have an example tax sheet to show how the cuts affect the residents and exactly where their tax dollars are going, since the school referendum will take up a good portion of that increase.

WHITE BEAR TOWNSHIP VENDOR LIST – REVIEW: The Town Clerk introduced this agenda item as Supervisor McCune wanted to have discussion, talking points, to help make plans for next year. There was discussion of the list items and the 5 highest vendor costs. There was discussion of what hiring a city engineer would look like. Since TKDA is one of the largest vendors, it was the consensus that staff should have a conversation on how the Town can actively cut down costs from them. Engineer Studenski had some input as he knows what projects Public Works staff can do, and he tries to keep costs low that way. Some examples were given, such as the 2019 lift station projects. It was noted that TKDA does work with the City of Bloomington even though they have over 20 engineers on staff. Staff will do more research into the full resources the Town would need to hire a staffed engineer.

BILLBOARD LEASES – RENEWAL: The Board discussed the Township's billboards and the Clear Channel proposal that includes the intent to improve the billboard on the south side to a digital sign. The Park Board recommended a 3% escalation clause, the Planning Commission

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is looking it over tonight. It was noted that a billboard is proposed to be upgraded but is not in view of the public.

WEST BALD EAGLE BOULEVARD STRIPING NORTH OF COUNTY ROAD H-2: The Town's Financial Officer reported that Ramsey County is overlaying and restriping the streets north of County Road H2. The Board wanted to see if the Town should do this in other locations. It was noted that the shoulders look nicer and the lanes don't look narrower. It was noted that the Town does have some funding for this. The Board will look for direction from the Park Board as well. There will be more discussion on this as well as the one-way/turnbacks from Ramsey County.

CODE ENFORCEMENT OFFICER / BUILDING INSPECTOR ITEMS:

2105 Stillwater Street – Update: The Town Building Inspector gave a history of this agenda item. At the last meeting and at the last Town Board meeting this property was on the agenda to be considered as a nuisance abatement. The public hearing is November 18th. Johnson reported that the property owner responded and promised to get started in the beginning of October, but there have been no changes, save an empty dumpster outside the property. Realistically, this has been happening for several years and the Town wants it cleaned up.

5405 Township Drive – Update: The Town building Inspector reported that there isn't much to report on this property. There were 3 vehicles, now all 3 of them are licensed and the owner has gotten rid of 1 of the vehicles. Johnson will keep an eye on this property.

Nextern – Update: The Town Building Inspector reported that Nextern has started landscaping; most of the plantings are done. He hasn't looked at the requirements, but the Town wants heavier vegetation to cover the landing dock. Originally Nextern had said it would be done by mid-September, but they have had some setbacks, such as: rainy weather and a change in contractor. It was the consensus that Nextern is making an effort.

4155 Summit Street: The Town Building Inspector reported that this resident requested approval to tap sewer/water line to service an accessory structure, for a bathroom in a garage. The Town doesn't prohibit plumbing in a structure like that, but it would need a separate water meter, plus the SAC/WAC charge. The Town Attorney stated that the statute allows the Town to charge whatever fee is appropriate no matter the use. There was discussion on zoning. It was the consensus that Johnson will be in contact with the owner and let him know of the connection fee.

CLERK-TREASURER REPORT:

DNR Groundwater Management – Update: The Town Attorney reported that there is nothing new and that it has been a quiet summer.

Electrical Inspector Retirement: The Town Clerk reported that Jim Manteufel, the Town Electrical Inspector since 1987, will be retiring. He gave a 60-day notice starting November 1st. There was discussion on what the Town should do to go about hiring a new contractor. It was the consensus that a Request for Proposal is not needed, but maybe a good idea. The Town Clerk will be in communication with the city of Mahtomedi for a potential contractor.

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North Oaks Company – Update: There was not much to discuss on this agenda item. Staff is in communication with the parties involved in the North Oaks Company. There will be more to discuss after the neighborhood meeting in November.

Water Gremlin – Update: There was nothing new to note on Water Gremlin. It was noted that after the WCCO News piece, Water Gremlin has been more public about their side of the story, trying to formulate some positive PR.

Municipal Services Contract: The Town Clerk updated the Board on this agenda item. There was discussion of the City of Gem Lake as Township staff do outsource work to them, but there has been discussion on the rate at which the Township charges them. IT was the consensus that staff should suggest a rate and see what the reply is.

On-Site Generator: The Town Clerk reported that this agenda item was moved from the second Town Board meeting in October. Since then, The Town Finance Officer and the Town Clerk have been narrowing down the budget. This agenda item was in the 2019 budget and so staff are looking for direction on timing and purchasing of the on-site generator for the Township. The one outside the Public Works building will cost about \$49,000. The lowest bid was from Kodiak Power Systems which will cost \$47,326.00. There was discussion of whether or not there should be 2 purchased, 1 for the Administrative Offices as well. It was the consensus that the Public Works building is the top priority and if, later down the road, the Town Board wants to purchase another one, they can.

News & Views – Expanded Page: The Town Clerk reported that the cost of the News & Views section in the newspaper is \$285 for a quarter of a page. It was noted that the current quarter is better than the previous little blurb. There was discussion of taking out more space; the cost of a half page would be \$599 per week. It was the consensus that it should be left as is.

Heritage Hall Backdrop – Discuss Design: The Town Clerk reported that the photos shown in the supplemental packet show a couple different options for the backdrop. There was discussion on each. It was the consensus that staff will ask Sarah at the Historical Society if they have any preferences.

Township Personnel Items – Review & Adopt Proposed White Bear Township Employee Handbook & Personnel Policy(s) – Review & Adopt Proposed Enhanced Position Pointing System & Wage Scale: The Town Clerk reported that the comments and input that staff received from the Town Board at the September Executive Town Board meeting were implemented. The new and improved proposed White Bear Township Employee Handbook & Personnel Policy(s) and proposed Enhanced Position Pointing System & Wage Scale are submitted and will be discussed at the November 4th Town Board meeting. There was some discussion on the changes. It was also noted that staff has created a document for all current employees to sign off on as well as any new hires.

OPEN TIME: No one was present for open time.

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RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Ruzek moved to receive all of the agenda materials and supplements for today's meeting. McCune seconded. Ayes all.

Ruzek moved to adjourn the meeting at 3:47 p.m. McCune seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh
Recording Secretary

DRAFT



Town Board Executive Meeting November 22, 2019

Agenda Number: 4

Subject: Pavement Management Program - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Town Board Meeting
October 24, 2019

PAVEMENT MANAGEMENT PROGRAM – UPDATE: Town Engineer Poppler reported on the assessment hearing on October 21, 2019. The Town Attorney explained the process a resident would have to take to fully object to the assessment. First is the written notice prior to the assessment hearing. If that's not done, a resident cannot proceed. After that written notice, they have a certain amount of time that they have to file an appeal. From there, residents have until November 20th to serve and have 10 additional days to file it with the district court. If these time constraints are not followed, the case is tossed. The appeals have to stay on the grounds, showing a lack of benefit doesn't fit the amount being assessed. It was noted that the Town is confident the assessment will hold the benefit. The Town Attorney noted that the Town will have to consider any offers if the cases go through, whatever makes the most sense.

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Poppler noted that first the feasibility study is done, then a neighborhood meeting will be held, followed by a public hearing. It was the consensus that the Town should go with the 60% assessment for

\$11,000 and justify with the appraisal. There was some discussion on whether or not the assessments would affect the bond rating, it was determined that it wouldn't.

Poppler also discussed the differences in street width. In the areas where the streets will be reconstructed, the narrowest street is 14 feet and the widest is 28 feet. It was stated that it would be nice to shoot for 28 feet in width, however, that would raise the cost and it wouldn't always be feasible. The average width is 22 feet. It was noted that the Board is comfortable with the 4 inch surmountable curbs versus the 6 inch barrier curb, which are more costly because the streets need to be lowered by 2 inches. It was noted that the report Poppler is working on will be finished by the next Town Board meeting and then the neighborhood meeting will be scheduled. The Township should be able to bid in late February.



Town Board Executive Meeting November 22 2019

Agenda Number: 5

Subject: Manganese - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
October 24, 2019

MANGANESE – UPDATE: Engineer Nessler gave a brief summary of the 6 potential options that the Township could choose from to correct the level of manganese in the Town's water supply. The Public Works Director will be looking over the final memo that Nessler is almost finished with. Each option was discussed again, noting that perhaps a combination of option 3 and 4 would be the most beneficial. It was noted that option 4 would take 1-2 months to design, 1 month to receive bids, and then 2-3 months for construction. However, the more long term approach would best work with a combination of option 3 and 4. It was noted that a filter was added to pump 4, in 2015, to remove iron and manganese. Currently that pump only has 250 pound cylinders for chlorine, and in order to run it 24-7 it would need 1-ton cylinders.

There was discussion on the size and what the building would look like if option 5 were to take place. Looking at options 3 and 4 more closely, there was discussion of the soonest, timing wise, improvements that could be made. It was noted by the Engineers that the SCADA system would be an important part of the improvement process, and it could be done soon. There was discussion of grants that the Engineers will apply for in the meantime. It was the consensus that the Board will put the approval of TKDA to begin plans and specs for this agenda item on the November 4, 2019 Town Board meeting to be discussed.

Finally, it was asked of the Engineers to get a large map for the Town Office Conference Room that locates the Town's storm sewer, sanitary sewer, and water lines. It was also noted by Nessler that the local surface water plan was approved earlier this year.



Town Board Executive Meeting November 22, 2019

Agenda Number: 6

Subject: I & I – Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
October 24, 2019

I & I UPDATE: The Public Works Director reported he is teaming up with the Engineers to apply for federal grant money. They have submitted work from 2018 and 2019 to try and receive reimbursement funding for those projects. They submitted \$77,000 worth of work. It was noted that if the Town is awarded a check it will go into the sanitary sewer fund. There was discussion of the process of obtaining the grant money. It was noted that perhaps starting the 2020 feasibility study for the 2020 road improvement projects could get some funding from either MCES or Ramsey County. It was also noted that the Board would like a Met Council representative present at one of the meetings. The Town Clerk will reach out and invite a representative to advocate on the Town's behalf at the November Executive Town Board meeting.

It was noted that there was 1 repair that was just offset, and Public Works is looking at fixing it on a more permanent basis. It was noted that it is not a resident issue, staff doesn't want it to become an issue.



Town Board Executive Meeting November 22, 2019

Agenda Number: 7

Subject: Water Meter - Update

Documentation: None

Action / Motion for Consideration:

Town Engineer Report at Meeting / Discuss

Minutes
Executive Meeting
October 24, 2019

WATER METER – UPDATE: The Public Works Director reported that M & E are now 82% complete as of the day before this meeting, presumably even further along. The goal is to be at 100% completed by October 31st, 16 days after their original finish date. M & E have stepped up since the Town Attorney had drafted a letter to them stating their breach of contract. There are still some issues with residents not being home, but that is more of M & E contractors arriving outside the window they said they'd be there. It was noted that there are roughly 800 more meters to be installed, with 130 issues regarding shut off valves needing repair or residents not being home. It was noted that staff will wait until the 31st before anything is decided, but that staff should consider reaching out to the representative for Core & Main who signed the contract with the Town and hired the subcontractors.



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 8

**Subject: 11:30 – Bob Nyre, Southwind Homeowners
Association President**

Documentation: E-Mail

Action / Motion for Consideration:

Report at Meeting / Discuss

Patti Walstad

From: nyreidr@gmail.com
Sent: Tuesday, September 24, 2019 12:23 PM
To: Patti Walstad
Subject: Nov 22 Township Executive Board Meeting

Caution: This email originated outside our organization; please use caution.

Patti
This is to confirm my request to appear at the November 22 Township Executive Board Meeting.
As we discussed this would be a short visit to clarify and explain the current status of Southwind of Gilfillan Hills. We want to be able to work with the township and have noticed some confusion on the current Board structure. This HOA has undergone structural and attitudinal changes and we think we can move forward as a partner
Sincerely
Bob Nyre
Board President
Southwinds of Gilfillan Hills HOA

Bob Nyre
nyreidr@gmail.com
701-720-3937 cell



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 9

Subject: 11:45 – Sue Vento, Met Council Representative

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



Town Board Executive Meeting November 22, 2019

Agenda Number: 10

Subject: 12:30 – North Oaks Company – Mark Houge & Gary Eagles

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Executive Meeting
October 24, 2019

12:30 – NORTH OAKS COMPANY: Mark Houge and Gary Eagles from North Oaks Company were present to discuss two projects on the docket for the next few years. Houge was present at the September Economic Development Advisory Board meeting to present these two projects.

Houge discussed the 3 proposed roundabouts on the Anoka and Ramsey County lines on County Road J. There is one proposed roundabout right next to Tria, the intersection of County Road J and Ash Street. There are 13,500 counts of cars daily at this intersection. The other two proposed are on the other side of the bridge, the entrance and exit ramp of I-35E. There are 60,000 to 75,000 counts of cars daily on I-35E.

Houge noted that Joe Lux of Ramsey County had volunteered to be the project manager and has been working on some preliminary designs with MnDOT. Lux has applied for some federal funds, but first needs to prove support of this project. There was discussion of the bipartisan support in the legislature and the senate.

There was discussion of the cost, the support in the business community, and how this will affect the Town's development and tax dollars. It was noted that the roundabout near the exit ramp off of I-35 will cause some trouble with a right-of-way, as a house or two may need to be purchased, depending on how plans change, but that is the only spot in question currently.

There was discussion of construction and whether or not the bridge will be reconstructed. The bridge alone will cost \$25 million, so it was noted that if the bridge is done it will be done sometime after the three roundabouts.

North Oaks Company is having a meeting on Monday, October 7th, the same night as the Town Board meeting. It was the consensus that Houge could report verbal support of the Town Board Supervisors at the meeting, and at the Town Board meeting on the 7th they will pass a formal resolution. There was discussion on how North Oaks Company should proceed. There are many committees to gain approval from for a project like this, it was explained that SMC is in process of this right now. It was the consensus that North Oaks Company will proactively meet with committees like VLAWMO and the DNR to get the ball rolling.

Lastly, Houge explained the property south of Siebenaler. He discussed the requests that he has gotten from folks: some wanting pods for storage, some wanting office showrooms; currently it is set up to accommodate a future data center. This site is just over 30 acres. There was discussion of wetland mitigation. North Oaks Company hopes to break ground on construction in 2021, but before that will be back before the Town Board several times with updates and requests.



Town Board Executive Meeting November 22, 2019

Agenda Number: 11

Subject: Proposed 2020 Budget

Documentation: Finance Officer Memo

Action / Motion for Consideration:

Town Engineer Report at Meeting / Discuss

Minutes
Executive Meeting
October 24, 2019

PROPOSED 2020 BUDGET: The Town Finance Officer explained that he and the Town Clerk cut some things the day prior to this meeting. The preliminary levy is \$4,150,000, and so far the cuts are down to \$3,899,000, which is 13.99% higher than the previous levy. The debt service is currently \$65,392. The areas Kelly and Christopherson cut are the equipment rental feels, seal coating by 58%, bumped up the cable franchise fees, bumped up the facility rentals for antennae, and some other areas. There was discussion on leases and changes that will happen as companies go in and out of business and technology changes. The Town's billboards were discussed.

Since the Annual Budget Meeting is in December, staff is looking for input and direction from the Board. It was noted that a comparison of last year's levy got down to 7.7% percent, which the Clerk states the Town can get there. There was discussion regarding if the budget gets cut, what do payments next year look like. The Finance Officer explained that looking at actual projections. It was noted that even with the Town's tax rate up to 14% it is still the 3rd lowest taxed parcel in Minnesota, as it has a 23% tax capacity. There was discussion of how to cut the budget so taxes can be lowered. There was discussion of Ramsey County Sheriff's Department services. It was the consensus that Kelly and Christopherson will keep adjusting and will try to get it to 7.5%. It was noted that for the Annual Budget Meeting, staff will have an example tax sheet to show how the cuts affect the residents and exactly where their tax dollars are going, since the school referendum will take up a good portion of that increase.

Consideration of the 2020 Preliminary Tax Levy. (TK)

A. REFERENCE AND BACKGROUND:

The Township certified a 2020 preliminary property tax levy of \$4,150,925.00 to the County prior than September 30, 2019 deadline. This was a 22% increase over the 2019 final levy. This is the tax levy that the County will use on the Truth-In-Taxation notices mailed out in mid-November. The Town can lower the levy prior to final levy certification in December but the final levy cannot exceed the certified preliminary levy.

As staff has been reviewing and adjusting budget amounts with the goal of presenting a proposed levy around a 7% increase from the 2019 levy. The changes made since the September certification include:

Expenditures:

- Decreased seasonal public works summer help \$5,000 to \$40,000.
- Changed the public works utility coordinator (GIS person) from a full-time April start position to an intern position
- Changed the planning/code enforcement assistant to full-time, planning/code enforcement/public works assistant starting in March and eliminated the part-time public works assistant position.
- Changed the project of replacing street signs to meet reflectivity standards to a 5-year schedule.
- The transfer for the Town's annual seal coat project decreased to \$84,000, which is 56% of projected project cost.
- Equipment rental fee in all activities were decreased to 2019 amounts.
- Decreased the transfer for park improvements from \$280,000 to \$235,000.

Revenues:

- Increased cable franchise fees to \$100,000 based on past revenues.
- Increased the transfer from the EDA fund from \$15,000 to \$20,000. This transfer help fund Township Day.
- Increased facility rentals for antenna leases to include all leases.

There were a number of small adjustments to expenditure and revenue line items to help lower the tax levy. Right now, the General Fund budget increase is 7.69% over the 2019 Budget. The bad news is the tax levy increase is still at 9.9976% over the 2019 final levy.

The large items driving the levy increase include the debt levy for the 2019 street improvement project of \$65,392, an \$116,807 or 7.42% increase in public safety (White Bear Lake Fire increased 20.27%). If you removed these two increases from the levy, the levy increase would be 4.64%. Finally, public works is increasing \$188,741 or 17.47%

because more staff time (based on public works timesheets) being spent on street activities.

A preliminary levy of \$3,743,278 when applied against the Town's tax capacity of \$15,423,168 would give the Town a tax rate of 22.300%. A tax rate of 22.300% would still be the third lowest in Ramsey County compared to the final 2019 tax rates for other cities.

The median value home in the Town increased 7.9% from \$265,900 to 287,000. With this tax levy and tax rate if every residential property increased in value 7.9% the tax increase would be between \$58 and \$135.

B. ALTERNATIVE ACTIONS:

1. Discuss the draft budget and tax levy and provide direction for final budget and levy to be presented to the residents on December 10th.

C. STAFF RECOMMENDATION:

Staff has no recommendation.

D. SUPPORTING DATA:

Budget information

GENERAL FUND BUDGET SUMMARY BY ACTIVITY											
	2015	2016	2017	2018	2019	2019	2020	%			
REVENUES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE			
PROPERTY TAXES	\$2,931,245	\$2,987,920	\$2,989,736	\$3,224,904	\$3,403,055	\$0	\$3,677,886	8.08%			
LICENSES & PERMITS	232,255	245,409	233,907	257,956	187,200	0	214,900	14.80%			
INTERGOVERNMENTAL REVENUES	204,693	238,038	189,536	210,381	200,516	0	214,014	6.73%			
CHARGES FOR SERVICES	258,291	185,785	175,853	250,616	135,425	0	152,350	12.50%			
FINES & FORFEITS	16,528	18,324	20,984	18,342	16,000	0	15,500	-3.13%			
SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	0.00%			
INTEREST EARNINGS	25,798	13,683	20,149	17,737	29,220	0	30,000	2.67%			
MISCELLANEOUS	334,013	186,582	316,613	292,629	244,940	0	232,275	-5.17%			
OPERATING TRANSFERS	18,185	17,500	20,801	15,000	15,000	0	20,000	33.33%			
TOTAL REVENUES	\$4,021,008	\$3,893,241	\$3,967,579	\$4,287,565	\$4,231,356	\$0	\$4,556,925	7.69%			
EXPENDITURES BY DEPARTMENT											
GENERAL GOVERNMENT											
BOARD OF SUPERVISORS	\$38,482	\$39,851	\$40,636	\$42,333	\$46,814	\$0	\$46,416	-0.85%			
GENERAL GOVERNMENT	282,732	320,540	256,366	321,849	332,125	0	318,655	-4.06%			
RECYCLING	17,953	18,785	22,655	22,398	29,572	0	26,048	-11.92%			
ELECTIONS	27,480	30,090	29,659	26,631	28,000	0	28,800	2.86%			
ADMINISTRATION	260,639	280,545	291,380	295,184	310,209	0	325,429	4.91%			
COMMUNITY DEVELOPMENT	192,002	199,093	227,581	259,439	214,534	0	237,495	10.70%			
TOTAL GENERAL GOVERNMENT	\$819,288	\$888,904	\$868,277	\$967,834	\$961,254	\$0	\$982,843	2.25%			
PUBLIC SAFETY											
POLICE & ANIMAL CONTROL	922,339	926,588	978,302	1,049,511	1,078,493	0	1,112,007	3.11%			
FIRE PROTECTION	226,231	227,567	236,896	254,107	299,000	0	359,600	20.27%			
CODE ENFORCEMENT	162,081	169,140	202,760	198,322	197,294	0	219,987	11.50%			
TOTAL PUBLIC SAFETY	\$1,310,651	\$1,323,295	\$1,417,958	\$1,501,940	\$1,574,787	\$0	\$1,691,594	7.42%			
PUBLIC WORKS											
ROAD & BRIDGE	686,224	918,395	568,574	540,895	633,734	0	788,117	24.36%			
ICE & SNOW	0	0	0	0	0	0	0	0.00%			
PUBLIC WORKS	194,304	207,828	231,523	275,488	267,693	0	313,095	16.96%			
TOWN BUILDINGS	125,864	194,917	145,110	176,196	178,654	0	167,610	-6.18%			
TOTAL PUBLIC WORKS	\$1,006,392	\$1,321,140	\$945,207	\$992,579	\$1,080,080	\$0	\$1,268,821	17.47%			
CULTURE AND RECREATION											
PARKS & RECREATION	612,133	598,951	556,118	589,457	578,485	0	578,667	0.03%			
TOWNSHIP DAY FESTIVAL	21,839	18,750	31,477	30,090	36,750	0	35,000	-4.76%			
TOTAL CULTURE AND RECREATION	\$633,972	\$617,701	\$587,595	\$619,547	\$615,235	\$0	\$613,667	-0.25%			
TOTAL GENERAL FUND EXPENDITURE	\$3,770,303	\$4,151,040	\$3,819,037	\$4,081,900	\$4,231,356	\$0	\$4,556,925	7.69%			
FUND BALANCE - JANUARY 1	\$1,784,041	\$2,034,746	\$1,776,947	\$1,925,489	\$2,131,154	\$2,131,154	\$2,131,154				
EXCESS REVENUE OVER EXPENDITURE	\$250,705	(\$257,799)	\$148,542	\$205,665	(\$0)	\$0	(\$0)				
FUND BALANCE - DECEMBER 31	\$2,034,746	\$1,776,947	\$1,925,489	\$2,131,154	\$2,131,154	\$2,131,154	\$2,131,154				

ACCOUNT #	GENERAL FUND	2012	2013	2014	2015	2016	2017	2018	2019	2019	2020	%
		ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE						
101-31010	REVENUES	\$2,566,087	\$2,524,884	\$2,473,129	\$2,517,898	\$2,707,036	\$2,702,264	\$2,916,057	\$3,123,761		\$3,374,000	8.01%
101-31020	CURRENT AD VALOREM TAXES	17,723	37,814	18,181	(4,671)	33,079	13,455	6,787	0	0	0	0.00%
101-31040	DELINQUENT AD VALOREM TAXES	234,388	252,052	285,843	259,581	245,553	266,957	275,419	279,294		303,886	8.81%
101-31055	FISCAL DISPARITIES	0	0	0	0	0	0	0	0	0	0	0.00%
101-31055	EXCESS INCREMENT	0	0	0	0	0	0	0	0	0	0	0.00%
101-31060	PENALTY & INTEREST - TAXES	3,471	1,080	1,676	158,437	2,252	7,060	2,362	0	0	0	0.00%
101-32100	BUSINESS LICENSES	16,635	10,175	9,660	10,846	10,370	9,900	9,585	10,000		9,500	-5.00%
101-32101	LIQUOR LICENSE	19,150	10,075	10,325	10,325	10,325	15,375	15,825	11,500		14,000	21.74%
101-32102	TOBACCO LICENCES	900	500	400	500	400	400	400	400		400	0.00%
101-32200	CONTRACTOR LICENSES	12,950	7,745	8,250	8,550	8,850	7,605	9,060	7,000		7,000	0.00%
101-32210	BUILDING PERMITS	102,477	86,281	102,528	136,495	122,176	141,959	128,013	110,000		110,000	0.00%
101-32220	RENTAL DWELLING LICENSES	15,460	1,524	16,950	725	22,140	1,275	23,360	1,000		20,000	1900.00%
101-32225	VACANT BUILDING REGISTRATIONS	11,000	5,500	8,860	14,600	8,920	2,200	6,600	5,000		5,000	0.00%
101-32231	METER PERMITS	2,220	1,641	2,100	960	1,350	1,500	1,980	1,000		1,000	0.00%
101-32232	INSIDE WATER PERMIT	9,785	11,987	10,222	8,739	13,401	17,178	12,223	10,000		10,000	0.00%
101-32233	OUTSIDE SEWER/WATER PERMITS	3,120	2,346	1,745	990	1,642	3,130	1,725	1,000		1,000	0.00%
101-32240	GAS/HEATING PERMITS	10,235	16,790	17,456	24,163	20,763	18,472	22,504	18,000		18,000	0.00%
101-32250	ELECTRIC PERMITS	2,796	2,617	2,723	2,449	864	3,128	3,187	1,500		1,500	0.00%
101-32260	ANIMAL CONTROL LICENSES	7,451	624	6,592	1,354	8,213	1,124	8,781	800		7,500	837.50%
101-32270	OTHER PERMITS	8,466	9,518	10,607	11,559	15,995	10,661	14,713	10,000		10,000	0.00%
101-33400	HOMESTEAD CREDIT (HACAMV)	0	107	17	18	17	15	15	15		14	-6.67%
101-33410	SCORE GRANT	18,695	24,682	44,981	28,904	26,889	27,335	26,476	27,335		29,000	6.09%
101-33415	PERA INCREASE AID	4,266	4,266	4,266	4,266	4,266	4,266	4,266	4,266		0	-100.00%
101-33420	POLICE STATE AID	35,946	31,609	33,355	43,378	32,352	42,362	48,282	61,900		60,000	-3.07%
101-33430	COUNTY HIGHWAY AIDS	20,853	22,373	22,948	22,577	25,769	29,111	25,078	25,000		25,000	0.00%
101-33700	CABLE TV FRANCHISE FEES	64,486	62,614	61,888	105,550	148,745	96,457	106,264	82,000		100,000	21.95%
101-34100	SALE OF SUPPLIES	1,664	2,813	3,251	3,636	4,114	2,098	3,109	3,000		2,500	-16.67%
101-34110	SPECIAL ASSESSMENT SEARCHES	100	80	80	100	80	120	20	0		0	0.00%
101-34115	FALSE ALARMS	600	1,100	650	1,050	950	422	(186)	0		1,000	0.00%
101-34120	ENGINEERING CHARGES	2,514	14,037	16,236	53,669	40,867	8,506	42,978	8,000		8,000	0.00%
101-34122	PLANNING CHARGES	2,660	5,707	8,776	31,748	5,979	4,861	23,029	3,000		3,000	0.00%
101-34123	CHARGES FOR LEGAL FEES	937	4,696	4,474	5,366	12,170	2,688	4,176	2,500		2,500	0.00%
101-34129	PW BILLED SERVICES	0	0	0	0	0	0	27,323	0		15,000	#DIV/0!
101-34130	ADMINISTRATIVE CHARGES	11,171	22,396	44,412	35,667	49,788	20,133	32,965	25,000		25,000	0.00%
101-34131	BOND ADMINISTRATIVE CHARGES	37,975	9,687	0	41,635	0	0	0	0		0	0.00%
101-34132	INVESTMENT ADMIN FEE	(1,890)	18,748	20,757	18,315	(13,845)	27,738	21,284	18,575		20,000	7.67%
101-34140	CONTRACTUAL SERVICES	39,485	47,946	50,424	47,056	49,925	68,080	62,540	45,000		48,000	6.67%
101-34145	ANIMAL IMPOUND FEES	0	0	0	0	210	0	274	0		0	0.00%
101-34150	SURCHARGE/SAC RETAINAGE	1,295	1,046	1,388	534	554	868	3,574	350		350	0.00%
101-34200	PLAN CHECK FEES	27,015	32,329	40,989	19,515	34,993	40,065	29,804	30,000		27,000	-10.00%
101-35100	TRAFFIC & OTHER FINES	9,724	11,516	11,622	11,618	10,724	12,184	11,073	9,000		9,000	0.00%
101-35150	ADMINISTRATIVE CITATIONS	10,818	16,109	12,865	4,910	7,800	8,800	7,269	7,000		6,500	-7.14%
101-36210	INTEREST EARNINGS	34,522	(33,241)	38,389	25,798	13,883	20,149	17,737	29,220		30,000	2.67%
101-36230	DONATIONS FROM PRIVATE SOURCES	1,639	575	561	1,064	1,790	2,376	2,337	500		500	0.00%
101-36400	FACILITY RENTAL FEES	232,502	238,714	127,592	273,023	171,882	272,553	210,476	232,790		210,000	-9.79%
101-36401	FACILITY RENTAL FEES - TOWNSHIP DA	1,390	1,495	1,915	2,015	1,345	1,460	1,655	1,200		1,300	8.33%
101-39000	MISCELLANEOUS	56,979	19,054	46,857	55,358	9,884	38,860	75,245	10,000		19,275	92.75%
101-39001	MISC. - SALE OF RECYCLING	500	1,851	1,724	1,848	584	621	552	450		450	0.00%
101-39020	P-CARD REBATE	2,338	0	507	705	1,097	743	2,364	0		750	100.00%
101-39300	TRANSFERS FROM OTHER FDS	22,456	17,500	16,727	18,185	17,500	20,801	15,000	15,000		20,000	33.33%
	TOTAL REVENUES	\$3,683,754	\$3,562,967	\$3,617,648	\$4,021,008	\$3,893,241	\$3,967,579	\$4,287,565	\$4,231,356	\$0	\$4,556,925	7.69%

ACCOUNT #	RECYCLING	2012	2013	2014	2015	2016	2017	2018	2019	2019	2020	%
		ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE						
101-4131-101	SALARIES, FULL-TIME- REG	\$4,451	\$4,570	\$4,743	\$4,871	\$4,997	\$5,120	\$5,385	\$5,483		\$5,674	3.48%
101-4131-108	SALARIES, EXTRA MEETING PAY	287	292	297	302	323	309	329	340		345	1.47%
101-4131-121	PERA CONTRIBUTIONS	343	353	366	388	399	408	428	437		451	3.37%
101-4131-122	FICA CONTRIBUTIONS	335	372	385	392	406	414	412	445		460	3.37%
101-4131-131	HEALTH INSURANCE CONTR	1,078	997	1,069	902	1,099	1,010	895	1,090		1,136	4.22%
101-4131-132	DISABILITY INSURANCE CONTR	26	20	25	24	24	24	47	40		41	2.50%
101-4131-135	HEALTH INS. CASH CREDIT	24	24	0	0	0	0	0	0		0	0.00%
101-4131-151	WORKER'S COMP.	42	43	50	55	57	60	65	68		70	2.94%
101-4131-201	OFFICE SUPPLIES	0	0	0	0	0	0	0	0		0	0.00%
101-4131-220	OPERATING SUPPLIES - OTHER	0	0	0	0	0	0	1,050	2,000		1,200	-40.00%
101-4131-250	SALES TAX	0	0	0	0	0	0	0	0		0	0.00%
101-4131-308	PROFESSIONAL SERVICES	0	0	0	0	0	0	0	869		870	0.12%
101-4131-309	CONTRACTUAL SERVICES	10,159	9,659	12,774	11,019	11,480	15,306	13,787	18,000		15,000	-16.67%
101-4131-322	POSTAGE	0	0	0	0	0	0	0	0		0	0.00%
101-4131-355	OTHER PRINTING	0	0	0	0	0	0	0	0		0	0.00%
101-4131-449	MISCELLANEOUS EXPENSE	0	1,708	0	0	0	4	0	800		800	0.00%
101-4131-491	RECYCLING AWARD	0	0	0	0	0	0	0	0		0	0.00%
101-4131-580	OTHER EQUIPMENT	0	0	0	0	0	0	0	0		0	0.00%
	TOTAL EXPENDITURES	\$16,745	\$18,038	\$19,709	\$17,963	\$18,785	\$22,655	\$22,398	\$29,572	\$0	\$26,048	-11.92%
ACCOUNT #	ELECTIONS	2012	2013	2014	2015	2016	2017	2018	2019	2019	2020	%
		ACTUAL	BUDGET	PROJECTED	BUDGET	CHANGE						
101-4140-101	SALARIES, FULL TIME - REG	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	0.00%
101-4140-102	SALARIES, FULL TIME - OT	3,406	0	0	0	0	0	0	0		0	0.00%
101-4140-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0	0		0	0.00%
101-4140-104	SALARIES, TEMPORARY - REG	9,572	0	0	0	0	0	0	0		0	0.00%
101-4140-121	PERA CONTRIBUTIONS	247	0	0	0	0	0	0	0		0	0.00%
101-4140-122	FICA CONTRIBUTIONS	261	0	0	0	0	0	0	0		0	0.00%
101-4140-151	WORKER'S COMP.	0	0	0	0	0	0	0	0		0	0.00%
101-4140-201	OFFICE SUPPLIES	858	0	0	0	83	0	0	0		0	0.00%
101-4140-250	SALES TAX	0	0	0	0	0	0	0	0		0	0.00%
101-4140-304	LEGAL FEES	0	0	0	0	0	0	0	0		0	0.00%
101-4140-309	CONTRACTUAL SERVICES	2,087	21,455	21,455	24,730	26,970	26,904	23,876	25,000		26,000	4.00%
101-4140-322	POSTAGE	0	0	0	0	0	0	0	0		0	0.00%
101-4140-331	MILEAGE	0	0	0	0	0	0	0	0		0	0.00%
101-4140-351	LEGAL NOTICES	254	136	512	0	282	0	0	0		0	0.00%
101-4140-355	OTHER PRINTING	0	0	0	0	0	0	0	0		0	0.00%
101-4140-404	REPAIR/MAINTENANCE EQUIP.	1,749	0	0	0	0	0	0	0		0	0.00%
101-4140-415	EQUIPMENT RENTAL	2,250	2,750	2,750	2,750	2,755	2,755	2,755	3,000		2,800	-6.67%
101-4140-560	FURNITURE & FIXTURES	0	0	0	0	0	0	0	0		0	0.00%
	OFFICE EQUIPMENT	0	0	0	0	0	0	0	0		0	0.00%
	TOTAL EXPENDITURES	\$20,684	\$24,341	\$24,717	\$27,480	\$30,090	\$29,659	\$26,631	\$28,000	\$0	\$28,800	2.86%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2019	2020	%
	ACTUAL	BUDGET	BUDGET	CHANGE						
POLICE & ANIMAL CONTROL										
101-4210-201	\$1,030	\$1,230	\$415	\$718	\$625	\$1,152	\$1,647	\$1,300	\$1,000	-23.08%
101-4210-250	0	0	0	0	0	0	0	0	0	0.00%
101-4210-308	\$1,050	\$1,200	\$1,750	\$1,800	\$1,400	\$2,520	\$505	\$2,000	\$1,500	-25.00%
101-4210-309	852,635	874,667	912,104	919,624	923,436	974,086	1,046,286	1,064,053	1,098,257	3.21%
101-4210-315	2,530	0	0	0	0	0	0	10,140	10,450	3.06%
101-4210-316	2,180	1,455	853	197	1,127	544	1,073	1,000	800	-20.00%
TOTAL EXPENDITURES	\$859,425	\$878,552	\$915,122	\$922,339	\$926,588	\$978,302	\$1,049,511	\$1,078,493	\$1,112,007	3.11%
FIRE PROTECTION										
101-4220-309	\$230,176	\$228,910	\$212,711	\$226,231	\$227,567	\$236,896	\$254,107	\$299,000	\$359,600	20.27%
TOTAL EXPENDITURES	\$230,176	\$228,910	\$212,711	\$226,231	\$227,567	\$236,896	\$254,107	\$299,000	\$359,600	20.27%
CODE ENFORCEMENT										
101-4230-101	\$131,710	\$107,309	\$129,187	\$118,725	\$123,827	\$132,460	\$138,967	\$140,175	\$154,495	10.22%
101-4230-102	0	0	0	0	0	44	35	0	0	0.00%
101-4230-103	0	0	0	0	0	0	0	0	0	0.00%
101-4230-104	684	0	0	0	0	0	2,866	3,500	0	0.00%
101-4230-121	9,671	8,107	9,266	8,777	9,158	9,555	10,604	10,513	11,587	10.22%
101-4230-122	9,406	8,450	9,590	8,849	8,978	9,391	10,241	10,991	11,819	7.53%
101-4230-131	22,203	14,042	16,085	15,674	17,642	19,560	21,146	19,500	24,211	24.16%
101-4230-132	1,068	671	926	892	1,067	981	1,489	1,140	1,210	6.14%
101-4230-135	990	720	0	0	0	0	0	0	0	0.00%
101-4230-142	734	0	0	0	0	0	0	0	3,000	0.00%
101-4230-151	932	955	1,100	1,000	1,040	1,100	1,210	1,250	1,290	3.20%
101-4230-201	1,162	1,400	1,175	1,000	576	400	665	500	550	10.00%
101-4230-212	1,500	1,750	1,750	1,700	1,500	1,500	1,400	1,400	1,500	7.14%
101-4230-250	0	0	0	0	0	0	0	0	0	0.00%
101-4230-308	0	0	0	0	144	1,555	0	0	1,500	0.00%
101-4230-331	0	0	54	(95)	0	0	67	75	75	0.00%
101-4230-333	973	455	900	745	1,208	1,592	2,127	1,500	2,100	40.00%
101-4230-415	2,250	3,700	4,000	4,000	4,000	6,500	6,500	6,500	6,500	0.00%
101-4230-434	125	0	0	814	0	0	0	250	150	-40.00%
101-4230-455	0	0	0	0	0	18,122	1,005	0	0	0.00%
101-4230-560	0	0	0	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$183,408	\$147,559	\$174,033	\$162,081	\$169,140	\$202,760	\$198,322	\$197,294	\$219,987	11.50%

ACCOUNT #	ROAD & BRIDGE	2012	2013	2014	2015	2016	2017	2018	2019	2020	%
		ACTUAL	BUDGET	BUDGET	CHANGE						
101-4310-101	SALARIES, FULL TIME - REG	\$142,156	\$137,781	\$142,738	\$144,355	\$152,518	\$167,238	\$172,578	\$195,575	\$290,820	48.70%
101-4310-102	SALARIES, FULL TIME - OT	1,141	0	0	0	0	0	0	4,000	2,700	-32.50%
101-4310-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4310-104	SALARIES, TEMPORARY - REG	6,941	10,154	0	4,929	5,154	5,299	6,684	4,680	8,900	90.17%
101-4310-121	PERA CONTRIBUTIONS	10,391	9,692	10,348	10,799	11,432	12,558	12,935	14,968	22,014	47.07%
101-4310-122	FICA CONTRIBUTIONS	10,912	10,688	10,177	10,788	11,178	12,666	13,102	15,626	23,135	48.06%
101-4310-131	HEALTH INSURANCE	25,321	26,351	27,923	22,193	26,576	33,003	31,046	34,450	50,684	47.15%
101-4310-132	DISABILITY INSURANCE	1,123	796	1,111	1,012	1,077	1,067	1,614	1,575	2,259	43.43%
101-4310-135	HEALTH INSUR. CASH CREDIT	877	1,066	0	0	0	0	0	0	0	0.00%
101-4310-142	UNEMPLOYMENT BENEFITS	56	0	0	0	0	0	0	500	400	-20.00%
101-4310-151	WORKER'S COMPENSATION	13,953	14,302	15,000	16,000	16,625	17,475	19,200	19,780	20,375	3.01%
101-4310-201	OFFICE SUPPLIES	200	205	150	125	100	100	115	100	125	25.00%
101-4310-215	SHOP MATERIALS	0	0	0	0	0	0	0	0	0	0.00%
101-4310-216	CHEMICALS	42,961	61,570	68,500	16,950	49,499	50,273	23,530	45,000	37,000	-17.78%
101-4310-220	OPERATING SUPPLIES - OTHER	258	3,264	2,190	2,722	1,525	2,562	3,345	3,800	3,800	0.00%
101-4310-224	STREET MAINTENANCE MATERIALS	19,402	24,475	11,457	20,919	16,323	36,374	37,639	23,000	35,000	52.17%
101-4310-225	LANDSCAPING MATERIALS	1,515	779	1,009	79	509	997	684	1,000	1,000	0.00%
101-4310-226	SIGNS, SIGN REPAIR MATERIALS	6,951	8,815	5,279	2,105	616	11,815	5,134	28,500	53,500	87.72%
101-4310-228	UNIFORM ALLOWANCE	501	697	1,216	815	1,343	1,231	1,540	980	1,500	53.06%
101-4310-229	UNIFORM MAINTENANCE	670	600	580	454	693	247	464	900	700	-22.22%
101-4310-240	SMALL TOOLS & EQUIPMENT	0	0	241	0	197	92	51	250	500	100.00%
101-4310-250	SALES TAX	0	0	0	0	0	0	0	0	0	0.00%
101-4310-303	PROF SRV - ENGINEERING FEE	2,130	8,117	19,028	21,503	21,576	15,298	23,014	17,000	17,000	0.00%
101-4310-308	PROFESSIONAL SERVICES	0	5,146	115	345	1,587	0	699	800	800	0.00%
101-4310-309	CONTRACTED SERVICES	3,574	3,335	23,933	18,666	3,364	19,219	14,586	32,500	28,500	-12.31%
101-4310-313	SEALCOATING/ROAD MAINT. REPAIR	0	0	0	0	0	0	0	0	0	0.00%
101-4310-321	TELEPHONE	0	0	0	0	0	0	0	0	0	0.00%
101-4310-331	TRAVEL EXPENSE	6	327	458	50	0	0	0	450	200	-55.56%
101-4310-333	CONFERENCE & SCHOOLS	1,253	430	375	1,207	1,773	1,114	2,616	1,800	2,195	21.94%
101-4310-351	LEGAL NOTICE PUBLICATION	0	0	0	0	0	0	0	0	0	0.00%
101-4310-385	ELECTRICITY - STREET LIGHTS	47,078	54,577	56,786	52,620	56,354	63,521	40,082	55,000	55,000	0.00%
101-4310-405	REPAIR/MAINTENANCE - OTHER	4,858	(4,072)	4,731	1,588	2,876	425	6,237	5,000	4,000	-20.00%
101-4310-415	EQUIPMENT RENTAL	12,750	13,000	18,014	20,000	27,500	45,000	45,000	45,000	42,000	-6.67%
101-4310-434	BOOKS/SUBSCRIPTIONS	0	0	0	0	0	0	0	0	0	0.00%
101-4310-510	LAND	0	0	0	0	0	0	0	0	0	0.00%
101-4310-530	IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0.00%
101-4310-540	MOTOR VEHICLES	0	0	0	0	0	0	0	0	0	0.00%
101-4310-560	FURNITURE & FIXTURES	0	0	0	0	0	0	0	0	0	0.00%
101-4310-720	TRANSFERS TO OTHER FUNDS	40,000	190,000	110,000	316,000	508,000	71,000	79,000	81,500	84,000	3.07%
	TOTAL EXPENDITURES	\$396,978	\$582,095	\$531,359	\$686,224	\$918,395	\$568,574	\$540,895	\$633,734	\$788,117	24.36%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2019	2020	%
	ACTUAL	BUDGET	BUDGET	CHANGE						
PUBLIC WORKS										
101-4320-101	\$58,443	\$58,179	\$60,494	\$53,373	\$54,967	\$60,541	\$62,744	\$73,695	\$113,106	53.48%
101-4320-102	0	0	38	0	0	94	0	0	0	100.00%
101-4320-103	0	0	0	0	0	0	0	0	0	0.00%
101-4320-104	23	948	0	0	0	0	0	0	0	0.00%
101-4320-121	4,237	4,094	4,389	4,017	4,127	4,553	4,703	5,527	8,483	53.48%
101-4320-122	4,237	4,296	4,311	3,846	3,842	4,570	4,570	5,638	8,653	53.48%
101-4320-131	7,696	11,472	11,181	9,008	10,665	13,560	12,754	12,910	21,754	68.51%
101-4320-132	461	367	554	384	440	436	661	590	938	58.98%
101-4320-135	3,517	444	895	0	0	0	0	0	0	0.00%
101-4320-151	2,457	2,518	2,800	3,050	3,175	3,350	3,680	3,790	3,905	3.03%
101-4320-211	190	0	0	0	23	152	(152)	0	0	0.00%
101-4320-212	29,585	36,925	30,140	10,402	9,959	13,352	37,177	22,000	24,000	9.09%
101-4320-213	1,725	1,272	662	2,387	1,388	2,251	2,593	2,500	2,500	0.00%
101-4320-215	1,520	1,305	1,770	3,723	5,968	972	2,858	4,500	4,500	0.00%
101-4320-216	0	0	0	0	794	0	175	500	400	0.00%
101-4320-220	2,715	2,406	7,096	5,960	5,525	11,860	7,146	9,000	9,000	0.00%
101-4320-221	26,504	31,659	50,920	26,838	27,384	18,153	20,087	30,000	23,000	-23.33%
101-4320-228	209	276	659	200	559	516	642	343	606	76.68%
101-4320-229	279	264	242	176	289	159	256	300	600	100.00%
101-4320-240	0	0	425	166	1,141	5,532	6,495	4,000	5,000	25.00%
101-4320-250	320	0	3,202	1,660	9,732	16	368	0	0	0.00%
101-4320-308	1,762	943	12,290	5,274	1,144	1,112	8,045	4,000	3,800	-5.00%
101-4320-309	89	267	80	2,012	1,896	1,878	2,071	2,000	2,200	10.00%
101-4320-331	89	245	381	1,256	256	0	133	300	300	0.00%
101-4320-333	853	3,531	2,393	1,645	1,822	5,525	7,606	6,000	5,000	-16.67%
101-4320-363	10,000	10,000	11,000	12,000	12,000	11,650	12,500	13,000	10,000	-23.08%
101-4320-404	15,938	7,361	28,005	25,072	22,008	17,483	31,697	19,600	21,000	7.14%
101-4320-405	876	157	26	1,292	1,325	7,266	1,406	2,000	2,000	0.00%
101-4320-415	22,500	13,000	17,000	20,000	27,000	46,686	45,000	45,000	42,000	-6.67%
101-4320-434	1,376	487	556	563	399	0	273	500	350	-30.00%
101-4320-530	0	0	0	0	0	0	0	0	0	0.00%
101-4320-540	0	0	0	0	0	0	0	0	0	0.00%
101-4320-580	0	0	0	0	0	0	0	0	0	0.00%
101-4320-720	0	100,000	0	0	0	0	0	0	0	0.00%
TOTAL EXPENDITURES	\$197,512	\$292,416	\$251,509	\$194,304	\$207,828	\$231,523	\$275,488	\$267,693	\$313,095	16.96%

ACCOUNT #	TOWN BUILDINGS	2012	2013	2014	2015	2016	2017	2018	2019	2020	%
		ACTUAL	BUDGET	BUDGET	CHANGE						
101-4330-101	SALARIES, FULL TIME - REG	\$11,689	\$11,485	\$11,819	\$11,659	\$12,406	\$13,653	\$14,036	\$30,695	\$23,232	-24.31%
101-4330-102	SALARIES, FULL TIME - OT	0	0	7	0	0	28	7	75	0	-100.00%
101-4330-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4330-104	SALARIES, TEMPORARY - REG	909	3,499	0	429	1,288	548	475	0	0	0.00%
101-4330-121	PERA CONTRIBUTIONS	847	808	857	877	931	1,027	1,053	2,308	1,742	-24.50%
101-4330-122	FICA CONTRIBUTIONS	917	1,094	844	878	977	1,045	1,063	2,354	1,777	-24.50%
101-4330-131	HEALTH INSURANCE	2,165	2,294	2,415	1,887	2,260	2,767	2,551	5,265	3,722	-29.31%
101-4330-132	DISABILITY INSURANCE	92	66	92	82	88	87	132	245	181	-26.12%
101-4330-135	HEALTH INSUR. CASH CREDIT	73	89	0	0	0	0	0	0	0	0.00%
101-4330-142	UNEMPLOYMENT BENEFITS	0	0	0	0	0	0	0	0	0	0.00%
101-4330-151	WORKER'S COMPENSATION	669	686	800	800	830	875	960	1,000	1,030	3.00%
101-4330-211	CLEANING SUPPLIES	0	0	0	0	0	0	0	0	0	0.00%
101-4330-215	SHOP MATERIALS	0	222	2,230	0	0	0	0	0	0	0.00%
101-4330-216	CHEMICALS	891	71	1,990	147	170	95	58	300	0	-100.00%
101-4330-220	OPERATING SUPPLIES - OTHER	4,673	4,954	3,499	6,003	7,569	6,231	2,443	4,250	4,000	-5.88%
101-4330-223	BUILDING MATERIALS	231	118	67	191	0	1,688	420	800	400	-50.00%
101-4330-228	UNIFORM ALLOWANCE	42	55	101	68	112	103	128	137	150	9.49%
101-4330-229	UNIFORM MAINTENANCE	363	122	48	38	58	21	39	75	75	0.00%
101-4330-250	SALES TAX	10	0	0	0	0	0	0	0	0	0.00%
101-4330-308	PROFESSIONAL SERVICES	777	180	765	3,109	1,787	1,275	2,412	2,000	2,000	0.00%
101-4330-309	CONTRACTED SERVICES	10,562	10,787	13,102	9,967	13,460	21,288	39,348	20,500	20,500	0.00%
101-4330-317	BUILDING INSPECTIONS	0	0	0	0	0	0	0	0	0	0.00%
101-4330-318	SECURITY MONITORING FEES	1,923	3,788	3,676	2,458	1,494	1,879	2,438	2,050	3,000	46.34%
101-4330-320	TELEPHONE	14,604	14,156	11,675	9,810	10,893	12,039	11,425	12,500	11,050	-11.60%
101-4330-331	TRAVEL EXPENSES	0	0	0	0	0	0	0	0	0	0.00%
101-4330-333	REGISTRATION & CONFERENCE FEE	13	0	20	55	54	0	0	100	0	0.00%
101-4330-381	ELECTRICITY	13,544	15,331	18,562	13,851	16,621	14,813	17,064	18,500	18,750	1.35%
101-4330-382	GAS	8,837	9,390	18,887	7,575	7,775	6,412	11,202	9,500	11,500	21.05%
101-4330-384	HERITAGE HALL	4,335	3,279	3,379	3,330	4,505	3,673	2,902	4,500	5,000	11.11%
101-4330-386	WATER/SEWER UTILITIES	2,250	1,854	1,682	1,735	1,845	1,452	3,561	3,500	4,000	14.29%
101-4330-401	REPAIR MAINTENANCE - BLDG.	11,264	3,604	8,342	8,587	11,171	9,917	19,033	11,000	11,000	0.00%
101-4330-404	REPAIR MAINTENANCE - EQUIP.	3,144	10,255	9,620	3,432	7,687	2,667	5,546	6,000	5,500	-8.33%
101-4330-405	REPAIR MAINTENANCE - OTHER	5,475	3,749	1,177	4,896	1,025	4,527	900	4,000	2,000	-50.00%
101-4330-411	FACILITY RENTAL	24,500	24,500	22,000	26,500	26,500	26,500	26,500	26,500	26,500	0.00%
101-4330-415	EQUIPMENT RENTAL	4,000	4,000	6,500	7,500	9,000	10,500	10,500	10,500	10,500	0.00%
101-4330-520	BUILDING IMPROVEMENT	0	0	0	0	3,890	0	0	0	0	0.00%
101-4330-530	OTHER IMPROVEMENTS	0	21,111	0	0	521	0	0	0	0	0.00%
101-4330-720	TRANSFERS TO OTHER FUNDS	15,000	200,000	0	0	50,000	0	0	0	0	0.00%
	TOTAL EXPENDITURES	\$143,799	\$351,547	\$144,156	\$125,864	\$194,917	\$145,110	\$176,196	\$178,654	\$167,610	-6.18%

ACCOUNT #		2012	2013	2014	2015	2016	2017	2018	2019	2020	%
		ACTUAL	BUDGET	BUDGET	CHANGE						
101-4410-101	PARKS & RECREATION	\$118,671	\$115,010	\$119,016	\$113,559	\$128,704	\$133,633	\$137,750	\$115,720	\$95,549	-17.43%
101-4410-102	SALARIES, FULL TIME - REG	0	0	70	0	0	95	0	0	0	0.00%
101-4410-103	SALARIES, PART-TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4410-104	SALARIES, TEMPORARY - REG	23,543	18,235	28,244	15,051	16,934	15,085	16,848	28,800	28,900	0.35%
101-4410-121	PERA CONTRIBUTIONS	8,614	8,076	8,634	8,545	9,661	10,009	10,343	8,679	7,166	-17.43%
101-4410-122	FICA CONTRIBUTIONS	10,400	9,534	10,609	9,355	10,401	10,909	11,333	11,056	9,520	-13.89%
101-4410-131	HEALTH INSURANCE	23,464	24,091	25,498	19,779	23,587	28,486	25,945	20,350	17,673	-13.15%
101-4410-132	DISABILITY INSURANCE	939	663	927	815	901	892	1,349	940	743	-20.96%
101-4410-135	HEALTH INSUR. CASH CREDIT	767	897	0	0	0	0	0	0	0	0.00%
101-4410-142	UNEMPLOYMENT BENEFITS	56	0	0	0	0	0	0	500	500	0.00%
101-4410-151	WORKER'S COMPENSATION	6,031	6,182	6,500	7,000	7,275	7,650	8,400	8,655	8,915	3.00%
101-4410-211	CLEANING SUPPLIES	0	0	0	0	0	0	0	0	0	0.00%
101-4410-212	MOTOR FUELS	449	746	740	912	918	0	995	900	1,000	11.11%
101-4410-216	CHEMICALS	11,890	7,822	12,320	6,269	8,201	7,560	8,167	9,000	9,000	0.00%
101-4410-220	OPERATING SUPPLIES - OTHER	2,246	1,730	3,209	2,081	5,103	4,696	3,262	3,500	4,000	14.29%
101-4410-221	EQUIPMENT REPAIR PARTS	7,261	5,522	6,112	12,316	16,040	11,007	11,772	12,000	12,000	0.00%
101-4410-225	LANDSCAPING MATERIALS	13,605	27,717	40,031	27,371	10,301	22,249	42,499	25,000	25,000	0.00%
101-4410-226	SIGNS, SIGN REPAIR MATERIALS	0	1,370	336	6,919	3,245	3,862	3,457	4,500	3,000	-33.33%
101-4410-228	UNIFORM ALLOWANCE	422	559	1,033	693	1,149	1,044	1,283	535	1,200	124.30%
101-4410-229	UNIFORM MAINTENANCE	574	554	507	397	607	214	387	600	600	0.00%
101-4410-240	TOOLS	11	0	0	0	288	0	0	0	0	0.00%
101-4410-250	SALES TAX	0	0	0	0	0	0	0	0	0	0.00%
101-4410-308	PROFESSIONAL SERVICES	2,138	13,211	15,389	7,490	8,057	8,200	17,931	7,000	7,150	2.14%
101-4410-309	CONTRACTUAL SERVICES	15,604	15,907	11,204	10,453	31,567	24,568	21,465	30,000	28,000	-6.67%
101-4410-311	BELLAIRE BEACH OPERATIONS	19,361	16,351	15,577	16,968	21,289	22,373	20,701	22,000	23,300	5.91%
101-4410-321	TELEPHONE	0	0	0	0	0	0	0	0	0	0.00%
101-4410-331	TRAVEL EXPENSE	21	334	409	0	82	0	0	150	150	0.00%
101-4410-333	CONFERENCE REGISTRATION FEES	2,248	913	790	1,847	742	1,130	897	2,000	1,500	-25.00%
101-4410-381	ELECTRICITY	9,255	9,128	8,672	9,069	9,377	6,348	7,712	9,500	9,000	-5.26%
101-4410-386	WATER/SEWER UTILITIES	8,948	4,802	2,430	5,368	4,692	15,074	13,235	16,500	16,000	-3.03%
101-4410-404	REPAIR/MAINTENANCE - EQUIP.	2,312	1,342	4,551	3,285	2,380	862	4,046	5,000	4,750	-5.00%
101-4410-405	REPAIR/MAINTENANCE - OTHER	12,415	29,826	2,508	64,317	65,453	9,851	5,297	25,500	19,000	-25.49%
101-4410-415	EQUIPMENT RENTAL	26,362	28,000	28,000	30,000	37,000	45,107	206,789	10,000	10,000	100.00%
101-4410-416	PARK EQUIPMENT RENTAL	0	0	0	0	0	0	0	0	0	0.00%
101-4410-434	BOOKS & SUBSCRIPTIONS	0	46	54	45	105	0	0	100	50	0.00%
101-4410-530	IMPROVEMENTS	0	17,478	52,877	92,951	67,932	75,214	7,594	0	0	0.00%
101-4410-540	HEAVY MACHINERY/EQUIPMENT	7,683	7,050	1,731	5,093	0	0	0	0	0	0.00%
101-4410-580	OTHER EQUIPMENT	0	0	0	0	0	0	0	0	0	0.00%
101-4410-720	TRANSFER TO OTHER FUNDS	20,000	126,749	24,019	134,185	106,960	90,000	0	200,000	235,000	17.50%
	TOTAL EXPENDITURES	\$355,290	\$499,845	\$431,997	\$612,133	\$598,951	\$556,118	\$589,457	\$578,485	\$578,667	0.03%

ACCOUNT #	2012	2013	2014	2015	2016	2017	2018	2019	2020	%
	ACTUAL	PROJECTED	BUDGET	CHANGE						
TOWNSHIP DAY FESTIVAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
101-4411-101 SALARIES, FULL TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4411-102 SALARIES, FULL TIME - OT	0	0	0	0	0	0	0	0	0	0.00%
101-4411-103 SALARIES, PART-TIME - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4411-104 SALARIES, TEMPORARY - REG	0	0	0	0	0	0	0	0	0	0.00%
101-4411-121 PERA CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0.00%
101-4411-122 FICA CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0.00%
101-4411-131 HEALTH/DENTAL/LIFE INSURAN	0	0	0	0	0	0	0	0	0	0.00%
101-4411-142 U. C. BENEFIT PAYMENTS	0	0	0	0	0	0	0	0	0	0.00%
101-4411-151 WORKER'S COMP BENEFIT PAYM	0	0	0	0	0	0	0	0	0	0.00%
101-4411-220 OPERATING SUPPLIES - OTHER	323	608	8	1,402	2	100	0	0	500	0.00%
101-4411-250 SALES TAX	0	0	0	0	0	0	0	0	0	0.00%
101-4411-308 PROFESSIONAL SERVICES	17,897	18,954	19,831	19,657	18,336	30,576	26,943	27,000	27,000	0.00%
MOVIE IN THE PARK SERIES	0	0	0	0	0	0	107	5,750	4,500	-21.74%
TRAVEL EXPENSE	0	0	0	0	0	0	0	0	0	0.00%
ADVERTISING	0	0	0	780	412	0	2,607	2,500	2,200	-12.00%
MISCELLANEOUS	0	0	0	0	0	0	433	1,000	800	-20.00%
101-4411-530 IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0.00%
HEAVY MACHINERY	0	0	0	0	0	0	0	0	0	0.00%
101-4411-540 TRANSFERS TO OTHER FUNDS	0	0	0	0	0	801	0	0	0	0.00%
101-4411-720 TOTAL EXPENDITURES	\$18,220	\$19,562	\$19,839	\$21,839	\$18,750	\$31,477	\$30,090	\$36,750	\$35,000	-4.76%



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 12

Subject: Public Works Director Report

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 13

Subject: Code Enforcement Officer / Building Inspector Items:
Nothing to Report

Documentation: None

Action / Motion for Consideration:

Report at Meeting/ Discuss



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 14.a

Subject: Clerk-Treasurer Report:
a. DNR Groundwater Management - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

**Minutes
Executive Meeting
October 24, 2019**

DNR Groundwater Management – Update: The Town Attorney reported that there is nothing new and that it has been a quiet summer.



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 14.b

Subject: Clerk-Treasurer Report:
b. Trails

Documentation: Chris Hiniker Correspondence

Action / Motion for Consideration:

Report at Meeting / Discuss

Patti Walstad

From: Pat Christopherson
Sent: Thursday, October 24, 2019 8:17 AM
To: Patti Walstad
Subject: FW: Bald Eagle Boulevard - Need for Safety Improvements - Follow-up
Attachments: Bald Eagle Blvd - Need for Safety Improvements_follow-up letter_101519.pdf; ATT00001.htm

Lets have this on the November Executive Committee agenda?

From: Scott McCune <Scott.McCune@whitebeartownship.org>
Sent: Wednesday, October 23, 2019 9:00 PM
To: Pat Christopherson <Pat.Christopherson@whitebeartownship.org>
Subject: Fwd: Bald Eagle Boulevard - Need for Safety Improvements - Follow-up

Will this be a topic of discussion at some point?

From: CHRISTIAN J HINIKER Owner <hiniker@centurylink.net>
Date: October 15, 2019 at 2:45:55 PM CDT
To: Ed Prudhon <Ed.Prudhon@whitebeartownship.org>, Steve Ruzek <Steve.Ruzek@whitebeartownship.org>, Scott McCune <Scott.McCune@whitebeartownship.org>
Cc: Pat Christopherson <Pat.Christopherson@whitebeartownship.org>
Subject: Bald Eagle Boulevard - Need for Safety Improvements - Follow-up

Hello Chair Prudhon and Supervisors Ruzek and McCune.

The attached letter is a brief follow-up to the discussion regarding Bald Eagle Boulevard safety improvements that occurred at the July 26th Executive meeting. I would be happy to meet at anytime in the future to discuss further.

Thanks again for your attention to this important safety issue.

Chris Hiniker
651.247.1382

October 15, 2019

Chair Prudhon
Supervisor Ruzek
Supervisor McCune

Chris Hiniker
5237 West Bald Eagle Boulevard
White Bear Township, MN 55110

Subject: Follow-up to July 26th Town Board Executive Meeting - West and East Bald Eagle Boulevards Safety Improvements

Thank you for the opportunity to meet with you at the July Executive meeting to discuss a revised approach to achieving meaningful safety improvements along West and East Bald Eagle Boulevards. In summary, the approach includes the following:

- West Bald Eagle Boulevard:
 - Anoka County line to County Road H2: Restripe with 10 foot traffic lanes following 2019 repaving project. Completed!
 - County Road H2 to Bald Eagle Avenue: Restripe with 10 foot traffic lanes following 2020 repaving project.
- East Bald Eagle Boulevard:
 - Bald Eagle Avenue to Park Avenue: Restripe with 10 foot traffic lanes following 2020 repaving project. Shift traffic lanes to the south to create enough space for an 8 to 10 foot trail on the lakeside.
 - Park Avenue to Taylor Avenue: Convert to a one-way road for northbound traffic, creating space on the lakeside for a 10 foot trail. As discussed at the July 26th meeting, this concept is supported by 95% of residents living along East Bald Eagle Boulevard.

It is very exciting that with the completion of the repaving project north of County Road H2 real progress is being made in achieving safety improvements for walkers, runners, and bikers. With the repaving projects planned by Ramsey County next year, the safety improvements can be extended from County Road H2 to Park Avenue. All that it required is for the Township to articulate preferences for restriping.

It's recognized that the segment between Park Avenue and Taylor Avenue is more complicated, given the only practical way to improve safety is to convert to a one-way road. However, with the overwhelming support for this approach conveyed by East Bald Eagle Boulevard residents, next year represents a tremendous opportunity for a one-way configuration.

Given these factors, it may be of benefit to initiate conversations with Ramsey County staff in the near term to:

- Reaffirm plans to repave West and East Bald Eagle Boulevards in 2020
- Discuss restriping preferences

- Discuss the latest Bruce Vento Trail planning efforts and determine whether there are opportunities to coordinate in order to facilitate improvements along East Bald Eagle Boulevard
- Discuss possible jurisdictional implications associated with potentially converting a portion of East Bald Eagle Boulevard to a one-way.

I am genuinely enthused about the progress being made and look forward to more safety improvements along both West and East Bald Eagle Boulevards. I am confident these collective improvements will be a tremendous asset for Township residents. Thank you again for your continued commitment to this important issue.

A handwritten signature in black ink, appearing to read "Chris Hiniker". The signature is fluid and cursive, with the first letter "C" being particularly large and stylized.

Chris Hiniker

cc: Patrick Christopherson



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 14.c

Subject: Clerk-Treasurer Report:
c. Holiday Party During 12/20 Executive Meeting

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 15 - 16

Subject: Open Time

Added Agenda Items

Action / Motion for Consideration:



**Town Board Executive Meeting
November 22, 2019**

Agenda Number: 17 – 18

Subject: Receipt of Agenda Materials / Supplements
Adjournment

Action / Motion for Consideration:

Receive All Agenda Materials & Supplements for Today's Meeting

Adjourn Meeting