



**Executive
Meeting Supplement
December 20, 2019**

Added Agenda Items:

14.a Scott McCune Topics:

1. Handout for Students
2. Consolidated Consent Agenda for January 6th Meeting
3. Participation with NYFS
4. Disposition of "Excess" 2019 Funds



**Town Board Executive Meeting
December 20, 2019**

Agenda Number: 14.a

Scott McCune Items:

Subject: 1. Handout for Students

Documentation: Current Handout

Action / Motion for Consideration:

Report at Meeting / Discuss

White Bear Township

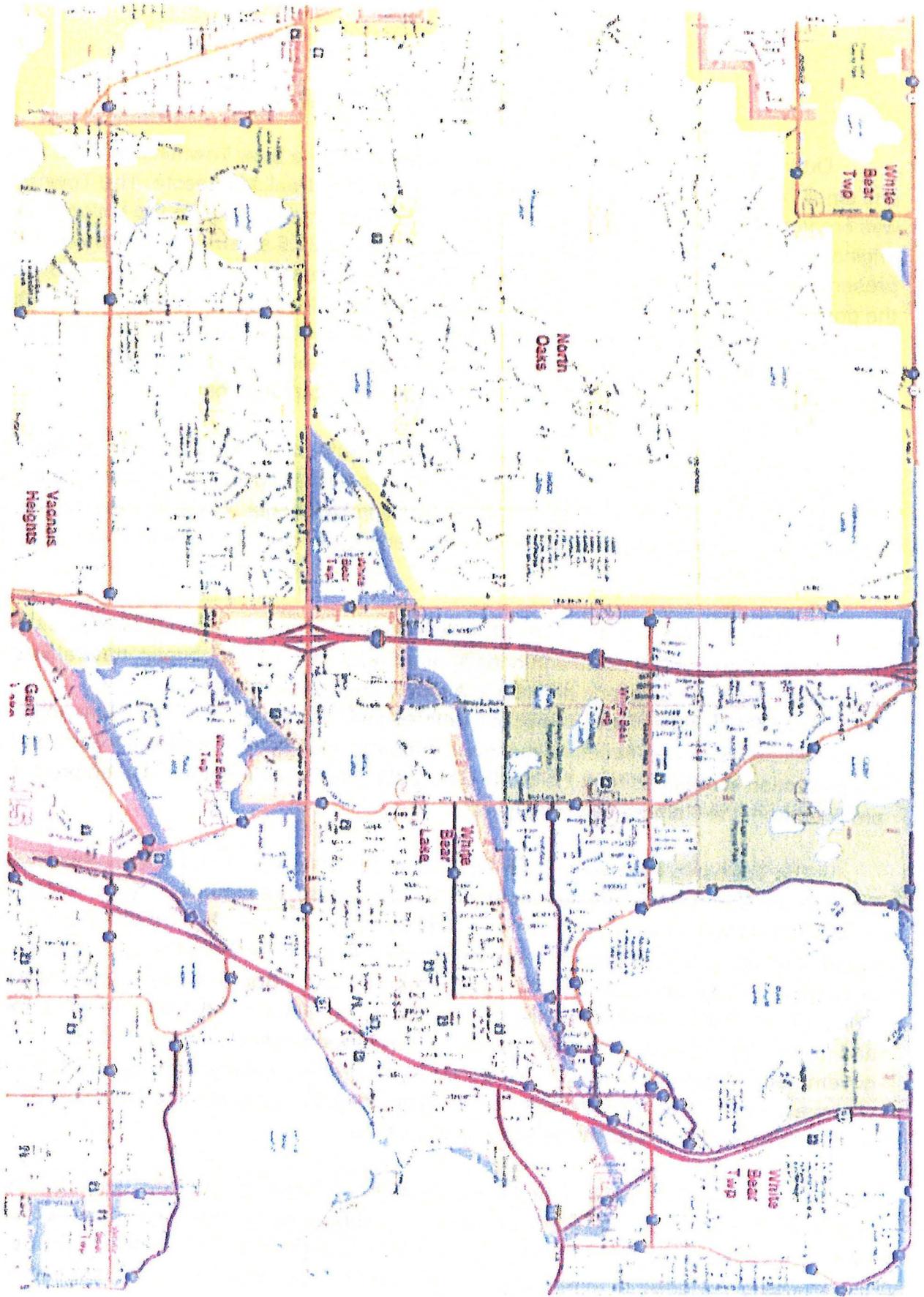
During the 1840s settlers moved into the area of White Bear Township to build farms and small communities approximately ten miles north of St Paul, Minnesota. The Township was created May 11, 1858, the same day that Minnesota was admitted to the Union. The original boundaries of the Township comprised an area of 37.5 square miles located within present day East County line Road, County Rd. J, Rice Street and County Road D. Over time the population grew and distinct communities developed within the Township. Some of these communities elected to become municipalities separate from the Township. These include Gem Lake, North Oaks, Vadnais Heights and White Bear Lake. The cities of Maplewood and little Canada also acquired land in the Township along it southern border.

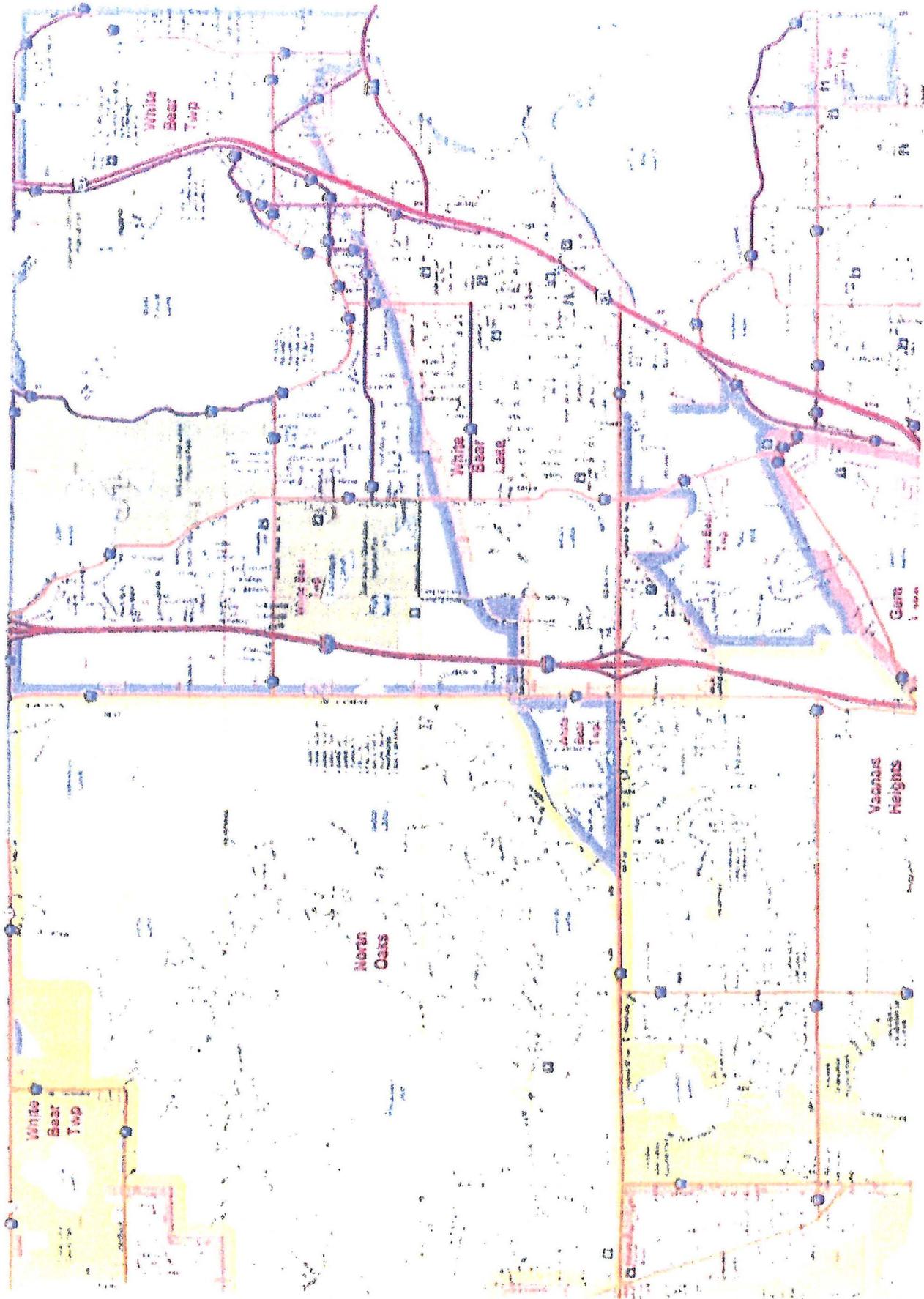
Today, White Bear Township is approximately 30% of its original size and exists as four separate areas. The current population of the Township is approximately 11,000 residents making it the most populous of the 1,785 townships in Minnesota. There are several areas reserved for commercial and industrial development. Many of the corporations are engaged in international business activities.

A significant feature of the Township is its culture of preservation. There are 23 local parks, two major regional parks and open spaces, large lakes, beach areas, natural wetlands, flood plains, upland ponds and an historic airport with a grass runway. White Bear Township provides municipal services including water, sanitary sewer and storm water utilities, as well as street maintenance and park operations. Through service contracts fire protection is obtained from the White Bear Lake Fire Department and law enforcement is provided from the Ramsey County Sheriff.

The Township is governed by a Town Board of Supervisors and a Clerk-Treasurer. The Town Board is composed of three members elected at large. It annually selects one of its own as the Board Chair. The Town Board meets three times each month. Five standing community boards and commissions provide recommendations to the Town Board regarding Township governance. They include Economic Development Advisory Board, Parks Board, Planning Commission, Public Safety Commission and Utility Commission. A full time Administrative Staff and Public Works Department fulfill the day to day responsibilities of the Township government. In addition at least two town meetings are held each year wherein Township voters assemble to approve the annual Township tax levy, recommend a Township budget and decide other special questions as prescribed by law.

Additional information may be found in the White Bear Township Resident Guide to Township Services. The Township has a website at www.ci.white-bear-township.mn.us and a Facebook page at www.facebook.com/WhiteTownshipMNOfficialSite. Also public notices are posted at the Township Administration Building, Heritage Hall and published in the White Bear Press.







**Town Board Executive Meeting
December 20, 2019**

Agenda Number:

**Subject: 2. Consolidated Consent Agenda for January 6th
 Meeting**

Documentation: January 2019 Agenda

Action / Motion for Consideration:

Report at Meeting / Discuss

**AGENDA
ORGANIZATIONAL & REGULAR
TOWN BOARD MEETING
JANUARY 7, 2019**

1. **7:00 p.m.** Call to Order at Heritage Hall, 4200 Otter Lake Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of Payment of Bills.
4. Approval of Minutes of December 17, 2018 (Additions/Deletions).
5. **Oath of Office** – Steven A. Ruzek, Scott McCune.
6. **Organizational Meeting:**
 - 2019 Appointments, Etc.**
 - A. **Town Board Appointments:**
 - Chair/Vice Chair
 - Clerk-Treasurer
 - Finance Officer/Deputy Treasurer
 - B. **Township Officials:**
 - Building Official/Code Enforcement/Compliance Official
 - Hearing Officer
 - Economic Development Coordinator
 - Public Works Director
 - Town Planner
 - Fire Marshall/Fire Chief
 - Assistant Weed & Tree Inspectors
 - C. **Advisory Commission Liaisons.**
 - D. **Representatives to Organizations.**

White Bear Township's

Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.

Agenda
Town Board Meeting
January 7, 2019

- E. **Professional Services Appointments:**
 - Town Attorney
 - Town Engineer
 - Town Auditor
 - Financial & Bonding Advisors
 - Environmental Consultants
 - Animal Control Officer
 - Electrical Inspector
 - Recording Secretary
 - Cable Technician
 - Town Arborist
 - Town Veterinarians
- F. **Roberts Rules of Order** – Adopt as Rules of Conduct for Meetings
- G. **Official Posting Places** – Designate Official Posting Places
- H. **Official Newspaper** – Designate Official Newspaper
- I. **Establish Meeting Dates** – Town Board / Ratify EDA Meeting Dates
- J. **Advisory Boards / Commission Members / Service Providers** – Recognize Service.

7. **Consent Agenda:**

- A. **2019 Utility Connection Charge** – Approve Freezing Utility Connection Charge for 2019.
- B. **Northeast Youth & Family Services** – Approve 2019 Agreement.
- C. **2019 Fire Service Contract Addendum** – Approve 2019 Addendum.
- D. **Special Town Board Meeting** - Call a Special Town Board Meeting for Monday, January 14, 2019 Beginning @ 4:00 p.m. at Lucy’s Burger’s, 1190 County Road J, #700 to Attend a Retirement Gathering.
- E. **Special Town Board Meeting** – Call a Special Town Board Meeting for Tuesday, January 15, 2019 Beginning @ 6:00 p.m. at the White Bear Lake City Council Chambers to Attend a Lake Level Meeting.
- F. **Speed Limit Sign Request** – Receive Roger Carlson’s Request & Refer to Sheriff’s Office for Review & Comment.
- G. **Bank Depository Designation** – Based on Staff Review & Recommendation Designate Institutions Outlined in the Staff Memo & Adopt Resolution Designating Persons to Handle Township Bank Accounts.

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Agenda
Town Board Meeting
January 7, 2019

- H. **Columbus Day** – Adopt Resolution Not Recognizing Columbus Day as a Holiday.
 - I. **Friday After Thanksgiving** – Adopt Resolution Recognizing the Friday After Thanksgiving as a Holiday.
 - J. **I-35E Corridor** – Adopt Resolution to Participate in the I-35E Corridor Management Team for 2019.
8. **Old Business:**
- Public Works Director Item:**
- A. **Town Parks Trash & Recycling Receptacles** – Receive Quotes & Approve Purchase.
9. **Public Hearings:** None.
10. **New Business:**
- Town Engineer Item:**
- A. **Pavement Management Plan** – Accept & Approve the Pavement Management Booklet.
- General Business:**
- B. **Code Enforcement Officer** – Discussion.
 - C. **Coal Tar/PAH's** - Discussion.
11. **Added Agenda Items.**
12. **Open Time.**
13. **Receipt of Agenda Materials & Supplements.**
14. **Adjournment.**

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**Town Board Executive Meeting
December 20, 2019**

Agenda Number:

Subject: 3. Participation with NYFS

Documentation: None (2020 Agreements to be mailed this week)

Action / Motion for Consideration:

Report at Meeting / Discuss



**Town Board Executive Meeting
December 20, 2019**

Agenda Number:

Subject: 4. **Disposition of “excess” 2019 Funds**

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss