



1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

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Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

**AGENDA
TOWN BOARD MEETING
APRIL 20, 2020**

1. **8:00 a.m.** Call to Order at Township Administrative Offices.
2. Approval of Agenda (Additions/Deletions).
3. Approval of Payment of Bills.
4. Approval of Minutes of April 6, 2020 (Additions/Deletions).
5. **Consent Agenda:**
 - A. **Bald Eagle Ski Team Slalom Course** – Based on Staff Review & Recommendation Authorize Notification to the Ramsey County Sheriff's Office Water Patrol Unit of the Township's Approval of the 2020 Bald Eagle Ski Team's Slalom Course on Bald Eagle Lake.
 - B. **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the XcelEnergy Permit to Replace Four Wood Poles with Similar New Wood Poles to an Existing Line Due to Condition & Age Along Bellaire Avenue Between South Shore Boulevard & County Road F.
 - C. **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the XcelEnergy Permit to Install a Set of Underground Electrical Lines Located Along Shady Side Lane Through Directional Drilling.
 - D. **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the Comcast Permit to Replace Underground Cable Located Along White Bear Parkway from Bibeau Road to Birch Pond Boulevard.
6. **Old Business:**
 - A. **Emergency Management Team Report:**
 1. Ramsey County COVID 19 Incident Management.
 2. Contract Group Update.

**White Bear Township's
Mission:**

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



- 3. Attorney Update.
 - 4. Operations Logistics/Administrative Offices/Public Works.
 - 5. Commission & Board Meetings Moving Forward.
 - B. **Polar Lakes Park Restroom RFB** – Approve.
 - C. **Rush Line Corridor** – Adopt Resolution of Support.
7. **Public Hearing:**
- A. **Vacation of Excess Right-of-Way** – 5297 West Bald Eagle Boulevard.
8. **New Business:**
- Town Planner Item:**
- A. **Rick & Kim Lucio, 5691 Orchard Avenue** – Variance Expiration.
- Public Works Director Items:**
- B. **Sanitary Sewer Manhole Castings** – Approve Replacement Manhole Casting Purchase.
 - C. **Bellaire Beach West Parking Lot** – Approve Staging Area for Q3 Contracting (XcelEnergy Contractor).
- Town Engineer Item:**
- D. **Improvement 2020-1 – Street Improvements:**
 - 1. Receive Bids
 - 2. Future Considerations (Discussion)
- General Business:**
- E. **Paperless Financial Software** – Approve Purchase of Tyler Content Manager.
 - F. **North Oaks Master Joint Powers Agreement:**
 - 1. **Anderson Woods** – Approve Addendum
 - 2. **Wilkinson Lake Villas Phase 1A** – Approve Addendum
 - G. **I-35E @ County Road J/Ash Street** – MnDOT Temporary Signal Installation.
9. **Added Agenda Items.**
10. **Receipt of Agenda Materials & Supplements.**
11. **Adjournment.**

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**Town Board Meeting
April 20, 2020**

Agenda Number: 1 - 2 - 3 - 4

Subject: Call to Order – 8:00 a.m.
Township Administrative Offices
1281 Hammond Road

Approval of April 20, 2020 Agenda
Approval of Payment of Bills
Approval of Minutes of April 6, 2020

Documentation: April 20, 2020 Agenda
April 6, 2020 Minutes

Action / Motion for Consideration:

Call meeting to order:	8:00 a.m.
Approval of Agenda:	April 20, 2020 (additions/deletions)
Approval of Payment of Bills	
Approval of Minutes:	April 6, 2020 Meeting

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APRIL 6, 2020**

The meeting was called to order at 8:00 a.m.

Present: Supervisors: Prudhon, Ruzek, McCune; Clerk/Treasurer: Christopherson;
Attorney: Lemmons; Public Works Director: Reed; Town Finance Officer:
Kelly; Town Planner: Riedesel

The meeting was held at the Town Office Conference Room, present there were the Town Finance Officer, Town Attorney, Town Clerk, Town Planner and the Public Works Director. Town Board Chair Prudhon, Supervisors McCune and Ruzek were present via telephone conference. The motions, seconds, and votes were stated by roll call as directed. Chair Prudhon could not be present via telephone for part of the meeting, and Supervisor McCune had to depart a few minutes prior to the end of the meeting. Any motions they were not present for are marked with abstentions. Supervisor Ruzek acted as Chair for this meeting.

APPROVAL OF AGENDA (Additions/Deletions): McCune moved to approve the agenda as submitted with the added agenda item of 8D.1) Bald Eagle Yacht Club request for Buoys on Bald Eagle Lake. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

APPROVAL OF PAYMENT OF BILLS: McCune moved to approve payment of bills, according to how the resolution states in agenda item 6A.5) Adopt Resolution Revising Check Signing Designation. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

APPROVAL OF MINUTES OF MARCH 16, 2020 AND MARCH 25, 2020 (Additions/Deletions): McCune moved to approve the minutes of March 16, 2020. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

McCune moved to approve the minutes of March 25, 2020. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

CONSENT AGENDA: McCune moved to approve the consent agenda as follows: 5A) Gardening Proposal – Approve proposal #1 & #2 for gardening services by Bonita Byers, Horticulturalist; 5B) Bruce Vento Trail – Approve letter of support; 5C) ICWC Contract – Approve 2 year contract; 5D) Dear Hunt – Approve Ramsey County’s Cooperative Deer Management Implementation Program for 2020; 5E) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve the XcelEnergy permit to relocate a wood power pole at 2630 South Shore Boulevard in regards to the proposed street project; 5F) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to install a new electrical service to a newly constructed house location at 1544 Hammond Road; 5G) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to replace seven wood power poles with the same type of wood pole to service the residential area of East Street due to condition and age; 5H) Right-of-Way

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Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to replace overhead electrical power lines at 1544, 1555 & 1563 Hammond Road; 5I) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to replace seven wood power poles with the same type of wood pole to service the residential area of Overlake Road, Park Easements & Hugo Road due to condition and age; 5J) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to replace a wood pole with a new wood pole to an existing line due to condition & age in the area of 2471 Taylor Avenue, permit includes five other poles along Hugo Road & in backyards will also be replaced; 5K) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to replace a wood pole with the same type of wood pole to an existing line due to condition on Silver Fox Road & another pole in a backyard will also be replaced; 5L) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to replace three wood poles with the same type of wood poles due to condition & age on Ridgewood Avenue & Williams Avenue & seven other poles along Hugo Road & in backyards will also be replaced; 5M) Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including his recommended conditions, approve XcelEnergy permit to replace five wood poles with the same type of new wood poles to an existing line due to condition & age in the Park Avenue & East County Line & two other poles in backyards will also be replaced. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

EMERGENCY MANAGEMENT TEAM REPORT:

1. Ramsey County COVID-19 Incident Management: The Town Clerk reported that nothing new has come out of Ramsey County since the last meeting on March 25th. All Ramsey County staff is working remotely through December unless a vaccine is created. Some workers are furloughed.

2. Contract Group Update: Everyone is holding this pattern until the middle of May with skeleton crews. So far there have been very few layoffs within the contract groups. Roseville extended staff working remotely until the end of May, but most communities, like the Township, are taking this week by week until the end of May 4th, the end of the emergency declaration by Governor Tim Walz. Burnsville actually closed until June 30th. There was a question of Ramsey County cutting back in regards to services that the Township needs. It was noted that Ramsey County had been attaining all requirements that the Township needs as of now. There was some discussion on play grounds and whether the Township could close parks or should close parks. It was discussed and parks are excluded from the Governor's mandate because it is not effective to close a park. The Township, like other municipalities, is relying on the parents' prudence. There was some discussion of putting some signage up, it was not clear as to whether that is necessary or not. The Town Attorney noted that legally the Township has no liability to close parks. Government cannot control parks in regards to this pandemic.

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The Town Clerk reported that Ramsey County Sheriff's Department has put together a "Help Unit", an on call group of deputies that help senior citizens, sick, and others who can't get out. It was instituted on Friday the 3rd or Monday the 5th of April. Ramsey County Sheriff's Department is also bracing for the next 2 weeks to come. Currently crime has been way down, got the 3 to 4 weeks of not working could cause a panic among citizens.

3. Attorney Update: The Town Attorney noted that there is no direction from the Minnesota League of Cities or Minnesota League of Townships.

4. Operations Logistics/Administrative Offices/Public Works – Revise Declaration of Emergency: With no pressing deadlines, Town staff would like to postpone all commissions and committees until May. The Town Attorney provided a notice that reads: *"On March 16, 2020 the Town Board of White Bear, pursuant to the provisions of Minn. Stat. 12.29 Subd. 1, did adopt a resolution declaring that a local emergency existed due to the health pandemic created by the Coronavirus.*

"Ed M. Prudhon, Chair of the Town Board, has determined that due to the ongoing health pandemic in person meetings of the Town Board and Commissions are not practical or prudent. That due to this decision all meetings of the Board and Commissions shall be conducted pursuant to the provisions of Minn. Stat. 13D.021. Under the provisions of this statute no members of the public shall be allowed to attend any meeting. Any member of the public has the right under statute to monitor any meeting electronically. Anyone desiring to monitor a meeting should consult the Town website for directions as how to monitor meetings."

The Town Clerk reported that there has been no shortage of building permits being requested. Construction is considered an essential service. Christopherson explained that he suggest keeping the Township Offices closed to in person and public through Friday, May 1st, and suggests staggered staff throughout the day, having a morning shift and an afternoon shift. He also suggested implementing an extra 80 hours of flex time for sick leave. The Town Attorney added that he will prepare a letter 1599 that includes building permits, electing an extension of 60 days, so staff doesn't have to review or approve for 120 days.

There was a question of Public Works staff keeping distance in break room, it was noted that the Public Works Director is using discretion to stager staff so they can keep their distance. Ruzek moved to recommend to proceed as discussed until May 4th, McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

It was noted that the next Town Board meeting of April 20th will be at 8 a.m. at the Town Offices, and will resume the evening meetings in May. It was noted that FEMA is giving out reimbursements for time and money regarding the Coronavirus, so staff is to document any use of time and money when it comes to staff and the Coronavirus, and at a later date can potentially apply for some aid.

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McCune moved to adjust the April 20th Board meeting to 8 a.m. at the Administrative Offices. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

5. Adopt Resolution Revising Check Signing Designation: Commissioner Ruzek and the Town Clerk had a meeting with the Minnesota Association with Townships on the subject of revising the check signing designation. The Town Attorney is comfortable with it as it will save time and reduce health impact. The Town Clerk walked the Board through how this will be done. The Town Clerk will sign all the checks, and all the checks signed will be on the register that will need to be approved at the next meeting. The Town Finance Officer is comfortable with it.

Ruzek moved based on Town Attorney & staff review & recommendation adopt the resolution revising check signing designation during the current civil emergency, which will be re-evaluated if and when the Governor's orders change. McCune seconded. Ayes all.

8:30 A.M. HOCKEY DAY MINNESOTA – TELEPHONE OVERVIEW: Corey Roberts from Hockey Day MN gave a history on himself. He owns a retail boutique called “The Minnesota” in downtown White Bear Lake. He wanted to get more involved in the community. He is into hockey and inquired at Fox Sports North and the Minnesota Wild of how to help with the annual event: Hockey Day MN. With the event being held the third weekend in January, the biggest challenge of the event is the size, but Roberts had walked around staff at Polar Lakes Park recently. FSN and Wild are most interested in Polar Lakes for the location over some other locations Roberts looked at like the Benson Airport and country clubs.

There was discussion of the logistics: the upper lot under the lights would be where the rinks would be built. The bleachers and space need to be able to fit between 5,000 and 10,000. The event annually holds a type of winter carnival atmosphere with vendors, food trucks, and live bands. It's like a miniature super bowl for the community. It is a big production, with need of between \$500,000 and \$600,000. Roberts noted that Stillwater, St. Cloud, and Bemidji have hosted Hockey Day MN before. Some years the events break even, lose or raise money. Within the last couple years the events had a surplus of \$100,000, which was given to the Minnesota Hockey Association.

Hockey Day MN 2021 is in Mankato, and Roberts, along with FSN and the Wild hope that White Bear Township could be the location of Hockey Day MN 2022 or 2023. There was logistical discussion of how the rinks are built and the damage it would do to the soccer fields at Polar Lakes Park. One of the biggest challenges would be parking for 5,000 to 6,000 cars, there would have to be a shuttle.

The consensus is that it would really put White Bear Township on the map, and have a big community impact. There was discussion on how to proceed and Township staff will be in touch with Roberts and look forward to more information on the event logistically, along with what the previous host communities' thoughts are of the celebration.

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CLEAR CHANNEL BILLBOARD LEASE AGREEMENTS: The Town Planner informed the Board that he had done as requested and reached out to other billboard marketing companies inquiring of the fairness of Clear Channel's bid. He got a hold of Outlook, which markets through the billboards in Vadnais Heights. It was determined that with COVID-19, all operations are on hold.

The Town Clerk reported that at his former employer, his boss was in charge of marketing and had bought a lot of billboard space. He reached out to him, and it was stated that this price is fair and in the ballpark of what other companies would pay. This answered the question that the Town Board needed to have answered.

Prudhon moved based on staff review & recommendation to approve the 20-year lease agreement with Clear Channel outdoor, LLC as outlined in the attached leases. McCune seconded. Ayes all.

SMC, 5800 & 5858 CENTERVILLE ROAD – CONTINUE CONTINUATION OF HEARING – WETLAND PERMIT TO ALLOW FILLING & MITIGATION: Prudhon moved to note proper publication of the hearing notice in the newspaper & waive reading of the notice. McCune seconded. Ayes all.

Prudhon moved to open continuation of public hearing. McCune seconded. Ayes all.

The Town Planner informed the Board that this agenda item was first reviewed in October.

The public hearing was continued out of principle, due to the wetlands that SMC were planned to create have not taken root. Currently, not enough time has passed of the warmer season to determine if what SMC has done will stay. The protocol is to continue this public hearing for another 6 months. It was noted that the Board should keep public comment portion open until the continuation is complete.

McCune moved to keep public comment portion open until final hearing in 6 months. Prudhon seconded. Ayes all.

Prudhon moved to continue public hearing until the second meeting in October 2020 at 7 p.m. at Heritage Hall. McCune seconded. Ayes all.

RUSH LINE CORRIDOR – ADOPT RESOLUTION OF SUPPORT: The Town Planner reported that the Rush Line is at 15% competition plan. The bus will route from Saint Paul to White Bear, and it was noted that White Bear is the only suburb that does not have metro transportation. The team for future development is looking for support to continue planning. The Rush Line Corridor has very little impact on the Township; in fact it only goes through a railway corridor between 694 and Berkeley Road.

There was some discussion of this railway corridor and if the Township has ownership of it. The Town Attorney noted that an administrative agency within the federal government have control over railway corridors. With this knowledge in mind, knowing the Township doesn't have the authority to dismiss the Rush Line plans, the Board does not feel

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comfortable authorizing a resolution of support. It was noted that this statement would be more of a political statement rather than a legal statement. It was the consensus that the Town Board would like to discuss this matter further.

McCune moved to table this conversation until a future meeting. Prudhon seconded. Ayes all.

POLAR LAKES PARK RESTROOM RFB – APPROVE: The Town Planner reported that the Board had requested staff put together a request for bid (RFB) to send out. The requirements are in the packet; and there is a list. Other than that, there were no specifications on materials, price, designs, etc. If this RFB was sent out, the bids could be all over, not necessarily an accurate representation of the actual cost or what the Town actually needs. It was noted that the Park Board wanted to go the cheaper route. The Board wants an accurate representation of what is needed, and should have an architect with greater insight.

There was no motion to approve the RFB. Motion failed.

Prudhon motioned to recommend tabling this agenda item for extra work. McCune seconded. Ayes all.

SMC, 5800/5858 CENTERVILLE ROAD – APPROVE OPERATION & MAINTENANCE AGREEMENT FOR STORMWATER FACILITIES: The Town Planner reported that this is a follow-up request for the SMC project that has been continued prior to the completion of the wetland mitigation. SMC needs easements over the stormwater plans. It is something that hasn't been approved yet in the project. The Board noted that it is pretty straight forward and they feel comfortable approving it. Prudhon moved based on staff review & recommendation to approve the operation & maintenance agreement for stormwater facilities at SMC, 5800/5858 Centerville Road. McCune seconded. Ayes all.

8D.1) BALD EAGLE YACHT CLUB – APPROVE REQUEST FOR BUOYS ON BALD EAGLE LAKE: The Town Planner reported that this is an annual request by the Bald Eagle Yacht Club for buoys on Bald Eagle Lake for sailing. The request has been reviewed by the DNR annually. It was noted that the Bald Eagle Yacht Club submitted their certificate of insurance. The time frame noted for the buoys on the lake are from May through October 2020, however, the request noted that a delay due to COVID-19 is fine. McCune motioned based on staff review & recommendation to approve the 2020 Bald Eagle buoy placement. Prudhon seconded. Ayes all.

2020 CRACK SEALING PROJECT – 1. RECEIVE QUOTES – 2. AWARD QUOTE: The Public Works Director reported that the Town has \$150,000 in the budget for crack sealing. He wants to leave funds over for patching and future needs, but has received quotes, the lowest of which is for \$20,000. The Town Attorney is comfortable to the terms and conditions. SealTech, Inc. has done crack sealing work for the Township before.

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Prudhon moved based on staff review & recommendation to receive the quotes from SealTech, Inc. & Fahrner Asphalt Sealers. McCune seconded. Ayes all.

Prudhon moved based on staff review & recommendation to approve the quote to SealTech, Inc., in an amount not to exceed \$20,000 with funding from the 5050 Improvement Fund. McCune seconded. Ayes all.

HYDRANT PAINTING – 1. RECEIVE QUOTES – 2. AWARD QUOTE: The Public Works Director reported that the Town started the process of painting hydrants last year. In 2019, 300 hydrants were painted, in 2020, 300 hydrants are planned to be painted, which will leave around 40 for 2022. Staff received 2 quotes, the one from B & B Commercial Coating LLC had done the painting last year, and for the exact amount as bid this year. There was some discussion of the placement of the hydrants in the GIS system.

McCune moved based on staff review & recommendation to receive quotes form B & B Commercial Coating LLC & Ferguson Waterworks. Prudhon seconded. Ayes all.

McCune moved based on staff review & recommendation to approve the quote from B & B Commercial Coating, LLC for the repainting of 300 hydrants in the amount of \$28,500.00 with funding from the Water Operating Fund. Prudhon seconded. Ayes all.

MEMORANDUM OF AGREEMENT REGARDING TREATMENT FOR INVASIVE PLANTS – APPROVE: The Public Works Director reported that Ramsey County sent over a memorandum of agreement regarding treatment for invasive plants. The names of the invasive plants and the locations in the Township are listed in the packet. Ramsey County sent over an agreement which shows private property, but the invasive plants this time are in public property. There was discussion of the terms and conditions. The Town Attorney noted that the Board should strike number 12, the indemnification clause, as the Township has no control over choosing of chemicals, etc. Other than that, staff may proceed.

McCune moved based on staff review & recommendation to approve the memorandum of agreement regarding treatment for invasive plants with striking out of item 12 under terms and conditions. Prudhon seconded. Ayes all.

EAST BALD EAGLE BOULEVARD WATERMAIN REPLACEMENT – 1. RECEIVE QUOTE – 2. REJECT QUOTE & DELAY PROJECT AT THIS TIME: The Public Works Director reported on behalf of the Town Engineer on this agenda item. Staff has received one quote for the watermain replacement on East Bald Eagle Boulevard. The Engineer's estimate is \$49,925.00 and the quote from Pember Companies came in at \$208,370.00. It is staff's recommendation to reject the quote and delay the project. Reed mentioned that staff can look at linings and other techniques to prolong replacement if needed down the road.

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Prudhon moved based on Town Engineer and Public Works Director review & recommendation to receive the quote from Pember Companies. McCune seconded. Ayes all.

Prudhon moved based on Town Engineer and Public Works Director review & recommendation to reject quote from Pember Companies & delay the project at this time. McCune seconded. Ayes all.

BALD EAGLE LAKE OUTFALL IMPROVEMENTS – 1. RECEIVE QUOTES – 2.

AWARD QUOTE: The Public Works Director reported on behalf of the Town Engineer on this agenda item. The Town Engineer also has his memo of information explaining that the Township has executed a \$35,000 cost-share grant with Rice Creek Watershed District for this process. This will also be in coordination with Ramsey County's street improvement projects for the 2020 season.

Of 12 contractors sent bid information, 2 bids came back: Pember Companies for \$68,000 and Penn Contracting for \$95,520. With RCWD's grant that will cover \$35,000, the Township will pay \$39,000 (noting engineering at an additional \$5,800).

There was discussion on what this will look like. It was noted that this project will not be similar to Summit Lane. There will be manhole covers on the work once finished.

McCune moved based on Town Engineer and Public Works Director review & recommendation to receive quotes from Pember Companies & Penn Contracting. Prudhon seconded. Ayes all.

McCune moved based on Town Engineer and Public Works Director review & recommendation to award the Bald Eagle Lake Outfall Improvement Project to Pember Companies in the amount of \$68,000, with a completion date of June 15th; noting that the Township has executed a \$35,000 cost-share grant with RCWD; the total project cost was estimated at \$74,000 with engineering approved at \$5,800, with \$35,000 from RCWD leaving the Township's share at \$39,000. Prudhon seconded. Ayes all.

DEER MEADOW PARK DRAINAGE SWALE IMPROVEMENTS – 1. APPROVE THE DRAINAGE SWALE IMPROVEMENTS – 2. AUTHORIZE TKDA TO PREPARE PLANS

& SPECIFICATIONS: The Public Works Director reported on behalf of the Town Engineer on this agenda item. The Town Engineer also has his memo of information explaining that this project is in connection with the Stable Property development regarding the connection of trail between Deer Meadow Park and the property. The drainage swale will connect the storm sewer at Portland Avenue to the drainage pond, in addition to removing vegetation allowing water to flow property. TKDA will add the preparation of plans and specifications for an amount not to exceed \$3,750. Township staff have been working on this property for a while.

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McCune moved based on Town Engineer and Public Works Director review & recommendation to approve the drainage swale improvements. Prudhon seconded. Ayes all.

McCune moved based on Town Engineer and Public Works Director review & recommendation to authorize TKDA to prepare plans & specifications of the drainage swale at Deer Meadow Park for a total amount not to exceed \$3,750, which includes a survey of the area. Prudhon seconded. Ayes all.

GIS & ASSET MANAGEMENT 2020 – AUTHORIZE STEP 4: The Public Works Director reported on behalf of the Town Engineer on this agenda item, explaining that TKDA is on step 4 laid out in the memo. This plan hasn't changed since the beginning, and TKDA is using intern engineering students to keep costs low. Step 4 includes this year's intern to do more field work, finishing stormwater and water mapping, verifying items unable to do on desktop mapping. This will be done for an amount not to exceed \$58,800. There was some discussion on costs and whether costs have stayed the same in the plan or whether they have changed. It was noted that the GIS system has shown value already and it is something the Township wants to have completed.

Prudhon moved based on Town Engineer and Public Works Director review & recommendation to authorize TKDA to proceed with step 4 for 2020 of GIS & Asset Management Implementation for a not to exceed amount of \$58,800. McCune seconded. Ayes all.

REPUBLIC SERVICES COVID-19 NEWS RELEASE – RECEIVE: The Town Clerk reported that he had a meeting with Bev Mathiasen from Republic Services on Tuesday, March 31st about Republic's approach regarding COVID-19. Included in Republic's approach to help mitigate the spread, limiting pick-ups is among some of the concern. The Township, like other communities, have residents who are on an unlimited recycling plan, and limiting those plans seems like a breach of contract. Of course, emergency situations are in the contract, but there was discussion among the Board whether or not to request some sort of compensation, or at least looking into it further. This change is noted on the Town's website. There was some discussion of perhaps Republic could provide a bigger dumpster where residents on the unlimited plan could drop their things off, and over time any germs would die out before Republic would come and pick it up. This would be to ensure residents don't take other matters to rid themselves of their materials in ways harmful to the planet or others. Staff will look into this more.

FINANCE DEPARTMENT PROCEDURES – ADOPT NEW PROCEDURES DURING COVID-19: The Town Clerk reported that the finance department has drafted a new list of procedures and protocol of how to operate while in the midst of this pandemic. The Town Finance Officer reported that the goal is to eliminate the large number of people involved in the process. If invoices, bids, contracts, etc. are emailed to staff, it can be printed and now has only had one pair of hands touching it, rather than countless others. Staff will have mail sit in bins for every day of the week and then will open them in a few days to give any potential virus germs time to die off without a host. The Township is also

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offering the extension of the utility bill due date from 30 days to 60 days. Staff had requested information from surrounding communities on whether they are implementing similar changes as well, but there was no response due to being shut down.

There was discussion on technology and what would happen if something crashed. The Finance Officer explained that all of the Township's data is stored on servers in the city of Roseville's IT department. There are backup servers as well. Finally, staff is still printing invoices, bids, contracts, etc. so there will still be a paper copy; the goal is to just minimize the number of hands that touch the materials.

There was some discussion over the Town's cash flow, how the Town stands financially. As of now, it is business as normal, financially. It was noted that this is the precise reason why the Township has backup sources of funds: investments, savings, emergency funds. There was discussion on what would happen if property tax deadlines got pushed back 6 months, whether the Town would be able to run without this primary source of income. The Finance Officer explained that at that point the Town may need to sell off some investments and dip into reserves, but at this point the investments aren't making much money anyways.

McCune moved based on staff review & recommendation to adopt the new finance department procedures as outlined in the memos. Prudhon seconded. Ayes all. At this time McCune had to drop off the call.

ADDED AGENDA ITEMS: There was some discussion of whether or not the Stillwater property that was on schedule to have hearings for demolition is on hold. It was confirmed that it is on hold with everything going on with the pandemic, as the courts are shut down. It was noted, that still nothing more has been completed on the house.

OPEN TIME: No one was present for open time.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Prudhon motioned to receive all Agenda Materials & Supplements for tonight's meeting. Ruzek seconded. Ayes: Prudhon, Ruzek; Abstention: McCune.

Prudhon moved to adjourn the meeting at 10:34 a.m. Ruzek seconded. Ayes: Prudhon, Ruzek; Abstention: McCune.

Respectfully Submitted,

Patrick Christopherson
Recording Secretary

Approved as Official Meeting Minutes

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APRIL 6, 2020**

Town Board Chair

Date

DRAFT



**Town Board Meeting
April 20, 2020**

Agenda Number: 5.A – Consent Agenda

Subject: Bald Eagle Ski Team Slalom Course – Based on Staff Review & Recommendation Authorize Notification to the Ramsey County Sheriff's Office Water Patrol Unit of the Township's Approval of the 2020 Bald Eagle Ski Team's Slalom Course on Bald Eagle Lake

Documentation: Staff Memo w/ attachments

Action / Motion for Consideration:

Receive Information / Discuss

Based on Staff Review & Recommendation Authorize Notification to the Ramsey County Sheriff's Office Water Patrol Unit of the Township's Approval of the 2020 Bald Eagle Ski Team's Slalom Course on Bald Eagle Lake

MEMORANDUM

TO: TOWN BOARD
FROM: PATTI WALSTAD
DATE: APRIL 15, 2020

SUBJECT: BALD EAGLE SKI TEAM SLALOM COURSE REQUEST

Paul Chapin has submitted his annual request for approval of placement of the slalom ski course on Bald Eagle Lake. The request is the same as in previous years.

As the event is held on the lake, it is under the Ramsey County Sheriff's Office jurisdiction and the Township does not have authority to approve or deny the request, however, the Sheriff's Office would like the Town Board to be aware of the event in the Township with respect to traffic and parking. Therefore, in accordance with the Township's Special Events policy, the applicant has supplied a Certificate of Insurance listing the Township as an additional insured.

RECEIVED

APR 06 2020

TOWN OF WHITE BEAR



RAMSEY COUNTY SHERIFF'S OFFICE - WATER PATROL
1411 Paul Kirkwold Drive, Arden Hills, MN 55112 (651) 266-7350

Permit #

TEMPORARY STRUCTURE PERMIT

The following information is necessary to ensure proper and accurate issuance of your permit. Please fill it out completely including the diagram on the next page - and return it to our office, with supporting documentation, as soon as possible. Please print or type.

NAME: Bald Eagle's Team / Paul Chappin DATE OF BIRTH: 01/15/1953
2226 Summit Street White Bear Lake, MN 55110
Address City State ZIP

PHONE (w/area code): _____
Home Work Cell Pager
651 503 5830

LAKESHORE OWNER (if not applicant): _____
Address City State ZIP

PHONE (w/area code): _____
Home Work Cell Pager

Applicant agrees to defend, hold harmless and pay on behalf of the County of Ramsey, its Municipalities, the White Bear Lake Conservation District and elected officials, agencies and employees of each, any demands or suits arising out of actions of the applicant under this permit.

SKI JUMPS ONLY: Applicant will obtain and pay for a comprehensive General Liability insurance policy in the amount of \$1,000,000. The policy shall name the County of Ramsey, its Municipalities, the White Bear Lake Conservation District and the elected officials, agencies and employees of each additional insured's for the term of the permit. Certificate of insurance shall be attached to this completed application and be non-cancelable.

- 6110.1800 PLACEMENT OF TEMPORARY STRUCTURES AND BUOYS IN THE WATERS OF MINNESOTA.**
- a) In general, no person shall leave any temporary structure, buoy or sign not extending from shore in the waters of this state between the hours of sunset and sunrise without first obtaining a permit in writing from the Sheriff of the County. Mooring buoys must be placed as provided in part 6110.1500 subpart 4. Swimming area markers must be placed as provided in part 6110.1600.
 - b) Permit for temporary structure or buoy. The Sheriff of any county may issue a permit for the placement of any such structure or Buoy if the placement of these will not constitute an undue hazard or illegal obstruction of navigation.

Each structure or navigational buoy placed pursuant to such permit shall have the permit number painted on it and shall have attached either a light visible in all directions or sufficient reflective material so as to reflect light from all directions. The reflective material shall retain 80 percent of its dry weather reflective signal strength when submerged in water. Nothing in this part shall be construed to affect the provisions of Minnesota statute 103g.245 or the requirements for permits from the Commissioner of Natural Resources, nor shall this part be construed to affect the construction of blinds built according to Minnesota statutes, sections 97b.805 and 97b.811.

SELECT ONE. A separate application must be filled out for each type of temporary structure you are requesting.

Floating Raft	Mooring Buoy*	Ski Jump	Slalom Course	Swim Buoys
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

*Boat Registration No.: _____ Make: _____ Length: _____ Color: _____

LOCATION OF PROPOSED STRUCTURE (Lake and area): Bald Eagle Lake

PERMANENT PERMIT NUMBER DISPLAYED ON STRUCTURE (IF ANY): _____

I hereby acknowledge that my temporary structure meets the proper regulations. I understand that this permit does not relieve me in any way from any responsibility or liability I may incur in connection with any activities undertaken pursuant to this permit.

Applicant's signature: Paul Chappin
Deputy Issuing Permit: _____ Badge: _____ Date: _____

**Please return signed / completed form to the Sheriff's Patrol Station
!!REMEMBER TO DRAW DIAGRAM ON THE BACK OF THIS FORM!!**

--For Office Use Only--

Date	Badge	Letter of permission from City / WBLCD	Date	Badge	Letter of permission from adjacent property owners
_____	_____	_____	_____	_____	_____
_____	_____	Letter of permission from landowner	_____	_____	Letter of permission from Park/Rec

CERTIFICATE OF INSURANCE

PRINT DATE: 2/24/2020

CERTIFICATE NUMBER: 20200224765137

AGENCY:

Edgewood Partners Insurance Center
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Water Ski & Wake Sports, Inc. Bald Eagle Ski Team
1251 Holy Cow Road 5226 Summit Street
Polk City FL 33868 White Bear Lake MN 55110-

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHPK2076542	1/1/2020 12:01 AM	1/1/2021 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHUB705095	1/1/2020 12:01 AM	1/1/2021 12:01 AM	EACH OCCURRENCE \$4,000,000
	<input checked="" type="checkbox"/> SIR				AGGREGATE \$4,000,000
					RETENTION/DEDUCTIBLE \$10,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

The certificate holder is an Additional Insured with respect to liability arising out of the negligence of the Named Insured as per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002).
Coverage only applies with respect to tournaments, practices, exhibitions, clinics and related activities sanctioned and approved by USA Water Ski & Wake Sports, Inc.

CERTIFICATE HOLDER:

County of Ramsey, Township of White Bear, White Bear Conservation Dept., it's officials, employees, and volunteers
151 west Kellogg Blvd
St Paul MN 55102

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

CERTIFICATE OF INSURANCE

PRINT DATE: 2/24/2020

CERTIFICATE NUMBER: 20200224765136

AGENCY:

Edgewood Partners Insurance Center
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Water Ski & Wake Sports, Inc. Bald Eagle Ski Team
1251 Holy Cow Road 5226 Summit Street
Polk City FL 33868 White Bear Lake MN 55110-

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHPK2076542	1/1/2020 12:01 AM	1/1/2021 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHUB705095	1/1/2020 12:01 AM	1/1/2021 12:01 AM	EACH OCCURRENCE \$4,000,000
	<input checked="" type="checkbox"/> SIR				AGGREGATE \$4,000,000
					RETENTION/DEDUCTIBLE \$10,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

The certificate holder is an Additional Insured with respect to liability arising out of the negligence of the Named Insured as per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002).

Coverage only applies with respect to tournaments, practices, exhibitions, clinics and related activities sanctioned and approved by USA Water Ski & Wake Sports, Inc.

CERTIFICATE HOLDER:

Town of White Bear, it's employees, officers, and assigned.
1281n Hammond Road
White Bear Township MN 55110

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

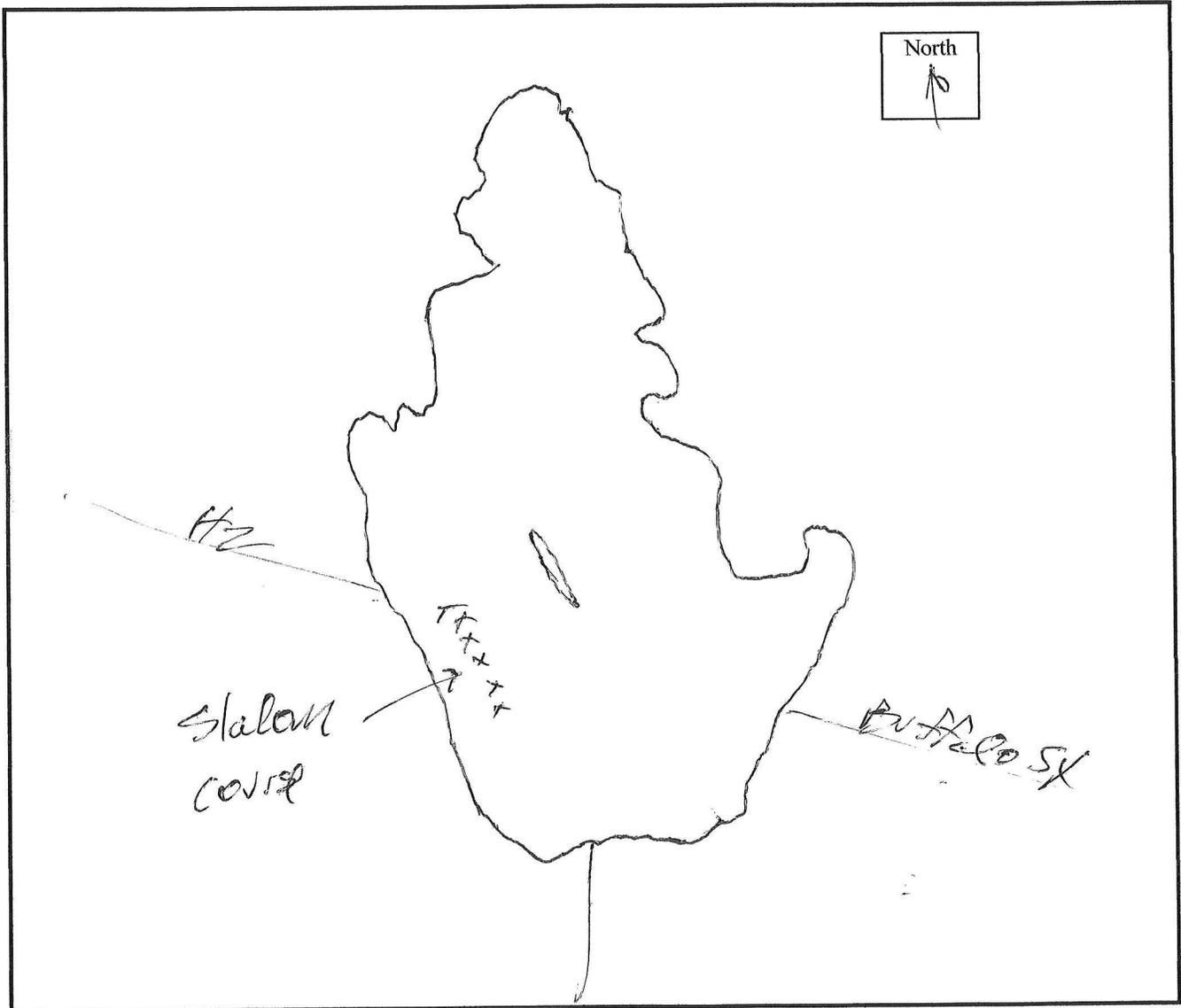
AUTHORIZED REPRESENTATIVE:



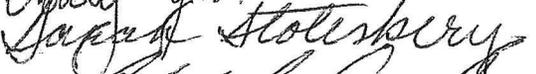
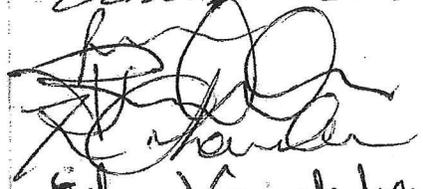
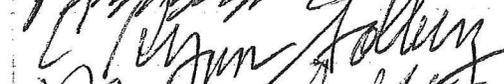
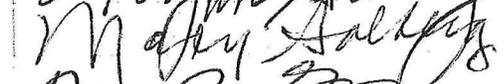
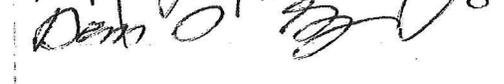
TEMPORARY STRUCTURE LOCATION DIAGRAM

Instructions:

Prepare a detailed drawing of the area where you propose to place your temporary structure. Your drawing should encompass the shoreline and lake area in front of your lot and the two adjacent lots. Be sure to include lot lines, docks, and any existing temporary structures in front of all three lots. Note any landmarks that will assist our deputies in locating your site from a boat. You must also indicate the length of the shoreline between your lot lines (lake frontage) and the distance from shore to the proposed location for your structure. Indicate North with an arrow through the box in the drawing.



Approval for the Stalon Court Bald Eagle Lake

SIGNATURE	ADDRESS
	5225 5275 W.
	5287 W. BALD EAGLE BLVD.
	5291 W. Bald Eagle Blvd.
	5297 W. Bald Eagle Ave
	5323 W. Bald Eagle Ave
	5325 W. BALD EAGLE BLVD.
	5329 W bald eagle blvd
	5335 BALD EAGLE BLVD W.
	5339 W. Bald Eagle Blvd
	5343 W. Bald Eagle Blvd
	5345 W. Bald Eagle Blvd.
	5351 W. Bald Eagle Blvd
	5349 W. Bald Eagle Blvd
	5357 W. Bald Eagle Blvd.
	5361 W Bald Eagle Blvd WBL
	5365 W BALD Eagle Blvd



**Town Board Meeting
April 20, 2020**

Agenda Number: 5.B – Consent Agenda

Subject: Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the XcelEnergy Permit to Replace Four Wood Poles with Similar New Wood Poles to an Existing Line Due to Condition & Age Along Bellaire Avenue Between South Shore Boulevard & County Road F

Documentation: Town Engineer Correspondence & Map

Action / Motion for Consideration:

Receive Information / Discuss

Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the XcelEnergy Permit to Replace Four Wood Poles with Similar New Wood Poles to an Existing Line Due to Condition & Age Along Bellaire Avenue Between South Shore Boulevard & County Road F



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

April 16, 2020

Honorable Chairman and Town Board
White Bear Township, Minnesota

Re: XcelEnergy Permit Application
Bellaire Avenue
White Bear Township, Minnesota
TKDA Project No. 17727.000

Dear Board Members:

XcelEnergy has applied for a permit to replace four wood poles with similar new wood poles to an existing line due to condition and age along Bellaire Avenue between South Shore Boulevard and County Road F. The attached map shows the project.

We recommend approval with the following conditions:

1. Contractor must protect resident driveway during the pole replacements.
2. Contractor must protect sewer and water services during the pole replacements.
3. Contractor must protect the sanitary sewer located on the west side of Bellaire Avenue.
4. Disturbed areas shall be restored equal to or better than original condition.
5. Bellaire Avenue is under the jurisdiction of Ramsey County and may require a permit.
6. If the relocation of these utilities becomes necessary in the future due to a public improvement, the utilities shall be relocated at no cost to the Township.
7. Call Gopher One-Call prior to any work.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Studenski'.

Jim Studenski, PE
Town Engineer
Enclosures



1700 E County Road E
White Bear Lake, Minnesota 55110-4658

Date: 4/14/2020
Project #: 104546752
Designer: Tim Rossbach
Phone #: 651-779-3122

APPLICATION OF XCEL ENERGY d/b/a NORTHERN STATES POWER COMPANY

To: TKDA
Attn: Jim Studenski
Jim.Studenski@TKDA.com
1500 Piper Jaffray Plaza
444 Cedar Street
St Paul MN 55101-2140

THIS PERMIT APPLICATION IS FOR WORK IN WHITE BEAR TOWNSHIP

Application is hereby made for permission to replace, construct and therefore maintain: electric distribution system (see attached sketch).

I. Type of Utility - General Description

Replace 4 poles from 4087 to 4157 Bellaire Avenue. Poles are rotted and need to be replaced.

II. Work to be started upon approval and completed by December 31st, 2020

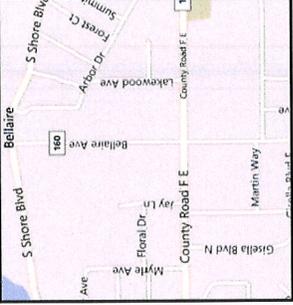
Application Approved:

Xcel Energy
d/b/a Northern States Power Company

Timothy Rossbach

Timothy Rossbach
Sr. Designer – Electric Distribution
1700 E Co Rd E
White Bear Lake, MN 55110

Date: _____



Work Order Information	
Service Request #	: 929515
Design Number	: 200556
Designer/Planner ID	: 200556
Designer/Planner Name	: Roszbach, Tim
Designer/Planner Ph #	: 651-779-3122
Manager Approval	
Joint Utility	
E:	G:
T:	C:
Design Location	
Division	: White Bear Lake
County	: Ramsey
City	: White Bear Township
Address	: 4087 Bellaire Avenue
T: 30N	R: 20W
S: 24	
Map #	: V0006
Permit	:
Feeder	
Feeder	: GLK064
Voltage	: 13.8 KV PH to PH
Phase	: 3-PHASE
Beq Dev ID	:
System	
System	: Electric
Pressure	:
Size	:
Material	:
Work Order #	
Work Order #	:
Date	
Date	: 04/14/2020
Sketch	
Sketch	: 1 of 1 Sketch Data
Scale	
Scale	: 1" equals 83'

Xcel Energy

CONSTRUCTION USE ONLY

NO CHANGES (BUILT AS DESIGNED)

CHANGES MADE AS INDICATED

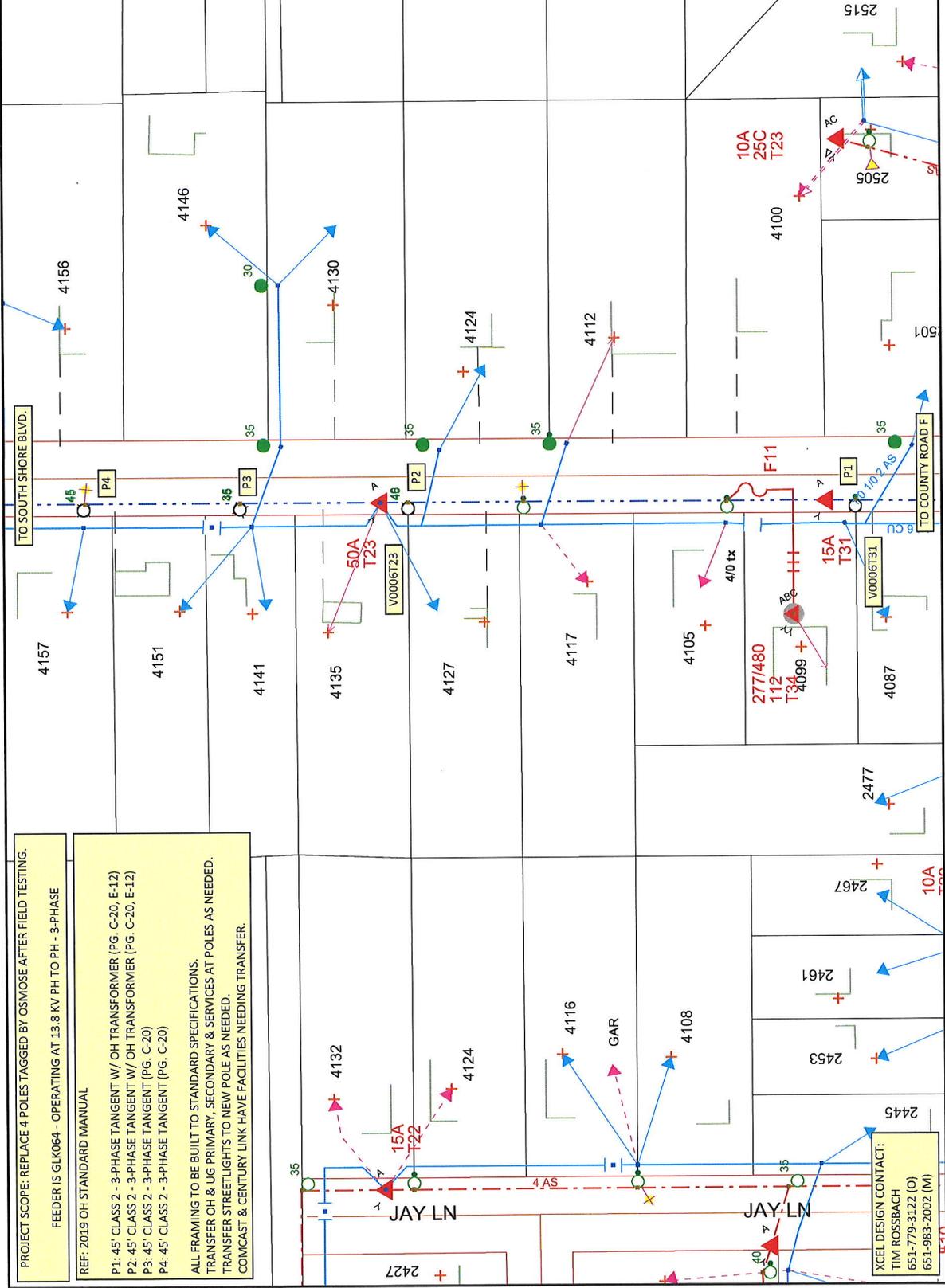
(ALL UTD MUST HAVE ACTUAL MEASUREMENTS FROM THE FIELD SITE)

RFO _____

FOREMAN _____

DATE _____

TEAM LEADER _____



PROJECT SCOPE: REPLACE 4 POLES TAGGED BY OSMOSE AFTER FIELD TESTING.
FEEDER IS GLK064 - OPERATING AT 13.8 KV PH TO PH - 3-PHASE

REF: 2019 OH STANDARD MANUAL

P1: 45' CLASS 2 - 3-PHASE TANGENT W/ OH TRANSFORMER (PG. C-20, E-12)

P2: 45' CLASS 2 - 3-PHASE TANGENT W/ OH TRANSFORMER (PG. C-20, E-12)

P3: 45' CLASS 2 - 3-PHASE TANGENT (PG. C-20)

P4: 45' CLASS 2 - 3-PHASE TANGENT (PG. C-20)

ALL FRAMING TO BE BUILT TO STANDARD SPECIFICATIONS.
TRANSFER OH & UG PRIMARY, SECONDARY & SERVICES AT POLES AS NEEDED.
TRANSFER STREETLIGHTS TO NEW POLE AS NEEDED.
COMCAST & CENTURY LINK HAVE FACILITIES NEEDING TRANSFER.

XCEL DESIGN CONTACT:
TIM ROSSBACH
651-779-3122 (O)
651-983-2002 (M)

DESIGNER'S USE OR REPRESENTATIVE'S USE OR WARRANTIES, EXPRESS OR IMPLIED, ABOUT THE ACCURACY OF THIS PRINT. THIS PRINT IS PROVIDED WITH NO CLAIM AS TO PRINT COMPLETENESS, TIMELINESS, ACCURACY OF CONTENT OR USEFULNESS. STATE LAW REQUIRES ANYONE DIGGING OR EXCAVATING TO OBTAIN A PRIOR FIELD LOCATE OF ALL UTILITIES. THIS PRINT DOES NOT DISCHARGE THIS REQUIREMENT OR ANY OTHER REQUIREMENT. THE COMPANY AND ITS REPRESENTATIVES ASSUME NO LEGAL RESPONSIBILITY OR LIABILITY FOR THE RECIPIENT'S USE OR ANY OTHER PARTY'S USE OF THE PRINT, INCLUDING ANY DAMAGE TO THE RECIPIENT'S OR ANY OTHER PARTY'S PERSONAL PROPERTIES AND AGREES TO THE DISCLAIMER. FOR ALL FIELD LOCATES CALL 911.



**Town Board Meeting
April 20, 2020**

Agenda Number: **5.C – Consent Agenda**

Subject: **Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the XcelEnergy Permit to Install a Set of Underground Electrical Lines Located Along Shady Side Lane Through Directional Drilling**

Documentation: Town Engineer Correspondence & Map

Action / Motion for Consideration:

Receive Information / Discuss

Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the XcelEnergy Permit to Install a Set of Underground Electrical Lines Located Along Shady Side Lane Through Directional Drilling



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

April 16, 2020

Honorable Chairman and Town Board
White Bear Township, Minnesota

Re: XcelEnergy Permit Application
Shady Side Lane
White Bear Township, Minnesota
TKDA Project No. 17727.000

Dear Board Members:

XcelEnergy has applied for a permit to install a set of underground electrical lines located along Shady Side Lane through directional drilling. The attached map shows the project.

We recommend approval with the following conditions:

1. Contractor must protect resident driveway during installation.
2. Contractor must protect sewer and water services.
3. Contractor must protect the hydrant and install any new line behind the hydrant and not between the hydrant and the road.
4. Contractor must protect Shady Side Lane during directional drilling.
5. Shady Side Lane has a small right-of-way for construction activity.
6. Disturbed areas shall be restored equal to or better than original condition.
7. If the relocation of these utilities becomes necessary in the future due to a public improvement, the utilities shall be relocated at no cost to the Township.
8. Call Gopher One-Call prior to any work.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Studenski', written in a cursive style.

Jim Studenski, PE
Town Engineer
Enclosures



1700 E County Road E
White Bear Lake, Minnesota 55110-4658

Date: 04/13/2020
Project #: 11692365
Designer: Scott Bundy
Phone #: 612-701-0350

APPLICATION OF XCEL ENERGY d/b/a NORTHERN STATES POWER COMPANY

To: TKDA
Attn: Jim Studenski
Jim.Studenski@TKDA.com
1500 Piper Jaffray Plaza
444 Cedar Street
St Paul MN 55101-2140

THIS PERMIT APPLICATION IS FOR WORK IN WHITE BEAR TOWNSHIP

Application is hereby made for permission to replace, construct and therefore maintain:
electric distribution system (see attached sketch).

I. Type of Utility - General Description

Install via bore, a set of underground 350 secondary wires from existing pole east side of Shady Side Ln. Bore north in east ROW east of curb, north 65'. Then bore west across Shady Side Rd ROW, approx. 40', into private property and set pedestal.

II. Work to be started upon approval and completed by May 30th, 2020

Application Approved:

Xcel Energy
d/b/a Northern States Power Company

Scott G. Bundy

Scott Bundy
Sr. Designer – Electric Distribution
1700 E Co Rd E
White Bear Lake, MN 55110

Date: _____



**Town Board Meeting
April 20, 2020**

Agenda Number: 5.D – Consent Agenda

Subject: **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the Comcast Permit to Replace Underground Cable Located Along White Bear Parkway from Bibeau Road to Birch Pond Boulevard

Documentation: Town Engineer Correspondence & Map

Action / Motion for Consideration:

Receive Information / Discuss

Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve the Comcast Permit to Replace Underground Cable Located Along White Bear Parkway from Bibeau Road to Birch Pond Boulevard



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

April 16, 2020

Honorable Chairman and Town Board
White Bear Township, Minnesota

Re: Comcast Permit Application
White Bear Parkway Bibeau Road to Birch Pond Blvd
White Bear Township, Minnesota
TKDA Project No. 17727.000

Dear Board Members:

Comcast has applied for a permit to replace underground cable located along White Bear Parkway from Bibeau Road to Birch Pond Boulevard. The attached map shows the project.

We recommend approval with the following conditions:

1. Contractor must protect watermain crossings at both Bibeau Road and Birch Pond Boulevard street intersections.
2. Contractor must protect storm sewer culverts at the Bibeau Road intersection.
3. The project is also in the jurisdiction of the City of White Bear Lake and may need a permit from them.
4. Disturbed areas shall be restored equal to or better than original condition.
5. If the relocation of these utilities becomes necessary in the future due to a public improvement, the utilities shall be relocated at no cost to the Township.
6. Call Gopher One-Call prior to any work.

Sincerely,

A handwritten signature in black ink that reads "Jim Studenski".

Jim Studenski, PE
Town Engineer

Enclosures

PERMIT NO. _____

CITY OF: White Bear TWP

**APPLICATION FOR PERMIT FOR INSTALLATION OF UTILITIES
OR FOR PLACING UNDERGROUND CONSTRUCTION**



Name of Party or Organization performing work

Address 4255 Lexington Ave, Arden Hills MN 55126 Telephone No. 651-262-6600

1 Nature of Work Place new underground coax CATV In Conduit

Type of Surface to be Disturbed

(Check type) Gravel Bituminous Concrete Boulevard

2 Location White Bear Pkwy @ Bibeau Rd south to Birch Pond Blvd.

Street, Avenue, and House number

(Additional information attached when necessary)

3 Size and kind of pipe, conduit or cable 1- 1/2" conduit

Depth from Surface (Min. 18") 24" to 48"

4 Method of Installation or Construction (including method of compaction & excavation)

PLOW

PNEUMA GOPHER & TAMPER

BACKHOE

Bore

5 Work to start by 5/1/2020 and completed by 6/1/2020 days thereafter

6 Will detouring of traffic be necessary? NO If so describe rerouting

COMCAST Project Number: 318790

Comcast
For Luke Bastil
(Applicant) Comcast

Signed by Luke Bastil

Dated 4/8/2020

The date when work is completed must be reported to the person designed by municipality.

Upon payment of permit fee in the amount of \$ - _____ and in consideration of the agreement to comply in all respects with the Street or Alley excavation ordinances and regulations applicable covering such operations, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with special precautions required, as hereby stated:

It is expressly understood that this permit is conditioned upon replacement or restoration of the disturbed area to its proper condition in accordance with the appropriate rules and regulations.

APPROVED _____
DATED _____



**Town Board Meeting
April 20, 2020**

Agenda Number: 6.A – Old Business

Subject: Emergency Management Team Report:

1. Ramsey County COVID 19 Incident Management.
2. Contract Group Update.
3. Attorney Update.
4. Operations Logistics/Administrative Offices/Public Works – Revise Declaration of Emergency.
5. Commission & Board Meetings Moving Forward.

Documentation: None

Action / Motion for Consideration:

Receive Memo / Discuss

**Minutes
Town Board Meeting
April 6, 2020**

EMERGENCY MANAGEMENT TEAM REPORT:

1. Ramsey County COVID-19 Incident Management: The Town Clerk reported that nothing new has come out of Ramsey County since the last meeting on March 25th. All Ramsey County staff is working remotely through December unless a vaccine is created. Some workers are furloughed.

2. Contract Group Update: Everyone is holding this pattern until the middle of May with skeleton crews. So far there have been very few layoffs within the contract groups. Roseville extended staff working remotely until the end of May, but most communities, like the Township, are taking this week by week until the end of May 4th, the end of the emergency declaration by Governor Tim Walz. Burnsville actually closed until June 30th. There was a question of Ramsey County cutting back in regards to services that the Township needs. It was noted that Ramsey County had been attaining all requirements that the Township needs as of now. There was some discussion on play grounds and whether the Township could close parks or should close parks. It was discussed and parks are excluded from the Governor's mandate because it is not effective to close a park. The Township, like other municipalities, is relying on the parents' prudence. There was some discussion of putting some signage up, it was not clear as to whether that is necessary or not. The Town Attorney noted that

legally the Township has no liability to close parks. Government cannot control parks in regards to this pandemic.

The Town Clerk reported that Ramsey County Sheriff's Department has put together a "Help Unit", an on call group of deputies that help senior citizens, sick, and others who can't get out. It was instituted on Friday the 3rd or Monday the 5th of April. Ramsey County Sheriff's Department is also bracing for the next 2 weeks to come. Currently crime has been way down, got the 3 to 4 weeks of not working could cause a panic among citizens.

3. Attorney Update: The Town Attorney noted that there is no direction from the Minnesota League of Cities or Minnesota League of Townships.

4. Operations Logistics/Administrative Offices/Public Works – Revise Declaration of Emergency: With no pressing deadlines, Town staff would like to postpone all commissions and committees until May. The Town Attorney provided a notice that reads: *"On March 16, 2020 the Town Board of White Bear, pursuant to the provisions of Minn. Stat. 12.29 Subd. 1, did adopt a resolution declaring that a local emergency existed due to the health pandemic created by the Coronavirus. "Ed M. Prudhon, Chair of the Town Board, has determined that due to the ongoing health pandemic in person meetings of the Town Board and Commissions are not practical or prudent. That due to this decision all meetings of the Board and Commissions shall be conducted pursuant to the provisions of Minn. Stat. 13D.021. Under the provisions of this statute no members of the public shall be allowed to attend any meeting. Any member of the public has the right under statute to monitor any meeting electronically. Anyone desiring to monitor a meeting should consult the Town website for directions as how to monitor meetings."*

The Town Clerk reported that there has been no shortage of building permits being requested. Construction is considered an essential service. Christopherson explained that he suggest keeping the Township Offices closed to in person and public through Friday, May 1st, and suggests staggered staff throughout the day, having a morning shift and an afternoon shift. He also suggested implementing an extra 80 hours of flex time for sick leave. The Town Attorney added that he will prepare a letter 1599 that includes building permits, electing an extension of 60 days, so staff doesn't have to review or approve for 120 days.

There was a question of Public Works staff keeping distance in break room, it was noted that the Public Works Director is using discretion to stager staff so they can keep their distance. Ruzek moved to recommend to proceed as discussed until May 4th, McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

It was noted that the next Town Board meeting of April 20th will be at 8 a.m. at the Town Offices, and will resume the evening meetings in May. It was noted that FEMA is giving out reimbursements for time and money regarding the Coronavirus, so staff is to document any use of time and money when it comes to staff and the Coronavirus, and at a later date can potentially apply for some aid.

McCune moved to adjust the April 20th Board meeting to 8 a.m. at the Administrative Offices. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

5. Adopt Resolution Revising Check Signing Designation: Commissioner Ruzek and the Town Clerk had a meeting with the Minnesota Association with Townships on the subject of revising the check signing designation. The Town Attorney is comfortable with it as it will save time and reduce health impact. The Town Clerk walked the Board through how this will be done. The Town Clerk will sign all the checks, and all the checks signed will be on the register that will need to be approved at the next meeting. The Town Finance Officer is comfortable with it.

Ruzek moved based on Town Attorney & staff review & recommendation adopt the resolution revising check signing designation during the current civil emergency, which will be re-evaluated if and when the Governor's orders change. McCune seconded. Ayes all.



**Town Board Meeting
April 20, 2020**

Agenda Number: 6.B – Old Business

Subject: Polar Lakes Park Restroom RFB - Approve

Documentation: RFB

Action / Motion for Consideration:

Receive Memo / Discuss

Based on Staff Recommendation Approve the Request for Bids for the Materials & Construction of a Restroom Building at Polar Lakes Park, 1280 Hammond Road

**Minutes
Town Board Meeting
April 6, 2020**

POLAR LAKES PARK RESTROOM RFB – APPROVE: The Town Planner reported that the Board had requested staff put together a request for bid (RFB) to send out. The requirements are in the packet; and there is a list. Other than that, there were no specifications on materials, price, designs, etc. If this RFB was sent out, the bids could be all over, not necessarily an accurate representation of the actual cost or what the Town actually needs. It was noted that the Park Board wanted to go the cheaper route. The Board wants an accurate representation of what is needed, and should have an architect with greater insight.

There was no motion to approve the RFB. Motion failed.

Prudhon motioned to recommend tabling this agenda item for extra work. McCune seconded. Ayes all.



WHITE BEAR TOWNSHIP
1281 Hammond Road
White Bear Township, MN 55110
Phone: 651.747.2750
Fax: 651.426.2258
www.ci.whitetownship.org

**Request for Bids
To Provide the Materials & Construct
A Restroom Building
At Polar Lakes Park, 1280 Hammond Road**

I-1 – Purpose:

The purpose of this Request for Bids is to solicit bid proposals from qualified firms interested in constructing a restroom building at Polar Lakes Park, 1280 Hammond Road.

II – Scope of Work:

The selected firm shall construct a restroom structure which may be a prefabricated structure containing three men's room toilets and three women's room toilets. The restroom building shall be consistent in design to a "Romtec Siera IV" Model 2081, or Public Restroom Company FAM-154-2FAM.

The design of such restroom shall meet the following specifications:

1. Building exterior to match existing picnic shelter(s) – Brick wainscoat with lap siding to match existing shelter buildings in Polar Lakes Park. To be verified with Owner.
2. Six total toilets – 3 men's/3 women's
3. Four sinks
4. Approximate size of building – 20' x 28'
5. Standing seam metal roof, color to match picnic shelter (26 gauge) – (green)
6. Roof cantilever over entryways 5' minimum – If pillars are required for support of roof cantilever? Then match rockface block pillars on existing Park Shelters.
7. 6' x 8' wing walls (2) – constructed of block to match the building
8. 18" x 36" stainless steel mirrors (4 total)
9. Three roll toilet paper dispensers (6 total)
10. Wall mount towel dispensers (2) – stainless steel (approx. 8" x 11")
11. Wall mount seat cover dispenser (2)
12. Wall mount stainless steel soap dispenser
13. Diaper deck wall mount plastic (2)
14. Electronic locks to match Public Works Building Access doors (2)
15. Anti-graffiti paint (2 coats)
16. Stainless steel wall mount toilets

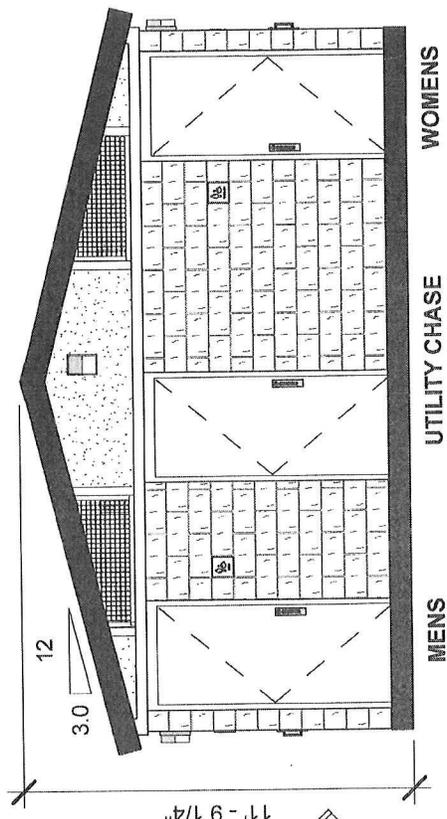
17. Toilet flush valves – concealed, sensor valve – low flow
18. Stainless steel, back supply urinals chrome concealed, hydraulic and push button activated – low flow
19. Stainless steel, wall mount sinks (4)
20. Motion sensor faucets, hardwired w/transformer
21. Utility sink – 24" x 24" mop sink – faucet, holder and guard
22. Instant water heater – 9.5 kw
23. Room ventilation – (Romtec 6.1 exhaust system or similar)
24. External lighting – wall mount light, vandal resistant LED (4 locations)
25. Internal lighting – wall mounted, light vandal resistant LED
26. Mechanical room light – 48" florescent
27. Breaker panel – 100 amp 3 phase breaker panel
28. Fast air hand dryer (2)
29. 2 – 10" solar tube skylights
30. Glulam beams
31. Roof - wood truss, 2" x 4" with 16" tails and insulation – pitch = 6/12
32. Door frames – 7 3/4" hurricane rated door frames x 14 gauge hollow metal
33. Door equals – 16 gauge honeycomb steel hurricane rated door
34. Door hinge – 4.5 x 4.5 stainless steel ball bearing, non-removable pin hinged
35. Door closer – Allegion LCN-4111 series door closer
36. Kick plate, threshold sweep
37. Door locks – pull/pull w/deadbolt lock – stainless steel
38. Bathroom partitions – block partitions with stainless steel doors
39. Steel finishes – powder coat with undercoating
40. Interior finish walls – latex epoxy paint
41. Interior floor finish – sealed concrete
42. Construction of a 42" frost wall with 8" footing. Followed by a 4" thick slab, with a 6" class five base, matching the area of the foundation dimension. A 4" thick concrete pad placed 1' foot beyond roof overhangs and 1' beyond entry wing walls.
43. Extend water line so it is 10' from the building – Connection to the service line will be a separate contract
44. Extend sewer line so it is 10' from the building – Connection to the service line will be a separate contract
45. Installation/construction of the restroom building

Construction to begin the week of September 20, 2020, with completion by May 15, 2021.

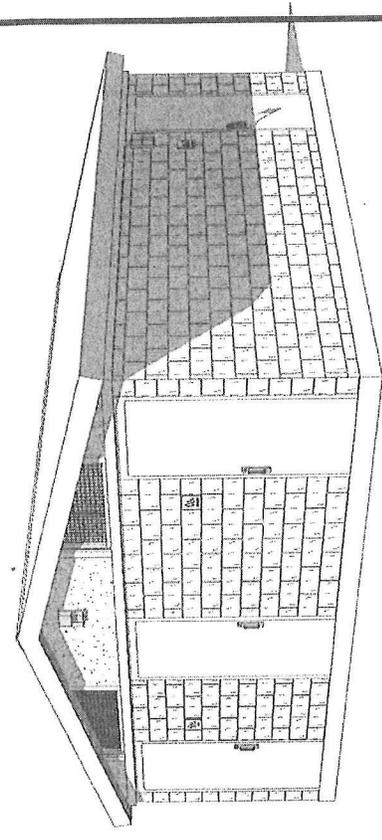
Bid Deadline:

The Township will receive sealed bids for the construction of the restroom building until 10 a.m. local time on Friday, May 15, 2020, at which time & place they will be publicly opened & read aloud.

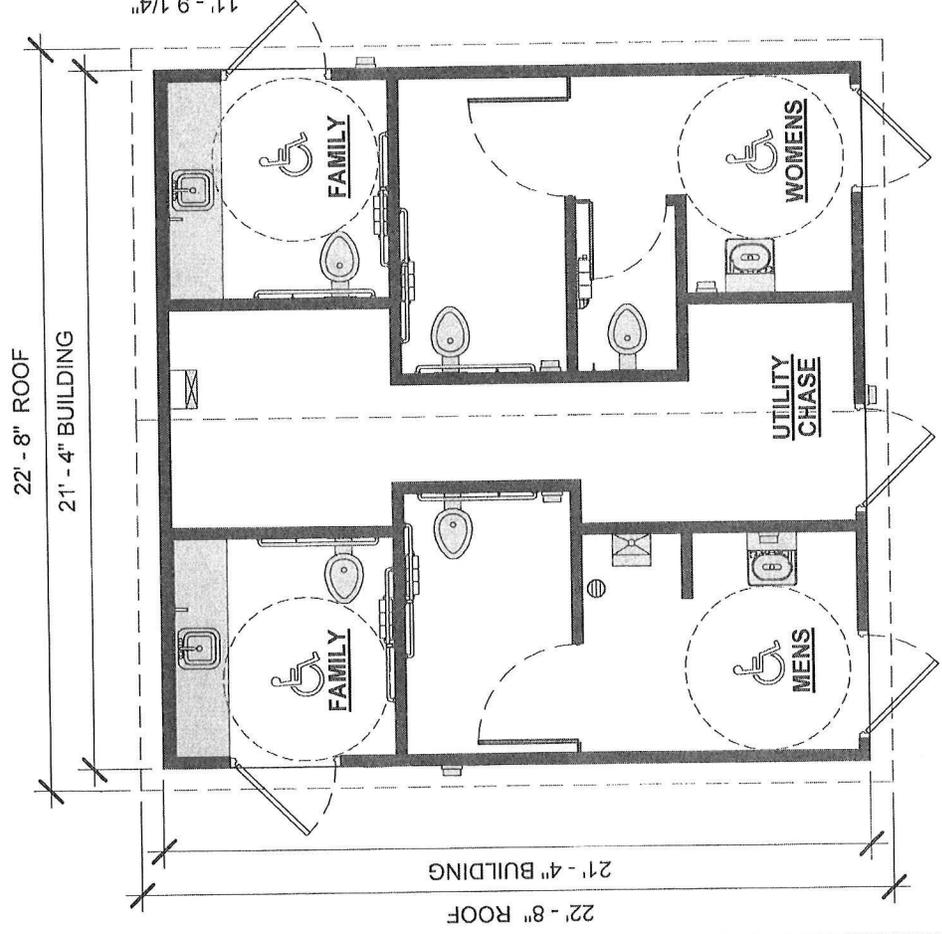
The Township reserves the right to reject any & all bids & waive any formalities in the bidding.



3 RIGHT ELEVATION
3/16" = 1'-0"



2 PERSPECTIVE



1 FLOOR PLAN
3/16" = 1'-0"

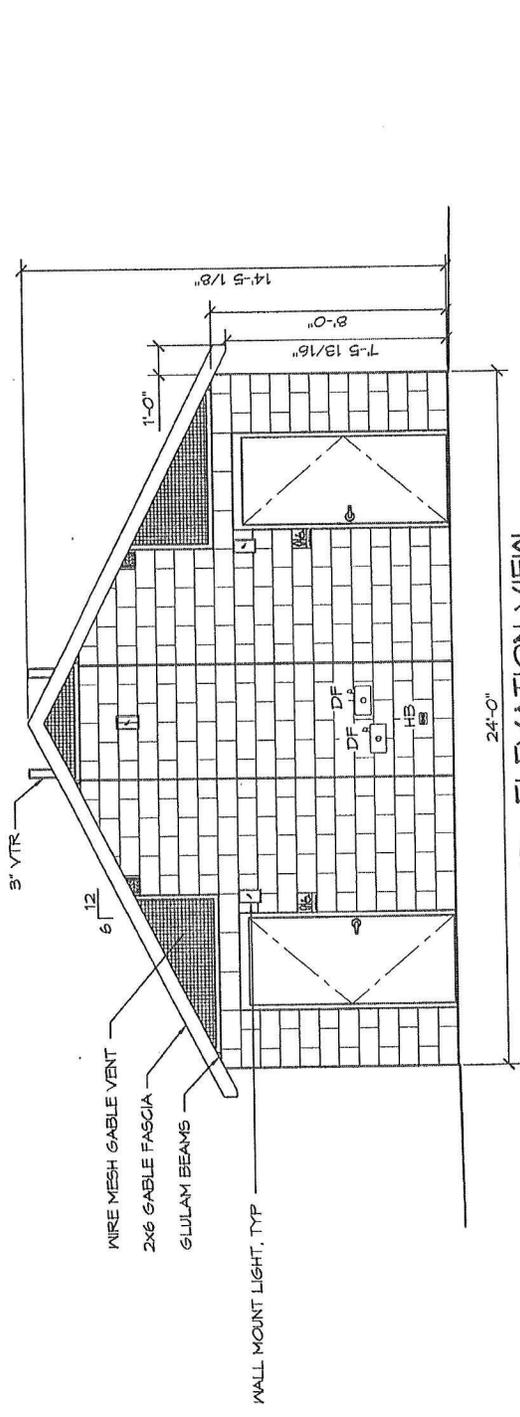
MAXIMUM PERSON AN HOUR:
270 M

FAMILY SERIES
FAM-154-2FAM

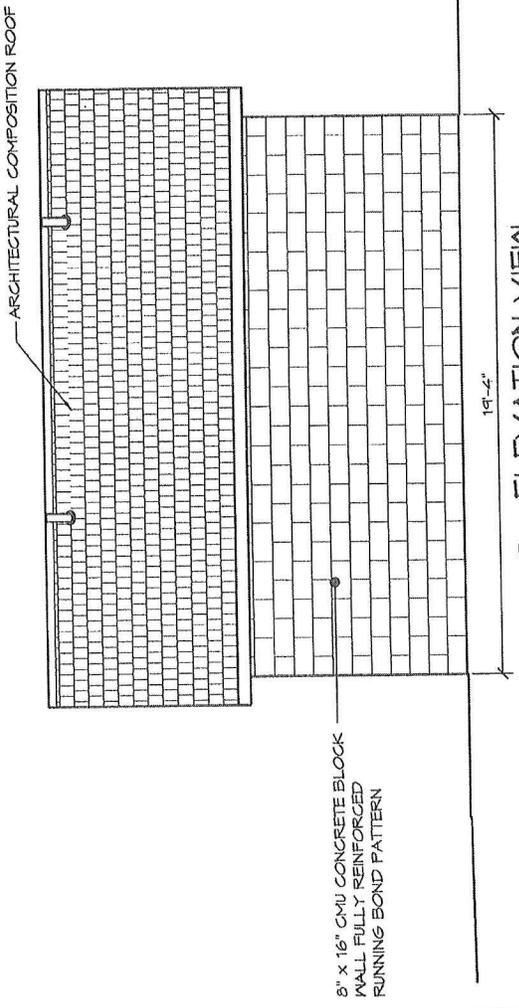
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Building Better Places To Go.™
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-NOT FOR CONSTRUCTION - PRELIMINARY DESIGN DRAWING ONLY - DO NOT SCALE, DIMENSIONS PRESIDE



B ELEVATION VIEW
 SCALE: 1/4" = 1'-0"



C ELEVATION VIEW
 SCALE: 1/4" = 1'-0"

THESE PLAN VIEW AND ELEVATION DRAWINGS ARE A PRELIMINARY ARCHITECTURAL REPRESENTATION OF THE BUILDING. ALL DIMENSIONS, FEATURES AND COMPONENTS SHOWN ON THESE PRELIMINARY DRAWINGS MAY OR MAY NOT BE PART OF THE QUOTE. PLEASE REFER TO THE "SCOPE OF SUPPLY AND SERVICES" LETTER PROVIDED WITH YOUR QUOTE FOR ROMTEC'S PROPOSED SCOPE OF SUPPLY.



**Town Board Meeting
April 20, 2020**

Agenda Number: 6.C – Old Business

Subject: Rush Line Corridor – Adopt Resolution of Support

Documentation: Email / Resolution of Support

Action / Motion for Consideration:

Receive Memo / Discuss

Based on Staff Review & Recommendation Adopt the Resolution of Support for the Rush Line Bus Rapid Transit Project 15 Percent Plans Within White Bear Township

Ruzek – Moves

McCune - Seconds

**Minutes
Town Board Meeting
April 6, 2020**

RUSH LINE CORRIDOR – ADOPT RESOLUTION OF SUPPORT: The Town Planner reported that the Rush Line is at 15% competition plan. The bus will route from Saint Paul to White Bear, and it was noted that White Bear is the only suburb that does not have metro transportation. The team for future development is looking for support to continue planning. The Rush Line Corridor has very little impact on the Township; in fact it only goes through a railway corridor between 694 and Berkeley Road.

There was some discussion of this railway corridor and if the Township has ownership of it. The Town Attorney noted that an administrative agency within the federal government have control over railway corridors. With this knowledge in mind, knowing the Township doesn't have the authority to dismiss the Rush Line plans, the Board does not feel comfortable authorizing a resolution of support. It was noted that this statement would be more of a political statement rather than a legal statement. It was the consensus that the Town Board would like to discuss this matter further.

McCune moved to table this conversation until a future meeting. Prudhon seconded. Ayes all.

Patti Walstad

From: Tom Riedesel
Sent: Wednesday, April 15, 2020 8:51 AM
To: Patti Walstad
Cc: Pat Christopherson
Subject: FW: timeline for municipal approval of 15% rush line plans
Attachments: 2020 04 20 WBT Board Update.pptx

Here is the Rush Line info for the agenda and packet.

From: Gitzlaff, Andrew J [mailto:andrew.gitzlaff@CO.RAMSEY.MN.US]
Sent: Wednesday, April 15, 2020 8:45 AM
To: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Cc: Alarcon, Frank J <frank.alarcon@CO.RAMSEY.MN.US>; Fitzgerald, Cassie <cassie.fitzgerald@co.ramsey.mn.us>; Witzig, Jeanne <Jeanne.Witzig@kimley-horn.com>
Subject: RE: timeline for municipal approval of 15% rush line plans

Caution: This email originated outside our organization; please use caution.

Tom,

Got your voice message yesterday. The plan was to target the Board Meeting next Monday, April 20th at 8 am. I said I would get you a PPT by mid this week.

Attached is draft presentation, I could either walk through each slide (assuming you are doing a video call) or it can just be used as background document. Let me know if you would like any changes made. If we are all set can you send me the call in instructions for the meeting?

The full plan set is available online here for reference:

https://www.ramseycounty.us/sites/default/files/Projects%20and%20Initiatives/15%25%20Plans_20200323.pdf

Feel free to call me on my cell at 612-386-2724 today if you have additional questions.

By the way, the White Bear Lake City Council passed a resolution of support for the 15% plans last night.

Thank you

Andrew J. Gitzlaff, AICP, LEED AP | Senior Transportation Planner
Ramsey County
Economic Growth and Community Investment Service Team
Public Works Department - Multimodal Planning
Union Depot, Suite 200
214 4th St. E
Saint Paul, MN 55101
651-266-2772

andrew.gitzlaff@co.ramsey.mn.us

From: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Sent: Monday, April 6, 2020 11:34 AM
To: Gitzlaff, Andrew J <andrew.gitzlaff@CO.RAMSEY.MN.US>
Subject: RE: timeline for municipal approval of 15% rush line plans

External message alert: This message originated from outside the Ramsey County email system. **Use caution** when clicking hyperlinks, downloading pictures or opening attachments.

Hi Andy,

The Town Board met this morning and had the 15% plan support resolution on their agenda. The Board had a couple of questions and ended up tabling the agenda item. Their next meeting is on April 20th. I will be in the office in the afternoon, Tue. – Friday but am on call in the morning. You can contact me at any time.
Tom

From: Gitzlaff, Andrew J [<mailto:andrew.gitzlaff@CO.RAMSEY.MN.US>]
Sent: Monday, April 6, 2020 10:51 AM
To: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Cc: Alarcon, Frank J <frank.alarcon@CO.RAMSEY.MN.US>; Fitzgerald, Cassie <cassie.fitzgerald@co.ramsey.mn.us>; Witzig, Jeanne <Jeanne.Witzig@kimley-horn.com>; Laabs, Jessica <jessica.laabs@kimley-horn.com>; Dammel, Rachel <Rachel.Dammel@kimley-horn.com>
Subject: FW: timeline for municipal approval of 15% rush line plans

Caution: This email originated outside our organization; please use caution.

Tom,

Hope you are doing well

I am following up on my previous request. We would like to add the 15% plan support resolution to an upcoming township meeting. Assuming your board is still meeting in some capacity.

We would be happy to talk with you about the process and address any questions or concerns that you have. Are there some times that work for you for a quick call this week

Thanks

Andrew J. Gitzlaff, AICP, LEED AP | Senior Transportation Planner
Ramsey County
Economic Growth and Community Investment Service Team
Public Works Department - Multimodal Planning
Union Depot, Suite 200
214 4th St. E
Saint Paul, MN 55101
651-266-2772

andrew.gitzlaff@co.ramsey.mn.us

www.ramseycounty.us

From: Gitzlaff, Andrew J
Sent: Wednesday, March 25, 2020 11:24 AM
To: 'tom.riedesel@whitebeartownship.org' <tom.riedesel@whitebeartownship.org>
Cc: Alarcon, Frank J <frank.alarcon@CO.RAMSEY.MN.US>; Fitzgerald, Cassie <cassie.fitzgerald@co.ramsey.mn.us>; Dammel, Rachel <Rachel.Dammel@kimley-horn.com>; 'Witzig, Jeanne' <Jeanne.Witzig@kimley-horn.com>
Subject: FW: timeline for municipal approval of 15% rush line plans

Tom,

Here is the resolution template for support for the 15% rush line plans. This has been modeled after what was done for the Gold Line BRT project. [Click here](#) to download the 15 percent plans. These have been updated based on the comments received from local partners last Fall. Ramsey County is requesting that all our local partners support the updated plans.

We would like to setup a call to discuss next steps for approval, including identifying a township meeting for approval along with any other briefings that you feel would be helpful.

Below are some times that work for our team

Thursday 3/26 10:30-1 or 3-4
Friday 3/27 11 AM – 3 PM
Mon 3/30 11-12 or 2:30-4
Tues 3/31 8-10 or 11-12
Wed 4/1 8-10 or 11-1
Thurs 1:30-3
Fri 4/3 9:30 – 1 PM.

Andrew J. Gitzlaff, AICP, LEED AP | Senior Transportation Planner
Ramsey County
Economic Growth and Community Investment Service Team
Public Works Department - Multimodal Planning
Union Depot, Suite 200
214 4th St. E
Saint Paul, MN 55101
651-266-2772

andrew.gitzlaff@co.ramsey.mn.us

www.ramseycounty.us

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON APRIL 20, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota was duly held at the Township Administrative Office in said Town on April 20, 2020.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

RESOLUTION OF SUPPORT FOR THE RUSH LINE BUS RAPID
TRANSIT PROJECT 15 PERCENT PLANS WITHIN WHITE BEAR
TOWNSHIP

WHEREAS, Ramsey County is leading the design of the Rush Line Bus Rapid Transit Project ("Project") through the Environmental Analysis Phase; in partnership with the Minnesota Department of Transportation (MnDOT), the Metropolitan Council and its Metro Transit division (Metropolitan Council), Saint Paul, Maplewood, Vadnais Heights, Gem Lake, White Bear Lake and White Bear Township ("Municipalities"); and

WHEREAS, the Environmental Analysis Phase includes the preparation of an Environmental Assessment in partnership with MnDOT, the Metropolitan Council and the Municipalities; and

WHEREAS, Ramsey County has been working collaboratively with MnDOT, the Metropolitan Council and the Municipalities and other stakeholders over the previous two years to resolve issues and develop a scope of work of project components (known as the 15% plans) for evaluation in the Environmental Assessment; and

WHEREAS, residents and businesses have participated in numerous committees, community meetings, pop-up events, and other public forums to provide feedback and assist with developing the 15 percent plans; and

WHEREAS, the White Bear Township staff has reviewed the 15 percent plans and has provided comments and direction on plan refinements; and

WHEREAS, Ramsey County has worked collaboratively with MnDOT, Metropolitan Council, and the Municipalities to address staff comments on the 15 percent plans; and

WHEREAS, Ramsey County is requesting that the Municipalities, as the agencies with local jurisdiction, provide a Resolution of Support or Letter of Support for the 15 percent plans: and

WHEREAS, the Municipalities will have additional opportunities to provide comments during the Environmental Assessment public comment period and on the subsequent 30%, 60% and 90% design plans prior to construction; and

WHEREAS, White Bear Township desires that Ramsey County, MnDOT, Metropolitan Council and the other Municipalities continue to work collaboratively with White Bear Township to address issues and work with White Bear Township staff to satisfactorily resolve issues that have arisen or could arise as the Project design advances.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of White Bear, Minnesota that White Bear Township provides its support for the 15 percent plans for the Rush Line BRT Project.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor McCune, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special meeting of the Town Board of the said Town held on the 20th day of April, 2020, with the original on file in my office, and that the same is a full, true and complete transcript therefrom, insofar as the same relates to a Resolution relating to the Rush Line Corridor 15% Plan.

WITNESS my hand as such Clerk and the Town Clerk's seal this 20th day of April, 2020.

PATRICK CHRISTOPHERSON, Clerk-Treasurer



**Town Board Meeting
April 20, 2020**

Agenda Number: 7.A – Public Hearings

Subject: Vacation of Excess Right-of-Way – 5297 West Bald Eagle Boulevard

Documentation: Petition to Vacate Parts of Bald Eagle Boulevard West / Public Notice / DNR & Resident Letter / Map / Affidavit of Publication / Certificate of Posting / Proposed Resolution Vacating Excess Right-of-Way on West Bald Eagle Boulevard

Action / Motion for Consideration:

Receive Information / Discuss

- Note Proper Publication of the Hearing Notice in the Newspaper & Waive Reading of the Notice
- Open Continuation of Public Hearing
- Open Public Comment Portion – Ask for Comments
- Close Public Portion of Hearing

Based on Staff Review & Recommendation Approve the Vacation of Excess Right-of-Way on West Bald Eagle Boulevard as it Relates to 5297 West Bald Eagle Boulevard

&

Adopt Resolution Vacating Excess Right-of-Way on West Bald Eagle Boulevard

Ruzek – Moves

McCune – Seconds

Noting that this Vacation of Excess Right-of-way is Consistent with Others Along East & West Bald Eagle Boulevard

**PETITION TO VACATE PARTS OF
BALD EAGLE BOULEVARD WEST,
WHITE BEAR TOWNSHIP**

**To: White Bear Township, 1281 Hammond Road, White Bear Township,
Minnesota 55110**

Michael Jansen and Tracey Jansen, residing in and owning property in White Bear Township, Minnesota addressed at:

5297 Bald Eagle Boulevard West
White Bear Township, Minnesota, 55110;

which property adjoins Bald Eagle Boulevard West, hereby petitions for the vacation of excess and unneeded road right-of-way as fully described on the attached Exhibit A.

In Witness Whereof, the undersigned has set her hand this 10 day of January, 2020.

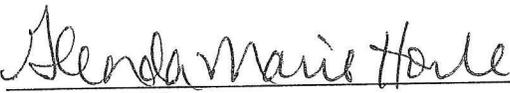


Tracey Jansen

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this 10th day of January, 2020 by Tracey Jansen.





Notary Public

In Witness Whereof, the undersigned has set his hand this 23 day of January, 2020.



Michael Jansen

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this 23rd day of January, 2020 by Michael Jansen.



Glenda Marie Houle
Notary Public

Additional township voters/residents signing on the attached Exhibit B join in this petition.

This Petition was Prepared by:
Edward L. Pardee, PA
Attorneys at Law
4856 Banning Avenue
White Bear Lake, MN 55110
Telephone: 651-429-2063

Exhibit A

Michael and Tracey Jansen
5297 Bald Eagle Blvd. West

**VACATION
OF
EXCESS RIGHT-OF-WAY
OF BALD EAGLE BOULEVARD**

That part of Bald Eagle Boulevard West, formerly known as Lake Avenue or County Road, as platted in the plats of Milner's Lake Add., Town of Bald Eagle and The Eyrie which lies outside of a 66 foot strip of land retained for road purposes, the centerline of which is described as follows:

Commencing at the South Quarter corner of Section 11, Township 30 North, Range 22 West, Ramsey County, Minnesota; thence northerly along the north and south quarter line of said Section 11, having a assumed bearing of North 0 degrees 06 minutes 39 seconds West for 2058.26 feet to the point of beginning; thence South 68 degrees 29 minutes 42 seconds West for 25.63 feet; thence South 78 degrees 51 minutes 31 seconds West for 291.86 feet; thence South 81 degrees 20 minutes 23 seconds West for 362.59 feet; thence North 89 degrees 24 minutes 04 seconds West for 411.28 feet; thence North 86 degrees 43 minutes 14 seconds West for 127.11 feet; thence North 69 degrees 32 minutes 32 seconds West for 228.94 feet; thence North 56 degrees 17 minutes 24 seconds West for 324.10 feet; thence North 32 degrees 18 minutes 35 seconds West for 130.06 feet; thence North 22 degrees 42 minutes 36 seconds West for 147.16 feet; thence North 26 degrees 45 minutes 47 seconds West for 251.85 feet through a point on the east and west quarter line said point being 726.40 feet easterly of the west quarter corner of said Section 11; thence North 26 degrees 17 minutes 23 seconds West for 331.66 feet; thence North 28 degrees 07 minutes 28 seconds West for 315.32 feet; thence North 25 degrees 01 minutes 36 seconds West for 252.59 feet to the easterly extension of the northerly line of Lot 7, The Eyrie and there terminating.

Except that part described in Document No. 1249479, and except that part lying southerly of said 66 foot strip adjoining Lots 7 and 8, Block 1, Milner's Lake Add. and adjoining Block 13, Town of Bald Eagle and adjoining Blocks 1 and 2, Bensons Rearrangement of Block Twelve Bald Eagle and adjoining vacated Benson Street and St. Anthony.

And which lies between the Northeasterly Extension of the Northwesterly line of Lot 10, and the Northeasterly Extension of the Southeasterly line of Lot 12, Block 2, Milner's Lake Addition, Ramsey County, Minnesota.

Exhibit B

Michael and Tracey Jansen
5297 Bald Eagle Blvd. West

The undersigned residents and voters in White Bear Township join in the attached Petition to Vacate Parts of Bald Eagle Boulevard West of Michael and Tracey Jansen.



Signature

EDWARD PARDEE

Printed Name

5496 E. BALD EAGLE BLVD.

Address



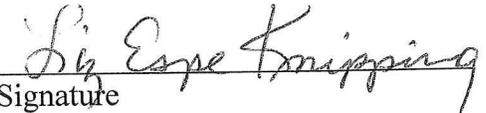
Signature

Patricia Finn

Printed Name

5223 W Bald Eagle Blvd

Address



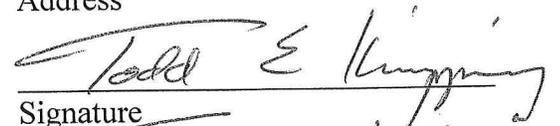
Signature

LIZ Espe Knipping

Printed Name

5291 W. Bald Eagle Blvd.
W.B.L. MN 55110

Address



Signature

Todd E. Knipping

Printed Name

5291 W. Bald Eagle

Address

White Bear Lake Blvd

Eric Bryegann

Signature

Eric Bryegann

Printed Name

5195 Summit St WBL

Address

Candy

Signature

Candy Zollinger

Printed Name

5192 Summit St. WBL

Address



NOTICE OF HEARING TO VACATE EXCESS RIGHT-OF-WAY IN THE TOWN OF WHITE BEAR, RAMSEY COUNTY, MINNESOTA

Notice is Hereby Given, That the Town Board of Supervisors of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage hall, 4200 Otter Lake Road, in said Town on Monday, April 20, 2020 @ 7:00 p.m. to consider a petition of a majority of owners of affected property to vacate excess right-of-way in the Town of White Bear, which affects the following property:

5297 West Bald Eagle Boulevard

and to hear and pass upon objections and recommendations, if any, and to conduct any and all business incident thereto, pursuant to Minnesota Statutes, Section 368.01, Subd. 25.

Given under my hand this 3rd day of February, 2020.

BY ORDER OF THE TOWN BOARD OF SUPERVISORS

A handwritten signature in black ink, appearing to read "Patrick Christopherson", written over a horizontal line.

PATRICK CHRISTOPHERSON, Clerk-Treasurer



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750

FAX 651-426-2258

Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

February 5, 2020

Commissioner Sarah Strommen
Minnesota DNR
500 Lafayette Road
St. Paul, Minnesota 55055-4040

**Re: Vacation of Excess Right-of-Way
5297 West Bald Eagle Boulevard**

Certified Mail / Return Receipt

Dear Commissioner Strommen:

Enclosed please find the following documents:

- Notice of Hearing to Vacate Excess Right-of-Way in the Town of White Bear, Ramsey County, Minnesota;
- Petition to Vacate Excess Right-of-way in the Town of White Bear, Ramsey County, Minnesota; and
- Draft Resolution Vacating Excess Right-of-Way on West Bald Eagle Boulevard.

Please note that the Public Hearing on this matter has been scheduled for Monday, April 20, 2020 @ 7:00 p.m. at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota 55110.

Sincerely,

Patti Walstad
Deputy Clerk

PSW/s
Encls.



recycled paper



**WHITE BEAR
TOWNSHIP**

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750

FAX 651-426-2258

Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

April 2, 2019

Michael & Tracey Jansen
5297 West Bald Eagle Boulevard
White Bear Township MN 55110

**Re: Vacation of Excess Right-of-Way
5297 West Bald Eagle Boulevard**

Dear Mr. & Mrs. Jansen:

This is a reminder letter regarding the upcoming April 20th, Public Hearing on the vacation of excess right-of-way proceedings that have been initiated.

Enclosed please find the following documents:

- Notice of Hearing to Vacate Excess Right-of-Way in the Town of White Bear, Ramsey County, Minnesota;
- Petition to Vacate Excess Right-of-Way in the Town of White Bear, Ramsey County, Minnesota; and
- Draft Resolution Vacating Excess Right-of-Way on West Bald Eagle Boulevard.

Please note that the Public Hearing on this matter has been scheduled for Monday, April 20, 2020 @ 7:00 p.m. at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota 55110. Please note if a location change is determined to be needed I will let you know.

Sincerely,

Patti Walstad
Deputy Clerk

PSW/s
Encls.
cc:admin/add.file
cc:Ed Pardee

Patti Walstad

From: Patti Walstad
Sent: Friday, April 3, 2020 9:00 AM
To: 'tracey.jansen@medtronic.com'; 'Mjansen@schwak.com'; pardeelaw@netscape.net
Subject: Right-of-Way Vacation
Attachments: 20200403083742.pdf

Good Morning everyone, hope all is well,

Attached please find a letter regarding the upcoming Public Hearing on your Petition to vacate excess right-of-way.

Patti

Patti S. Walstad

Patti S. Walstad
Deputy Clerk
White Bear Township
1281 Hammond Road
White Bear Township MN 55110

Direct Dial – 651-747-2756
Office – 651-747-2750
Fax – 651-426-2258
E-mail – patti.walstad@whitebeartownship.org

Find us on FaceBook!

AFFIDAVIT OF PUBLICATION

TATE OF MINNESOTA)
) ss.
OUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.

The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:

Once a week, for two successive weeks: it was first published on Wednesday, the 1st day of April, 2020 and was thereafter printed and published on every Wednesday to and including Wednesday, the 8th day of April, 2020.

The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:

- a) Lowest classified rate paid by commercial users for comparable space _____
- b) Maximum rate allowed by law for the above matter _____
- c) Rate actually charged for the above matter \$ 18.76/inch

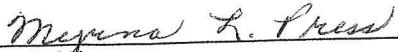
Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

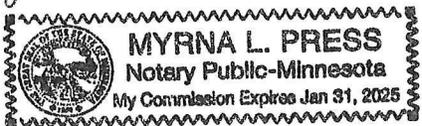
We are a qualified newspaper in the following counties: Anoka, Ramsey and Washington

FURTHER YOUR AFFIANT SAITH NOT.

BY: 
TITLE: Carter Johnson, Publisher
PRESS PUBLICATIONS
4779 Bloom Avenue
White Bear Lake, MN 55110

Subscribed and sworn to before me on this 8th day of April, 2020.


Notary Public




WHITE BEAR TOWNSHIP
NOTICE OF HEARING TO VACATE EXCESS RIGHT-OF-WAY IN THE TOWN OF WHITE BEAR, RAMSEY COUNTY, MINNESOTA
 Notice is Hereby Given, That the Town Board of Supervisors of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in said Town on Monday, April 20, 2020 @ 7:00 p.m. to consider a petition of a majority of owners of affected property to vacate excess right-of-way in the Town of White Bear, which affects the following property:
 5297 West Bald Eagle Boulevard
 and to hear and pass upon objections and recommendations, if any, and to conduct any and all business incident thereto, pursuant to Minnesota Statutes, Section 368.01, Subd. 25.
 Given under my hand this 3rd day of February, 2020.
 BY ORDER OF THE TOWN BOARD OF SUPERVISORS
 PATRICK CHRISTOPHERSON, Clerk-Treasurer
 Published two times in the White Bear Press on April 1 and 8, 2020.

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA
HELD ON APRIL 20, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on April 20, 2020, at 8:00 a.m.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION VACATING EXCESS
RIGHT-OF-WAY ON WEST BALD EAGLE BOULEVARD**

WHEREAS, located within the boundaries of the Town of White Bear are plats of Milner's Lake Add., Town of Bald Eagle and The Eyrie. That dedicated on said plat is a public right-of-way known as Bald Eagle Boulevard West,

AND WHEREAS, Michael and Tracey Jansen have petitioned for partial vacation of said Bald Eagle Boulevard and the Town, after due investigation, has determined that partial vacation of said right-of-way would not adversely affect the interests of the Town subject to the retention of certain easements and restrictions on use of the vacated right-of-way,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

That portion of Bald Eagle Boulevard West described in Exhibit A attached hereto shall be vacated and all public easements terminated subject to the following conditions:

That portion of Bald Eagle Boulevard West described in Exhibit A attached hereto shall be vacated and all public easements terminated subject to the following conditions:

1. Payment by the Petitioner to the Town of White Bear the sum of \$ -0-.

2. No permanent structure shall be placed within the vacated right-of-way unless a building permit is issued and there shall be no permanent changes to the topography of the right-of-way as it exists at the time of this Resolution.
3. The Town of White Bear reserves an easement for construction, maintenance, repair and replacement of drainage facilities and a bicycle/pedestrian pathway.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor McCune, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
 COUNTY OF RAMSEY) ss.
)
 TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special meeting of the Town Board of the said Town held on the 20th day of April, 2020, with the original on file in my office, and that the same is a full, true, and complete transcript therefrom, insofar as the same relates to a Resolution relating to vacation of excess right-of-way on West Bald Eagle Boulevard.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 20th day of April, 2020.

 TOWN CLERK, TOWN OF WHITE BEAR, MINN.



**Town Board Meeting
April 20, 2020**

Agenda Number: 8.A – New Business

Town Planner Item:

Subject: Rick & Kim Lucio, 5691 Orchard Avenue – Variance Expiration

Documentation: Email / Town Planner Memo w/attachments

Action / Motion for Consideration:

Town Planner Report / Discuss

Option 1:

Deny Variance Extension Request in Accordance with Section 9-6.5(b)

Option 2:

Approve Variance from Section 9-6.5(b) & Approve a Six Month Extension to October 20, 2020 Due to Current Economic Circumstances, Noting if a Further Extension is Required Applicant Must Apply Prior to Expiration

Ord. 35, Section 9-6.5(b) states:

Activities authorized by a Variance shall be initiated within six (6) months after approval of the Town Board. If such activity is not initiated within such period, the variance shall be void, unless an extension is approved by the Town Board pursuant to Section 9-2.3 of this Ordinance.

RICK & KIM LUCIO, 5691 ORCHARD AVENUE – REQUEST FOR A 10.4% GREEN AREA VARIANCE & A 142 SQUARE FOOT LAKESHORE ACCESSORY SQUARE FOOTAGE VARIANCE FOR CONSTRUCTION OF AN IN-GROUND POOL: Riedesel summarized the request for a 10.4% green area variance to allow construction of an in-ground pool between the house and Bald Eagle Lake. The Lucio property is an undersized lot of record.

The pool is considered a lakeshore accessory structure which establishes the setback requirement at 10' from the 913' one hundred year high water elevation. The proposed pool meets that requirement, but 142 square feet of the 392 square foot pool exceeds the size requirement for a lakeshore accessory structure.

The Lucio's current green area coverage is 46.9% and they are proposing in the first phase to remove the concrete patio where the pool will be constructed thereby decreasing the green area coverage to 41.5%. In phase two of the project, they plan to remove the existing concrete driveway which will further decrease the green area bringing it down to 35.4%. Pavers will be installed to replace the concrete.

Both the Variance Board and the Planning Commission reviewed this agenda item and had members who opposed the application on the grounds of "reasonable use."

There was discussion of a previous approval of green area variance for an in-ground pool level with Bald Eagle Lake on Bald Eagle Point.

Ruzek moved based on Variance Board, Planning Commission & staff review & recommendation approve the 10.4% green area variance & the 142 square foot lakeshore accessory structure square footage variance for construction of an in-ground pool at 5691 Orchard Avenue. McCune seconded. Ayes all.

Minutes
Planning Commission Meeting
May 23, 2019

CONSENT AGENDA – Rick & Kim Lucio, 5691 Orchard Avenue Request for a 10.4% Green Area Variance and a 142 Square Foot Lakeshore Accessory Structure Square Footage Variance for Construction of an In-Ground Pool: Riedesel summarized the request for a 10.4% green area variance to allow construction of an in-ground pool between the house and Bald Eagle Lake. The Lucio property is an undersized lot of record.

The pool is considered a lakeshore accessory structure which establishes the setback requirement at 10' from the 913' one hundred year high water elevation. The proposed pool meets that requirement, but 142 square feet of the 392 square foot pool exceeds the size requirement for a lakeshore accessory structure.

The Lucio's current green area coverage is 46.9% and they are proposing in the first phase to remove the concrete patio where the pool will be constructed thereby decreasing the green area coverage to 41.5%. In phase two of the project they plan to remove the existing concrete driveway which will further decrease the green area bringing it down to 35.4%. Pavers will be installed to replace the concrete.

It was noted at the Variance Board meeting on May 15, 2019 that Denn stated he could support the variance because of the green area increase.

Artner stated that she was in opposition to this agenda item because she is against pools next to lakes.

Flann moved to approve the Consent Agenda — request for a 10.4% green area variance and a 142 square foot lakeshore accessory square footage variance structure for construction of an in-ground pool. Patrick seconded. Ayes all, save Artner’s abstention.

Minutes
Variance Board Meeting
May 15, 2019

RICK & KIM LUCIO, 5691 ORCHARD AVENUE – Request for a 10.4% Green Area Variance and a 142 Square Foot Lakeshore Accessory Square Footage Variance Structure for Construction of an In-Ground Pool: Riedesel summarized the request for a 10.4% green area variance to allow construction of an in-ground pool between the house and Bald Eagle Lake. The Lucio property is an undersized lot of record.

The pool is considered a lakeshore accessory structure which establishes the setback requirement at 10’ from the 913’ one hundred year high water elevation. The proposed pool meets that requirement but, 142 square feet of the 392 square foot pool exceeds the size requirement for a lakeshore accessory structure.

The Lucio’s current green area coverage is 46.9% and they are proposing in the first phase to remove the concrete patio where the pool will be constructed thereby decreasing the green area coverage to 41.5%. In phase two of the project they plan to remove the existing concrete driveway which will further decrease the green area bringing it down to 35.4%. Pavers will be installed in place of the concrete.

Johnson inquired as to where the edge of the pool was measured from and verified that the concrete under the pool was to be removed.

Denn stated he could support the variance because of the 11½% increase in green area with the pool construction.

Denn moved to recommend to the Planning Commission to recommend to the Town Board to approve the 10.4% green area variance noting there will be an overall increase of green area of 11½%, and that the required 10’ lakeshore accessory structure setback will be met. Johnson seconded. Ayes all.

Denn moved to recommend to the Planning Commission to approve a 142 square foot lakeshore accessory structure variance. Johnson seconded. Ayes all.

Patti Walstad

From: Tom Riedesel
Sent: Monday, April 13, 2020 4:26 PM
To: Patti Walstad
Subject: RE: Permit Extension for 5691 Orchard Avenue, White Bear Township

How dare you answer after your shift is over!

From: Patti Walstad
Sent: Monday, April 13, 2020 4:23 PM
To: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Subject: RE: Permit Extension for 5691 Orchard Avenue, White Bear Township

k

From: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Sent: Monday, April 13, 2020 4:17 PM
To: Patti Walstad <Patti.Walstad@whitebeartownship.org>
Subject: FW: Permit Extension for 5691 Orchard Avenue, White Bear Township

Please add to the agenda.
Thanks!

From: Rick Lucio [mailto:rlucio@hallbergengineering.com]
Sent: Monday, April 13, 2020 4:16 PM
To: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Cc: Andrew Lofboom <alofboom@villalandscape.com>
Subject: Permit Extension for 5691 Orchard Avenue, White Bear Township

Caution: This email originated outside our organization; please use caution.

Tom,

I am requesting an extension to our existing permit for this summer's landscaping and swimming pool installation. Last year, Andy Lofboom with Villa Landscape finished the landscaping for the front of the house and driveway and this summer I want to hire Villa Landscape again to finish the sides of the house and backyard including a swimming pool installation. The permit and plans called for the removal of impervious surfaces and replace with permeable pavers which Villa Landscape is half way complete with. So I am asking for an extension of the existing permit for the remainder of this year to finish this work. Please let me know if you have any questions.

Thank you,
Rick

Richard Lucio | PE LEED® AP | CEO/PRINCIPAL

HALLBERG ENGINEERING, INC. | A MINORITY BUSINESS ENTERPRISE

Celebrating 40 Years of Excellence

Cell 651.775.7241 | Direct 651.748.4386 | Main 651.748.1100

1750 Commerce Court | White Bear Lake, MN | 55110 | www.hallbergengineering.com

MEMORANDUM

TO: VARIANCE BOARD
FROM: TOM RIEDESEL
DATE: MAY 10, 2019

SUBJECT: CONSTRUCTION OF AN IN-GROUND POOL

**REQUEST: 10.4% GREEN AREA VARIANCE, 142 SQUARE FOOT
LAKESHORE ACCESSORY STRUCTURE SQUARE FOOTAGE
VARIANCE**

LOCATION: 5691 ORCHARD AVENUE

**APPLICANTS: ANDY LOFBLOOM, VILLA LANDSCAPES FOR RICK & KIM
LUCIO**

ZONING: R-1

The Lucio's are requesting approval of a 10.4% green area variance which would permit construction of an in-ground pool at 5691 Orchard Avenue between the home and lake. The Lucio property is considered an undersized lot of record which is 8,718 square feet in area. The home was constructed in 1983 and required approval of 4 variances; a six-foot side setback variance (west side); a 4' sideyard setback variance (east side); a 9' right-of-way setback variance and a variance for an undersized lot.

The pool is considered a lakeshore accessory structure. The Zoning Ordinance permits one lakeshore accessory structure not to exceed 250 square feet in area. The pool is set back more than 10' from the 913' one hundred year high water elevation meeting setback requirements, but 142 square feet of the 392 square foot pool exceeds the size allowed for a lakeshore accessory structure. A 142 square foot size variance must be approved for this structure.

The patio area designed around the pool is proposed to be constructed of pavers with retaining walls. The Town does not consider retaining walls or pavers to be a structure. They are permitted to encroach into the setback area and do not count towards the impervious area on the property.

The Lucio's have designed their pool and apron using a high percentage of pervious pavers. The pool is proposed to be 14' x 28'. They are planning to reduce the amount of impervious area if the new pool and patio are permitted.

Currently the Lucio property is covered by 4,091 square feet of pervious surfacing. The coverage is 46.9% of the lot. A 507 square foot concrete patio is proposed to be removed and replaced by the pool and paver patio. A concrete driveway and walkway are also planned to be replaced by pavers.

With the reduction of permanent structures (concrete driveway, walkway and patio) plus the addition of the pool will reduce the impervious area proposed for the property to 35.4%, a reduction of 11.5%. Decreasing a non-conforming setback or impervious area on a lot has been used to support a variance request.

The Town reviewed a similar request to add a lakeside pool on Bald Eagle Point in 2004. A 27'.10" setback variance and 831 square foot lakeshore accessory structure square footage variance were approved for that pool.

TR/psw
cc:admin/add.file
b:lucio

CERTIFICATE OF SURVEY

LANDMARK SURVEYING INC.

Judd & Maple Streets - P. O. Box 227
Marine on St. Croix
Minnesota 55047

Low 1147-1148
MEAN DISTANCE

LaVayne E. Dupstall
Registered Land Surveyor

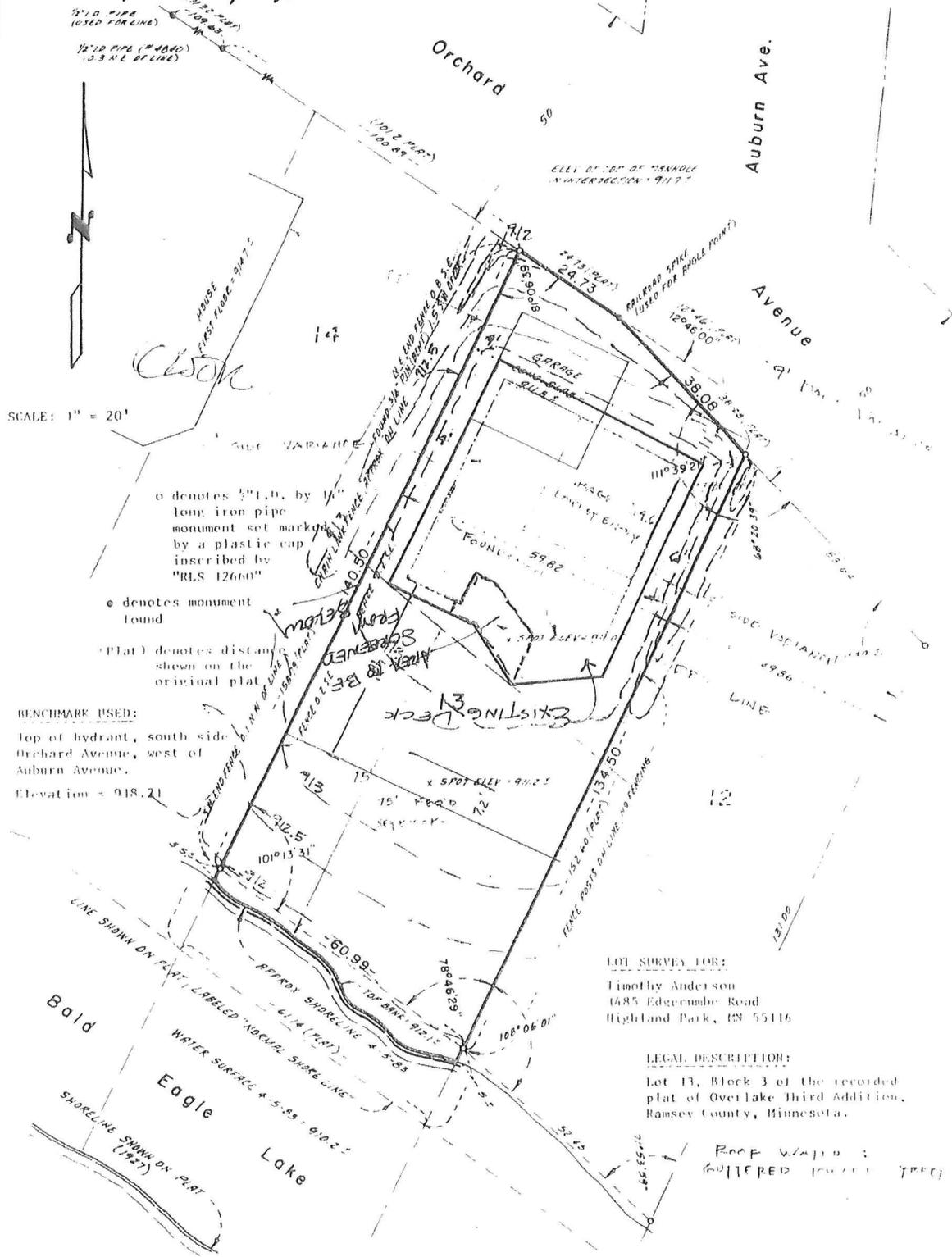
Telephone
433-4321

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

LaVayne E. Dupstall

Registration No. 18660

Date April 6, 1953



SCALE: 1" = 20'

o denotes 1/2" I.D. by 1/2" long iron pipe monument set marked by a plastic cap inscribed by "RLS 12660"

• denotes monument found

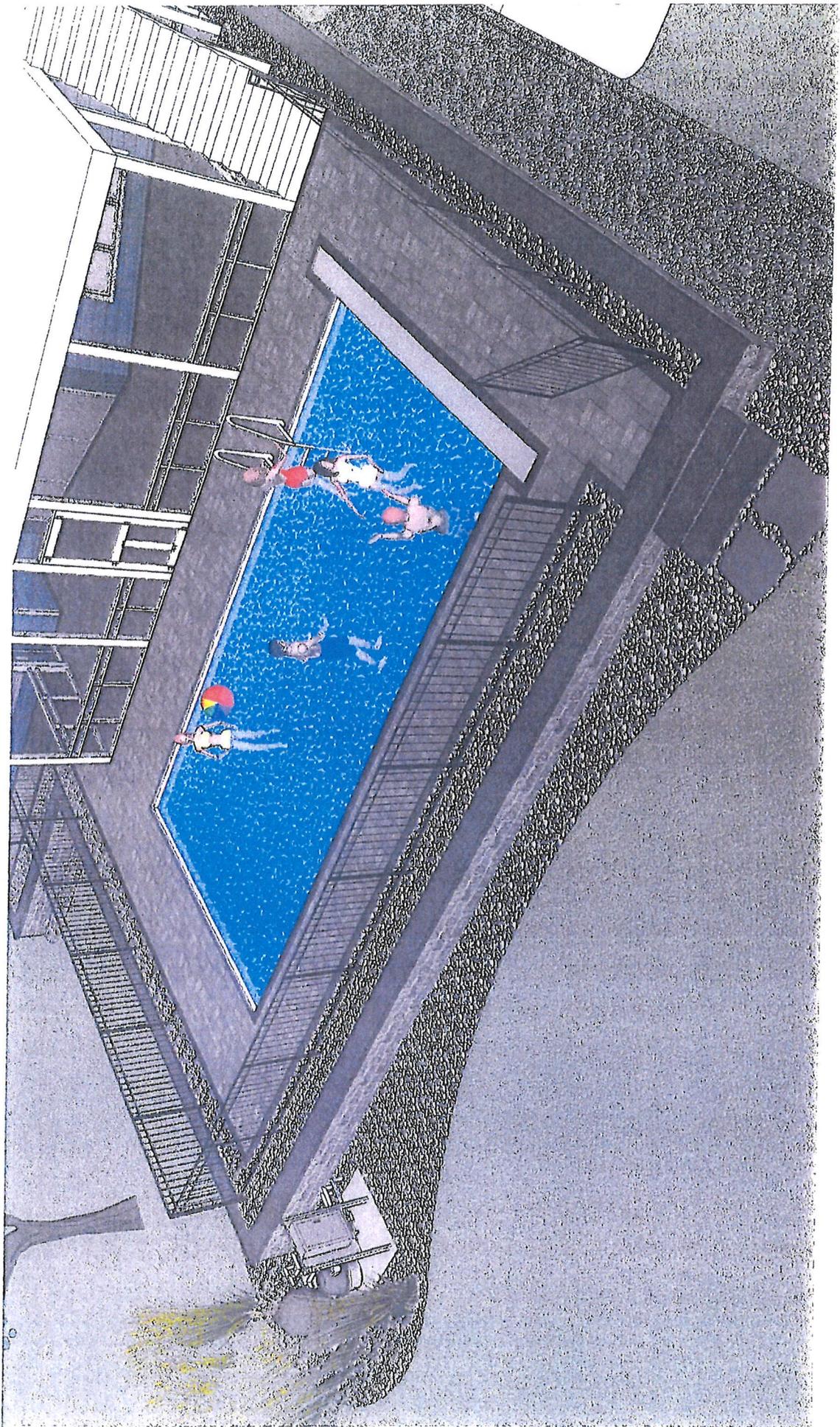
Plat denotes distance shown on the original plat

BENCHMARK USED:
Top of hydrant, south side Orchard Avenue, west of Auburn Avenue.
Elevation = 918.21

LOT SURVEY FOR:
Timothy Anderson
685 Edgermole Road
Highland Park, MN 55116

LEGAL DESCRIPTION:
Lot 13, Block 3 of the recorded plat of Overlake Third Addition, Ramsey County, Minnesota.

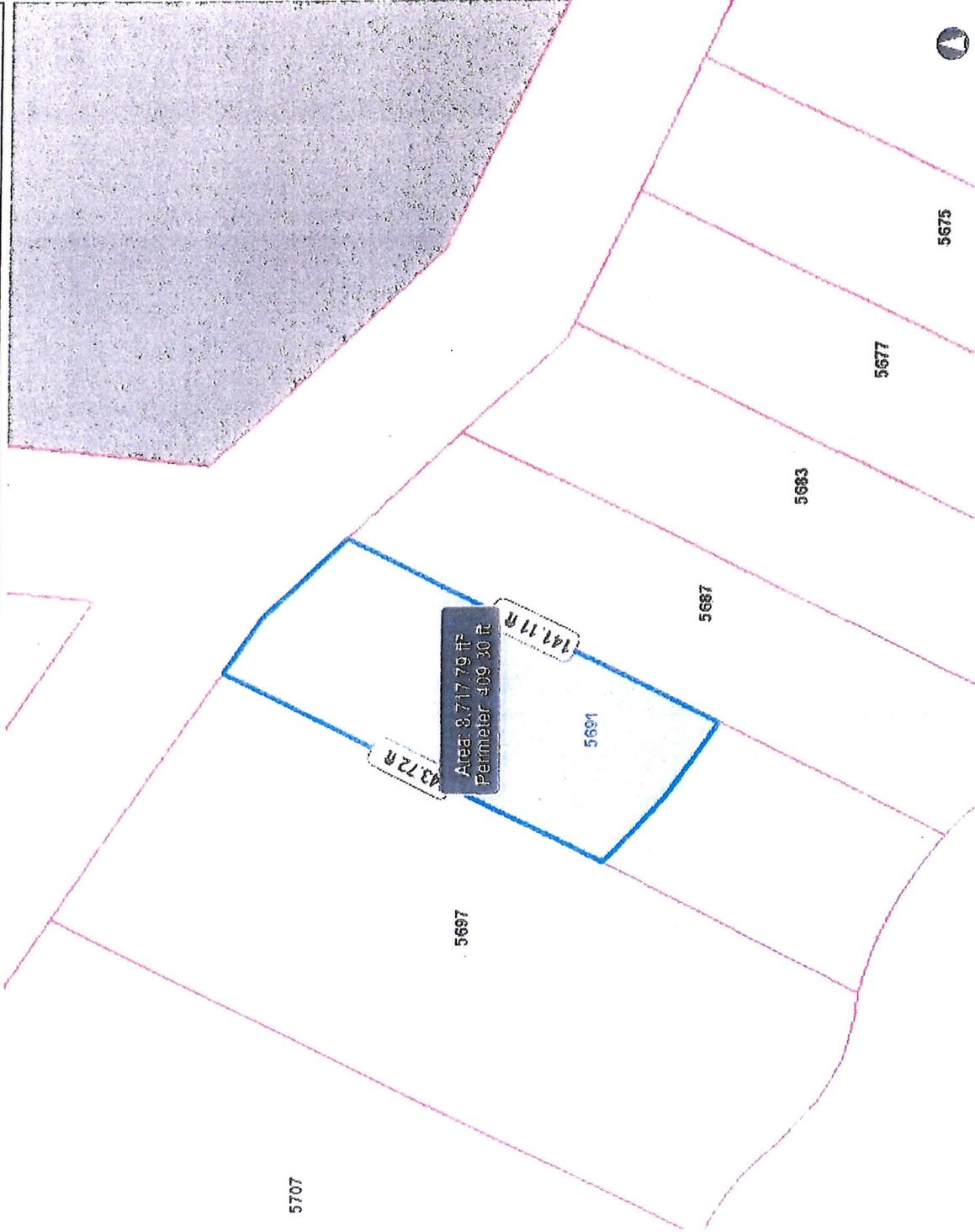
ROOF WIDTH: GUTTERED (SEE PLAN)



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries



100.0
 0 50.00 100.0 Feet
 NAD_1983_HARN_Adj_MN_Ramsey_Feet
 © Ramsey County Enterprise GIS Division

Notes
 Enter Map Description

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Impervious Surface Calculation for 5691 Orchard Avenue

	Currently	After Phase 1	After All Phases
House	2139	2139	2139
Driveway	454	454	0
Existing Paver Patio	372	0	0
Existing Concrete Patio	507	0	0
Existing Walkway Along Garage	177	177	0
Retaining Walls	229	242	342
Existing Fire Pit	213	213	213
New Permeable Patio/Apron	0	0	0
New Permeable Driveway	0	0	0
New Permeable Paver Walkways	0	0	0
Backyard Deck	0	0	0
Frontyard Deck	0	0	0
New Swimming Pool	0	392	392
Total SF Impervious Surface	4091	3617	3086
Lot	8718	8718	8718
% of Impervious Surface	46.9%	41.5%	35.4%
% Change	-	5.4%	6.1%



**Town Board Meeting
April 20, 2020**

Agenda Number: 8.B – New Business

Public Works Director Item:

**Subject: Sanitary Sewer Manhole Castings – Approve Replacement
Manhole Casting Purchase**

Documentation: Staff Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Staff Review & Recommendation Receive & Accept the Quote From Neenah Foundry of Shakopee for the Purchase of Sanitary Sewer Manhole Castings in the Amount of \$17,750.00 Plus the Estimated Cost of \$566.64 for Shipping for an Estimated Total Cost of \$18,316.64 +/- Depending on Shipping Costs With Funding From the Sanitary Sewer Operating Budget Line Item for Repair & Maintenance

MEMORANDUM

Date: April 14, 2020

To: Town Board

From: Peter Tholen, Field Maintenance Supervisor; Dale Reed, Public Works Director

Re: Sanitary Sewer Replacement Manhole Casting Purchase Approval

This year Ramsey County is taking on a large Pavement Preservation project within the Township. The roads include H-2 from Centerville Road to West Bald Eagle Boulevard; West Bald Eagle Boulevard from H-2 to Bald Eagle; East Bald Eagle Boulevard from Bald Eagle to Buffalo Street; and Buffalo Street from East Bald Eagle Boulevard to Hugo Road. All of the Town's existing sanitary sewer manhole castings with covers, will be replaced, as part of the County's project. The Town will provide the manhole castings to the contractor awarded the project. The replacement of these will continue the process of standardizing the manhole castings within the Town's sanitary sewer collection system. Neenah Foundry is the only provider of the Town's standard manhole casting.

Staff is recommending the purchase of manhole castings for the upcoming Ramsey County Pavement Preservation project that will be taking place in the Town this summer. Public Works received a quote from Neenah Foundry of Shakopee for \$17,750.00 plus the estimated cost of \$566.64 for shipping. The funds would come from the Sanitary Sewer Operating Budget's, line item for repair and maintenance, which has \$100,000.00 budgeted for 2020.

Action requested is to accept the quote and approve the \$17,750.00 and plus the estimated cost of \$566.64 for shipping for an estimated total cost of \$18,316.14 +/- depending on shipping costs.

QUOTATION
Q00019103



WHITE BEAR TOWNSHIP
1281 HAMMOND ROAD
WHITE BEAR TWP, MN 55110
US

2121 Brooks Avenue
Neenah, WI 54956

PHONE: 920-725-7000 | FAX: 920-729-3661
jessica.pickett@neenahenterprises.com

Attn: Pete Tholen
Phone: (651) 429-5546
Mobile Phone:
Email: pete.tholen@whitebeartownship.org

Date: Apr 10, 2020
Job Name:
Job Location:
Bid Date:

We are pleased to submit the following quotation in accordance with your request.

Line	Quantity	Catalog	Description	Sales Price	Total Price
1	50 EA	1733	FRAME--TYPE-A--MACHINED SEAT--GI CLASS 40A--AA 26 IN. MIN., BB 7/8, F 7 IN., LTRD. 'MADE IN USA'--'MN/DOT 700-7','NEENAH..','ASTM A-48 CLASS 40A	\$192.00	\$9,600.00
2	50 EA	1733	SOLID PLATEN LD--TYPE-K--T-SEAL,AC--GI CLASS 35B--25-3/4 X 25/32 + 3/32 GSKT., FINAL B=7/8, W/3 STACKING LUGS--'SANITARY SEWER'	\$163.00	\$8,150.00

Quotation Comments:

TOTAL ESTIMATED WEIGHT: 11,900 lbs
(Excluding Skids)

TOTAL QUOTATION VALUE: \$17,750.00
(Excluding Shipping & Handling)

ESTIMATED S & H: \$566.64

TERMS & CONDITIONS

Neenah Foundry Terms & Conditions apply and are available upon request. Castings furnished unpainted. Quantities are approximate, changes could alter unit prices. Estimated Shipping & Handling based on above quantities shipping in one complete shipment. Any order submitted pursuant to this quotation shall not result in a contract until it is accepted and acknowledged in writing by Neenah Foundry Company (SELLER).

Prices are valid on orders entered within 30 days from date of quotation, with shipment at earliest availability. All orders are subject to review of buyer's credit status. Standard terms for qualified customers are Net 30 Days. Prices do not include tax. If tax exempt, please provide a sales tax exemption certificate at time of order or any applicable tax will be charged.

FOB Origin - Freight Excluded

NEENAH FOUNDRY COMPANY

BY _____

Jessica Pickett

Customer Service Representative



**Town Board Meeting
April 20, 2020**

Agenda Number: 8.C – New Business

Public Works Director Item:

Subject: Bellaire Beach West Parking Lot – Approve Staging Area for Q3 Contracting (XcelEnergy Contractor)

Documentation: Staff Memo / XcelEnergy Email

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Staff Review & Recommendation Authorize Q3 Contracting to use the West Parking Lot at Bellaire Beach Until the Use Conflicts with Beach Users or the Project is completed, Whichever comes First Noting Q3 Acknowledges That if There are damages Found from Their Equipment in This Staging Area They Will Restore Those Affected Areas as They do for the Construction Zones

MEMORANDUM

Date: April 14, 2020

To: Town Board

From: Dale Reed, Public Works Director

Re: Approval for Q3 Contracting to stage Equipment and Materials at the West parking of Bellaire Beach.

Recently Xcel Energy began a gas line replacement project on South Shore Boulevard using Q3 Contracting as their subcontractor (sub). Last week when I was out doing a field evaluation of our Wells for another reason, I observed that the sub was staging equipment and materials on the West parking lot of Bellaire Beach Park. I then called Collette Jurek, the Xcel Energy Customer Relations contact for White Bear Township to inform her that sub had not received Town Board approval to stage equipment and materials there. Based upon a phone conversation between Collette, the sub's representative and myself, an email request was sent to me requesting that the Town Board approve the use of the parking lot for staging. I did inform the sub that the Town may be opening the Beach as normally scheduled on Memorial Weekend and if so, that they would have to look for other options to stage equipment and material.

I am recommending that the Town Board authorize Q3 Contracting the use of the West Parking lot at Bellaire Beach until the use conflicts with Beach users or the project is completed, whichever comes first.

Town Board action is to authorize Q3 Contracting to use the West parking lot at Bellaire Beach until the use conflicts with Beach users or the project is completed, whichever comes first.

Patti Walstad

From: Shimko, Benjamin W <Benjamin.W.Shimko@xcelenergy.com>
Sent: Friday, April 10, 2020 3:28 PM
To: Dale Reed
Cc: Jurek, Colette C
Subject: South Shore Blvd Parking Lot

Caution: This email originated outside our organization; please use caution.

Good Afternoon Dale,

I'd like to apologize for the miscommunication on Q3C's usage of the parking lot at South Shore Blvd and Bellaire St without prior approval. If there are to be damages found from Q3C's equipment in this staging area we will restore those affected areas just as we do for the construction zones on this project. Due to the COVID-19 crisis our end date for this construction project is a moving target. I can assure you that QC3 is doing everything we can to work safely and efficiently to finish this project in a timely manner.

Q3C would like to continue to use this parking lot as a staging area throughout the remainder of this project. Per our conversation, if the beach does open back up please contact me directly if any changes need to be made regarding the use of this staging area. If we can no longer use this area please let me know so I can notify the gas crew as well as our restoration team.

Thank You,

Ben Shimko
Xcel Energy | Responsible By Nature
Designer Q3 Contracting
3066 Spruce St
Little Canada, MN 55117
P: 612-772-1800
E: Benjamin.W.Shimko@xcelenergy.com



**Town Board Meeting
April 20, 2020**

Agenda Number: 8.D – New Business

Town Engineer Item:

Subject: Improvement 2020-1 – Street Improvements:
1. Receive Bids
2. Future Considerations (Discussion)

Documentation: Tabulation of Bids / Resolution

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Staff Review & Recommendation Adopt the **Resolution
Receiving Bids for Improvement 2020-1**

Ruzek – Moves

McCune – Seconds

TABULATION OF BIDS
 SE AREA STREET RECONSTRUCTION
 WHITE BEAR TOWNSHIP, MINNESOTA
 TOWN PROJECT NO. 2020-1
 TKDA PROJECT NO. 17127.011



ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE		T.A. SCHIFSKY & SONS, INC.		VALLEY PAVING, INC.	
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	ENGINEER DIRECTED ALLOWANCE	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
2	MOBILIZATION	1	LS	\$ 109,852.31	\$ 109,852.31	\$ 90,000.00	\$ 90,000.00	\$ 60,000.00	\$ 60,000.00
3	TRAFFIC CONTROL	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 80,000.00	\$ 80,000.00	\$ 5,150.00	\$ 5,150.00
4	DEWATERING	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 7,500.00	\$ 7,500.00	\$ 1,500.00	\$ 1,500.00
5	CLEAR	0.25	AC	\$ 25,000.00	\$ 6,250.00	\$ 6,500.00	\$ 1,625.00	\$ 8,500.00	\$ 2,125.00
6	GRUB	0.25	AC	\$ 10,000.00	\$ 2,500.00	\$ 2,000.00	\$ 500.00	\$ 2,125.00	\$ 531.25
7	CLEAR	46	TREE	\$ 500.00	\$ 23,000.00	\$ 300.00	\$ 13,800.00	\$ 335.00	\$ 15,410.00
8	GRUB	46	TREE	\$ 500.00	\$ 23,000.00	\$ 125.00	\$ 5,750.00	\$ 53.00	\$ 2,438.00
9	SALVAGE CASTING	33	EA	\$ 400.00	\$ 13,200.00	\$ 200.00	\$ 6,600.00	\$ 120.00	\$ 3,960.00
10	SAW CUT (FULL DEPTH, ALL TYPES)	501	LF	\$ 4.00	\$ 2,004.00	\$ 3.00	\$ 1,503.00	\$ 4.00	\$ 2,004.00
11	REMOVE BITUMINOUS PAVEMENT	112	SY	\$ 5.00	\$ 560.00	\$ 8.00	\$ 896.00	\$ 8.60	\$ 963.20
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	1,316	SY	\$ 7.50	\$ 9,870.00	\$ 6.00	\$ 7,896.00	\$ 4.60	\$ 6,053.60
13	REMOVE CONCRETE DRIVEWAY PAVEMENT	619	SY	\$ 9.00	\$ 5,571.00	\$ 7.50	\$ 4,642.50	\$ 9.55	\$ 5,911.45
14	SALVAGE BRICK PAVERS	694	SF	\$ 35.00	\$ 24,290.00	\$ 5.00	\$ 3,470.00	\$ 2.00	\$ 1,388.00
15	REMOVE STORM SEWER (ALL TYPES & SIZES)	243	LF	\$ 50.00	\$ 12,150.00	\$ 19.00	\$ 4,617.00	\$ 11.00	\$ 2,673.00
16	REMOVE DRAINAGE STRUCTURE (ALL TYPES & SIZES)	6	EA	\$ 750.00	\$ 4,500.00	\$ 600.00	\$ 3,600.00	\$ 655.00	\$ 3,930.00
17	REMOVE SIGN	48	EA	\$ 30.00	\$ 1,440.00	\$ 50.00	\$ 2,400.00	\$ 41.20	\$ 1,977.60
18	SUBGRADE CORRECTION	835	CY	\$ 20.00	\$ 16,700.00	\$ 18.00	\$ 15,030.00	\$ 51.50	\$ 43,002.50
19	COMMON EXCAVATION	3,402	CY	\$ 15.00	\$ 51,030.00	\$ 21.00	\$ 71,442.00	\$ 33.50	\$ 113,967.00
20	CURB SHUTOFF STAMP	122	EA	\$ 5.00	\$ 610.00	\$ 10.00	\$ 1,220.00	\$ 10.30	\$ 1,256.60
21	REMOVE HYDRANT	1	EA	\$ 500.00	\$ 500.00	\$ 1,300.00	\$ 1,300.00	\$ 1,000.00	\$ 1,000.00
22	REMOVE GATE VALVE & BOX	1	EA	\$ 250.00	\$ 250.00	\$ 450.00	\$ 450.00	\$ 500.00	\$ 500.00
23	REMOVE DIP WATERMAIN PIPE	25	LF	\$ 30.00	\$ 750.00	\$ 20.00	\$ 500.00	\$ 30.00	\$ 750.00
24	FURNISH AND INSTALL HYDRANT	1	EA	\$ 6,000.00	\$ 6,000.00	\$ 5,600.00	\$ 5,600.00	\$ 7,900.00	\$ 7,900.00
25	FURNISH AND INSTALL 6" GATE VALVE AND BOX	1	EA	\$ 6,500.00	\$ 6,500.00	\$ 2,000.00	\$ 2,000.00	\$ 3,600.00	\$ 3,600.00
26	ADJUST GATE VALVE & BOX	20	EA	\$ 400.00	\$ 8,000.00	\$ 385.00	\$ 7,700.00	\$ 850.00	\$ 17,000.00
27	6" DIP WATERMAIN	28	LF	\$ 70.00	\$ 1,960.00	\$ 115.00	\$ 3,220.00	\$ 145.00	\$ 4,060.00
28	DUCTILE IRON FITTINGS	324	LB	\$ 10.00	\$ 3,240.00	\$ 12.00	\$ 3,888.00	\$ 7.60	\$ 2,462.40
29	CONNECT TO EXISTING WATERMAIN	2	EA	\$ 2,000.00	\$ 4,000.00	\$ 2,500.00	\$ 5,000.00	\$ 1,300.00	\$ 2,600.00
30	4" POLYSTYRENE INSULATION	15	SY	\$ 10.00	\$ 150.00	\$ 50.00	\$ 750.00	\$ 63.00	\$ 945.00
31	SELECT GRANULAR BORROW (CV)	1,508	TN	\$ 25.00	\$ 37,700.00	\$ 1.00	\$ 1,508.00	\$ 15.75	\$ 23,751.00
32	AGGREGATE BASE (CV) CLASS 5	2,845	TN	\$ 40.00	\$ 113,800.00	\$ 17.50	\$ 49,787.50	\$ 17.60	\$ 50,072.00
33	SALV MILL BIT & AGG FROM STOCKPILE	5,024	CY	\$ 20.00	\$ 100,480.00	\$ 8.00	\$ 40,192.00	\$ 10.50	\$ 52,752.00
34	CRUSHED ROCK (1" CLEAR)	313	TN	\$ 55.00	\$ 17,215.00	\$ 29.00	\$ 9,077.00	\$ 30.00	\$ 9,390.00
35	TEST ROLLING	78	RD STA	\$ 50.00	\$ 3,900.00	\$ 20.00	\$ 1,560.00	\$ 15.00	\$ 1,170.00
36	SUBGRADE PREPARATION	78	RD STA	\$ 500.00	\$ 39,000.00	\$ 285.00	\$ 22,230.00	\$ 7.50	\$ 585.00
37	FULL DEPTH RECLAMATION	19,458	SY	\$ 4.00	\$ 77,832.00	\$ 1.35	\$ 26,268.30	\$ 1.00	\$ 19,458.00
38	STOCKPILE AGGREGATE	5,024	CY	\$ 18.00	\$ 90,432.00	\$ 8.00	\$ 40,192.00	\$ 9.35	\$ 46,974.40
39	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	2,080	TN	\$ 76.00	\$ 158,080.00	\$ 70.00	\$ 145,600.00	\$ 75.00	\$ 156,000.00
40	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	2,071	TN	\$ 72.00	\$ 149,112.00	\$ 61.00	\$ 126,331.00	\$ 66.60	\$ 137,928.60
41	BITUMINOUS MATERIAL FOR TACK COAT	835	GAL	\$ 2.00	\$ 1,670.00	\$ 0.01	\$ 8.35	\$ 1.52	\$ 1,269.20
42	3" BITUMINOUS DRIVEWAY	1,533	SY	\$ 20.00	\$ 30,660.00	\$ 28.00	\$ 42,924.00	\$ 30.00	\$ 45,990.00
43	6" CONCRETE DRIVEWAY	674	SY	\$ 85.00	\$ 57,290.00	\$ 60.00	\$ 40,440.00	\$ 54.00	\$ 36,396.00

* These amounts do not match the bid form but are accurate based on Engineer's QA/QC. They do not alter the original base bid.

TABULATION OF BIDS
 SE AREA STREET RECONSTRUCTION
 WHITE BEAR TOWNSHIP, MINNESOTA
 TOWN PROJECT NO. 2020-1
 TKDA PROJECT NO. 17127.011



ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE		T. A. SCHIFSKY & SONS, INC.		VALLEY PAVING, INC.	
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
44	CONCRETE CURB & GUTTER DESIGN D412	13,104	LF	\$ 32.00	\$ 419,328.00	\$ 12.00	\$ 157,248.00	\$ 11.85	\$ 155,282.40
45	CONCRETE CURB & GUTTER DESIGN B618	1,658	LF	\$ 34.00	\$ 56,372.00	\$ 20.00	\$ 33,160.00	\$ 13.90	\$ 23,046.20
46	INSTALL RETAINING WALL	100	SF	\$ 50.00	\$ 5,000.00	\$ 40.00	\$ 4,000.00	\$ 20.00	\$ 2,000.00
47	INSTALL BRICK PAVERS	715	SF	\$ 35.00	\$ 25,025.00	\$ 13.75	\$ 9,831.25	\$ 12.00	\$ 8,580.00
48	FURNISH AND INSTALL STREET NAME SIGNS	13	EA	\$ 300.00	\$ 3,900.00	\$ 295.00	\$ 3,835.00	\$ 412.00	\$ 5,356.00
49	FURNISH AND INSTALL SIGN	36	EA	\$ 150.00	\$ 5,400.00	\$ 275.00	\$ 9,900.00	\$ 206.00	\$ 7,416.00
50	GEOTEXTILE FABRIC	2,924	SY	\$ 4.00	\$ 11,696.00	\$ 2.20	\$ 6,432.80	\$ 2.25	\$ 6,579.00
51	CLEAN DRAINAGE DITCH	180	LF	\$ 30.00	\$ 5,400.00	\$ 18.00	\$ 3,240.00	\$ 13.00	\$ 2,340.00
52	CURB CUT FOR RAIN GARDEN	5	EA	\$ 10.00	\$ 50.00	\$ 100.00	\$ 500.00	\$ 0.01	\$ 0.05
53	TELEWISE STORM SEWER PIPE	440	LF	\$ 3.00	\$ 1,320.00	\$ 9.00	\$ 3,960.00	\$ 4.00	\$ 1,760.00
54	15" SAFETY APRON AND GRATE	6	EA	\$ 1,000.00	\$ 6,000.00	\$ 2,870.00	\$ 17,220.00	\$ 1,400.00	\$ 8,400.00
55	12" RC PIPE SEWER DES 3006 CL III	353	LF	\$ 75.00	\$ 26,475.00	\$ 45.00	\$ 15,885.00	\$ 74.00	\$ 26,122.00
56	15" RC PIPE SEWER DES 3006 CL III	2,620	LF	\$ 75.00	\$ 196,500.00	\$ 50.00	\$ 131,000.00	\$ 54.00	\$ 141,480.00
57	CONNECT TO EXISTING STORM SEWER	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 2,600.00	\$ 2,600.00	\$ 1,050.00	\$ 1,050.00
58	CONNECT TO EXISTING DRAINAGE STRUCTURE	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 2,900.00	\$ 5,800.00	\$ 1,400.00	\$ 2,800.00
59	CONSTRUCT DRAINAGE STRUCTURE TYPE 404	14	EA	\$ 5,000.00	\$ 70,000.00	\$ 3,040.00	\$ 42,560.00	\$ 2,400.00	\$ 33,600.00
60	CONSTRUCT DRAINAGE STRUCTURE TYPE 406	19	EA	\$ 5,000.00	\$ 95,000.00	\$ 3,600.00	\$ 68,400.00	\$ 2,930.00	\$ 55,670.00
61	CONSTRUCT DRAINAGE STRUCTURE TYPE 409	2	EA	\$ 5,000.00	\$ 10,000.00	\$ 3,200.00	\$ 6,400.00	\$ 3,810.00	\$ 7,620.00
62	CONSTRUCT DRAINAGE STRUCTURE TYPE SPECIAL (84")	1	EA	\$ 35,000.00	\$ 35,000.00	\$ 20,000.00	\$ 20,000.00	\$ 17,000.00	\$ 17,000.00
63	CASTING ASSEMBLY	5	EA	\$ 650.00	\$ 3,250.00	\$ 650.00	\$ 3,250.00	\$ 625.00	\$ 3,125.00
64	INSTALL CASTING	32	EA	\$ 350.00	\$ 11,200.00	\$ 350.00	\$ 11,200.00	\$ 950.00	\$ 30,400.00
65	RANDOM RIPRAP CLASS III	60	TN	\$ 80.00	\$ 4,800.00	\$ 130.00	\$ 7,800.00	\$ 90.00	\$ 5,400.00
66	WATER FOR DUST CONTROL	442	MGAL	\$ 50.00	\$ 22,100.00	\$ 0.01	\$ 4.42	\$ 13.00	\$ 5,746.00
67	STABILIZED CONSTRUCTION EXIT	2	EA	\$ 2,500.00	\$ 5,000.00	\$ 1,500.00	\$ 3,000.00	\$ 500.00	\$ 1,000.00
68	STREET SWEEPER (WITH PICKUP BROOM)	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00
69	SILT FENCE, TYPE MS	450	LF	\$ 3.50	\$ 1,575.00	\$ 3.00	\$ 1,350.00	\$ 4.22	\$ 1,899.00
70	SEDIMENT CONTROL LOG TYPE COMPOST	50	LF	\$ 2.50	\$ 125.00	\$ 5.00	\$ 250.00	\$ 3.85	\$ 192.50
71	INLET PROTECTION	12	EA	\$ 150.00	\$ 1,800.00	\$ 130.00	\$ 1,560.00	\$ 185.00	\$ 2,220.00
72	TOPSOIL BORROW	243	CY	\$ 50.00	\$ 12,150.00	\$ 40.00	\$ 9,720.00	\$ 40.00	\$ 9,720.00
73	SALVAGE AND REINSTALL TOPSOIL	1,214	CY	\$ 15.00	\$ 18,210.00	\$ 0.01	\$ 12.14	\$ 20.00	\$ 24,280.00
74	GEOGRID	544	SY	\$ 15.00	\$ 8,160.00	\$ 9.00	\$ 4,896.00	\$ 15.00	\$ 8,160.00
75	EROSION CONTROL BLANKETS CATEGORY 4N	544	SY	\$ 3.00	\$ 1,632.00	\$ 2.50	\$ 1,360.00	\$ 2.42	\$ 1,316.48
76	SODDING TYPE SALT TOLERANT	6,741	SY	\$ 6.00	\$ 40,446.00	\$ 7.00	\$ 47,187.00	\$ 7.00	\$ 47,187.00
77	SEED MIXTURE 25-151	37	LB	\$ 25.25	\$ 934.25	\$ 7.00	\$ 259.00	\$ 6.85	\$ 253.45
78	SEEDING	0.11	AC	\$ 5,000.00	\$ 550.00	\$ 5,000.00	\$ 550.00	\$ 2,500.00	\$ 275.00
79	HYDRAULIC STABILIZED FIBER MATRIX	393	LB	\$ 1.50	\$ 589.50	\$ 5.00	\$ 1,965.00	\$ 2.37	\$ 931.41
80	FERTILIZER TYPE 1	22	LB	\$ 1.77	\$ 38.94	\$ 5.00	\$ 110.00	\$ 4.90	\$ 107.80
81	RAPID STABILIZATION METHOD 1	0.11	AC	\$ 2,500.00	\$ 275.00	\$ 12,000.00	\$ 1,320.00	\$ 10,300.00	\$ 1,133.00
82	SALVAGE AND REINSTALL STONE RETAINING WALL	51	LF	\$ 150.00	\$ 7,650.00	\$ 45.00	\$ 2,295.00	\$ 28.00	\$ 1,428.00
TOTAL BID					\$ 2,451,000.00		\$ 1,591,578.26		\$ 1,602,671.09

* These amounts do not match the bid form but are accurate based on Engineer's QA/QC. They do not alter the original base bid.

TABULATION OF BIDS

SE AREA STREET RECONSTRUCTION
 WHITE BEAR TOWNSHIP, MINNESOTA
 TOWN PROJECT NO. 2020-1
 TKDA PROJECT NO. 17127.011



ITEM NO.	DESCRIPTION	QUANTITY	UNIT	BITUMINOUS ROADWAYS, INC.			OMG MIDWEST dba MN PAVING & MATERIALS			MEYER CONTRACTING, INC.			PARK CONSTRUCTION CO.		
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT		
1	ENGINEER DIRECTED ALLOWANCE	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
2	MOBILIZATION	1	LS	\$ 36,000.00	\$ 36,000.00	\$ 120,000.00	\$ 120,000.00	\$ 82,000.00	\$ 82,000.00	\$ 252,600.00	\$ 252,600.00	\$ 252,600.00	\$ 252,600.00		
3	TRAFFIC CONTROL	1	LS	\$ 10,129.00	\$ 10,129.00	\$ 20,000.00	\$ 20,000.00	\$ 5,300.00	\$ 5,300.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00		
4	DEWATERING	1	LS	\$ 19,138.00	\$ 19,138.00	\$ 1.00	\$ 1.00	\$ 5,429.17	\$ 5,429.17	\$ 0.01	\$ 0.01	\$ 0.01	\$ 0.01		
5	CLEAR	0.25	AC	\$ 8,860.00	\$ 2,215.00	\$ 2,005.70	\$ 2,005.70	\$ 8,000.00	\$ 2,000.00	\$ 6,060.00	\$ 6,060.00	\$ 1,515.00	\$ 1,515.00		
6	GRUB	0.25	AC	\$ 2,215.00	\$ 553.75	\$ 501.43	\$ 501.43	\$ 2,000.00	\$ 500.00	\$ 2,020.00	\$ 2,020.00	\$ 505.00	\$ 505.00		
7	CLEAR	46	TREE	\$ 349.00	\$ 16,064.00	\$ 315.90	\$ 14,531.40	\$ 315.00	\$ 14,490.00	\$ 303.00	\$ 13,938.00	\$ 303.00	\$ 13,938.00		
8	GRUB	46	TREE	\$ 55.50	\$ 2,553.00	\$ 50.14	\$ 2,306.44	\$ 50.00	\$ 2,300.00	\$ 126.00	\$ 5,796.00	\$ 126.00	\$ 5,796.00		
9	SALVAGE CASTING	33	EA	\$ 121.00	\$ 3,993.00	\$ 231.66	\$ 7,644.78	\$ 92.48	\$ 3,051.84	\$ 188.00	\$ 6,204.00	\$ 188.00	\$ 6,204.00		
10	SAW CUT (FULL DEPTH, ALL TYPES)	501	LF	\$ 4.50	\$ 2,254.50	\$ 3.40	\$ 1,703.40	\$ 3.50	\$ 1,753.50	\$ 3.55	\$ 1,778.55	\$ 3.55	\$ 1,778.55		
11	REMOVE BITUMINOUS PAVEMENT	112	SY	\$ 5.30	\$ 593.60	\$ 9.10	\$ 1,019.20	\$ 7.39	\$ 827.68	\$ 10.90	\$ 1,220.80	\$ 10.90	\$ 1,220.80		
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	1,316	SY	\$ 6.30	\$ 8,290.80	\$ 9.10	\$ 11,975.60	\$ 3.88	\$ 5,106.08	\$ 11.10	\$ 14,607.60	\$ 11.10	\$ 14,607.60		
13	REMOVE CONCRETE DRIVEWAY PAVEMENT	619	SY	\$ 7.40	\$ 4,580.60	\$ 11.03	\$ 6,827.57	\$ 8.13	\$ 5,032.47	\$ 11.60	\$ 7,180.40	\$ 11.60	\$ 7,180.40		
14	SALVAGE BRICK PAVERS	694	SF	\$ 2.10	\$ 1,457.40	\$ 5.31	\$ 3,685.14	\$ 5.10	\$ 3,539.40	\$ 4.65	\$ 3,227.10	\$ 4.65	\$ 3,227.10		
15	REMOVE STORM SEWER (ALL TYPES & SIZES)	243	LF	\$ 9.30	\$ 2,259.90	\$ 19.05	\$ 4,629.15	\$ 27.38	\$ 6,653.34	\$ 12.80	\$ 3,110.40	\$ 12.80	\$ 3,110.40		
16	REMOVE DRAINAGE STRUCTURE (ALL TYPES & SIZES)	6	EA	\$ 870.00	\$ 5,220.00	\$ 601.71	\$ 3,610.26	\$ 548.16	\$ 3,288.96	\$ 612.00	\$ 3,672.00	\$ 612.00	\$ 3,672.00		
17	REMOVE SIGN	48	EA	\$ 37.50	\$ 1,800.00	\$ 35.10	\$ 1,684.80	\$ 35.00	\$ 1,680.00	\$ 35.40	\$ 1,699.20	\$ 35.40	\$ 1,699.20		
18	SUBGRADE CORRECTION	835	CY	\$ 36.50	\$ 30,477.50	\$ 31.71	\$ 26,477.85	\$ 35.25	\$ 29,433.75	\$ 56.50	\$ 47,177.50	\$ 56.50	\$ 47,177.50		
19	COMMON EXCAVATION	3,402	CY	\$ 24.50	\$ 83,349.00	\$ 40.53	\$ 137,883.06	\$ 20.07	\$ 68,278.14	\$ 26.10	\$ 88,792.20	\$ 26.10	\$ 88,792.20		
20	CURB SHUTOFF STAMP	122	EA	\$ 29.00	\$ 3,538.00	\$ 1.00	\$ 122.00	\$ 5.05	\$ 616.10	\$ 10.10	\$ 1,232.20	\$ 10.10	\$ 1,232.20		
21	REMOVE HYDRANT	1	EA	\$ 696.00	\$ 696.00	\$ 1,303.70	\$ 1,303.70	\$ 585.16	\$ 585.16	\$ 1,280.00	\$ 1,280.00	\$ 1,280.00	\$ 1,280.00		
22	REMOVE GATE VALVE & BOX	1	EA	\$ 435.00	\$ 435.00	\$ 451.28	\$ 451.28	\$ 196.31	\$ 196.31	\$ 510.00	\$ 510.00	\$ 510.00	\$ 510.00		
23	REMOVE DIP WATERMAIN PIPE	25	LF	\$ 15.00	\$ 375.00	\$ 19.05	\$ 476.25	\$ 39.04	\$ 976.00	\$ 20.40	\$ 510.00	\$ 20.40	\$ 510.00		
24	FURNISH AND INSTALL HYDRANT	1	EA	\$ 8,403.00	\$ 8,403.00	\$ 5,565.82	\$ 5,565.82	\$ 7,258.12	\$ 7,258.12	\$ 5,770.00	\$ 5,770.00	\$ 5,770.00	\$ 5,770.00		
25	FURNISH AND INSTALL 6" GATE VALVE AND BOX	1	EA	\$ 3,085.00	\$ 3,085.00	\$ 1,975.61	\$ 1,975.61	\$ 2,677.14	\$ 2,677.14	\$ 2,460.00	\$ 2,460.00	\$ 2,460.00	\$ 2,460.00		
26	ADJUST GATE VALVE & BOX	20	EA	\$ 247.00	\$ 4,940.00	\$ 486.82	\$ 9,736.40	\$ 336.15	\$ 6,723.00	\$ 473.00	\$ 9,460.00	\$ 473.00	\$ 9,460.00		
27	6" DIP WATERMAIN	28	LF	\$ 71.00	\$ 1,988.00	\$ 110.31	\$ 3,088.68	\$ 284.44	\$ 7,964.32	\$ 73.80	\$ 2,066.40	\$ 73.80	\$ 2,066.40		
28	DUCTILE IRON FITTINGS	324	LB	\$ 9.30	\$ 3,013.20	\$ 11.03	\$ 3,573.72	\$ 22.84	\$ 7,400.16	\$ 11.40	\$ 3,693.60	\$ 11.40	\$ 3,693.60		
29	CONNECT TO EXISTING WATERMAIN	2	EA	\$ 1,479.00	\$ 2,958.00	\$ 2,507.12	\$ 5,014.24	\$ 1,254.03	\$ 2,508.06	\$ 1,450.00	\$ 2,900.00	\$ 1,450.00	\$ 2,900.00		
30	4" POLYSTYRENE INSULATION	15	SY	\$ 45.00	\$ 675.00	\$ 50.14	\$ 752.10	\$ 115.23	\$ 1,728.45	\$ 53.40	\$ 801.00	\$ 53.40	\$ 801.00		
31	SELECT GRANULAR BORROW (CV)	1,508	TN	\$ 13.30	\$ 20,056.40	\$ 8.90	\$ 13,421.20	\$ 18.66	\$ 28,139.28	\$ 10.00	\$ 15,080.00	\$ 10.00	\$ 15,080.00		
32	AGGREGATE BASE (CV) CLASS 5	2,845	TN	\$ 16.00	\$ 45,520.00	\$ 16.47	\$ 46,857.15	\$ 23.28	\$ 66,231.60	\$ 20.00	\$ 56,900.00	\$ 20.00	\$ 56,900.00		
33	SALV MILL BIT & AGG FROM STOCKPILE	5,024	CY	\$ 12.00	\$ 60,288.00	\$ 0.01	\$ 50.24	\$ 7.20	\$ 36,172.80	\$ 12.70	\$ 63,804.80	\$ 12.70	\$ 63,804.80		
34	CRUSHED ROCK (1" CLEAR)	313	TN	\$ 40.50	\$ 12,676.50	\$ 35.50	\$ 11,111.50	\$ 58.46	\$ 18,297.98	\$ 35.80	\$ 11,205.40	\$ 35.80	\$ 11,205.40		
35	TEST ROLLING	78	RD STA	\$ 42.50	\$ 3,315.00	\$ 3,315.00	\$ 3,315.00	\$ 170.41	\$ 13,291.98	\$ 130.00	\$ 10,140.00	\$ 130.00	\$ 10,140.00		
36	SUBGRADE PREPARATION	78	RD STA	\$ 242.00	\$ 18,876.00	\$ 815.93	\$ 63,642.54	\$ 170.41	\$ 13,291.98	\$ 130.00	\$ 10,140.00	\$ 130.00	\$ 10,140.00		
37	FULL DEPTH RECLAMATION	19,458	SY	\$ 1.60	\$ 31,132.80	\$ 3.65	\$ 71,021.70	\$ 2.11	\$ 41,056.38	\$ 0.71	\$ 13,815.18	\$ 0.71	\$ 13,815.18		
38	STOCKPILE AGGREGATE	5,024	CY	\$ 6.30	\$ 31,651.20	\$ 0.01	\$ 50.24	\$ 4.76	\$ 23,914.24	\$ 5.85	\$ 29,390.40	\$ 5.85	\$ 29,390.40		
39	TYPE SP 9.5 WEARING COURSE MIXTURE (2C)	2,080	TN	\$ 69.50	\$ 144,560.00	\$ 85.56	\$ 177,964.80	\$ 69.50	\$ 144,560.00	\$ 73.30	\$ 152,464.00	\$ 73.30	\$ 152,464.00		
40	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2B)	2,071	TN	\$ 59.50	\$ 123,224.50	\$ 71.41	\$ 147,890.11	\$ 61.00	\$ 126,351.00	\$ 63.60	\$ 131,715.60	\$ 63.60	\$ 131,715.60		
41	BITUMINOUS MATERIAL FOR TACK COAT	835	GAL	\$ 3.30	\$ 2,755.50	\$ 1.60	\$ 1,336.00	\$ 3.00	\$ 2,505.00	\$ 2.75	\$ 2,296.25	\$ 2.75	\$ 2,296.25		
42	3" BITUMINOUS DRIVEWAY	1,533	SY	\$ 28.50	\$ 43,690.50	\$ 32.12	\$ 49,239.96	\$ 39.74	\$ 60,921.42	\$ 41.80	\$ 64,079.40	\$ 41.80	\$ 64,079.40		
43	6" CONCRETE DRIVEWAY	674	SY	\$ 74.00	\$ 49,876.00	\$ 56.76	\$ 38,256.24	\$ 75.72	\$ 51,035.28	\$ 57.90	\$ 39,024.60	\$ 57.90	\$ 39,024.60		

TABULATION OF BIDS

SE AREA STREET RECONSTRUCTION
 WHITE BEAR TOWNSHIP, MINNESOTA
 TOWN PROJECT NO. 2020-1
 TKDA PROJECT NO. 17127.011



ITEM NO.	DESCRIPTION	QUANTITY	UNIT	BITUMINOUS ROADWAYS, INC.		OMG MIDWEST dba MN PAVING & MATERIALS		MEYER CONTRACTING, INC.		PARK CONSTRUCTION CO.	
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
44	CONCRETE CURB & GUTTER DESIGN D412	13,104	LF	\$ 15.00	\$ 196,560.00	\$ 11.88	\$ 155,675.52	\$ 14.89	\$ 195,118.56	\$ 12.70	\$ 166,420.80
45	CONCRETE CURB & GUTTER DESIGN B618	1,658	LF	\$ 17.50	\$ 29,015.00	\$ 19.25	\$ 31,916.50	\$ 17.83	\$ 29,562.14	\$ 20.30	\$ 33,657.40
46	INSTALL RETAINING WALL	100	SF	\$ 104.00	\$ 10,400.00	\$ 60.17	\$ 6,017.00	\$ 105.77	\$ 10,577.00	\$ 36.40	\$ 3,640.00
47	INSTALL BRICK PAVERS	715	SF	\$ 8.60	\$ 6,149.00	\$ 7.73	\$ 5,526.95	\$ 10.88	\$ 7,779.20	\$ 17.00	\$ 12,155.00
48	FURNISH AND INSTALL STREET NAME SIGNS	13	EA	\$ 296.00	\$ 3,848.00	\$ 275.78	\$ 3,585.14	\$ 275.00	\$ 3,575.00	\$ 278.00	\$ 3,614.00
49	FURNISH AND INSTALL SIGN	36	EA	\$ 263.00	\$ 9,468.00	\$ 245.70	\$ 8,845.20	\$ 245.00	\$ 8,820.00	\$ 247.00	\$ 8,892.00
50	GEOTEXTILE FABRIC	2,924	SY	\$ 1.60	\$ 4,678.40	\$ 1.89	\$ 5,526.36	\$ 2.42	\$ 7,076.08	\$ 1.15	\$ 3,362.60
51	CLEAN DRAINAGE DITCH	180	LF	\$ 27.00	\$ 4,860.00	\$ 14.38	\$ 2,588.40	\$ 20.71	\$ 3,727.80	\$ 2.60	\$ 468.00
52	CURB CUT FOR RAIN GARDEN	5	EA	\$ 109.00	\$ 545.00	\$ 501.42	\$ 2,507.10	\$ 116.01	\$ 580.05	\$ 256.00	\$ 1,280.00
53	TELEWISE STORM SEWER PIPE	440	LF	\$ 4.50	\$ 1,980.00	\$ 6.02	\$ 2,648.80	\$ 7.95	\$ 3,498.00	\$ 4.30	\$ 1,892.00
54	15" SAFETY APRON AND GRATE	6	EA	\$ 2,494.00	\$ 14,964.00	\$ 2,878.18	\$ 17,269.08	\$ 2,760.56	\$ 16,563.36	\$ 2,270.00	\$ 13,620.00
55	12" RC PIPE SEWER DES 3006 CL III	353	LF	\$ 64.00	\$ 22,592.00	\$ 44.13	\$ 15,577.89	\$ 86.57	\$ 30,559.21	\$ 60.40	\$ 21,321.20
56	15" RC PIPE SEWER DES 3006 CL III	2,620	LF	\$ 68.50	\$ 179,470.00	\$ 49.14	\$ 128,746.80	\$ 61.59	\$ 161,365.80	\$ 57.60	\$ 150,912.00
57	CONNECT TO EXISTING STORM SEWER	1	EA	\$ 754.00	\$ 754.00	\$ 2,607.41	\$ 2,607.41	\$ 2,109.49	\$ 2,109.49	\$ 1,280.00	\$ 1,280.00
58	CONNECT TO EXISTING DRAINAGE STRUCTURE	2	EA	\$ 928.00	\$ 1,856.00	\$ 2,908.26	\$ 5,816.52	\$ 1,935.14	\$ 3,870.28	\$ 1,790.00	\$ 3,580.00
59	CONSTRUCT DRAINAGE STRUCTURE TYPE 404	14	EA	\$ 3,509.00	\$ 49,126.00	\$ 3,048.66	\$ 42,681.24	\$ 4,562.16	\$ 63,870.24	\$ 3,910.00	\$ 54,740.00
60	CONSTRUCT DRAINAGE STRUCTURE TYPE 406	19	EA	\$ 3,642.00	\$ 69,198.00	\$ 3,600.23	\$ 68,404.37	\$ 4,908.80	\$ 93,267.20	\$ 4,460.00	\$ 84,740.00
61	CONSTRUCT DRAINAGE STRUCTURE TYPE 409	2	EA	\$ 4,060.00	\$ 8,120.00	\$ 3,128.89	\$ 6,257.78	\$ 4,409.46	\$ 8,818.92	\$ 3,910.00	\$ 7,820.00
62	CONSTRUCT DRAINAGE STRUCTURE TYPE SPECIAL (84")	1	EA	\$ 12,353.00	\$ 12,353.00	\$ 19,294.83	\$ 19,294.83	\$ 20,863.98	\$ 20,863.98	\$ 15,500.00	\$ 15,500.00
63	CASTING ASSEMBLY	5	EA	\$ 921.00	\$ 4,605.00	\$ 1,213.56	\$ 6,067.80	\$ 807.28	\$ 4,036.40	\$ 1,260.00	\$ 6,300.00
64	INSTALL CASTING	32	EA	\$ 622.00	\$ 19,904.00	\$ 771.43	\$ 24,685.76	\$ 1,023.78	\$ 32,760.96	\$ 736.00	\$ 23,552.00
65	RANDOM RIPRAP CLASS III	60	TN	\$ 96.50	\$ 5,790.00	\$ 75.21	\$ 4,512.60	\$ 116.44	\$ 6,986.40	\$ 128.00	\$ 7,680.00
66	WATER FOR DUST CONTROL	442	MGAL	\$ 87.00	\$ 38,454.00	\$ 0.01	\$ 4.42	\$ 65.66	\$ 29,021.72	\$ 26.50	\$ 11,713.00
67	STABILIZED CONSTRUCTION EXIT	2	EA	\$ 968.00	\$ 1,936.00	\$ 0.01	\$ 0.02	\$ 1,400.43	\$ 2,800.86	\$ 1,280.00	\$ 2,560.00
68	STREET SWEEPER (WITH PICKUP BROOM)	1	LS	\$ 3,548.00	\$ 3,548.00	\$ 3,200.00	\$ 3,200.00	\$ 150.00	\$ 150.00	\$ 9,090.00	\$ 9,090.00
69	SILT FENCE, TYPE MS	450	LF	\$ 2.20	\$ 990.00	\$ 4.00	\$ 1,800.00	\$ 4.10	\$ 1,845.00	\$ 3.10	\$ 1,395.00
70	SEDIMENT CONTROL LOG TYPE COMPOST	50	LF	\$ 5.40	\$ 270.00	\$ 5.00	\$ 250.00	\$ 3.75	\$ 187.50	\$ 3.60	\$ 180.00
71	INLET PROTECTION	12	EA	\$ 161.00	\$ 1,932.00	\$ 200.57	\$ 2,406.84	\$ 182.88	\$ 2,194.56	\$ 152.00	\$ 1,824.00
72	TOPSOIL BORROW	243	CY	\$ 48.50	\$ 11,785.50	\$ 44.00	\$ 10,692.00	\$ 43.47	\$ 10,563.21	\$ 0.01	\$ 2.43
73	SALVAGE AND REINSTALL TOPSOIL	1,214	CY	\$ 24.00	\$ 29,136.00	\$ 0.01	\$ 12.14	\$ 23.89	\$ 29,002.46	\$ 0.01	\$ 12.14
74	GEOGRID	544	SY	\$ 2.00	\$ 1,088.00	\$ 5.13	\$ 2,790.72	\$ 23.34	\$ 12,696.96	\$ 21.10	\$ 11,478.40
75	EROSION CONTROL BLANKETS CATEGORY 4N	544	SY	\$ 2.40	\$ 1,305.60	\$ 3.01	\$ 1,637.44	\$ 3.75	\$ 2,040.00	\$ 2.30	\$ 1,251.20
76	SEEDING TYPE SALT TOLERANT	6,741	SY	\$ 7.00	\$ 47,187.00	\$ 14.00	\$ 94,374.00	\$ 6.80	\$ 45,838.80	\$ 6.95	\$ 46,849.95
77	SEED MIXTURE 25-151	37	LB	\$ 6.50	\$ 240.50	\$ 5.00	\$ 185.00	\$ 6.65	\$ 246.05	\$ 6.80	\$ 251.60
78	SEEDING	0.11	AC	\$ 2,419.00	\$ 266.09	\$ 10,000.00	\$ 1,100.00	\$ 242.00	\$ 26.62	\$ 2,470.00	\$ 271.70
79	HYDRAULIC STABILIZED FIBER MATRIX	393	LB	\$ 2.60	\$ 1,021.80	\$ 5.01	\$ 1,968.93	\$ 2.30	\$ 903.90	\$ 2.35	\$ 923.55
80	FERTILIZER TYPE 1	22	LB	\$ 4.30	\$ 94.60	\$ 10.03	\$ 4.75	\$ 104.50	\$ 4.85	\$ 106.70	
81	RAPID STABILIZATION METHOD 1	0.11	AC	\$ 2,868.00	\$ 295.68	\$ 10,000.00	\$ 1,100.00	\$ 9,995.00	\$ 1,099.45	\$ 10,200.00	
82	SALVAGE AND REINSTALL STONE RETAINING WALL	51	LF	\$ 8.00	\$ 408.00	\$ 72.28	\$ 3,686.28	\$ 156.55	\$ 7,984.05	\$ 92.80	\$ 4,732.80
TOTAL BID					\$ 1,694,841.82		\$ 1,762,764.48		\$ 1,805,832.48		\$ 1,860,396.00

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON APRIL 20, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at the Township Administrative Offices on April 20, 2020, at 8:00 a.m.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION RECEIVING BIDS
FOR IMPROVEMENT 2020-1**

WHEREAS, the following have on April 15, 2020, submitted sealed bids for Improvement 2020-1, in accordance with the Advertisement for Bids duly published:

Bidder's Name	Total
T.A. Schifsky & Sons, Inc.	\$ 1,591,578.26
Valley Paving, Inc.	\$ 1,602,671.09
Bituminous Roadways, Inc.	\$ 1,694,841.82
OMG Midwest Inc., dba	
Minnesota Paving & Materials	\$ 1,762,764.48
Meyer Contracting, Inc.	\$ 1,805,832.48
Park Construction Company	\$ 1,860,396.06

AND WHEREAS, said bids were on said date publicly opened and read aloud and referred to the Engineer to tabulate and analyze and report back to this Board with respect therewith at the next regular or special meeting of the Town Board.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

Said report was received by the Town Board on April 20, 2020.



**Town Board Meeting
April 20, 2020**

Agenda Number: 8.E – General Business

Subject: Paperless Financial Software – Approve Purchase of Tyler Content Manager

Documentation: Staff Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Staff Review & Recommendation Approve the Purchase of the Tyler Content Manager in the Amount of \$20,005.00 & Then Annual Maintenance Fees of \$2,201.00 With Funding From the Capital Equipment Fund

Consideration of Paperless Financial System. (TK)

A. REFERENCE AND BACKGROUND:

The Town uses Incode, which is owned by Tyler Technologies, software for financial, payroll, and utility billing. Tyler Technologies Content Manager software allows the finance system to scan documents, such as, invoices, store the invoices and payments electronically, and link them to the Town's Laserfiche (electronic records software) application.

This software will greatly improve the Town's bill paying processes and make records easier to locate without taking up file drawer space. Payable records each year fills two file drawers and they must be kept for six years, with payments to tax increment districts being kept six years from the end of the district. By having them stored electronically, it would eliminate at least three file cabinets and make those TIF District payments easier to find. Having the files electronically will also make it easier to get public works approval to pay invoices quicker and easier.

The software purchase price there is a one-time fee for the software license and conversion of \$20,005.00 and then annual maintenance fees of \$2,201.00.

- A1. Budget Impact:** The Town included \$7,000.00 in the Capital Equipment Fund for 2020 as software upgrades and \$60,000.00 for computer/software costs in various operating funds.
- A2. Staff Workload Impact:** The new software will require staff to be trained on how to utilize the software enhancement, maintain the data and to convert past records as desired. Summer interns can assist with the scanning of financial documents.

B. ALTERNATIVE ACTIONS:

- 1. Approve the purchase of Content Manager from Tyler Technologies.
- 2. Do not approve the purchase of Content Manager from Tyler Technologies.

C. STAFF RECOMMENDATION:

- 1. Staff recommendation for this item is alternative #1 with the funding coming from the Capital equipment Fund and the various computer/software operating budgets.

D. SUPPORTING DATA:

Tyler Content Manager informational brochure and price quote.

Time is
Money
PAGE 4

Tyler Content Manager

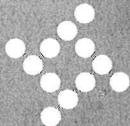
Go Paperless...

Gain Efficiency & Save Money.

Case
Study

Amity Regional
School District #5,
Connecticut
PAGE 6



 **tyler**
technologies

Tyler Content Manager

A full-service Enterprise Content Management (ECM) solution provider should offer project management, consulting, ECM software, implementation, training and support.

TYLER CONTENT
MANAGER

“Strong demand continues for document imaging technology as enterprises look to automate document-centric processes and reduce the costs of managing and distributing paper documents¹.”

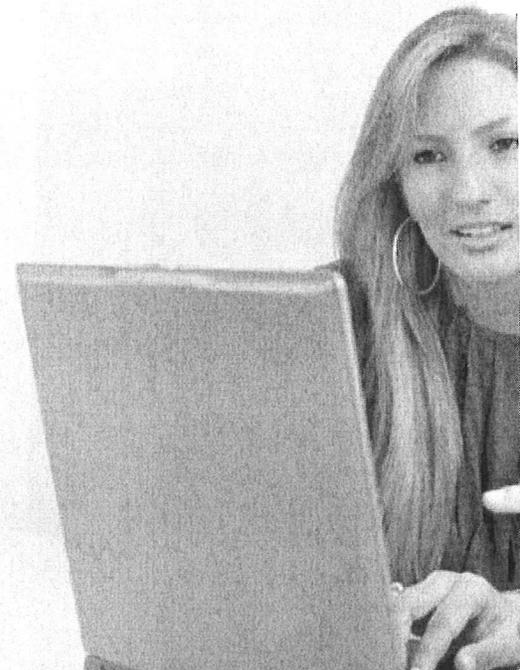
— Karen M. Shegda, Gartner, Research

With 85% of a business' information in documents, and 15% of an organization's revenues spent creating, managing and distributing those documents², document management isn't just nice to have ... it is essential for efficient, accurate and cost effective operations.

With Tyler Content Manager (TCM) your office becomes more efficient using the resources you already have. You will realize significant savings, and your productivity will increase — providing a good return on investment.

Automated and comprehensive, TCM streamlines and simplifies the management process from planning and budgeting to business performance — so you realize both soft and hard savings in labor, communication and decision making.

TCM ... It's simply good business.



The TCM suite includes all the critical components of an ECM — back-file scanning, indexing and redaction, micrographics conversion, disaster recovery, and highly secure off-site document storage. TCM also works with third-party applications, using Batch Print Capture to print multiple documents directly into TCM.

Additionally, TCM Application Connector provides seamless integration between applications and TCM. You'll improve accuracy and have quick access to related documents without leaving an application — saving valuable time navigating throughout multiple applications to find vital, related files.

More than “document management”, TCM supports multiple file types ranging across multiple departments in distributed locations. Electronic files include scanned images (TIFF, PDF, etc.), photos (JPEG), office documents (Microsoft® Word, Excel®, PowerPoint®, etc.), drawings (DWF, DWG, etc.), or any other file you want to store and manage.

3. Lyons, D (2008, December 1). Xerox Green Machine. Newsweek, E6

4. Conservartree. “How Much Paper Can Be Made From A Tree?”. (2012, January 26). <http://www.conservartree.com/learn/EnviroIssues/TreeStats.shtml>

5. DeRosa, J. “Helping Companies Reduce Greenhouse Gases.” (2007, May 3). <<http://www.greenpdf.com/graphics/TheGreenPDFRevolution.pdf>>

Go Green with TCM

Paperless reporting makes office printing a thing of the past — save your organization countless reams of paper and ink, every day. With more than 40% of printouts discarded within 24 hours³, getting control of paper waste is essential to labor and materials cost.

How many reams (500 sheets) of paper do you use and store — daily, monthly, yearly? Have you thought about the impact of the paper you use on your budget and the environment?

- **One tree makes 16.67 reams of copy paper or 8,335 sheets⁴**
- **Each tree can remove about one metric ton of carbon dioxide from the atmosphere every year⁴**
- **Storing 2 million paper documents can cost an organization between \$40,000 and \$60,000 on filing cabinets alone, whereas this data could be stored electronically and circulated as Green PDFs⁵**

Reduce the paper you use and reduce the carbon footprint of your organization. You'll be saving your organization money as you help the planet.



Time is Money

TCM is an efficient, reliable and cost effective solution to manage and protect your documents and deliver cost savings.

How much time do your employees spend on routine, time-consuming tasks?

CONSIDER THESE FACTS¹:

- **60%** of employee time is spent working with documents
- The average document is printed **5 times**
- At **\$30/hour**, knowledge workers **waste \$4,500/year** working with paper

From decreased labor time and personnel, to actual printout and copy reduction, to better expense and business intelligence control, TCM provides tangible and intangible benefits. Depending on your staff and community size, this could mean tens of thousands of dollars a month in saved salary and material costs, and invaluable time gained in important decision-making situations. That means increased productivity for you. For instance:

- Access documents and files easily and reduce the time spent looking for information
- Mitigate unnecessary labor and shipping costs
- Keep your information safe with extensive built-in security features
- See who has modified information, and when, with versioning and audit trail functions
- Compare versions or restore content, preventing wasted time and re-created information
- Reduce wasted time and mistakes with automatic indexing and imaging of key fields that allow information to be handled less often and by fewer users

RETURN ON INVESTMENT (ROI)

“It has become obvious that tasks related to creating, organizing, finding and analyzing information have become significant time sinks, and IDC’s research demonstrates that investment in better information access, management, collaboration tools and processes pays for itself, often in a matter of months².”

— Susan Feldman, Vice President,
Search and Discovery Technologies at IDC

Content Capture that Saves Time

Reduced Cost of Capture

The TCM integrated system provides many ways to efficiently handle content capture. Attached scanners allow users to scan documents directly into TCM using **Content Capture** (for multiple documents), or the **Single Scan** interface (for one document at a time). Most common scanner features can be managed within the TWAIN interface in TCM.

Batch Uploads

For large batch uploads TCM provides a utility to simplify the process of importing large volumes of content with an interface to easily sort, manage and index. Additionally, Batch Print Capture allows users to print from third-party applications. For example, when printing EMS statements from an EMS billing application users can print the batch directly into TCM. Each statement of the batch will be parsed into separate records in TCM. For a Special Education application, the user can print a group of transcripts directly into TCM, which creates a record in TCM for each transcript.

Bar Code Recognition

Using bar codes (labels or pre-printed), TCM can automatically index embedded information, reducing or eliminating the requirements for index data entry. That means a lot in time-saving terms.

Tyler Product Integration

When you use TCM with a Tyler financial product, your financial documents will automatically be indexed, searchable and stored in the system without any additional work by your staff. TCM works with third party applications as well.

1. Records and Data Management. <https://recordsanddatamanagement.com/FAQs.html>

2. Feldman, S. (2009, May 6). "Hidden Costs of Information Work in the Enterprise Exposed". <http://www.pressreleasepoint.com/hidden-costs-information-work-enterprise-exposed-new-idc-progress-report>

Advanced Optical Character Recognition (OCR)

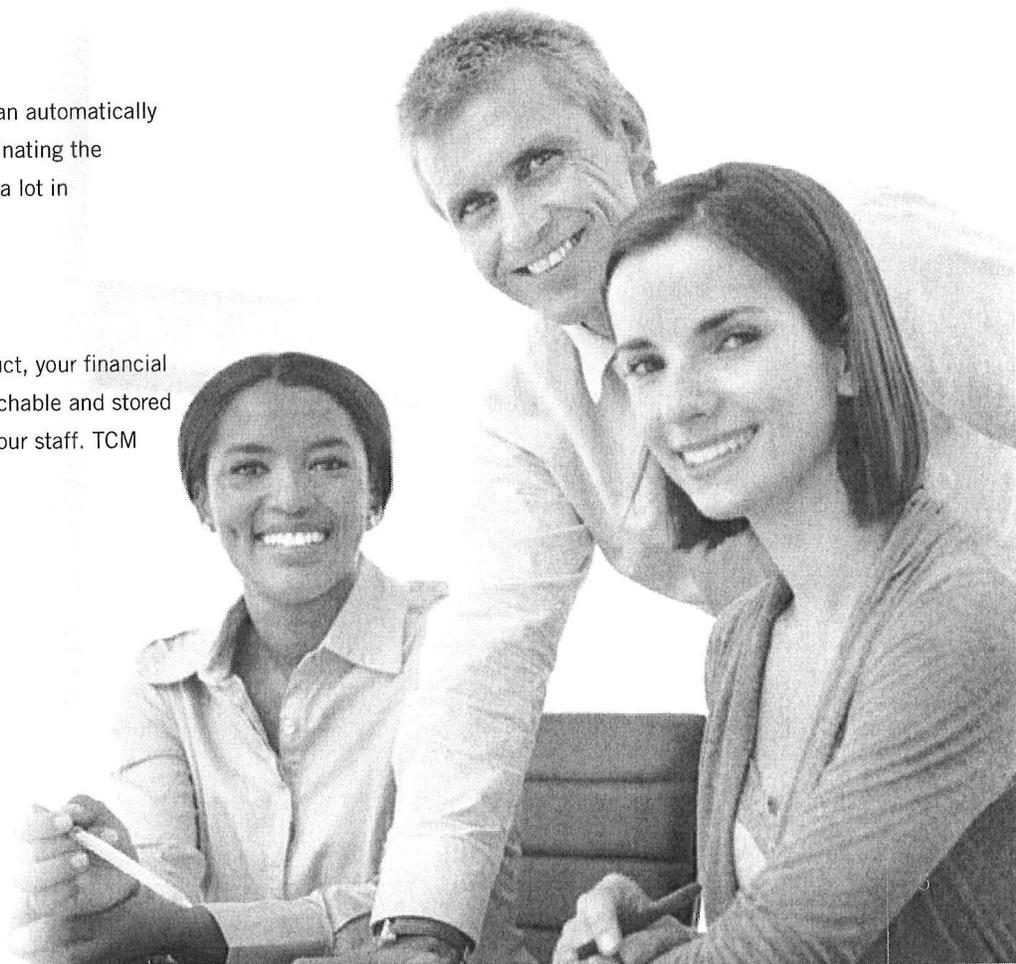
Use advanced OCR to extract text from specific zones for automatic indexing of structured forms. TCM uses OCR for three purposes to achieve automated data entry:

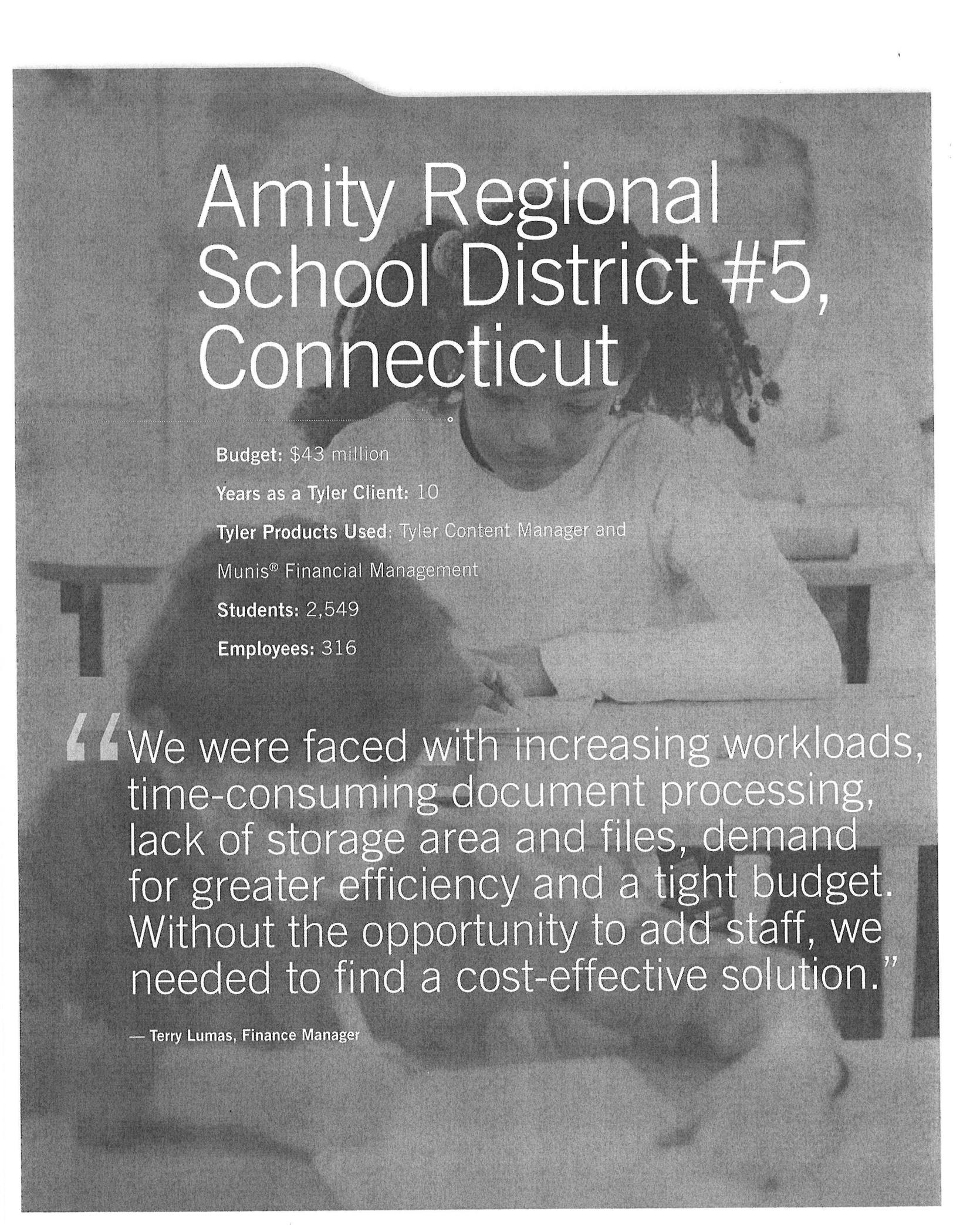
Convert — Convert and store all text data from an image as ANSI/Unicode. Once converted, the text data (along with the document coordinates) are stored in the background for future processing.

Analyze — Analyze and compare text and coordinates to predefined form templates for accurate form identification, which allows users to batch-scan different types of forms in the same batch.

Extract — Allows system extraction of pertinent data from appropriate coordinates on the form for automated indexing (data entry).

After automated indexing using Advanced OCR, the documents flow into Q/A workflow queues for user review and acceptance.





Amity Regional School District #5, Connecticut

Budget: \$43 million

Years as a Tyler Client: 10

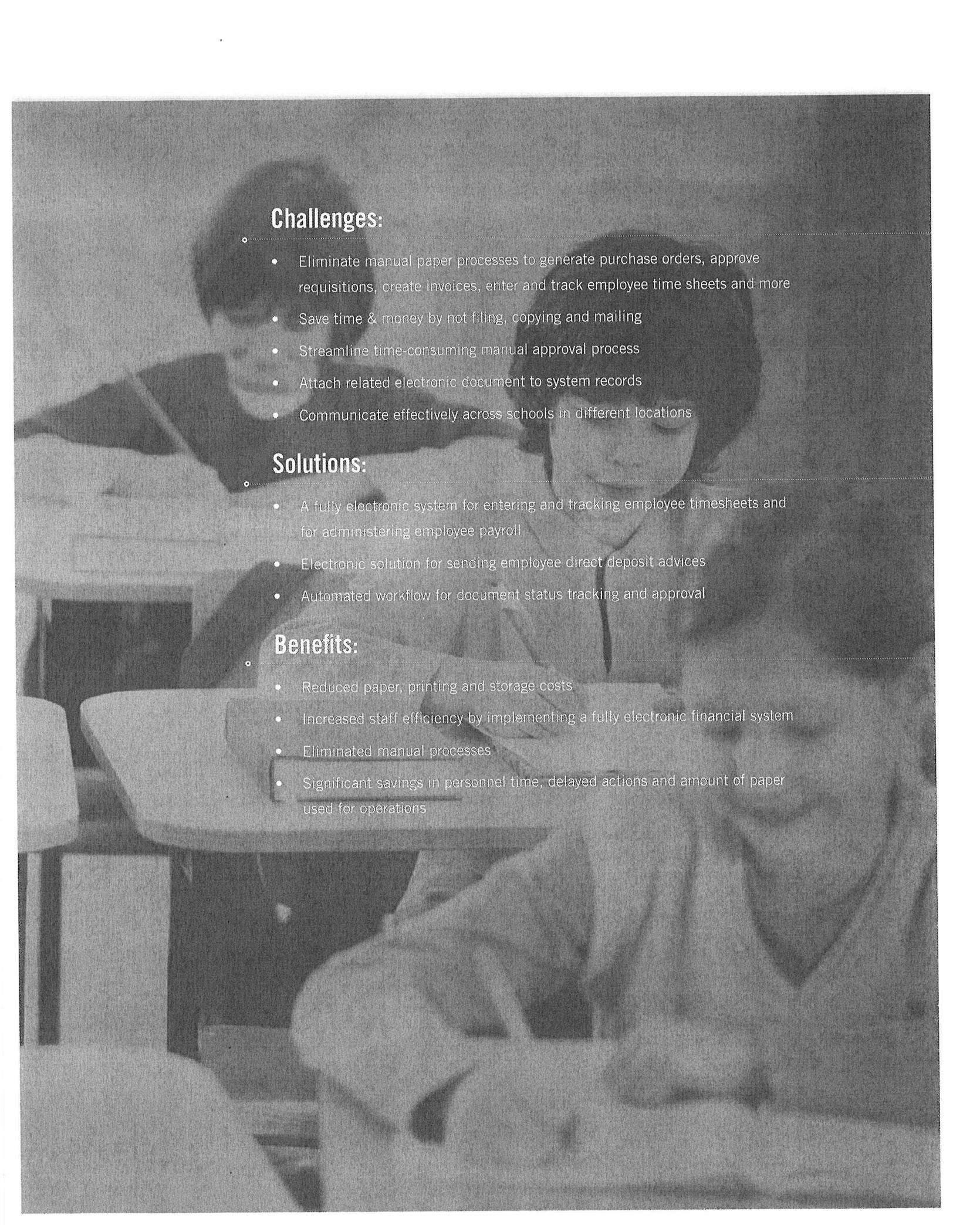
Tyler Products Used: Tyler Content Manager and
Munis® Financial Management

Students: 2,549

Employees: 316

“We were faced with increasing workloads, time-consuming document processing, lack of storage area and files, demand for greater efficiency and a tight budget. Without the opportunity to add staff, we needed to find a cost-effective solution.”

— Terry Lumas, Finance Manager



Challenges:

- Eliminate manual paper processes to generate purchase orders, approve requisitions, create invoices, enter and track employee time sheets and more
- Save time & money by not filing, copying and mailing
- Streamline time-consuming manual approval process
- Attach related electronic document to system records
- Communicate effectively across schools in different locations

Solutions:

- A fully electronic system for entering and tracking employee timesheets and for administering employee payroll
- Electronic solution for sending employee direct deposit advices
- Automated workflow for document status tracking and approval

Benefits:

- Reduced paper, printing and storage costs
- Increased staff efficiency by implementing a fully electronic financial system
- Eliminated manual processes
- Significant savings in personnel time, delayed actions and amount of paper used for operations

Powerful

Basic Optical Character Recognition

Optical Character Recognition (OCR) features are standard in TCM, making full-text searching and data capture a snap. Configure document templates so that when a document image is captured, it is automatically subjected to OCR processing. This happens on the server level so users are free to continue working while the process takes place. All converted OCR data is stored in a fully searchable background index with the document image itself. An important and exclusive function called "roping" allows users to copy a section of the image text into a separate data field by simply drawing a box around the text.

Advanced Optical Character Recognition

Advanced OCR automatically locates specific data on a form, extracts it and populates index fields in TCM reducing the number of manual keystrokes required to index documents. Enrollments, employment applications and many other structured forms are candidates for this type of recognition. With clickable data entry and roping, more documents are processed per hour than with previous methods. Automatic redaction is included with Advanced OCR.

WITH ADVANCED OCR YOU CAN:

- Process large volumes of forms in a fraction of the time it would take for manual indexing
- Identify proper form/document type by comparing with templates
- Scan and auto index different types of forms in the same batch
- Read specified coordinates in forms or combine Advanced OCR with manual indexing
- Set logical limit to the number of coordinates (zones) on a form
- Receive warning if a form does not meet pre-set criteria
- Read the most commonly typed laser quality fonts

TCM Web™

With TCM Web, you will improve document delivery, and manage public access to the images and other content of your TCM applications. Employees, teachers and citizens can easily navigate their browsers to related TCM resources and retrieve documents. Designing the look and feel of your interface is quick and easy, and TCM Web seamlessly adapts to your existing website without changing its appearance. In fact, many of our clients use the style sheets of their existing website so the TCM Web interface is seamless to users.

TCM Web is the public access module for TCM, and for those who need document access without using Tyler's ERP functionality (TCM and ERP power users will want to install a TCM client on their desktop).

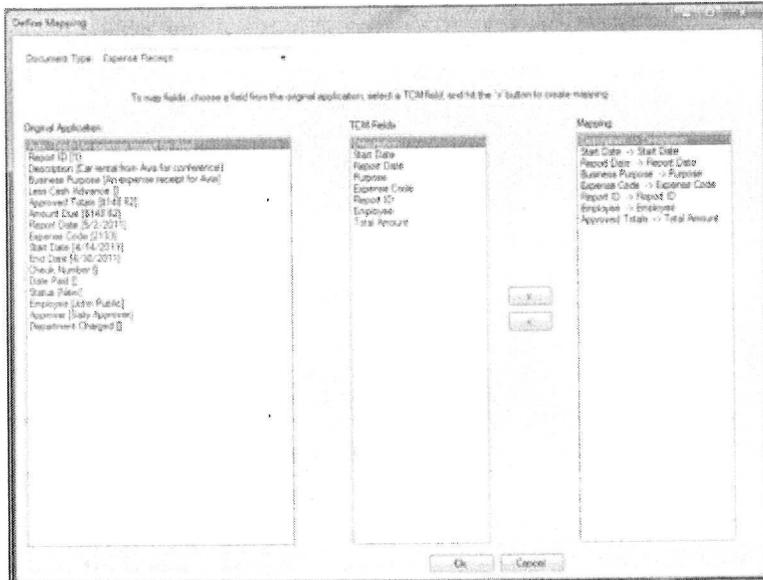
- User-defined settings
- Use existing website style sheets for a seamless interface
- Enhanced convenience for users
- eCommerce (*optional*)
- Keyword search
- Access security

Define TCM Web settings to meet requirements, including security, by limiting public access and permissions, so images are viewed only when, and if, they should be. You can control public searches, views, downloads and printing.

With TCM Web's optional eCommerce module, you can provide public access and generate revenue by providing relevant information securely through your organization's website. This allows a citizen to view building permits, land records and ordinances, or the latest city hall meeting minutes easily from anywhere. You can accept credit card payments, set credit and debit limits, provide a subscription service to your users, and set up pre-pay or draw-down accounts for frequent users.

Search & Retrieval

TCM Application Connector



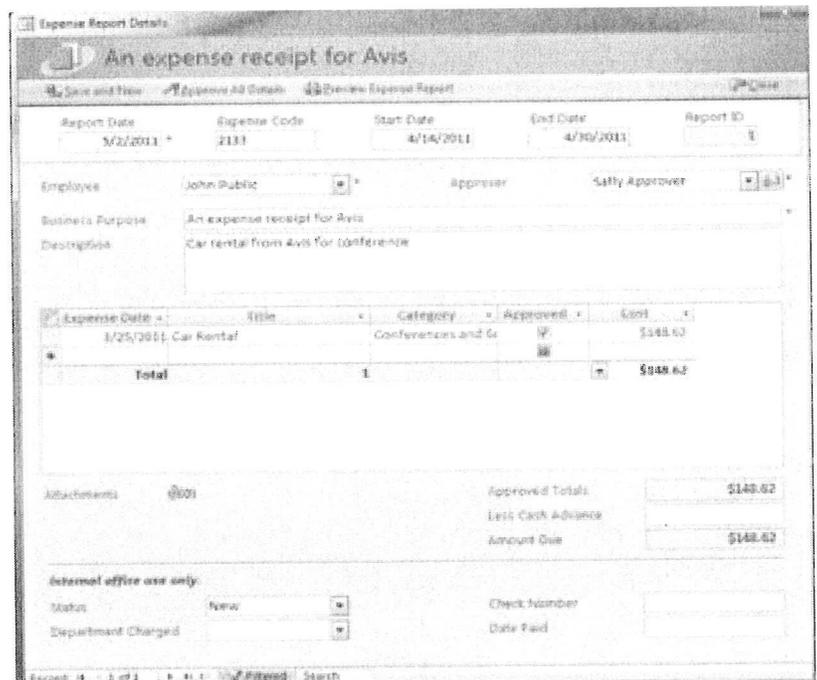
▲ *The Connection Process — choose fields from the original application (e.g. expense report), select a TCM field, then proceed to map them.*

TCM Application Connector gives you control of your work processes while ensuring that your organization streamlines paper flow. Now any application can “talk” to TCM quickly and easily. During implementation you’ll choose two “hot keys” from your keyboard. One will launch the configuration screen and the other launches the TCM content explorer window. Pressing a pre-defined hot key launches TCM from any application ... TCM document record fields are automatically populated from that screen. This will save time and avoid error-prone manual indexing. Additionally, if content already exists for this record, selecting the hot key will display the pre-stored images and corresponding metadata.

Application Connector’s hot keys give you access to all your content — while eliminating programmatic, time-consuming integrations.

BENEFITS:

- Improve accuracy
- Fast and easy setup and implementation
- One-click access to launch work
- Quick access to related documents without leaving an application
- Seamless integration between applications and TCM
- Reduce time searching for documents
- Keep your office green by reducing excessive paper documentation



▲ *Screen is Connected — expense report*

Workflow & Records Management

Workflow Capabilities

TCM integrated workflow supports internal workflow policies. Configure templates to support the flow of electronic content throughout your organization — from one individual, group, or department to another, etc. The system monitors all workflow tasks for management and reporting functions. Pre-defined reports are available to help track and monitor workflow tasks and productivity.

Full-Featured Records Management

TCM delivers standard records management features and functions for full lifecycle document and records management — document version control, full, valid audit trail (deleting/not deleting document(s) when appropriate) and restore options, and comprehensive purge management related to your specific retention schedules and suspension requirements. Your organization will remain in compliance, improve efficiency and reduce overall organizational liability.

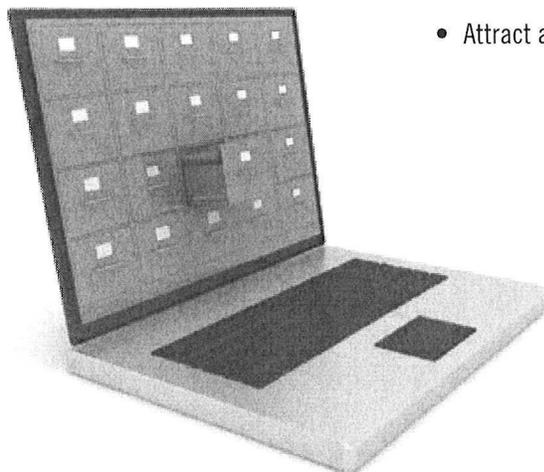
Return on Investment

Productivity • Efficiency • Security • Cost Savings

Despite often challenging economic climates, organizations continue to invest in ECM systems. According to a recent study by Gartner, the reason is productivity. “ECM can drive processes efficiently, improve data and process quality, and build better channels to your customers and prospects. ECM offerings are showing strong growth in demand as organizations embrace the vision of managing content assets throughout their life cycle¹.”

The value of ECM investment is returning big benefits. Gartner has found that clients often use ECM to realize a range of productivity goals, including the following:

- Improve effectiveness
- Reduce operational cost
- Optimize business processes
- Achieve regulatory compliance and eDiscovery goals
- Attract and retain customers



PROVEN RESULTS

Services that Keep Your Content Safe and Secure

Redaction Software & Services

The need to protect public records and private information is critical. Congress, state legislatures, consumers, private businesses and public records custodians all wrestle with the best solution to the problem of protecting individual privacy rights, while encouraging commerce, improving compliance with government regulations, and meeting the needs of citizens.

Tyler offers redaction services that will meet your needs ... today and in the future:

- Automated — TCM OCR technology provides automated tools that identify properly formatted confidential information (SSNs, bank numbers, etc.) on all TIFF images
- Manual — TCM provides tools that allow users to manually apply redaction to all TIFF images
- Back Redaction Services

Disaster Recovery

Don't put your information at risk

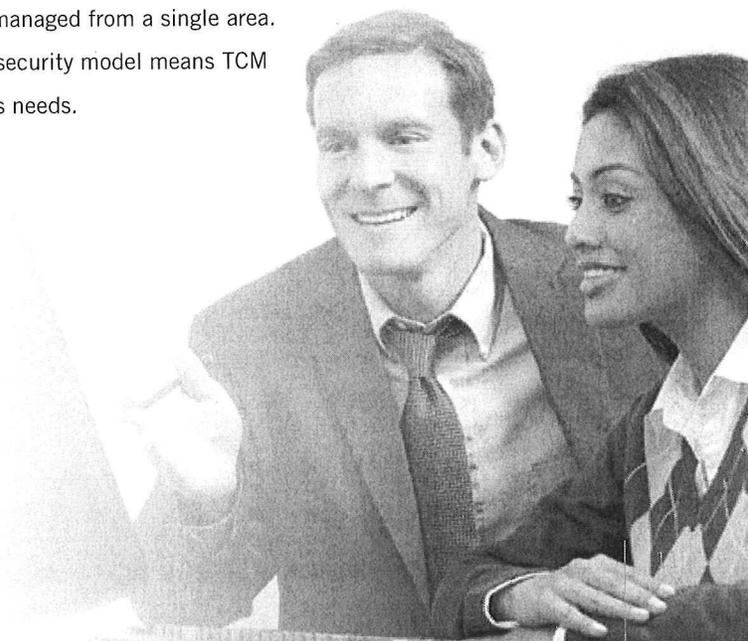
Disasters can strike at any time and without warning — an act of nature, theft, fire or a faulty sprinkler system.

Losing your data and experiencing interruption of operations are things of the past when you have Tyler's TCM Disaster Recovery. You will be back in production, and up and running within hours. Tyler servers and recovery team restore your data and images from the previous night.

As part of the service, Tyler staff will develop and publish a disaster recovery plan, including additional provided services detail and documenting the responsibilities of Tyler and your staff. Nothing will be left to chance.

Secure Storage

Content storage is handled through a secure central storage facility at the server level, and removes the need and complexity of managing multiple storage facilities, including related disaster recovery, backup and security considerations. Once stored in TCM, it can be managed from a single area. This role-based security model means TCM meets everyone's needs.



Software that thinks like you do.

At Tyler Technologies (NYSE: TYL), we have a single mission: enable local governments to be more efficient, more accessible and more responsive to the needs of citizens. That's what we do. And that's all we do — in partnership with more than 10,000 clients, including local government and school offices in all 50 states, Canada, the Caribbean and the United Kingdom.

Tyler Technologies is a leading provider of information management solutions and services for the public sector — and Tyler is the largest company in the country solely dedicated to providing software and IT services to the public sector market.

info@tylertech.com | 1.800.772.2260 | www.tylertech.com



Empowering people who serve the public®





**Town Board Meeting
April 20, 2020**

Agenda Number: 8.F – General Business

Subject: North Oaks Master Joint Powers Agreement:
1. **Anderson Woods – Approve Addendum**
2. **Wilkinson Lake Villas Phase 1A – Approve Addendum**

Documentation: Addendums

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Staff Review & Recommendation Approve

- 1) Addendum 1-L for Anderson Woods
- 2) Addendum 1-M for Wilkinson Lake Villas Phase 1A

ADDENDUM – 1-L

ANDERSON WOODS

LOCATION: Anderson Lane & Centerville Road

SERVICE PROVIDED: Sanitary sewer and water services with maintenance of such systems, and billing services

MAXIMUM # OF HOOK-UPS: 9 units

The Sections of that certain Master Joint Powers Agreement dated November 1, 1999, by and between the TOWN OF WHITE BEAR and the CITY OF NORTH OAKS, that pertain to this Addendum are as follows:

- Section 1 – Water Services: A-N;
- Section 2 – Sanitary Sewer Service: A-I;
- Section 3 – Billing: A-D; Maintenance: A & B;
- Section 4 – Rights-of-Way; A-C;
- Section 5 – Water System Maintenance: A-F;
- Section 6 – Sanitary Sewer System Maintenance: A-H;
- Section 7 – Indemnification: A & B;
- Section 8 – Term: A.

Billing Service. The water and sanitary sewer charges for services in connection with this Agreement will be billed by the Town directly to the customers of said services.

Consent by Owner. A consent shall be signed by the Owner/Developer as to the contents of this Addendum 1-L.

IN WITNESS WHEREOF, the Town of White Bear and the City of North Oaks have caused this Agreement to be executed on their behalf by their proper officers, Council and Board.

TOWN OF WHITE BEAR

By: _____
ED PRUDHON, Chair

Dated: _____.

ATTEST:

By: _____
PATRICK CHRISTOPHERSON, Clerk-Treasurer

CITY OF NORTH OAKS

By: _____
MAYOR GREGG NELSON

Dated: _____.

By: _____
CITY ADMINISTRATOR, KEVIN KRESS

CONSENT BY OWNERS

The undersigned, Owner/Developer of the property described in the foregoing Joint Powers Agreement between the TOWN OF WHITE BEAR and the CITY OF NORTH OAKS with respect to the development known as the PRESBYTERIAN HOMES TOWNHOMES, state and represent that the undersigned has read, understood, consented to, and agreed to be bound by all conditions and obligations of the attached Joint Powers Agreement as it relates to the undersigned including payment of all costs referred to therein, and acknowledges that the Agreement was entered into for the benefit of the undersigned and its successors and assigns.

NORTH OAKS COMPANY LLC

By: _____
MARK HOUGE, President

ADDENDUM – 1-M

WILKINSON LAKE VILLAS PHASE 1A

LOCATION: Osprey Court

SERVICE PROVIDED: Sanitary sewer maintenance, and billing services

MAXIMUM # OF HOOK-UPS: 4 units

The Sections of that certain Master Joint Powers Agreement dated November 1, 1999, by and between the TOWN OF WHITE BEAR and the CITY OF NORTH OAKS, that pertain to this Addendum are as follows:

- Section 2 – Sanitary Sewer Service: A-I;
- Section 3 – Billing: A-D; Maintenance: A & B;
- Section 4 – Rights-of-Way; A-C;
- Section 6 – Sanitary Sewer System Maintenance: A-H;
- Section 7 – Indemnification: A & B;
- Section 8 – Term: A.

Billing Service. The sanitary sewer charges for services in connection with this Agreement will be billed by the Town directly to the customers of said services.

Consent by Owner. A consent shall be signed by the Owner/Developer as to the contents of this Addendum 1-M.

IN WITNESS WHEREOF, the Town of White Bear and the City of North Oaks have caused this Agreement to be executed on their behalf by their proper officers, Council and Board.

TOWN OF WHITE BEAR

By: _____
ED PRUDHON, Chair

Dated: _____.

ATTEST:

By: _____
PATRICK CHRISTOPHERSON, Clerk-Treasurer

CITY OF NORTH OAKS

By: _____
MAYOR GREGG NELSON

Dated: _____.

By: _____
CITY ADMINISTRATOR, KEVIN KRESS

CONSENT BY OWNERS

The undersigned, Owner/Developer of the property described in the foregoing Joint Powers Agreement between the TOWN OF WHITE BEAR and the CITY OF NORTH OAKS with respect to the development known as the PRESBYTERIAN HOMES TOWNHOMES, state and represent that the undersigned has read, understood, consented to, and agreed to be bound by all conditions and obligations of the attached Joint Powers Agreement as it relates to the undersigned including payment of all costs referred to therein, and acknowledges that the Agreement was entered into for the benefit of the undersigned and its successors and assigns.

NORTH OAKS COMPANY LLC

By: _____
MARK HOUGE, President



**Town Board Meeting
April 20, 2020**

Agenda Number: 8.G – General Business

**Subject: I-35E @ County Road J/Ash Street – MnDOT Temporary
Signal Installation Discussion**

Documentation: Email / MnDOT Information

Action / Motion for Consideration:

Report at Meeting / Discuss

Patti Walstad

From: Tom Riedesel
Sent: Thursday, April 9, 2020 10:57 AM
To: Patti Walstad
Subject: FW: I-35E @ CR J/Ash Street
Attachments: I-35E at CR J ICE.PDF; 35E@CR_J(csah60)-AshSt(csah81)_Eramp_2014.pdf; 35E@CR_J(csah60)-AshSt(csah81)_Eramp_2015.pdf; 35E@CR_J(csah60)-AshSt(csah81)_Eramp_2016.pdf; 6281-52_PlanAsSubmitted.pdf

Importance: High

I'd copy just the PlanasSubmitted pdf. For the packet.

From: Wotzka, Anthony (DOT) [mailto:anthony.wotzka@state.mn.us]
Sent: Thursday, March 26, 2020 1:37 PM
To: Estochen, Bradley M <Bradley.Estochen@CO.RAMSEY.MN.US>; Yang, Khamsai <Khamsai.Yang@CO.RAMSEY.MN.US>; jack.forslund@co.anoka.mn.us; jerry.auge@co.anoka.mn.us; Diane Hankee <DHankee@linolakes.us>; Jane.Rose@co.anoka.mn.us; Dale Reed <Dale.Reed@whitebeartownship.org>; Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Cc: Impola, Lars (DOT) <lars.impola@state.mn.us>; Roup, Ashley (DOT) <ashley.roup@state.mn.us>; Barnes, Melissa (DOT) <melissa.barnes@state.mn.us>; Lux, Joseph <Joseph.Lux@CO.RAMSEY.MN.US>
Subject: I-35E @ CR J/Ash Street
Importance: High

Caution: This email originated outside our organization; please use caution.

Good Afternoon,

MnDOT has an updated ICE Report that was developed for S.P. 6281-52, which will install a temporary signal at the I-35E @ County Road J/Ash Street interchange. We are requesting that all approvals or any comments be sent to us by **EMAIL** which should include myself, Ashley Roup and Lars Impola in-lieu of signatures. We will attach the approval emails with the official copy.

MnDOT is requesting that any comments and formal approvals be sent by **12:00pm on Friday April 3rd**.

Please let me know if you have any questions about this ICE Report or the upcoming temporary signal project and thank you for your time and cooperation with this unique approval process during the COVID-19 Stay at Home Executive Order.

Tony Wotzka, PLA

North Area Coordinator
MnDOT | Metro District | North Area Program Delivery |
1500 West County Road B2 | Roseville, MN 55113 | 651-234-7712

FED. PROJ. NO. HSIP 6220(228)

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN. ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MN MUTCD, INCLUDING FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

INDEX

- 1 TITLE SHEET
- 2 ESTIMATED QUANTITIES, UTILITY NOTES
- 3 SIGNAL SYSTEM A (WEST RAMP)
- 4-6 SIGNAL SYSTEM B (EAST RAMP)
- 7-9 LIGHTING PLAN
- 10 UTILITIES LAYOUT
- 11-12 STI-ST5A, ST6-ST7 SIGNING PLAN

THIS PLAN CONTAINS 20 SHEETS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

MICHAEL GERBENSKY LIC. NO. 19863 DATE: _____
 DESTON SOJAD CHRIS BOSAK, JACK AUSTIN
 RECOMMENDED FOR APPROVAL DATE: 3/17/20
 RECOMMENDED FOR APPROVAL DATE: 3/10/20
 RECOMMENDED FOR APPROVAL DATE: _____
 OFFICE OF LAND MANAGEMENT APPROVAL DIRECTOR, LAND MANAGEMENT DATE: _____
 APPROVED STATE DESIGN ENGINEER DATE: _____

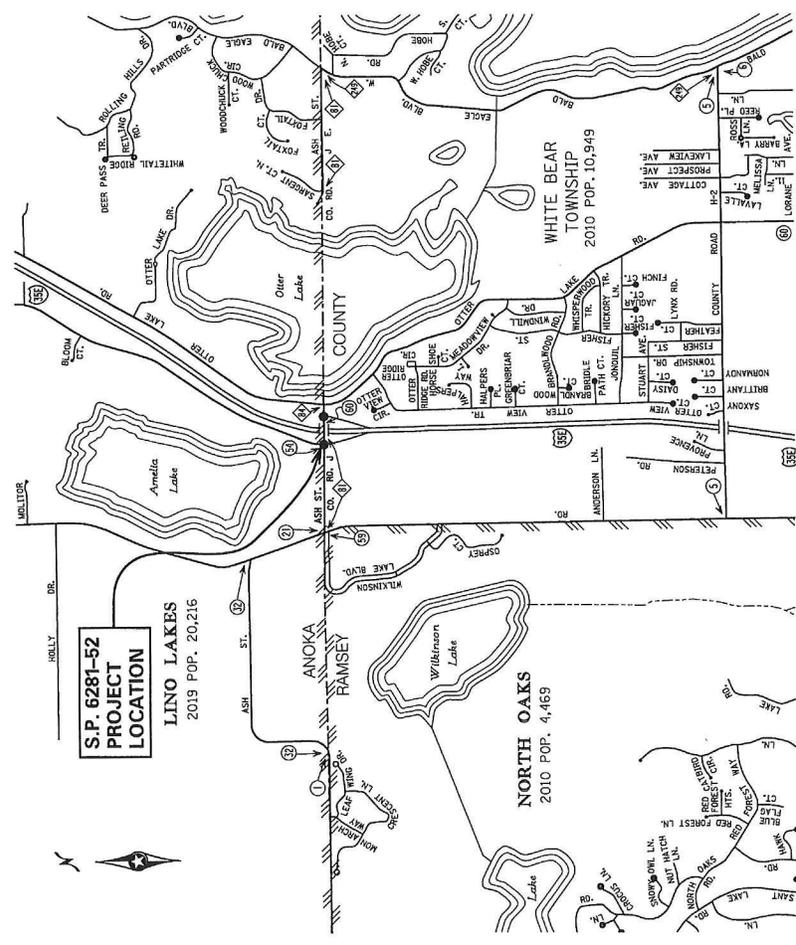
I HEREBY CERTIFY THAT THE FINAL FIELD REVISIONS, IF ANY, OF THIS PLAN WERE MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: _____ LIC. NO. _____ DATE: _____

MINNESOTA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PLAN FOR TRAFFIC CONTROL SIGNAL SYSTEMS, AND LIGHTING LOCATED ON T.H. 35E AT COUNTY ROAD J (ASH STREET) - EAST & WEST RAMPS

STATE PROJ. NO. 6281-52
 REF POINT 120.+00.412



PROJECT LOCATION
 RAMSEY, ANOKA COUNTIES
 METRO DISTRICT

INDEX MAP
 2100
 SCALE IN FEET

DATE	PLANNING REVISIONS SHEET NO.	APPROVED BY

STATE PROJECT NO. CHARGE IDENTIFIER
 6281-52

S.A.P. NO. _____

STATE PROJ. NO. 6281-52 (T.H. 35E=390) SHEET NO. 1 OF 12 SHEETS

ABBREVIATIONS

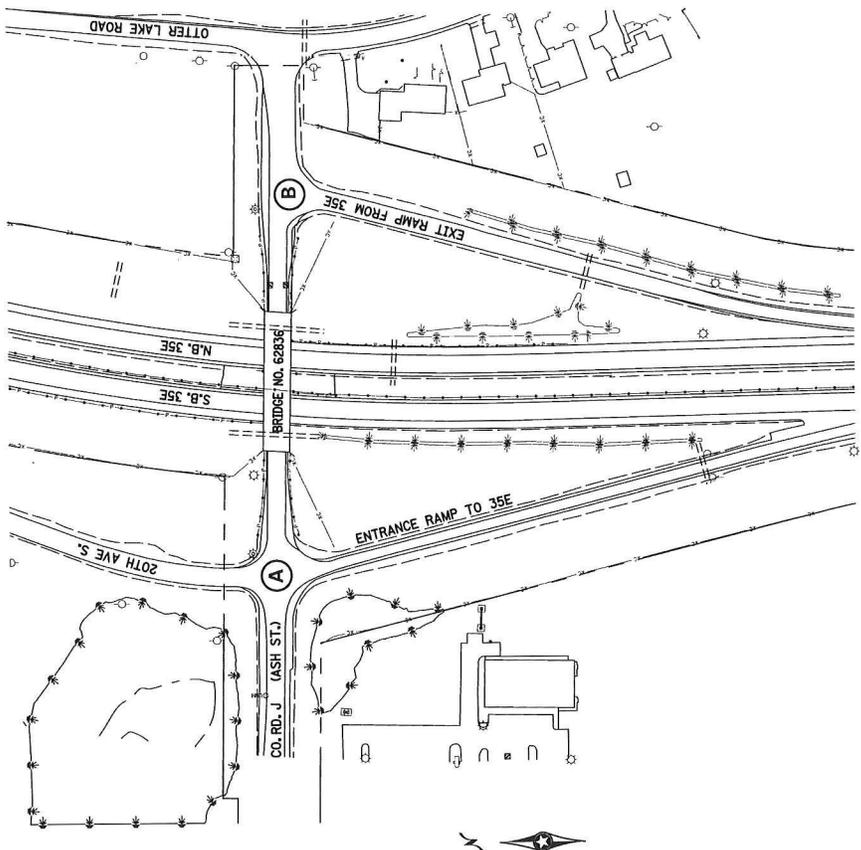
- AWF ADVANCE WARNING FLASHER
- C.D. COUNT DOWN
- D.E. DETECTOR (PHASE 2, NO. 1)
- D.W. DOWN WALK
- F&I FURNISH AND INSTALL
- FL FLASHING YELLOW ARROW
- F.Y.A. FLASHING YELLOW LEFT ARROW
- G.L.A. GREEN LEFT ARROW
- GRN GREEN INDICATION
- GRD GROUND ROD
- GRA GREEN RIGHT ARROW
- G.T.A. GREEN TURN ARROW
- HAND HANDLE
- IND INDICATION
- INP INFLATE
- INS. GR. INSULATED GROUND
- JUNCTION BOX
- J.B. JUNCTION BOX
- LUM LUMINAIRE
- NEU NEUTRAL
- P1-1 (e.c.) PEDESTRIAN HEAD (PHASE 1, NO. 1)
- P2-1 (e.c.) PUSH BUTTON (PHASE 2, NO. 1)
- PEDE PEDESTRIAN
- RED INDICATION
- R&S REMOVE AND SALVAGE
- RLA RED LEFT TURN ARROW
- SPL SPARE
- STA STATION
- WALK WALK INDICATION
- YEL INDICATION
- YEL FLG. ARROW
- YEL RGT ARROW
- YRA YELLOW RIGHT ARROW

SYMBOLS

- HANDHOLE
- EGG CONNECTION
- EVP CONFIRMATORY LIGHT
- EVP DETECTOR
- EVP DETECTOR AND CONFIRMATORY LIGHT
- SPLICE
- FIBER OPTIC SPLICE VAULT
- PULL VAULT
- LUMINAIRE NO.
- SIGNAL BASE NO.
- SIGNAL HEAD NO./FLASHER HEAD NO.
- BARREL MOUNT BASE NO.
- WOOD POLE NO.
- TELEVISION CAMERA (CCTV)
- VIDEO DETECTION

FOR PLANS AND UTILITIES SYMBOLS SEE TECHNICAL MANUAL

GENERAL LAYOUT



- (A)** CONSTRUCT TEMPORARY SIGNAL SYSTEM A.
SIGNAL SYSTEM ID. NO. 4021455
T.E. NO. 22513
- (B)** CONSTRUCT TEMPORARY SIGNAL SYSTEM B.
SIGNAL SYSTEM ID. NO. 4021454
T.E. NO. 22512

STATEMENT OF ESTIMATED QUANTITIES (A)

SHEET NO.	ITEM NO.	DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITIES
	2021.501	MOBILIZATION	LUMP SUM	1
ST1	2104.502	REMOVE SIGN TYPE C	EACH	8
ST1	2104.502	SALVAGE SIGN TYPE C	EACH	4
10	2545.501	LIGHTING SYSTEM	LUMP SUM	1
ST1	2563.601	TRAFFIC CONTROL	LUMP SUM	1
ST1	2564.502	INSTALL SIGN TYPE C	EACH	4
ST1	2564.518	SIGN PANELS TYPE C	50 FT	69
4-6	2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM A	LUMP SUM	1
7-9	2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM B	LUMP SUM	1
4-6	2565.616	TEMPORARY SIGNAL SYSTEM A	SYSTEM	1
7-9	2565.616	TEMPORARY SIGNAL SYSTEM B	SYSTEM	1
4.7	2582.503	24" SOLID LINE PREF THERMO GR IN ESR	LIN FT	100

(A) 100% FEDERAL FUNDS.

UTILITY TABULATION

UTILITY OWNER	NOTE
COMCAST	LEAVE AS IS
CENTURYLINK	LEAVE AS IS
CONNEXUS ENERGY	LEAVE AS IS
MNDOT	LEAVE AS IS
WHITE BEAR TOWNSHIP	LEAVE AS IS
WHITE BEAR LAKE AREA SCHOOLS	LEAVE AS IS
XCEL ENERGY (GAS)	LEAVE AS IS

NO UTILITIES WILL BE AFFECTED BY THIS PROJECT.
 THE CONTRACTOR SHALL CALL GOPHER STATE ONE CALL FOR UTILITY LOCATES PRIOR TO BEGINNING ANY EXCAVATION CONSTRUCTION.
 AFTER THE UTILITIES ARE FIELD LOCATED/MARKED, THE CONTRACTOR SHALL VERIFY THAT THE PROPOSED LOCATION OF THE SIGNAL ELEMENTS IN THE PLAN AVOIDS THE EXISTING UTILITIES. THE CONTRACTOR SHALL COORDINATE WITH THE PROJECT ENGINEER TO CHANGE THE LOCATION OF SIGNAL ELEMENTS TO AVOID EXISTING UTILITIES IF NECESSARY.
 THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL "D". THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GENERAL DESCRIPTION OF THE PROJECT:

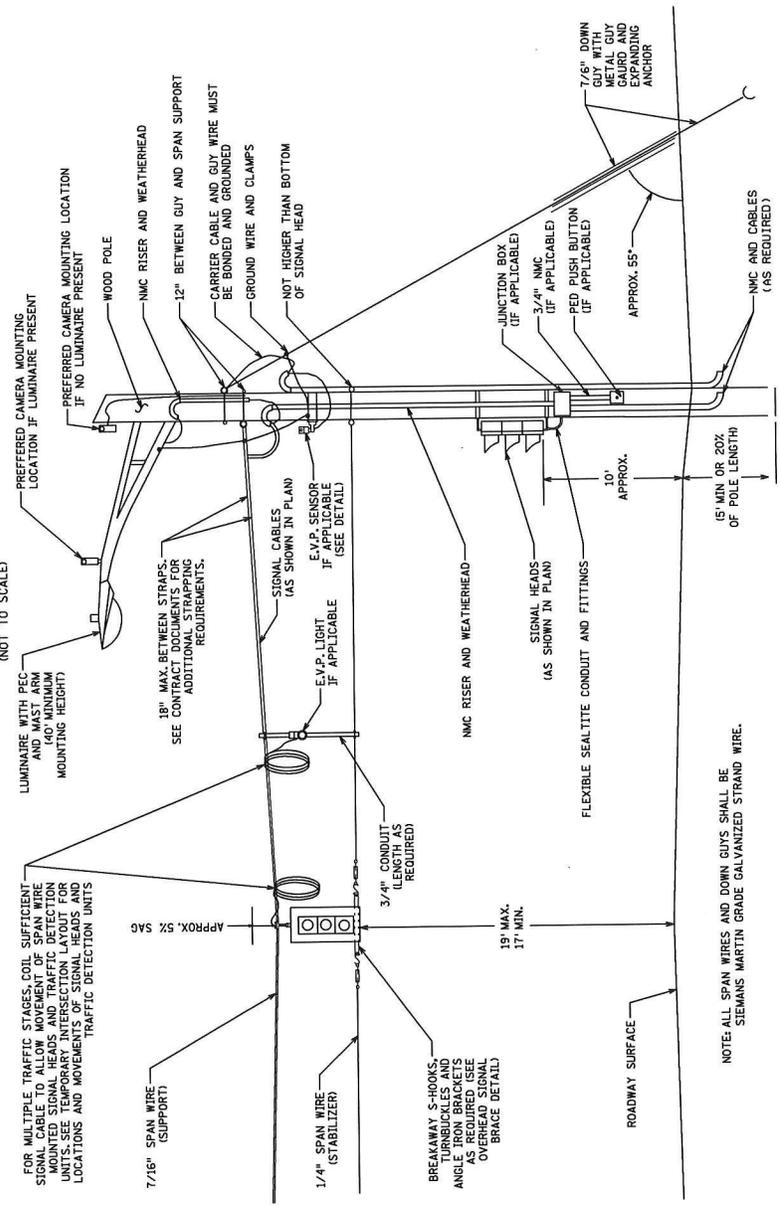
- CONSTRUCT (2) TEMPORARY SIGNAL SYSTEMS.
 - REVISE ROADWAY LIGHTING THAT IS IMPACTED BY THE TEMPORARY SIGNAL CONSTRUCTION.
- THE SIGNALS ARE BEING CONSTRUCTED TO ELIMINATE REAR END COLLISIONS RESULTING FROM TRAFFIC BACKING UP ONTO THE NB EXIT RAMP AND EXTENDING ONTO 35E. THE TEMPORARY SIGNALS WILL BE IN PLACE FOR SEVERAL YEARS UNTIL A FUTURE PROJECT IS DEVELOPED TO ADDRESS THIS PROBLEM.

BY	DATE	REVISIONS	SYSTEM ID:	T.E.
			METER ADDRESS:	
			OLD SYSTEM ID:	

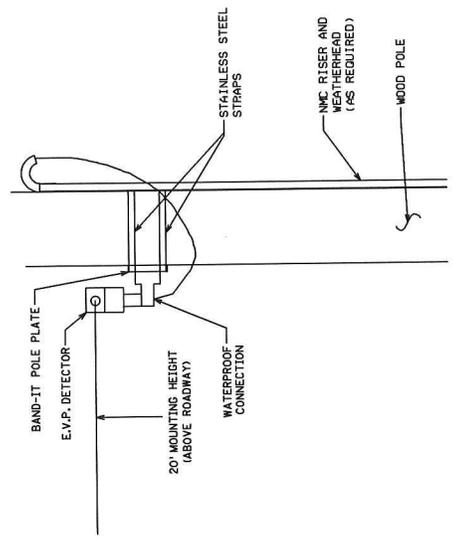
**STATEMENT OF ESTIMATED QUANTITIES
UTILITY NOTES
GENERAL LAYOUT**

S.A.P. NO. _____ DRAWN BY: CDB DATE: 02-27-20
 CERTIFIED BY: *[Signature]* LIC. NO. 19863 DATE: 3-18-20
 STATE PROJ. NO. 6281-52 (T.H. 35E) SHEET NO. 2 OF 12 SHEETS

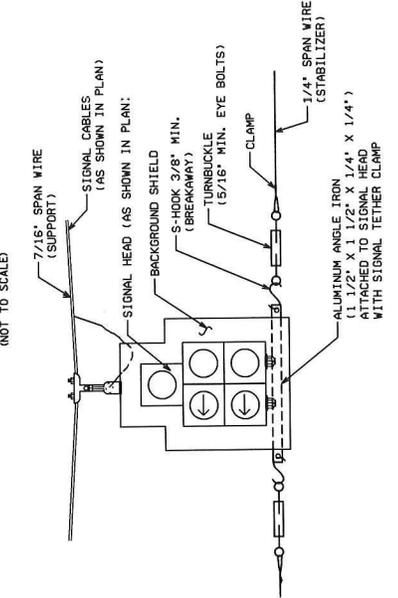
TYPICAL WOOD POLE AND SPAN WIRE MOUNTED TRAFFIC SIGNALS
(NOT TO SCALE)



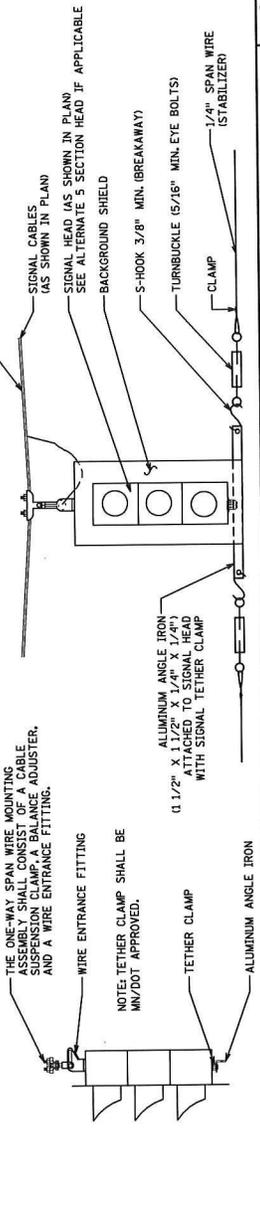
E.V.P. OR TRAFFIC DETECTOR WOOD POLE MOUNT
(NOT TO SCALE)



5 SECTION HEAD OVERHEAD SIGNAL BRACE DETAIL
(NOT TO SCALE)



OVERHEAD SIGNAL BRACE DETAIL
(NOT TO SCALE)



BY	DATE	REVISIONS	SYSTEM ID:	S.A.P. NO.
			METER ADDRESS:	CERTIFIED BY: <i>[Signature]</i> L.I.C. NO. 19863 DATE: 2-28-20
			OLD SYSTEM ID:	DRAWN BY: <i>[Signature]</i> DATE: 02-14-20
				STATE PROJ. NO. 6281-52 (T.H.35E) SHEET NO. 3 OF 12 SHEETS

WP 4

- 50' WOOD POLE
- 2-DOWN GUYS, GUARDS AND ANCHORS
- 2-TYPE 10A-WOOD POLE MOUNTED AT 90° AND 180° (4-DIG-1)
- 2" CONDUIT ABOVE JUNCTION BOX TO SPAN WIRES WITH:
- 2-4/C 14

WP 1

- 50' WOOD POLE
- 2-DOWN GUYS, GUARDS AND ANCHORS
- 1-VIDEO DETECTION CAMERA (V-1) MOUNTED ON LUMINAIRE EXTENSION (STATE FURNISHED)
- LUMINAIRE LED WITH PEC.
- 1-TYPE 10A-WOOD POLE MOUNTED AT 90° (2-3)

(A)

- TEMPORARY SIGNAL CABINET BASE (40" X 58")
- SIGNAL CABINET W/CONTROLLER (STATE FURNISHED)
- 4" CONDUIT FROM CONTROLLER CABINET TO HH 1:
- 5-6/C 14
- 5-4/C 14
- 3-3/C 14*
- 3-3/C 20*
- 1-CATSE CABLE (V-1 VID DET 360')
- 1-1/C 6 INS GR.

(B)

- SOP
- 10' WOOD POLE W/ SERVICE EQUIPMENT AND DISCONNECT
- 2" CONDUIT FROM SERVICE EQUIPMENT TO SIGNAL CABINET:
- 3-1/C 6
- 2" CONDUIT FROM SERVICE EQUIPMENT TO WOOD POLE NO. 1:
- 2-3/C 14 ILLUM
- CONNECTIVE ENERGY WILL SET NEW POLE AND 120/240V POLE MOUNTED TRANSFORMER AND F&I CABLE (BURIED) AND CONNECT TO THE METER.

- SPAN WIRE BETWEEN POLES 4-3
- 1- (S) SECTION CLUSTER HEAD (6-2)
- 1-ONEWAY EWP DETECTOR AND CONFIRMATION LIGHT (PHASE 6&1)
- 1-RIO-X12 SIGN (36" X 42") YIELD ON FYAL THIS SIGN IS PAID FOR AS PART OF THE SIGNING PLAN. SEE THE SIGNING PLAN.

WP 3

- 50' WOOD POLE
- 2-DOWN GUYS, GUARDS AND ANCHORS
- 2-TYPE 10A-WOOD POLE MOUNTED AT 90° AND 180° (6-3)(4-2)
- LUMINAIRE (LED) WITH PEC.
- 2" CONDUIT ABOVE JUNCTION BOX TO SPAN WIRES WITH:
- 1-6/C 14
- 1-4/C 14
- 2" CONDUIT RISER AND WEATHERHEAD ABOVE SPAN WIRE WITH:
- 1-3/C 14 (ILLUM)

WP 2

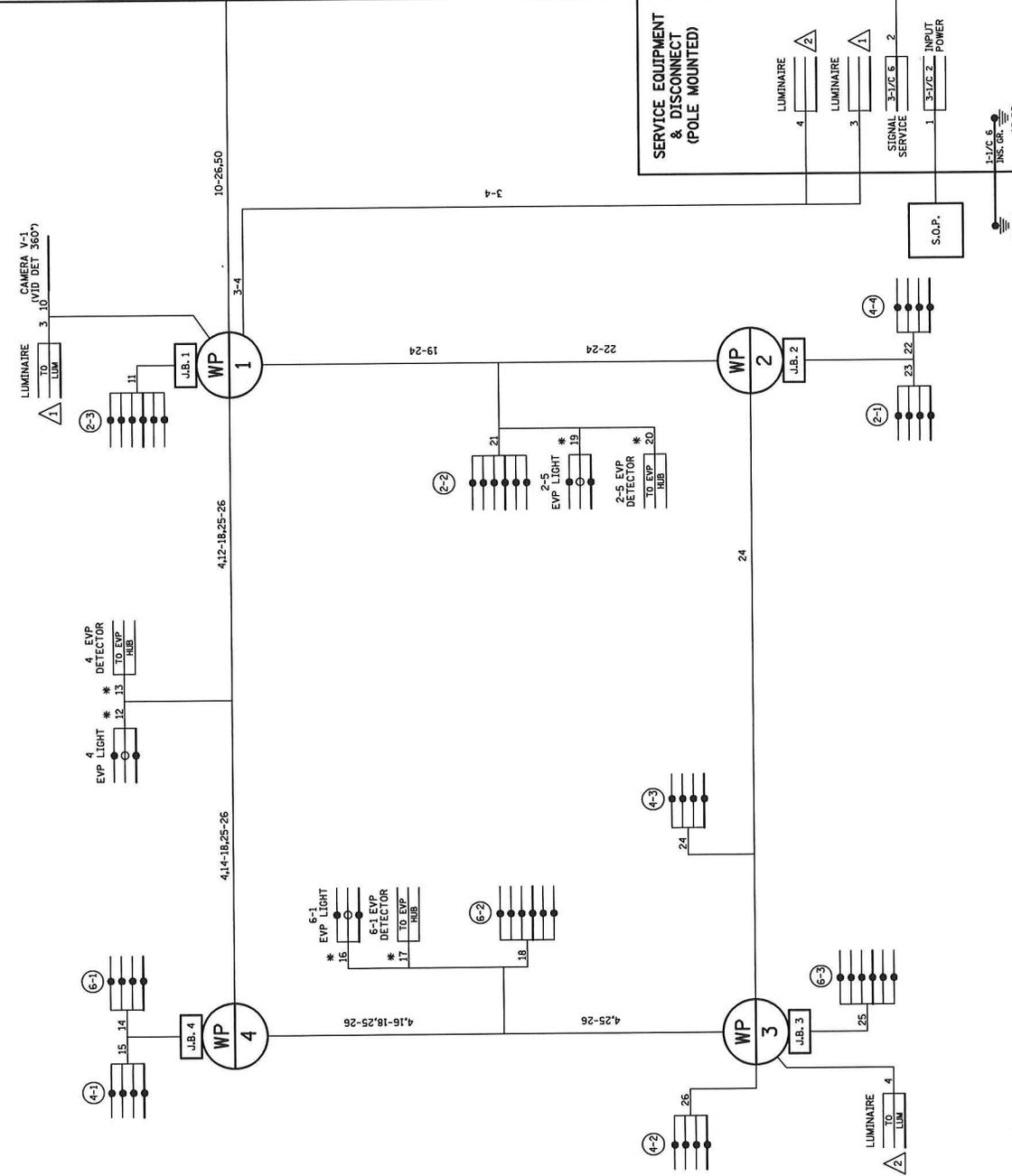
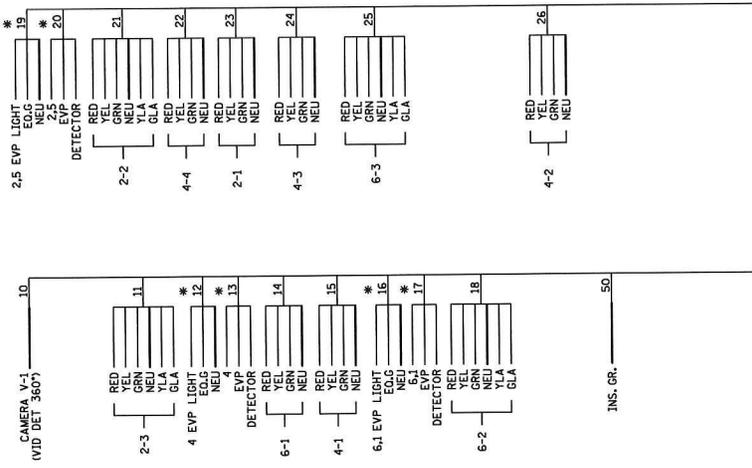
- 50' WOOD POLE
- 2-DOWN GUYS, GUARDS AND ANCHORS
- 2-TYPE 10A-WOOD POLE MOUNTED AT 90° AND 180° (4-4)(2-1)
- 2" CONDUIT RISER AND WEATHERHEAD ABOVE SPAN WIRE WITH:
- 2-4/C 14

- SPAN WIRE BETWEEN POLES 1-2
- 1- (S) SECTION CLUSTER HEAD (2-2)
- 1-ONEWAY EWP DETECTOR AND CONFIRMATION LIGHT (PHASE 2&5)
- 1-RIO-X12 SIGN (36" X 42") YIELD ON FYAL THIS SIGN IS PAID FOR AS PART OF THE SIGNING PLAN. SEE THE SIGNING PLAN.

BY	DATE	REVISIONS	SYSTEM ID: 4021455	T.E. 22513	S.A.P. NO.	JBA	CXD BY/CDB	DATE: 3-17-20
			METER ADDRESS:		CERTIFIED BY: <i>[Signature]</i>	L.I.C. NO. 19863	DATE: 3-18-20	
			OLD SYSTEM ID:		STATE PROJ. NO. 6281-52 (T.H.35E) SHEET NO. 5 OF 12 SHEETS			

INTERSECTION NOTES (W/ RAMP)
 TRAFFIC CONTROL SIGNAL SYSTEM "A"
 T.H. 35E AT CR. RD. J (ASH ST)
 IN WHITE BEAR LAKE, RAMSEY COUNTY

CONTROLLER CABINET



CELL
MODEM

BY	DATE	REVISIONS	S.A.P. NO.	JUBA	CKD BY: CDB	DATE: 3-17-20
			T.E. 22513		CERTIFIED BY: <i>Michael P. ...</i>	DATE: 3-18-20
			SYSTEM ID: 4021455		L.I.C. NO. 19863	
			METER ADDRESS:			
			OLD SYSTEM ID:			
FIELD WIRING DIAGRAM (W. RAMP) TRAFFIC CONTROL SIGNAL SYSTEM "A" T.H. 35E AT CR. RD. J (ASH ST) IN WHITE BEAR LAKE, RAMSEY COUNTY			STATE PROJ. NO. 6281-52 (T.H. 35E) SHEET NO. 6 OF 12 SHEETS			

SIGNAL SYSTEM OPERATION

- THE SIGNAL SYSTEM FLASH MODE IS ALL RED.
- NORMAL OPERATION IS 3 PHASE.
- PHASE 8 SHALL BE ON VEHICLE RECALL.

VIDEO DETECTOR CAMERA 360°

(V-1) = VIDEO DETECTOR CAMERA 360°

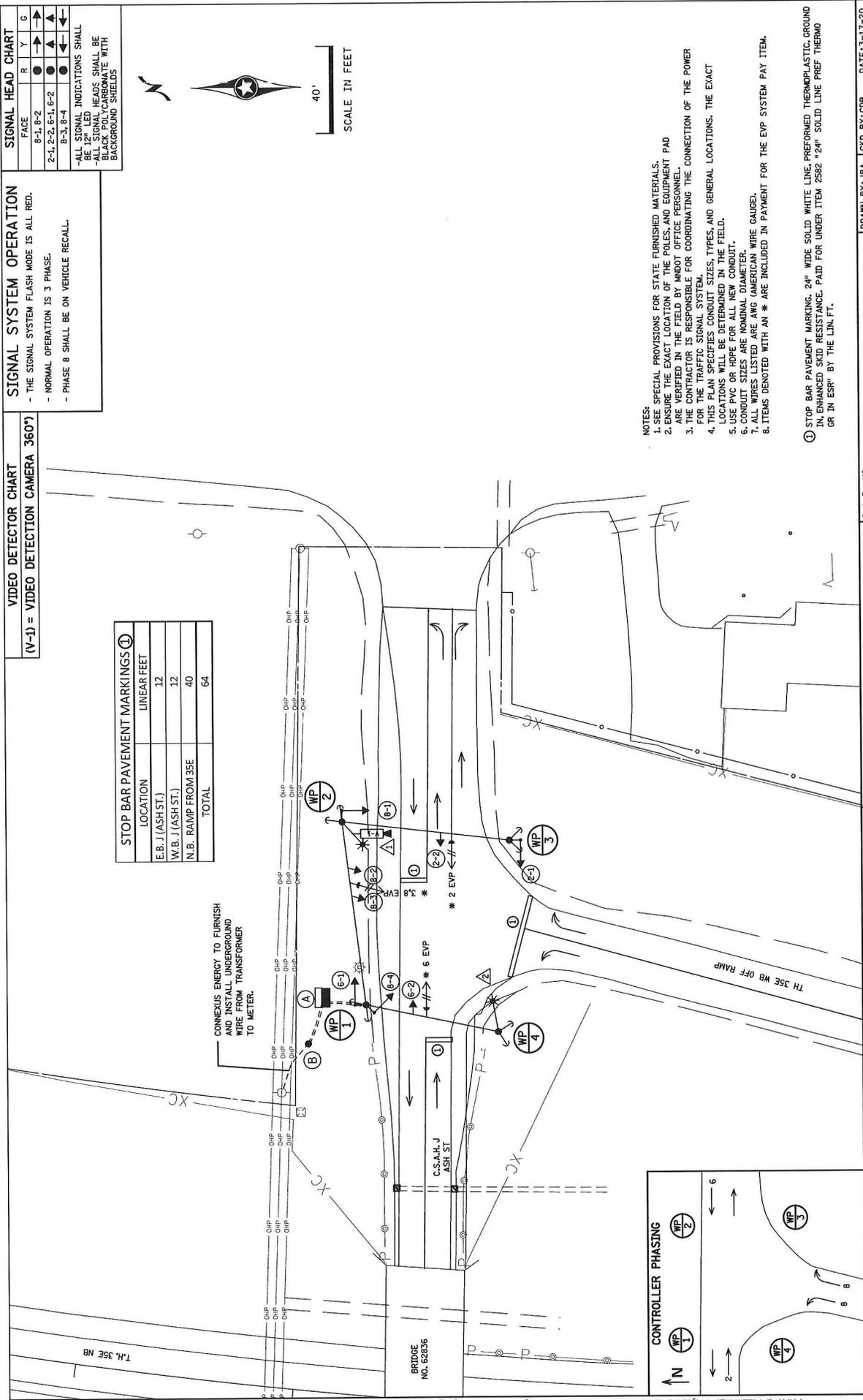
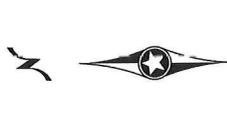
SIGNAL HEAD CHART

FACE	R	Y	G
8-1, 8-2	●	●	●
2-1, 2-2, 6-1, 6-2	▲	▲	▲
8-3, 8-4	●	●	●

- ALL SIGNAL INDICATIONS SHALL BE 12" LED
 - ALL SIGNAL HEADS SHALL BE PLACED AT LEAST 10 FEET WITH BACKGROUND SHIELDS

STOP BAR PAVEMENT MARKINGS

LOCATION	LINEAR FEET
E.B. J (ASH ST.)	12
W.B. J (ASH ST.)	12
N.B. RAMP FROM 35E	40
TOTAL	64



- NOTES:**
1. SEE SPECIAL PROVISIONS FOR STATE FURNISHED MATERIALS.
 2. ENSURE THE EXACT LOCATION OF THE POLES, AND EQUIPMENT PAD ARE VERIFIED IN THE FIELD BY MDDOT OFFICE PERSONNEL.
 3. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING THE CONNECTION OF THE POWER FOR THE TRAFFIC SIGNAL SYSTEM, TYPES, AND GENERAL LOCATIONS. THE EXACT LOCATION OF THE POWER SHALL BE SHOWN IN THE FIELD.
 4. THIS PLAN SPECIFIES CONDUIT SIZES, TYPES, AND GENERAL LOCATIONS. THE EXACT CONDUIT OR PIPE FOR ALL NEW CONDUIT.
 5. CONDUIT SIZES ARE NOMINAL DIAMETER.
 6. ALL WIRES LISTED ARE AWG (AMERICAN WIRE GAUGE).
 7. ITEMS DENOTED WITH AN * ARE INCLUDED IN PAYMENT FOR THE EVP SYSTEM PAY ITEM.

① STOP BAR PAVEMENT MARKING. 24" WIDE SOLID WHITE LINE. PREFORMED THERMOPLASTIC GROUND IN, ENHANCED SKID RESISTANCE. PAID FOR UNDER ITEM 2582 *24" SOLID LINE PREF THERMO CR IN ESR* BY THE LIN. FT.

BY	DATE	REVISIONS

SYSTEM ID: 4021454
 METER ADDRESS:
 OLD SYSTEM ID:

S.A.P. NO. _____ DRAWN BY: JBA [CKD BY: CDB] DATE: 3-17-20
 CERTIFIED BY: [Signature] L.I.C. NO. 19863 DATE: 3-18-20

INTERSECTION LAYOUT (E. RAMP)
 TRAFFIC CONTROL SIGNAL SYSTEM "B"
 T.H. 35E AT CR. RD. J (ASH ST)
 IN WHITE BEAR LAKE, RAMSEY COUNTY

STATE PROJ. NO. 6281-52 (T.H. 35E) SHEET NO. 7 OF 12 SHEETS

WP 1

50' WOOD POLE
2-DOWN GUYS, GUARDS AND ANCHORS
2-TYPE 10A-WOOD POLE MOUNTED AT 90° AND 180° (8-4)(8-1)
6-4/C 14
3-3/C 20**
1-COM CABLE (V-1 DETECTION)
1-1/C 6 INS GR.
2" CONDUIT FROM SIGNAL CABINET TO JUNCTION BOX WITH:
2-4/C 14
2" CONDUIT RISER AND WEATHERHEAD FROM SERVICE EQUIPMENT TO SPAN WIRES WITH:
2-3/C 14(LLUM)

WP 2

SPAN WIRE BETWEEN POLES 1-2
2-(3) SECTION HEADS (8-3)(8-2)
1-ONEWAY EVP DETECTOR AND CONFIRMATION LIGHT (PHASE 3&8)
50' WOOD POLE
2-DOWN GUYS, GUARDS AND ANCHORS
1-VIDEO DETECTION CAMERA 360° (V-1) MOUNTED ON LUMINAIRE EXTENSION (STATE FURNISHED)
LUMINAIRE WOOD POLE MOUNTED AT 90°
1-TYPE 10A-WOOD POLE MOUNTED AT 90° (8-1)
2" CONDUIT ABOVE JUNCTION BOX TO SPAN WIRES WITH:
1-4/C 14
2" CONDUIT RISER AND WEATHERHEAD ABOVE SPAN WIRE WITH:
2-3/C 14(LLUM)
1-CATSE CABLE (V-1 VID DET 360°) (STATE FURNISHED)

WP 3

SPAN WIRE BETWEEN POLES 2-3
1-(3) SECTION HEAD (2-2)
1-ONEWAY EVP DETECTOR AND CONFIRMATION LIGHT (PHASE 2)
50' WOOD POLE
2-DOWN GUYS, GUARDS AND ANCHORS
1-TYPE 10A-WOOD POLE MOUNTED AT 90° (2-1)
2" CONDUIT ABOVE JUNCTION BOX TO SPAN WIRES WITH:
1-4/C 14

WP 4

SPAN WIRE BETWEEN POLES 1-4
1-(3) SECTION HEAD (6-2)
1-ONEWAY EVP DETECTOR AND CONFIRMATION LIGHT (PHASE 6)
50' WOOD POLE
2-DOWN GUYS, GUARDS AND ANCHORS
LUMINAIRE (LED WITH PEC.
2" CONDUIT RISER AND WEATHERHEAD ABOVE SPAN WIRE WITH:
1-3/C 14 (LLUM)

(A) TEMPORARY SIGNAL CABINET BASE (40"X 58")
SIGNAL CABINET W/CONTROLLER (STATE FURNISHED)
4" CONDUIT FROM CONTROLLER CABINET TO HH 1:
8-4/C 14
2-3/C 14**
1-1/C 6 INS GR.
1-CATSE CABLE (V-1 VID DET 360°)
1-1/C 6 INS GR.

(B) SOP (INPLACE POLE MOUNTED 120/240V TRANSFORMER)
10' WOOD POLE WITH SERVICE EQUIPMENT AND DISCONNECT
2" CONDUIT FROM SERVICE EQUIPMENT TO SIGNAL CABINET:
3-1/C 6
2" CONDUIT FROM SERVICE EQUIPMENT TO WOOD POLE NO. 1:
2-3/C 14 (LLUM)
CONNECTOR ENERGY WILL FBI CABLE (BURIED) FROM THE EXISTING
POLE MOUNTED TRANSFORMER AND CONNECT TO THE METER.

BY	DATE	REVISIONS	SYSTEM ID: 4021454	T.E. 22512	INTERSECTION NOTES (E. RAMP) TRAFFIC CONTROL SIGNAL SYSTEM "B" T.H. 35E AT CR. RD. J (ASH ST) IN WHITE BEAR LAKE, RAMSEY COUNTY	S.A.P. NO.	DRAWN BY: JBA	CHK BY: CDB	DATE: 3-17-20
			METER ADDRESS:			CERTIFIED BY: <i>[Signature]</i>	LIC. NO. 19863	DATE: 3-18-20	
			OLD SYSTEM ID:						
STATE PROJ. NO. 6281-52 (T. H. 35E)						SHEET NO. 8 OF 12 SHEETS			

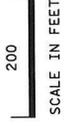
LEGEND

- REMOVE INPLACE LIGHTING UNIT AND FOUNDATION.
- DIRECT BURIED LIGHTING CABLE 4/C 4 AWG
- INPLACE FD.PT. CABINET
- INPLACE FD.PT. CABINET
INPLACE DIRECT BURIED LIGHTING CABLE 4/C 4 AWG
- INPLACE CONDUIT
- RIGHT OF WAY

NOTE: REMOVE DIRECT BURIED LIGHTING CABLE TO ALL AFFECTED LIGHTING COMPONENTS.

FEEDPOINT EDRN

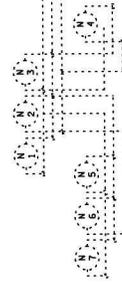
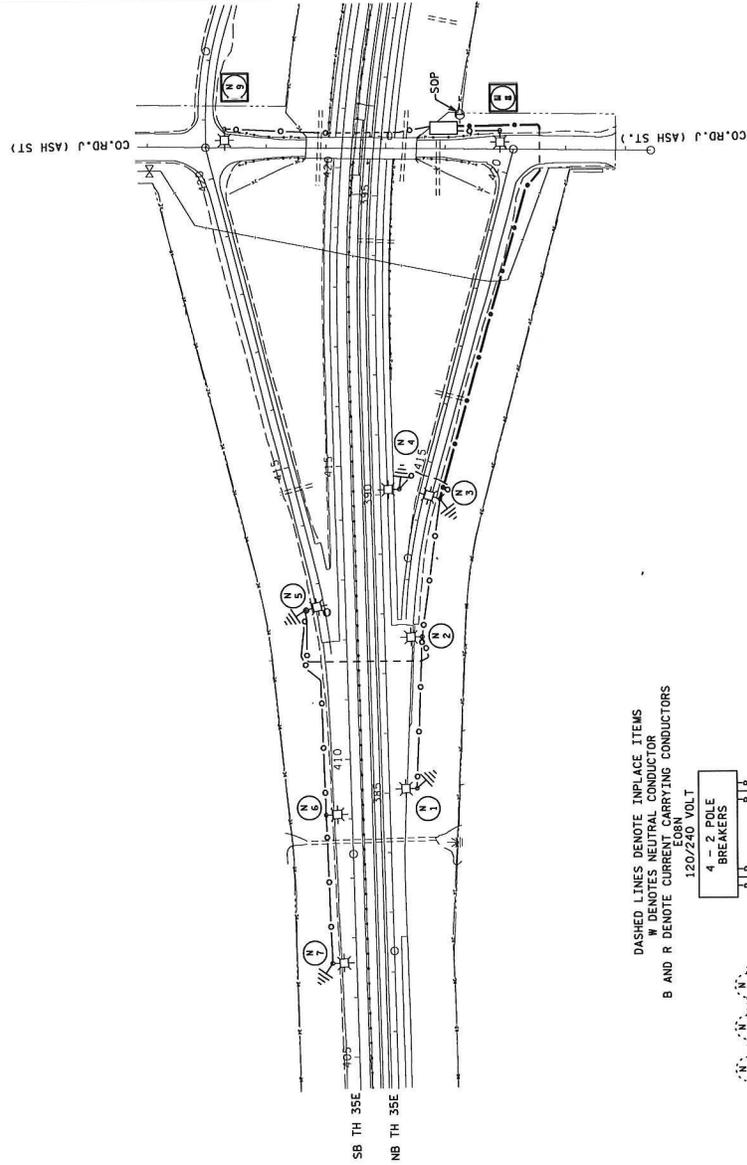
NO.	STATION	LT.	RT.	LOCATION	TYPE	FOUNDATION
1	INPLACE	X		NB TH 35E	9-40	DESIGN E
2			X	NB TH 35E		
3		X		NB TH 35E		
4		X		NB TH 35E		
5		X		NB TH 35E		
6		X		NB TH 35E		
7	INPLACE	X		CSAH J	9-40	DESIGN E
8	REMOVE			CSAH J	9-40	DESIGN E
9	REMOVE			CSAH J	9-40	DESIGN E



SL LIGHTING TABULATION		SP 6281-52
ITEM	UNIT	QUANTITIES
LIGHTING SYSTEM ①	LUMP SUM	1

- ① WORK INCLUDES:
- REMOVING (2) LIGHTING UNITS
 - REMOVING (2) LIGHT FOUNDATIONS
 - REMOVING DIRECT BURIED LIGHTING CABLE
 - F&I DIRECT BURIED LIGHTING CABLE

DASHED LINES DENOTE INPLACE ITEMS
 --- DENOTES NEUTRAL CONDUCTOR
 B AND R DENOTE CURRENT CARRYING CONDUCTORS
 E08N
 120/240 VOLT



BY	DATE	REVISIONS

LIGHTING PLAN

STATE PROJ. NO. 6281-52 (T.H.35E) SHEET NO.10 OF 14 SHEETS

DATE: 18-MAR-2020 L.I.C. NO. J3863

CERTIFIED BY: *Michael P. Black*
 LICENSED PROFESSIONAL ENGINEER

DRAWN BY: HL CKD BY: TPB

INDEX

SHEET NO.
ST1
ST2
ST3-ST4
ST5, ST5A-ST7

DESCRIPTION
TITLE SHEET
TABULATIONS
INPLACE/PERMANENT
DETAILS

PERMANENT SIGNING TABULATION			ST
TAB	SHEET NO	ITEM	TOTAL SIGNING QUANTITIES
		REMOVE SIGN TYPE C	8
STA	ST2	SALVAGE SIGN TYPE C	4
STA	ST2	INSTALL SIGN TYPE C	4
STB	ST2	SIGN PANELS TYPE C	69

I HEREBY CERTIFY THAT SHEETS ST1-ST7 WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: MARK WAGNER LICENSE # 51660
DATE: 3/3/2020 SIGNATURE: *Mark Wagner*
DESIGN SOUJAD KELSEY DREWS

SIGNING - TITLE SHEET

STATE PROJ. NO. 6281-52 (TH35E) SHEET NO. ST1 OF ST7 SHEETS

SALVAGE & INSTALL SIGN TYPE C										STA
SIGN NO	SIGNS QTY EACH	PANEL LEGEND	PANEL SIZE		MTG HIT (1) FEET	NUMBER OF POSTS	POST TYPE (2)	RISER POST SIZE INCHES	SURFACE TYPE	SURFACE TYPE
			INCH	INCH						
C-201	1	NO LEFT TURN	36	36	7	1	SQ	2	SOIL	
C-202	1	ONE WAY RIGHT	36	12	7	1	SQ	2	SOIL	
C-203	1	ONE WAY LEFT	36	12	7	1	SQ	2	SOIL	
C-204	1	COUNTY ROUTE MARKER	24	24	7	1	SQ	2	SOIL	
	1	COUNTY ROUTE MARKER	24	24	7	1	SQ	2	SOIL	
	1	DIRECTIONAL ARROW - SINGLE HEAD	24	15	7	1	SQ	2	SOIL	
TOTAL	4									

SPECIFIC NOTES:
(1) MOUNTING HEIGHT IS MINIMUM (WITH A +6 INCH TOLERANCE)
(2) POST TYPE ABBREVIATIONS (SQ = SQUARE TUBE, R = ROUND POST).

GENERAL NOTES:

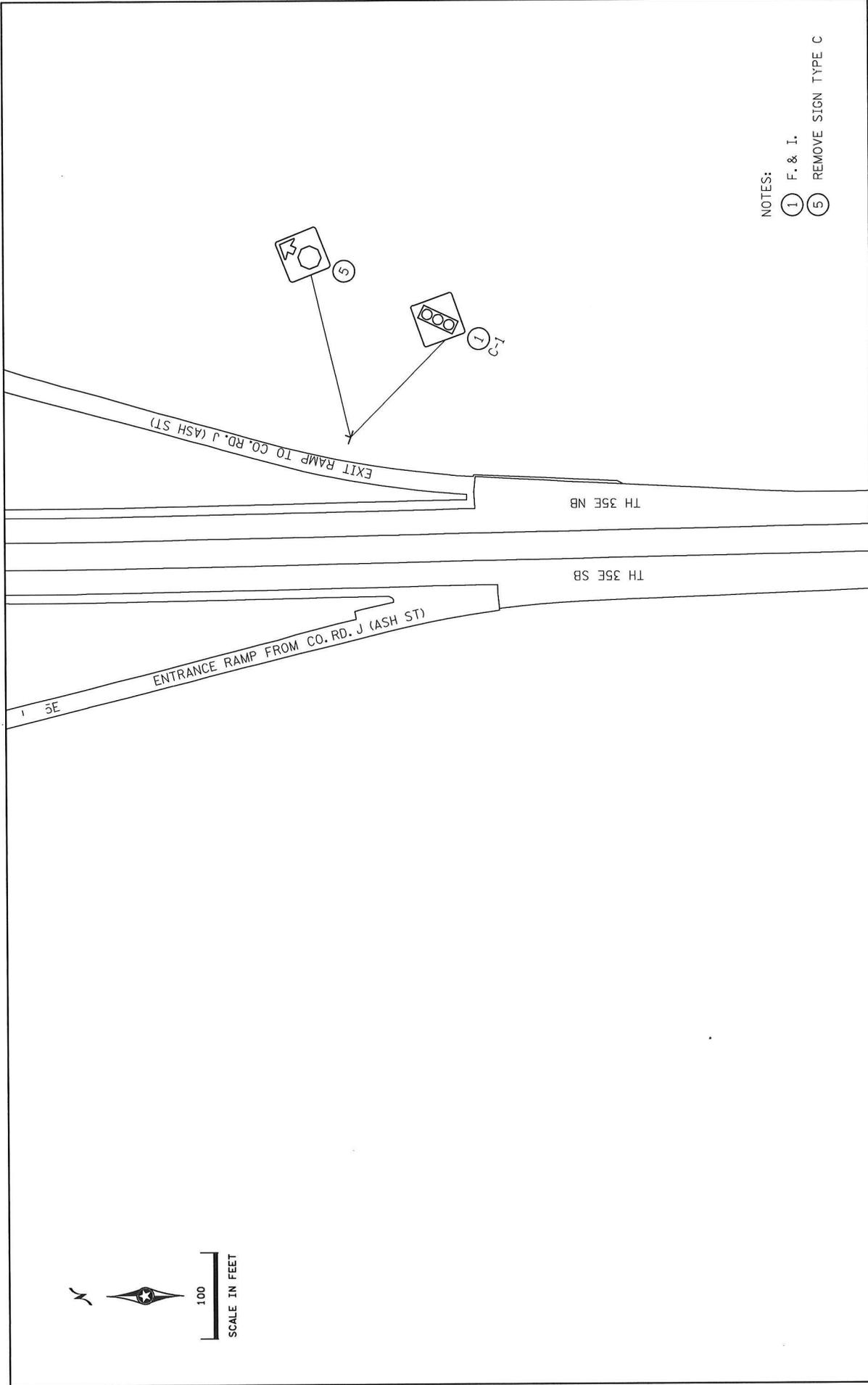
- FOR 2 INCH RISER POST IN SOIL USE NON RECOVERABLE FIN BASE PLACED PER MANUFACTURER'S SPECIFICATIONS. USE A 12 GAUGE, 2-1/2" X 2-1/2" PRE-PUNCHED GALVANIZED STEEL SQUARE TUBE RISER POST. RELAX THE BOLT THROUGH THE 5TH HOLE DOWN FROM THE TOP OF THE BASE. RISE 2 INCHES FROM THE SOIL UNLESS STEEL BOLT IS LONGER.
- ALUMINUM STRINGERS SHALL BE USED FOR SIGNS 36" AND WIDER. SEE SQUARE TUBE MOUNTING DETAILS.

SIGN PANELS TYPE C										STB	
SIGN NO	SIGNS QTY EACH	CODE NO	PANEL LEGEND	PANEL SIZE		MTG HIT (1) FEET	NUMBER OF POSTS	POST TYPE (2)	RISER POST SIZE INCHES	SURFACE TYPE	TOTAL AREA SQ FT
				INCH	INCH						
C-1	3	W3-3	SIGNAL ARROW (Symbol)	48	48	16.00	7	SQ	2 1/2	SOIL	48.00
C-2	2	R10-X12	LEFT TURN YIELD ON FLASHING YELLOW ARROW	36	42	10.50	1	SQ	2 1/2	SPAN WIRE	21.00
TOTAL											69.00

SPECIFIC NOTES:
(1) MOUNTING HEIGHT IS MINIMUM (WITH A +6 INCH TOLERANCE)
(2) POST TYPE ABBREVIATIONS (SQ = SQUARE TUBE, R = ROUND POST).
(3) MOUNT ON CABLE PER MANUFACTURER'S INSTRUCTIONS

GENERAL NOTES:

- FOR STANDARD SIGN DESIGNS AND PUNCHING CODES SEE THE 2020 MINNESOTA STANDARD SIGNS AND MARKINGS MANUAL.
- FOR 2-1/2" RISER POST IN SOIL USE RECOVERABLE SLIP BASE PLACED PER MANUFACTURER'S SPECIFICATIONS USING A 10 GAUGE, 2-1/2" X 2-1/2" PRE-PUNCHED GALVANIZED STEEL SQUARE TUBE RISER POST WITH A 10 GAUGE 2-3/16" X 2-3/16" X 8" PRE-PUNCHED GALVANIZED STEEL SQUARE TUBE POST INTERNAL INSERT.
- ALUMINUM STRINGERS SHALL BE USED FOR SIGNS 36" AND WIDER. SEE SQUARE TUBE MOUNTING DETAILS.



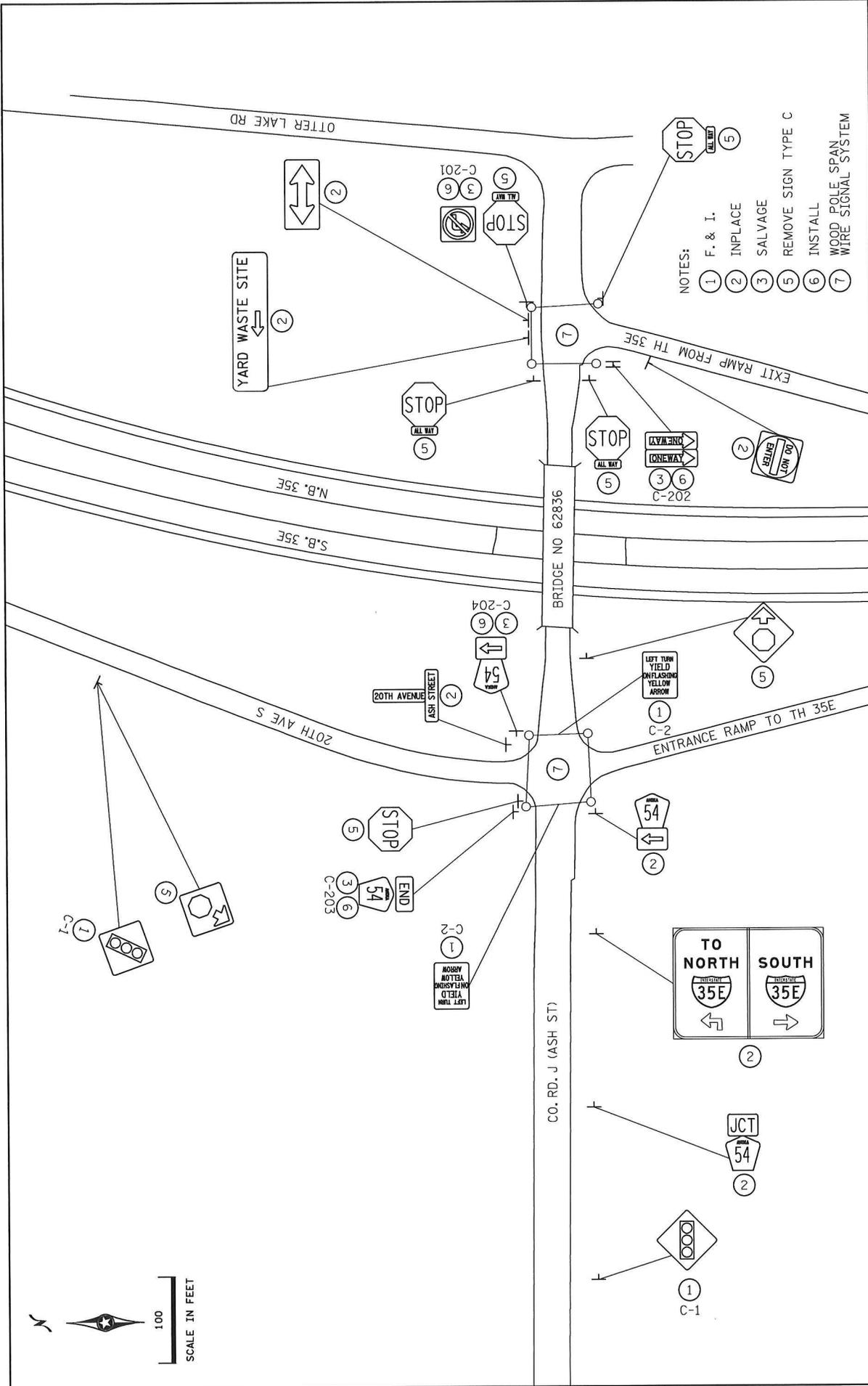
NOTES:

- ① F. & I.
- ⑤ REMOVE SIGN TYPE C



SIGNING - INPLACE/PERMANENT

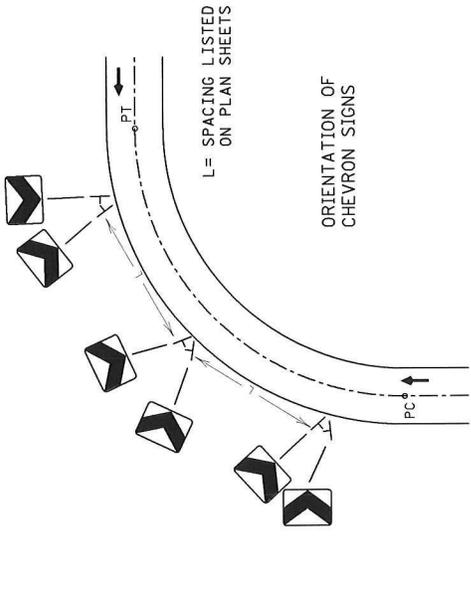
DRAWN BY: KRPD CHECKED BY: MAW CERTIFIED BY: *[Signature]* LIC. NO. 51660 DATE 3/18/2020 STATE PROJ. NO. 6281-52 (TH35E) SHEET NO. ST3 OF ST7 SHEETS



PLLOT NAME: 6281-52 TH 35E
 PATH & FILENAME: Project\DM_R050355E\6281-52\TH 35E\Pls\gn
 PLOTTED/REVISED: 18-MAR-2020

DRAWN BY: KRPD
 CHECKED BY: MAW
 CERTIFIED BY: *[Signature]*
 LIC. NO.: 51660
 DATE: 3/18/2020
 STATE PROJ. NO. 6281-52 (TH35E)
 SHEET NO. ST4 OF ST7 SHEETS

SIGNING - INPLACE/PERMANENT



NOTES:

URBAN LOCATIONS ARE PAVEMENT SECTIONS WITH CURB AND GUTTER.

RURAL LOCATIONS ARE PAVEMENT SECTIONS WITHOUT CURB AND GUTTER.

SIGNS SHALL BE PLACED AND ORIENTED APPROXIMATELY AS SHOWN IN THE PLAN, AT RIGHT ANGLES TO THE DIRECTION OF AND FACING THE TRAFFIC THEY ARE INTENDED TO SERVE, UNLESS OTHERWISE SPECIFIED. TO AVOID SPECULAR GLARE, TURN SIGNS APPROXIMATELY THREE DEGREES AWAY FROM APPROACHING TRAFFIC.

IF A SIGN NEEDS TO BE REPOSITIONED FROM THE PROPOSED PLAN LOCATION IN ORDER TO AVOID CONFLICTS WITH UTILITIES OR OBSTACLES, CONTACT THE PROJECT ENGINEER.

SIGN FACES SHALL BE MOUNTED PLUMB.

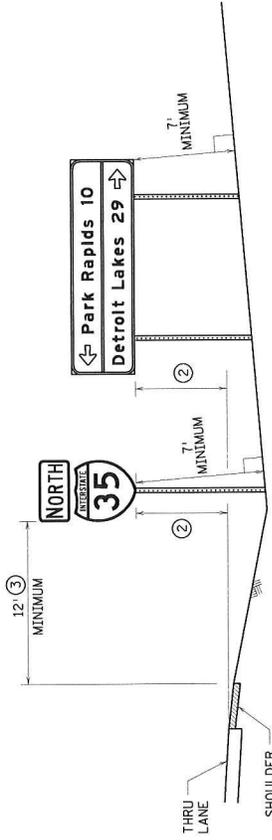
LATERAL CLEARANCES GIVEN APPLY TO RIGHT AND/OR LEFT SIDE INSTALLATION.

SIGNS SHALL NOT BE ERECTED OR CONSTRUCTED SO AS TO CAUSE ANY PORTION OF THE SIGN TO BE WITHIN 8.5' OF THE CENTERLINE OF A RAILROAD TRACK.

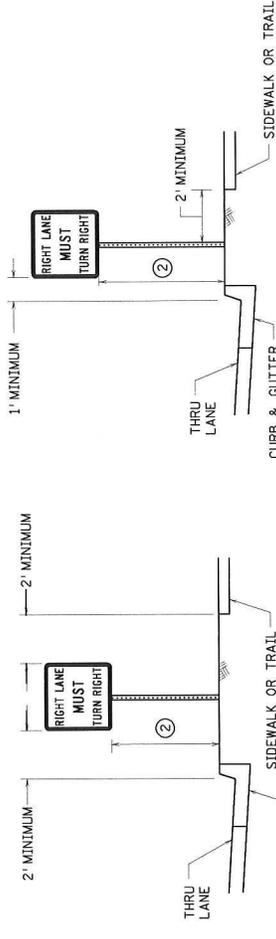
SIGNS SHALL BE PLACED SUCH THAT OBSTACLES DO NOT BLOCK THEM FROM BEING VIEWED BY THE APPROACHING TRAFFIC.

SIGNS SHALL BE PLACED A MINIMUM OF 10' FROM THE NEAREST OBSTACLE. OBSTACLES MAY INCLUDE, BUT ARE NOT LIMITED TO, LIGHT POLES, TREES, SIGNS, AND BUILDINGS. SIGNS MAY BE PLACED CLOSER TO SIGNS IN TIGHT AREAS, BUT NO MORE THAN TWO POSTS IN A 7' DIAMETER CIRCLE.

- ① TO BE USED ONLY WHEN BOULEVARD IS TOO NARROW TO OBTAIN ADEQUATE URBAN LOCATION SIGN OFFSETS.
- ② ALL SIGN MOUNTING HEIGHTS ARE MEASURED VERTICALLY FROM THE BOTTOM OF THE SIGN TO THE TOP OF THE CURB, OR IN ABSENCE OF CURB, TO THE NEAR EDGE OF THE THRU-LANE PAVEMENT. SEE SIGN TABULATIONS.
- ③ MINIMUM MAY BE REDUCED TO 6' FROM SHOULDER AND 12' FROM THRU LANE IF SITE CONDITIONS PROHIBIT A 12' OFFSET FROM SHOULDER. IF ADEQUATE RIGHT OF WAY IS NOT AVAILABLE TO PLACE SIGN AT REDUCED MINIMUM, SIGN SHALL BE PLACED SUCH THAT PANEL EDGE IS 1' FROM RIGHT OF WAY AND NEAR PANEL EDGE IS AT LEAST 2' FROM EDGE OF SHOULDER.



RURAL LOCATIONS



NARROW URBAN LOCATIONS ①

URBAN LOCATIONS

REVISION: OCTOBER 16, 2019

APPROVED: *[Signature]*
STATE ENGINEER



STANDARD PLAN 5-297.701 1 OF 1

APPROVED: 10-16-2019

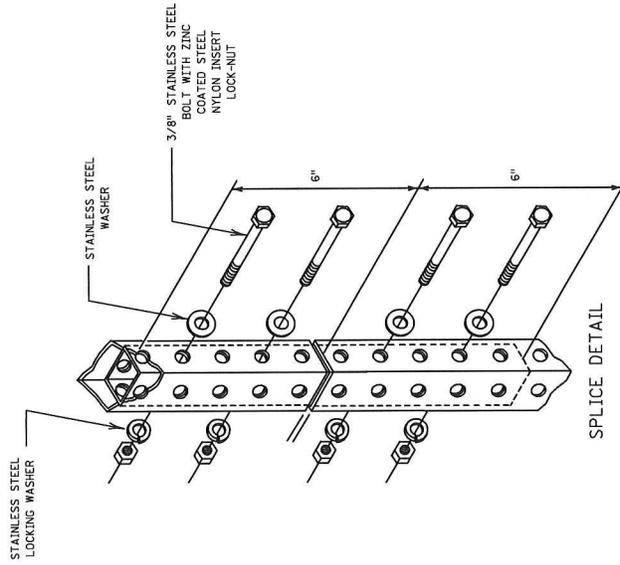
Peter A. Harff

PETER A. HARFF
STATE DESIGN ENGINEER

**STANDARD SIGN PLACEMENT
TYPE C & D**

STATE PROJ. NO. 6281-52 (TH35E)

SHEET NO. ST5 OF S-7 SHEETS



NO MORE THAN ONE SPLICE PER POST.

WHEN USED MUST BE PLACED AT LEAST 8 FEET ABOVE GROUND. THE PREFERRED PLACEMENT LOCATION IS BEHIND THE SIGN PANEL.

INTERIOR POST STUD SHALL BE ONE SIZE SMALLER FOR A TIGHT FIT. IF RISER POST IS 2-1/2", INTERIOR POST IS 2-3/16". IF RISER POST IS 2", INTERIOR POST IS 1-3/4".

PANEL WIDTH (IN)	SQUARE TUBE POST SPACING							
	2 POSTS (IN)	3 POSTS (IN)	4 POSTS (IN)	5 POSTS (IN)	6 POSTS (IN)	7 POSTS (IN)	8 POSTS (IN)	
24	12							
30	12							
36	12							
42	18							
48	24							
54	30							
60	36							
66	36							
72	42							
78	42							
84	48							
90	48							
96	48							
102	54							
108	54							
114	60							
120	60							
126	66							
132	66							
138	72							
144	72							
150	78							
156	78							
162	84							
168	84							
174	90							
180	90							
186	96							
192	96							
198	102							
204	102							
210	108							
216	108							
222	114							
228	114							
234	120							
240	120							
246	84							
252	84							
258	90							
264	90							
270	90							
276	96							
282	96							
288	96							
294	102							
300	102							
306	102							
312	108							
318	108							
324	108							
330	114							
336	114							

DISTANCES ARE CENTER-TO-CENTER OF POSTS

SQUARE TUBE SIGN MOUNTING DETAILS



**Town Board Meeting
April 20, 2020**

Agenda Number: 9 – 10- 11 - 12

Subject: Added Agenda Items
Open Time

Receipt of Agenda Materials & Supplements
Adjournment

Action / Motion for Consideration:

Added Agenda Items
Open Time

Receive All Agenda Materials & Supplements for Tonight's Meeting
Adjourn Meeting