



**Executive  
Meeting Supplement  
April 24, 2020**

**Supplemental Information:**

- 10. Public Works Director Report**  
I-35E @ CR J/Ash Street Email

**Added Agenda Items:**

- 12:00 - Hockey Day Minnesota Representative – Call In**
- 12.c Clerk-Treasurer Report.**
  - c. Liquor License Review
- 13. Attorney-Client Closed Meeting:**
  - c. Stable Property



**Town Board Executive Meeting  
April 24, 2020**

**Agenda Number:** 10

**Public Works Director Report**

**Subject:** I-35E @ CR J/Ash Street

**Documentation:** Email

**Action / Motion for Consideration:**

Report at Meeting / Discuss

## Patti Walstad

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**From:** Dale Reed  
**Sent:** Tuesday, April 21, 2020 10:47 AM  
**To:** Patti Walstad  
**Cc:** Pat Christopherson  
**Subject:** FW: I-35E @ CR J/Ash Street

Patti,

Please add the email response to a supplemental packet for this Friday's Town Board Executive meeting.

Dale

Public Works Director  
White Bear Township  
Office phone 651-747-2777

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**From:** Wotzka, Anthony (DOT) <anthony.wotzka@state.mn.us>  
**Sent:** Tuesday, April 21, 2020 10:29 AM  
**To:** Dale Reed <Dale.Reed@whitebeartownship.org>  
**Cc:** Pat Christopherson <Pat.Christopherson@whitebeartownship.org>; Tom Riedesel <Tom.Riedesel@whitebeartownship.org>; Pete Tholen <Pete.Tholen@whitebeartownship.org>; Barnes, Melissa (DOT) <melissa.barnes@state.mn.us>  
**Subject:** RE: I-35E @ CR J/Ash Street

**Caution:** This email originated outside our organization; please use caution.

**Good Morning Dale,**

I am told that for a TTC on this project MnDOT will either hard sign it or use message boards in advance (typically 14 days) warning the user of the upcoming road work.

We do not have a website for this project at this time due to the smaller scale and minimal traffic impacts, but I will reach out to our communications team to inquire if we will be able to post any construction updates to our various social media outlets around the same time construction is proposed.

I will also share any construction timelines once we have a contractor on board and their proposed traffic control management plan.

Is there anything else that would be helpful?

Thanks and have a great day!

**Tony Wotzka, PLA**  
MnDOT Metro North Area  
(651) 234-7712

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**From:** Dale Reed [mailto:Dale.Reed@whitebeartownship.org]  
**Sent:** Monday, April 20, 2020 11:24 AM  
**To:** Wotzka, Anthony (DOT) <anthony.wotzka@state.mn.us>  
**Cc:** Pat Christopherson <Pat.Christopherson@whitebeartownship.org>; Tom Riedesel <Tom.Riedesel@whitebeartownship.org>; Pete Tholen <Pete.Tholen@whitebeartownship.org>  
**Subject:** RE: I-35E @ CR J/Ash Street

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Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.

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Tony,

I just got off the phone with Ramsey County. The County is not going to be posting the Temporary Traffic Control (TTC) notice to commuters and residents on their website. Can you provide an assurance that MnDot will be posting notification for the stakeholders. They view the TTC MnDot's responsibility to educate.

Dale

Public Works Director  
White Bear Township  
Office phone 651-747-2777

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**From:** Dale Reed  
**Sent:** Thursday, April 9, 2020 10:51 AM  
**To:** 'Wotzka, Anthony (DOT)' <anthony.wotzka@state.mn.us>  
**Cc:** Pat Christopherson <Pat.Christopherson@whitebeartownship.org>; Tom Riedesel <Tom.Riedesel@whitebeartownship.org>  
**Subject:** RE: I-35E @ CR J/Ash Street

Anthony,

We have a Town Board meeting on the 20<sup>th</sup> of April to receive feedback from the Town Board on the recommended Temporary Traffic Control option. Can you wait until then for the Town's comments?

Dale

Public Works Director  
White Bear Township  
Office phone 651-747-2777

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**From:** Wotzka, Anthony (DOT) <anthony.wotzka@state.mn.us>  
**Sent:** Wednesday, April 8, 2020 9:52 AM  
**To:** Estochen, Bradley M <Bradley.Estochen@CO.RAMSEY.MN.US>; Yang, Khamsai <Khamsai.Yang@CO.RAMSEY.MN.US>; jack.forslund@co.anoka.mn.us; jerry.auge@co.anoka.mn.us; Diane Hankee <DHankee@linolakes.us>; Jane.Rose@co.anoka.mn.us; Dale Reed <Dale.Reed@whitebeartownship.org>; Tom Riedesel <Tom.Riedesel@whitebeartownship.org>  
**Cc:** Impola, Lars (DOT) <lars.impola@state.mn.us>; Roup, Ashley (DOT) <ashley.roup@state.mn.us>; Barnes, Melissa (DOT) <melissa.barnes@state.mn.us>; Lux, Joseph <Joseph.Lux@CO.RAMSEY.MN.US>  
**Subject:** RE: I-35E @ CR J/Ash Street

**Caution:** This email originated outside our organization; please use caution.

**Good Morning,**

Reminder, please review and pass along any comments or approvals via email at your earliest convenience for the ICE Report at I-35E @ CR J/Ash Street.

Thanks and have a great day!

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**From:** Wotzka, Anthony (DOT)

**Sent:** Thursday, March 26, 2020 1:37 PM

**To:** Estochen, Bradley M <[Bradley.Estochen@CO.RAMSEY.MN.US](mailto:Bradley.Estochen@CO.RAMSEY.MN.US)>; Yang, Khamsai <[Khamsai.Yang@CO.RAMSEY.MN.US](mailto:Khamsai.Yang@CO.RAMSEY.MN.US)>; [jack.forslund@co.anoka.mn.us](mailto:jack.forslund@co.anoka.mn.us); [jerry.auge@co.anoka.mn.us](mailto:jerry.auge@co.anoka.mn.us); Diane Hankee <[DHankee@linolakes.us](mailto:DHankee@linolakes.us)>; [Jane.Rose@co.anoka.mn.us](mailto:Jane.Rose@co.anoka.mn.us); [dale.reed@whitebeartownship.org](mailto:dale.reed@whitebeartownship.org); [tom.riedesel@whitebeartownship.org](mailto:tom.riedesel@whitebeartownship.org)

**Cc:** Impola, Lars (DOT) <[lars.impola@state.mn.us](mailto:lars.impola@state.mn.us)>; Roup, Ashley (DOT) <[ashley.roup@state.mn.us](mailto:ashley.roup@state.mn.us)>; Barnes, Melissa (DOT) <[melissa.barnes@state.mn.us](mailto:melissa.barnes@state.mn.us)>; Lux, Joseph <[Joseph.Lux@CO.RAMSEY.MN.US](mailto:Joseph.Lux@CO.RAMSEY.MN.US)>

**Subject:** I-35E @ CR J/Ash Street

**Importance:** High

**Good Afternoon,**

MnDOT has an updated ICE Report that was developed for S.P. 6281-52, which will install a temporary signal at the [I-35E @ County Road J/Ash Street](#) interchange. We are requesting that all approvals or any comments be sent to us by **EMAIL** which should include myself, Ashley Roup and Lars Impola in-lieu of signatures. We will attach the approval emails with the official copy.

MnDOT is requesting that any comments and formal approvals be sent by **12:00pm on Friday April 3<sup>rd</sup>**.

Please let me know if you have any questions about this ICE Report or the upcoming temporary signal project and thank you for your time and cooperation with this unique approval process during the COVID-19 Stay at Home Executive Order.

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**Tony Wotzka, PLA**

North Area Coordinator

MnDOT | Metro District | North Area Program Delivery |

1500 West County Road B2 | Roseville, MN 55113 | 651-234-7712



**Town Board Executive Meeting  
April 24, 2020**

**Agenda Number:**

**Subject:** 12:00 – Hockey Day Minnesota Representative –  
Call In

**Documentation:** Basic Requirement Sheet

**Action / Motion for Consideration:**

Report at Meeting / Discuss

## **Basic Requirements for FOX Sports North's Telecast of Hockey Day Minnesota (Updated 11/14/19)**

The information below is FOX Sports North's (FSN) basic location requirements. These requirements could change depending on the demands each Hockey Day Minnesota may require.

### **Fox Sports Production Compound**

- 1) FSN will require access to the site three days prior to Hockey Day. FSN will park the production vehicles on the Wednesday or Thursday prior to Hockey Day. A cabling day with a partial crew will take place on the Thursday before Hockey Day. A full set day with all crew will take place on the Friday before Hockey Day.
- 2) The FSN Production Compound will require a solid, level parking surface for up to three production trucks, a production office trailer, satellite uplink truck, and possibly other production vehicles. Safe, open access to the Production Compound area for all production vehicles. Depending on the method of production chosen by FSN, the required space could be as large as 50'x 90'. Ideally the parking location will be within 150' of the rink.
- 3) Eighty five (85) parking spaces provided at no cost to FSN. FSN will use this parking for technical crew, production personnel, FSN executives, FSN marketing personnel and VIPs. Parking must be reasonably close to the production compound.
- 4) Production truck power. Ideally the following shore power will be available for our production trucks. A minimum of 208 VAC, 400Amp, 3 phase power. The production truck power must be clean and isolated from any other power demands. Power for the FSN production compound must not be shared with any chillers, concessions, or venue lighting. Ideally Cam Loc connectors will be available for the production truck. Tie-in is acceptable if the venue electrician is available and on-site when the production vehicles arrive. Power may be required as early as 3pm on the Wednesday before Hockey Day. All power and electrical costs, including installation, distribution, and related labor costs, to be supplied at no charge to FSN. A venue electrician must be available from the time we power the productions trucks through our strike on Saturday night.
- 5) The FSN production office trailer will require 100Amp single phase power. The office trailer will park on the Thursday morning prior to Hockey Day will require power at that time. The office trailer will need to park within 100' of the production trucks. Power for the office trailer will also to be supplied at no charge to FSN.
- 6) The satellite uplink truck will require 100Amp single phase power. The uplink truck parking will need to be within 30' of the production truck and within the production compound. The outdoor site must have an unobstructed view of the southern sky for satellite uplink. FSN will conduct a site visit to determine if the location is suitable for uplink.

- 7) Warming and dining facility for FSN production crew, staff, and VIPs. The warming facility must be within 100' of the production trucks. Warming facilities must include tables and chairs to seat 75 people. All Fox meals will be served in the warming facility. This location must be heated with a reliable heating source. The warming and dining facility must be ready by 11:00am on the Friday before Hockey Day.
- 8) Restrooms. Two "executive style" heated restrooms need to be setup within 30' of the warming facility or production trucks. The Local Organizing Committee will be responsible for keeping the restrooms clean while in use. These restrooms will be for the sole use of Fox.
- 9) Phone service. FSN will require a minimum of 12 phone lines for the Hockey Day production. Phone Service with AT&T long distance calling will need to be activated on the Thursday before Hockey Day. Fox will need the phone numbers 3 weeks prior to the event so we can confirm our satellite transmission. Phones and long-distance service will be supplied at no cost to Fox.
- 10) Internet service. FSN will require a 1 Gigabit high speed internet connection for the production trucks and office trailer. This internet service will be solely for the use of FSN. FSN will require a block of 20 fixed IP addresses. The Local Organizing Committee or its internet provider will also provide a 48 port 1 Gigabit switch for FSN's sole use. Internet service will need to be activated on the Thursday before Hockey Day. The internet service will be supplied at no cost to Fox.
- 11) Security. 2 Security personnel are to be assigned to the Fox compound and related production areas. FSN will provide a schedule of when security is to be on duty one month prior to our arrival at the Hockey Day site. The security personnel will be provided at no cost to Fox.

#### **Fox Announce Trailer, Anchor/Host position and Camera Locations**

- 1) Announce Position. The Hockey Day site will need to accommodate the load-in and load-out of the announce stage and tent setup. An announce platform measuring approximately 24'x26'x 15' will be constructed on site. The ground under the announce platform must be level, flat and capable of supporting the weight of the structure. Set up of this platform will begin on the Wednesday before Hockey Day. The announce platform will be taken down on the Monday after Hockey Day. The announce platform will require 100Amps of power. Power must be isolated from any other power. All power breakout boxes must have GFI. If a permanent announce structure/booth already exists and is deemed suitable for Fox's needs, it will be provided to Fox at no cost. Access to the permanent announce booth will be granted starting Thursday morning through our strike on Saturday night.
- 2) FSN will require space for a pre- and post-game host position or anchor desk. The FSN anchor desk will require a space which could be as large as 32'x 36'. The ground under the anchor desk stage must be solid and flat. FSN will determine the exact location during the site survey. The anchor set will require 100amps single phase power with at least 12 breakouts boxes to power individual production hardware on the set. All power breakout boxes must have GFI. Power to be supplied at no charge to FSN.

3) Camera Locations. Space will be required at center ice, immediately behind the bleachers, for two fixed cameras and the camera operators. This space must allow for the load-in and load-out of two large scissors lifts. Space will be required at one of the end zones for one fixed camera and camera operator. The end zone space must allow for the load-in and load-out of one large scissor lift. Space will be required for two camera jibs and operators. One camera jib at a location next to the rink. A second camera jib at a location to be determined. The exact locations for each camera jib will be determined at the site visit. Generally the camera jib needs a 16'x16' space to maneuver. Hand-held camera operators will work around the rink at various positions. Each camera location will require one 20amp electric circuit.

4) Drone camera. Should FSN choose to use a drone camera the following will apply: A takeoff and landing area for the drone camera is required. Generally this area needs to be 15'x 15'. The landing area *will be determined during the site survey and will need to be in close proximity to the production compound.* The local organizing committee will work with FSN to arrange for all local permits, clearances, and authorizations which may be required by local authorities for drone flight. Fox's drone camera vendor will secure all FAA clearances and authorizations for the day prior to and on Hockey Day. Fox will be the **only** entity allowed to fly a drone in the area around the outdoor rink on the day prior to and on Hockey Day.

### General

1) To ensure the outdoor games look as good as possible on television, Fox retains the right to determine the final location of all bleachers, vendor tents, video display screens, scoreboard systems, public address systems, fan interactive displays, locker rooms, and any other items which may end up on camera. Dasher board advertising is excluded from this requirement.

2) Adequate lighting to illuminate the rink for television. If permanent lighting is not available, or is deemed inadequate, the Local Organizing Committee will provide temporary lighting at no cost to FSN. FSN's minimum lighting requirement is 65 Foot Candles across the entire sheet of ice. Fox requires even illumination across the ice. FSN production personnel will work with the lighting vendor to insure adequate, even lighting is achieved. A thorough lighting check, with all lighting instruments and operators, will take place at approximately 4:00 p.m. on the day before Hockey Day.

3) Power. The Local Organizing Committee will arrange for all Fox power and power distribution to be installed and maintained by a qualified electrician or electrical contractor.

4) FSN may rely on local vendors to supply a variety of rental equipment. Including small generators, outdoor heaters, staging and tenting (including setup and teardown), scissors lifts, office trailer, etc.

5) Media Platform. The Local Organizing Committee will provide a "Media Platform" to be used by visiting press/media organizations covering the Hockey Day outdoor games. Fox will work with the Local Organizing Committee to determine the location of the Media Platform, so its location does not

interfere with FSN's coverage of Hockey Day. Outside Media will not have access to any areas immediately adjacent to the rink while games are being played.

6) The local host committee will be responsible for hiring the caterer and for all catering costs. FSN and the host committee will work together to determine all catering needs and a final dining schedule. Catering for FSN technical, production, marketing, executive and VIP personnel will be provided at no cost to FSN. All meals will be served in the warming facility. The caterer will be expected to serve all meals.

- Friday: One hot meal for a minimum of 50 people. Fox will notify the host committee if this meal should be lunch or dinner.

- Saturday: Three hot meals, including breakfast, lunch and dinner for a minimum of 90 people. All meals will include beverages. One Continental Breakfast will be provided on Saturday morning at Fox's 5:30am crew call. The Continental Breakfast can simply be donut, coffee and orange juice.

Additional meals may be required if FSN's on-site production needs change. A total number of meals needed on Friday and Saturday will be confirmed no later than December 31, 2020.

7) Snow removal service must be available from Thursday morning through Saturday night.

8) Fox will require for following number of hotel rooms in Mankato to be provided at no cost. Hotel rooms must be as close to the Hockey Day site as possible. The final number of rooms required will be confirmed no later than December 31, 2020.

- A minimum of 15 hotel rooms Wednesday Night

- A minimum of 52 hotel rooms Thursday Night

- A minimum of 80 hotel rooms Friday and Saturday Night

9) FSN may require multiple site visits to ensure our production requirements are met. The local organizing committee will insure their representatives participate in the site visits when needed.

10) The Local Organizing Committee will supply a scale site plot of the entire Hockey Day site no later than May 1 2020. Fox will supply the dimension of all production vehicles and stage for inclusion in the layout.

**Patti Walstad**

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**From:** Tom Riedesel  
**Sent:** Tuesday, April 21, 2020 2:27 PM  
**To:** Patti Walstad  
**Subject:** FW: FW: HDM 2021 Fox Basic Requirements  
**Attachments:** HDM FSN Requirements - 2021.docx

Patti,  
Additional info for the Exec. Mtg. (or the May 4<sup>th</sup> meeting depending on what they prefer). I have asked them which agenda they prefer to be on. I'm assuming Friday but will let you know for sure.  
Tom

**From:** Corey Roberts [mailto:corey@theminnesotan.com]  
**Sent:** Tuesday, April 21, 2020 1:37 PM  
**To:** Tom Riedesel <Tom.Riedesel@whitebeartownship.org>; nguzzo18@gmail.com; Jon Anderson <jon.anderson@isd624.org>  
**Subject:** Fwd: FW: HDM 2021 Fox Basic Requirements

**Caution:** This email originated outside our organization; please use caution.

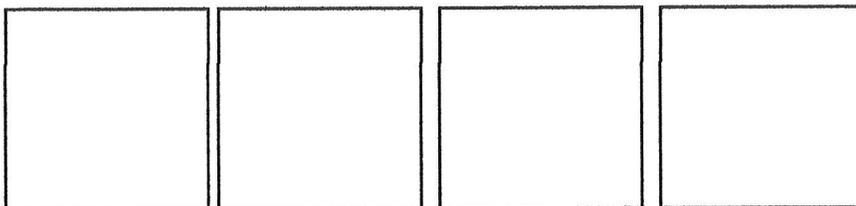
Hey Guys, take a look attached requirements set forth by FSN. I don't see major hurdles; let me know if you do.

Do you know of anyone that could draft a preliminary site plan?

Tom, confirm needs for next board meeting other than site and shuttle plan.

Thanks

Corey Roberts



----- Forwarded message -----

From: **Bob Rohde** <bob.rohde@foxsports.net>

Date: Wed, Apr 15, 2020 at 10:48 AM

Subject: FW: HDM 2021 Fox Basic Requirements

To: corey@theminnesotan.com <corey@theminnesotan.com>

Cc: Wayne Peterson <wpetersen@wild.com>, John G Stroh <John.Stroh@foxsports.net>

Cory,

Attached are our Basic requirements. Each Hockey Day site is different, and each year we try to add enhancements to our telecast (the Gertens Lodge for example in 2020). So our requirements can change. We make every effort to keep the LOC informed if our plans change. So anything that could affect the LOC is discussed. If the LOC has regular planning meetings, someone from Fox will attend so there is clear communication.

The hotel rooms on this document are for Mankato. Although we will probably need some hotels in WBL, I wouldn't expect to be at the quantity listed for Mankato.

Please let me know if you have any questions on this or need anything clarified.

Bob Rohde

Director of Operations



612-486-9533 Office

**LaSalle Plaza**

**800 LaSalle Ave.**

**Suite 200**

**Minneapolis, MN 55402**



**Town Board Executive Meeting  
April 24, 2020**

**Agenda Number:** 12.c

**Clerk-Treasurer Report**

**Subject:** c. Liquor License Review

**Documentation:** Licensing Chart

**Action / Motion for Consideration:**

Report at Meeting / Discuss

<b>Restaurant</b>	on-sale	Sunday
Lucy's	2,800.00	200.00
Zen Asia	2,800.00	200.00
Orchid	2,800.00	200.00
Applebee's	2,800.00	200.00
Emagine White Bear	2,800.00	200.00

\$3,000 divided by 12 = \$250.00

<b>Wine &amp; Strong Beer</b>	Wine	3.2%
Red Luna	1,400.00	150.00

\$1,550 divided by 12 = \$129.16

<b>Liquor Stores</b>	<b>off-sale</b>
Bald Eagle Liquor	500.00
Cub	500.00



**Town Board Executive Meeting  
April 24, 2020**

**Agenda Number:** 13

**Attorney-Client Closed Meeting**

**Subject:** c. Stable Property

**Documentation:** Email to be sent separately

**Action / Motion for Consideration:**

Report at Meeting / Discuss