



1858
RAMSEY COUNTY
MINNESOTA

**AGENDA
PARK BOARD MEETING
MAY 21, 2020**

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750

FAX 651-426-2258

Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, Chair
STEVEN A. RUZEK
SCOTT E. MCCUNE

1. **6:30 p.m.** Call phone meeting to Order at Township Administrative Office, 1281 Hammond Road.
2. Approve Agenda (Additions/Deletions).
3. Approve Minutes of February 20, 2020.
4. Township Day / Movie in the Park.
5. Little Doggie Library – Girl Scouts.
6. Little Free Library – Justin Bradshaw.
7. Polar Lakes Park:
 - a. Restrooms.
 - b. Playground.
8. Summit Lane – Receive Emails.
9. Bellaire Beach.
10. Hockey Day Minnesota – Update.
11. Organics Drop-off.
12. Lake Links Meeting Schedule.
13. Parks COVID-19 Update.
14. Park Board Chair & Vice-Chair Appointments.
15. Public Works Director Report.
16. Added Agenda Items.
17. Adjournment.

**White Bear Township's
Mission:**

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.





**Park Board Meeting
May 21, 2020**

Agenda Number: 1 – 2 - 3

Subject: Call to Order at 6:30 p.m.
Township Administrative Offices

Approval of May 21, 2020 Agenda
Approval of February 20, 2020 Minutes

Documentation: May 21, 2020 Agenda
February 20, 2020 Minutes

Action / Motion for Consideration:

May 21, 2020 Agenda
February 20, 2020 Minutes

**MINUTES
PARK BOARD MEETING
FEBRUARY 20, 2020**

The meeting was called to order at 6:30 p.m.

Present: Akenson, Josephson, Koster, Lee, Lombardi, Sinclair; Town Board Supervisor: Ruzek; Public Works Director: Reed; Planner: Riedesel

Absent: Reeves with notice

APPROVAL OF AGENDA (Additions/Deletions): Koster moved approval of the agenda as submitted. Josephson seconded. Ayes all.

APPROVAL OF MINUTES OF JANUARY 16, 2020: Koster moved the approval of the minutes of January 16, 2020. Lee seconded. Ayes all.

TOWNSHIP DAY / MOVIE IN THE PARK: Lisa Beecroft was present to report on Movie in the Park and Township Day updates. She started reaching out to potential movie hosts and has seen definite interest; Children's Performing Arts, for example. Before next meeting she was going to send out formal emails with dates in stone so potential hosts can choose a date and have input on the movies. Beecroft will bring movie ideas to the April meeting. There was some discussion of marketing areas for the Movies in the Park.

Beecroft discussed a few bands and gave updates on the search. Ember Island students are going to college, but she stated she would reach out to see if the members knew of anyone looking for a gig. Joey Flip performed a harmonica lesson 2 years prior in the late afternoon. The Teddy Bear Band is expensive. There was some discussion of having a band perform for 1 hour only, as that would most likely cost less. Beecroft will pursue the ideas discussed and report back in March. There was also discussion for bands for the main stage. Beecroft will update the Board on her findings next month.

There was some discussion of reaching out to the Boy Scouts or Lions to volunteer for parking or recycling duty. There was some discussion on vendors and the pricing sheet attached in the packet. The price went up, but she noted it went up an even amount and now includes the fees instead of the fees being separate. The Park Board agreed that the increase made sense. There was some discussion over the political booths that will inevitably reach out. It was noted that Township Day only allows one booth for each political party.

**MINUTES
PARK BOARD MEETING
FEBRUARY 20, 2020**

Beecroft noted that she is using the sponsorship letter from last year, but tweaked it to remain current. She showed the Park Board the updated letter, and is planning on sending those out soon. There was some discussion over planning and logistics. Beecroft is working on collecting certificates of insurance for pretty much every vendor. It was noted that Ramsey County has new licensing requirements with food vendors this year. Beecroft will work to make sure all of the planning and logistics are finished prior to the event. There was some discussion over marketing and publicity. Beecroft noted she could make an editorial calendar list for the *News and Views* section of the *White Bear Press*. Riedesel updated the Park Board on the Town Board's approval of allowing Clear Channel to update the billboard to electronic. This will help with marketing events, like Movies in the Park, in the future.

POLAR LAKES PARK – RESTROOM DISCUSSION: The Town Planner reported on the updates in regards to the restrooms at Polar Lakes Park. He handed out some designs and they were discussed. The Park Board liked the 6 unit restroom design: 2 stalls for men, 2 stalls for women, and 2 family restrooms on either side of the men's and women's rooms. There was some discussion on a drinking fountain. It was the consensus that there shouldn't be one because they are hard to maintain, they get stagnant, there already is a drinking fountain, and it is staff's preference to not have a drinking fountain. There will be future updates, especially as bids come in. There was some discussion on security and it was noted that security will be easier to maintain with the Ramsey County Sheriff's Substation at the Township Offices.

BELLAIRE BEACH – UPDATE: The Town Planner reported on the Utility Commission's decisions from February's meeting. The Commission has minor interest, encouraging the Park Board to look at other funding sources and grants, but would like more information as the process comes along. There was some discussion on what the County thinks, whether the County would help financially. It was noted that it is doubtful, but it is appreciative of the Township maintaining and improving the park. There was some discussion of the Lake Links meeting planned for March 31 from 3-8 p.m. at South Shore Trinity Church to gain public input and give information of future trail extension plans.

ORGANICS DROP-OFF: The Town Planner reported that Tamarack Nature Center didn't seem enthusiastic about having the Town's organics drop off site there. There was discussion of other potential locations for the organics drop off site. Staff pulled up a view of Google Earth as the Board suggested locations. One potential location is outside the Township Offices. There was discussion of either next to the Public Works building or next to Hammond Road in the parking lot of the Offices. Staff thought the measurements of the cement slab that the County would put in may go well there. It was the consensus that the Board would prefer the organics drop off site at Tamarack Nature Center, so staff will reach out again, especially since there are already dumpsters there. If Tamarack doesn't work, the Township Offices would be the second choice.

NORTHEAST TRAIL: The Town Planner showed on Google Earth where the trail is going through to connect Deer Meadow Park through the Stable property. Staff is excited to

**MINUTES
PARK BOARD MEETING
FEBRUARY 20, 2020**

move forward on this project. Staff have asked TKDA to put a proposal together. It is budgeted for this year. It was noted that it should be well used.

COLUMBIA PARK – PARKING LOT: The Town Planner reported that the parking lot for Columbia Park is slated for reconstruction this year. Two proposals were received: TKDA as a whole package proposal, and a Loucks proposal. Both are included in the package. There was discussion of the construction process and a map of Columbia Park was shown. The lot will be expanded, the islands will come out; it will house much more parking. It was noted that the Town Board will need a recommendation of how to proceed. There was discussion of each proposal and the consensus was that TKDA is the most affordable option (not to exceed \$12,800), plus it is a start-to-finish project. It was the consensus that TKDA should try to fit as many additional parking spaces in as possible. Akenson motioned to accept TKDA’s proposal. Koster seconded. Ayes all.

DNR GRANT: The Town Planner gave an update of the DNR grant that he had tried to obtain in 2019. This grant helps pay for playgrounds and last year there were less categories that the Township could apply on the grant. This year staff can apply for restroom aid, trail aid, and playground aid. It was noted that grant amounts up to \$250,000 may be available. For the grant application, staff will use the 10 unit restroom design. Staff is looking for Park Board support.

Josephson motioned to support the application for DNR grant funding. Sinclair seconded. Ayes all.

PUBLIC WORKS DIRECTOR REPORT: The Public Works Director reported on the Public Works Department Activity report for January 2020. Reed discussed all park projects. Staff will finish flooding rinks in the end of February. It was noted that overnight ice fishing houses must be off the lakes by the end of February. He noted some tree trimming and Ash tree removal. There was some discussion of the trail along County Road H2. There will be a meeting put on by Ramsey County in regards to their street improvement projects along H2, West Bald Eagle Boulevard, and Buffalo. There will be much discussion of the trail along the H2 corridor. There was some discussion of the Ramsey County ditch 11.

ADDED AGENDA ITEMS: There were no added agenda items.

Lee moved to adjourn the meeting at 7:49 p.m. Akenson seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh
Recording Secretary



Park Board Meeting May 21, 2020

Agenda Number: 4

Subject: Township Day / Movie in the Park

Documentation: Beecroft Update

Action / Motion for Consideration:

Report at Meeting / Discuss

Minutes
Park Board Meeting
February 20, 2020

TOWNSHIP DAY / MOVIE IN THE PARK: Lisa Beecroft was present to report on Movie in the Park and Township Day updates. She started reaching out to potential movie hosts and has seen definite interest; Children's Performing Arts, for example. Before next meeting she was going to send out formal emails with dates in stone so potential hosts can choose a date and have input on the movies. Beecroft will bring movie ideas to the April meeting. There was some discussion of marketing areas for the Movies in the Park.

Beecroft discussed a few bands and gave updates on the search. Ember Island students are going to college, but she stated she would reach out to see if the members knew of anyone looking for a gig. Joey Flip performed a harmonica lesson 2 years prior in the late afternoon. The Teddy Bear Band is expensive. There was some discussion of having a band perform for 1 hour only, as that would most likely cost less. Beecroft will pursue the ideas discussed and report back in March. There was also discussion for bands for the main stage. Beecroft will update the Board on her findings next month.

There was some discussion of reaching out to the Boy Scouts or Lions to volunteer for parking or recycling duty. There was some discussion on vendors and the pricing sheet attached in the packet. The price went up, but she noted it went up an even amount and now includes the fees instead of the fees being separate. The Park Board agreed that the increase made sense. There was some discussion over the political booths that will inevitably reach out. It was noted that Township Day only allows one booth for each political party.

Beecroft noted that she is using the sponsorship letter from last year, but tweaked it to remain current. She showed the Park Board the updated letter, and is planning on sending those out soon. There was some discussion over planning and logistics. Beecroft is working on collecting certificates of insurance for pretty much every vendor. It was noted that Ramsey County has new licensing requirements with food vendors this year. Beecroft will work to make sure all of the planning and logistics are finished

prior to the event. There was some discussion over marketing and publicity. Beecroft noted she could make an editorial calendar list for the *News and Views* section of the *White Bear Press*. Riedesel updated the Park Board on the Town Board's approval of allowing Clear Channel to update the billboard to electronic. This will help with marketing events, like Movies in the Park, in the future.



[2020 Timeline](#)
[2020 Financial Summary](#)

COVID-19

- Monitor COVID-19 situation
 - CDC & MN Dept of Health, Explore MN
 - Town/Park Boards, Ramsey County
 - MN Festivals & Events & Event Safety Alliance
 - ESA Reopening Guide
 - Wisconsin COVID-19 Outdoor Gatherings Guidelines
- Outdoor Gatherings
 - Staff Health & Hygiene
 - Face Coverings
 - Clean & Disinfect
 - Social Distancing
 - Attendee Protections (signage, barricades, hand sanitizer, etc.)
- Monday, August 31– Go / No Go
 - Outdoor gatherings permitted
 - White Bear Press, Posters

Movie in the Park

- Dates/Movies
 - May 9/June 20 - CANCELLED
 - Proposed Dates: July 11, July 25, August 8, August 22
 - Movie selection - Facebook Contest?
- Format
 - Drive-in Movie - upper lot next to Town Hall, people sit in their cars?
 - On the grass, signage to spread out
- Concessions/Movie Hosts
 - CPA - Freaky Friday
- Projection/Licensing
 - Twilight Zone BOOKED,
 - Swank license ordered IN PROGRESS
- Publicity
 - [WBT Website](#) & Facebook - IN PROGRESS
 - WBP - 4 monthly movie ads/calendar
 - Manitou Days Tab (August movies)

White Bear Park Board Update
May 2020



White Bear Township Day

Saturday, September 19, 2-9 pm

ENTERTAINMENT

Main Stage (Emcee - CPA)

- **2:00-4:00 - Opening Act**
 - www.thecastawaysrock.com
 - www.thetubes.com
 - <https://www.officialsmithereens.com/>
- 4:00-4:45 45 min - **WBL Drumline - \$200 RECONFIRM**
- 4:45-5:00 - Emcee/Park Board Speaking
- 5:00-8:00 - The Good, The Bad, The Funky \$2500 CONTRACT SIGNED
- 8 pm National Anthem - singer TBD
- 8:05 pm - Fireworks

Community/Kids Stage

- Schedule (Emcee - Marlene Peterson, CPA?)
 - Children's Performing Arts, WBL Band, WBL Cheerleaders, other?

Special Features

- Fireworks
 - RES Specialties - Irv Hammonds - YES
 - Public Safety Commission - Kurt Frison/Connie
 - Thur April 2, 6 pm, Thur Aug 6, 6 pm
- **Car Show – Sponsor - Viking Auto/Jake Sarrack**
- **Bean Bag Tournament (\$400) - Sponsor - Viking Auto/Jake Sarrack**
- **Petting Zoo – Cock-a-Doodle Zoo (\$850) CONFIRMED**
- **Touch a Truck**
 - WBT Public Works - Dale
 - Public Safety/Ramsey County - Steve Yochim
 - WBL Fire Dept - Connie Anderson/Kurt Frison - EMAILED
- **Giant Sandbox**
- **Inflatables – John Ficcadenti CONFIRMED**
- **WBL Archery - Jennifer Griser**
- **Face painting - WBL Cheerleaders, Terrie Sherrick**
- **Tamarack - Animal showings will be between 2 and 5 p.m.**
- **Town Hall - WBLA Historical Society - Sara**
- **Silent Auction**

White Bear Park Board Update
May 2020



-
- White Bear Food Shelf - Perry/Amanda - CONFIRMED
 - Other?

ENVIRONMENTAL EXPO

- RC, Watersheds, Pollinators, Recycling, etc.
- Tamarack Demo, Melanie Harding (\$750 SCORE funding)

VENDORS

- **Payments - TBD**
- Launch Online Application - June 1

SPONSORSHIPS

- 2020 Outreach & Form - ON HOLD, READY TO GO

PLANNING/LOGISTICS

- **Public Works - Dale**
- **Volunteers - Begin Signup in July**

MARKETING/PUBLICITY:

- Billboard Clear Channel - Going Digital, Matt Weiland/Cassie Hilke - \$1000.00?
- AspectLED Digital Sign - Free?
- **Print (or Digital?)**
 - Car Show/Cornhole Quarters - Lisa
 - Utility bill 8x11 color insert?
 - Design - Angela Homic -
 - Print/Insert - EcoThynk - Gale Ward - \$750
 - Poster 11x18
 - Design - Angela Homic, Print - Trade Press
- Web/Social Media - June
 - [Website](#), Facebook event, Press release to local media & web calendars
- Advertising
 - Midwest Art Fairs – (Vendors - Catalog 1/6p ad - \$125, List - \$25) DONE
 - White Bear Press – Car Show (9/4, 9/11), Special Section (9/11), Thank You Ad [Past years \$1,300]
- SCC - Arlin Becker - both musical performances



**Park Board Meeting
May 21, 2020**

Agenda Number:

5

Subject:

Little Doggie Library – Girl Scouts

Documentation:

Girl Scout Correspondence / License Agreement
Sample

Action / Motion for Consideration:

Report at Meeting / Discuss

Tom Riedesel

From: ANNA MENCKE <928747@isd624.org>
Sent: Monday, May 4, 2020 12:49 PM
To: Tom Riedesel
Subject: Re: Girl Scouts Silver Award Project

Caution: This email originated outside our organization; please use caution.

Thank you for the information. Have a good week.
Anna Mencke

On Mon, May 4, 2020 at 12:44 PM Tom Riedesel <Tom.Riedesel@whitebeartownship.org> wrote:

Hi Anna,

We are scheduling a Park Board Meeting this month after cancelling in April.

I will add your email to the agenda for consideration. The Town has many parks which we can consider for a doggie library.

The Otter Lake Regional Park is owned and run by Ramsey Co. They have their own Park Board and maintenance crews so that would be a separate request which you can send to Ramsey Co. Parks. Their office phone number is 651 748-2500 (I'm working from home and using my memory for that number). Let me know if that is an incorrect phone number.

Thanks for bringing up the idea!!

Tom

From: ANNA MENCKE [mailto:928747@isd624.org]
Sent: Monday, May 4, 2020 12:28 PM
To: Tom Riedesel <Tom.Riedesel@whitebeartownship.org>
Subject: Girl Scouts Silver Award Project

Caution: This email originated outside our organization; please use caution.

Hello Mr. Riedesel,

I am following up on an email I sent to the White Bear Township on March 13, 2020.

Copy of the email below:

“My name is Anna Mencke. I am a Girl Scout in Troop 56088. We are working on our Silver Award project. A Silver Award project is something that will help or change the community and be sustainable.

Our idea is to make something like a little free library, but instead of books, it would have donated food bowls, gently used toys, collars, leashes, et cetera for dogs. We were wondering if we could make our idea come true of placing these "Doggy Libraries" at community parks and at the dog park in Otter Lake Regional Park.

If this idea sounds interesting, what steps would we have to take for this idea to follow the laws and regulations?”

My Girl Scout Troop is hoping to start working on our Silver Award Project as soon as possible. We really would love to make our “Doggie Libraries” a reality. Is it something that the Township would be interested in for the parks?

Thank you for your time,

Anna Mencke

Troop 56088

928747@isd624.org

--

Anna Mencke

7th Grade AVID student

--

Anna Mencke

7th Grade AVID student

LICENSE AGREEMENT

This Agreement is made this ____ day of ____, 2020 by and between the Town of White Bear, a subdivision of the State of Minnesota (Licensor) and Girl Scout Troop 56088, (Licensee).

Whereas, the Licensor is the fee owner of the following described real property, known as _____ Park, situated in the Town of White Bear, County of Ramsey, State of Minnesota and legally described as follows, to-wit:

Whereas, the Licensee is requesting permission to construct and maintain a book exchange kiosk at _____ Park; and

Whereas, the Licensor is willing to permit the Licensee to construct such book exchange kiosk, subject to the Licensee taking full responsibility for construction, future maintenance/repair, and liability for the book kiosk.

Now, Therefore, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the Licensor hereby grants unto the Licensee approval to construct a book exchange kiosk in _____ Park, subject to the following:

I. CONSTRUCTION

The Licensee is responsible for the construction of the book exchange kiosk.

II. LICENSEE RESPONSIBILITIES AND INDEMNIFICATION

The Licensee shall be responsible for:

- 1) All costs of maintenance, repair, and/or replacement of the book exchange kiosk, and by the Licensee executing this Agreement, hereby accepts said responsibility.
- 2) Policing of the park for debris resulting from the book exchange.
- 3) The Licensee further agrees to release, indemnify, hold harmless and defend

Licensor from and against any and all claims, costs, causes of action, expenses and liabilities, including, but not limited to, reasonable attorney's fees arising out of or connected with Licensee's use of the property.

III. GRANT OF LICENSE ONLY AND NON-ASSIGNMENT

Licensee acknowledges that this Agreement represents a grant of a license only and not an easement or lease. Licensee shall not assign its rights under this Agreement.

IV. TERMINATION

It is understood by the Licensee that the Licensor retains the right to terminate this license at any time and for any reason.

In Witness Whereof, the Licensor and Licensee have executed this License Agreement as of the date heretofore set out.

TOWN OF WHITE BEAR

TROOP 56088

ED M. PRUDHON, Chair

DRAFT



**Park Board Meeting
May 21, 2020**

Agenda Number:

6

Subject:

Little Free Library – Justin Bradshaw

Documentation:

License Agreement Sample

Action / Motion for Consideration:

Report at Meeting / Discuss

Tom Riedesel

From: Bradshaw, Justin <jjbradshaw@ecolab.com>
Sent: Friday, February 28, 2020 2:41 PM
To: Tom Riedesel
Subject: Little Free Library

Caution: This email originated outside our organization; please use caution.

Hi Tom-

Would I be able to get on the agenda for the next Parks board meeting? If you agree, I was looking to give a little update on the Little Free Library in Brandlwood Park – which is doing very well. I could share some book exchange numbers, pictures and a few short stories. Would you and the board appreciate that?

Also, we bought another Little Free Library; in fact it's the twin to "Estelle's" in Brandlwood Park. It was listed for a very good price, so we couldn't pass it up as we knew we would find it a good home. Which leads to the other reason I would like to meet with the board...perhaps we could find another good location in the Township? Elizabeth and I would certainly be willing to cover the installation costs and routine care/maintenance of the second Little Free Library.

Hope this makes sense. It's almost Spring now, so hopefully this could work. (we've been anxious to work on this.)

Justin Bradshaw

TWIN CITIES DISTRICT REPRESENTATIVE, WL145

NALCO|Water | An Ecolab Company 655 LONE OAK DRIVE, BLDG D-2, EAGAN, MN
M 651 398 7972 **O** 763 420 3191 or 763 420 3209 **F** 763 559 4511 **E** jjbradshaw@ecolab.com

NALCO Water
An Ecolab Company

CONFIDENTIALITY NOTICE: This e-mail communication and any attachments may contain proprietary and privileged information for the use of the designated recipients named above. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

ESTELLE'S LITTLE FREE LIBRARY

BRANDLWOOD PARK,
WHITE BEAR TOWNSHIP



AGENDA

- Overview
- Timeline
- Social Media Presence
- What's next?

OVERVIEW

- Intent is to promote literacy and allow Estelle to impact this world positively; also bring awareness to stillbirth and infant loss
- Constructed with steel, walnut and maple woods, and plexiglass; valued at \$2,900
- Estelle's Library is officially chartered as #74224 with Little Free Library.org
- Holds approximately 100 books, arranged by height with toddler/kid books on bottom, tweens/young adult in middle, and books for adults on top
- From March to May of 2020, Estelle's Library averaged .92 visits per day



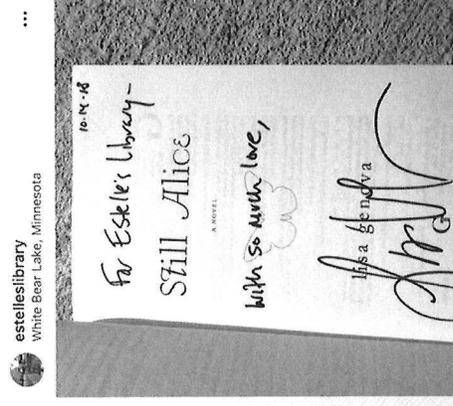
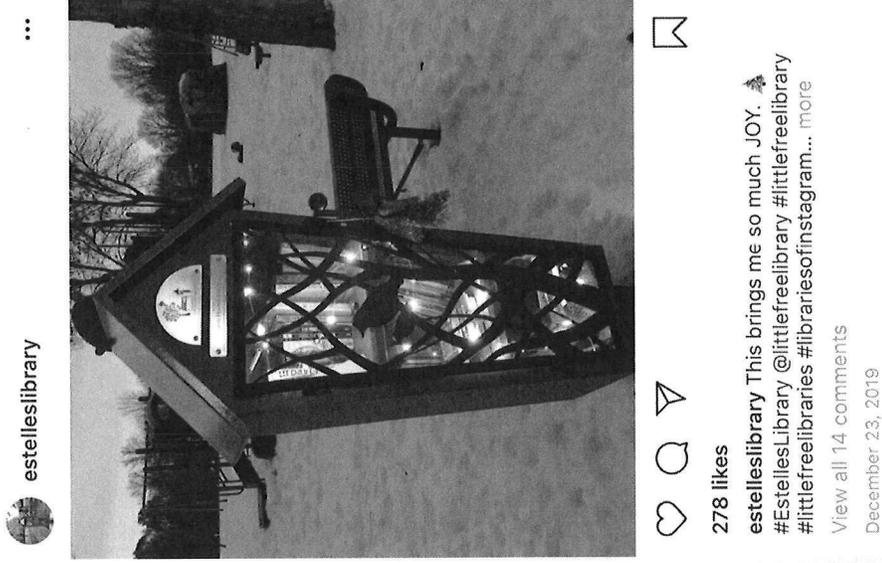
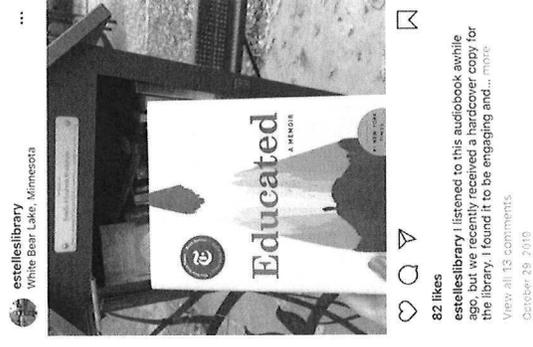
TIMELINE

- White Bear Parks Board approved Estelle's Little Free Library on April 19, 2018
- White Bear Twp Board approved on May 7
- White Bear Twp & Bradshaws sign agreement on May 16
- Installed in Brandlwood Park on June 25, 2018; ribbon cutting ceremony on June 28, 2018 where 100 guests attended
- Digital door-counter installed on March 10, 2020



SOCIAL MEDIA

- @EstellesLibrary on Instagram, #EstellesLibrary
- Over 110 posts, with 339 followers
- Showcases the wide variety of titles the library offers, including best sellers and signed books just for Estelle's Library!
- Engages our community, exposes the library to new people, and is FUN!



WHAT'S NEXT?

- A second location of Estelle's Library is coming; target is 2020
- Finalize its placement, with preference to Township parks
- Request official charter number and plaque from LittleFreeLibraries.org.
- Install and load with good books!



LICENSE AGREEMENT

This Agreement is made this ____ day of ____, 2020 by and between the Town of White Bear, a subdivision of the State of Minnesota (Licensor) and Justin and Elizabeth Bradshaw, (Licensee).

Whereas, the Licensor is the fee owner of the following described real property, known as _____ Park, situated in the Town of White Bear, County of Ramsey, State of Minnesota and legally described as follows, to-wit:

Whereas, the Licensee is requesting permission to construct and maintain a book exchange kiosk at _____ Park; and

Whereas, the Licensor is willing to permit the Licensee to construct such book exchange kiosk, subject to the Licensee taking full responsibility for construction, future maintenance/repair, and liability for the book kiosk.

Now, Therefore, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the Licensor hereby grants unto the Licensee approval to construct a book exchange kiosk in _____ Park, subject to the following:

I. CONSTRUCTION

The Licensee is responsible for the construction of the book exchange kiosk.

II. LICENSEE RESPONSIBILITIES AND INDEMNIFICATION

The Licensee shall be responsible for:

- 1) All costs of maintenance, repair, and/or replacement of the book exchange kiosk, and by the Licensee executing this Agreement, hereby accepts said responsibility.
- 2) Policing of the park for debris resulting from the book exchange.
- 3) The Licensee further agrees to release, indemnify, hold harmless and defend

Licensor from and against any and all claims, costs, causes of action, expenses and liabilities, including, but not limited to, reasonable attorney's fees arising out of or connected with Licensee's use of the property.

III. GRANT OF LICENSE ONLY AND NON-ASSIGNMENT

Licensee acknowledges that this Agreement represents a grant of a license only and not an easement or lease. Licensee shall not assign its rights under this Agreement.

IV. TERMINATION

It is understood by the Licensee that the Licensor retains the right to terminate this license at any time and for any reason.

In Witness Whereof, the Licensor and Licensee have executed this License Agreement as of the date heretofore set out.

TOWN OF WHITE BEAR

ED M. PRUDHON, Chair

JUSTIN BRADSHAW

ELIZABETH BRADSHAW



**Park Board Meeting
May 21, 2020**

Agenda Number: 7

Subject: Polar Lakes Park:
a. Restrooms
b. Playground

Documentation: *MEMO*

Action / Motion for Consideration:

Report at Meeting / Discussion

Minutes
Park Board Meeting
February 20, 2020

POLAR LAKES PARK – RESTROOM DISCUSSION: The Town Planner reported on the updates in regards to the restrooms at Polar Lakes Park. He handed out some designs and they were discussed. The Park Board liked the 6 unit restroom design: 2 stalls for men, 2 stalls for women, and 2 family restrooms on either side of the men’s and women’s rooms. There was some discussion on a drinking fountain. It was the consensus that there shouldn’t be one because they are hard to maintain, they get stagnant, there already is a drinking fountain, and it is staff’s preference to not have a drinking fountain. There will be future updates, especially as bids come in. There was some discussion on security and it was noted that security will be easier to maintain with the Ramsey County Sheriff’s Substation at the Township Offices.

MEMORANDUM

TO: PARK BOARD
FROM: TOM RIEDESEL
DATE: MAY 13, 2020

SUBJECT: POLAR LAKES PARK – RESTROOMS, PLAYGROUND

The Park Board recently recommended moving forward with construction of a new restroom at Polar Lakes Park.

The Town Board reviewed the recommendation and would like to construct both restrooms at the same time. The Finance Officer has been asked to work on a million dollar bond to complete the construction and possible other improvements to the park. The bond will be paid back over time using the proceeds from the billboards. Included in the packet is a copy of the request for bids which will be published in the near future.

Restrooms

Please note that staff has specified two restrooms using the model of Public Restroom Company as the preferred design including several upgrades.

The basic model for the ballfield area is the Family Series unit # FAM-154-2FAM.

The model for the soccer area is the Family Series unit # FAM-275ST. I would recommend converting the storage room to a second family room.

The specifications will allow a contractor to purchase and install the prefab units or use the spec. info to custom build the buildings.

Staff has staked the proposed locations of the restrooms in the park. Staff requests the Park Board members review these locations prior to the Park Board meeting. I am in the office in the afternoons or by appointment if you would like to tour the site with me. The playground site should work just fine. Staff would like to discuss the ballfield site options with the Park Board.

Playground

Replacement of the 20 year old playground is also being considered and is listed in the 2021 CIP. We are showing an investment amount of \$200,000 in the CIP. The playground could also be included with the bond if funding is available.

There are a few options to consider here:

1. The existing playground which was provided by GameTime (except the igloo and bear which was provided by Themed Concepts). The playground structures could be refurbished at a cost of approximately \$80K. There would be additional cost to add concrete curb around the playground and replace the surfacing.
2. Replace the playground. When applying to the DNR for grant funding, I contacted the playground representatives for a proposal. I specified an "all activities playground". Two proposals were received and are attached.

I didn't find either one too exciting, but submitted the GameTime proposal along with the grant application. We should find out this summer if the grant proposal was successful.

3. A few years back the Park Board met at Theme Scapes (now Themed Concepts) in Forest Lake. We toured the plant and saw what a \$225,000 themed playground looked like. For you newer members, the owner of the company was a member of the Park Board.

Staff would be willing to get a proposal from Themed Concepts for a replacement playground.

It is recommended that the Park Board discuss the playground options at the May meeting.

TR/psw
cc:admin/add.file
b:polar2020

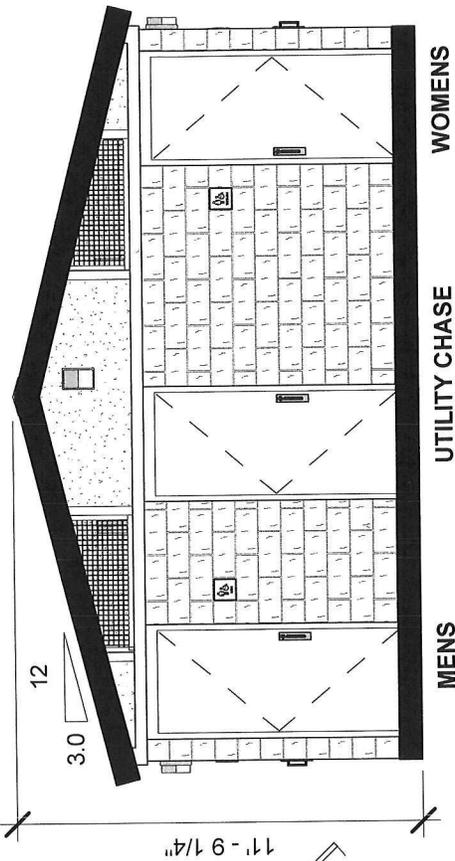
POLAR LAKES PARK



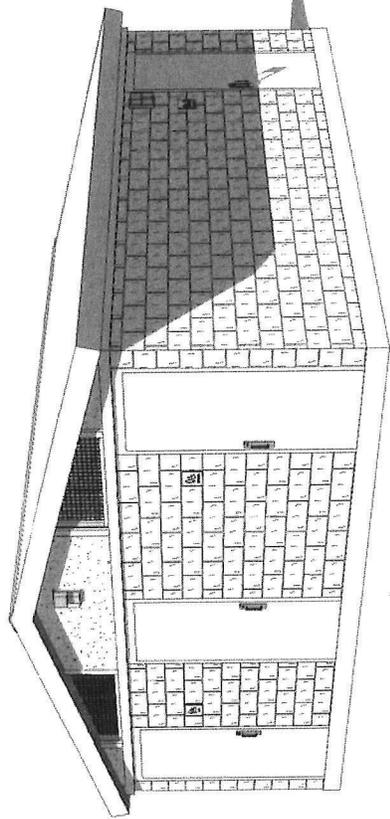
EXISTING CONDITIONS

AUGUST 2019

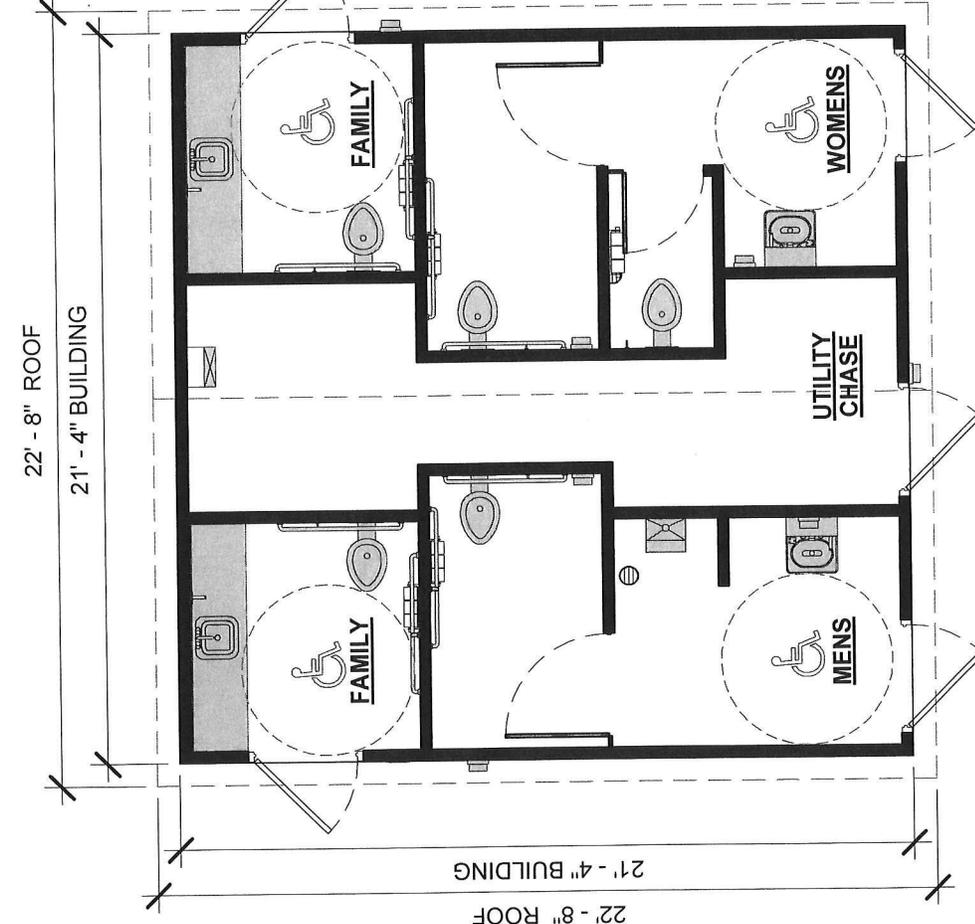
WHITE BEAR TOWNSHIP



3 RIGHT ELEVATION
3/16" = 1'-0"



2 PERSPECTIVE



1 FLOOR PLAN
3/16" = 1'-0"

MAXIMUM PERSON AN HOUR:
270 M

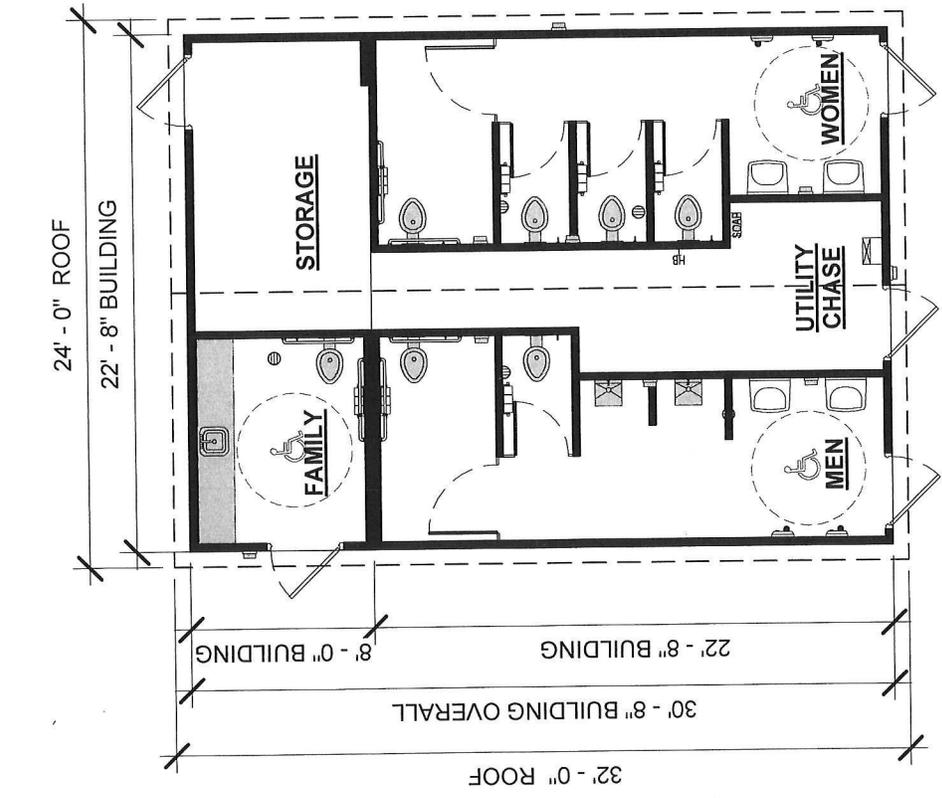
FAMILY SERIES
FAM-154-2FAM

COPYRIGHT 2013, PUBLIC RESTROOM COMPANY THIS MATERIAL IS THE EXCLUSIVE PROPERTY OF PUBLIC RESTROOM COMPANY AND SHALL NOT BE REPRODUCED, USED, OR DISCLOSED TO OTHERS EXCEPT AS AUTHORIZED BY THE WRITTEN PERMISSION OF PUBLIC RESTROOM COMPANY.

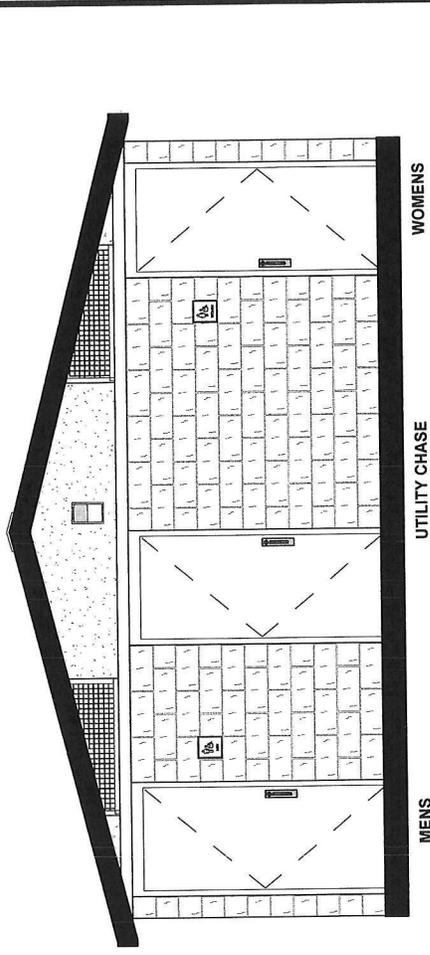
PUBLIC RESTROOM COMPANY
Building Better Places To Go.SM

-NOT FOR CONSTRUCTION - PRELIMINARY DESIGN DRAWING ONLY - DO NOT SCALE, DIMENSIONS PRESIDE

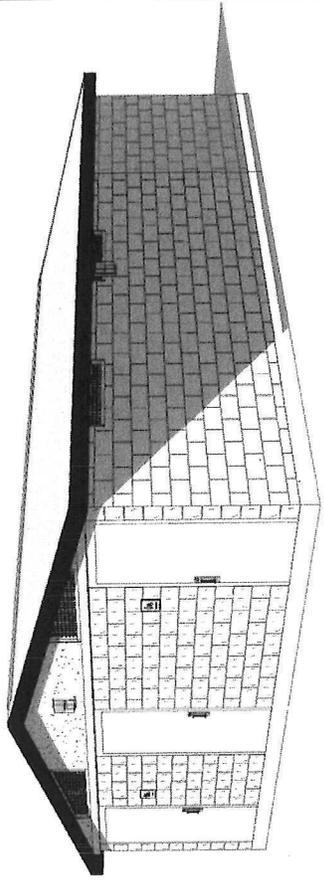
Ph: 888-888-2060 | Fax: 888-888-1448



1 FLOOR PLAN
1/8" = 1'-0"



2 FRONT ELEVATION
3/16" = 1'-0"



3 PERSPECTIVE

COPYRIGHT 2013, PUBLIC RESTROOM COMPANY. THIS MATERIAL IS THE EXCLUSIVE PROPERTY OF PUBLIC RESTROOM COMPANY AND SHALL NOT BE REPRODUCED, USED, OR DISCLOSED TO OTHERS EXCEPT AS AUTHORIZED BY THE WRITTEN PERMISSION OF PUBLIC RESTROOM COMPANY.

MAXIMUM PERSON AN HOUR:

405 M

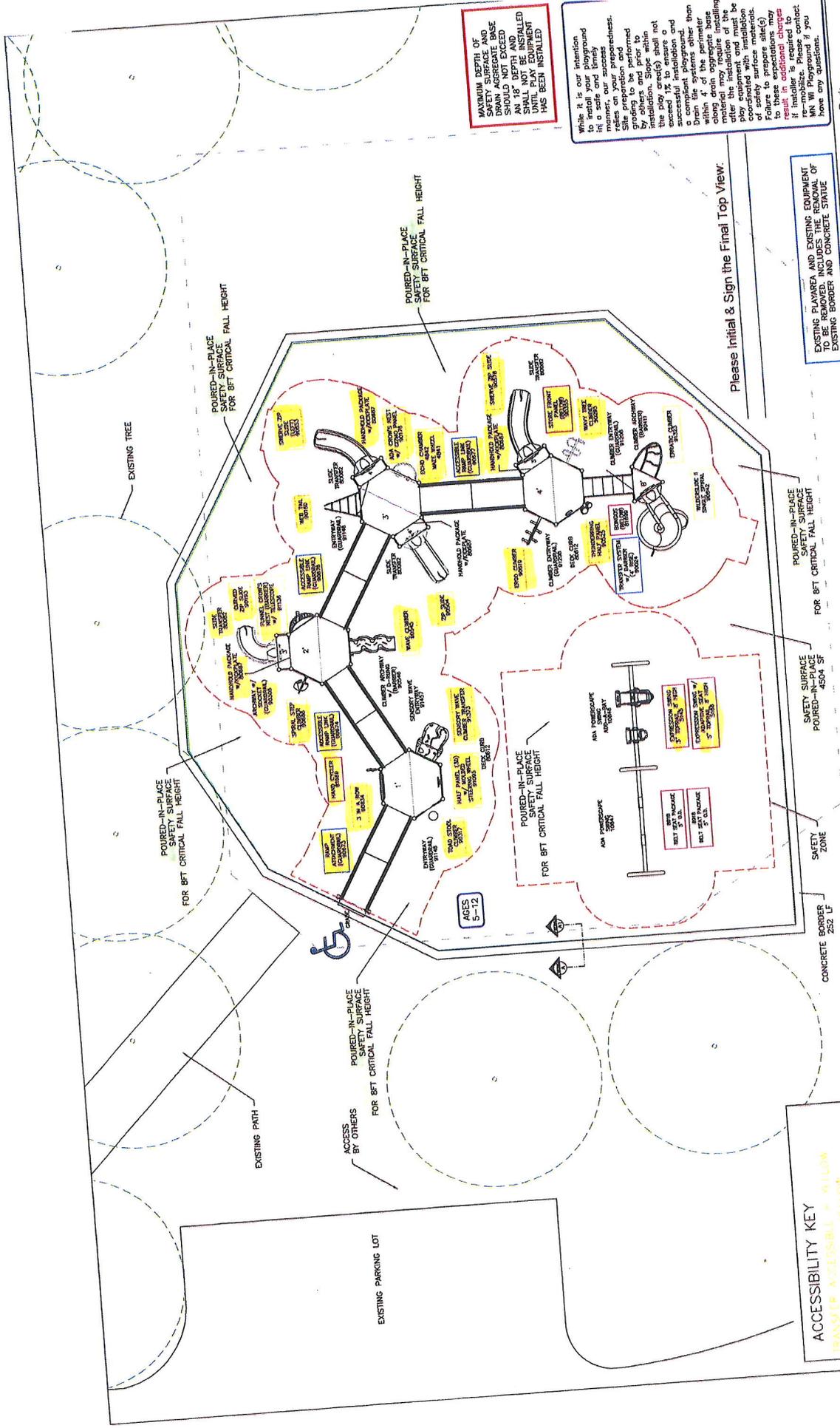
FAMILY SERIES

FAM-275-ST



Ph: 888-888-2060 | Fax: 888-888-1448

-NOT FOR CONSTRUCTION - PRELIMINARY DESIGN DRAWING ONLY - DO NOT SCALE, DIMENSIONS PRESIDE



MAXIMUM DEPTH OF SAFETY SURFACE AND DRAIN AGGREGATE SHOULD BE INSTALLED UNTIL PLAY EQUIPMENT HAS BEEN INSTALLED.

While it is our intention to install your playground in accordance with our success relies on your preparation. Site preparation should be performed by others and prior to installation. Slope shall not be greater than 1:10 to ensure a successful installation and a compliant playground. Drain tile at the perimeter within 12" of the aggregate base material may require grading after the installation and must be play rated with installation of safety surface materials. Failure to prepare may result to there additional changes if installer is required to re-mobilize. Please contact us if you have any questions.

Please Initial & Sign the Final Top View.

EXISTING PLAYAREA AND EXISTING EQUIPMENT TO BE REMOVED INCLUDES THE REMOVAL OF EXISTING BORDER AND CONCRETE STATUE

Polar Lake Park
White Bear Township, Minnesota
DWG. D10094H
3-19-20

P.O. Box 27328, Golden Valley, MN 55427
763-546-7787
763-546-8650
info@minneapolis.com

SCALE: 1" = 10'-0"

ACCESSIBILITY KEY

- TRANSIT ACCESSIBLE = YELLOW
- RAMP ACCESSIBLE = BLUE
- GROUND ACCESSIBLE = PURPLE
- ACCESS ROUTE = BLUE
- ACCESSIBLE SURFACES

Site & Designed By
MINNESOTA WISCONSIN
PLAYGROUND
Bringing Childhood Through Play.
THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION

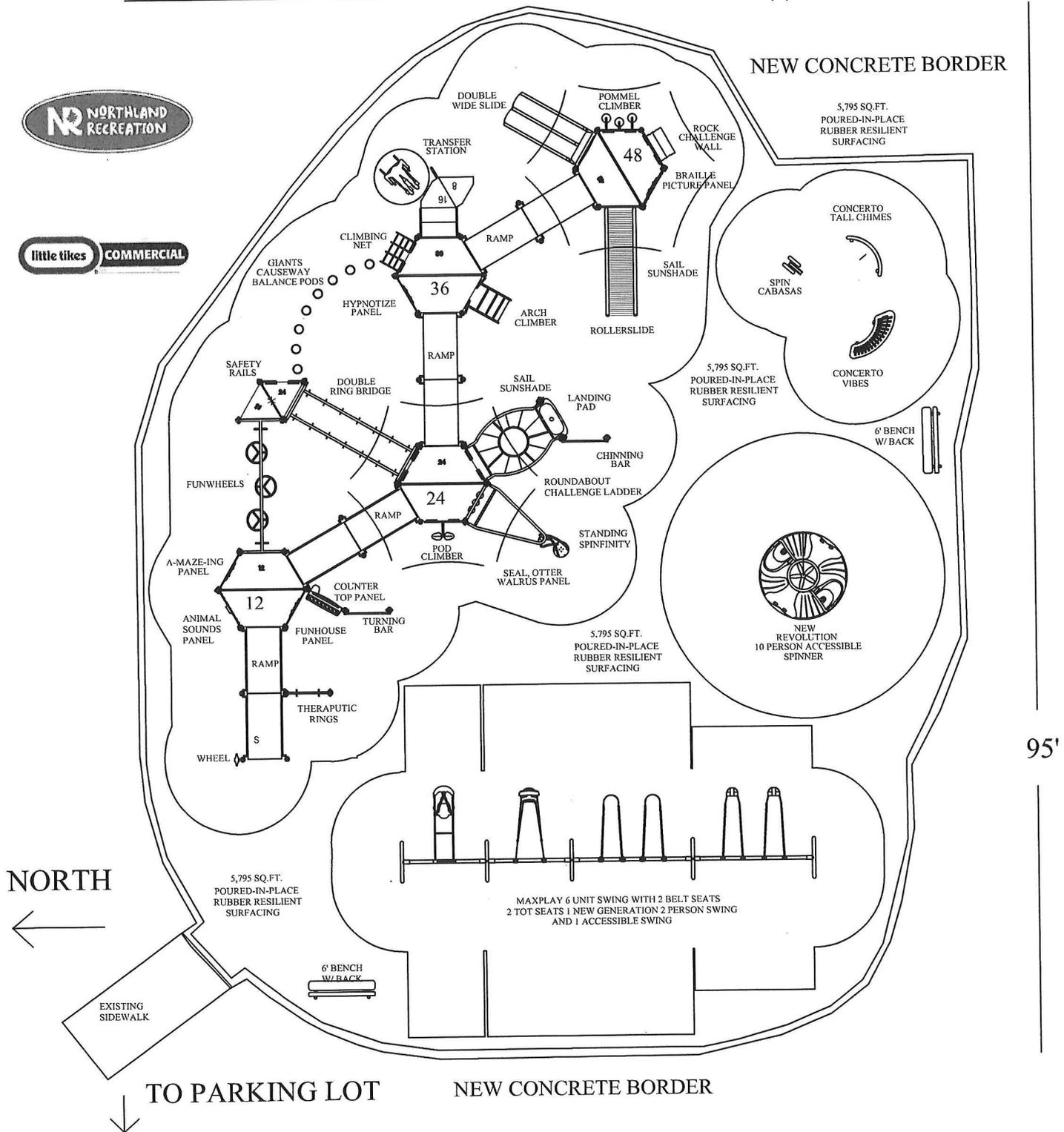
POLAR LAKES PARK

WHITE BEAR TOWNSHIP

ALL INCLUSIVE PLAYGROUND

77'

NEW CONCRETE BORDER



95'

NORTH

TO PARKING LOT

NEW CONCRETE BORDER



15-207 Polar Lakes Park Quote

To: White Bear Township Park Board

Polar Lakes Park

5-12 Play Features

- Northland Wild Tree & Pine Tree Deck System - \$135,975
- Totem Pole Net Climber - \$7,500
- Polar Bear Sculpture - \$12,500
- 3 Bay Swing Set w/ Birds and Tree Toppers - \$21,400

2-5 Play Features

- Wigwam Hut Hideout - \$16,500
- Canoe Slide - \$6,500
- Tree Post Hideout w/ Tactile Critters - \$6,000
- 2 Lily Pad Steppers - \$800
- Boulder Bumps Set (3) - \$1,666
- Beaver Stepper - \$1,200
- Beaver Dam Climber - \$3,500
- Turtle Rock Stepper - \$2,862
- Classic Rock 010 w/ Slide - \$8,500

Total: \$224,903



NEW
FOR 2016!

LESS MONEY!
MORE PLAY!

At Themed Concepts, we're committed to ensuring children everywhere have access to enriching play experiences, regardless of physical, developmental or socioeconomic setbacks that can hinder this access. That's why we went back to the drawing board to increase our efforts in design, engineering and manufacturing in order to present our customers a better solution to enhance the quality of play on every playground, for any budget... because every child deserves the best.

Proudly Pioneering the Art of Theming Since 1971.

Since 1971, Themed Concepts management team has been involved in the theming industry, installing projects all over the world. We started our specialty-construction careers by using the Romobile™ technology, a cutting-edge innovation in the early 1970s that created stamped and colored concrete flat-work with patterns that were capable of simulating real stone and brick in the process of mastering that technology, our team developed plastic imprinting tools that applied texture, in addition to color and pattern, to decorative concrete flat-work.

In 1976, as the Minnesota Zoo was being constructed, they were searching for ways to create exhibits with more realistic environments involving simulated rocks and trees. Intrigued by the request, our team developed, manufactured and installed what is believed to be the first installation of GFRC (glass-fiber-reinforced-concrete) rock-work in the world for this project using our own developed system for forming and application. Since the successful completion of that first GFRC installation, we began installing artificial rocks and trees all over the world - in zoos, amusement parks, hotel & resorts, restaurants and malls. You may have already enjoyed some of our created environments at any of the Rainforest Cafes™, the Mall of America™, Yosemite National Park, or the Grand Wailea Hotel™ in Maui.

Naturally, our theming expertise led us into the imaginative world of playgrounds, and we created our first play site in the City of Edina, Minnesota. More than ten years later, while other playgrounds are broken, faded or simply out-dated, this playground is consistently busy, keeping its participants physically and mentally active and eager to play and imagine! Since then, we have designed and built literally thousands of themed play features, becoming experts at playground safety guidelines and requirements.

The design team at Themed Concepts believes that anything is possible. If it can be imagined, it can be built. We have designed and built playgrounds with everything from pirate ships to dinosaurs, fairy tale castles to tree houses - and everything in between. Themed Concepts continues to lead the industry with new innovations and time-tested results. See some of our amazing creations yourself!

Landly's Restaurants™ • Café Odyssey™ • Miss 2112™ • Cedar Point™ Amusement Park • Water Park of America™ • Treasure Island™ Resort and Casino • Cabela's Inc.™ • BEI Outfitters™ • 3M Companies™ • Discovery Channel™ Stores • San Diego Science Museum • Detroit Science Museum • The National Park Service • Lifetime Fitness™ • Disney Properties®



JOIN US

we play for...

HUNGER
HEALTH
HOPE



With the launch of Play4Change in 2015, we are committing to do our part to help children in this country and around the world who struggle with things many of us take for granted: hunger, life-threatening illness and the ability to enjoy the simple, carefree joys of childhood. We hope to one day live in a world where every child is free to run and play without these burdens; where every child can embrace the treasure of their youth.

The management team at Themed Concepts has always felt particularly drawn to children's causes; and not only because of the child-focused industry in which we work. Between the five of us, we have a collective 14 children and each of us shares a strong belief that family and children should always come first - without exception.

Learn more about **Play4Change** at www.play4change.org

855-724-3270 • themedconcepts.com

LOG SLICE

PLAY SERIES

Easily connects to almost ANY 5' post playground equipment

Log Slice Tower - Square

This Play Scraper comes with an adjustable top deck spanning from 5' to 6'. Under-deck tunnel allows for a multitude of ground level play. Realistic log and bark textures with four spaces to add play events.

A. PS-116 MSRP: \$11,450
Base unit with 9 events included
Approx. L25' W48' (3'-6" deck ht. option)

B. PS-116-E MSRP: \$14,950

Complete play unit with events as shown. (One slice, Sliced semi arch, one set of Slice Steppers, up to two log slices, 12'x8' W144" (3'-6" deck ht. option)
Approx. L25' W144" (3'-6" deck ht. option)

Log Slice Tower - Hex

This enhanced Play Scraper comes with an adjustable top deck spanning from 3' to 6'. Under-deck tunnel allows for a multitude of ground level play. Realistic log and bark textures. Six spaces to include your choice of play events!

C. PS-117 MSRP: \$17,650
Base unit with no events included
Approx. L55' W48" (3'-6" deck ht. option)

D. PS-117-E MSRP: \$24,384

Complete play unit with events as shown. (Two slices, Sliced quarter climb, Wiggly ladder, 2' integrated climbers)
Approx. L255' W131" (3'-6" deck ht. option)

E. UC-123 Sliced Semi Arch

MSRP: Up to \$3,185 5'-8" \$3,920
Log slice with integrated foot/hand ledges available
Approx. W18"

F. UC-124 Sliced Chip Climber

MSRP: Up to \$3,630 5'-8" \$4,256
Log climber with integrated foot/hand ledges available
In 3'-8" heights
Approx. W18"

G. TP-152 Log Slices Arch Climber

MSRP: Up to \$4,813 5'-8" \$5,665
Independent climber with pass-through tunnel.
Available in 5'-8" heights
Approx. W18"

H. UC-122 Sliced Quarter Climb

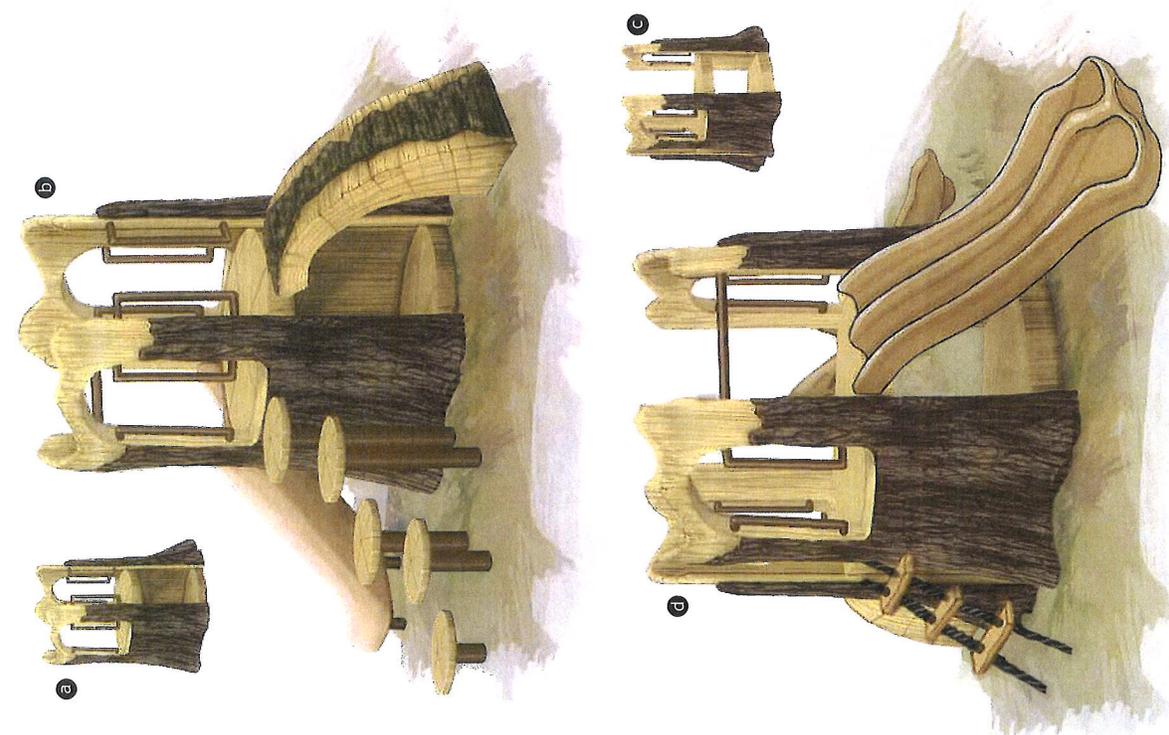
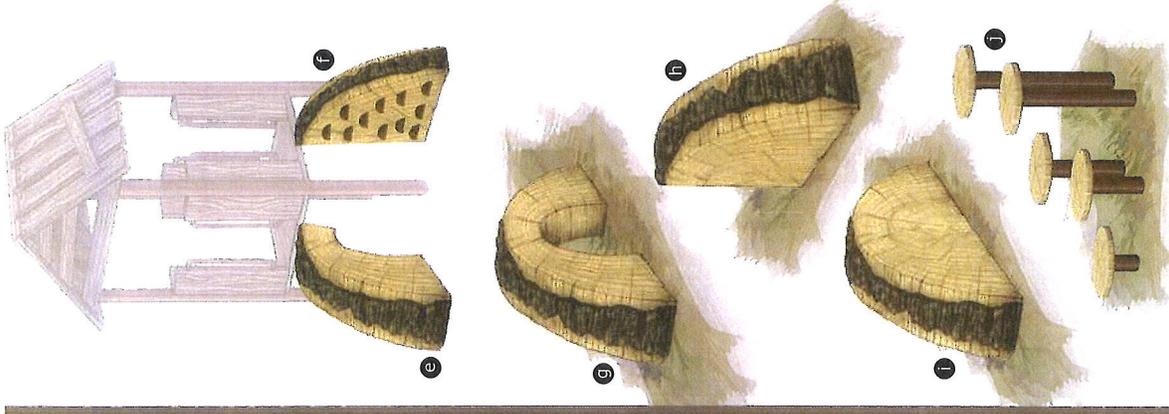
MSRP: Up to \$3,185 5'-8" \$3,920
Log climber available in 3'-6" heights
Approx. W18"

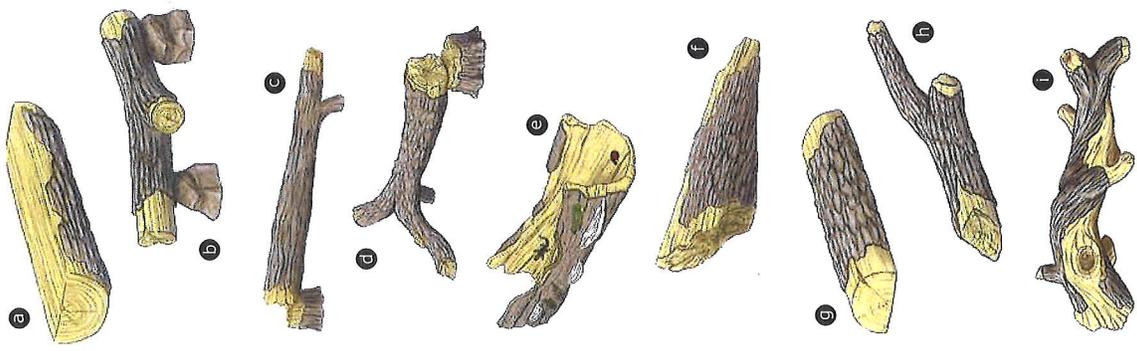
I. TP-153 Half Slice Climber

MSRP: Up to \$3,312 5'-8" \$3,965
Log climber can be used in a number of ways with optional attachments for add-on events. Available in 2'-8" heights
Approx. W18"

J. PH-117 Slice Steps (Set of 3)

MSRP: \$975
Log slices attach steel posts.
Available in heights from 2' - 36" OJA 12"





- A. IP-132** Half Steady Log
MSRP: \$1,255
Approx H12" L72" W24"
- B. IP-117** Branch Beam
MSRP: \$3,175
Approx H"31 L96" W38"
- C. IP-131** Fallen Steady Log
MSRP: \$2,840
Approx H18" L10" W96"
- D. IP-144** Split Log Beam
MSRP: \$3,175
Approx H24" L96" W48"
- E. IP-110-36** Hollow Log
MSRP: \$2,823
Approx H24" L36" W36"
- F. IP-115** Leaning Log
MSRP: \$2,985
Approx H40" L84" W26"
- G. IP-122** Full Steady Log
MSRP: \$2,840
Approx H12" L72" W24"
- H. IP-116** Fallen Branch
MSRP: \$2,985
Approx H13" L96" W38"
- I. IP-154** Twisted Log
MSRP: \$3,589
Approx H36" L120" W36"
- J. PS-119** MSRP: \$9,652
Base unit with no events included.
Approx L66" W60"

Forest Tree Tower
Beams are positioned high up in the tree tops in 6's. Base unit with no events included. Includes foliage canopy. Complete play tower with events as shown. Includes 3 spaces to customize play events.

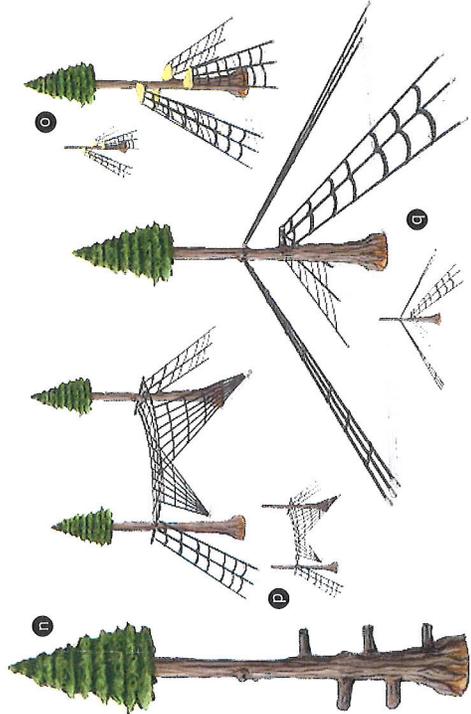
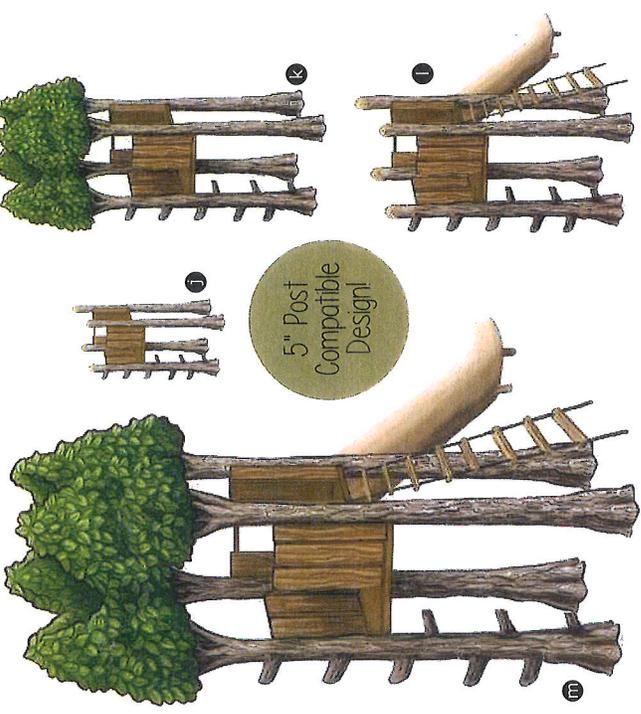
High Pine Climbers
Beams are positioned high up in the tree tops in 6's. Base unit with no events included. Includes foliage canopy. Complete play tower with events as shown. Includes 3 spaces to customize play events.

N. IP-146 High Pine Post
MSRP: \$3,408 With Pine Top: \$6,248
Approx H174" L30" W30"

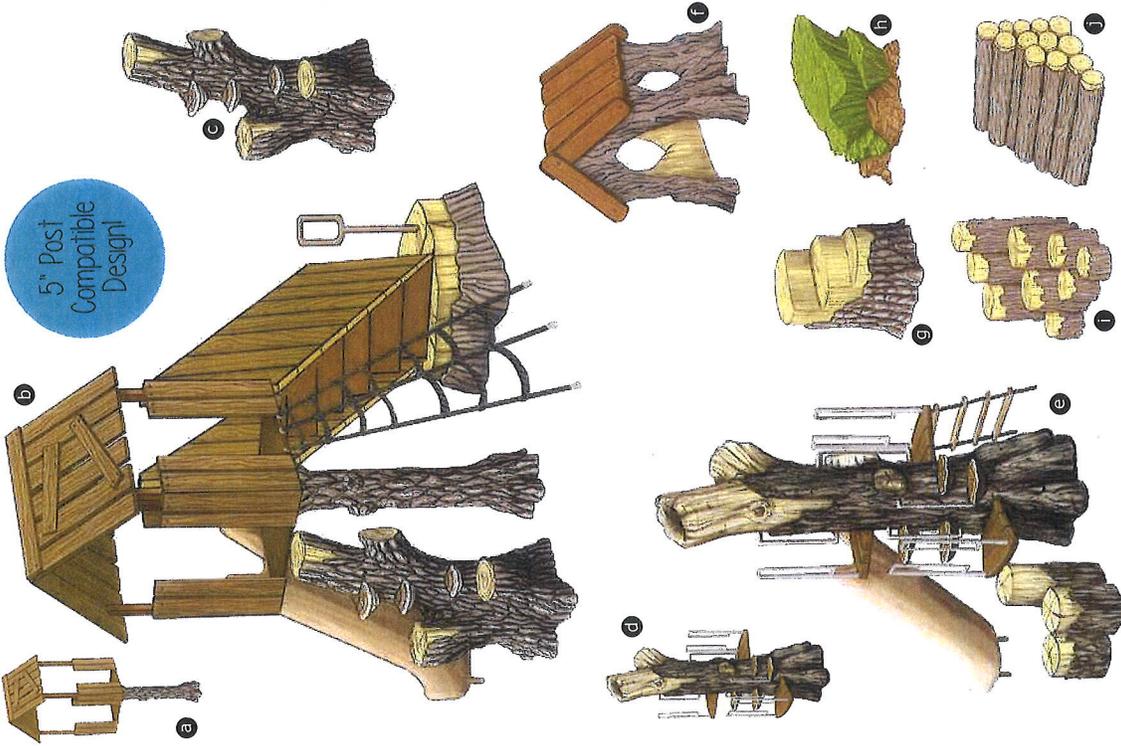
O. IP-147 High Pine 1
MSRP: \$10,416 With Pine Top: \$13,256

P. IP-148 High Pine 2
MSRP: \$12,315 With Pine Top: \$17,995

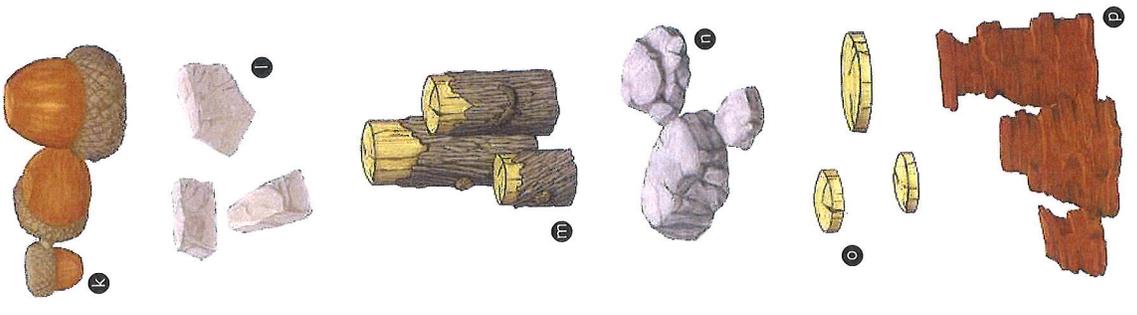
Q. IP-149 High Pine 3
MSRP: \$7,788 With Pine Top: \$10,628

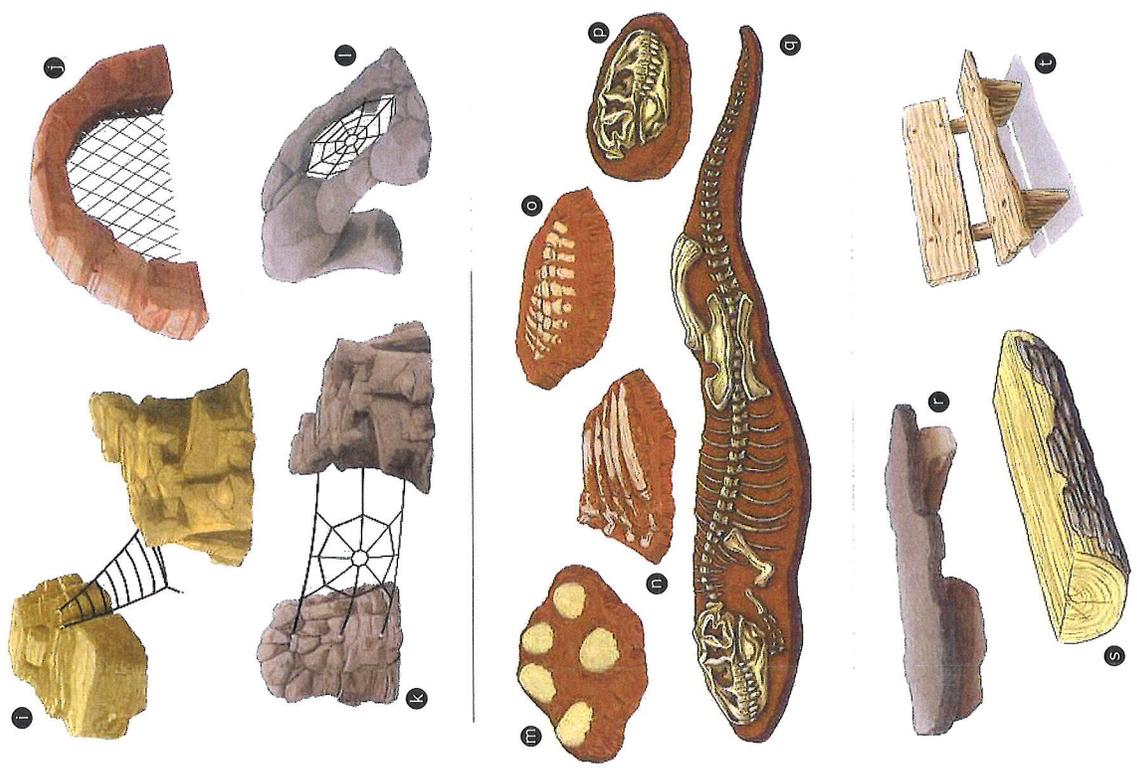


5" Post Compatible Design



- A. PS-120 Post Treehouse**
This play structure comes with a "hodgepodge" repertoire with composite wood rails and roof set atop a single tree stump. 3-6' peak heights. Realistic log and bark textures.
- B. PS-120-E** MSRP: \$7,920
Approx. L54" W54"
- C. PS-120-E** MSRP: \$18,450
Complete play unit with events as shown
- C. Fungus Trunk Climber**
UC-125 MSRP: \$4,840
Log climber available in 3'-8" heights
Approx. L42" W42"
- Spiral Stump Climber**
This unique climbing tower comes with integrated spiraling fungus shelves and landing platforms that span from 2' to 5' realistic log and bark textures
- D. UC-123** MSRP: \$12,142
Base unit with no events included
Approx. H108" L48" W48"
- E. UC-123-E** MSRP: \$15,345
Complete play unit with events as shown
Approx. H108"
- F. TT-110 Stump Hut**
MSRP: \$4,732
Approx. H42" L36" W36"
- G. UC-121 Copped Log**
MSRP: \$3,480
Approx. H32" L24" W24"
- H. UC-110 Prairie Grass**
MSRP: \$3,445
Approx. H24" L36" W40"
- I. UC-111 Standing Logs**
MSRP: \$4,806
Approx. H72" L48" W48"
- J. UC-112 Log Stack**
MSRP: \$4,236
Approx. H72" L48" W48"
- K. PH-112 Acorn Pods (Set of 3)**
MSRP: \$1,271
Heights: 8", 16", 24"
- L. PH-116 Stone Chips (Set of 3)**
MSRP: \$1,668
Heights: 8", 12", 16"
- M. PH-111 Log Steps (Set of 3)**
MSRP: \$1,271
Heights: 12", 20", 28", 36"
- N. PH-115 Boulder Bumps (Set of 3)**
MSRP: \$1,665
Heights: 20", 24", 28"
- O. PH-113 Log Chips (Set of 3)**
MSRP: \$789
Height: 6"
- P. PH-010 Rock Steps (Set of 3)**
MSRP: \$1,475
Heights: 12", 24", 36"





A. CR-014
MSRP: \$6,928
Approx. H52" L42" W120"

B. CR-011
MSRP: \$5,042
Approx. H66" L72" W84"

C. CR-015
MSRP: \$7,103
Approx. H66" L48" W78"

D. CR-010
MSRP: \$7,206
Approx. H48" L60" W84"

E. CR-012
MSRP: \$7,507
Approx. H84" L96" W96"

F. CR-019
MSRP: \$5,278
Approx. H42" L48" W72"

G. CR-022
MSRP: \$7,156
Approx. H32" L60" W84"

H. CR-025
MSRP: \$3,012
Approx. H24" L50" W60"

I. CR-210
MSRP: \$15,804
Approx. H66" L72" W288"

J. CR-216
MSRP: \$9,998
Approx. H48" L36" W96"

K. CR-211
MSRP: \$16,113
Approx. H84" L96" W268"

L. CR-218
MSRP: \$9,870
Approx. H42" L48" W60"

M. FF-710
MSRP: \$892
Approx. H6" L30" W30"

N. FF-712
MSRP: \$978
Approx. H6" L48" W48"

O. FF-711
MSRP: \$920
Approx. H6" L40" W24"

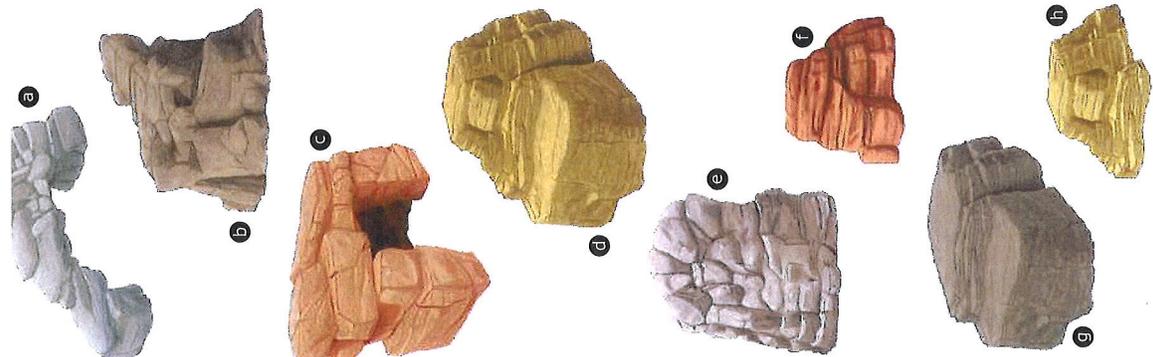
P. FF-713
MSRP: \$951
Approx. H6" L30" W30"

Q. FF-714
MSRP: \$3,119
Approx. H6" L52" W144"

R. TF-214
MSRP: \$1,492 (72" Length)
Various lengths available

S. TF-110
MSRP: \$1,010 (48" Length)
Various lengths available

T. TF-220
MSRP: \$80 (48" Length)
Various lengths available





**Park Board Meeting
May 21, 2020**

Agenda Number: 8

Subject: Summit Lane – receive emails

Documentation: Emails

Action / Motion for Consideration:

Report at Meeting / Discussion

Tom Riedesel

From: WBTFrontDesk
Sent: Monday, April 27, 2020 7:13 AM
To: Pat Christopherson
Cc: Dale Reed; Tom Riedesel
Subject: FW: Summit Land Park

-----Original Message-----

From: Jeffrey Miller <fatmusic@msn.com>
Sent: Sunday, April 26, 2020 2:33 PM
To: WBTFrontDesk <wbt@whitebeartownship.org>
Subject: Summit Land Park

Caution: This email originated outside our organization; please use caution.

To all whom it may concern-

We are pleading for the park board and township to accept responsibility for the park located next door to us and relieve us of the burden of contacting the sheriff as a way to enforce the rules. The park is not open (May 1st is when park opens) however at this moment there are people down there fishing. It is unfair and creates great discomfort for us as this is our neighborhood too and do we do not feel comfortable or liked by our neighbors. Frankly we have had enough and expect our township to empathize with our quality of life as well as our neighbors. It is unacceptable moving forward. Enough is enough please do something, again it is unfair and extremely uncomfortable to be the only ones whom the burden is placed on. If you find the park unmanageable please just close it!

Thank you

Jeff and Karen Miller

Sent from my iPhone



**Park Board Meeting
May 21, 2020**

Agenda Number:

9

Subject:

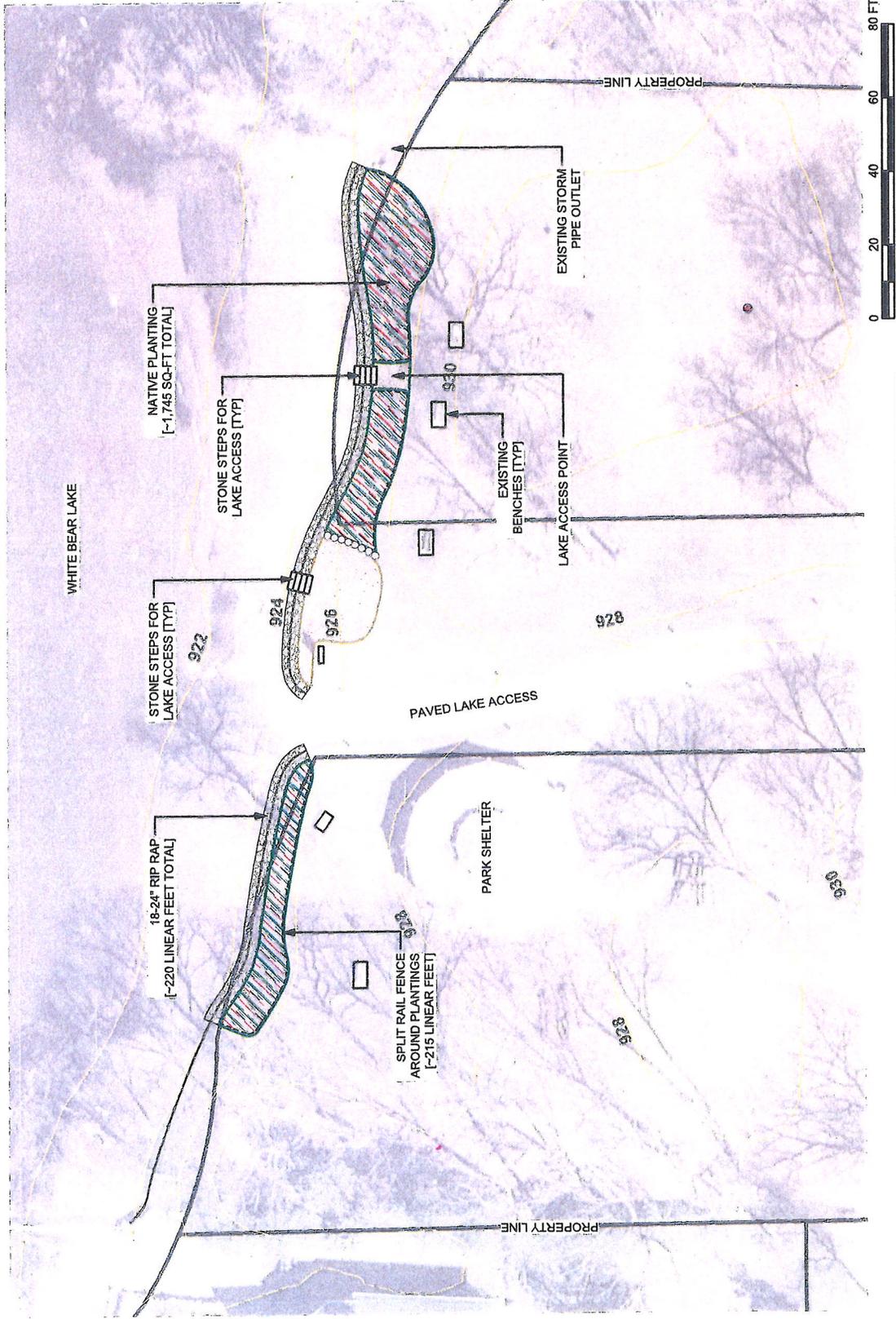
Bellaire Beach

Documentation:

2020 Ramsey County SWCD Fee Schedule

Action / Motion for Consideration:

Report at Meeting / Discussion



PROJECT ESTIMATE:

TOTAL PROJECT COST:	\$33,183
COST-SHARE ELIGIBLE COST:	\$27,683
RCWD COST-SHARE FUNDING:	\$19,841
WHITE BEAR TOWNSHIP COST:	\$19,841

LEGEND

	NATIVE BUFFER PLANTING
	RIP RAP ROCK
	BEACH SAND
	SPLIT RAIL FENCE
	CONTOUR LINE (2)

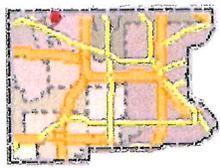


200.0 100.00 0 200.0 Feet

NAD_1983_HARN_AqJ_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

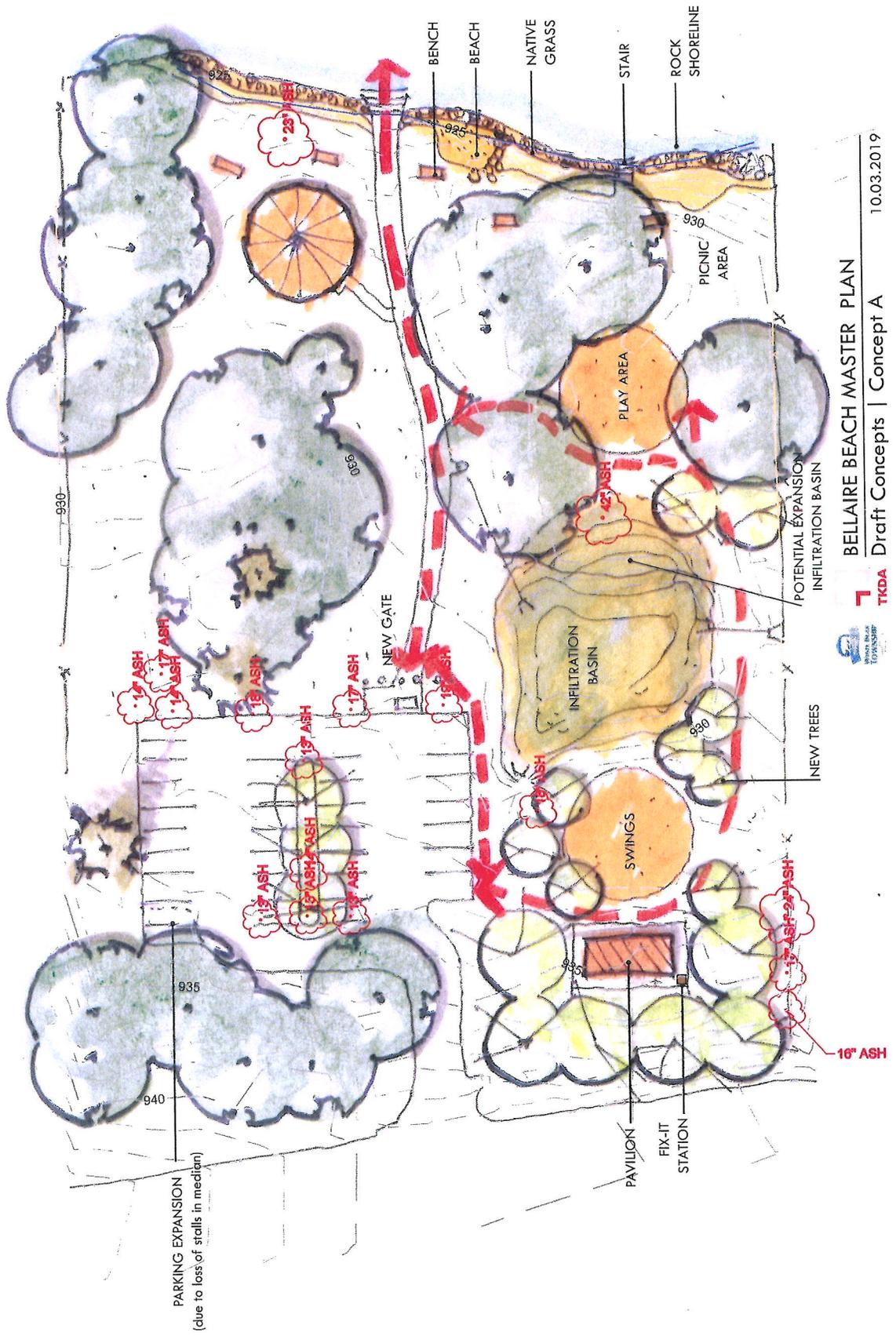
Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description



PARKING EXPANSION
(due to loss of strolls in median)

2020 Ramsey County SWCD Fee Schedule:				
Bellaire Beach Shoreline Stabilization				
Date: 5/4/2020				
		Environmental Resource Specialist		
Line	Service	Hours	Hr. Rate	Cost
A	Site Inventory/Measurements	2	\$72.00	\$144.00
B	Design Development	4	\$72.00	\$288.00
C	Construction Documents	10	\$72.00	\$720.00
D	Bidding Documents	4	\$72.00	\$288.00
E	Construction Observation	6	\$72.00	\$432.00
F	Project Administration	2	\$72.00	\$144.00
Total		28		\$2,016.00



ALL ITEMS AS SPECIFIED BELOW ARE FOR REFERENCE USE ONLY

Bellaire Beach
 White Bear Township, MN 55110
 BMP Type: Shoreline Stabilization and Restoration
 Number of BMPs: 1

County: Ramsey
 Date: 14-Jun-19

MATERIALS

Item	Qty	Unit	Unit Cost	Amount
Aggregate: Fieldstone Boulder (18-24")	80.00	ton	\$ 130.00	\$ 10,400.00
Aggregate: Clear Rock- 1-1/2"	30.00	ton	\$ 110.00	\$ 3,300.00
Edging (Metal: 1/8" x 6" x 8')	220.00	lin-ft	\$ 10.00	\$ 2,200.00
Twice-Shredded Hardwood Mulch (3" depth)	16.25	cu-yd	\$ 60.00	\$ 975.00
Sediment Control - Silt Fence or approved equivalent	250.00	lin-ft	\$ 2.50	\$ 625.00
Silt Fence (36") (incl. cable ties and 2" x 2" x 48" hardwood stakes 10' O.C.)				
Native Plant: 2" Plug	380.00	each	\$ 6.00	\$ 2,280.00
Native Shrub: 2 Gallon	10.00	each	\$ 25.00	\$ 250.00
Herbivore Exclusion Fence (4' vinyl-coated wire; T-Posts 10' O.C.)	405.00	lin-ft	\$ 2.50	\$ 1,012.50
Split Rail Fence	215.00	lin-ft	\$ 18.00	\$ 3,870.00
Site Restoration (repair any damage to landscape outside project area)	1.00	job	\$ 800.00	\$ 800.00
Mobilization	1.00	JOB	\$ 500.00	\$ 500.00
Site Prep (removal of existing vegetation - water safe herbicide application if necessary)	1.00	JOB	\$ 1,000.00	\$ 1,000.00
Deliveries	4.00	EACH	\$ 140.00	\$ 560.00
Grading (shoreline shaping)	6.00	HRS	\$ 150.00	\$ 900.00
Disposal / Soil Haul-away (material from clearing vegetation and minor grading)	3.00	CY	\$ 45.00	\$ 135.00
			Subtotal	\$ 28,807.50

ADD/DEDUCT BID ITEMS (AS NECESSARY)

Items Not Eligible For Cost-Share Funding				
1] Sand beach installation	1.00	JOB	\$ 2,300.00	\$ 2,300.00
2] Stone Steps for Lake Access	1.00	JOB	\$ 3,000.00	\$ 3,000.00
3]			\$ -	\$ -
4]			\$ -	\$ -
5]			\$ -	\$ -
6]			\$ -	\$ -
			Subtotal	\$ 5,300.00

PROJECT TOTAL

Project Estimate	\$ 34,107.50
:-10%	\$ 30,696.75
:+10%	\$ 37,518.25
Cost Share Eligible Amount:	\$ 28,807.50
Estimated WD/WMO Grant Award:	\$14,403.75
Estimated RCPR Grant Award:	\$0.00
Potential Grant Award Total:	\$14,403.75
Estimated Landowner Cost:	\$19,703.75

Soil & Water Conservation Division
 1425 Paul Kirkwold Drive
 Arden Hills, MN 55112
www.ramseycounty.us



**Park Board Meeting
May 21, 2020**

Agenda Number:

10

Subject:

Hockey Day Minnesota - Update

Documentation:

Action / Motion for Consideration:

Report at Meeting / Discussion



Park Board Meeting May 21, 2020

Agenda Number: 11

Subject: Organics Drop-off

Documentation:

Action / Motion for Consideration:

Report at Meeting / Discussion

Minutes
Park Board Meeting
February 20, 2020

ORGANICS DROP-OFF: The Town Planner reported that Tamarack Nature Center didn't seem enthusiastic about having the Town's organics drop off site there. There was discussion of other potential locations for the organics drop off site. Staff pulled up a view of Google Earth as the Board suggested locations. One potential location is outside the Township Offices. There was discussion of either next to the Public Works building or next to Hammond Road in the parking lot of the Offices. Staff thought the measurements of the cement slab that the County would put in may go well there. It was the consensus that the Board would prefer the organics drop off site at Tamarack Nature Center, so staff will reach out again, especially since there are already dumpsters there. If Tamarack doesn't work, the Township Offices would be the second choice.



**Park Board Meeting
May 21, 2020**

Agenda Number: 12

Subject: Lake Links Trail Meeting Schedule

Documentation: Visit lakelinks.net for additional information

Action / Motion for Consideration:

Report at Meeting / Discuss

South Shore Boulevard Trail Design Study – Virtual Open House May 15 - 25

Ramsey County will host a virtual open house for the South Shore Boulevard Trail Design Study at ramseycounty.us/SouthShoreBlvd where you can view project materials, learn about the options under consideration, and provide your feedback via an interactive online map and survey. The virtual open house will be available from **Friday, May 15– Monday, May 25, 2020**. Our project staff look forward to your feedback. Please check out the materials and share your thoughts!

What is the South Shore Boulevard Trail Design Study?

South Shore Boulevard between White Bear Avenue and County Road F is being studied to determine the best design for the addition of pedestrian and bike facilities. Ramsey County is partnering with the City of White Bear Lake and White Bear Township to develop cost-effective improvements that create a safe and comfortable environment for pedestrians and bicyclists while maintaining vehicle mobility and access.

Please visit the virtual open house online starting Friday, May 15th to review the proposed concepts and provide comments. If you are not online or prefer to provide feedback via mail, contact the Ramsey County Project Manager at (651) 266-7140 to request a copy of open house materials, including a project survey with pre-paid return postage.

To view the “virtual” open house and sign up for project updates, visit:
ramseycounty.us/SouthShoreBlvd

South Shore Boulevard Trail Design Study

Thank you for participating in the survey for the South Shore Boulevard Trail Design Study. Please provide answers to the questions below. If you need additional information, you can view the project website here: ramseycounty.us/SouthShoreBlvd

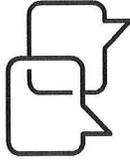
Virtual Open House Survey Questions

1. How close do you live to South Shore Boulevard? [select one]
 - a. Directly on
 - b. Within 1 mile
 - c. Within 5 miles
 - d. Farther than 5 miles
2. How often do you drive on South Shore Boulevard? [select one]
 - a. Daily
 - b. A few times per week
 - c. Once a week
 - d. About every month
 - e. A few times per year or less
3. How often do you bike or walk on South Shore Boulevard? [select one]
 - a. Daily
 - b. A few times per week
 - c. Once a week
 - d. About every month
 - e. A few times per year or less
4. If a trail is added on South Shore Boulevard, do you think your driving, biking, or walking use would change, and if so, how? [open-ended question]
5. The options considered at this time include both a one-way and a two-way option for vehicle access, alongside a trail, as well as a hybrid option: two-way roadway with trail from White Bear Avenue to McKnight Road and one-way roadway with trail from McKnight Road to County Road F. Which option do you prefer? Why? Consider how the design might impact the character of the area; roadway circulation; safety; services like deliveries, school busses, and trash; maintenance such as snow removal; and on-street parking. [open-ended question]
6. What are your top priorities for the design team to consider when designing the trail? Please rank the following with 1 being your highest priority and 5 being your lowest. [ranking]
 - a. Safety improvements
 - b. Limiting adjacent property impacts
 - c. Impacts to services like trash, mail/package delivery, school bus routes, and emergency services
 - d. Roadway circulation and access
 - e. Bicycle/pedestrian experience and access
7. Is there anything else the design team should consider, or do you have any other comments to add about the project? [open-ended question]

Thank you for taking the survey! You can return to the Virtual Open House here:
ramseycounty.us/SouthShoreBlvd

PLEASE JOIN US FOR THE
SOUTH SHORE BOULEVARD
TRAIL DESIGN STUDY

VIRTUAL OPEN HOUSE



**VIRTUAL
OPEN HOUSE
AVAILABLE ONLINE**

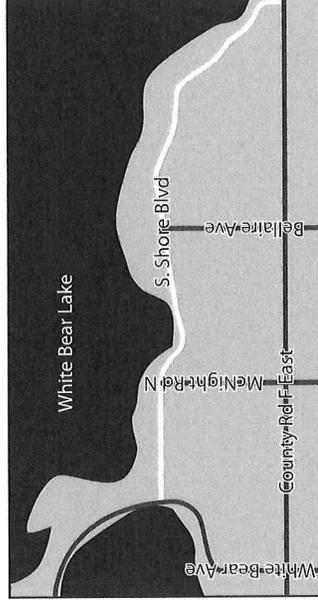
FRIDAY, MAY 15TH -
MONDAY, MAY 25TH

RAMSEYCOUNTY.US/SOUTHSHOREBLVD

SOUTH SHORE BOULEVARD TRAIL DESIGN STUDY



Preliminary Design of the proposed trail along South Shore Boulevard from White Bear Avenue to County Road F is underway. Ramsey County is partnering with the City of White Bear Lake and White Bear Township to develop cost-effective



improvements that create a safe and comfortable environment for pedestrians and bicyclists while maintaining vehicle mobility and access.

Please visit the virtual open house starting Friday, May 8th to review the proposed concepts and provide comments. If you are not online or prefer to provide feedback via mail, contact the Ramsey County Project Manager to request a copy of open house materials, including a project survey with pre-paid return postage.

NOT ONLINE? → CALL 651-266-7140 TO REQUEST A COPY OF OPEN HOUSE MATERIALS AND WE WILL MAIL THEM TO YOU!

South Shore Boulevard Trail Design

Virtual Open House #1 – Friday, May 15th through Monday, May 25th

Preparation Timeline (updated Monday, May 4th)

Newsletter/Invitation

- PAT review: Thursday, April 30th – Tuesday, May 5th
- Update per PAT Comments: Wednesday, May 6th – Friday, May 8th
- County mails newsletter: Wednesday, May 13th

Boards

- Updated Drafts for PAT review: Thursday, April 30th – Tuesday, May 5th

Additional Potential Communication/Advertisement

- White Bear Press
 - PAT review: Monday, May 4th – Thursday, May 7th
 - Publish Monday, May 11th OR 18th (deadline Thursday, May 7th OR May 14th)
- Press Release
 - Draft text for PAT review: Monday, May 4th – Thursday, May 7th
 - County to issue May X
- Social media posts via County and City accounts
 - Text for PAT review: Monday, May 4th – Thursday, May 7th
 - There is a fee for geofencing, which targets posting to feeds of users within a specific geographic area.

Video

- County to prepare video
- Draft target date: May X

Website (County hosted)

- Draft survey questions for PAT review: Monday, May 4th – Thursday, May 7th
- PAT review of mockup (to include updated boards and Wikimap): Wednesday, May 6th – Friday, May 8th
- Final web content to County Tuesday, May 13th
- Go live Friday, May 15th



**Park Board Meeting
May 21, 2020**

Agenda Number:

13

Subject:

Parks COVID-19 Update

Documentation:

Action / Motion for Consideration:

Report at Meeting / Discussion



**Park Board Meeting
May 21, 2020**

Agenda Number:

14

Subject:

Park Board Chair & Vice-Chair Appointments

Documentation:

Park Board List

Action / Motion for Consideration:

Report at Meeting / Discussion

PARK BOARD

COMMISSIONER

Steve Ruzek*
5529 Fisher Court
White Bear Township, MN 55110
651-247-3673
steve.ruzek@whitebeartownship.org

RECORDING SECRETARY

Megan Cavanaugh
1291 Sherburne Ave
St. Paul, MN 55104
507-329-5775 (cell)
mcavanaugh@blc.edu

ADVISOR

Tom Riedesel
651-747-2761 (office) 651-261-2706 (cell)
tom.riedesel@whitebeartownship.org

ADVISOR

Dale Reed, Public Works Director
651-747-2777 (office) 651-775-4295 (cell)
dale.reed@whitebeartownship.org

MEMBERS

Curt Akenson*
5731 Meadowview Drive
White Bear Township, MN 55110
651-429-3452 (home) 651-508-1348(cell)
badgerake@hotmail.com

Term Expires: April 30, 2022

Appointed: 6/4/18 to fill unexpired term
Reappointed: 4/15/2019

Erik Josephson*
5445 Williams Ave
White Bear Township, MN 55110
703-859-4054 (cell)
erjosephson@gmail.com

Term Expires: April 30, 2021

Appointed: 1/3/2018
Reappointed: 5/7/18

Scott Lombardi* (Chair)
5471 Franklin Ave
White Bear Township, MN 55110
651-274-1594 (cell)
scottlombardi81@gmail.com

Term Expires: April 30, 2021

Appointed: 3/2/15
Reappointed: 5/7/18

Patricia Lee
1737 Pioneer Lane
White Bear Township, MN 55110
651-426-3652 (home) 651-271-9941 (cell)
leepatricia1950@aol.com

Term Expires: April 30, 2022

Appointed: 7/16/01
Reappointed: 9/20/04, 2007, 4/19/10, 6/3/13,
6/6/16, 4/15/19

Steve Reeves*
5341 Cedarwood Court
White Bear Township, MN 55110
651-755-6072 (cell)
reeves23@comcast.net

Term Expires: April 30, 2021

Appointed: 1/23/17 to fill unexpired term
Reappointed: 5/7/18

Salena Koster* (Vice Chair)
3991 Lakewood Ave
White Bear Township, MN 55110
651-431-0326 (cell)
salena.koster@gmail.com

Term Expires: April 30, 2022

Appointed: 3/6/17 to fill unexpired term
Reappointed: 4/15/19

Richard Sinclair*
5727 Otter View Trail
White Bear Township, MN 55110
651-387-9174 (cell) 952-854-8212
richardsinclair00001@gmail.com

Term Expires: April 30, 2021

Appointed: 2/20/19 to fill unexpired term
Reappointed:

Dropbox Agenda packet to: jon.anderson@isd624.org & jim.studenski@tkda.com

Paper Copy * Dropbox



**Park Board Meeting
May 21, 2020**

Agenda Number: 15

Subject: Public Works Director Report

Documentation: Report

Action / Motion for Consideration:

Report at Meeting / Discussion

**White Bear Township
Town Board Update
On
Public Works Department Activity
(February 2020)**

1. Lift Station Upgrades–

- Lift Station #9 (the last of the Town’s 10 Lift Stations to be rehabilitated) – The startup was completed on December 19th and the Town is now monitoring the Lift Station through SCADA. During the start up the Portable Generator, connection was incorrect per the specifications. The Town Engineer is working with Penn Contracting on replacing the Portable Generator connection with the specified type. The concrete driveway and site restoration to be completed in the early summer of 2020.

2. Safety

- The January Safety Training, that was cancelled due to a snow fall, has been rescheduled for Wednesday, February 26th in the p.m.

3. Water Meter Repair/Reading

Water meter replacement project update – The project is mostly complete with 80 accounts remaining. The number of non-responsive residents will be determined once the data download has been provided to Utility Billing. Where we started out- 375 accounts

As of 1/30/2020 – We had 151 resident accounts needing to schedule - 40% of the total 375.

- Commercial meter testing – Will continue in 2020

4. 2020 Capital Equipment Purchases/Capital Improvement Projects

- Mill and Overlay Administration Parking Lot - \$50,000.00
- Purchase replacement Plow Truck (#49) - \$300,000.00
- Purchase replacement Asphalt Hot Box - \$70,000.00. May be a hook truck mounted unit vs. trailer mounted.
- Reconstruct Columbia Park Parking Lot - \$250,000.00
- Rehabilitate Bellaire Beach Park - \$200,000.00
- Storm Water Projects – Reestablish drainage flow along north side of R.R. tracks between Division Street and Eagle Street; Water Quality Improvements to storm water discharge locations at both Park St (Outfall 6) and St. Anthony Ave (Outfall 5); Replace storm pipe running from Liebel Street under Highway 61 and the railroad tracks; estimated at \$400,000.00 along with grant assistance reimbursement award from RCWD for the Park St and St. Anthony Ave.

5. Storm Water Program

- The Town Engineer will be developing plans and specifications for Outfalls 5 and 6 that discharge into Bald Eagle Lake.
- The Town Engineer and Public Works Director, over the winter, develop a planned replacement of the long culvert that inlets on Liebel Street, crosses Highway 61 and the Railroad Tracks and outlets in the ditch along Hugo Road.
- Staff will be completing an updated SWPPP for submittal to the MPCA.

6. Water system improvements/issues

- Water System Improvements update – Bids are due February 26th.
- The Town Engineer is going to provide an agreement for the Town Board to approve regarding replacement or lining of watermain between Taylor Ave and Gaston Ave, on Hugo Road. The also East Bald Eagle Boulevard between Eagle Street and Beaver Street. There have been roughly 8+ watermain breaks between Taylor Avenue and Gaston Avenue over the last 30 years and equal number on EBE. The watermain is a 12” line. One home would be without water. We can temporary water from a hydrant on Taylor while the work is completed, for the resident at 5475 Hugo Road.
- Hammond Road Water Tower repainting in 2019 –There are remaining punchlist items to complete in early 2020. The installation of the concrete floor is the largest remaining punchlist item.
- A meeting regarding establishing an interconnect, for area south of TH 96, soon with the City of White Bear Lake’s Public Works Director/City Engineer.
- The Public Works Director will be working on drafting the America’s Water Infrastructure ACT 2018 (AWIA) requires an assessment of the Town’s Water System be completed and submitted by June 30, 2021. The Emergency Response Plan (ERP) follows closely behind, due December 31, 2021.

7. Sanitary sewer system improvements/issues

- Staff is working with the City of Birchwood’s Engineer to remove lift station #1’s SCADA screen and related programming from the Town’s SCADA computer. He will also coordinate the televised inspections of the sanitary sewer service line connections.
- The Town Engineer has verified the capacity of the Centerville Road sanitary sewer line, based on the development projections provided by the North Oaks Company.

8. Street Improvement Program.

- A Public Informational meeting regarding 2020 Street Improvement Project meeting will be held on February 6th @ Heritage Hall.

9. Sign replacement program (retroreflectivity standard)

- Street name sign replacement will begin in 2021 per this year’s revised CIP.

10. Personnel Updates:

- Corey Triemert celebrates 3 years with the Township next week on Friday.

11. Park Projects:

- The trails along White Bear Parkway, Hammond Road, Centerville Road, Otter Lake Road, Polar Lakes Park and Columbia Park will be sealcoated in 2019. This year's project has included the Well and Lift Station parking lots. The Town Board accepted the bids and awarded the bid to Borderlines Pavement. Progress has been slowed by the rainy September weather.
- Maintenance continues on the Outdoor ice rinks.

12. Ramsey County Projects within the Township;

2020

- County Road H-2 Resurfacing Community meeting. The meeting will be held on March 4, at the Tamarack Nature Center by Ramsey County Public Works from 4-6 p.m.
- West Bald Eagle Boulevard from County H-2 south to Bald Eagle Avenue.
- East Bald Eagle Boulevard from Bald Eagle Avenue to Buffalo Street
- Buffalo Street from Highway 61 west to East Bald Eagle Boulevard.
- County Road H-2 from West Bald Eagle Boulevard to Centerville Road.
- Otter Lake Road from Goose Lake Road to Highway 96.
- Century Avenue from Cedar Avenue to Co Rd F. (The Public Works Director met with Andrew Giesen, a Washington County Engineer regarding the Century Avenue work for 2020). This is a joint project between the two counties.

2020-2023 Proposed

- Co Rd J from Otter Lake Road to Centerville Road (Design 2020, Reconstruction 2023)
- Mill and Overlay of South Shore Boulevard from White Bear Avenue to Co Rd F?
- South Shore Boulevard Mill and Overlay from White Bear Avenue to Co Rd F in 2020.
- Hugo Road Mill and Overlay from Park Ave to Co Rd J.
- Co Rd F from McKnight Road to Century (East Co Ln)
- Portland Avenue from Highway 96 to Taylor Avenue.
- East Bald Eagle Boulevard from Buffalo Street to Taylor Avenue?

13. Informational sharing regarding Public Works in general:

Public Works Jobs for February 2020

1. Monthly safety inspections of, fire extinguishers, emergency lighting, eye wash stations and A.E.D., fall harnesses
2. Continuing doing water testing and monitoring of the Towns water system
3. Continuous water testing at well's 1, 3, 4, 5 and 6
4. Continued various water meter and Radio repairs
5. Water shut off for home repairs
6. Trained on freezing water copper lines with the Towns freeze kit
7. Locating and trying to operate curb stops for meter installation
8. Started well house preventive maintenance for the upcoming pumping season
9. New construction water turn on's and radio programing
10. Patched road's from watermain repairs
11. Gopher one locates in Township, North Oaks, Gem Lake, and Birchwood
12. Continuing winter ice/snow removal operation's on roads and trails/sidewalks
13. Emptied trash in all the parks
14. Tree trimming in 2020 proposed street project area
15. Cont. to flooding ice rinks at Mead, Eagle and Red Pine Park
16. Assembled office furniture and computer mounts in the Admin. Building

Mechanic jobs for February 2020

- Repaired tarp bracket and salt shield on #47 (Mack dump truck)
- Brought #34 (rounds truck) plow to Metal Doctor for updated LED headlights and a new plow side harness.
- Repaired multiple hydraulic leaks on various pieces of equipment.
- Started wiring new #39 (new pickup) for warning lights and installing a back rack.
- Wired a new harness on #8 (Bobcat skid seer) for attachments.
- Serviced and replaced door seal on #7 (Bobcat skid steer).
- Flipped over cutting edge on snow bucket.
- Worked with contractors for the installation of the Public Works building on-site generator.
- Tuned up chain saws
- Sent #34 (rounds truck) in for recalls, check engine light repair.
- Trained more staff on operations of new #48 (tanker truck) for flooding rinks.



**Park Board Meeting
May 21, 2020**

Agenda Number: 16 - 17

Subject: Added Agenda Items
Adjournment

Documentation:

Action / Motion for Consideration:



Park Board Meeting May 21, 2020

Subject: FYI / Items passed by the Town Board Pertaining to the
Park Board

Documentation: