



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

AGENDA TOWN BOARD MEETING JULY 20, 2020

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750

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Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

1. **7:00 p.m.** Call Meeting to Order at Heritage Hall, 4200 Otter Lake Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of Payment of Bills.
4. Approval of Minutes of July 6, 2020 (Additions/Deletions).
5. **Consent Agenda:**
 - A. **Resolution Supporting Metro I-Net's Efforts to Become a Separate Entity – Adopt.**
 - B. **2nd Quarter Construction Reports – Receive.**
 - C. **Right-of-Way Permit – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve CenturyLink Permit for Access to Splice Three Different Line Locations Regarding Water Gremlin at 4400 Otter Lake Road Along Otter Lake Road.**
6. **Old Business:**
 - A. **Emergency Management Team Report:**
 1. Ramsey County COVID-19 Incident Management.
 2. Contract Group Update.
 3. Attorney Update.
 4. Operations Logistics/Administrative Offices.
 5. Mandatory Face Mask Discussion.
7. **Public Hearings:**
 - A. **Improvement 2020-5 – Otter Ridge Circle Road Improvements:**
 1. Order Improvement.
 2. Order Preparation of Plans & Specifications.

White Bear Township's Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



recycled paper

- B. **Continuation of Hearing to Vacate a Drainage & Utility Easement @ 4850 Constellation Drive.**

8. **New Business:**

Town Planner Item:

- A. **Township Day 2020 – Update.**
- B. **Crescent Curve Street Light Installation – Approve Light Type & Location.**

General Business:

- C. **Resignation of Accounting Clerk/Administrative Secretary:**
 - 1. **Accept Resignation.**
 - 2. **Authorize Hiring of an Accounting Temp.**

- 9. **Open Time.**
- 10. **Added Agenda Items.**
- 11. **Receipt of Agenda Materials & Supplements.**
- 12. **Adjournment.**

White Bear Township's

Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



**Town Board Meeting
July 20, 2020**

Agenda Number: 1 - 2 - 3 - 4

Subject: Call to Order – 7:00 p.m.
Heritage Hall
4200 Otter Lake Road

Approval of July 20, 2020 Agenda
Approval of Payment of Bills
Approval of Minutes of July 6, 2020

Documentation: July 20, 2020 Agenda
July 6, 2020 Minutes

Action / Motion for Consideration:

Call meeting to order:	7:00 p.m.
Approval of Agenda:	July 20, 2020 (additions/deletions)
Approval of Payment of Bills	
Approval of Minutes:	July 6, 2020 Meeting

**MINUTES
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JULY 6, 2020**

The meeting was called to order at 7:00 p.m.

Present: Supervisor: Prudhon, Ruzek, McCune; Clerk-Treasurer: Christopherson;
Attorney: Lemmons; Town Planner: Riedesel; Town Engineer: Poppler

APPROVAL OF AGENDA (Additions/Deletions): Ruzek moved to approve the agenda as submitted. McCune seconded. Ayes all.

APPROVAL OF PAYMENT OF BILLS: Ruzek moved to approve payment of bills. McCune seconded.

APPROVAL OF MINUTES OF JUNE 15, 2020 (Additions/Deletions): Ruzek moved to approve the minutes of June 15, 2020. McCune seconded. Ayes all.

CONSENT AGENDA: McCune moved to approve the amended consent agenda as follows (pulling 5G Special Three Dog License from the consent agenda to amend): **5A) Tyler Content Manager** – Based on staff review & recommendation authorize the purchase of paperless financial software; **5B) Township Policies** – Based on staff review & recommendation adopt the following policies for White Bear Township: 1) Revised purchasing policy, 2) Electronic funds transfer policy along with resolution adopting electronic funds transfer policy, 3) COVID-19 preparedness plan; **5C) Improvement 2020-5 – Otter Ridge Circle** – Adopt resolution declaring official intent to reimburse; **5D) 2019 Audit Report** – Accept; **5E) 2561 Blue Bill Circle** – Approve temporary use of cul-de-sac for August 15, 2020 graduation party; **5F) 1728 County Road H-2** – Approve parking request for October 3, 2020 wedding reception; **5H) Right-of-Way Permit** – Based on Town Engineer review & recommendation & including his recommended conditions, approve CenturyLink permit to install a new service line to 5203 Latta Street from an existing pole to the house. Ruzek seconded. Ayes all.

OPEN TIME – 5305 WEST BALD EAGLE BOULEVARD – UPDATE: The Town Building Inspector was present to report on the Town's history with this property and property owner. Last year staff did have an open line of communication with the owner, and he had made effort to resolve issues. Most recently the first abatement order was in October, vehicles, which was resolved. The second abatement order was in November, unpermitted construction. Since November there have been multiple abatement orders and complaints from neighbors. On March 22, staff sent out a notice with the ordinance violations that have been violated by this property and property owner. Johnson went through the list. Since then the situation has seen no action. Citations have been issued for violations.

Mike Strobe, Ramsey County Sheriff's Office, was present to report the County's involvement in this property. Strobe works on the crime prevention side, and they Sheriff's Office is well aware of this property. He explained criminal verses civil ordinances. The Sheriff's Deputy is in contact with residents. He noted the case in March when several stolen vehicles were hauled of the premises, but noted that the owner won't be charged with the thefts because just because one has stolen property doesn't mean he or she was the one who stole it. If there are any criminal counts that are to be charged to the property owner, the County Attorney would have to make those charges. In the last 2 years over 40 calls had been made to the Sheriff's Office about this

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property. Strobe explained the labor intensity of a property like this and explained that it takes time. Residents are to continue to do what they are doing: be vigilant and keep reporting. As abatement orders that go unfulfilled stack up, it will be easier for the courts to see the threat this property could pose to residents and neighbors.

The Town Attorney explained the Town's abilities to abate nuisances, but that anything criminal goes above and beyond the Town's control. Once an abatement has been fulfilled, it disappears from record. He explained that a home can be on a misdemeanor list for a long time. Likewise, it takes 5 years for a homestead to forfeit if not paying property taxes. Though this is a long-term situation, the Town is rewriting the rental and other ordinances to make violations more costly and painful to the homeowner. This property has been hard on the Town as well as residents.

Tracy Jansen, 5297 West Bald Eagle Boulevard, was present to discuss her concerns with this property. She is the direct neighbor and thanked the Township, but explained her patience is dwindling. Her kids are victims in cases like this where there is unsafe activity with drugs and cars nearby. Her property has been damaged by reckless driving. She described everyday situations that occur at this property involving auto work, trash, foul language, etc.

Greg Klein, 5315 West Bald Eagle Boulevard, was present to discuss his concerns with this property, agreeing with the trash instances Jansen stated. Klein has a 2-year-old daughter and worries that she may be injured on some old appliances or junk in the yard. He has a shared driveway with 5305 and worries that his daughter may be hit by a recklessly driven car exiting the driveway. Though it is a single family home, Klein stated that 12 people live there and 3 girls just move out. It was noted that the new rental ordinance will give the Town teeth to dig into this case.

Tony Sampair, 5287 West Bald Eagle Boulevard, was present to address his concerns with this property. He is a couple houses down, but still concerned nonetheless. Ambulances and police frequent this property. He stated that drug houses attract a certain type of character that he doesn't want children to be around. The Sheriff's calls have seemed to triple over the last 2 years, and Sampair has wondered who is paying for these calls. If residents are paying for this houses bills, they'd like it to stop. Perhaps if the Town can show this case's escalation, the courts would listen.

John Rapheal, 5275 West Bald Eagle Boulevard, was present to address his concerns with this property, describing the residents as using and buying meth. He stated to have seen people buying meth and biking or walking the neighborhood leaving. He doesn't want the unsavory characters in the neighborhood there. It was noted that these descriptions are of felonies, which is up to the County Attorney.

The Town and the Town residents will be watchful. There will be more to report as time goes on.

HOCKEY DAY MINNESOTA – ADOPT RESOLUTION: The Town Planner reported that the Town has been working with representatives from Hockey Day Minnesota. The representatives have met with the Board a couple of times. The association would like a formal resolution to

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request to use Polar Lakes Park. The Town Attorney noted that since the permit is non-binding, and that he is comfortable with it.

Ruzek moved based on staff review & recommendation to adopt the resolution approving the Special Event Request for Hockey Day Minnesota January, 2022 or 2023 for exclusive use of Polar Lakes Park, 1280 Hammond Road, White Bear Township, date to be determined. McCune seconded. Ayes all.

EMERGENCY MANAGEMENT TEAM REPORT:

1. Ramsey County COVID-19 Incident Management: The Town Clerk reported that the County is monitoring the state to see how celebrations from the Fourth of July went in regards to the COVID 19 emergency

2. Contract Group Update: There are no current updates.

3. Attorney Update: The Town Attorney noted that nothing has changed since the Governor has reopened municipalities and Town committees can meet in-person. There will be more to note after his next executive decision.

4. Operations Logistics/Administrative Offices/Public Works – Rescind Resolution Declaring Civil Emergency: The Town Clerk reported that operations are back at full time and staff have been busy.

IMPROVEMENT 2020-4 – PETERSON ROAD IMPROVEMENTS: Ruzek moved to note proper publication of the hearing notice in the newspaper & waive reading of the notice. McCune seconded. Ayes all.

Ruzek moved to open the public hearing. McCune seconded. Ayes all.

Chair Prudhon turned the Chair position over to Supervisor Ruzek for this agenda item.

The Town Engineer was present to report that the Town Board has been in discussion of this project for some time, due to the favorable project climate. Since June, the Board has accepted the feasibility report and held the neighborhood meeting on June 17th. It was reported that many neighbors have known the improvement would be coming, but that they didn't like the price. One was in support and one was opposed at the meeting. Listed in the meeting packet was the PowerPoint presentation slides from the meeting. The feasibility report discussed existing conditions, proposed improvements from H-2 to Mehegan Lane. The project includes sanitary sewer, storm water improvements, watermain improvements, a 28 foot street with 6 foot sidewalk. Though there is only 800-900 feet of road, the cost is \$1.1 Million, which will be split among bonding, the Township, and residents' assessments. The Town Engineer discussed the benefits of the improvements: reduced maintenances for the Township and residents, sewer and water hookup availability, the sidewalk, etc.; all of which was discussed at the neighborhood meeting. The next step is to order the improvement, plans and specs, and adopt the resolution declaring official intent to reimburse, which is tonight.

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McCune moved to open public comment portion – ask for comments. Ruzek seconded. Ayes: Ruzek and McCune; Abstention: Prudhon.

Patricia Peterson, 5474 Peterson Road, was present to address her opposition to the project, stating she is all parts opposed. Peterson has a perfectly functioning well and septic, and while some neighbors may want the water and septic hookup option, she does not. She does not have any drainage issues and thinks it's better at soaking in the water. Since the street is not a through street, there isn't enough usage to warrant the street improvements. There is no reason for sidewalks, especially since the neighboring streets have no sidewalks and Eagle Park has no sidewalks.

Leif Eischen, 5451 Peterson Road, was present to present his concerns with this project. He asked why this project discussion was even started. Acting Chair Ruzek explained that this improvement is a part of the Township improvements, part of the Town's future plans to connect the street. When Ruzek moved to the Township, Centerville Road and County Road H2 were gravel and have been improved. It is time to improve the streets because gravel is not sustainable for higher levels of traffic, which will come once new developments are created. Eischen stated the Town should be proud of having the last gravel road in the County. There were questions on why only paving part of the road, why the assessment percentage.

Jerry Price, 5425 Peterson Road, was present to address his concerns with this project. He stated he agrees with Eischen and wanted to know if since he has 2 lots, would one of them have interest. It was noted that, yes, the interest would be charged at the statutory rate. Price stated that Mehegan resident should have to pay as well.

Jeanenette Miller, 5470 Peterson Road, was present to report her concerns with this project. She moved on to Peterson Road 8 years ago as a renter and is now buying the property. Miller was told by a previous resident that Peterson used to be a cul-de-sac and now the Town wants to turn it into a thru-street. She stated that it will be a hazard to be that wide open and will invite theft. She agreed with Price and Eischen.

Carl Dietric, 5470 Peterson Road, was present to state that many properties have new septic systems and don't need sewer systems.

Sheryl Hagen, 5470 Peterson Road, was present to agree with the previous residents and stated that the price tag is too high.

Denny Peterson, 5474 Peterson Road, was present to address his opposition to the project. He stated that the issue is the North Oaks developers used to have plans for one big project for Three Oaks and now have split it into three phases, missing the assessment. If it were one big phase, it would have been done or started and assessments could have been shared among those residents.

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Michelle Eischen, 5451 Peterson Road, was present to address her concerns with this project. She stated that the dirt road handles the residents traffic and that this project is not what they wanted and is not an improvement.

Linda Price, 5425, Peterson Road, was present to ask whether the 30 feet of curb and pavement of Mehegan Road is included in this assessment or would be done at a later date. The Town Engineer confirmed that the 30 feet of curb and pavement is included in this assessed project. It was noted that the developers won't be assessed. Price is opposed to the "sidewalk to nowhere", and stated that opening up the road would invite more traffic whenever there is an accident on I-35. She stated that currently there was one for sale sign and there would be more. Price feels that the privacy of the gravel road is being taken away and she is not in favor of any of it. If change needs to happen, the Town should get the cost down. If anything, the Town should just pave the road only, just like Hugo did, as it would be cheaper.

Steve Pasket, 5441 Peterson Road, was present to discuss his opinion on the project. He stated that he will benefit immediately from the sewer and water improvements. He agreed that the sidewalk doesn't fit for this road improvement. He noted that paving half the road seems bizarre, but that he has had it with the dust.

Ed Prudhon, 5435 Peterson Road, presented his thoughts to the Board, having had his background as a long-time resident, public safety commissioner, planning commissioner, and now Town Board Chair. He stated that it has always been Township policy and goal to get people off of well and septic because those systems fail. There is no warning, and it is an expensive project. The sidewalk was only noted on the project because of the comprehensive Town plans, but Peterson should be wider. He explained that he would lose a lot from this project: most notably 20 feet of property for the sewer. But he will also gain from the project too: he has been waiting to pave his driveway until after the road has been paved. He stated that he wants to see the assessment percentage go down to 20% as a resident. He is for the project, but not for the price; there has got to be some way to financially get things done.

The Town Clerk asked for consensus on the project: does it hold value? Would the residents want the project if there were no price tag on it? No Clear Consensus.

There was discussion over how much the sidewalks cost. The Town Engineer noted that the wider street with no sidewalk is between 2% and 3% less expensive than with the sidewalk.

The Town Attorney noted that the Town cannot legally assess more than what the project will increase in the value of the homes. The appraiser supported the \$40,000 assessment. He explained that any resident has the right to appeal the assessment once the final assessment comes in; the resident can object and is entitled to a hearing at the District Court.

Linda Price asked who performed the appraisal. Sanford & Associates in White Bear Lake performed the appraisal.

McCune moved to close the public portion of the hearing. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

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Based on staff review & recommendation Ruzek made a resolution ordering Improvement 2020-4 project to move forward without the sidewalks. There was some discussion on the percentages of the assessments. It was noted that the percentages unpaid by the residents will be split among the Township residents. McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

Ruzek moved to make a resolution ordering preparation of plans & specifications for Improvement 2020-4. McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

The next meeting after the plans & specs are approved would be in late July or early August. Once the bids come in there will be another neighborhood meeting. Finally, once the assessments are finalized there would be another meeting.

Ruzek moved to amend his previous motion to include the note "in an amount not to exceed \$46,500.00 & also noting Utility Easements will need to be obtained." McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

Ruzek moved to make a resolution declaring official intent to reimburse expenditures. McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

GARLEY PARK – APPROVE LEASE AGREEMENT: The Town Planner reported that this park was provided by Ted Garley and has leased the park to the Town for several years. Garley received \$20 per year for the lease. The property has been sold to Rick Ringel. Last week Ringel notified the Town that he approves the Town leasing the park for \$20 per year. It was noted that the yellow notes in the agreement are the Town Attorney's language recommendations. There have been no upgrades to the park, nor is it in the Town's CIP, but it was decided that new benches may be needed and in accordance with Section 6 of the Lease Agreement Ringel would have to approve. The Town Board would like the benches to either be removed or updated.

Ruzek made the motion based on Town Attorney and staff review and recommendation approve the lease agreement for Garley Park. McCune seconded. Ayes all.

POLAR LAKES PARK RESTROOMS: The Town Planner showed the Board the map of Polar Lakes Park, and reported that the Park Board reviewed this agenda item and approved the shown locations for restrooms. The first restroom's original location was approved and the second restroom's location was relocated to the north side of the playground, due to proximity to the playground and sewer connection.

The Park Board also reviewed designs from a couple of companies and decided upon seeing a design on a 6 stall restroom and a 10 stall restroom, each having 2 family rooms. The options are for either: Romtec, which creates modular restrooms to be pieced together by a contractor; Public Restroom Company, which creates an entire restroom to be placed on a slab by a crane; or a custom build. It was noted that the bid packages give an approximate price. The Town can submit either option for bid and give dimensions for local contractors to submit bids.

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There was some discussion on the exact sizes. Dimensions were given and are shown in the packet. It was noted that the Town Building Inspector will help the Town Planner fine tune the wording on the bid notice for publication.

Based on Park Board & staff review & recommendation Ruzek moved to adopt plan location as outlined. McCune seconded. Ayes all.

Based on Park Board & staff review & recommendation Ruzek moved to authorize advertisement for bids. McCune seconded. Ayes all.

CONSENT AGENDA 5G – SPECIAL THREE DOG LICENSE – 1651 GARDEN LANE: The Town Board wanted to reword the motion to include rabies.

Ruzek moved to recommend approval of the special three dog license at 1651 Garden Lane, based on staff review & recommendation, with the note that the rabies tag that expires on September 23rd be renewed prior to its expiration to continue this until March 31, 2024. McCune seconded. Ayes all.

ADDED AGENDA ITEMS: There were no added agenda items.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Ruzek motioned to receive all Agenda Materials & Supplements for tonight's meeting. McCune seconded. Ayes all.

McCune moved to adjourn the meeting at 8:59 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

Patrick Christopherson
Town Clerk-Treasurer

Approved as Official Meeting Minutes

Town Board Chair

Date



**Town Board Meeting
July 20, 2020**

Agenda Number: 5.A – Consent Agenda

Subject: Resolution Supporting Metro I-Net’s Efforts to Become a Separate Entity – Adopt

Documentation: Resolution

Action / Motion for Consideration:

Receive Information / Discuss

Adopt Resolution Supporting Metro I-Net’s Efforts to Become a Separate Entity

McCune – Moves

Ruzek – Seconds

**Minutes
Executive Meeting
June 26, 2020**

ROSEVILLE METRO I-NET MEMBER MEETING INFORMATION – DISCUSS: The Town Clerk reported that this agenda item is just for the Town Board to think about. Roseville Metro I-Net has been providing service to the Township and other municipalities for some time. Recently, Metro I-Net is looking to become a separate entity. There was some discussion of whether a representative from I-Net should come discuss this with the Board. It was decided that they have been a good vendor for the Town, providing affordable work, and staff understands the situation as is. If anything changes, this agenda item can be brought before the Board again. Staff will draft up a formal resolution for the meeting of Monday, July 20th.

EXTRACT OF MINUTES OF A MEETING OF THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA, HELD ON JULY 20, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on July 20, 2020 at 7:00 p.m.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor McCune introduced the following Resolution and moved its adoption:

RESOLUTION SUPPORTING METRO I-NET'S EFFORTS TO BECOME A SEPARATE ENTITY

WHEREAS, White Bear Township has been a part of Roseville's Metro I-Net since it began,

AND WHEREAS, Metro I-Net has provided professional, affordable, and reliable service to the Township and is familiar with our needs,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

That White Bear Township supports Metro I-Net's efforts to become a separate entity.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor Ruzek, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special meeting of the Town Board of the Town held on the 20th day of July, 2020, with the original on file in my office, and that the same is a full, true and complete transcript therefrom, insofar as the same relates to a Resolution relating to Roseville Metro I-Net.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 20th day of July, 2020.

TOWN CLERK, TOWN OF WHITE BEAR, MINN.



**Town Board Meeting
July 20, 2020**

Agenda Number: 5.B – Consent Agenda

Subject: 2nd Quarter Construction Reports

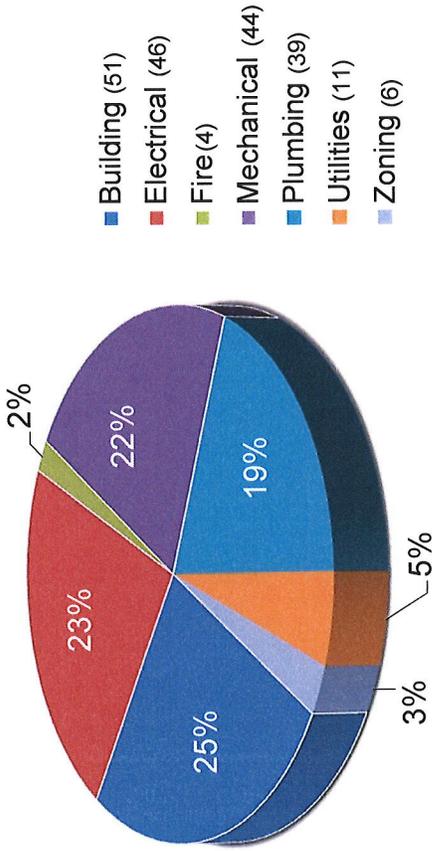
Documentation: Reports

Action / Motion for Consideration:

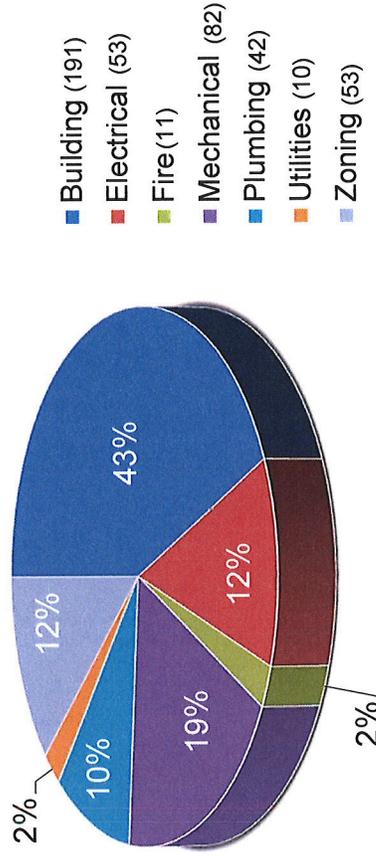
Receive Information / Discuss

2020 WHITE BEAR TOWNSHIP PERMITS

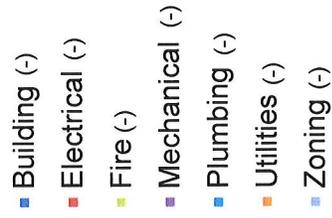
1st Quarter Permits Issued by Type



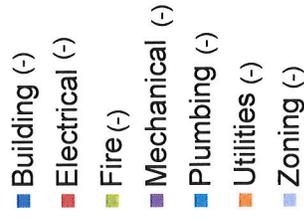
2nd Quarter Permits Issued by Type



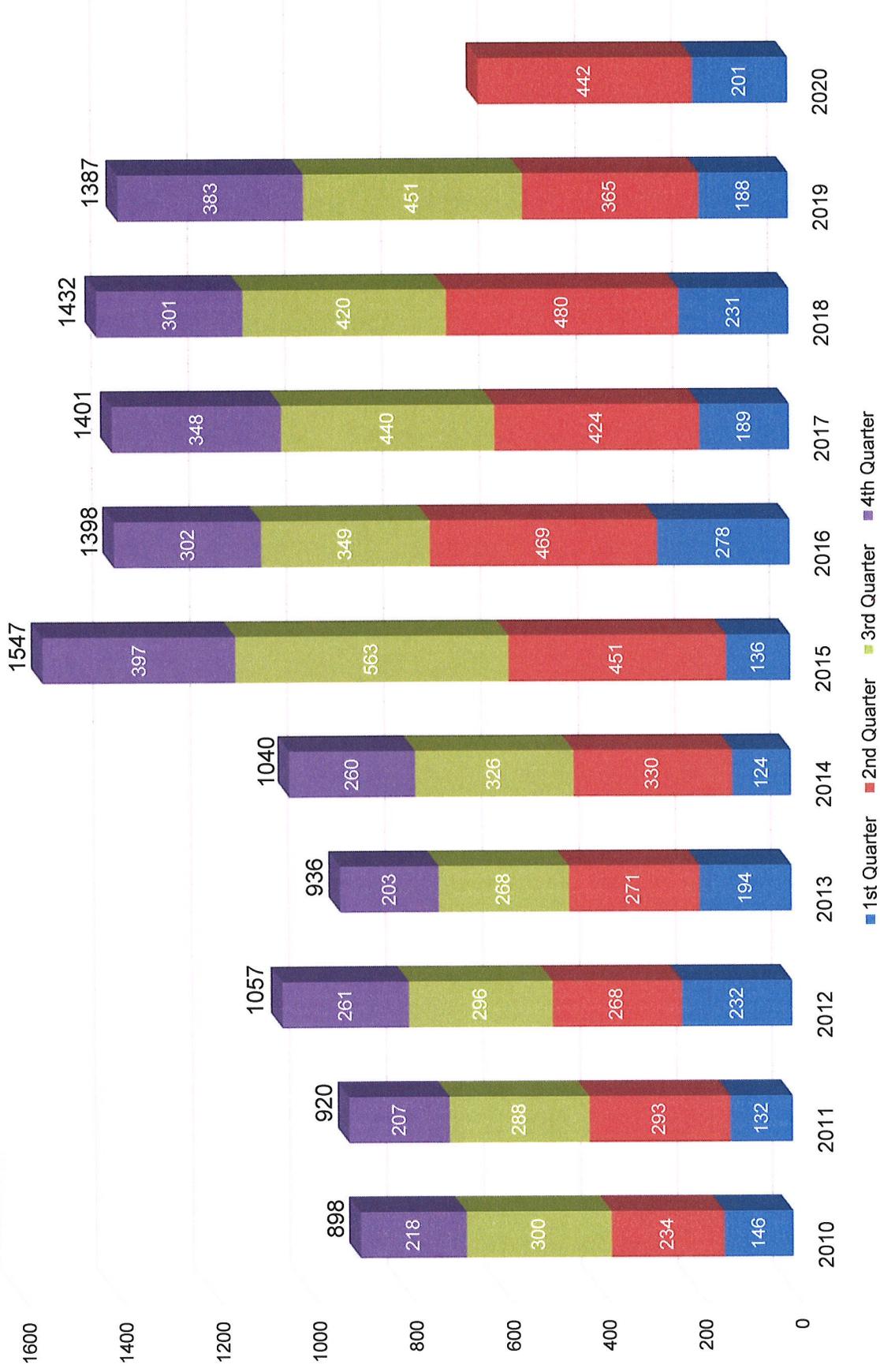
3rd Quarter Permits Issued by Type



4th Quarter Permits Issued by Type



White Bear Township Total Number of Permits Issued by Year



White Bear Township Construction Activity Report

	JUNE 2020		2020 YEAR TO DATE		2019 YEAR TO DATE	
<u>BUILDING PERMIT</u>						
<u>HOUSING</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
SINGLE FAMILY	1	370,000	6	2,203,000	4	1,333,915
TOWN HOME	-	-	-	-	-	-
TOTALS	1	370,000	6	2,203,000	4	1,333,915
<u>MISCELL. RESIDENTIAL</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
REMODEL & ADDITIONS	9	186,128	22	408,475	19	503,047
SIDING, ROOF. & WIND.	58	599,032	169	1,763,155	161	1,904,297
DECKS	13	61,700	19	83,200	21	129,040
SWIMMING POOLS	2	25,000	2	25,000	-	-
ACCESSORY BLDG	1	25,000	2	35,000	4	124,100
OTHER	6	20,844	14	420,381	15	170,612
TOTALS	89	917,704	228	2,735,211	220	2,831,096
<u>COMMERCIAL</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
PUBLIC BUILDINGS	1	31,000	1	31,000	1	28,000
INDUSTRIAL	1	300,000	2	7,325,000	-	-
BUSINESS	-	-	-	-	-	-
REMODEL & ADDITIONS	-	-	3	1,900,000	7	2,090,000
OTHER	-	-	1	425,000	2	30,892
TOTALS	2	331,000	7	9,681,000	10	2,148,892
<u>MISCELLANEOUS</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
DEMOLITION	1	-	1	-	3	-
<u>TOTALS</u>	93	1,618,704	242	14,619,211	237	6,313,904
PERMIT REVENUE		\$ 16,378		\$ 88,605		\$ 50,937



**Town Board Meeting
July 20, 2020**

Agenda Number: 5.C – Consent Agenda

Subject: **Right-of-Way Permit** – Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve CenturyLink Permit for Access to Splice Three Different Line Locations Regarding Water Gremlin at 4400 Otter Lake Road Along Otter Lake Road

Documentation: Town Engineer Correspondence / Maps

Action / Motion for Consideration:

Receive Information / Discuss

Based on Town Engineer Review & Recommendation & Including His Recommended Conditions, Approve CenturyLink Permit for Access to Splice Three Different Line Locations Regarding Water Gremlin at 4400 Otter Lake Road Along Otter Lake Road



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

July 16, 2020

Honorable Chairman and Town Board
White Bear Township, Minnesota

Re: CenturyLink Permit Application
4400 Otter Lake Road
White Bear Township, Minnesota
TKDA Project No. 17727.000

Dear Board Members:

CenturyLink has applied for a permit for access to splice three different line locations regarding Water Gremlin at 4400 Otter Lake Road along Otter Lake Road. The attached map shows the project.

We recommend approval with the following conditions:

1. Contractor must protect business and residential driveways during splicing.
2. Contractor must protect business and residential property during splicing.
3. Otter Lake Road is under the jurisdiction of Ramsey County and may require a permit from them to perform the work.
4. Disturbed areas shall be restored equal to or better than original condition.
5. If the relocation of these utilities becomes necessary in the future due to a public improvement, the utilities shall be relocated at no cost to the Township.
6. Call Gopher One-Call prior to any work.

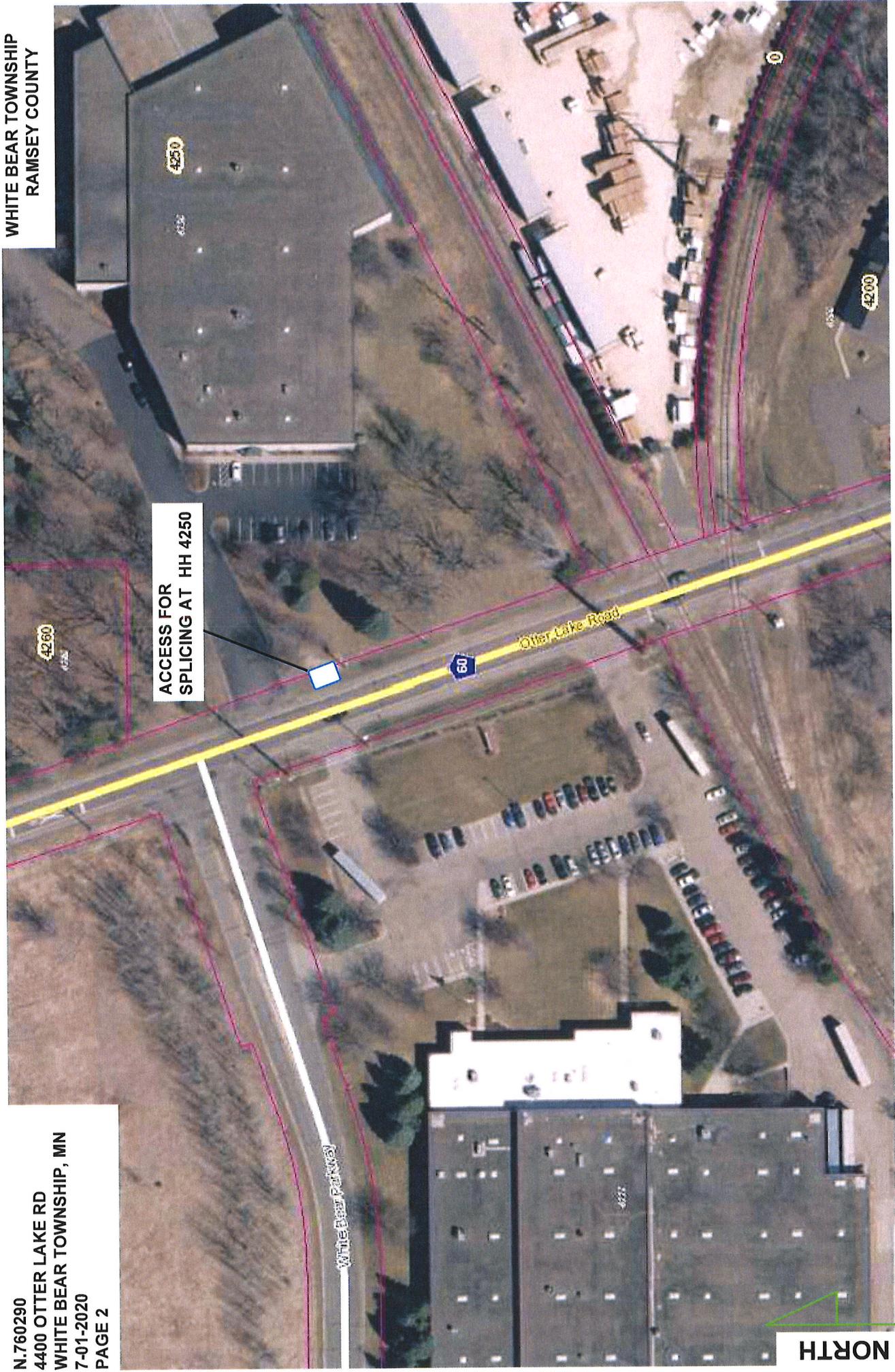
Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Studenski', written in a cursive style.

Jim Studenski, PE
Town Engineer

Enclosures

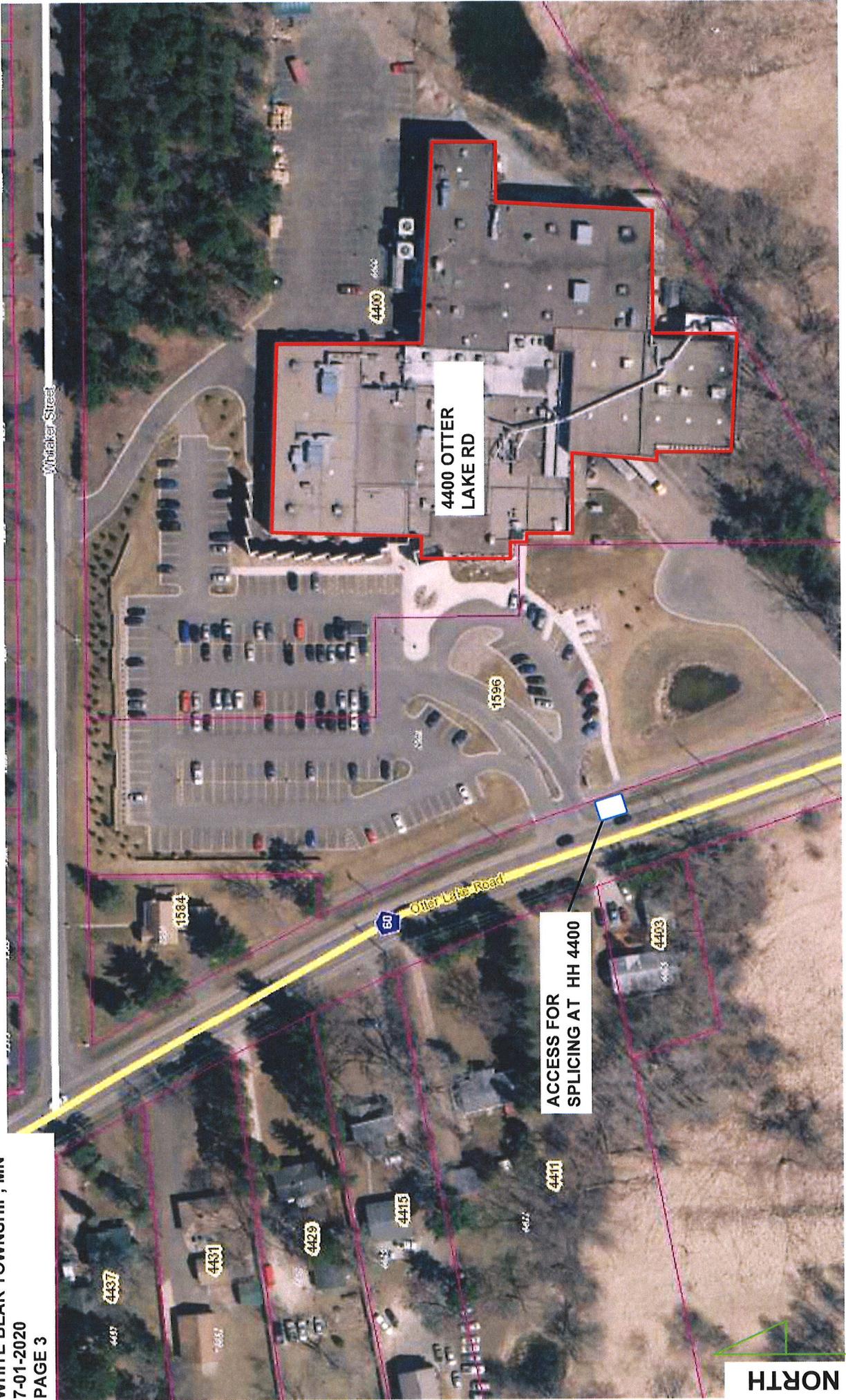




ACCESS FOR
SPLICING AT HH 4250

N.760290
4400 OTTER LAKE RD
WHITE BEAR TOWNSHIP, MN
7-01-2020
PAGE 2

NORTH



ACCESS FOR
SP LICING AT HH 4400

4400 OTTER
LAKE RD

NORTH



Town Board Meeting July 20, 2020

Agenda Number: 6.A – Old Business

Subject: **Emergency Management Team Report:**

1. Ramsey County COVID 19 Incident Management.
2. Contract Group Update.
3. Attorney Update.
4. Operations Logistics/Administrative Offices.
5. Mandatory Face Mask Discussion.

Documentation: WBL Mandatory Face Mask Info

Action / Motion for Consideration:

Receive Memo / Discuss

Minutes
Town Board Meeting
July 6, 2020

EMERGENCY MANAGEMENT TEAM REPORT:

- 1. Ramsey County COVID-19 Incident Management:** The Town Clerk reported that the County is monitoring the state to see how celebrations from the Fourth of July went in regards to the COVID 19 emergency
- 2. Contract Group Update:** There are no current updates.
- 3. Attorney Update:** The Town Attorney noted that nothing has changed since the Governor has reopened municipalities and Town committees can meet in-person. There will be more to note after his next executive decision.
- 4. Operations Logistics/Administrative Offices/Public Works – Rescind Resolution Declaring Civil Emergency:** The Town Clerk reported that operations are back at full time and staff have been busy.



Search

COMMUNITY

About White Bear Lake

Around Town

Calendar of Events

Community Engagement

COVID-19

Demographic Information

History

Maps

Public Mobility Options

Senior Resources

Contact Information

White Bear Lake City Hall
4701 Highway 61
White Bear Lake, MN 55110
Phone: (651) 429-8526
Fax: (651) 429-8500

Monday - Friday
8:00 a.m. - 4:30 p.m.

After Hours Non-Emergency
(651) 429-8511

VIEW FULL CONTACT DETAILS

MASKS REQUIRED IN WHITE BEAR LAKE

Immediate Press Release
July 15, 2020 – 2:45 PM

In an effort to slow the spread of COVID-19 in our community, Mayor Jo Emerson issued an emergency proclamation requiring face coverings in indoor areas accessible to the public effective 12:01 a.m. on Friday July 17, 2020. Children age two and under and persons with medical conditions that make breathing difficult are not required to wear face coverings.

A growing body of research indicates wearing face masks reduces the spread of COVID-19. Furthermore both the CDC and Surgeon General have issued recommendations to wear masks in public. In addition to the public health benefit, it is anticipated to create consistent expectations for residents and visitors, give leverage to businesses to enforce any existing face covering policies, as well as create confidence the City of White Bear Lake is a safe place to live, work, shop and dine. The City of White Bear Lake joins a growing number of communities requiring face coverings in public indoor spaces including Duluth, Edina, Excelsior, Mankato, Minneapolis, Minnetonka, Rochester, Saint Paul and Winona.

The following exemptions apply to the mask requirement:

- Individuals within personal care services/salons that already have specific State requirements for face covering;
- Individuals within medical facilities that already have specific face covering requirements;
- Children two years of age or younger;
- Individuals actively eating or drinking;
- Individuals temporarily removing the face covering for identification purposes;
- Individuals unable to wear a face covering due to medical, disability, or developmental reasons;
- Individuals speaking to an audience, whether in person or through broadcast, as long as the speaker remains six feet or more away from other individuals;
- Individuals speaking to someone who is deaf or hard of hearing and requires the mouth to be visible to communicate; or
- Participants in youth sports who are already subject to all requirements under State Orders.
- Individuals within facilities operated by the School District, County, State or Federal Government, which are separately governed;

Help make White Bear Lake a welcoming place for all residents, visitors, workers and businesses by supporting and complying with the mask requirement – it is for the safety and long-term economic viability of our wonderful city.

Click here to view the Mayor's full proclamation. To report violations of this order, DO NOT CALL 9-1-1, which is for emergencies only. Rather, please utilize the City's website to "Contact Us". As a reminder, City Hall remains closed to walk-in traffic, but continues to conduct business remotely and by advance appointment.

Visit whitebearlake.org/covid for more information regarding City services and resources available during this time.



Upcoming Events

- Farmers' Market**
07/17/2020 - 8:00am
- Farmers' Market**
07/24/2020 - 8:00am
- Farmers' Market**
07/31/2020 - 8:00am

VIEW THE CALENDAR

City of White Bear Lake
4701 Highway 61
White Bear Lake, MN 55110

Press Release Contact:

Ellen Hiniker, City Manager
ehiniker@whitebearlake.org
651-429-8516

Supporting Documents

- [Mayor's Proclamation for Masks in White Bear Lake \(70 KB\)](#)
- [Frequently Asked Questions Flyer \(277 KB\)](#)



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a municode|WEB design

Mayor's Proclamation Requiring Face Coverings in Indoor Areas Accessible to the Public

WHEREAS, Novel Coronavirus Disease 2019, commonly known as "COVID-19," which is a respiratory disease that can result in serious injury or death, is spreading globally and has been identified by the World Health Organization ("WHO") as a pandemic; and

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response; and

WHEREAS, the Governor's declaration of a Peacetime State of Emergency constitutes a civil defense emergency under White Bear Lake Municipal Code §503.020, subd. 2, which activated the City's emergency powers under §503 of the Municipal Code; and

WHEREAS, on March 23, 2020, Mayor Jo Emerson and the City Council declared a local emergency regarding COVID-19 that continues in effect until its rescission by the City Council; and

WHEREAS, Governor Walz signed Executive Order 20-56 to rescind the Stay at Home order put in place by Executive Order 20-48, and included in the order that all Minnesotans are strongly encouraged, "to wear a manufactured or homemade cloth face covering when they leave their homes and travel to any public setting where social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies) and to follow face covering guidelines issued by the Minnesota Department of Health ("MDH") and the Center for Disease Control ("CDC") until this Executive Order is rescinded. Such face masks and coverings are for source control to help limit the person wearing the covering from infecting others; and

WHEREAS, on June 28, 2020, the CDC issued the following guidance on face coverings:

1. CDC recommends that people wear cloth face coverings in public settings and when around people who don't live in your household, especially when other social distancing measures are difficult to maintain;
2. Cloth face coverings may help prevent people who have COVID-19 from spreading the virus to others;

3. Cloth face coverings are most likely to reduce the spread of COVID-19 when they are widely used by people in public settings;
4. Cloth face coverings should NOT be worn by children under the age of 2 or anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the mask without assistance; and

WHEREAS, Governor Walz's Emergency Executive Order 20-74 makes clear his order does not "prohibit or prevent political subdivisions from implementing, within their jurisdictions and pursuant to applicable law and authority, restrictions beyond the restrictions contained in this Executive Order" and that "cities and other political subdivisions may take actions that are more protective of the public health"; and

WHEREAS, §503.070 of the Municipal Code authorizes the Mayor promulgate regulations by proclamation as may be required to protect public safety, health and welfare in civil defense emergencies, to file the proclamation in the office of the City Clerk, and to have the regulations imposed by the proclamation to remain in effect for 30 days or the end of the emergency, whichever occurs first; and

WHEREAS, following CDC recommendations regarding the wearing of face coverings is important to protect public health and safety and to reduce the spread of COVID-19 to vulnerable adults; and

WHEREAS, many individuals infected with COVID-19 show no symptoms, yet risk transferring the disease to others. Wearing a face covering greatly reduces the risk of COVID-19 being spread through the community; and

WHEREAS, a primary purpose of the above-mentioned State Executive Orders requiring limitation on business operations is to prevent hospitals and supplies from being overrun. The purpose of this declaration is to protect health and safety, and minimize the potential that local businesses and employers may need to reclose due to an increase in state or local COVID-19 cases; and

WHEREAS, many businesses have already required masks within their premises.

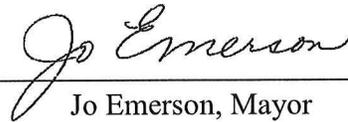
NOW, THEREFORE, BE IT RESOLVED, I, Jo Emerson, Mayor of the City of White Bear Lake, hereby declare:

1. All individuals shall wear a face covering in indoor areas accessible to the public, unless exempted as follows:
 - a. Individuals within facilities operated by the County, State or Federal Government;

- b. Individuals within personal care services/salons that already have specific State requirements for face covering;
 - c. Individuals within medical facilities that already have specific face covering requirements;
 - d. Children two years of age or younger;
 - e. Individuals actively eating or drinking;
 - f. Individuals temporarily removing the face covering for identification purposes;
 - g. Individuals unable to wear a face covering due to medical, disability, or developmental reasons;
 - h. Individuals speaking to an audience, whether in person or through broadcast, as long as the speaker remains six feet or more away from other individuals;
 - i. Individuals speaking to someone who is deaf or hard of hearing and requires the mouth to be visible to communicate; or
 - j. Participants in youth sports who are already subject to all requirements under State Orders.
2. Restaurants and Bars must include in their COVID-19 Preparedness Plan that all customers wear a face covering when not seated at their table.
3. Retail Businesses must include in their COVID-19 Preparedness Plan that all employees wear a face covering when the individual is within any area open to the public or within six feet of another person. Customers are required to wear a face covering before entering the retail business and must wear the face covering until exiting the retail business.
4. Public and for hire transportation users are required to wear a face covering before boarding and entering a bus or for hire vehicle and wear the face covering until the user exits the vehicle.
5. Gyms, Fitness Centers, and Sports Facilities participants, staff and spectators are required to wear a face covering at all times when the individual is within six feet of another person. For purposes of this declaration, gymnastics facilities, hockey/skating arenas and climbing walls are considered Sports Facilities.
6. Entertainment Venue users are required to wear a face covering when the user is within six feet of another person. When the user is seated and not within six feet of a person they can remove the face covering, but must wear the face covering when walking to or from their seat and while standing in or walking through public areas such as lobbies and restrooms.
7. Violation of this emergency proclamation is not a criminal offense. However:
 - a. Any individual who fails to comply with this proclamation will be asked to leave by an authorized representative of the business or organization. If the individual continues to

refuse to leave, law enforcement may enforce trespassing laws or any other law the individual may violate. Businesses and organizations may rely on an individual's statements if they claim to be exempt from the proclamation due to medical, disability, or developmental reasons;

- b. Any business violating this proclamation shall be subject to administrative action for any licenses they possess with the City.
8. For purposes of this proclamation, "face covering" shall mean a manufactured or homemade cloth covering that fully covers an individual's nose and mouth. The terms "mask" and "face covering" are synonymous.
 9. Effective Date. This emergency proclamation shall take effect at 12:01 a.m., Friday, July 17, 2020. This proclamation shall continue in effect for the effective date until the earlier of the following:
 - a. The enactment of a statewide order by Governor Walz requiring face coverings in indoor areas accessible to the public;
 - b. The State's Peacetime Emergency Declaration ends;
 - c. The White Bear Lake City Council resolves to rescind this declaration; or
 - d. Thirty days from the enactment of this emergency proclamation.
 10. The emergency proclamation shall be filed in the office of the City Clerk, it shall be posted on the City's website and at City Hall, and such further notice shall be provided so as to reasonably inform the public of the regulations contained herein.



Jo Emerson, Mayor

July 14, 2020

Date Signed

Masking Policy FAQ's

A city-wide masking policy requires people in White Bear Lake to wear a face covering in indoor spaces accessible to the public.

Are there exceptions to the mask requirement?

Yes, these are the exceptions to the mask requirement in White Bear Lake:

- Individuals within personal care services/salons that already have specific State requirements for face covering;
- Individuals within medical facilities that already have specific face covering requirements;
- Children two years of age or younger;
- Individuals actively eating or drinking;
- Temporarily removing the face covering for identification purposes;
- Individuals unable to wear a face covering due to medical, disability, or developmental reasons;
- Individuals speaking to an audience, whether in person or through broadcast, as long as the speaker remains six feet or more away from other individuals;
- Individuals speaking to someone who is deaf or hard of hearing and requires the mouth to be visible to communicate; or
- Participants in youth sports who are already subject to all requirements under State Orders.
- Individuals within facilities operated by the School District, County, State or Federal Government, which are separately governed.

When does the citywide masking policy go into effect and for how long?

The Mayor's mask proclamation is in effect beginning 12:01 a.m., Friday, July 17, 2020. It remains in effect until Gov. Walz enacts a statewide order requiring face coverings superseding the local proclamation, the Council rescinds the proclamation, or 30 days unless reissued.

How do I go about reporting mask violations in White Bear Lake?

Do NOT call 9-1-1, as this is for emergencies only. Please use the City's website to "Contact Us" to report mask violations.

What is the penalty for not wearing a mask in White Bear Lake?

Any individual who fails to comply with this proclamation will be asked to leave by an authorized representative of the business or organization. Any individual refusing to leave upon request would be deemed as trespassing .

Visit whitebearlake.org/masks for more information



**Town Board Meeting
July 20, 2020**

Agenda Number: 7.A – Public Hearings

Subject: Improvement 2020-5 – Otter Ridge Circle Road Improvements:

1. Order Improvement
2. Order Preparation of Plans & Specifications

Documentation: Town Engineer Correspondence / PowerPoint Presentation / Resident Letter / Public Notice / Clerk's Certificate of Mailing / Mailing List / Affidavit of Publication / Resolutions

Action / Motion for Consideration:

- Note Proper Publication of the Hearing Notice in Newspaper & Waive Reading of Notice
- Open Public Hearing
- Open Public Comment Portion – Ask for Comments
- Close Public Portion of Hearing

Based on Staff Review & Recommendation Adopt:

1) Resolution Ordering Improvement 2020-5

Ruzek – Moves

McCune – Seconds

2) Resolution Ordering Preparation of Plans & Specifications for Improvement 2020-5

Ruzek – Moves

McCune – Seconds

In an Amount Not to Exceed \$ 13,000.00 With Funding From the
Improvement Fund 505

Minutes
Town Board Meeting
June 15, 2020

IMPROVEMENT 2020-5 – OTTER RIDGE CIRCLE – RECEIVE REPORT – CALL NEIGHBORHOOD MEETING – CALL PUBLIC HEARING FOR ROAD IMPROVEMENT: The Town Engineer recapped that the Town Board has discussed this agenda item for the past couple months at Town Board and Executive meetings. TKDA had prepared a 2014 feasibility report, but it will need to be updated in order to move forward. Staff has prepared two options for the Board's consideration: a full reclamation, keeping curbs and removing pavements; or a mill and overlay, mill edges and repave a new surface. Both options have similar price tags. Reclamation projects can assess at higher rates, and it lasts longer. The assessments will be brought to a funding table in the feasibility report.

It was noted that the street is currently rated around 1.99 on the scale of street ratings. Other streets in the neighborhood are 2 to 3 points higher, and that is why the Town is considering prolonging these streets lives. A reclamation will deal with any soil issues and it was noted that since this street is a newer neighborhood it already has curb and gutter.

A preliminary schedule would be to have the Neighborhood Meeting late June or early July and have the Public Hearing on Monday, July 20, 2020.

Ruzek moved based on Town Engineer review & recommendation to adopt Resolution Receiving Report for a Street Improvement dealing with Otter Ridge Circle. McCune seconded. Ayes all.

Ruzek moved based on Town Engineer review & recommendation to call Neighborhood Meeting as soon as practical for the affected properties dealing with Otter Ridge Circle. McCune seconded. Ayes all.

It was noted that Wednesday, June 24, 2020 would be the date to hold the Neighborhood Meeting.

Ruzek moved based on Town Engineer review & recommendation to adopt Resolution Calling Hearing on Improvement 2020-5 noting hearing date of July, 20, 2020 @ 7:00 p.m. at Heritage Hall. McCune seconded. Ayes all.

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com



July 16, 2020

Honorable Chairman and Town Board
White Bear Township, Minnesota

RE: Otter Ridge Road Public Hearing and Possible P&S Authorization
White Bear Township, Minnesota
TKDA Project No. 17727.007

Dear Board Members:

Otter Ridge Circle from Otter Ridge Road to Meadow View Drive is approximately 660 feet in length and was constructed in 1994. The condition rating of Otter Ridge Road is 1.99 on a scale of 0-5. The road is 30-feet wide and has concrete curb and gutter with D412 style curb. There is an existing storm sewer system for the roadway. There are eleven properties located within the project area.

A feasibility report was prepared for improvements to Otter Ridge Road. The recommendation is to perform a pavement reclamation project. The reclamation process includes grinding the existing bituminous and mixing it with the underlying gravel base. The base is shaped and compacted and new bituminous pavement is paved. Spot soil correction and spot curb replacement may be needed in areas. The project costs are estimated to be \$156,400.

The feasibility report for improvements to Otter Ridge Road was received by the Town Board on June 15, 2020. A neighborhood meeting was held on July 8th, 2020. Details regarding the project were shared with property owners from 2 of the 11 properties in the project area. The powerpoint presentation from the neighborhood meeting is attached.

The next step in the public improvement process is to hold the Public Hearing for the project which is scheduled for July 20, 2020. The Public Hearing will allow further interaction with the residents and allow the Town Board to make a decision on whether to move forward with the project.

If this project is to move forward this year that decision should be made after the Public Hearing due to the tight timeframe of the construction season and could be bid with another nearby project.

Otter Ridge Circle Public Hearing
July 16, 2020
Page 2

TKDA will continue to work closely with staff, the Town Attorney and the Town Board through the entire process. The process will continue to include various discussions on the design during the Town Board Executive meetings to address the any challenges this project faces.

If the Town Board decides to move forward with the project, TKDA will prepare plans and specifications for an amount not to exceed \$13,000. The funding for this project will be financed through the Improvement Fund 505.

Please contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Poppler". The signature is fluid and cursive, with a long horizontal stroke at the end.

Larry Poppler, PE
Principal in Charge

Attachment

OTTER RIDGE CIRCLE STREET IMPROVEMENTS

NEIGHBORHOOD MEETING

JULY 8, 2020



INTRODUCTIONS

- LARRY POPPLER, TKDA
 - LARRY.POPPLER@TKDA.COM
 - 651-292-4457
- JIM STUDENSKI, TKDA
 - JIM.STUDENSKI@TKDA.COM
 - 651-292-4503

AGENDA FOR MEETING

- PAVEMENT MANAGEMENT OVERVIEW
- FEASIBILITY STUDY OF OTTER RIDGE CIRCLE
 - EXISTING CONDITIONS
 - PROPOSED IMPROVEMENTS
 - COSTS
 - ASSESSMENTS
 - PROCESS
 - SCHEDULE
- COMMUNICATIONS / NEXT STEPS
- QUESTIONS AND DISCUSSION

PAVEMENT MANAGEMENT OVERVIEW

- PLAN FOR MAINTENANCE ACTIVITIES AND IMPROVEMENTS TO PROLONG LIFE OF A STREET
- ENSURE RESIDENTS RECEIVE BEST RETURN ON INVESTMENT / RIGHT IMPROVEMENT AT THE RIGHT TIME
- ASSURE SAFE STREETS
- PRESERVE PROPERTY VALUES

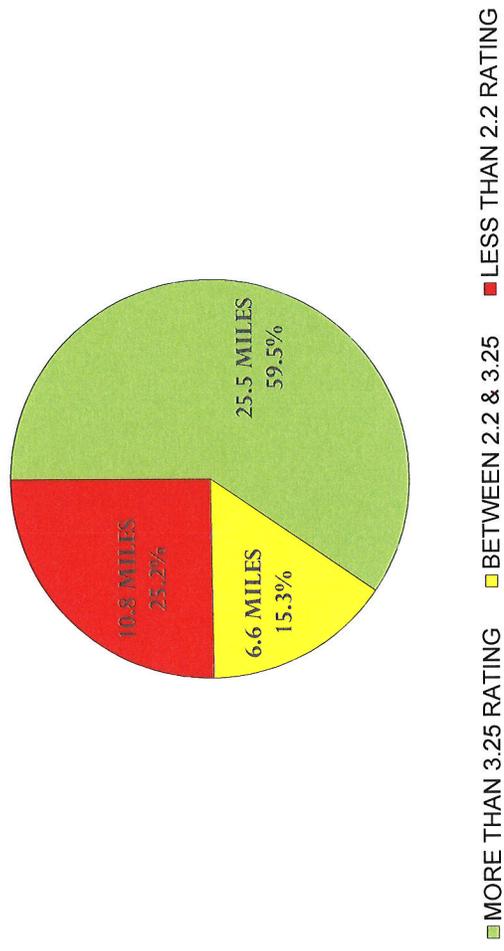
TOWNSHIP PAVEMENT EVALUATION

- STREETS RATED ON SCALE 0 TO 5
- TOWNSHIP STREET SYSTEM AVERAGE RATING = 3.4
- OVERALL RATING GOAL = 3.4 TO 3.6
- STREETS AT OR BELOW 2.2 RATING SHOULD BE CONSIDERED FOR RECONSTRUCTION
- STREETS BETWEEN 2.2 AND 3.25 SHOULD BE CONSIDERED FOR MILL AND OVERLAY
- OTTER RIDGE CIRCLE RATING – 1.99

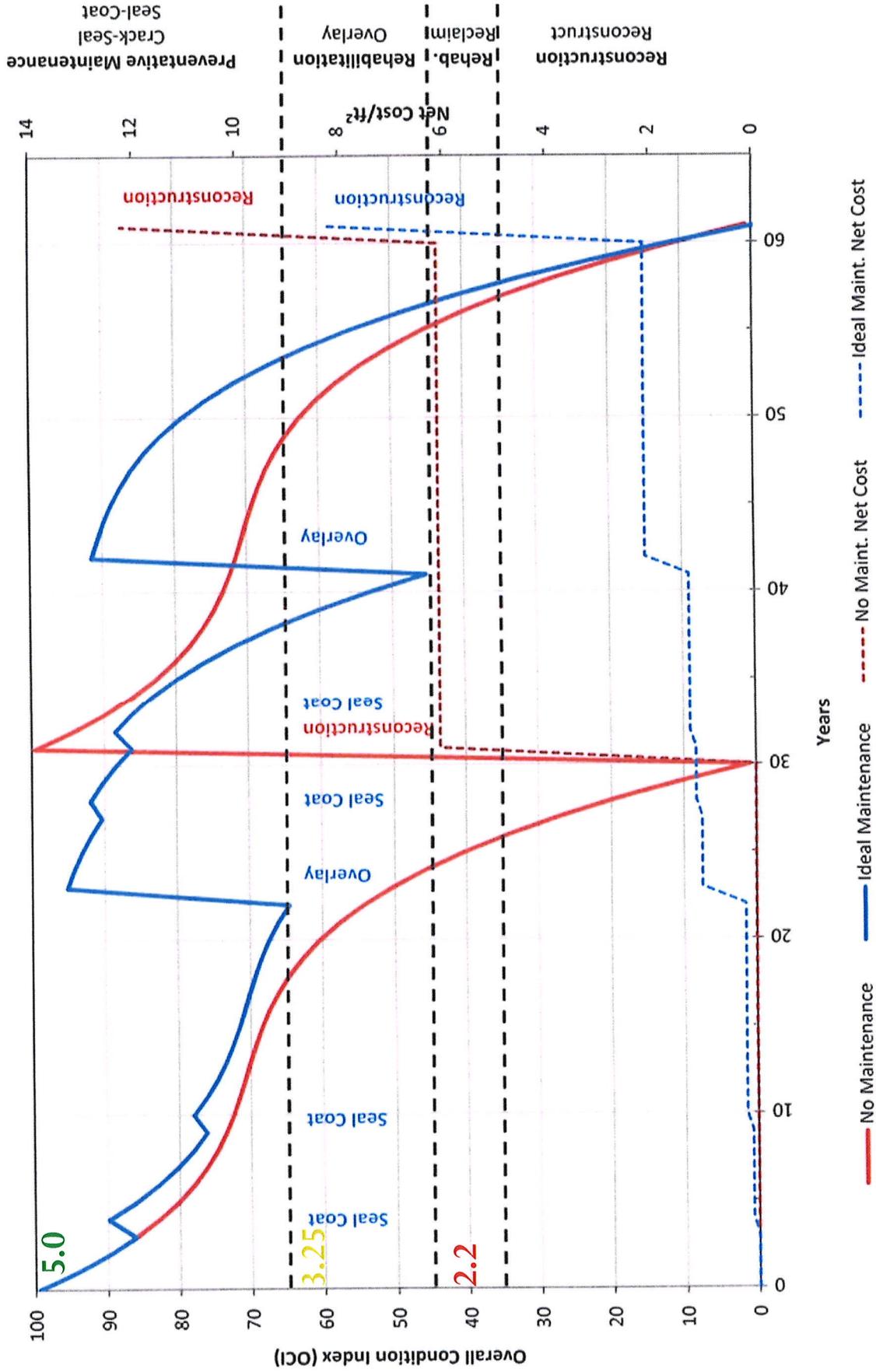
TOWNSHIP PAVEMENT EVALUATION

- ALMOST 11 MILES (25%) OF STREETS BELOW 2.2 RATING

MILEAGE OF STREETS BY RATING (2018)



Traditional vs. Optimal Life-Cycle



OTTER RIDGE CIRCLE



<p>OTTER RIDGE CIRCLE STREET IMPROVEMENTS OTTAWA COUNTY, MINNESOTA</p>	<p>DATE: 10/15/2014 DRAWN BY: [Name]</p>
<p>311-6000 311-6000 311-6000 311-6000</p>	<p>OTTER RIDGE CIRCLE STREET IMPROVEMENTS OTTAWA COUNTY, MINNESOTA</p>
<p>DATE: 10/15/2014 DRAWN BY: [Name]</p>	<p>DATE: 10/15/2014 DRAWN BY: [Name]</p>

FEASIBILITY STUDY OF OTTER RIDGE CIRCLE

- GEOTECHNICAL EXPLORATION – SOIL BORINGS FOR PAVEMENT RECOMMENDATIONS
- UTILITY EVALUATION
- ENGINEERING STUDY OF AREA AND PROPOSED IMPROVEMENTS
- COST CALCULATIONS
- FUNDING
- ASSESSMENTS
- SCHEDULE

OTTER RIDGE CIRCLE EXISTING CONDITIONS

- CONSTRUCTED IN 1994
- 2019 RATING of 1.99 OUT OF 5
- STREET WIDTH 30 FT
- CURB AND GUTTER
- GEOTECHNICAL EXPLORATION
 - 3.25- 4.5 INCHES OF PAVEMENT
 - 7-7.5 INCHES OF AGGREGATE BASE
 - FILL MATERIAL



PROPOSED PAVEMENT RECLAMATION

- MILLING (GRINDING) FULL PAVEMENT DEPTH (TO BE USED AS BASE FOR NEW ROADWAY)
- ADJUST MANHOLES, GATE VALVES AND CATCH BASINS
- CURB AND GUTTER SPOT REPLACEMENT
- PAVING OF ROADWAY
- DRIVEWAY AND YARD RESTORATION (YARD AND DRIVEWAY IMPACTS NORMALLY 2-3 FEET FROM ROAD EDGE)

ESTIMATED PROJECT COSTS – RECLAMATION

Item	Construction Cost	Indirect Cost	Total Estimated Cost
Street Improvements	\$ 121,771	\$ 28,829	\$ 150,600
Storm Water Improvements	\$ 1,680	\$ 470	\$ 2,150
Sanitary Sewer Improvements	\$ 2,100	\$ 550	\$ 2,650
Water Main Improvements	\$ 790	\$ 210	\$ 1,000
TOTAL PROJECT COST	\$ 126,341	\$ 30,059	\$ 156,400

Table Notes:

Township's Indirect Costs includes the following:
Engineering/Administration/Legal
Financing and Bonding

ASSESSMENT SUMMARY

	Otter Ridge Circle Improvements
Overall Project Costs	\$ 156,400
Sanitary Sewer Fund	\$ 2,650
Water Fund	\$ 1,000
Storm Sewer Fund	\$ 2,150
Overall Assessable Costs	\$ 150,600
Street Assessable Units	11
Street Assessment Rate	\$ 7,500
Street Assessment	\$ 82,500
Assessment Term Street	10 Years
Interest Rate	Undetermined (2019 Rate 3.5%)

FUNDING

	Otter Ridge Circle Improvements
Township Water Fund	\$ 1,000
Township Sanitary Fund	\$ 2,650
Township Storm Fund	\$ 2,150
Assessment	\$ 82,500
Township General Fund	\$ 68,100
Total	\$ 156,400

PROJECT PROCESS

- FEASIBILITY STUDY
- INFORMATIONAL MEETING
- PUBLIC HEARING / TOWN BOARD ORDER THE PROJECT
- PREPARE PLANS
- INFORMATIONAL MEETING
- TOWN BOARD APPROVE PLANS
- BID / TOWN BOARD AWARD THE BID TO CONTRACTOR
- CONSTRUCTION COMMUNICATION BEFORE PROJECT
- CONSTRUCTION

SCHEDULE



- TOWN BOARD ACCEPT FEAS. REPORT JUNE 15, 2020
- NEIGHBORHOOD MEETING JULY 8 2020
- PUBLIC HEARING / ORDER PROJECT JULY 20, 2020
- OPEN HOUSE TO VIEW PLANS EARLY AUG 2020
- COMPLETE PLANS BID THE PROJECT AUGUST 2020
- AWARD PROJECT TO CONTRACTOR SEPTEMBER 2020
- CONSTRUCTION FALL 2020
- FINAL ASSESSMENT / ASSESSMENT HEARING OCTOBER 2020

COMMUNICATIONS

- TOWNSHIP WEBSITE
- INFORMATIONAL MEETINGS
- PROJECT NEWSLETTERS
- MASS E-MAIL
- INDIVIDUAL MEETINGS OR COMMUNICATION

NEXT STEPS

- PUBLIC HEARING JULY 20TH AT 7:00 PM – HERITAGE HALL
- OPEN HOUSE JULY – NOTICES WILL BE SENT
- BIDDING –AUGUST
- CONSTRUCTION IN THE LATE SUMMER/EARLY FALL

QUESTIONS / DISCUSSION





1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

June 26, 2020

**RE: Otter Ridge Circle Improvements
Township Project Number 2020-5**

Dear Resident:

Considering the favorable bidding climate and historically low interest rates, White Bear Township has authorized the study of Otter Ridge Circle for pavement upgrades. The Feasibility Report is now complete and was reviewed by the White Bear Township Board on June 15, 2020. It can be found on the Township website at:

<https://www.whitebeartownship.org/361/Street-Improvements>

A **Neighborhood Meeting** which will include a presentation and discussion about Peterson Road Improvements is scheduled for **July 8, 2020 at 6:00 PM at Heritage Hall** (4200 Otter Lake Road, White Bear Lake, MN 55110). The Neighborhood Meeting will discuss the Feasibility Report findings including the costs for the project. Questions regarding the project will be answered at the meeting.

The **Public Hearing** has also been scheduled for **July 20, 2020 at 7:00 PM at Heritage Hall** (4200 Otter Lake Road, White Bear Lake, MN 55110). The Public Hearing is your opportunity to provide feedback to the White Bear Township Board regarding the project. Attached is the Public Hearing notice for the Project. If the project moves forward after the Public Hearing, more information will be sent to you including construction schedule and contact information during construction.

After bids are received and the costs have been further defined, an Assessment Hearing will be held to approve the overall assessment amount charged to property owners for the project. Separate notice will be provided when the date and time has been set for the Assessment Hearing.

If you have questions, please call me at 651-292-4457 or email at larry.poppler@tkda.com.

Sincerely,

Larry Poppler, PE
Town Engineer



NOTICE OF PUBLIC HEARING ON PROPOSED IMPROVEMENT

Notice is hereby given that the Town Board of the Town of White Bear, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in the Town of White Bear, Minnesota on Monday, July 20, 2020, at 7:00 p.m., to consider the improvement. A reasonable estimate of the impact of the assessment will be available at the hearing.

The general nature of the improvement is set forth as follows: Construction of bituminous paving, concrete curb and gutter, storm drainage and other appurtenances thereto

The area proposed to be assessed for such improvement is every lot, piece or parcel of land benefitted by said improvement in the area of the Town of White Bear lying and being on Otter Ridge Circle from Otter Ridge Road to Meadowview Drive, Ramsey County, Minnesota.

The estimated cost of the improvement is \$156,400.00.

The Board proposes to proceed under authority granted under Minnesota Statutes, Chapter 429.

All persons desiring to be heard with reference to the proposed improvement will be heard at this meeting.

Dated: June 15, 2020.

BY ORDER OF THE TOWN BOARD OF SUPERVISORS



PATRICK CHRISTOPHERSON, Clerk-Treasurer

**CLERK'S CERTIFICATE OF MAILING
OF NOTICE OF HEARING ON IMPROVEMENT**

The undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, does hereby certify that on the 26th day of June, 2020, (being ten days or more before hearing on said improvement), he gave mailed Notice of Hearing (a true and correct copy of which is attached hereto as Exhibit A) of the following described improvement, to-wit:

Otter Ridge Circle from Otter Ridge Road to Meadowview Drive, Ramsey County, Minnesota

to the owners of each parcel of land within the area proposed to be assessed.

For the purposes of giving such mailed notice, the undersigned secured from the County Auditor a list of the names of the property owners within the area proposed to be assessed as shown by the records of said Auditor. Mailing notice of the hearing on said improvement was also given on the same date to the following property owners within the area proposed to be assessed whose names are not listed on the records of the County Auditor.

(Here list the names of any railroad, county, school district, church or other property owner whose name is not on the tax lists of the county.)

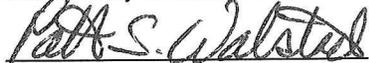
- 1.
- 2.
- 3.

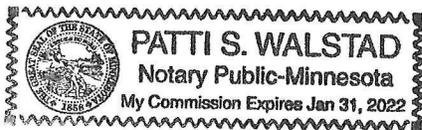
Given under my hand and the Town Clerk's Seal this 26th day of June, 2020.



PATRICK CHRISTOPHERSON, Town Clerk

Subscribed & sworn to before me
this 26th day of June, 2020.


Notary Public Ramsey Cty., Minn.



SHAW RESIDENCE
5889 OTTER RIDGE CIRCLE
WHITE BEAR TOWNSHIP MN 55110

J A WHITE BEAR LLC
5881 MEADOWVIEW DRIVE
WHITE BEAR TOWNSHIP MN 55110

CASEY ZAFKE & JENNIFER NIZNICK
5896 OTTER RIDGE CIRCLE
WHITE BEAR TOWNSHIP MN 55110

SEAN & CATHERINE CALLAHAN
5903 OTTER RIDGE CIRCLE
WHITE BEAR TOWNSHIP MN 55110

ANTON & CATHERINE KRYCUK
5904 OTTER RIDGE CIRCLE
WHITE BEAR TOWNSHIP MN 55110

JOHN & MARIA MARZITELLI
5900 OTTER RIDGE CIRCLE
WHITE BEAR TOWNSHIP MN 55110

LARRY SIBIK & JILL LINSE
5894 OTTER RIDGE CIRCLE
WHITE BEAR TOWNSHIP MN 55110

KIM & PAMELA CHAPMAN
5888 OTTER RIDGE CIRCLE
WHITE BEAR TOWNSHIP MN 55110

JOSEPH & MELANIE KROLAK
5882 MEADOWVIEW DRIVE
WHITE BEAR TOWNSHIP MN 55110

PHILIP & CHRISTINA IMMERMANN
5876 MEADOWVIEW DRIVE
WHITE BEAR TOWNSHIP MN 55110

JAMISON & JESSICA WALTON
5875 MEADOWVIEW DRIVE
WHITE BEAR TOWNSHIP MN 55110

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

- 1. I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:

Once a week, for two successive weeks: it was first published on Wednesday, the 1st day of July, 2020 and was thereafter printed and published on every Wednesday to and including Wednesday, the 8th day of July, 2020.

- 4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:

- a) Lowest classified rate paid by commercial users for comparable space
b) Maximum rate allowed by law for the above matter
c) Rate actually charged for the above matter \$ 18.76/inch

- 5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

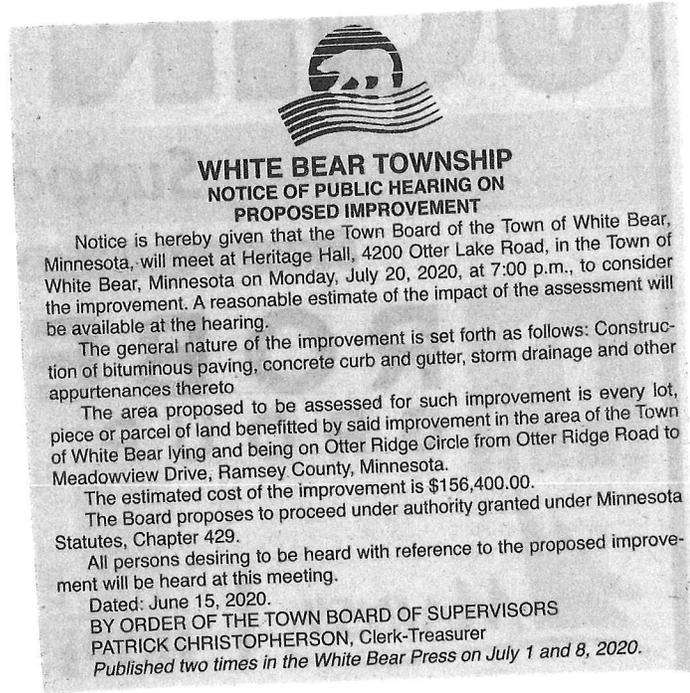
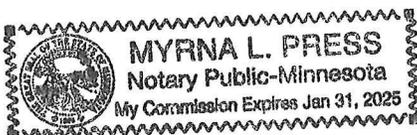
We are a qualified newspaper in the following counties: Anoka, Ramsey and Washington

FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Carter Johnson, Publisher
PRESS PUBLICATIONS
4779 Bloom Avenue
White Bear Lake, MN 55110

Subscribed and sworn to before me on this 8th day of July, 2020.

[Signature]
Notary Public



EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON JULY 20, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on July 20, 2020.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION ORDERING IMPROVEMENT
2020-5**

WHEREAS, pursuant to a Resolution of the Town Board adopted June 15, 2020, the Board selected a date for hearing on the street improvements regarding the construction of bituminous paving, concrete curb and gutter, storm drainage and other appurtenances thereto within the following area of the Township including: Otter Ridge Circle from Otter Ridge Road to Meadowview Drive, Ramsey County, Minnesota,

AND WHEREAS, ten days' notice of hearing through two weekly publications and mailing of the required notice was given, and the hearing was held thereon on July 20, 2020, at which hearing all persons desiring to be heard were given an opportunity to be heard thereon,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

1. That the Town Board deems it necessary, cost effect, and expedient that the Town of White Bear construct the street improvements regarding the construction of bituminous paving, concrete curb and gutter, storm drainage and other appurtenances thereto within the following area of the Township including: Otter Ridge Circle from Otter Ridge Road to Meadowview Drive, Ramsey County, Minnesota, in accordance with preliminary plans and report prepared by the consulting engineers.

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON JULY 20, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on July 20, 2020.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION ORDERING PREPARATION OF
PLANS AND SPECIFICATIONS FOR
IMPROVEMENT 2020-5**

WHEREAS, pursuant to a Resolution of the Town Board adopted June 15, 2020, a report was received by the Town Board with reference to the construction of bituminous paving, concrete curb and gutter, storm drainage and other appurtenances thereto within the following area of the Township including: Otter Ridge Circle from Otter Ridge Road to Meadowview Drive, Ramsey County, Minnesota,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

TKDA is hereby designated as the engineers for this improvement. They shall prepare plans and specifications for the making of such improvement.

The motion for the adoption of the foregoing Resolution was seconded by Supervisor McCune, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special meeting of the Town Board of the said Town held on the 20th day of July, 2020, with the original on file in my office, and that the same is a full, true and complete transcript therefrom, insofar as the same relates to a Resolution relating to Improvement 2020-5.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 20th day of July 2020.

TOWN CLERK, TOWN OF WHITE BEAR, MINN.



**Town Board Meeting
July 20, 2020**

Agenda Number: 7.B – Public Hearings

Subject: Continuation of Hearing to Vacate a Drainage & Utility Easement @ 4850 Constellation Drive

Documentation: Public Notice / Original Owner Letter

Action / Motion for Consideration:

- Opened Continuation of Public Hearing
- Open Public Comment Portion – Ask for Comments
- Close Public Portion of Hearing

At the request of the Property Owner Continue the Public Hearing for the Vacation of a Drainage & Utility Easement Until July 2021 Noting that the Owner at this Time is Not Ready to Relocate the Watermain Which Would Create the New Easement Allowing Vacation of the Current Easement

Minutes
Town Board Meeting
November 4, 2019

VACATION OF A DRAINAGE & UTILITY EASEMENT @ 4850 CONSTELLATION DRIVE & APPROVAL OF HOLD HARMLESS & INDEMNIFICATION AGREEMENT: Ruzek moved to note proper publication of the hearing notice in the newspaper & waive reading of notice. McCune seconded. Ayes all. Ruzek moved to open the public hearing. McCune seconded. Ayes all.

The Town Planner gave a brief summary of this agenda item. At the October 7th Town Board meeting the Board approved the Permitted Use Standards Permit and a Variance from section 5-2.10 of Ordinance No. 87 to allow a reduced buffer due to some grading issues. Riedesel showed a map of the property and the gray area is where the watermain is located and Scannell is requesting Town approval to vacate the watermain at their expense. They are requesting placement of a new easement that would allow them to do so and then once it is finished a vacation from the easement they have not fulfilled. There was discussion timing wise. It was noted that due to the weather, they will work on this in the spring of 2020. The Town Attorney gave direction regarding the abstention from the main

easement, and then a continuation of the public hearing once the project is finished and full completion within the Town's ordinances can be had.

Ruzek moved to open the public comment portion – ask for comments. McCune seconded. Ayes all.

Dan Selzer was present from Scannell to address this agenda item. He explained their desires to have an easement created that they could follow with this drainage pipe, and then in the spring the Board could see the job completed and the easement that will potentially be created, completed.

Ruzek moved to close the public portion of the hearing. McCune seconded. Ayes all.

Ruzek moved based on staff review & recommendation to accept the new location of the drainage and utility easement at 4850 Constellation Drive. McCune seconded. Ayes all.

Ruzek moved to continue this public hearing for the second meeting in July of 2020. McCune seconded. Ayes all.



PUBLIC NOTICE

NOTICE IS HEREBY GIVEN, That the Town Board of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, in said Town on Monday, November 4, 2019, at 7:00 p.m., to consider the following item:

- Vacation of a Drainage & Utility Easement described as follows:

That part of the 30 foot wide permanent utility easement originally described in Document Number 2458204 described as follows:

Commencing at the northwest corner of Lot 4, Block 1, Microvena Addition, Ramsey County, Minnesota; thence North 89 degrees 25 minutes 15 seconds East, assumed bearing along the north line of said Lot 4, a distance of 398.89 feet; thence South 42 degrees 12 minutes 30 seconds West, a distance of 51.90 feet; thence southwesterly 27.97 feet along a tangential curve concave to the southeast having a radius of 374.05 feet and a central angle of 04 degrees 17 minutes 06 seconds to the point of beginning of the easement to be vacated; thence continuing southwesterly 129.63 feet along the previously described curve concave to the southeast having a radius of 374.05 feet and a central angle of 19 degrees 51 minutes 19 seconds; thence South 18 degrees 04 minutes 05 seconds West, a distance of 69.63 feet; thence South 79 degrees 33 minutes 21 seconds East, a distance of 30.27 feet; thence North 18 degrees 04 minutes 05 seconds East, a distance of 65.62 feet; thence northeasterly 116.68 feet along a tangential curve concave to the southeast having a radius of 344.05 feet and a central angle of 19 degrees 25 minutes 54 seconds; thence North 47 degrees 13 minutes 55 seconds West, a distance of 30.12 feet to the point of beginning,

and to pass upon objections and recommendations, if any, and to conduct any and all business incident hereto.

Given under my hand this 7th day of October, 2019.

BY ORDER OF THE TOWN BOARD OF SUPERVISORS

PATRICK CHRISTOPHERSON, Clerk-Treasurer



1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

October 24, 2019

Zachary Zweifler
Scannell Properties
294 Grove Lane, Suite 140
Wayzata, Minnesota 55391

Re: Vacation of Easement

Dear Zachary:

Enclosed please find a **Public Notice** regarding the vacation of a drainage and utility easement on your property in White Bear Township.

The Public Hearing on your request is scheduled for **Monday, November 4, 2019 @ 7:00 p.m. at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.**

Also enclosed is a copy of a "draft" Resolution Ordering Vacation of a Drainage & Utility Easement which will be considered on the night of the hearing.

Sincerely,

Patti Walstad
Paralegal

PSW/s
Encls.
cc:admin/add.file



**Town Board Meeting
July 20, 2020**

Agenda Number: 8.A – New Business

Town Planner Item:

Subject: Township Day 2020 - Update

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss

Planner to Report on Park Board July 23rd Recommendation



**Town Board Meeting
July 20, 2020**

Agenda Number: 8.B – New Business

Town Planner Item:

Subject: Crescent Curve Street Light Installation – Approve Light Type & Location

Documentation: Staff Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Staff Review & Recommendation:

- 1) Approve the Street Light Installation at the End of the Crescent Curve Cul-de-Sac as it Meets the Town's Policy
- 2) Approve Street Light Type Option #1 in the Amount of \$5,187.00 or Option #2 in the Amount of \$4,208.00

With Funding from the General Fund

MEMORANDUM

TO: TOWN BOARD
FROM: TOM RIEDESEL
DATE: JULY 14, 2020

SUBJECT: STREET LIGHT PETITION
REQUEST: INSTALLATION OF STREET LIGHT ON CRESCENT CURVE

Residents on Crescent Curve have requested installation of a street light at the end of their cul-de-sac. Currently there is a light at the intersection of Greenhaven Drive and Crescent Curve and a second one midway down the block. The light at the end of the cul-de-sac would light up a dark area. The new light would be located approximately 350' from an existing street light.

The Town's Street Light Policy allows for installation of lights if the minimum spacing is at least 250' from another light.

The light location as proposed meets the street light installation policy requirements.

Staff has contact Connexus Energy for a cost to install the new light. Connexus provided two options for a light at the north end of the cul-de-sac. Both options include a 48w Traditionaire light on a fiber glass pole, consistent with other lights in the Town.

Option #1 is \$5,187.00 – This option proposes underground boring of the electrical wiring a distance of 155'.

Option #2 is \$4,208.00 – The difference is 60' of boring proposed plus 95' of trenching. The cost for trenching vs. boring is \$8.50/foot to trench and \$18.80/foot to bore.

Funding is available in the 2020 budget to install the light.

The Town Board should determine the option for installation if approved.

TR/psw
cc:admin/add.file
b:crescentlight

June 15, 2020

David R. MacMullan

708 Crescent Curve

White Bear Township, Mn 55127

Subject: Petition for Street Light on Crescent Curve

RECEIVED
JUN 15 2020
TOWN OF WHITE BEAR

We, the homeowners residing on Crescent Curve, respectfully submit this request for the installation of one (1) streetlight in accordance with the White Bear Township Street Light Policy to be located on the north side of the Cul-de-Sac located on the west end of Crescent Curve. There are no homes on the north side of this Cul-de-Sac since it is bordered by a wooded area which also borders an active railroad track. There is no other street lighting currently in this area. The closest streetlight is located an estimated 120 yards or more just north of 728 Crescent Curve and is not visible from the Cul-de-Sac area due to the curvature in the road leading to this area. This area is very dark at night and during the winter months, many residents leave for warmer areas of the country adding to the darkness and risk level for remaining owners. We also have many dog walkers using this area. In the past year or so it has been noted that more cars, not related to the area homes, will come and park late at night or early morning hours with no specific reason or purpose to be there. They tend to leave trash, smoke dope, or sit for extended periods. This area can also be easily accessed by a road through North Oaks immediately on the other side of the railroad tracks.

We feel that the addition of a streetlight will provide a more secure environment and visibility for the homeowners using the street during evening and late-night hours. We would hope that this would also help reduce the potential risk of home vandalism or break-ins in this area particularly during the winter when the snowbirds leave for warmer climates.

We would sincerely appreciate your consideration for the addition of this one streetlight.

Respectfully submitted



David R MacMullan

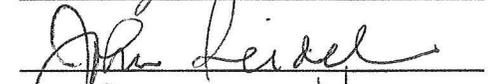


Petition For Street Lights

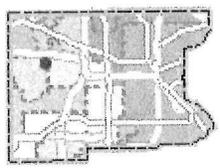
We respectfully request the installation of street lights at the following site(s):

NW CORNER of Cyl-de-Sac ON CRESCENT CURVE

This is A VERY DARK AREA esp. in winter. AREA Adjoins wooded AREA and RAILROAD TRACKS. Nearest light located north of
728 Crescent Curve.

<u>Name</u>	<u>Address</u>
Dore and Mary Goplen	740 Crescent Curve
David and Mrs. Mulder	708 Crescent Curve
Kerenee P. Skrypek	710 Crescent Curve
Lynn Schaefer	702 Crescent Curve
Dan Trumbull	721 Crescent Curve
Barbara Kaping	714 CRESCENT CURVE
	716 Crescent Curve
Deanne Sanford	720 Crescent Curve
Michael A. Hattley	723 Crescent Curve
	727 Crescent Curve
Deeby Anderson	722 Crescent Curve
	726 Crescent Curve
Cathy Gulin	728 Crescent Curve
Nancy & Tom Laiser	729 Crescent Curve
	704 Crescent Curve
Barbara Ho	734 Crescent Curve
John Kolb	738 Crescent Curve
Shawn Adams	744 Crescent Curve

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Personal Properties

X = Existing Light
 ● = Requested Light

Notes

Enter Map Description



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
 THIS MAP IS NOT TO BE USED FOR NAVIGATION



WHITE BEAR TOWNSHIP STREET LIGHT POLICY

Street lights may be installed in the following locations in response to requests from Township residents, or at the initiation of the Town Board:

1. Intersections.
2. Sharp horizontal curves.
3. Crests of hills.
4. Creek crossings, rail crossings or other potentially hazardous areas.
5. At a maximum spacing of 600 feet.
6. At a minimum spacing of 250 feet. The minimum spacing may be less than 250 feet in high density developments.

* Street lights installed in White Bear Township shall be "traditional" style decorative fixtures with a fiberglass pole and a uniform mounting height (approximately 18'). The more common "cobra-head" style may be used when it is determined by the Town Board that:

1. An existing utility pole can be utilized for mounting.
2. In neighborhoods where there are existing overhead lights with power poles and the cobra-head type fixtures are common.

** Where there are existing street light fixtures to be replaced, they are to be replaced with traditional style fixtures.

Passed by the Town Board July 30, 1990

Amended March 16, 1992
Amended August 15, 1994
Amended November 6, 1995

Tom Riedesel

From: Steve Sell <Steve.Sell@connexusenergy.com>
Sent: Wednesday, July 1, 2020 3:27 PM
To: Tom Riedesel
Cc: Stacy Bakken; Becky Bergherr
Subject: Crescent Curve Cul-de-sac Light

Caution: This email originated outside our organization; please use caution.

Hello Mr. Riedesel,

Per our conversation, I have prepared two different estimates for your consideration. One estimate is for boring the entire length between the transformer and proposed light location, the other is for boring across the roadway and then trenching the rest of the distance to the proposed light location. Both estimates provided are for the 48W Traditionaire LED light on the 14' black fiberglass direct bury pole with a natural finish, which matches the existing lights in the development. If you would like to explore other lighting options, please let me know and I would be happy to prepare those estimates for you as well. Once you have had a chance to look them over, please let me know which option you would like to pursue, at your earliest convenience, and I will prepare the final estimate along with the Lighting Exhibit for your final review and approval. Have a happy and safe 4th of July.

Boring Only Estimate:

- (1) 48W Traditionaire LED light on the 14' black fiberglass direct bury pole with a natural finish - \$1,583.00
- (1) Schroeder Construction Pole Set-up Fee - \$415.00
- (155') Boring Charge @ \$18.80/foot - \$2,914.00
- (1) White Bear Township Permit Fee and Connexus Energy Administration Fee - \$275.00
- Total Estimated Cost: \$5,187.00

Boring/Trench Estimate:

- (1) 48W Traditionaire LED light on the 14' black fiberglass direct bury pole with a natural finish - \$1,583.00
- (1) Schroeder Construction Pole Set-up Fee - \$415.00
- (60') Boring Charge @ \$18.80/foot - \$1,128.00
- (95') Trench Charge @ \$8.50/foot - \$807.50
- (2) White Bear Township Permit Fee and Connexus Energy Administration Fee - \$275.00
- Total Estimated Cost: \$4,208.50

Thank you,

Steve Sell

Distribution Designer | Connexus® Energy

Phone: 763.323.2698

Steve.Sell@connexusenergy.com | www.connexusenergy.com

Facebook: [Like Us](#) | Twitter: Follow [@ConnexusNews](#) | LinkedIn: [Connect With Us](#) | Instagram: [Connexus.Energy](#)

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**Town Board Meeting
July 20, 2020**

Agenda Number: 8.C – General Business

Subject: Resignation of Accounting Clerk/Administrative Secretary:

1. Accept Resignation
2. Authorize Hiring of an Accounting Temp

Documentation: Clerk Memo w/ attachment

Action / Motion for Consideration:

Report at Meeting / Discuss

- 1) Accept Resignation of Accounting Clerk/Administrative Secretary
- 2) Authorize Hiring an Accounting Temp from an Employment Agency to Fill the Position Until it is Filled

MEMORANDUM

TO: TOWN BOARD
FROM: PAT CHRISTOPHERSON
DATE: JULY 15, 2020

SUBJECT: RESIGNATION OF NANCY RENARD

Staff was presented with an official letter of resignation from Nancy Renard, Accounting Clerk/Administrative Secretary on July 10, 2020. We recommend accepting the resignation and the hiring of an accounting temp from an employment agency to fill the position until it is filled.

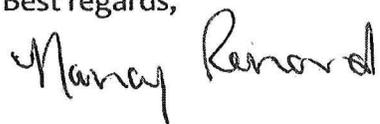
July 9, 2020

Dear Tom,

Please accept this letter as notice of my resignation from my position as Accounting Clerk/Administrative Secretary. My last day of employment will be July 24, 2020 unless you prefer that I leave sooner.

I appreciate the opportunity to have worked with you and to be a part of the Township. After much consideration, however, I decided to accept a position elsewhere.

Best regards,

A handwritten signature in black ink that reads "Nancy Renard". The signature is written in a cursive style with a large initial "N" and a long, sweeping underline.

Nancy Renard



**Town Board Meeting
July 20, 2020**

Agenda Number: 9 –10-11-12

Subject: Open Time
Added Agenda Items
Receipt of Agenda Materials & Supplements
Adjournment

Action / Motion for Consideration:

Added Agenda Items

Receive All Agenda Materials & Supplements for Tonight's Meeting

Adjourn Meeting