



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

AGENDA TOWN BOARD MEETING AUGUST 17, 2020

1. **7:00 p.m.** Call Meeting to Order at Heritage Hall, 4200 Otter Lake Road.
2. Approval of Agenda (Additions/Deletions).
3. Payment of Bills.
4. Approval of Minutes of August 3, 2020 (Additions/Deletions).
5. **Consent Agenda:**
 - A. **Tobacco License** – Based on Staff Review & Recommendation Approve a New Tobacco License for White Bear One Stop LLC, 5960 Highway 61 Through December 31, 2020.
 - B. **Construction Activity Report** – Receive.
6. **Old Business:**
 - A. **Emergency Management Team Report:**
 1. Ramsey County COVID-19 Incident Management.
 2. Contract Group Update.
 3. Attorney Update.
 4. Operations Logistics/Administrative Offices.
7. **Public Hearings:**
 - A. **Special Three Dog License, 5795 Otter Lake Road** – Consider the Request for a Special Three Dog License.
 - B. **Property Tax Abatements** – Authorize Abatement of Property Taxes.
8. **New Business:**

Finance Officer Item:

White Bear Township's

Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



- A. **General Obligation Abatement Bonds** - Authorize Sale of Approximately \$5,900,000 General Obligation Abatement, Improvement & Utility Bonds, Series 2020A.

Public Works Director Item:

- B. **Stillwater Street Sanitary Sewer Pipe Repair:**
 - 1. Receive Quote.
 - 2. Approve Quote.
- C. **2020 Sanitary Sewer Cleaning & Televising:**
 - 1. Receive Quote.
 - 2. Approve Quote.

Town Planner Item:

- D. **Polar Lakes Park Restrooms** – Receive Bids & Refer to Park Board for Review & Recommendation.

Town Engineer Items:

- E. **2020 Improvement Projects:**
 - 2020-4 – Peterson Road Improvements:**
 - 1. Approve Plans & Specifications.
 - 2. Order Advertisement for Bids.
 - 2020-5 – Otter Ridge Circle Road Improvements:**
 - 1. Approve Plans & Specifications.
 - 2. Order Advertisement for Bids.
- F. **Columbia Park Parking Lot:**
 - 1. Approve Plans & Specifications.
 - 2. Order Advertisement for Bids.
- G. **Leibel Street Stormwater Improvement Project:**
 - 1. Approve Plans & Specifications.
 - 2. Authorize Obtaining RCWD Permit.

General Business:

- H. **CARES Act – Funding Request.**
- 9. **Open Time.**
- 10. **Added Agenda Items.**
- 11. **Receipt of Agenda Materials & Supplements.**
- 12. **Adjournment.**

White Bear Township's

Mission:

To provide White Bear Township residents, businesses and visitors with reliable, high quality municipal services while serving as open and responsible stewards of the public trust.



**Town Board Meeting
August 17, 2020**

Agenda Number: 1 - 2 - 3 - 4

Subject: Call to Order – 7:00 p.m.
Heritage Hall
4200 Otter Lake Road

Approval of August 17, 2020 Agenda
Approval of Payment of Bills
Approval of Minutes of August 3, 2020

Documentation: August 17, 2020 Agenda
August 3, 2020 Minutes

Action / Motion for Consideration:

Call Meeting to Order:	7:00 p.m.
Approval of Agenda:	August 17, 2020 (additions/deletions)
Approval of Payment of Bills	
Approval of Minutes:	August 3, 2020 Meeting

**MINUTES
TOWN BOARD MEETING
AUGUST 3, 2020**

The meeting was called to order at 7:00 p.m.

Present: Supervisors: Prudhon, Ruzek, McCune; Clerk/Treasurer: Christopherson;
Attorney: Lemmons; Town Planner: Riedesel; Town Engineer: Poppler.

APPROVAL OF AGENDA (Additions/Deletions): Ruzek moved to approve the agenda as submitted with the added consent agenda item 5I and added supplemental information for item 5E. McCune seconded. Ayes all.

APPROVAL OF PAYMENT OF BILLS: Ruzek moved to approve payment of bills. McCune seconded.

APPROVAL OF MINUTES OF JULY 20, 2020 (Additions/Deletions): Ruzek moved to approve the Minutes of July 20, 2020, with the changes that the Chair and Ruzek recommended. McCune seconded. Ayes all.

CONSENT AGENDA: McCune moved to approve the amended consent agenda as follows: **5A) Reschedule September 7, 2020 Town Board Meeting** – Reschedule September 7, 2020 Town Board Meeting to Wednesday, September 9, 2020 due to the Labor Day Holiday; **5B) Data Practice Responsible Authority & Compliance Official** – Adopt resolution re-appointing the responsible authority & compliance official for the Town of White Bear; **5C) 5456 Township Drive** – Adopt resolution ordering abatement of nuisance violations at 5456 Township Drive; **5D) Ordinance No. 35 Amendments** – Call public hearing for Wednesday, September 9, 2020 @ 7:00 p.m. at Heritage Hall, 4200 Otter Lake Road to amend Section 7-12 of Ordinance No. 35 (Zoning); **5E 2020 Bow Hunting Request** – Approve 2020 deer hunting requests for Joe Mailer & Harry Kavaloski to bow hunt on Township Property near Benson Airport; **5F) Second Quarter 2020 Financial Report** – Receive; **5G) Improvement 2020-2 Water Quality Improvements** – Adopt resolution declaring official intent to reimburse expenditures; **5H) Right-of-Way Permit** – Based on Town Engineer review & recommendation & including his recommended conditions, approve XcelEnergy permit to hold a power pole & maintain service to their system while a new sanitary sewer line is installed to 5878 Hobe Lane; **5I) 2020 Archery Deer Hunt** – Approve the 2020 Ramsey County Cooperative Deer Management Implementation Program in the following areas of White Bear Township: a) Otter Lake on October 9-11 & October 30-November 1; b) Poplar Lake on October 9-11 & October 30-November 1; c) Benson Airport on October 9-11 & October 30-November 1. Ruzek seconded, noting a correction typo in consent agenda item A. Ayes all.

EMERGENCY MANAGEMENT TEAM REPORT:

1. Ramsey County COVID-19 Incident Management: The Town Clerk reported himself and the Town Attorney are working on proposed grant language for the CARES Act fund that will be on the EDA Board for Monday, August 17th meeting.

2. Contract Group Update: There was nothing new to update.

3. Attorney Update: There was nothing new to update.

MINUTES
TOWN BOARD MEETING
AUGUST 3, 2020

4. Operations Logistics/Administrative Offices: The Town Clerk reported that staff will have the wording of the open Accounting position finished and will advertise for hire in a couple weeks. A temporary employee started last week and things have been going very well.

SCOTT & SANDY MAGGART, 1467 JONQUIL – REQUEST FOR EXCEPTION TO SECTION 5-29 OF ORDINANCE NO. 8 TO ALLOW A LIMITED ACCESSORY STRUCTURE: The Town Planner explained this agenda item is not a change to Ordinance No. 8 Section 5-29, just an exception to their following of the ordinance section. He included an aerial photo from 2018, which showed the two conjoined lots into one larger lot. The Maggart's want to demolish a 10' x 14' shed and construct a 10' x 12' shed. The ordinance allows only 2 accessory structures. The Planner explained that the Variance Board and Planning Commission reviewed this agenda item and recommended approval due to the fact that this is a larger lot with the 2 buildable lots noted. The second lot (that was added on previously) is platted, though he is unsure of it being stubbed for sewer and water. It was noted that if anyone would ever want to build a house on the second lot, they would have to remove the garage due to the house needing to be constructed prior to the garage. It was noted that the shed will be smaller by 20 square feet. It was also noted that there have been exceptions to this ordinance for square footage of lots, but this lot is well within the minimum requirements. The proposed shed is to be a limited accessory structure because it is not on a slab of concrete. This is not to be a variance, simply an exception, but it is important to note why the Town is approving the exception.

Ruzek moved based on Variance Board, Planning Commission & staff review & recommendation approve the exception to Section 5-29 of Ordinance No. 8 to allow a limited accessory structure at 1467 Jonquil. McCune seconded. Ayes all.

DEER MEADOW TRAIL & SWALE IMPROVEMENTS: APPROVE PLANS & SPECIFICATIONS – AUTHORIZE ADVERTISEMENTS FOR BIDS – APPROVE SOIL MATERIAL TESTING – AUTHORIZE TKDA TO OBTAIN RCWD PERMIT & BIDDING: The Town Engineer presented this agenda item in connection with the Stable Property, and the goal is to build a trail to connect Deer Meadow and the Stable Property. These projects are linked to minimize impact of work. TKDA is working with the Rice Creek Watershed District for the pond work and there will be soil material and testing of the ponding environment. There was a question of how often do ponds need to be maintained or cleaned. The Engineer noted about 20 years, but it does depend on the run off amount and sediment. The proposed depth of the pond is 6 feet and the existing pond's depth is between 4-5 feet, which is actually about 2 feet higher due to run off which has over flowed it. It was noted that once completed it will be up to Public Works to maintain, but the Engineer did note that the Town's Public Works Department does a great job of maintaining its 100+ ponds.

Resident Rolf Parsons, 2576 Parkview Court, lives right next to the pond and had questions regarding both the pond and the trail. He first wanted to request assessment of the current pond's depth, because he believes it to be a bit deeper, and noted that it had been dredged previously by a neighbor. After some discussion, the Town Engineer noted that it has been surveyed and the correct depth is in the process and will be included in the Plans & Specifications.

**MINUTES
TOWN BOARD MEETING
AUGUST 3, 2020**

Regarding the trail, Parsons was wondering about the width of the trail, why 10 feet versus 8 feet, and will it be a regional trail. The Town Planner explained that though 10 feet is the width of a regional trail, this trail will not be a regional trail. He also explained that the proposed 10-foot width was requested by Public Works staff due to ease of maintenance of trails and ponds.

Parsons complimented the Town Planner for his communication with residents during this matter. There was some discussion regarding trees. The residents would like some more tree coverage to the back of their property abutting the trail. It was noted that using Tree Trust was the plan all along and staff will plan this winter to plant some nice trees along the trail come next spring. It was noted that the Spruce trees near the pond will be retained. There was some more discussion of the trail width regarding trucks and maintenance. It was decided that the plans & specifications should look at an 8-foot width as well. The bids will be presented at the September 9th Town Board meeting and construction will be completed this year.

Ruzek made a motion based on Town Engineer review & recommendations to approve the amended plans & specifications with the amendment being looking at an 8-foot versus 10-foot pathway. McCune seconded. Ayes all.

Ruzek made a motion based on Town Engineer review & recommendation authorize advertisement for bids. McCune seconded. Ayes all.

It was noted that it is an easy amendment to the bid process and it will not impact bids.

Ruzek made a motion based on Town Engineer review & recommendation to approve soil material testing. McCune seconded.

Ruzek made a motion to amend the motion to include clarification that the soil material testing will include the depth. McCune seconded. Ayes all.

Ruzek made a motion based on Town Engineer review & recommendation to authorize TKDA to obtain RCWD permit & bidding noting TKDA will perform the permitting & bidding phases of the project in an amount not to exceed \$11,850.00 which includes \$7,350 for soil testing & \$4,500 for TKDA to obtain the RCWD permit & address soil testing & perform the bidding process. McCune seconded. Ayes all.

OPEN TIME: Patricia Peterson, 5474 Peterson Road, was present to ask the Board a few questions regarding the Peterson Road improvement. She brought up a couple meeting minutes and wanted clarification.

She noted Planning Commission Minutes from March 22, 2018, with primary discussion of Peterson Road with the North Oaks request for a major subdivision and a conditional use permit for a planned unit development. It was noted that North Oaks is partially paying for the road improvements because there are 2 assessed units on Peterson Road that will require payment, just like the other residents.

**MINUTES
TOWN BOARD MEETING
AUGUST 3, 2020**

She noted Town Board meeting minutes from April 2, 2018, noting the 2 phases of the project would need 100% participation of affected property owners. The Board explained that the feasibility report is the key to the project continuation.

She noted Town Board meeting minutes from April 16, 2018, noting the North Oaks project price of \$1.3 Million and the current .2 miles for \$1.1 Million, wondering why it couldn't be similar pricing. The Board explained the changes in the process thus far and that phase 1 and phase 2 aren't the same project. The Town Engineer noted that the assessment process between developer and residential property is different.

She noted Town Board Executive meeting minutes from July 27, 2018, because her property and 5470 Peterson Road weren't originally on the plan to be stubbed for sewer and water. She wondered when the plans changed to include those 2 properties now since they weren't on the drawings a couple years ago. And finally she referenced Town Board meeting minutes from May 18, 2020, that described the differences between the north portion and the south portion. The Town Chair noted that the north portion begins at her property. There was some discussion over old and new plans for Peterson Road. One of the needs to complete the improvements is because of the storm water pond to catch run off.

She inquired about connection fees specifically and the Town Engineer noted that he will answer the specific questions at the neighborhood meeting on Wednesday, August 5th. It was also noted that some of the connection fees come from Met Council. The Town Engineer also noted that if the residents could work with neighbors to hire the same contractor to gain better costs.

Her final question was whether or not the Board would force residents to hook up to the Town's water or sewer source. The Board responded that no, the Town would not force residents to hook up to the Town's water or sewer if they have working well or septic. But once a system collapses, then the resident will have to hook up to the Town's water or sewer. If another governmental agency, for example the DNR, forces the Town to force the residents off well or septic, then the residents would have to comply.

Resident Denny Peterson, 5474 Peterson Road, was also present to simply let the Board know the residents are not happy with this project. He had some specific questions regarding a subdivision of his lot which will be answered by the Town Planner outside of this meeting. He asked a few other questions pertaining to his property like could he place a billboard in his back yard. It was noted that he is not zoned for a billboard, and that is set by MnDOT requirements.

ADDED AGENDA ITEMS: There were no added agenda items.

RECEIPT OF AGENDA MATERIALS / SUPPLEMENTS: Ruzek motioned to receive all Agenda Materials & Supplements for tonight's meeting. McCune seconded. Ayes all.

McCune moved to adjourn the meeting at 7:53 p.m. Ruzek seconded. Ayes all.

Respectfully Submitted,

**MINUTES
TOWN BOARD MEETING
AUGUST 3, 2020**

Patrick Christopherson
Town Clerk-Treasurer

Approved as Official Meeting Minutes

Town Board Chair

Date

DRAFT



**Town Board Meeting
August 17, 2020**

Agenda Number: 5.A – Consent Agenda

Subject: Tobacco License – Based on Staff Review & Recommendation Approve a New Tobacco License for the New Owner of White Bear One Stop LLC, 5960 Highway 61 Through December 31, 2020

Documentation: Tobacco License Application / ** Background Check in Distribution

Action / Motion for Consideration:

Receive Information / Discuss

Based on Staff Review & Recommendation Approve a New Tobacco License for the New Owner of White Bear One Stop LLC, 5960 Highway 61 Through December 31, 2020

**Ordinance No. 69 (Tobacco)
Section 4-7**

Transfers. All licenses issued under this Ordinance shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without prior approval of the Town Board.



PAID

RECEIVED
AUG 10 2020
TOWN OF WHITE BEAR

WHITE BEAR TOWNSHIP
1281 Hammond Road
White Bear Township, MN 55110
Phone: 651-747-2750
Fax: 651-426-2258
www.whitebeartownship.org

TOBACCO LICENSE APPLICATION

License Fee \$100.00

APPLICANT INFORMATION

Full Name: Dawadeh Mohammad AM
Last First Middle

Residential Address: 496 Haute Ct
Street Address Unit #
Woodbury MN 55125
City State ZIP Code

Home Phone: _____ Cell Phone: (651) 414-1204

BUSINESS INFORMATION

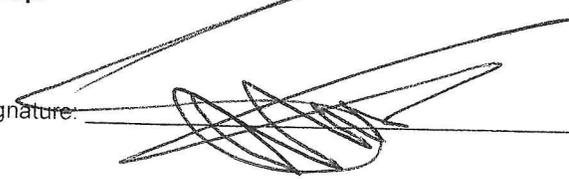
Business Name: White Bear Onestop LLC

Business Address: 5980 US-61 N
Street Address Suite / Unit #
White Bear Township MN 55110
City State ZIP Code

Contact Person: Mohammad Dawadeh Business Phone: (651) 407-8868

Cell Phone: (651) 414-1204 E-Mail Address: Mo.Dawadeh@gmail.com

Enclosed is the Sum of \$100.00** requesting that a tobacco license be granted pursuant to Town ordinance #69. The tobacco license is valid January 1st to December 31st of each year. Upon license being granted, the undersigned acknowledges that this application has been read, the above is correct and agrees to comply with all ordinances, rules and regulations of White Bear Township.

Applicant Signature:  Date: 08/05/2020



**Town Board Meeting
August 17, 2020**

Agenda Number: 5.B – Consent Agenda

Subject: Construction Activity Report – Receive

Documentation: Report

Action / Motion for Consideration:

Receive Information / Discuss

**Adopt Resolution Re-Appointing the Responsible Authority &
Compliance Official for the Town of White Bear**

McCune – Moves

Ruzek - Seconds

White Bear Township Construction Activity Report

<u>BUILDING PERMIT</u>	JULY 2020		2020 YEAR TO DATE		2019 YEAR TO DATE	
	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
<u>HOUSING</u>						
SINGLE FAMILY	-	-	6	2,203,000	5	1,735,915
TOWN HOME	-	-	-	-	-	-
TOTALS	0	0	6	2,203,000	5	1,735,915
<u>MISCELL. RESIDENTIAL</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
REMODEL & ADDITIONS	3	272,279	25	680,754	26	607,571
SIDING, ROOF. & WIND.	39	625,518	208	2,388,674	188	2,244,348
DECKS	4	29,177	23	112,377	26	161,865
SWIMMING POOLS	-	-	2	25,000	1	5,000
ACCESSORY BLDG	1	6,000	3	41,000	4	124,100
OTHER	-	-	14	420,381	18	191,980
TOTALS	47	932,974	275	3,668,185	263	3,334,864
<u>COMMERCIAL</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
PUBLIC BUILDINGS	-	-			1	28,000
INDUSTRIAL	1	24,000	3	7,349,000	-	-
BUSINESS	-	-	-	-	-	-
REMODEL & ADDITIONS	-	-	3	1,900,000	8	2,106,000
OTHER	-	-	2	456,000	2	30,892
TOTALS	1	24,000	8	9,705,000	11	2,164,892
<u>MISCELLANEOUS</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>	<u>PERMITS</u>	<u>VALUATION</u>
DEMOLITION			1		3	
<u>TOTALS</u>	48	956,974	290	15,576,185	282	7,235,671
PERMIT REVENUE		\$ 7,504		\$ 96,110		\$ 57,869



Town Board Meeting August 17, 2020

Agenda Number: 6.A – Old Business

Subject: **Emergency Management Team Report:**

1. Ramsey County COVID 19 Incident Management.
2. Contract Group Update.
3. Attorney Update.
4. Operations Logistics/Administrative Offices.

Documentation: None

Action / Motion for Consideration:

Receive Information / Discuss

Minutes
Town Board Meeting
August 3, 2020

EMERGENCY MANAGEMENT TEAM REPORT:

- 1. Ramsey County COVID-19 Incident Management:** The Town Clerk reported himself and the Town Attorney are working on proposed grant language for the CARES Act fund that will be on the EDA Board for Monday, August 17th meeting.
- 2. Contract Group Update:** There was nothing new to update.
- 3. Attorney Update:** There was nothing new to update.
- 4. Operations Logistics/Administrative Offices:** The Town Clerk reported that staff will have the wording of the open Accounting position finished and will advertise for hire in a couple weeks. A temporary employee started last week and things have been going very well.



**Town Board Meeting
August 17, 2020**

Agenda Number: 7.A – Public Hearings

Subject: Special Three Dog License, 5795 Otter Lake Road –
Consider the Request for a Special Three Dog License

Documentation: Staff Memo w/attachments / Resident letter / Mailing List
/ Public Notice / Publication Proof / Draft Special Three
Dog License

Action / Motion for Consideration:

Receive Information / Discuss

- Note Proper Publication of the Hearing Notice in Newspaper & Waive Reading of Notice
- Open Public Hearing
- Open Public Comment Portion – Ask for Comments
- Close Public Portion of Hearing

Consider Issuance of a Special Three Dog License @ 5795 Otter Lake Road Subject to the Following:

1. This Special Three Dog License shall be limited to three (3) dogs.
2. All dogs shall have current licenses obtained from White Bear Township.
3. All dogs shall have current rabies vaccinations.
4. The premises shall be cleaned of all feces on daily basis. Unreasonable noise, orders or other annoyances shall be prohibited for the protection of the public and safety.
5. This Special Three Dog License shall be revisited by the Animal Control Officer and reviewed by the Town Board in six (6) months to insure compliance.

6. This Special Three Dog License shall expire on March 31, 2026. Application for renewal shall be completed prior to that date.
7. White Bear Township reserves the right to revisit the action to approve this Special Three Dog License if compliances are received during the license period.
8. State, Federal and local laws and Ordinance shall be complied with.

MEMORANDUM

TO: TOWN BOARD
FROM: PATTI WALSTAD
DATE: AUGUST 13, 2020

SUBJECT: SPECIAL THREE DOG LICENSE – 5795 OTTER LAKE ROAD

Maribel Alfaro, 5795 Otter Lake Road, has applied for a Special Three Dog License. Ordinance No. 5 (Animal), sets forth the following procedures that should be followed:

The dogs shall have current rabies certificates:

Copies of the rabies certificates have been provided for all three dogs.

The dogs shall have current Township licenses;

The licenses will be paid for and issued if the Special Three Dog License is approved.

Completion of an Application for Special Three Dog License along with the \$100 fee:

The Application has been completed but the fee will be paid prior to receipt of licenses.

Report by Animal Control Officer:

I have not requested that Mario Lee do a site visit due to the current “stay at home order”. I believe that if the owner is responsible enough to reapply knowing that a home inspection might happen that there wouldn't be any issue inside the home.

See email to Officer Lee.

Neighbor Comments Received:

See 2 attached emails.

Requested Action:

Based on Staff review & recommendation approve the Special Three Dog License to Maribel Alfaro, 5796 Otter Lake Road, subject to the following:

1. This Special Three Dog License shall be limited to three (3) dogs.

2. All dogs shall have current licenses obtained from White Bear Township.
3. All dogs shall have current rabies vaccinations.
4. The premises shall be cleaned of all feces on daily basis. Unreasonable noise, orders or other annoyances shall be prohibited for the protection of the public and safety.
5. This Special Three Dog License shall be revisited by the Animal Control Officer and reviewed by the Town Board in six (6) months to insure compliance.
6. This Special Three Dog License shall expire on March 31, 2026. Application for renewal shall be completed prior to that date.
7. White Bear Township reserves the right to revisit the action to approve this Special Three Dog License if compliances are received during the license period.
8. State, Federal and local laws and Ordinance shall be complied with.

PSW/s
cc:admin/add.file
b:5795olr



WHITE BEAR TOWNSHIP
1281 Hammond Road
White Bear Township, MN 55110
Phone: 651-747-2750
Fax: 651-426-2258
www.whitebeartownship.org

SPECIAL THREE DOG LICENSE

The Town Board may grant, deny or refuse to review any application for license under Ordinance No. 5 Section 5.2, and may impose conditions to the granting of the license.

APPLICANT'S INFORMATION

Applicant's Name(s): Maribel Alfaro
Owner's Name(s): Maribel Alfaro
Property Address: 5795 Otter Lake Road, WB Twp, MN 55110
Home Phone: (651) 493 7301 Email: maribelalfaro@comcast.net
Cell Phone: (651) 343 6871 Cell Phone: _____

DOG'S INFORMATION

Breed of Dog: Pug Dog's Name: Goldie Age: 3
Breed of Dog: Chihuahua mix Dog's Name: Luna Age: 9
Breed of Dog: Chihuahua mix Dog's Name: Sol Age: 9

PROPERTY INFORMATION

Description of Property (i.e. house with fenced yard): Single home with fenced area in a side of the house
Description of Outside Kennel Area (if any): fenced area on one side of property

DATA PRACTICES ADVISORY (TENNESSEN WARNING)

I understand that some of the information provided on this form will be public data. Public data is available to anyone who makes a request for such information. Under the Minnesota Data Practices Act, your address, email and/or telephone number are private data. You may choose not to provide some or all of this private data, but it may cause your dog license request to be denied. By completing this information, you are consenting to allow White Bear Township staff to share this information in order to administer White Bear Township Ordinances regarding dog licenses. Please sign below to affirm that you have read this notice.

Signature [Signature] Date 7/15/2020

FOR OFFICE USE ONLY

Date Received _____ By _____ \$200 Fee Yes No Date Completed _____



WHITE BEAR TOWNSHIP
1281 Hammond Road
White Bear Township, MN 55110
Phone: 651-747-2750
Fax: 651-426-2258
wbt@whitebeartownship.org

DOG LICENSE

April 1, 2020 – March 31, 2022

- New Dog License or Renewal - \$30
- New Dog License after April 1, 2021 - \$15
- Late Renewal after July 1, 2020 - \$45
- Replacement Tag - \$1

Please note: we do not accept bank checks via online bill pay

OWNER'S INFORMATION

Owner's Name(s): Maribel Alfaro

Address: 5795 Otter Lake Road, White Bear Twp, MN 55110

Home Phone: 651-493-7301 Email: maribel.alfaro@comcast.net

Cell Phone: 651-343-6871 Cell Phone: _____

DOG'S INFORMATION

Dog's Name: Goldie Male Female Age: 3

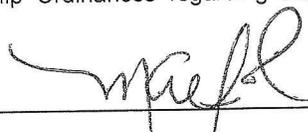
Breed: Pug Color: Light brown/black

**** If submitting by mail please remember a current copy of the Rabies Certificate from your veterinarian must be attached (the copy will be returned with license)*

License Fee is not Refundable!

DATA PRACTICES ADVISORY (TENNESSEN WARNING)

I understand that some of the information provided on this form will be public data. Public data is available to anyone who makes a request for such information. Under the Minnesota Data Practices Act, your address, email and/or telephone number are private data. You may choose not to provide some or all of this private data, but it may cause your dog license request to be denied. By completing this information, you are consenting to allow White Bear Township staff to share this information in order to administer White Bear Township Ordinances regarding dog licenses. Please sign below to affirm that you have read this notice.

Signature  Date 7/15/2020

FOR OFFICE USE ONLY

Dog License Tag #: _____ Rabies Tag #: _____
Date Issued: _____ Expiration Date: _____



WHITE BEAR TOWNSHIP
1281 Hammond Road
White Bear Township, MN 55110
Phone: 651-747-2750
Fax: 651-426-2258
wbt@whitebeartownship.org

DOG LICENSE

April 1, 2020 – March 31, 2022

- New Dog License or Renewal - \$30 New Dog License after *April 1, 2021* - \$15
 Late Renewal after *July 1, 2020* - \$45 Replacement Tag - \$1

Please note: we do not accept bank checks via online bill pay

OWNER'S INFORMATION

Owner's Name(s): Maribel Alfaro

Address: 5795 Otter Lake Road, White Bear Twp, MN 55110

Home Phone: 651-493-7301 Email: maribel.alfaro@comcast.net

Cell Phone: 651-343-6871 Cell Phone: _____

DOG'S INFORMATION

Dog's Name: Luna Male Female Age: 10

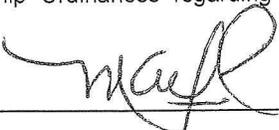
Breed: Chihuahua mix Color: Dark brown

**** If submitting by mail please remember a current copy of the Rabies Certificate from your veterinarian must be attached (the copy will be returned with license)*

License Fee is not Refundable!

DATA PRACTICES ADVISORY (TENNESSEN WARNING)

I understand that some of the information provided on this form will be public data. Public data is available to anyone who makes a request for such information. Under the Minnesota Data Practices Act, your address, email and/or telephone number are private data. You may choose not to provide some or all of this private data, but it may cause your dog license request to be denied. By completing this information, you are consenting to allow White Bear Township staff to share this information in order to administer White Bear Township Ordinances regarding dog licenses. Please sign below to affirm that you have read this notice.

Signature  Date 7/15/2020

FOR OFFICE USE ONLY

Dog License Tag #: _____ Rabies Tag #: _____

Date Issued: _____ Expiration Date: _____



WHITE BEAR TOWNSHIP
1281 Hammond Road
White Bear Township, MN 55110
Phone: 651-747-2750
Fax: 651-426-2258
wbt@whitebear township.org

DOG LICENSE

April 1, 2020 – March 31, 2022

- New Dog License or Renewal - \$30 New Dog License after *April 1, 2021* - \$15
 Late Renewal after *July 1, 2020* - \$45 Replacement Tag - \$1

Please note: we do not accept bank checks via online bill pay

OWNER'S INFORMATION

Owner's Name(s): Maribel Alfaro

Address: 5795 Otter Lake Road, White Bear Twp, MN 55110

Home Phone: 651-493-7301 Email: maribel.alfaro@comcast.net

Cell Phone: 651-343-6871 Cell Phone: _____

DOG'S INFORMATION

Dog's Name: Sol Male Female Age: 10

Breed: Chihuahua mix Color: champagne

**** If submitting by mail please remember a current copy of the Rabies Certificate from your veterinarian must be attached (the copy will be returned with license)*

License Fee is not Refundable!

DATA PRACTICES ADVISORY (TENNESSEN WARNING)

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Signature  Date 7/15/2020

FOR OFFICE USE ONLY

Dog License Tag #: _____

Rabies Tag #: _____

Date Issued: _____

Expiration Date: _____

Otter Lake Animal Care
Otter Lake Animal Care 651-426-8871
6848 Otter Lake Rd P.O. Box 343
Hugo, MN 55038
(651) 426-8871

Rabies Certificate

Client ID: 3769A
Client Name: Maribel Alfaro
Address: 5795 Otter Lake Rd.

White Bear Lake, MN 55110

Phone: (651)493-7301

Patient ID: 19364
Patient Name: Goldie
Species: Canine
Breed: Pug
Sex: Spayed Female
Color:
Markings:
Birthday: 10/09/2016
Weight: 30.10 pounds on 11/1/2019

Tag Number: 20-8582
Lot Number:
Rabies Vaccination
Producer: Boehringer Ingelheim
K / MLV / R: Killed Virus

Vaccination Date: 4/7/2020
Expiration Date: 4/7/2022

Staff Name: Wayne D. Scanlan, DVM
License Number: 08675

Otter Lake Animal Care
Otter Lake Animal Care 651-426-8871
6848 Otter Lake Rd P.O. Box 343
Hugo, MN 55038
(651) 426-8871

Rabies Certificate

Client ID: 3769A
Client Name: Maribel Alfaro
Address: 5795 Otter Lake Rd.

White Bear Lake, MN 55110

Phone: (651)493-7301

Patient ID: 13684
Patient Name: Luna
Species: Canine
Breed: Chihuahua Mix
Sex: Spayed Female
Color: Brown
Markings:
Birthday: 11/07/2010
Weight: 10.50 pounds on 11/1/2019

Tag Number: 19-6781

Vaccination Date: 11/1/2019

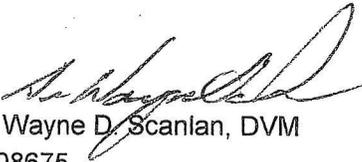
Lot Number:

Expiration Date: 11/1/2021

Rabies Vaccination

Producer: Boehringer Ingelheim

K / MLV / R: Killed Virus

Staff Name: 
Wayne D. Scanlan, DVM
License Number: 08675

Otter Lake Animal Care
Otter Lake Animal Care 651-426-8871
6848 Otter Lake Rd P.O. Box 343
Hugo, MN 55038
(651) 426-8871

Rabies Certificate

Client ID: 3769A
Client Name: Maribel Alfaro
Address: 5795 Otter Lake Rd.
White Bear Lake, MN 55110
Phone: (651)493-7301

Patient ID: 13683
Patient Name: Sol
Species: Canine
Breed: Chihuahua Mix
Sex: Spayed Female
Color: Champagne
Markings:
Birthday: 11/07/2010
Weight: 10.00 pounds on 11/1/2019

Tag Number: 19-6686

Lot Number:

Rabies Vaccination

Producer: Boehringer Ingelheim

K / MLV / R: Killed Virus

Vaccination Date: 11/1/2019

Expiration Date: 11/1/2021

Staff Name: 
Wayne D. Scanlan, DVM
License Number: 08675

Patti Walstad

From: Patti Walstad
Sent: Tuesday, August 11, 2020 7:41 AM
To: 'Lee, Mario R'
Subject: 5795 Otter Lake Road

Good Morning Mario, I understand that you recently made a visit to the above home. They have applied for a Special Three Dog License and the hearing is next Monday. Could you please give me a report as to the condition and your visit to the home.

Thank you.

Patti

Patti S. Walstad

Patti S. Walstad
Deputy Clerk
White Bear Township
1281 Hammond Road
White Bear Township MN 55110

Direct Dial – 651-747-2756
Office – 651-747-2750
Fax – 651-426-2258
E-mail – patti.walstad@whitebeartownship.org

Find us on FaceBook!

Patti Walstad

From: Michael Wilkins <mnmwilkins@msn.com>
Sent: Monday, August 10, 2020 4:15 PM
To: Patti Walstad
Subject: Please Deny the 3 Dog License Request for 5795 Otter Lake Road

Importance: High

Caution: This email originated outside our organization; please use caution.

I will not be able to attend the hearing on August 17th, but I would ask the township board to Deny the request for the 3 Dog License at 5795 Otter Lake Road.

The Alfaro Family are negligent dog owners and inconsiderate neighbors. They've been leaving the three dogs outside to bark for extended stretches (often all afternoon) going back to spring of this year. On June 29th, after listening to the dogs bark continuously from noon to 7 pm in the summer heat and humidity, I went over there and asked them to take care of the situation. The barking stopped for two days and then started up again on July 2nd. The barking continued until I reluctantly called Ramsey County Animal Control on July 15th.

Apparently there was a visit to the house, as since then the barking has lessened but not stopped. The past three weeks the barking has been in increments of 15-30 minutes several times per day, all in violation of the town ordinance of 5 minutes maximum. I have no reason to expect the situation to improve further, and expect to call Animal Control again at some point.

Please deny the request for the 3 Dog License.

Mike Wilkins
5752 Meadowview Drive
White Bear Township, MN 55110
mnmwilkins@msn.com

Patti Walstad

From: Cris Catone <c_catone@yahoo.com>
Sent: Thursday, August 13, 2020 3:44 PM
To: Patti Walstad
Subject: 5795 Otter Lake Road 8-17-2020

Caution: This email originated outside our organization; please use caution.

Absolutely NOT.

Being home most of the time, allows you to enjoy and get to know your neighborhood more. 5795 Otter Lake Road has been the topic of NUMEROUS negative discussions with multiple neighbors this summer.

CONSTANT dog barking ALL DAY LONG.

The neglect to leave a dog (or dogs) outside, in the heat we have had this summer, and on the nicer days as well, shows that the well being of the animals at 5795 Otter Lake Road, is not proper for the care of any animals there.

In addition, there have been unbelievably loud dog fights there, which rival some of the dog fights heard at the local dog park here.

A female voice has been heard screaming and yelling at the dogs, and during one of the loud dog fights, she could heard screaming "oh my god!"

So, you have the constant noise disturbance to the community, with abandoned dogs allowed to stay outside all day, and bark the entire time, while many of us have to work from home, and have to close our windows to attempt to drown out the cries for help.

Then, in addition to the noise, you have the neglect of the animals, being left outside in extreme heat, all day. What happens when winter comes?

The quality of life has become worse in our neighborhood due to this neglect and poor treatment of the dog(s) at 5795 Otter Lake Road and hopefully home values do not decrease, because who would want to buy or sell a house near a constantly barking, neglected animal that lives in the area?

This is a very important decision affecting numerous homeowners. Please respond via e-mail to notify us that you have received this, in order to present it, at the public hearing on Monday, August 17, 2020.

Thank you,

One of the many caring neighbors in White Bear Township.



1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750
FAX 651-426-2258
Email: wbt@whitebeartownship.org

Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

August 6, 2020

Township Resident
White Bear Township, Minnesota 55110

Re: Special Three Dog License

Dear Resident:

Enclosed please find a **Notice of Hearing Request for a Special Three Dog License in the Town of White Bear, Ramsey County, Minnesota.**

The owners of property at 5795 Otter Lake Road are requesting approval of a Special Three Dog License which allows them to keep three dogs at their residence.

Pursuant to Town Ordinance, a Public Hearing must be held on the matter. Therefore, a Public Hearing has been scheduled for **Monday, August 17, 2020 @ 7:00 p.m., at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota.**

If you have any comments or questions regarding this request please plan to attend the hearing. If you cannot attend the hearing you may forward your comments or questions to me by letter, e-mail at patti.walstad@whitebeartownship.org or phone at 651.747.2756 and they will be presented to the Town Board at the hearing.

Sincerely,

Patti Walstad
Deputy Clerk

PW/s
Enc.



recycled paper



NOTICE OF HEARING REQUEST FOR A SPECIAL THREE DOG LICENSE IN THE TOWN OF WHITE BEAR, RAMSEY COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN, That the Town Board of Supervisors of the Town of White Bear, Ramsey County, Minnesota, will meet at Heritage Hall, 4200 Otter Lake Road, ins aid Town on Monday, August 17, 2020 at 7:00 p.m., to consider the request for a Special Three Dog License at the following described property, to-wit:

Lot 20, Block 2, Brandlwood Farms 8th Addition, Ramsey County, Minnesota
(5795 Otter Lake Road)

and to hear and pass upon objections and recommendations, if any, and to conduct any and all business incident thereto.

Given under my hand this 20th day of July, 2020.

BY ORDER OF THE TOWN BOARD OF SUPERVISORS



PATRICK CHRISTOPHERSON, Clerk-Treasurer

Parcel ID: 033022230058

ROBERT N SWANBURG, PATRICIA L SWANBURG
5800 MEADOWVIEW DR
WHITE BEAR TOWN MN 55110-2287

Parcel ID: 033022230019

LUIS RAMIREZ-YANEZ, LAUREN KARLE
5800 OTTER LAKE RD
WHITE BEAR LAKE MN 55110-6419

Parcel ID: 033022230061

JAMES M DUNLAP, KRISTIN M DUNLAP
5780 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2286

Parcel ID: 033022230065

DOUGLAS H BLOOM
5764 MEADOWVIEW DR
WHITE BEAR TOWN MN 55110-2286

Parcel ID: 033022230028

ANDREW J MCDONOUGH, KATHLEEN A MCDONOUGH
5755 MEADOWVIEW DR
WHITE BEAR TOWNSHIP MN 55110-2290

Parcel ID: 033022230059

RAYMOND E STOKVIS, PATRICIA A STOKVIS
5792 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2286

Parcel ID: 033022230068

DARLYNE R MORROW, EDWARD J BREEMS SR
5763 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2290

Parcel ID: 033022230023

CHRISTIAN DONAHOE, SARAH M DONAHOE
5746 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2286

Parcel ID: 033022230067

CHARLES R PETRICH
5771 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2290

Parcel ID: 033022230064

MARIBEL ALFARO
5795 OTTER LAKE RD
WHITE BEAR LAKE MN 55110-6449

Parcel ID: 033022230022

MICHAEL R WILKINS TRUSTEE, MARIE H WILKINS TRUSTEE
5752 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2286

Parcel ID: 033022230073

RAMSEY COUNTY PARKS AND REC
2015 VAN DYKE ST N
SAINT PAUL MN 55109-3711

Parcel ID: 033022230021

BARBARA KRUIZE, SUSAN B DANIELSON
5758 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2286

Parcel ID: 033022230017

RANDY S AMBORN, MARLA L AMBORN
5815 OTTER LAKE RD
WHITE BEAR TOWN MN 55110-6421

Parcel ID: 033022230009

CAROL BJORKLUND TRUSTEE
5793 OTTER LAKE RD
SAINT PAUL MN 55110-6449

Parcel ID: 033022230020

ROSEMARY L ADAMSON TRUSTEE
5807 OTTER LAKE RD
WHITE BEAR LAKE MN 55110-6421

Parcel ID: 033022230027

STEPHEN E LEZALLA, JUDY E LUNDGREN
5751 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2289

Parcel ID: 033022230063

DAVID M ANDERSON, KIM A ANDERSON
5799 OTTER LAKE RD
WHITE BEAR LAKE MN 55110-6449

Parcel ID: 033022230080

WILLIAM A NIEBERGALL TRUSTEE, CAROL E NIEBERGALL TRUSTEE
5745 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2289

Parcel ID: 033022230062

JILL S MACIOCH DOHERTY
5772 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2286

Parcel ID: 033022230025

RENEE MARRERO, JOSE MARRERO
5740 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2286

Parcel ID: 033022230066

ELIZABETH M MILLER
5799 MEADOWVIEW DR
WHITE BEAR LAKE MN 55110-2290

Parcel ID: 033022230024

DAVID P DISERA, NATALIE M MILLER
5742 MEADOWVIEW DR
WHITE BEAR TOWNSHIP MN 55110-2286

Parcel ID: 033022230060

JOHN P CONSIDINE III, CATHERINE C CONSIDINE
5788 MEADOWVIEW DR
WHITE BEAR TOWN MN 55110-2286



Special Three Dog License

I hereby certify that Maribel Alfaro, who resides at 5795 Otter Lake Road, White Bear Township, Minnesota, which is legally described as follows:

Lot 20, Block 2, Brandlwood Farms 8th Addition, Ramsey County, Minnesota

(5795 Otter Lake Road)

and is located within a(n) R-1 – Suburban Residential District, has been granted a Special Three Dog License for the keeping of up to three (3) dogs for private pets, all in accordance with the attached requirements, and pursuant to Ordinance No. 5, the dog/animal ordinance for the Town of White Bear, Ramsey County, Minnesota.

Dated: August 17, 2020.

PATRICK CHRISTOPHERSON, Clerk-Treasurer

Special Three License Requirements

Maribel Alfaro
5795 Otter Lake Road
White Bear Township, MN 55110

1. This Special Three Dog License shall be limited to three (3) dogs.
2. All dogs shall have current licenses obtained from White Bear Township.
3. All dogs shall have current rabies vaccinations.
4. The premises shall be cleaned of all feces on daily basis. Unreasonable noise, orders or other annoyances shall be prohibited for the protection of the public and safety.
5. This Special Three Dog License shall be revisited by the Animal Control Officer and reviewed by the Town Board in six (6) months to insure compliance.
6. This Special Three Dog License shall expire on March 31, 2026. Application for renewal shall be completed prior to that date.
7. White Bear Township reserves the right to revisit the action to approve this Special Three Dog License if compliances are received during the license period.
8. State, Federal and local laws and Ordinance shall be complied with.



**Town Board Meeting
August 17, 2020**

Agenda Number: 7.B – Public Hearings

Subject: Property Tax Abatements – Authorize Abatement of Property Taxes

Documentation: Notice of Public Hearing / Affidavit of Publication / Resolution Approving Property Tax Abatements

Action / Motion for Consideration:

Receive Information / Discuss

- Note Proper Publication of the Hearing Notice in Newspaper & Waive Reading of Notice
- Open Public Hearing
- Open Public Comment Portion – Ask for Comments
- Close Public Portion of Hearing

Based on Finance Officer Review & Recommendation Adopt the **Resolution Approving Property Tax Abatements**

Ruzek – Moves

McCune – Seconds

NOTICE OF PUBLIC HEARING

WHITE BEAR TOWNSHIP

NOTICE OF PUBLIC HEARING

REGARDING PROPOSED PROPERTY TAX ABATEMENTS

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Town of White Bear, Minnesota (the "Town") will meet on Monday, August 17, 2020 at 7:00 p.m., at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota, on the proposal that the Town abate property taxes levied by the Town on the property identified as tax parcel numbers:

103022430072	103022430060	103022440081	103022430023	153022120014
103022430069	103022430059	103022440080	103022430024	153022120015
103022430070	103022430058	103022440079	103022430025	153022120016
103022430071	103022430057	103022440078	103022430026	103022430068
103022430073	103022430056	103022440077	103022430027	103022430084
103022430074	103022430055	103022440076	103022430014	103022430085
103022430075	103022430054	103022440075	103022430015	103022430065
103022430076	103022430053	103022440074	103022430016	103022430064
103022430077	103022430092	103022440073	103022430017	103022430063
103022430078	103022430091	103022440072	103022430013	103022430062
103022430081	103022430051	103022440071	103022430012	103022430061
153022120001	103022430049	103022440070	103022430011	103022430036
153022120002	103022430088	103022440069	103022430010	103022430035
153022120003	103022430087	103022440068	103022430009	103022430034
153022120004	103022430086	103022440067	103022430008	103022430033
153022120005	103022430045	103022440066	103022430007	103022430032
153022120006	103022430044	103022440065	103022430006	103022430031
153022120007	103022430090	103022440064	103022430005	103022430030
153022120008	103022430042	103022440063	103022430004	103022430029
153022120009	103022430041	103022440062	103022430003	103022430028

153022120010	103022430040	103022440061	103022430089	103022430080
153022120011	103022430039	103022440060	103022440094	103022430018
153022120012	103022430038	103022440091	103022440093	103022430019
153022120013	103022430037	103022440090	103022440092	103022430020
103022440088	103022440086	103022440084	103022440089	103022430021
103022440087	103022440085	103022440083	103022440082	103022430022

The total amount of the taxes proposed to be abated by the Town on the Property for up to a 15-year period is estimated to be not more than \$1,020,000. The Board of Supervisors will consider the property tax abatement in connection with financing certain public park improvements, including the acquisition, construction and equipping of two restroom facilities, as well the replacement and refurbishment of park equipment at Polar Lakes Park located at 1280 Hammond Road in the Town.

All interested persons may appear at the August 17, 2020 public hearing and present their views orally or in writing, or may file written comments with the Town Clerk before the hearing.

BY ORDER OF THE BOARD OF SUPERVISORS OF
OF WHITE BEAR TOWNSHIP, MINNESOTA

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

Carter Johnson, being first duly sworn, on oath states as follows:

- 1. I am the publisher of the WHITE BEAR PRESS, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant of Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached was published in the newspaper are as follows:

Once a week, for one week, it was published on Wednesday, the 5th day of August, 2020.

- 4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows:
a) Lowest classified rate paid by commercial users for comparable space
b) Maximum rate allowed by law for the above matter
c) Rate actually charged for the above matter \$ 18.76/inch

- 5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Ramsey County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

We are a qualified newspaper in the following counties: Anoka, Ramsey and Washington

FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Carter Johnson, Publisher
PRESS PUBLICATIONS
4779 Bloom Avenue
White Bear Lake, MN 55110

Subscribed and sworn to before me on this 5th day of August, 2020.

Myrna L. Press
Notary Public
MYRNA L. PRESS
Notary Public-Minnesota
My Commission Expires Jan 31, 2025

WHITE BEAR TOWNSHIP
NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS
NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Town of White Bear, Minnesota (the "Town") will meet on Monday, August 17, 2020 at 7:00 p.m., at Heritage Hall, 4200 Otter Lake Road, White Bear Township, Minnesota, on the proposal that the Town abate property taxes levied by the Town on the property identified as tax parcel numbers:
103022430072 103022430015 103022430087 103022430028
103022430060 103022430065 103022440068 153022120010
103022440081 103022430076 103022430009 103022430040
103022430023 103022430053 103022430034 103022440061
153022120014 103022440074 153022120004 103022430089
103022430069 103022430016 103022430086 103022430080
103022430059 103022430064 103022440067 153022120011
103022440080 103022430077 103022430008 103022430039
103022430024 103022430092 103022430033 103022440060
153022120015 103022440073 153022120005 103022440094
103022430070 103022430017 103022430045 103022430018
103022430058 103022430063 103022440066 153022120012
103022440079 103022430078 103022430007 103022430038
103022430025 103022430091 103022430032 103022440091
153022120016 103022440072 153022120006 103022440093
103022430071 103022430013 103022430044 103022430019
103022430057 103022430062 103022440065 153022120013
103022440078 103022430031 103022430006 103022430037
103022430026 103022430051 103022430031 103022440090
103022430068 103022440071 153022120007 103022440092
103022430073 103022430012 103022430090 103022430020
103022430056 103022430061 103022440064 103022440088
103022440077 153022120001 103022430005 103022440086
103022430027 103022430049 103022430030 103022440084
103022430084 103022440070 153022120008 103022440089
103022430074 103022430011 103022430042 103022430021
103022430055 103022430036 103022440063 103022440087
103022440076 153022120002 103022430004 103022440085
103022430014 103022430088 103022430029 103022440083
103022430085 103022440069 153022120009 103022440082
103022430075 103022430010 103022430041 103022430022
103022430054 103022430035 103022440062
103022440075 153022120003 103022430003
The total amount of the taxes proposed to be abated by the Town on the Property for up to a 15-year period is estimated to be not more than \$1,020,000. The Board of Supervisors will consider the property tax abatement in connection with financing certain public park improvements, including the acquisition, construction and equipping of two restroom facilities, as well as the replacement and refurbishment of park equipment at Polar Lakes Park located at 1280 Hammond Road in the Town.
All interested persons may appear at the August 17, 2020 public hearing and present their views orally or in writing, or may file written comments with the Town Clerk before the hearing.
BY ORDER OF THE BOARD OF SUPERVISORS OF
OF WHITE BEAR TOWNSHIP, MINNESOTA
Published one time in the White Bear Press on August 5, 2020.

EXTRACT OF MINUTES OF A MEETING OF THE
TOWN BOARD OF SUPERVISORS OF
THE TOWN OF WHITE BEAR, MINNESOTA

HELD: August 17, 2020

Pursuant to due call and notice thereof, a regular meeting of the Town Board of Supervisors of the Town of White Bear, Minnesota, was duly called and held at Heritage Hall in the Town on Monday, the 17th day of August, 2020, at 7:00 o'clock P.M.

The following supervisors were present: Prudhon, Ruzek, McCune;

and the following were absent: None.

Supervisor Ruzek introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS

BE IT RESOLVED By the Town Board of Supervisors (the "Board") of the Town of White Bear, Minnesota (the "Town"), as follows:

Section 1. Recitals.

(a) The Town proposes to (i) undertake certain public improvements with tax abatement bonds authorized by the Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Act") and (ii) authorize a property tax abatement with respect to various parcels of land to finance certain public park improvements, including the acquisition, construction and equipping of two restroom facilities, as well the replacement and refurbishment of park equipment at Polar Lakes Park located at 1280 Hammond Road in the Town (the "Project"). The Town proposes to use property tax abatement pursuant to the Act to finance the Project. The proposed term of the abatement will be for up to 15 years in an estimated not to exceed \$1,020,000. The abatement will apply to the Town's share of the property taxes (the "Abatement") derived from the property described by property identification numbers on the attached **Exhibit A** (the "Property").

(b) On the date hereof, the Board held a public hearing on the question of the Abatement, and said hearing was preceded by published notice thereof in accordance with the Abatement Law.

Section 2. Findings for the Abatement. The Board hereby makes the following findings:

(a) The Board expects the benefits to the Town of the Abatement to at least equal the costs to the Town thereof.

(b) Granting the Abatement is in the public interest because it will help finance the acquisition and construction of public facilities in the Town, preserve the tax base, finance public infrastructure, and protect the general health and welfare of the community by maintaining public facilities.

(c) The Property is not located in a tax increment financing district.

(d) In any year, the total amount of property taxes abated by the Town by this and other resolutions, if any, does not exceed the greater of 10% of the net tax capacity of the Town or \$200,000.

Section 3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

(a) The Abatement shall be for a maximum of 15 years and shall apply to the taxes payable in the years 2021 through 2035, inclusive.

(b) The Town will abate the Town's share of the property tax amount which the Town receives from the Property, in an amount not to exceed \$1,020,000.

(c) The maximum amount of Abatement authorized under this resolution is \$1,020,000. The maximum principal amount of bonds to be secured by Abatement under this resolution will not exceed the estimated sum of Abatement from the Property for the term authorized under this resolution.

(d) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was duly seconded by Supervisor McCune and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune;

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
TOWN OF WHITE BEAR)
RAMSEY COUNTY)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear Minnesota (the “Town”), DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes with the original minutes of a meeting of the Town Board of Supervisors called and held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to the Town’s approximately \$5,900,000 General Obligation Abatement, Improvement and Utility Bonds, Series 2020A.

WITNESS my hand as such Clerk of the Town this 17th day of August, 2020.

Town Clerk

Exhibit A

Parcel ID Numbers for the "Property"

103022430072	103022430060	103022440081	103022430023	153022120014
103022430069	103022430059	103022440080	103022430024	153022120015
103022430070	103022430058	103022440079	103022430025	153022120016
103022430071	103022430057	103022440078	103022430026	103022430068
103022430073	103022430056	103022440077	103022430027	103022430084
103022430074	103022430055	103022440076	103022430014	103022430085
103022430075	103022430054	103022440075	103022430015	103022430065
103022430076	103022430053	103022440074	103022430016	103022430064
103022430077	103022430092	103022440073	103022430017	103022430063
103022430078	103022430091	103022440072	103022430013	103022430062
103022430081	103022430051	103022440071	103022430012	103022430061
153022120001	103022430049	103022440070	103022430011	103022430036
153022120002	103022430088	103022440069	103022430010	103022430035
153022120003	103022430087	103022440068	103022430009	103022430034
153022120004	103022430086	103022440067	103022430008	103022430033
153022120005	103022430045	103022440066	103022430007	103022430032
153022120006	103022430044	103022440065	103022430006	103022430031
153022120007	103022430090	103022440064	103022430005	103022430030
153022120008	103022430042	103022440063	103022430004	103022430029
153022120009	103022430041	103022440062	103022430003	103022430028
153022120010	103022430040	103022440061	103022430089	103022430080
153022120011	103022430039	103022440060	103022440094	103022430018
153022120012	103022430038	103022440091	103022440093	103022430019
153022120013	103022430037	103022440090	103022440092	103022430020
103022440088	103022440086	103022440084	103022440089	103022430021
103022440087	103022440085	103022440083	103022440082	103022430022

5. Official Statement. The Finance Officer and other officers or employees of the Town are hereby authorized to participate with Baker Tilly MA in the preparation of an official statement for the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by Supervisor McCune and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune;

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
TOWN OF WHITE BEAR)
RAMSEY COUNTY)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota (the “Town”), DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes with the original minutes of a meeting of the Town Board of Supervisors called and held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to the Town’s approximately \$5,900,000 General Obligation Abatement, Improvement and Utility Bonds, Series 2020A.

WITNESS my hand as such Clerk of the Town this _____ day of _____, 2020.

Town Clerk

EXHIBIT A

THE TOWN HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$5,900,000*

TOWN OF WHITE BEAR, MINNESOTA

GENERAL OBLIGATION ABATEMENT, IMPROVEMENT, AND UTILITY BONDS, SERIES 2020A

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the “Bonds”) will be received by the Town of White Bear, Minnesota (the “Town”) on Monday, September 21, 2020 (the “Sale Date”) until 10:30 A.M., Central Time (the “Sale Time”) at the offices of Baker Tilly Municipal Advisors, LLC (“Baker Tilly MA”), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the Board of Supervisors at its meeting commencing at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the Town nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the Town to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) **Electronic Bidding.** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the Town, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the Town, its agents, nor PARITY® shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The Town is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the Town.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018

* *Preliminary; subject to change.*

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Customer Support: (212) 849-5000

DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2021. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts* as follows:

2022	\$520,000	2025	\$515,000	2028	\$515,000	2031	\$520,000	2034	\$145,000
2023	\$520,000	2026	\$510,000	2029	\$520,000	2032	\$145,000	2035	\$150,000
2024	\$515,000	2027	\$510,000	2030	\$520,000	2033	\$145,000	2036	\$150,000

* *The Town reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the Town for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The Town will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The Town will pay for the services of the registrar.

OPTIONAL REDEMPTION

The Town may elect on February 1, 2029, and on any day thereafter, to redeem Bonds due on or after February 1, 2030. Redemption may be in whole or in part and if in part at the option of the Town and in such manner as the Town shall determine. If less than all Bonds of a maturity are called for redemption, the Town will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the Town for which the Town will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the Town will pledge (i) special assessments against benefitted properties; (ii) net revenues of the Town's water fund; and (iii) tax abatement revenues derived from certain parcels within the Town for a repayment of a portion of the Bonds. The proceeds will be used to finance (i) various street improvement projects within the Town; (ii) various utility improvement projects; and (iii) various park improvements related to Polar Lakes Park.

BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The Town will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$5,841,000 plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the Town scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the Town with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the Town in establishing the issue price of the Bonds and shall complete, execute, and deliver to the Town prior to the closing date, a written certification in a form acceptable to the Purchaser, the Town, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. [However, such Issue Price Certificate may indicate that the Purchaser has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public.] Any action to be taken or documentation to be received by the Town pursuant hereto may be taken or received on behalf of the Town by Baker Tilly MA.

The Town intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the Town shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the Town reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- (iv) the Town anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an “underwriter” as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all of the requirements of a “competitive sale” are not satisfied, the Town shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the Town and Baker Tilly MA if 10% of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The Town will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The Town will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the Town will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the Town and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the Town and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Bonds or until all of the Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the Town in the amount of \$59,000 (the “Deposit”) no later than 1:30 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the Town nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the Town may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the Town upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the Town and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the Town.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the Town. The Town's

computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The Town will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the Town determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The Town has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The Town specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the Town. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the Town) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about October 20, 2020, the Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kennedy & Graven, Chartered of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the Town or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the Town, or its agents, the Purchaser shall be liable to the Town for any loss suffered by the Town by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the Town will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

OFFICIAL STATEMENT

The Town has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the

Town as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the Town, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://go.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the Town agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The Town designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the Town, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated August 17, 2020

BY ORDER OF THE BOARD OF SUPERVISORS

/s/ Patrick Christopherson
Clerk/Treasurer



**Town Board Meeting
August 17, 2020**

Agenda Number: 8.A – New Business

Finance Officer Item:

Subject: General Obligation Abatement Bonds – Authorize Sale of Approximately \$5,900,000 General Obligation Abatement, Improvement & Utility Bonds, Series 2020A

Documentation: Resolution

Action / Motion for Consideration:

Receive Information / Discuss

Based on Finance Officer Review & Recommendation Adopt the **Resolution Providing for the Competitive Negotiated Sale of Approximately \$5,900,000 General Obligation Abatement, Improvement & Utility Bonds, Series 2020A**

Ruzek – Moves

McCune - Seconds

EXTRACT OF MINUTES OF A MEETING OF THE
TOWN BOARD OF SUPERVISORS OF
THE TOWN OF WHITE BEAR, MINNESOTA

HELD: August 17, 2020

Pursuant to due call and notice thereof, a regular meeting of the Town Board of Supervisors of the Town of White Bear, Minnesota, was duly called and held at Heritage Hall in the Town on Monday, the 17th day of August, 2020, at 7:00 o'clock P.M.

The following supervisors were present: Prudhon, Ruzek, McCune;

and the following were absent: None.

Supervisor Ruzek introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE COMPETITIVE
NEGOTIATED SALE OF APPROXIMATELY \$5,900,000 GENERAL OBLIGATION
ABATEMENT, IMPROVEMENT AND UTILITY BONDS, SERIES 2020A

BE IT RESOLVED by the Town Board of Supervisors of the Town of White Bear, Minnesota, as follows:

1. Finding; Amount and Purpose. It is hereby found, determined and declared that the Town of White Bear, Minnesota (the "Town"), should issue approximately \$5,900,000 General Obligation Abatement, Improvement and Utility Bonds, Series 2020A, to finance (i) various street improvement projects within the Town; (ii) various utility improvement projects; and (iii) various park improvements related to Polar Lakes Park.
2. Meeting. This Town Board of Supervisors shall meet on the date and at the time and place specified in the form of Terms of Proposal attached hereto as **Exhibit A** for the purpose of awarding the sale of the Bonds.
3. Competitive Negotiated Sale. The Town has retained Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA") as an independent municipal advisor, and the Town Board of Supervisors hereby determines to sell the Bonds by private negotiation, by way of a competitive sale in response to Terms of Proposal for the Bonds which are not published in any newspaper or journal.
4. Terms of Proposal. The terms and conditions of the Bonds and the sale thereof are fully set forth in the "Terms of Proposal" attached hereto as **Exhibit A** and hereby made a part hereof.

5. Official Statement. The Finance Officer and other officers or employees of the Town are hereby authorized to participate with Baker Tilly MA in the preparation of an official statement for the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by Supervisor McCune and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune;

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
TOWN OF WHITE BEAR)
RAMSEY COUNTY)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota (the “Town”), DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes with the original minutes of a meeting of the Town Board of Supervisors called and held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to the Town’s approximately \$5,900,000 General Obligation Abatement, Improvement and Utility Bonds, Series 2020A.

WITNESS my hand as such Clerk of the Town this 17th day of August, 2020.

Town Clerk

EXHIBIT A

THE TOWN HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

**TERMS OF PROPOSAL
\$5,900,000***

**TOWN OF WHITE BEAR, MINNESOTA
GENERAL OBLIGATION ABATEMENT, IMPROVEMENT, AND
UTILITY BONDS, SERIES 2020A**

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the “Bonds”) will be received by the Town of White Bear, Minnesota (the “Town”) on Monday, September 21, 2020 (the “Sale Date”) until 10:30 A.M., Central Time (the “Sale Time”) at the offices of Baker Tilly Municipal Advisors, LLC (“Baker Tilly MA”), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the Board of Supervisors at its meeting commencing at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the Town nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the Town to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) ***Sealed Bidding.*** Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) ***Electronic Bidding.*** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the Town, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the Town, its agents, nor PARITY® shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The Town is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the Town.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* *Preliminary; subject to change.*

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DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2021. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts* as follows:

2022	\$445,000	2026	\$510,000	2030	\$520,000	2034	\$145,000
2023	\$520,000	2027	\$510,000	2031	\$520,000	2035	\$150,000
2024	\$515,000	2028	\$515,000	2032	\$145,000	2036	\$150,000
2025	\$515,000	2029	\$520,000	2033	\$145,000	2037	\$ 75,000

* *The Town reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the Town for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the “Purchaser”), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The Town will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The Town will pay for the services of the registrar.

OPTIONAL REDEMPTION

The Town may elect on February 1, 2029, and on any day thereafter, to redeem Bonds due on or after February 1, 2030. Redemption may be in whole or in part and if in part at the option of the Town and in such manner as the Town shall determine. If less than all Bonds of a maturity are called for redemption, the Town will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the Town for which the Town will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the Town will pledge (i) special assessments against benefitted properties; (ii) net revenues of the Town's water fund; and (iii) tax abatement revenues derived from certain parcels within the Town for a repayment of a portion of the Bonds. The proceeds will be used to finance (i) various street improvement projects within the Town; (ii) various utility improvement projects; and (iii) various park improvements related to Polar Lakes Park.

BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The Town will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$5,841,000 plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the Town scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the Town with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the Town in establishing the issue price of the Bonds and shall complete, execute, and deliver to the Town prior to the closing date, a written certification in a form acceptable to the Purchaser, the Town, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. [However, such Issue Price Certificate may indicate that the Purchaser has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public.] Any action to be taken or documentation to be received by the Town pursuant hereto may be taken or received on behalf of the Town by Baker Tilly MA.

The Town intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the Town shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the Town reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- (iv) the Town anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an “underwriter” as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all of the requirements of a “competitive sale” are not satisfied, the Town shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the Town and Baker Tilly MA if 10% of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The Town will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The Town will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the Town will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the Town and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the Town and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Bonds or until all of the Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the Town in the amount of \$59,000 (the “Deposit”) no later than 1:30 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the Town nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the Town may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the Town upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the Town and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the Town.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the Town. The Town's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The Town will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the Town determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The Town has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The Town specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the Town. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the Town) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about October 20, 2020, the Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kennedy & Graven, Chartered of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the Town or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the Town, or its agents, the Purchaser shall be liable to the Town for any loss suffered by the Town by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the Town will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

OFFICIAL STATEMENT

The Town has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the Town as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the Town, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://go.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the Town agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official

Statement. The Town designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the Town, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated August 17, 2020

BY ORDER OF THE BOARD OF SUPERVISORS

/s/ Patrick Christopherson
Clerk/Treasurer



**Town Board Meeting
August 17, 2020**

Agenda Number: 8.B – New Business

Public Works Items:

Subject: Stillwater Street Sanitary Sewer Pipe Repair:
1. Receive Quote
2. Approve Quote

Documentation: Public Works Director Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Public Works Director Review & Recommendation:

- 1) Receive the Quotes
- 2) Approve Quote From Dave Perkins Contracting in the Amount of \$16,805.00 to Perform the Stillwater Street Sanitary Sewer Repair With Funding from the Sanitary Sewer Operating Fund

MEMORANDUM

Date: August 12, 2020

To: Town Board

From: Dale Reed, Public Works Director

Re: Stillwater Street Sanitary Sewer Repair Quote Approval

During the Inflow/Infiltration (I/I) televising work completed in August of 2019 a pipe deficiency was identified for repair. The deficiency is an offset pipe. After further review it has been determined that a Fernco (a flexible rubber boot with bands on each end to secure to the pipe ends). Because the Fernco is not a solid pipe, there is a potential for offset. This is the current state of the pipe on Stillwater Street.

Quotes requested from Dave Perkins Contracting, Inc., Pember Companies, Inc., and Peterson Companies. Below is the quoted pricing from the contractors.

Company	Total
Dave Perkins Contracting, Inc.	\$16,805.00
Pember Companies, Inc	\$31,000.00
Peterson Companies	\$53,000.00

Staff is recommending the acceptance of the quote from Dave Perkins Contracting, Inc. for \$16,805.00. Dave Perkins Contracting, Inc. understands the project scope and has completed several repair projects for the Town in the past. Staff is confident that their quote is covering the scope of the work needed for this repair. Funding for the sanitary sewer line repair derived from the Sanitary Sewer Operating Budget.

Town Board action is to receive the quotes and approve the quote from Dave Perkins Contracting for \$16,805.00.

Scope of work for replacement of Stillwater Street sanitary sewer gravity line

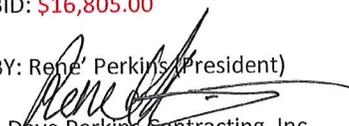
This project will involve the removal of an existing 8" Fernco that connects the ends of two 8" PVC pipes. Currently the pipe is offset roughly 6' East of manhole 94 (shown on Record Plan #239) located South Stillwater Street and in the fog line of Otter Lake Road intersection. The project may require dewatering because of it's close proximity to a Wetland on the south side of the sanitary sewer line.

The estimated quantities are as follows:

1. Contractor must obtain all necessary permits. Ramsey County said the city has to pull permits the contractor cannot. And its NC when the city pulls their own permits
2. Dewatering (if required) = lump sum \$5,900
3. Traffic control \$1,200 = lump sum, must be presented to Ramsey County for approval. We as a contractor have to pay for this service. If we get the job then we will proceed.
4. Erosion control = lump sum \$550
5. 20' of 8" PVC, length of replacement is dependent alignment with existing pipe.\$3,200
6. Excavation of 40 cu yds. \$480
7. Placement of 20 cu yds of pipe bedding material, 4 inches under pipe with 12' over the top of pipe. \$480
8. Insulate with 3" polystyrene insulation over length of pipe. \$175
9. Placement of 30 cu yds of compacted granular fill to pavement compacted base.\$720
10. Placement of 10 cu yds of compacted flexible base. \$300
11. Place and compact 2 base courses of bituminous at 3", tack the base course and follow with a wear course of 2" compacted. Based upon a 25'X6' Utility cut.
12. Placement of a replacement bituminous swale will be incidental to the work. The swales drains to the ditch on the South and East corner of Otter Lake Road and Stillwater Street. 11& 12 \$3,800

BID: \$16,805.00

BY: Rene Perkins (President)


Dave Perkins Contracting, Inc.



Dave Perkins Contracting, Inc.
19745 Nowthen Blvd NW
Nowthen, MN 55303-9655

Grade & Backfill With Existing Material. No Soil Correction. No Haul Off. No Erosion Control. Staking By Others. Not Responsible For Private Utilities Locate By Others. No Sub Grade Stabilization. No Restoration. Dewatering Extra If Required. Permits Fees Paid By Owner. Add 1.5 % If Bond Required. Frost As Per Hourly Rate. Bid Good For 30 Days.

ACCEPTED BY: _____ DATE: _____

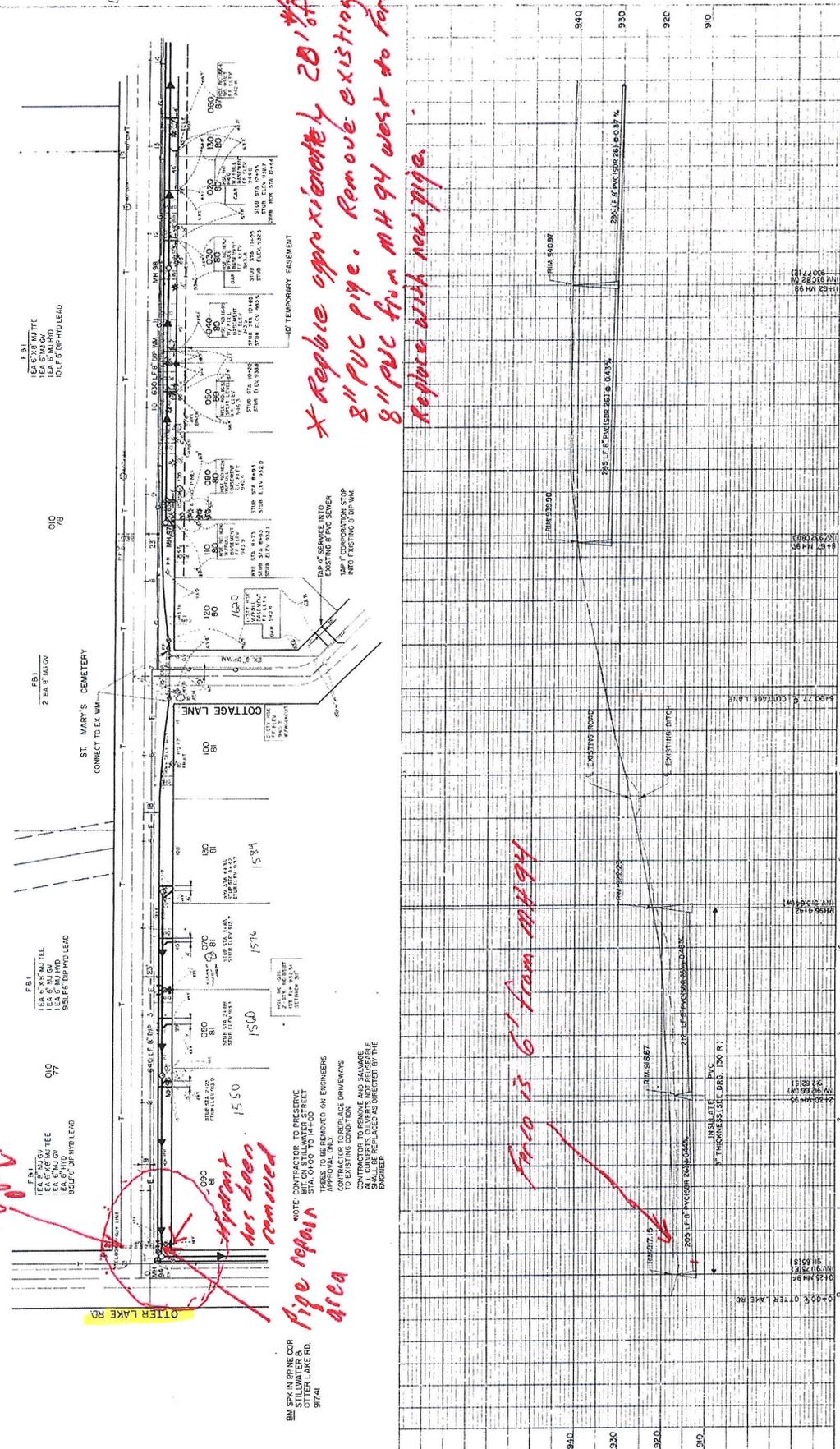
PRE-LIEN NOTICE

(a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

(b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.



STILLWATER ST.



Handwritten note: **11' 11" over lines 85**

Handwritten note: **Hydrant has been removed**

Handwritten note: **Pipe repair area**

Handwritten note: *** Replace approximately 20' of 8" PVC pipe. Remove existing 8" PVC pipe. MH 94 west to far end. Replace with new pipe.**

Handwritten note: **Tap is 6' from MH 94**

NOTE: CONTRACTOR TO PRESERVE BUT ON STILLWATER STREET STA. 0+00 TO 14+00 APPROVAL ONLY. CONTRACTOR TO REPLACE DRIVEWAYS AND CURBS TO MATCH EXISTING. ALL CONCRETE CURBS NOT REVERSIBLE TO BE REPLACED AS DIRECTED BY THE ENGINEER.

BM SPK IN RR NE COR STILLWATER & COTTAGE LANE RD. 9741

		NORTHEAST AREA SANITARY SEWER AND WATERMAIN TOWN OF WHITE BEAR, MINNESOTA		CMA 7094 URG 24
1111 S. 17TH ST., TOPEKA, KS 66606 TEL: 781-333-3333 FAX: 781-333-3333 WWW.TKDA.COM		PROJECT NO. 11029 DATE: FEB. 5, 1990		STILLWATER STREET OTTER LAKE ROAD TO STA. 13+50

Scope of work for replacement of Stillwater Street sanitary sewer gravity line

This project will involve the removal of an existing 8" Fernco that connects the ends of two 8" PVC pipes. Currently the pipe is offset roughly 6' East of manhole 94 (shown on Record Plan #239) located South Stillwater Street and in the fog line of Otter Lake Road intersection. The project may require dewatering because of it's close proximity to a Wetland on the south side of the sanitary sewer line.

The estimated quantities are as follows:

1. Contractor must obtain all necessary permits.
2. Dewatering (if required) = lump sum
3. Traffic control = lump sum, must be presented to Ramsey County for approval.
4. Erosion control = lump sum
5. 20' of 8" PVC, length of replacement is dependent alignment with existing pipe.
6. Excavation of 40 cu yds.
7. Placement of 20 cu yds of pipe bedding material, 4 inches under pipe with 12' over the top of pipe.
8. Insulate with 3" polystyrene insulation over length of pipe.
9. Placement of 30 cu yds of compacted granular fill to pavement compacted base.
10. Placement of 10 cu yds of compacted flexible base.
11. Place and compact 2 base courses of bituminous at 3", tack the base course and follow with a wear course of 2" compacted. Based upon a 25'X6' Utility cut.
12. Placement of a replacement bituminous swale will be incidental to the work. The swales drains to the ditch on the South and East corner of Otter Lake Road and Stillwater Street.

Patti Walstad

From: Luke Kowarsch <lkowarsch@petersoncompanies.net>
Sent: Tuesday, August 11, 2020 1:27 PM
To: Dale Reed
Subject: Stillwater Street

Caution: This email originated outside our organization; please use caution.

Dale,

As we discussed, my number would be \$53,000.00 to complete the work. I understand that you have cheaper numbers to complete the work and hope that the repair goes smoothly for you/them. Thanks again for the invite, we greatly appreciate it.

LUKE KOWARSCH | VICE PRESIDENT OF CONSTRUCTION
PETERSON COMPANIES, INC. | 8326 WYOMING TRAIL | CHISAGO CITY, MN 55013
(D) 651-257-0307 | (F) 651-257-3393
WWW.PETERSONCOMPANIES.NET



**Town Board Meeting
August 17, 2020**

Agenda Number: 8.C – New Business

Public Works Items:

Subject: 2020 Sanitary Sewer Cleaning & Televising:

1. Receive Quote
2. Approve Quote

Documentation: Public Works Director Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Public Works Director Review & Recommendation:

- 1) Receive the Quotes
- 2) Approve Quote from Ritter & Ritter Sewer Service, Inc., in the Amount of \$24,331.80 to Perform the 2020 Sanitary Sewer Cleaning & Televising With Funding from the Sanitary Sewer Fund

MEMORANDUM

Date: August 12, 2020

To: Town Board

From: Dale Reed, Public Works Director

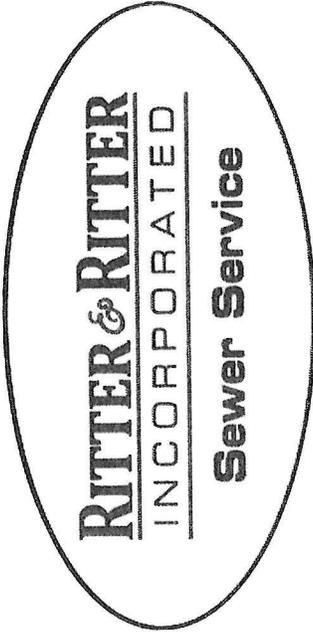
Re: 2020 Sanitary Sewer Cleaning and Televising Quotes Acceptance and Approval of Low Quote from Ritter and Ritter.

The Town has been actively reducing Infiltration/Inflow for the past 5 years. To continue this reduction in flow to the Metropolitan Council Interceptor, the Town has requested quotes to clean and televise sanitary sewer lines in the Northeast Area of the Township. The focus area of the quote is the sanitary sewer lines constructed of PVC. Since the Town has completed the cleaning, televising and sealing of the Vitrified Clay Pipe (VCP), the focus now will be on the newer PVC lines throughout the Township to determine if more joint sealing and/or pipe repairs needed.

Cleaning and Televising quote forms emailed to the following three regional contractors for this type of work, Empire Pipe, Ritter and Ritter Sewer Service, Inc., and Visu-Sewer, Inc. Of the three contractors, only two, Ritter and Ritter Sewer Service, Inc. for \$24,331.80, and Visu-Sewer for \$26,772.48 responded to my quote request. Both contractors have performed like work for the Town in the past.

Funding for the sanitary sewer cleaning and televising derived from the Sanitary Sewer Fund.

Town Board action is to receive the bid and award the bid to Ritter and Ritter Sewer Service, Inc. for \$24,331.80.



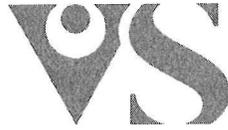
7500 Boone Ave N, Suite 102
 Brooklyn Park, MN

Phone 218-838-9700
 E-mail joy.larsen@ritterinc.net

Quote: Clean & TV Sanitary Sewer
 City of White Bear Township

ITEM	UNIT	EST QTY	UNIT PRICE	AMOUNT
Clean & Televis 8" Sanitary Sewer	LF	8,843	\$ 1.25	\$ 11,053.75
Clean & Televis 10" Sanitary Sewer	LF	1,072	\$ 1.25	\$ 1,340.00
Clean & Televis 12" Sanitary Sewer	LF	8,843	\$ 1.35	\$ 11,938.05
Total Quote				\$ 24,331.80

Joy Larsen-Ritter
 CEO
 8/10/2020



Visu-Sewer
Inspect. Maintain. Rehabilitate.

Proposal

To: Dale Reed
White Bear Township
1281 Hammond Rd
White Bear Township, MN 55110
651-747-2777

From: Todd Stelmacher
Visu-Sewer, Inc
3155 104th Lane NE
Blaine, MN 55449
763-252-0004

Date: 8/12/2020

Project: Sewer CCTV Inspection

Visu-Sewer is pleased to offer the following service:

CCTV inspection of approximately 15,936 linear feet of 8"- 12" sanitary sewer in White Bear Township. Project includes one (1) pass with a jet for light cleaning prior to televising, DVD's, and inspection reports with PACP codes. Heavy cleaning, if needed, will be quoted separately.

Price: \$1.68 per linear foot

White Bear Township will need to provide drivable equipment access to all manholes, detailed maps with naming conventions, water from nearby hydrants without charge, a dump site for captured debris, and traffic control beyond cones and signs.

Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to call us at 800-876-8478.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

WISCONSIN - ILLINOIS - MINNESOTA - IOWA - MISSOURI - VIRGINIA



**Town Board Meeting
August 17, 2020**

Agenda Number: 8.D – New Business

Town Planner Item:

Subject: Polar Lakes Park Restrooms – Receive Bids & Refer to Park Board for Review & Recommendation

Documentation: Town Planner Memo

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Town Planner Receive the Bids & Refer to Park Board for Review & Recommendation

MEMORANDUM

TO: PARK BOARD / TOWN BOARD
FROM: TOM RIEDESEL
DATE: AUGUST 12, 2020

SUBJECT: POLAR LAKES PARK RESTROOM BIDS

The Town solicited proposals to construct two restrooms at Polar Lakes Park. The bid opening was held on August 12th at 10: 00 a.m.

Six proposals were received. Five of the bidders chose the Romtec buildings option. This option is for construction of the buildings which are purchased by the Town from the Romtec Corporation. The cost for the Town to purchase the buildings is \$305K, under a government purchasing contract.

A bid was also received from Public Restroom Company (PRC) which proposes to supply the buildings and labor. The cost of their restroom buildings is included in the bid and does not include the Town purchasing the buildings under a government contract.

The following are a summary of the bids:

#1	Dering Pierson Group =	\$450,673.00
#2	Ebert Construction =	\$477,700.00
	Welsh Construction =	\$543,390.00
	Hout Construction =	\$589,731.76
#3	Public Restroom Company =	\$790,431.00 * includes buildings
	Weber Construction =	\$997,000.00

The Town's cost for the buildings must be added to the Dering Pierson, Ebert, Welsh, Hout, and Weber construction bids. This cost is \$305K.

With the Town paying for the cost of the Romtec buildings, the apparent low bidder is Dering Pierson with a total cost of \$755,673.00. Ebert Construction was the second lowest bidder at \$782,700. PRC had the third lowest bid at \$790,431.

Note: There will be additional costs/contractors which must be added to the cost of the project. These costs are not part of the bids and will be paid by the Town. These costs include: tree removal, stump removal, site grading and extension of sewer and water to the buildings.

TR/psw
cc:admin/add.file
b:restroombid



**Town Board Meeting
August 17, 2020**

Agenda Number: 8.E – New Business

Town Engineer Items:

Subject: 2020 Improvement Projects:

2020-4 – Peterson Road Improvements:

1. Approve Plans & Specifications
2. Order Advertisement for Bids

2020-5 – Otter Ridge Circle Road Improvements:

1. Approve Plans & Specifications
2. Order Advertisement for Bids

Documentation: Town Engineer Correspondence w/ attachments / Resolutions

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Town Engineer Review & Recommendation:

2020-4:

- Adopt Resolution Approving Plans & Specifications for Improvement 2020-4
Ruzek – Moves McCune – Seconds
- Adopt Resolution Ordering Advertisement for Bids for Improvement 2020-4
Ruzek – Moves McCune - Seconds

2020-5:

- Adopt **Resolution Approving Plans & Specifications for Improvement 2020-5**
Ruzek – Moves McCune – Seconds
- Adopt **Resolution Ordering Advertisement for Bids for Improvement 2020-5**
Ruzek – Moves McCune – Seconds

Minutes
Town Board Meeting
July 6, 2020

IMPROVEMENT 2020-4 – PETERSON ROAD IMPROVEMENTS: Ruzek moved to note proper publication of the hearing notice in the newspaper & waive reading of the notice. McCune seconded. Ayes all.

Ruzek moved to open the public hearing. McCune seconded. Ayes all.

Chair Prudhon turned the Chair position over to Supervisor Ruzek for this agenda item.

The Town Engineer was present to report that the Town Board has been in discussion of this project for some time, due to the favorable project climate. Since June, the Board has accepted the feasibility report and held the neighborhood meeting on June 17th. It was reported that many neighbors have known the improvement would be coming, but that they didn't like the price. One was in support and one was opposed at the meeting. Listed in the meeting packet was the PowerPoint presentation slides from the meeting. The feasibility report discussed existing conditions, proposed improvements from H-2 to Mehegan Lane. The project includes sanitary sewer, storm water improvements, watermain improvements, a 28 foot street with 6 foot sidewalk. Though there is only 800-900 feet of road, the cost is \$1.1 Million, which will be split among bonding, the Township, and residents' assessments. The Town Engineer discussed the benefits of the improvements: reduced maintenances for the Township and residents, sewer and water hookup availability, the sidewalk, etc.; all of which was discussed at the neighborhood meeting. The next step is to order the improvement, plans and specs, and adopt the resolution declaring official intent to reimburse, which is tonight.

McCune moved to open public comment portion – ask for comments. Ruzek seconded. Ayes: Ruzek and McCune; Abstention: Prudhon.

Patricia Peterson, 5474 Peterson Road, was present to address her opposition to the project, stating she is all parts opposed. Peterson has a perfectly functioning well and septic, and while some neighbors may want the water and septic hookup option, she does not. She does not have any drainage issues and thinks it's better at soaking in the water. Since the street is not a through street, there isn't enough usage to warrant the street improvements. There is no reason for sidewalks, especially since the neighboring streets have no sidewalks and Eagle Park has no sidewalks.

Leif Eischen, 5451 Peterson Road, was present to present his concerns with this project. He asked why this project discussion was even started. Acting Chair Ruzek explained that this improvement is a part of the Township improvements, part of the Town's future plans to connect the street. When Ruzek moved to the Township, Centerville Road and County Road H2 were gravel and have been improved. It is time to improve the streets because gravel is not sustainable for higher levels of traffic, which will come once new developments are created. Eischen stated the Town should be proud of having the last gravel road in the County. There were questions on why only paving part of the road, why the assessment percentage.

Jerry Price, 5425 Peterson Road, was present to address his concerns with this project. He stated he agrees with Eischen and wanted to know if since he has 2 lots, would one of them have interest. It was noted that, yes, the interest would be charged at the statutory rate. Price stated that Mehegan resident should have to pay as well.

Jeanenette Miller, 5470 Peterson Road, was present to report her concerns with this project. She moved on to Peterson Road 8 years ago as a renter and is now buying the property. Miller was told by a previous resident that Peterson used to be a cul-de-sac and now the Town wants to turn it into a thru-street. She stated that it will be a hazard to be that wide open and will invite theft. She agreed with Price and Eischen.

Carl Dietric, 5470 Peterson Road, was present to state that many properties have new septic systems and don't need sewer systems.

Sheryl Hagen, 5470 Peterson Road, was present to agree with the previous residents and stated that the price tag is too high.

Denny Peterson, 5474 Peterson Road, was present to address his opposition to the project. He stated that the issue is the North Oaks developers used to have plans for one big project for Three Oaks and now have split it into three phases, missing the assessment. If it were one big phase, it would have been done or started and assessments could have been shared among those residents.

Michelle Eischen, 5451 Peterson Road, was present to address her concerns with this project. She stated that the dirt road handles the residents traffic and that this project is not what they wanted and is not an improvement.

Linda Price, 5425, Peterson Road, was present to ask whether the 30 feet of curb and pavement of Mehegan Road is included in this assessment or would be done at a later date. The Town Engineer confirmed that the 30 feet of curb and pavement is included in this assessed project. It was noted that the developers won't be assessed. Price is opposed to the "sidewalk to nowhere", and stated that opening up the road would invite more traffic whenever there is an accident on I-35. She stated that currently there was one for sale sign and there would be more. Price feels that the privacy of the gravel road is being taken away and she is not in favor of any of it. If change needs to happen, the Town should get the cost down. If anything, the Town should just pave the road only, just like Hugo did, as it would be cheaper.

Steve Pasket, 5441 Peterson Road, was present to discuss his opinion on the project. He stated that he will benefit immediately from the sewer and water improvements. He agreed that the sidewalk doesn't fit for this road improvement. He noted that paving half the road seems bizarre, but that he has had it with the dust.

Ed Prudhon, 5435 Peterson Road, presented his thoughts to the Board, having had his background as a long-time resident, public safety commissioner, planning commissioner, and now Town Board Chair. He stated that it has always been Township policy and goal to get people off of well and septic because those systems fail. There is no warning, and it is an expensive project. The sidewalk was only noted on the project because of the comprehensive Town plans, but Peterson should be wider. He explained that he would lose a lot from this project: most notably 20 feet of property for the sewer. But he will also gain from the project too: he has been waiting to pave his driveway until after the road has been paved. He stated that he wants to see the assessment percentage go down to 20% as a resident. He is for the project, but not for the price; there has got to be some way to financially get things done.

The Town Clerk asked for consensus on the project: does it hold value? Would the residents want the project if there were no price tag on it? No Clear Consensus.

There was discussion over how much the sidewalks cost. The Town Engineer noted that the wider street with no sidewalk is between 2% and 3% less expensive than with the sidewalk.

The Town Attorney noted that the Town cannot legally assess more than what the project will increase in the value of the homes. The appraiser supported the \$40,000 assessment. He explained that any resident has the right to appeal the assessment once the final assessment comes in; the resident can object and is entitled to a hearing at the District Court.

Linda Price asked who performed the appraisal. Sanford & Associates in White Bear Lake performed the appraisal.

McCune moved to close the public portion of the hearing. Ruzek seconded. Ayes: McCune, Ruzek; Abstention: Prudhon.

Based on staff review & recommendation Ruzek made a resolution ordering Improvement 2020-4 project to move forward without the sidewalks. There was some discussion on the percentages of the assessments. It was noted that the percentages unpaid by the residents will be split among the Township residents. McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

Ruzek moved to make a resolution ordering preparation of plans & specifications for Improvement 2020-4. McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

The next meeting after the plans & specs are approved would be in late July or early August. Once the bids come in there will be another neighborhood meeting. Finally, once the assessments are finalized there would be another meeting.

Ruzek moved to amend his previous motion to include the note "in an amount not to exceed \$46,500.00 & also noting Utility Easements will need to be obtained." McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

Ruzek moved to make a resolution declaring official intent to reimburse expenditures. McCune seconded. Ayes: Ruzek, McCune; Abstention: Prudhon.

Minutes
Town Board Meeting
July 20, 2020

IMPROVEMENT 2020-5 – OTTER RIDGE CIRCLE ROAD IMPROVEMENTS: ORDER IMPROVEMENT – ORDER PREPARATION OF PLANS & SPECIFICATIONS: Ruzek moved to note proper publication of the hearing notice in the newspaper & waive reading of the notice. McCune seconded. Ayes all.

Ruzek moved to open the public hearing. McCune seconded. Ayes all.

The Town Engineer gave an update of the project process this far. Otter Ridge Circle is currently rated 1.99 out of a 5 on the Township scale for roads. The goal is to keep all roads within the Township at a 3.4-3.6 rating. A reclamation is proposed for this road, which includes grinding down the asphalt from the road and mixing it with new asphalt. If anything is needed with curbing or other things (like sealing manhole covers) they will be taken care of as they come up. The neighborhood meeting was on Wednesday, July 8th. The estimated cost is \$156,400 and it will be split between the Township and the residents' assessed rate of \$7,500 paid over a 10-year period. The Town is taking on this project

to take advantage of the favorable climate of the construction industry. Many private projects are on hold so contractors' rates are low to gain more work for the summer.

Ruzek moved to open public comment portion – ask for comments. McCune seconded. Ayes all.

Resident Tom Cook, 5494 Otter Ridge Circle, was present to address his concern. He was present 6 years ago when this project was proposed and denied. He wasn't for the project then and he isn't now. Because it is a minimum traffic road and that it hasn't seen a lot of degradation over the last 6 years, he doesn't feel that this project should be completed at this time either. The bids are low because no one has any money, and he asked why the Town thought it to be fiscally responsible to accrue more debt at a time like this where no one knows if they may have a job in the near future.

Resident Larry Simek, 5894, was present to ask questions and spoke in favor of the project. He wasn't at the neighborhood meeting. So the Town Engineer briefly explained the slides presented in the packet. He explained the Town's position on the street management: the improvements put in place to prolong the life of a street at a lesser cost to the Township and its residents by doing little maintenance projects over the years. He showed the graph on page 45: there are nearly 11 miles of streets below the 2.2 rating, meaning they need reclamation. The goal of a street's life cycle is graphed on page 46: the red line is if the Township did nothing; the blue line is if there are little projects done over time. The Engineer noted that though the street may not have seen significant degradation over the last 6 years, the soil borings show that the ground must be maintained as well, and that is a part of the reclamation.

There was discussion of how adding Otter Ridge Circle to the Peterson Road project will get better bids for both of them. It was also noted that if the bids come in high, the Board can reject them later.

Ruzek motioned to close the public portion of the hearing. McCune seconded. Ayes all.

Ruzek moved based on staff review & recommendation adopt resolution ordering Improvement 2020-5. McCune seconded. Ayes all.

Ruzek moved based on staff review & recommendation adopt resolution ordering preparation of plans & specifications for Improvement 2020-5 in an amount not to exceed \$13,000.00 with funding from the Improvement Fund 5050. McCune seconded. Ayes all.



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

August 13, 2020

Honorable Chairman and Town Board
White Bear Township, Minnesota

RE: Peterson Road & Otter Ridge Circle Accept P&S and Authorize Bidding
White Bear Township, Minnesota
TKDA Project No. 17727.002

Dear Board Members:

The Peterson Road and Otter Ridge Circle feasibilities has been received by the Town Board and the neighborhood meetings were held before the Public Hearings. Public Hearings were held at the Town Board meetings. Another round of neighborhood meetings were held in August to review the plans.

As previously stated, Peterson Road is a gravel road with no exiting sanitary sewer, watermain or storm sewer. The Three Oaks development will be connected to it in the future and the project extended utilities to this area.

The proposed improvements is only be for the southerly portion connecting CR H2 to the Meghan Lane intersection and the associated utility installation. The northerly portion of Peterson Road has wetlands and right-of-way to be addressed prior to improving the road. The north portion of the road also may change alignments in the future to better address serving the area east to the freeway.

This project will eliminate the difficult activity of gravel road maintenance. The project will improve the poor and problematic drainage that is occurring which includes erosion issues. There isn't any water quality taking place and the storm sewer and pond with address it. The curb and gutter defines the street and enhances safety. The curb and gutter reduces plow damage, defines mowing and street sweeping edges including that of parked vehicles.

The watermain not only provides Township service to this individual well area, it will complete another portion of the water system looping which helps to improve water quality, water pressure and minimizes areas shut down if an issue does occur. The sanitary sewer system is now available to be extended through this current septic system area.

The proposed road will have the pedestrian traffic on the roadway as directed at the Town Board meeting. The proposed improvement addresses the effort to minimize the impacts to the

existing conditions. Further design details and interaction with the residents will occur if this project moves forward.

The existing topography conditions are challenging due to the low elevations on the west side and high elevations on the east side of the right-of-way. The east side is also heavily treed. The proposed road elevation has been lowered to address the residents' concerns about the steep driveway access and storm runoff.

This project will also require easements to be obtained to install the sanitary sewer extension along the back yards of the property's.

The project will have the utilities installed this year and the road completion in 2021. We want to make sure enough time is allowed for the ground to settle after the utilities are installed and give proper time to construct the new paved roadway.

Otter Ridge Circle has been made a part of this project to achieve a cost effective project. The reconstruction may occur this year and will be allowed to be extended into 2021 along with the Peterson Road street work.

The overall timing of the project is taking advantage of a good bidding window and low interest rates for the resident and the Township improvements. When the project is completed it will increase the property values and resale.

TKDA will continue to work closely with staff, the Town Attorney and the Town Board through the entire process.

TKDA has completed plans and specifications for this project to be presented at the Town Board meeting. We are requesting the Board accept the plans and authorize TKDA to proceed with the bidding. Assuming the Board's authorization at this meeting, bid results will be presented at the September 21st Board meeting.

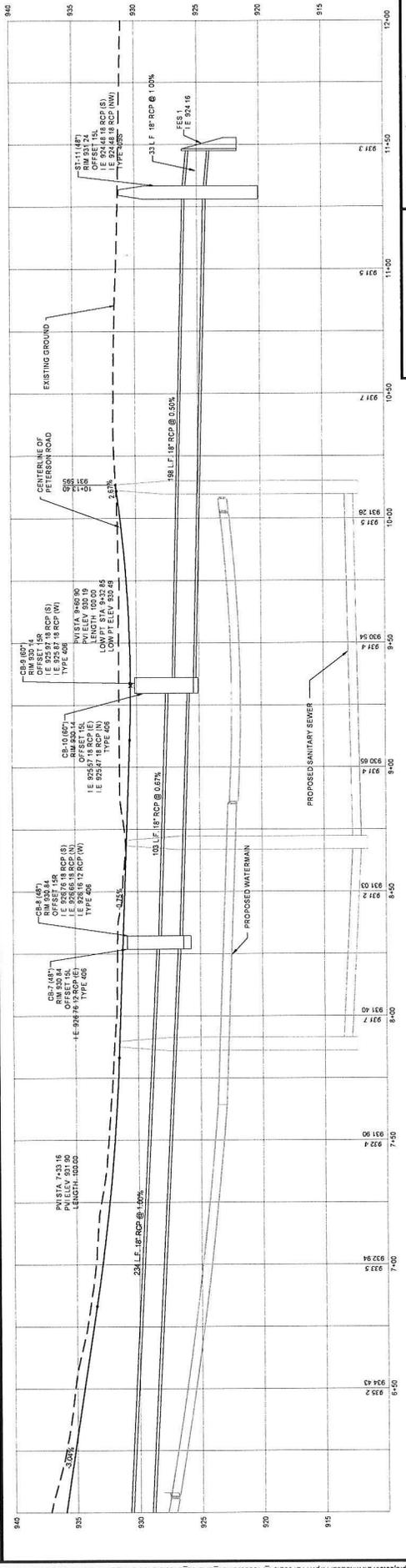
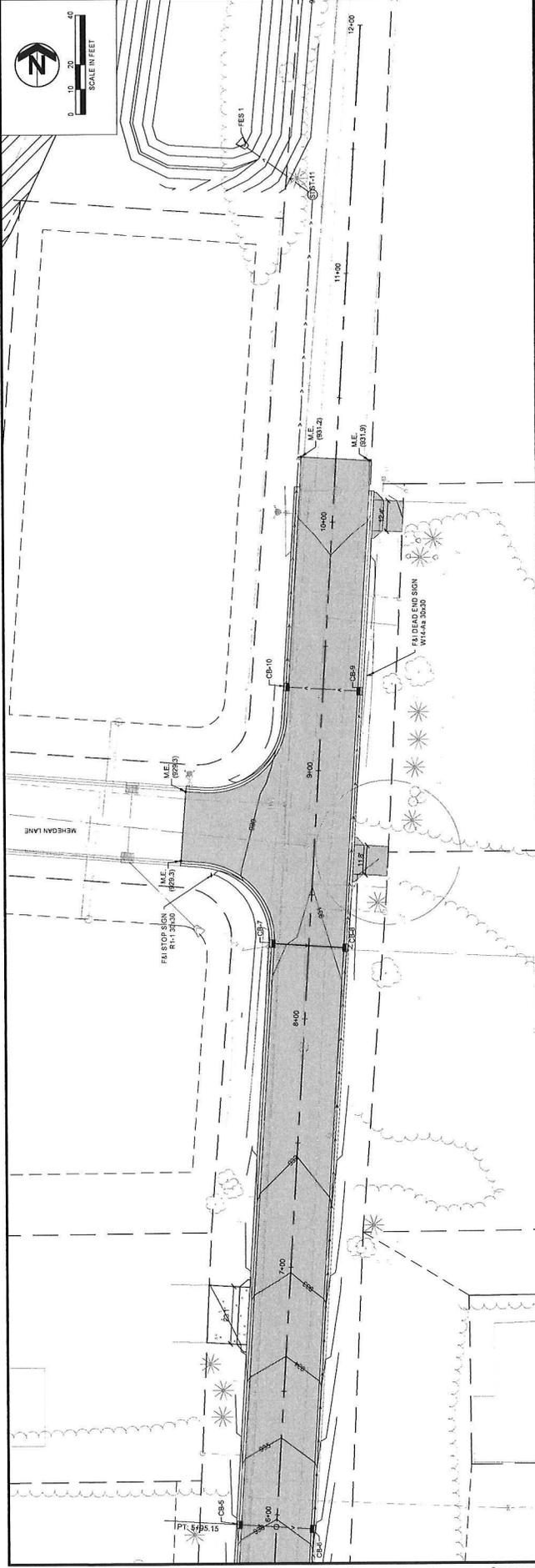
In addition, the Town Attorney will need to assist with the sanitary sewer utility easement acquisitions.

Please contact me with any questions.

Sincerely,



Larry Poppler, PE
Principal in Charge



ALL CONTRACTORS AND SUBCONTRACTORS SHALL VERIFY ALL DIMENSIONS AND MEASUREMENTS AT THE BUILDING AND/OR SITE PRIOR TO CONSTRUCTION.

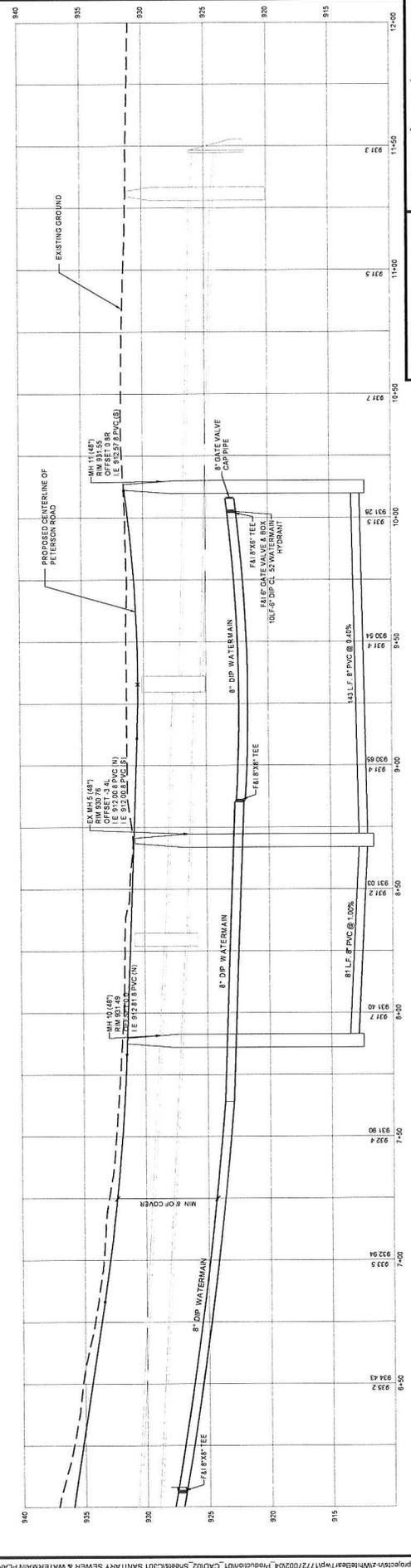
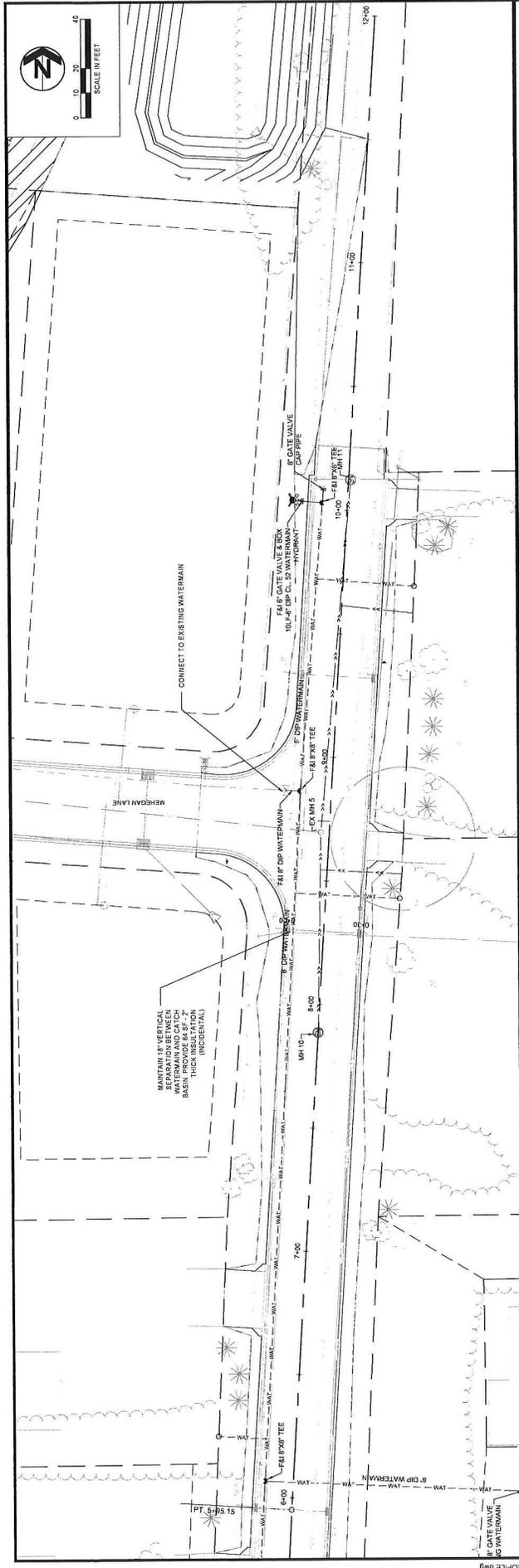
DESIGNED		DRAWN		CHECKED		DATE	
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR SUPERVISION AND THAT I AM A LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.							
SIGNATURE						DATE	
NAME: JAMESE SLUDENSR						LIC. NO.: 23757	
PETERSON ROAD IMPROVEMENTS STREET AND STORM SEWER PLAN & PROFILE				444 Cedar Street, Suite 1500 Saint Paul, MN 55101 651.292.4400 tkda.com			
DRAWING NO.				DRAWING NO.			
17272.002				C103			

BAR IS ONE INCH ON ORIGINAL DRAWING IF NOT ONE INCH ON THIS DRAWING. ALL DIMENSIONS AND MEASUREMENTS AT THE BUILDING AND/OR SITE PRIOR TO CONSTRUCTION.

TKDA

TKDA

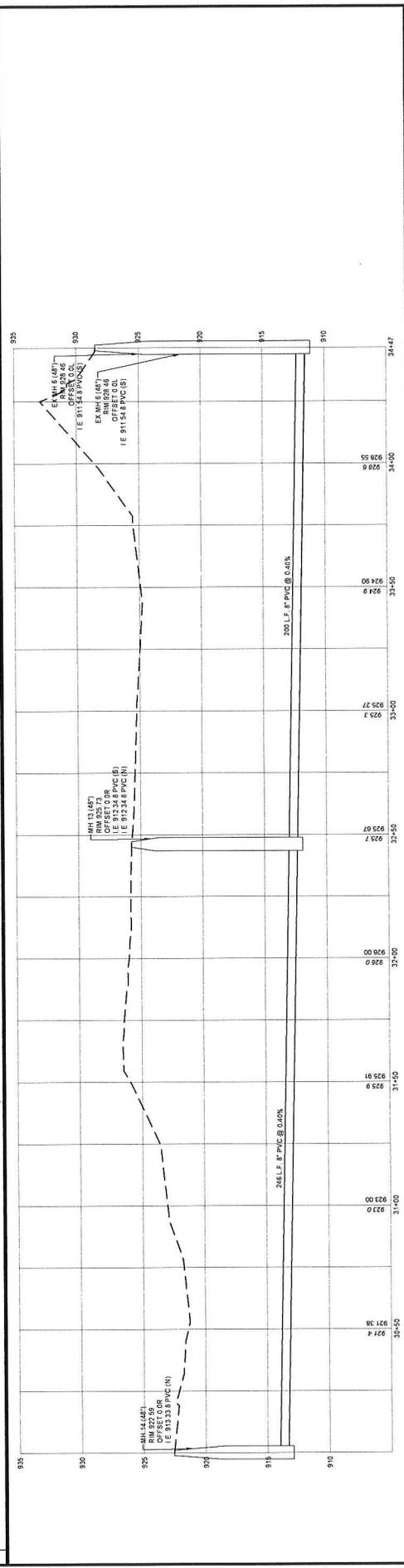
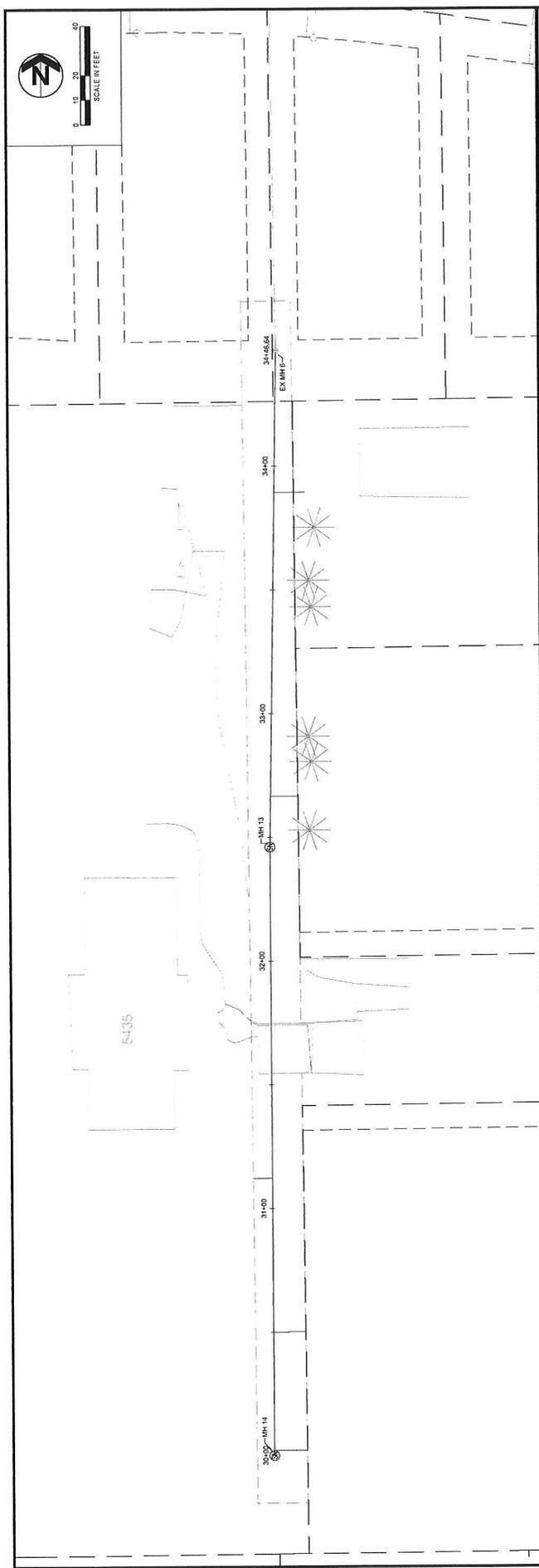
TKDA



ALL CONTRACTORS AND SUBCONTRACTORS SHALL VERIFY THE EXISTING CONDITIONS AND MEASUREMENT AT THE BUILDING AND/OR SITE. (SEE 17727.002) (SEE 17727.002)

DESIGNED	AMK	THOMAS J. ANDERSON, P.E.	444 Cedar Street, Suite 1500 Saint Paul, MN 55101 651.292.4400 tkda.com
DRAWN	AMK	ANDREW M. KOSKINEN, P.E.	
CHECKED	AMK	ANDREW M. KOSKINEN, P.E.	
DATE	BY	DESCRIPTION OF REVISIONS	

PETERSON ROAD IMPROVEMENTS
SANITARY SEWER & WATERMAIN PLAN & PROFILE
DRAWING NO. 17727.002
C301



ALL CONTRACTORS AND SUBCONTRACTORS SHALL VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO ANY EXCAVATION WORK. MEASUREMENT AT THE BUILDING AND/OR SITE.

PROJ. NO. 17727.002
DRAWING NO. C302

PETERSON ROAD IMPROVEMENTS

SANITARY SEWER PLAN & PROFILE

NO.	DATE	BY	DESCRIPTION OF REVISIONS

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkoa.com

TKOA

DESIGNED: AMK
DRAWN: AMK
CHECKED: JES

DATE: _____

SIGNATURE: _____

NAME: JAMES E. STURDISKI, LIC. NO. 2377

HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON AUGUST 17, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on August 17, 2020 at 7:00 p.m.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION APPROVING PLANS
AND SPECIFICATIONS FOR
IMPROVEMENT 2020-4**

WHEREAS, pursuant to a Resolution of the Town Board adopted July 6, 2020, plans and specifications have been prepared by TKDA for Improvement 2020-4, and were received by the Town Board on August 17, 2020,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

That the plans and specifications prepared by the consulting engineer for Improvement 2020-4 are hereby approved.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor McCune, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special meeting of the Town Board of the said Town held on the 17th day of August, 2020, with the original on file in my office, and that the same is a full, true and complete transcript therefrom, insofar as the same relates to a Resolution relating to Improvement 2020-4.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 17th day of August, 2020.

PATRICK CHRISTOPHERSON, Clerk-Treasurer

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA
HELD ON AUGUST 17, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall ins aid Town on August 17, 2020 at 7:00 p.m.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION ORDERING ADVERTISEMENT
FOR BIDS FOR IMPROVEMENT 2020-4**

WHEREAS, pursuant to a Resolution of the Town Board adopted August 17, 2020, plans and specifications have been prepared and approved.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

1. The Town Clerk and the Town Engineer shall meet at the Town Administrative Offices, 1281 Hammond Road, in said Town on September 16th, 2020 at 10:00 a.m., for the purpose of publicly opening bids.
2. The Town Engineer be and he hereby is authorized and directed to tabulate and analyze said bids and report back to this Board with respect thereto at the next regular or special meeting of the Town Board.
3. At the first regular or special meeting of the Town Board, the Board shall meet at Heritage Hall in the Town for the purpose of considering bids and awarding a contract for the construction of said improvement.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor McCune, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special meeting of the Town Board of the said Town held on the 17th day of August, 2020, with the original on file in my office, and that the same is a full, true and complete transcript therefrom, insofar as the same relates to a Resolution relating to Improvement 2020-4.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 17th day of August, 2020.

PATRICK CHRISTOPHERSON, Clerk-Treasurer

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA,
HELD ON AUGUST 17, 2020

Pursuant to due call and notice thereof, a Special meeting of the Town Board of the Town of White Bear, Minnesota, was duly held at Heritage Hall in said Town on August 17, 2020 at 7:00 p.m.

The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION APPROVING PLANS
AND SPECIFICATIONS FOR
IMPROVEMENT 2020-5**

WHEREAS, pursuant to a Resolution of the Town Board adopted July 20, 2020, plans and specifications have been prepared by TKDA for Improvement 2020-5, and were received by the Town Board on August 17, 2020,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

That the plans and specifications prepared by the consulting engineer for Improvement 2020-5 are hereby approved.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor McCune, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) ss.
)
TOWN OF WHITE BEAR)

I, the undersigned, being the duly qualified and acting Clerk of the Town of White Bear, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached and foregoing Extract of Minutes of a Special meeting of the Town Board of the said Town held on the 17th day of August, 2020, with the original on file in my office, and that the same is a full, true and complete transcript therefrom, insofar as the same relates to a Resolution relating to Improvement 2020-5.

WITNESS my hand as such Clerk and the Town Clerk's Seal this 17th day of August, 2020.

PATRICK CHRISTOPHERSON, Clerk-Treasurer

EXTRACT OF MINUTES OF A MEETING OF THE TOWN
BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA
HELD ON AUGUST 17, 2020

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The following members were present: Prudhon, Ruzek, McCune; and the following members were absent: None.

Supervisor Ruzek introduced the following Resolution and moved its adoption:

**RESOLUTION ORDERING ADVERTISEMENT
FOR BIDS FOR IMPROVEMENT 2020-5**

WHEREAS, pursuant to a Resolution of the Town Board adopted August 17, 2020, plans and specifications have been prepared and approved.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WHITE BEAR, MINNESOTA:

1. The Town Clerk and the Town Engineer shall meet at the Town Administrative Offices, 1281 Hammond Road, in said Town on September 16th, 2020 at 10:00 a.m., for the purpose of publicly opening bids.
2. The Town Engineer be and he hereby is authorized and directed to tabulate and analyze said bids and report back to this Board with respect thereto at the next regular or special meeting of the Town Board.
3. At the first regular or special meeting of the Town Board, the Board shall meet at Heritage Hall in the Town for the purpose of considering bids and awarding a contract for the construction of said improvement.

The motion for the adoption of the foregoing Resolution was duly seconded by Supervisor McCune, and upon vote being taken thereon, the following voted in favor thereof: Prudhon, Ruzek, McCune; and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
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COUNTY OF RAMSEY) ss.
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TOWN OF WHITE BEAR)

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WITNESS my hand as such Clerk and the Town Clerk's Seal this 17th day of August, 2020.

PATRICK CHRISTOPHERSON, Clerk-Treasurer



**Town Board Meeting
August 17, 2020**

Agenda Number: 8.F – New Business

Town Engineer Items:

Subject: Columbia Park Parking Lot:

1. Approve Plans & Specifications.
2. Order Advertisement for Bids.

Documentation: Town Engineer Correspondence Memo w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Town Engineer Review & Recommendation:

1. Approve the Plans & Specifications
2. Order the Advertisement for Bids

Minutes
Park Board Meeting
July 16, 2020

COLUMBIA PARK PARKING LOT: The Town Planner explained that staff have been working on rebuilding/expanding this parking lot to try to accommodate for 2 sports at once. The Public Works Director, Town Engineer, and Town Planner met and reviewed the design. It will hold 60 vehicles, including 3 handicapped stalls. It was noted that there is minimal work that needs to be done on the park itself. Staff may come up with a recommendation list for ballfield improvements prior to spring baseball. The association will want to see the plans prior to approval.



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

August 13, 2020

Honorable Chairman and Town Board
White Bear Township
1281 Hammond Road
White Bear Township, Minnesota

RE: Columbia Park Parking Lot Expansion P&S and Bidding
White Bear Township, Minnesota
TKDA Project No. 17727.005

Dear Board Members:

The Park Board is making improvements to the Columbia Park Parking Lot by expanding it and adding storm sewer improvements. The Town Board authorized the preparation of the plans and specifications.

The current parking lot has 30 parking spaces and the proposed expansion will more than double it to 62 parking spaces including three handicap spots. The expansion will also improve the trail connection from the park to the parking lot.

The current parking lot drains directly out to Highway 96 without any storm water treatment. The proposed layout is adding a dry pond between the parking lot and the County Road to provide treatment and reduce runoff rates.

We are working with the Vadnais Lake Area Water Management Organization (VLAWMO) on the storm system.

TKDA has completed plans and specifications for this project to be presented at the Town Board meeting. We are requesting the Board accept the plans and authorize TKDA to proceed with bidding. Assuming the Board's authorization at this meeting, bid results will be presented at a September Board meeting.

Please contact me with any questions.

Sincerely,

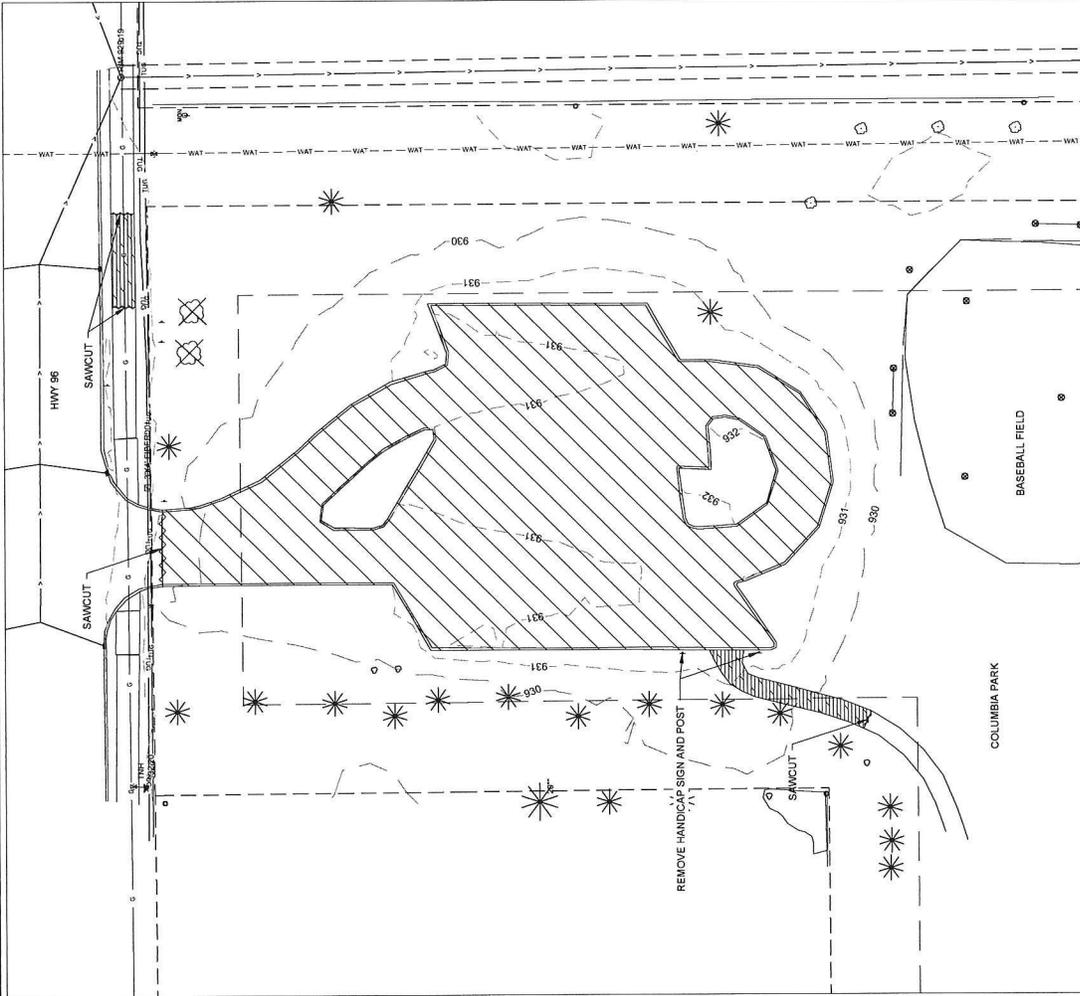
A handwritten signature in black ink that reads "Larry Poppler".

Larry Poppler, PE
Principal in Charge



LEGEND:

-  REMOVE BITUMINOUS AND CURB AND GUTTER
-  REMOVE BITUMINOUS WALK
-  CLEAR AND GRUB TREE



PROJ. NO. 7727.005
DRAWING NO. CD200

EXISTING CONDITIONS
AND REMOVALS

COLUMBIA PARK
PARKING LOT

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com



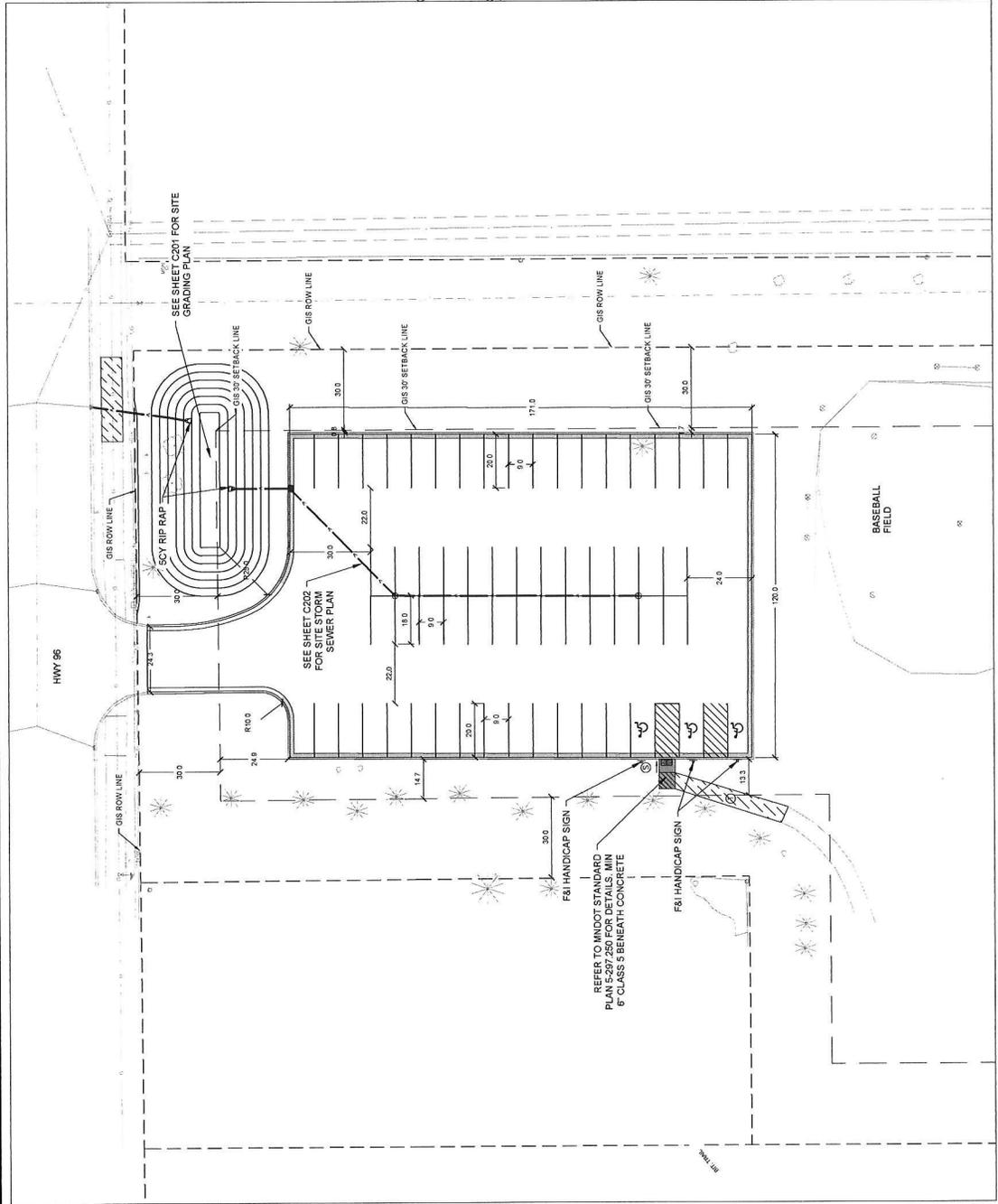
TKDA
I hereby certify that the plan, specification, or contract documents were prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.
SIGNATURE: _____ DATE: _____
NAME: JAMES E. STUDENSKI LIC. NO.: 37372

NO.	DATE	BY	DESCRIPTION OF REVISIONS
DESIGNED			
DRAWN			
CHECKED			



LEGEND:

- MNDOT B616 TIP OUT CURB
- BITUMINOUS PATCHING MATCH EXISTING (3\"/> MIN)
- 6\"/> CONCRETE
- TRUNCATED DOMES
- LANDING AREA - MIN. 4' X 4'
IF PLANNED IN ALL DIRECTIONS LESS THAN 2%.
- TRANSITION PANEL(S) - TO BE USED FOR TRANSITIONING THE CROSS-SLOPE OF A RAMP TO A FLAT SURFACE. THE SLOPE RATE OF TRANSITION SHOULD BE 0.5% PER 1 LINEAR FOOT OF WALK.
- INDICATES PEDESTRIAN RAMP. SLOPE SHALL BE 1:12 MAXIMUM IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.



PROJ. NO. 17727.005
DRAWING NO. C200

PROPOSED PARKING LOT

COLUMBIA PARK PARKING LOT

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

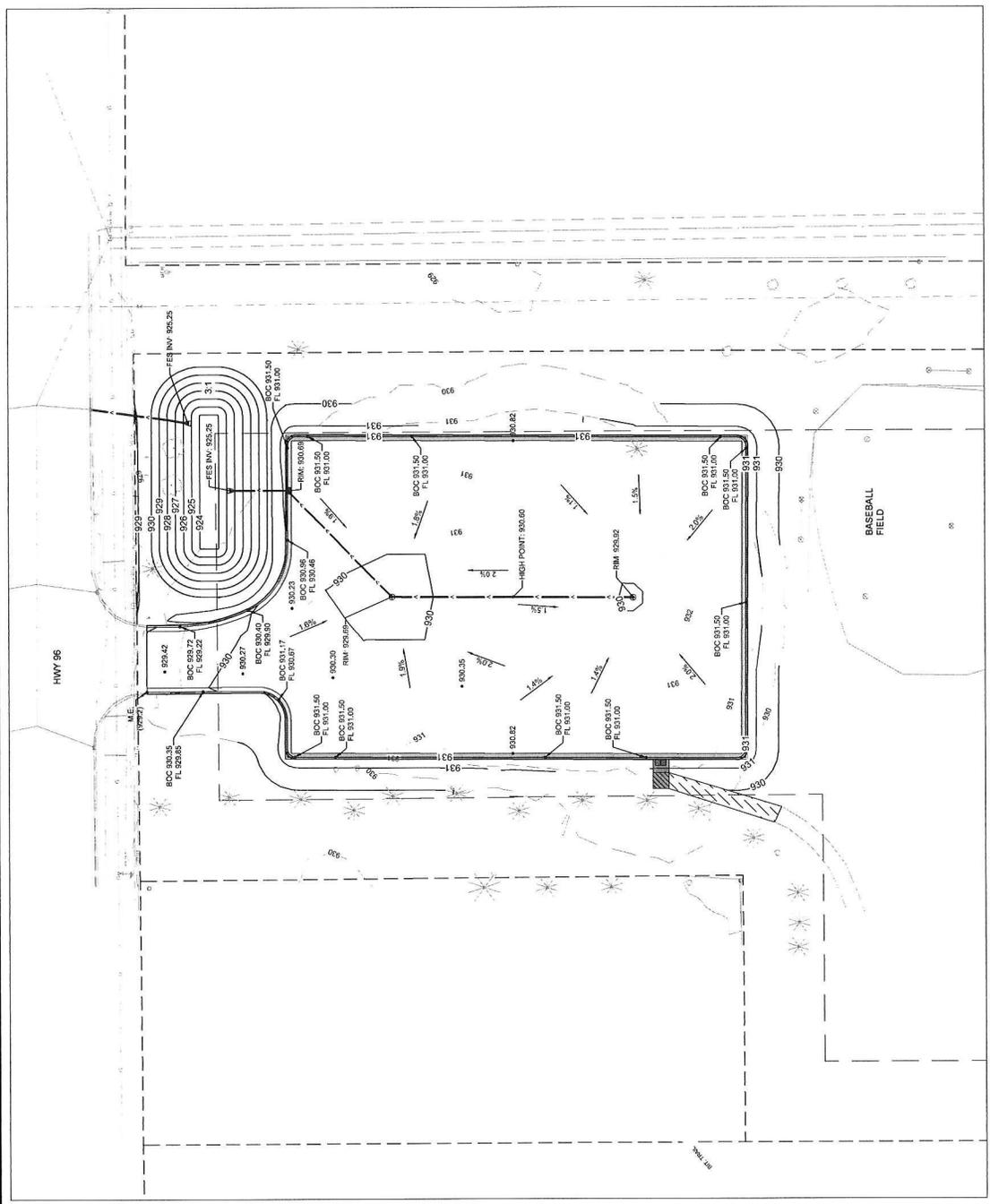


I HEREBY CERTIFY THAT THE PLAN, SPECIFICATION, OR SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
DATE: 08/13/2019
SIGNATURE: JAMES E. STODENSKI
LIC. NO. 23797

NO.	DATE	BY	DESCRIPTION OF REVISIONS



LEGEND:
 MNDOT 8618 TP OUT CURB
 900 EXISTING CONTOURS
 900 PROPOSED CONTOURS



PROJ. NO. 17727.005
 DRAWING NO. C201

SITE GRADING PLAN

**COLUMBIA PARK
 PARKING LOT**

444 Cedar Street, Suite 1500
 Saint Paul, MN 55101
 651.292.4400
 ttda.com



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR
 SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL
 ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 SIGNATURE _____ DATE _____
 NAME: JAMES E. SLODENSEK LC NO. 23797

DESIGNED _____
 DRAWN _____
 CHECKED _____

NO.	DATE	BY	DESCRIPTION OF REVISIONS



**Town Board Meeting
August 17, 2020**

Agenda Number: 8.G – New Business

Town Engineer Items:

Subject: Leibel Street Stormwater Improvement Project:

1. Approve Plans & Specifications
2. Authorize Obtaining RCWD Permit

Documentation: Town Engineer Correspondence w/ attachments

Action / Motion for Consideration:

Report at Meeting / Discuss

Based on Town Engineer Review & Recommendation:

- 1) Approve the Plans & Specifications
- 2) Authorize TKDA to Obtain the RCWD Permit

**Minutes
Town Board Meeting
June 15, 2020**

LEIBEL STREET STORMWATER IMPROVEMENT PROJECT – AUTHORIZE PREPARATION OF PLANS AND SPECS – AUTHORIZE ADVERTISEMENT OF BIDS:

The Town Engineer explained that this type of agenda item is routine maintenance completed every year. This year, the Township is looking at Leibel Street which is on the northern border of the Township. The pipe and ditch conditions are poor, and drainage runs down Hugo Road to discharge into the lake. The project was reviewed and recommended approval to move forward by the Utility Commission. This project is for 2020, and once plans and specifications are authorized and then the project goes out for bid, staff will start on the project.

McCune moved based on Town Engineer & staff review & recommendation to authorize TKDA to prepare plans & specifications for the Leibel Street stormwater improvements including the bidding process. Ruzek seconded. Ayes all. Noting an amount not to exceed \$5,800.00.

McCune moved based on Town Engineer & staff review & recommendation to authorize advertisement for bids. Ruzek seconded. Ayes all. Noting funding is from the Stormwater Utility Fund.



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

August 13, 2020

Honorable Chairman and Town Board
White Bear Township
1281 Hammond Road
White Bear Township, MN 55110

Re: Leibel Street Ditch and Storm Bidding & Authorization
White Bear Township, Minnesota

Dear Board Members:

As a part of the Township's maintenance program, the Township inspects and updates its records for storm sewer systems. Over time, portions of the storm sewer system can deteriorate, erode, build up sediment and vegetation, settle, or break. A list is created based on the inspections to prioritize future storm sewer repairs. The projects are evaluated based on risks to public and private property and maintenance staff burden. The Utility Commission reviews the proposed storm water projects list regarding these necessary projects based on staff recommendations.

The drainage system on Leibel Street has risen to the top of the list for improvements. The existing lots and the new buildings on these lots use this drainage system for some of their storm conveyance system. The storm system runs from the business area to the west under Highway 61 and under the railroad tracks. Currently, Public Works is frequently reacting to a failed storm manhole structure, failed pipe and poor drainage due to the ditch erosion and sediment built up in the pipe on the south side of Leibel Street. This storm system has been modified through the years and now includes a long run of continuous underground pipe.

Project merits include:

1. Maintenance burden on Township staff
2. Storm system capacity issues due to sedimentation
3. Flooding risk

We have been working with Rice Creek Watershed District (RCWD) on their requirements and obtaining their permit approval. This process will also define the proper functioning of the business driveway culverts that have been installed including one culvert that is scheduled to be replaced with the business improvements to their driveway.

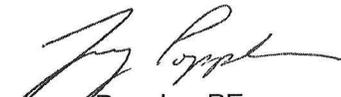
TKDA has completed plans and specifications for this project to be presented at the Town Board meeting. We are requesting the Board accept the plans and have TKDA proceed with bidding. Assuming the Board's authorization at this meeting, bid results will be presented at the September 9th Board meeting.

White Bear Township
August 13, 2020
Page 2

We are also requesting authorization for TKDA's fees to obtain the RCWD permit, define driveway culvert impacts and continue with the bidding process for a total amount not to exceed \$2,700.

The Capital Improvements Plan has Storm Water Utility Funding for this type of project. The Stormwater Project Listing has the project estimated at a total of \$75,000.00.

Sincerely,



Larry Poppler, PE
Principal in Charge

LPP:DWF:ces





**Town Board Meeting
August 17, 2020**

Agenda Number: 8.H – General Business

Subject: CARES Act – Funding Request

Documentation: None

Action / Motion for Consideration:

Report at Meeting / Discuss



**Town Board Meeting
August 17, 2020**

Agenda Number: 9 –10-11-12

Subject: Open Time
Added Agenda Items
Receipt of Agenda Materials & Supplements
Adjournment

Action / Motion for Consideration:

Added Agenda Items

Receive All Agenda Materials & Supplements for Tonight's Meeting

Adjourn Meeting