



WHITE BEAR TOWNSHIP

1858
RAMSEY COUNTY
MINNESOTA

1281 HAMMOND ROAD
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750

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Board of Supervisors
ED M. PRUDHON, *Chair*
STEVEN A. RUZEK
SCOTT E. MCCUNE

AGENDA PUBLIC SAFETY COMMISSION OCTOBER 1, 2020

1. **6:00 p.m.** Call **Virtual or In-Person Meeting (your choice)** to Order at Township Administrative Offices, 1281 Hammond Road.
2. Approve October 1, 2020 Agenda.
3. Approve September 3, 2020 Minutes.

Possible Ramsey County Sheriff's Office Representative to Attend

4. **Consent Agenda:**
 - A. Receive Ramsey County Sheriff's Report.
 - B. Receive Sheriff's Contract Group Minutes.
 - C. Receive White Bear Lake Fire Department Report.
5. **Commissioner's Report – Town Board Action.**
6. **Old Business:**
 - A. Birch Lake Ponds Homeowners Association – No Parking Request.
7. **New Business:**
 - A. Hugo Road Parking Issues.
 - B. Montgomery Alley No Parking Sign Request.
 - C. Liaison Reports.
 - D. Next Meeting Date / Items for Discussion.
8. Open Time.
9. Added Agenda Items.
10. Adjournment.
11. FYI Items.

White Bear Township's Mission:

To provide White Bear Township residents, businesses and visitors with reliable, equitable, high quality municipal services while serving as open, inclusive and responsible stewards of the public trust.



To All Commission Members, please follow the below instructions for calling into your meeting:

Call 763.717.4037

When prompted for the meeting number enter **72760**.

Ignore the meeting host prompt if asked.

When prompted for the **Attendees Code** enter **1281**.

You are now placed in the conference call.

Please wait until the start time of your meeting before dialing in to allow for Pat to dial in first.

Thank you!



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 1 – 2 - 3

Subject: Call Meeting to Order - 6:00 p.m. @ 1281 Hammond Road
Approval of October 1, 2020 Agenda
Approval of September 3, 2020 Minutes

Documentation: October 1, 2020 Agenda
September 3, 2020 Minutes

Action / Motion for Consideration:

Call Meeting to Order at 6:00 p.m. @ 1281 Hammond Road

Approval of Agenda: October 1, 2020
Approval of Minutes: September 3, 2020

**MINUTES
PUBLIC SAFETY COMMISSION MEETING
SEPTEMBER 3, 2020**

The meeting was called to order at 6:04 p.m.

Present: Anderson, Brueckner, Linn, LeBlanc, Pozzini-Stedman; Advisor: Christopherson

Absent: Lee, Griffin, without notice; Supervisor: McCune with notice

Present at the Town Offices were Advisor Christopherson, Anderson, and Brueckner. The rest of the Commission Members were present via conference call. Vice-Chair Linn conducted the meeting.

APPROVAL OF AGENDA (Additions/Deletions): LeBlanc moved approval of the agenda as submitted. Brueckner seconded. Ayes all.

APPROVAL OF MINUTES OF AUGUST 6, 2020 (Additions/Deletions): Brueckner moved to approve the minutes of August 6, 2020. LeBlanc seconded. Ayes all.

CONSENT AGENDA: LeBlanc moved to receive the Consent Agenda as follows: A) Receive Ramsey County Sheriff's Reports; B) Receive Sheriff's Contract Group Minutes; C) Receive White Bear Lake Fire Department Report. Brueckner seconded. Ayes all.

There was some discussion on the Ramsey County Sheriff's Contract Group. Christopherson noted that the last meeting, and pretty much from July to September the meetings are about the budget. He noted the meetings go over the \$10 Million budget. This last year 10% of the actual calls pertained to the Township. This next year's budget included that component. Next year's increase for the Township is a 1.65% increase. There was some discussion of the morale during this time. It was noted that during the riots and calls regarding COVID, stress is high, but since the riots things in the County have been stable. The County is working to rotate officers on vacation to help them get some rest. There was some discussion of new practices focusing on de-escalation.

RAMSEY COUNTY SHERIFF'S OFFICE – REPRESENTATIVE TO ATTEND: Staff will re-request another representative to attend the October meeting. In the event of an attendance, the Commission Members would like to attend in person as well.

COMMISSIONER'S REPORT: The Town Clerk reported that the Town has received about \$835,000 in funding through the **CARES Act**. Staff are preparing a grant for any of the 101 Township businesses to apply for grant money. There are a few stipulations, for example: the grant money has to be used for unbudgeted COVID related expenses, not lost revenue. What money does not get used up by Township businesses must be sent back to the federal government. The deadline is November 15th. The Town's **road improvements** in the southeast portion of the Township are well underway. It was noted that the Town is in year 2 of a 10-year street improvement program. It is estimated that the Town will spend between \$25 Million and \$30 Million on these projects over 10 years. **Restrooms** will be built at Polar Lakes Park. The bid was approved at the last Town Board meeting. The Town **bonded** for this year's projects: street improvement projects, Peterson Road, water system improvements, Polar Lakes Park restrooms, etc. The Town placed the **Stable Property** out for bid and received 0 bids. Town

**MINUTES
PUBLIC SAFETY COMMISSION
SEPTEMBER 3, 2020**

staff and the Board are discussing taking a new approach. The problem is there is history, dirt and infrastructure challenges, etc. The Town has decided to sit on it for a year until the market changes and is seeking insight from community leaders. The **preliminary levy** is on the 2nd meeting in September's agenda list. It is set to be at 14% for a preliminary levy, but staff is confident they can reduce it another 6 or 7 percent before the final levy in December.

BIRCH LAKE PONDS HOMEOWNERS ASSOCIATION – NO PARKING REQUEST: The Town Clerk reported that the Public Works Director gave his input on this agenda item and has stated that Public Works currently has no issue with the parking situation at Birch Lake Ponds neighborhood and cul-de-sac. Commission Member Brueckner noted that the BLPHA Board sent out a mailer for resident opinions on the "No Parking" signs. He did not hear of the findings of the survey. Commission Member Anderson reported on the Fire Marshall's findings. The roads are 22 feet wide and the ladder truck takes up 16 feet. If they need to set up, 20 feet are needed. She read the cited section of the statute of the Minnesota State Fire Code. The Fire Marshall also gave an example of another street where there is no parking on one side of the cul-de-sac. There was some discussion over this concept and how no one is able to park on the driveways side of the cul-de-sac.

It was decided that the Commission should wait for the survey results to come back before the Commission votes. There was discussion of other road widths. There was some discussion on whether the Public Safety Commission should re-evaluate all cul-de-sac within the Township. It was decided that the Fire Marshall's input is beneficial to this situation, but the Town isn't going to make blanket statements.

The Town Clerk noted that when the Commission votes next meeting, staff can prepare example recommendations for the Town Board to consider observing other cul-de-sac that the Fire Marshall may find facts for parking discretion. Public Works could make notes on the Geographical Information System (GIS) that displays all Town geographical assets. It was noted first that the Town should discuss this with the Town Attorney, because the Town doesn't want to be held liable in the event of an accident or emergency.

LIAISON REPORTS: Brueckner reported that Otter Lake Elementary will open on September 14th with a hybrid system laid out in the *White Bear Press*. The students will attend school 2 days per week, attend online school 2 days at home per week, and participate in independent learning 1 day per week.

Anderson reported that the fire department will host a live burn training at the Township's house on Eagle Street. It will begin at 8 am on Saturday, September 19th. There will be indoor training with larger fires, but the outcome will result in the property being burned down.

FUTURE MEETING DATES / NEXT MEETING DATES: The next Public Safety Commission Meeting will be held on October 1, 2020 at 6:00 p.m.

OPEN TIME: It was noted that National Night Out has been cancelled, but each community is on its own if it wants to participate. It was also noted that the call-in information should be made available in all hybrid meeting packets.

MINUTES
PUBLIC SAFETY COMMISSION
SEPTEMBER 3, 2020

ADDED AGENDA ITEMS: There were no added agenda items.

LeBlanc moved to adjourn the meeting at 6:50 p.m. Brueckner seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh
Recording Secretary

DRAFT



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number:

Subject: Possible Ramsey County Sheriff's Office Representative to Attend

Documentation:

Action / Motion for Consideration:

Receive Information



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 4A – Consent Agenda

Subject: Receive Ramsey County Sheriff's Reports

Documentation: Reports

**Earlier Reports were inadvertently deleted

Action / Motion for Consideration:

Receive Information

Incident Date/Time	CN	Incident Code	Street Name	Public Narrative
09/22/20 04:33	RCPTL20039240	BRG : BRG - Burglary	RED PINE BLVD	Responded within the 5800 block of Red Pine Blvd in White Bear Township on a burglary. Suspect(s) stole items from residence and vehicle from the garage.
09/22/20 05:00	RCPTL20039243	PIC : PIC - Person in Crisis	RIDGEWOOD AVE	
09/22/20 00:07	RCPTL20039251	THA : THA - Theft From Auto	PINE HILL LN	Deputies took a phone call report for an Theft From Auto that occurred in the 1100 block of Pine Hill Ln, White Bear Township, MN 55110
09/22/20 13:33	RCPTL20039325	ABV : ABV - Abandoned	HUGO RD	
09/22/20 15:11	RCPTL20039339	PRK : PRK - Parking Complaint	HUGO RD	
09/22/20 15:33	RCPTL20039341	AMA : AMA - Assist Medical	BIRCH KNOLL DR	
09/22/20 16:29	RCPTL20039352	THA : THA - Theft From Auto	RED PINE BLVD	
09/22/20 18:11	RCPTL20039366	AMA : AMA - Assist Medical	GOLDEN PONDS LN	
09/22/20 22:12	RCPTL20039393	ANC : ANC - Animal Complaint	JENNI LN	

WHITE BEAR TWP Total: 9

Total Records: 90

Incident Date/Time	CN	Incident Code	Street Name	Public Narrative
09/23/20 11:51	RCPTL20039461	CDP : CDP - Criminal Damage	NORTH OAK DR	
09/23/20 12:38	RCPTL20039468	DOM : DOM -Domestic Fam	COUNTY ROAD D E	SQUADS RESPONDED TO A DOMESTIC COMPLAINT AT A MULTI HOUSING COMPLEX IN THE 1000 BLOCK OF COUNTY ROAD D EAST IN THE CITY OF VADNAIS HEIGHTS. THE CALLER REPORTED A DOMESTIC DISPUTE WITH AN MALE ON SCENE. BOTH PARTIES WERE SEPARATED.
09/23/20 16:37	RCPTL20039505	SHF : SHF - Shots Fired	CENTERVILLE RD	Responded to a shots fire call in the area of Centerville Road and Edgerton in the city of Vadnais Heights MN.
09/23/20 18:04	RCPTL20039525	SHF : SHF - Shots Fired	CENTERVILLE RD	
09/23/20 18:40	RCPTL20039531	DOC : DOC - Disorderly	HIAWATHA AVE	Responded within the 600 block of Hiawatha Ave in the city of Vadnais Heights on a disorderly conduct.
09/23/20 19:55	RCPTL20039540	911 : 911 - Investigate 911	NATHANIEL CT	
09/23/20 20:23	RCPTL20039542	INV : INV - Investigate	EDGERTON ST	
09/23/20 20:30	RCPTL20039543	AMA : AMA - Assist Medical	VALENTO CIR	
09/23/20 22:29	RCPTL20039548	DOC : DOC - Disorderly	COUNTY ROAD D E	
VADNAIS HEIGHTS Total: 11				
WHITE BEAR TWP				
09/23/20 07:58	RCPTL20039421	PRK : PRK - Parking Complaint	SOUTH SHORE BLVD	

Incident Date/Time	CN	Incident Code	Street Name	Public Narrative
09/23/20 09:17	RCPTL20039430	SUS : SUS - Suspicious Activity	LORANE AVE	
09/23/20 12:11	RCPTL20039463	SUS : SUS - Suspicious Activity	BELLAIRE AVE	
09/23/20 16:06	RCPTL20039501	DOC : DOC - Disorderly	CAROLYN LN	
09/23/20 16:12	RCPTL20039506	APD : APD - Accident Property	HIGHWAY 61	
09/23/20 17:40	RCPTL20039522	APD : APD - Accident Property	HUGO RD	
09/23/20 19:35	RCPTL20039538	AFA : AFA - Assist Fire Agency	LAKEWOOD AVE	
09/23/20 19:48	RCPTL20039539	AFA : AFA - Assist Fire Agency	2ND ST	
09/23/20 21:37	RCPTL20039547	AMA : AMA - Assist Medical	MEADOWVIEW DR	

WHITE BEAR TWP Total: 9

Total Records: 79



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 4B – Consent Agenda

Subject: Receive Sheriff's Contract Group Minutes

Documentation:

Action / Motion for Consideration:

Receive Information



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 4C – Consent Agenda

Subject: Receive White Bear Lake Fire Department Report

Documentation: Not Available at Time of Printing

Action / Motion for Consideration:

Receive Information



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 5

Subject: Commissioner's Report – Town Board Action

Documentation: None

Action / Motion for Consideration:

Commissioner Report at Meeting



Public Safety Commission Meeting October 1, 2020

Agenda Number: 6A - Old Business

Subject: Birch Lake Ponds Homeowners Association – No Park Request

Documentation: Homeowners Association Correspondence

** Mark Miller will be phoning in

Action / Motion for Consideration:

Discussion

Minutes
Public Safety Commission Meeting
September 3, 2020

BIRCH LAKE PONDS HOMEOWNERS ASSOCIATION – NO PARKING REQUEST: The Town Clerk reported that the Public Works Director gave his input on this agenda item and has stated that Public Works currently has no issue with the parking situation at Birch Lake Ponds neighborhood and cul-de-sac. Commission Member Brueckner noted that the BLPHA Board sent out a mailer for resident opinions on the “No Parking” signs. He did not hear of the findings of the survey. Commission Member Anderson reported on the Fire Marshall’s findings. The roads are 22 feet wide and the ladder truck takes up 16 feet. If they need to set up, 20 feet are needed. She read the cited section of the statute of the Minnesota State Fire Code. The Fire Marshall also gave an example of another street where there is no parking on one side of the cul-de-sac. There was some discussion over this concept and how no one is able to park on the driveways side of the cul-de-sac.

It was decided that the Commission should wait for the survey results to come back before the Commission votes. There was discussion of other road widths. There was some discussion on whether the Public Safety Commission should re-evaluate all cul-de-sac within the Township. It was decided that the Fire Marshall’s input is beneficial to this situation, but the Town isn’t going to make blanket statements.

The Town Clerk noted that when the Commission votes next meeting, staff can prepare example recommendations for the Town Board to consider observing other cul-de-sac that the Fire Marshall may find facts for parking discretion. Public Works could make notes on the Geographical Information System (GIS) that displays all Town geographical assets. It was noted first that the Town should discuss this with the Town Attorney, because the Town doesn’t want to be held liable in the event of an accident or emergency.



Birch Lake Ponds Homeowners Association

White Bear Township, Minnesota 55110

September 24, 2020

Pat Christopherson, Public Safety Commission Advisor
Members of the Public Safety Commission
1281 Hammond Road
White Bear Township, MN 55110

Subj: Request for Parking Controls *Update*

Dear Pat and Commission Members,

This letter is a follow-up to the July request from the Birch Lake Ponds Homeowners Association for consideration by the Commission of establishing certain "No Parking" areas in the Association's streets. The Commission requested at the August meeting that the BLPHA Board survey the residents who would be directly affected should the request be approved. That survey was conducted by Cedar Management, for Birch Lake Ponds, during a 2-week period which ended on September 11, and the results are shown below.

Initially we had identified 3 cul-de-sac-areas for survey; in the process of creating the survey it was determined that a 4th area, while not strictly a cul-de-sac, contained 6 townhomes whose access is affected by a center island of similar design as those in the cul-de-sacs. This 4th area is the last one listed in the results.

The survey question was "Should the cul-de-sac center islands be marked as "no parking" areas?" "Yes / No"

Pond View Court, House #'s 4261 to 4303: 15 Possible Votes
7 NO votes 3 YES votes

Birch Pond Trail, House #'s 1282 to 1300: 8 Possible Votes
3 NO votes 1 YES vote

Pond View Lane, House #'s 1277 to 1280: 5 Possible Votes
1 NO vote 2 YES votes

Pond View Drive, House #'s 4268 to 4284: 6 Possible Votes
1 NO vote 4 YES votes

It is our recollection from the August meeting that the Commission stated that the results of a survey would be combined with input from the Fire Marshall and the Township Public Works Direction. When this process is complete, we would appreciate follow-up. As of this writing I plan to attend the October meeting virtually. If you need additional information please do not hesitate to contact me. My telephone number is 952-221-2302.

Respectfully,

Mark Miller, President, BLPHA



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 7A – New Business

Subject: Hugo Road Parking Issues

Documentation: Email

Action / Motion for Consideration:

Discussion

Patti Walstad

From: Pat Christopherson
Sent: Tuesday, September 15, 2020 8:48 AM
To: Dale Reed
Cc: Patti Walstad
Subject: RE: I would like to speak to you about enforcement issue on Hugo Road

I agree with the Safety commission oversight

Thanks Dale

Patti, please add for the October agenda

From: Dale Reed <Dale.Reed@whitebeartownship.org>
Sent: Tuesday, September 15, 2020 8:45 AM
To: Pat Christopherson <Pat.Christopherson@whitebeartownship.org>
Subject: FW: I would like to speak to you about enforcement issue on Hugo Road

Patrick,

Please read the email below from Bob Trick, the Ramsey County General Supervisor, regarding issues with their ability to maintain Hugo Road and Township residents parking trailers on the shoulder.

I am thinking you would take this to the Public Safety Commission for their review and recommendation, then onto the Town Board for approval of signage changes?

Dale

Public Works Director
White Bear Township
Office phone 651-747-2777

From: Trick, Robert L <robert.trick@CO.RAMSEY.MN.US>
Sent: Tuesday, September 15, 2020 7:57 AM
To: Dale Reed <Dale.Reed@whitebeartownship.org>
Subject: I would like to speak to you about enforcement issue on Hugo Road

Caution: This email originated outside our organization; please use caution.

Dale,

My name is Bob Trick and I am the General Supervisor of Public Works for Ramsey County. I have received many calls/complaints about the condition of this road and the shoulder. To maintain the road and shoulder all of the trailers and vehicles need to be out of this area. There are a lot of trailers shoved back into the tree line that I find it hard to believe the Rail Road doesn't remove them from their property.

I would like to speak with you about options—we can resign this, we would need your approval, I understand the “no boat trailer” thinking, but all parking or stopping needs to be addressed, enforcement is the key. I can be reached at the number below.

Thank you for your time

Robert Trick
General Supervisor
Maintenance Construction
Ramsey County Public Works
651-266-7196



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 7B – New Business

Subject: Montgomery Alley No Parking Sign Request

Documentation: Staff Memo / Map

Action / Motion for Consideration:

Discussion

MEMORANDUM

TO: Public Safety Commission

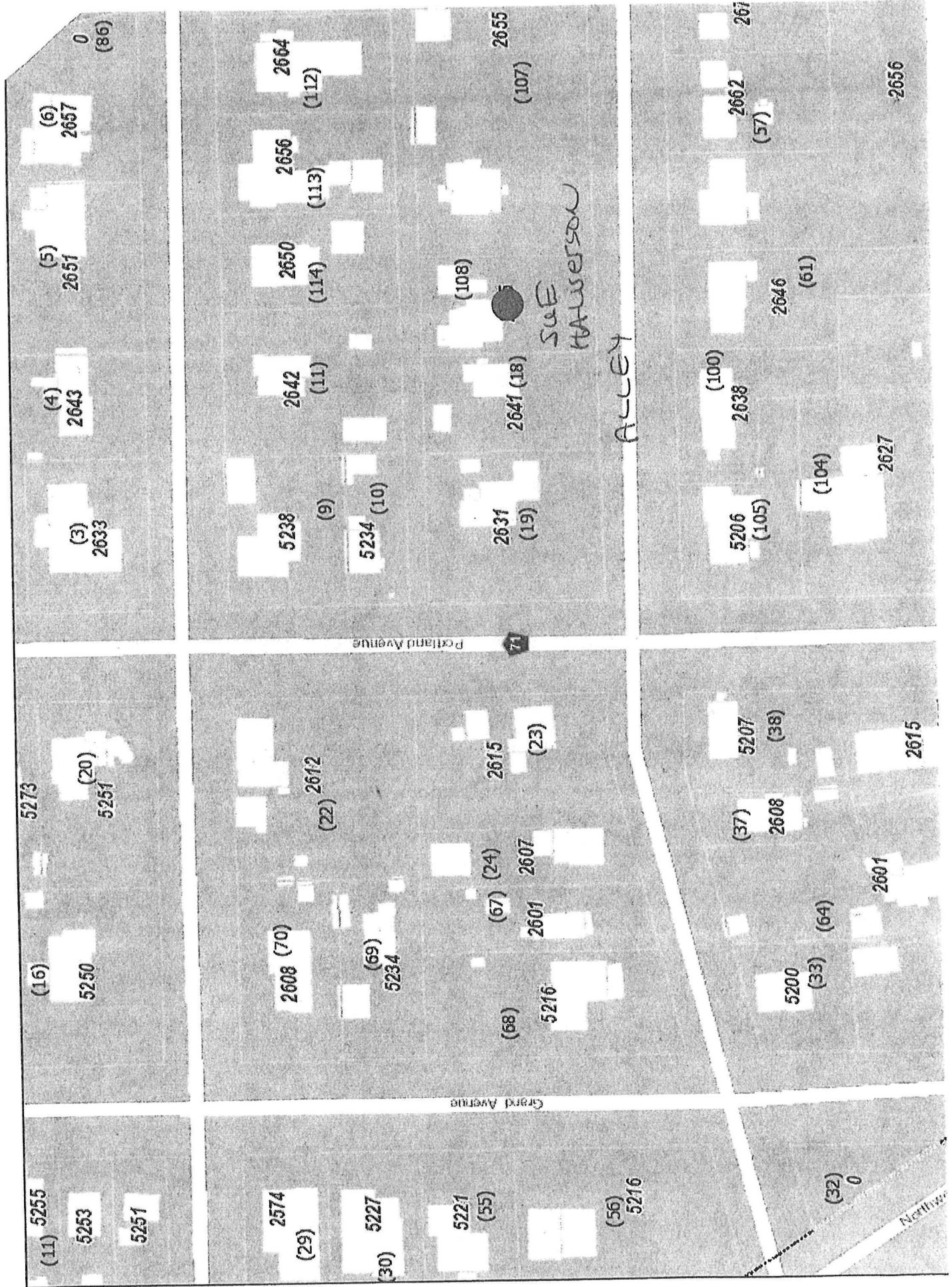
FROM: From: Peter Tholen, Field Maintenance Supervisor

DATE: September 23, 2020

SUBJECT: Montgomery Alley No Parking Request

On September 23, 2020, I asked Public Works staff if anyone has experienced any parking concerns on Montgomery alley during anytime. Their response was that no one has experienced a vehicle parked in the alley at any time during plowing operations or any other time during working hours. I hope this information is helpful in the decision before the Commission.

Map Ramsey





**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 7C – New Business

Subject: Liaison Reports

Documentation: None

Action / Motion for Consideration:

Discussion



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 7D – New Business

Subject: Next Meeting Date/Items for Discussion

Documentation: None

Action / Motion for Consideration:

Discussion

November 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



**Public Safety Commission Meeting
October 1, 2020**

Agenda Number: 8 – 9 – 10 - 11

**Subject: Open Time
Added Agenda Items
Adjournment
FYI Items**

Documentation:

Action / Motion for Consideration: