



# WHITE BEAR TOWNSHIP

1858  
RAMSEY COUNTY  
MINNESOTA

1281 HAMMOND ROAD  
WHITE BEAR TOWNSHIP, MN 55110

651-747-2750  
FAX 651-426-2258  
Email: [wbt@whitebeartownship.org](mailto:wbt@whitebeartownship.org)

Board of Supervisors  
ED M. PRUDHON, *Chair*  
STEVEN A. RUZEK  
SCOTT E. MCCUNE

## AGENDA PARK BOARD MEETING OCTOBER 15, 2020

1. **6:30 p.m.** Call **Zoom or In-Person Meeting (your choice)** to Order at Administrative Office Conference Room, 1281 Hammond Road.
2. Approve Agenda (Additions/Deletions).
3. Approve Minutes of August 20, 2020.
4. Township Day / Movie in the Park Wrap-Up.
5. Bellaire Beach Project - Update.
6. Park Project Updates:
  - a. Deer Meadow Trail
  - b. Columbia Park Parking Lot
7. Polar Lakes Park:
  - a. Restroom Update
  - b. Playground Planning
8. Comprehensive Plan Trails Chapter:
  - a. Vento Trail
  - b. Lake Links Trail – South & North Side Sections
9. Yearly Work Plan.
10. Budget/Projects for 2021:
  - a. Trail Request Aspen Lane to Deer Meadow Park
11. Public Works Director Report.
12. Added Agenda Items.
13. Adjournment.

### White Bear Township's Mission:

To provide White Bear Township residents, businesses and visitors with reliable, equitable, high quality municipal services while serving as open, inclusive and responsible stewards of the public trust.



recycled paper

**To All Commission Members, please follow the below instructions for calling into your meeting:**

**Call 763.717.4037**

When prompted for the meeting number enter **72760**.

Ignore the meeting host prompt if asked.

When prompted for the **Attendees Code** enter **1281**.

You are now placed in the conference call.

Please wait until the start time of your meeting before dialing in to allow for Pat to dial in first.

Thank you!



**Park Board Meeting  
October 15, 2020**

**Agenda Number:** 1 – 2 - 3

**Subject:** Call to Order at 6:30 p.m.  
Township Administrative Offices

Approval of October 15, 2020 Agenda  
Approval of August 20, 2020 Minutes

**Documentation:** October 15, 2020 Agenda  
August 20, 2020 Minutes

**Action / Motion for Consideration:**

October 15, 2020 Agenda  
August 20, 2020 Minutes

**MINUTES  
PARK BOARD MEETING  
AUGUST 20, 2020**

The meeting was called to order at 6:32 p.m.

Present: Akenson, Josephson, Koster, Lee, Lombardi, Reeves, Sinclair; Town Board Supervisor: Ruzek; Public Works Director: Reed; Planner: Riedesel

Present at the Town Offices were the Town Planner and Lee, all other members and guests were present via Zoom.

**APPROVAL OF AGENDA (Additions/Deletions):** Lee moved approval of the agenda as submitted with the addition of item 5C) Tree Removal. Josephson seconded. Ayes all.

**APPROVAL OF MINUTES OF JULY 16, 2020:** Sinclair moved the approval of the minutes of July 16, 2020. Lombardi seconded. Ayes all.

**TOWNSHIP DAY / MOVIE IN THE PARK:** The Town Planner reported on this agenda item in place of Lisa Beecroft. He reported that *Little Giants* is the last scheduled movie this year sponsored by youth football. Lisa's assistant Michelle will fill in for her. He noted that about 50 people attended the *Dora* movie.

There is nothing new to report on Township Day. There was some discussion of the Town either getting the 10% back from the fireworks or getting 10% more fireworks next year. Riedesel said the Town Attorney and staff will discuss.

There was some discussion of whether or not Lisa Beecroft could work on some smaller events for the Town since Township Day isn't happening in 2020 and her contract goes through the end of the year. There was some discussion over the Tree Trust program and how the Town has benefitted from that. The idea was noted that Beecroft could help raise awareness via a press release or some social media on the subject, tell of the positive aftermath of the Water Gremlin situation. The Town has been in contact with the *White Bear Press* about some errors. Another idea was noted of some small bands playing. It could tie into the trees and parks. There was consensus that something more community wise should be done in 2020. The Town Planner will be in touch with Beecroft and if any other Park Board members have any ideas they can call or email him. There was also consensus that maybe there can be 2 more movies in the park scheduled in September.

**POLAR LAKES PARK – REVIEW OF RESTROOM PROPOSALS – MAKE RECOMMENDATION – PLAYGROUND OPTIONS – TREE REMOVAL:** Review of restroom proposals – make recommendation: The Town Planner reported that the memorandum in the packet summarized the bids that came in on August 12<sup>th</sup>. There were 6 bid. Bidders were offered two options to bid on. The Town looked at the Public Restroom Company, based in Nevada, for a prefabricated structure and Romtec for a modular structure. The Park Board asked if local contractors bid on the project. Five companies, all local, chose the construction of the Romtec modular structure. The Public Restroom Company's bid was \$790,431.00, which will include the buildings. The lowest bid the Town received was from Dering Pierson Group out of Rogers, Minnesota, for \$450,673.00. The Town would purchase the buildings from

**MINUTES  
PARK BOARD MEETING  
AUGUST 20, 2020**

Romtec with this option at a cost of \$302,936.00. The total will be \$753,609, which is about \$36,000 less than the Public Restroom Company's bid.

There was some discussion of the Town going with the lowest bidder, or whether the Public Restroom Company would be the better option. The Public Works Director reported that he had done some research on how Romtec ships in the product on pallets and he explained how the materials delivery was explained to him. The walls come in, the plumbing still has to be set up, etc. Verses the Public Restroom Company comes in as an actual building and a crane has to install the large pieces. The plumbing still has to be hooked up. The Public Works Director spoke with the representative from Dering Pierson and is comfortable with the work they will do. He gave some examples of recent work Dering Pierson has done.

There was a question about the lighting and whether everything was efficient. It was noted that the bulbs are LED and everything is as efficient as possible for the Township. There was a question on the warranty period. The Public Works Director noted that there is a 1-year warranty and the contractor supplies a 1-year warranty, but the product's warranty begins once it's been completed and is transported. There was some discussion over the pay grade and it was agreed that the laboring agreement with a prevailing wage is preferred. It was noted that since the project is not a federally funded project it doesn't have to be a prevailing wage project, but the Town did add that specification in the addendum of the bid documents. There was some brief discussion on the ability to use the restrooms during the winter, perhaps during Hockey Day Minnesota. Staff will have to see, the plumbing may not be able to handle it as it is engineered to be a fair season weather building.

It was noted that since the pricing and bidding of this project is close, that it validates both bids: Public Restroom Company and Dering Pierson with the Romtec modular. Both price and value of work are important to the Township.

Josephson made a motion to recommend to the Town Board to go with Dering Pierson Group. Lee seconded. Ayes all.

**Playground options:** The Town Planner reported that the Town just issued a bond so the playground can be done with this bond that has a 15-year payback period.

**Tree removal:** The Town Planner reported that he had sent the Park Board members an email for consideration of some tree removal in Polar Lakes Park. The trees are not conducive to the building of the restrooms, and it was noted that it will be nice to clear the view of the playground. The cost of the tree removal is \$12,000 for both the north location and the area next to the office. It was the consensus that this tree removal is a good step in the process as the trees proposed for removal are poor quality. It was noted that this is a separate contract, not included in the playground equipment or restroom contract. The Town will pay the \$12,000 however the Finance Officer sees fit, whether from budget or from the bond.

Akenson made a motion to recommend the Town Board to accept the bid for \$12,000 to remove trees. Reeves seconded. Ayes all.

MINUTES  
PARK BOARD MEETING  
AUGUST 20, 2020

**PUBLIC WORKS DIRECTOR REPORT:** The Public Works Director reported on the Public Works Department Activity of July 2020. The Public Works crew is working on **ball field maintenance** lately, and clearing a lot of area at Red Pine Trail. Woodchips along the trail were added. There was some discussion on **Deer Meadow Trail** and how the residents wanted a narrower trail. Residents came to the Town Board meeting. Supervisor Ruzek noted that the public feels that a 10-foot wide trail is too obtrusive to nature. It was noted that the Park Board Chair and Town Staff walked the trail with the resident. It was noted that some trees from Tree Trust will be going along this trail. The Town Board took the residents comments and modified the trail to an 8' width.

There was some questions over the **Ramsey County Street Improvements**. The County has put up signs at Buffalo and should start work soon. County Road H2 is finished and currently the County is working down West and East Bald Eagle Boulevards, ripping up the road and is in the process of milling it. There was a question about the **concrete slabs at Glider Park**. The Public Works Director thinks one is for a bench and one is for a picnic table, off the top of his head. It was noted for the Public Works Director to check out the **tennis courts** at Eagle Park, that the top of it may be starting to buckle.

**ADDED AGENDA ITEMS:** The Park Board discussed the FYI Items in the packet. There was discussion of how the Park Board was unaware of the Town Board's decision to send this letter to the Summit Lane residents. It was noted that there were only 6 responses, and the 1 response in the packet was a highlight. There was some discussion of how that Executive Town Board meeting went with residents Catharine Velky and Jeff Miller and the different disputes described between them. The Town Attorney was very clear at that meeting that it is important that they get along. At any rate, the Park Board members would like to at least have been notified regarding this or be kept in the loop. It was decided that Town staff and the Town Board Supervisors and Chair will try to better communicate to keep the Park Board and other commissions in the loop whenever an issue arises that should be on their radar. Lee moved to adjourn the meeting at 7:41 p.m. Lombardi seconded. Ayes all.

Respectfully Submitted,

Megan R. Cavanaugh  
Recording Secretary



## Park Board Meeting October 15, 2020

**Agenda Number:** 4

**Subject:** Township Day / Movie in the Park

**Documentation:**

**Action / Motion for Consideration:**

Report at Meeting / Discuss

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Minutes  
Park Board Meeting  
August 20, 2020

**TOWNSHIP DAY / MOVIE IN THE PARK:** The Town Planner reported on this agenda item in place of Lisa Beecroft. He reported that *Little Giants* is the last scheduled movie this year sponsored by youth football. Lisa's assistant Michelle will fill in for her. He noted that about 50 people attended the *Dora* movie.

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White Bear Township Exec Board Update  
October 2020

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**COVID-19** MN Stay Safe Plan

- Large outdoor gatherings 250 max
- COVID Safety Plan
  - Staff/volunteer protections - face coverings, social distancing, gloves
  - Attendee protections - signage, hand sanitizer, spray painted hearts for social distancing. All advertising included safety precautions

**Movie in the Park**

- Dates/Movies - Saturdays. Seating opens at 7:30, Movie at Dusk.
  - July 11 - Frozen II - Children's Performing Arts. The weather missed us, but it was a gorgeous night. We had around **125 people**, and everyone was respectful and social distanced in the hearts we painted on the grass. Many (but not all) wore masks.
  - ~~○ July 25 - Mary Poppins - RAIN OUT~~
  - ~~○ Aug 1 - Mary Poppins - RAIN OUT~~
  - Aug 8 - Dora the Explorer - **50 guests**, Windy night not too hot. Diverse crowd, loved the movie
  - Aug 22 - Little Giants - Youth Football - **100 guests**, lots of youth football kids attended.
  - Sept 19 - Mary Poppins - It was a cool night, and no bugs. Only around **20 people** attended, but they stayed the entire night. Lakeshore Players had an outdoor concert same night.
- Guests
  - Hawaiaan Shave Ice (COI, ST19, RC Food Permit)
  - League of Women Voters MN - signing up voters
  - Tyler Antony State Farm
- Expenses
  - Projection/Sound - \$4000 (Cancel by 2pm if want to move)
  - Licensing - \$1700
  - Movies - \$100
  - Signage
  - Masks (free), Hand Sanitizer, Gloves
  - 4 WBP Movie Ads (plus free ad in Sept for postponed movie)



White Bear Township Exec Board Update  
October 2020

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### **White Bear Township Day - Cancelled for 2020**

#### Expenses

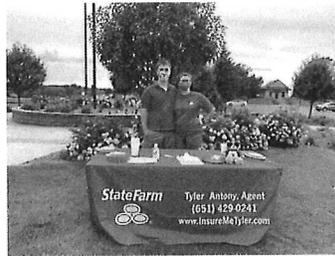
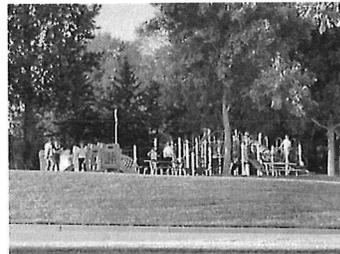
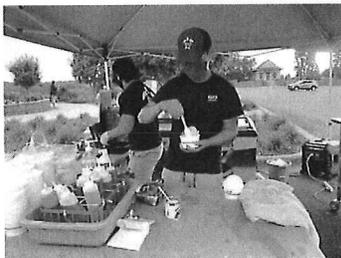
- Fireworks (\$5,000)
  - 10% if cancel - \$500
- Advertising - Midwest Art Fair

#### **Thoughts for 2021**

- Township Day - Saturday, Sat Sept 18
  - Current projections are that the pandemic will be controlled by next fall plus we know so much more than we did last spring/summer.
  - Plans can be fluid, with different scenarios built in to accommodate the status of gathering at that time.
  - Don't do the 2nd Sat is Sept 11, typically runs into Taste of White Bear
  - Plus Suffragette Exhibit in Town Hall the third week in Sept.
- Movies
  - In spite of date changes, people appreciated having an outdoor event that allowed for safe gathering.
  - Movie Hosts and guest vendors were a hit.
  - Suggest running 3 movies June/July/Aug, or 4 movies with two in July. (May weather is just so unpredictable.)

# White Bear Township Exec Board Update October 2020

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## Park Board Meeting October 15, 2020

**Agenda Number:** 5

**Subject:** Bellaire Beach Project - Update

**Documentation:** Staff Memo w/ attachments

### **Action / Motion for Consideration:**

Report at Meeting / Discuss

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Minutes  
Park Board Meeting  
July 16, 2020

**BELLAIRE BEACH – FINAL PLAN – KAYAK RACKS:** The Town Planner reported on the Bellaire Beach project at the current stage in the Master Plan, as shown in the packet on page 19. This is the most current of all the projects on the Master Plan. The parking lot could be kept as is or the island could be removed. The pond size will be increased. There was some discussion on the kayak racks: should they stay where they are at in public view or be closer to the water. It was decided that it should stay in public view. There was some discussion of the parking lot, and the Public Works Director noted that plowing is easier without the island, but it's not a huge deal. The striping can be done in the same pattern and hold the same number of cars with or without the island. There was some discussion of the Lake Links trail and the one-way road. The Town staff are waiting for details to be ironed out and the route is set for the trail. Portions of the trail outside of the Township have been constructed.

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: SEPTEMBER 23, 2020**

**SUBJECT: BELLAIRE BEACH SHORELINE PROJECT**

In May of 2020 the Park Board reviewed and recommended approval of a shoreline stabilization project at Bellaire Beach. the Town Board approved a contract with Ramsey County Park staff to do the design work.

The design is now complete

A \$35,000 investment into the project was discussed by the Park Board. Grant funding was planned to cover approximately \$15,000 of the project cost.

|   |             |
|---|-------------|
| The total cost of the project is estimated at | \$48,743.00 |
| Grant funding is proposed to be               | \$15,000.00 |
| Estimated Town cost is                        | \$33,743.00 |

The Town has \$60k in the budget for improvements to Bellaire Beach in 2020.

Staff requests Park Board support of the final design with a Town investment into the project of approximately \$34,000.00.

TR/psw  
cc:admin/add.file  
b:Bellairestab

ALL ITEMS AS SPECIFIED BELOW ARE FOR REFERENCE USE ONLY

Bellaire Beach  
 White Bear Township, MN 55110  
 BMP Type: Shoreline Stabilization and Restoration  
 Number of BMPs: 1

County: Ramsey  
 Date: 2-Sep-20

**MATERIALS**

| Item   | Qty      | Unit   | Unit Cost   | Amount       |
|--|----------|--------|-------------|--------------|
| <b>Items Eligible For Cost-Share Funding</b>   |          |        |             |              |
| Aggregate: Fieldstone Boulder (6-24")  | 90.00    | ton    | \$ 135.00   | \$ 12,150.00 |
| Aggregate: Clear Rock- 1-1/2" (use for rip rap filter bed and lake access path)  | 36.00    | ton    | \$ 150.00   | \$ 5,400.00  |
| Fieldstone Boulder Row (24-30" boulders)<br>(one row of boulders between beach area abd planting area - ~14 feet long) | 4.00     | ton    | \$ 250.00   | \$ 1,000.00  |
| Geotex 401 (or Mirfani 140N: Non-woven geotextile or equal) (for lake access path)                                     | 65.00    | sq-ft  | \$ 1.75     | \$ 113.75    |
| Edging (Metal: 1/8" x 6" x 8")   | 225.00   | lin-ft | \$ 12.00    | \$ 2,700.00  |
| EC Blanket: CM4000, Bio D Mat 60, Cocomat 600, or equal (6.5x165')<br>(secure with biodegradable stakes)               | 1,745.00 | sq-ft  | \$ 2.00     | \$ 3,490.00  |
| Twice-Shredded Hardwood Mulch (3" depth)   | 10.75    | cu-yd  | \$ 60.00    | \$ 645.00    |
| Sediment Control - Silt Fence or approved equivalent   | 250.00   | lin-ft | \$ 4.00     | \$ 1,000.00  |
| Silt Fence (36") (incl. cable ties and 2" x 2" x 48" hardwood stakes 10' O.C.)   |          |        |             |              |
| Native Plant: 2" Plug (or approved alternate sizing)   | 367.00   | each   | \$ 6.00     | \$ 2,202.00  |
| Native Shrub: 2 Gallon (or approved alternate sizing)  | 33.00    | each   | \$ 40.00    | \$ 1,320.00  |
| Herbivore Exclusion Fence (4' vinyl-coated wire; T-Posts 10' O.C.)   | 405.00   | lin-ft | \$ 4.50     | \$ 1,822.50  |
| Split Rail Fence   | 220.00   | lin-ft | \$ 20.00    | \$ 4,400.00  |
| Site Restoration (repair any damage to landscape outside project area)   | 1.00     | job    | \$ 1,500.00 | \$ 1,500.00  |
| Mobilization   | 1.00     | JOB    | \$ 1,000.00 | \$ 1,000.00  |
| Site Prep (removal of existing vegetation - water safe herbicide application if necessary)                             | 1.00     | JOB    | \$ 1,600.00 | \$ 1,600.00  |
| Deliveries   | 5.00     | EACH   | \$ 140.00   | \$ 700.00    |
| Grading (shoreline shaping)  | 6.00     | HRS    | \$ 150.00   | \$ 900.00    |
| Disposal / Soil Haul-away (material from clearing vegetation and minor grading)  | 16.00    | CY     | \$ 50.00    | \$ 800.00    |
| Cost-Share Eligible Amount Subtotal  |          |        |             | \$ 42,743.25 |

**ADD/DEDUCT BID ITEMS (AS NECESSARY)**

|   |      |     |             |             |
|---|------|-----|-------------|-------------|
| <b>Items NOT Eligible For Cost-Share Funding</b>                        |      |     |             |             |
| 1] Sand beach installation  | 1.00 | JOB | \$ 2,000.00 | \$ 2,000.00 |
| 2] Natural Stone Steps for Lake Access [6"x18"x48" steps or equivalent] | 1.00 | JOB | \$ 4,000.00 | \$ 4,000.00 |
| 3]  |      |     | \$ -        | \$ -        |
| 4]  |      |     | \$ -        | \$ -        |
| 5]  |      |     | \$ -        | \$ -        |
| 6]  |      |     | \$ -        | \$ -        |
| NOT Cost-Share Eligible Amount Subtotal                                 |      |     |             | \$ 6,000.00 |

**PROJECT TOTAL**

|                               |              |
|-------------------------------|--------------|
| Project Estimate              | \$ 48,743.25 |
| -10%                          | \$ 43,868.93 |
| +10%                          | \$ 53,617.58 |
| Cost Share Eligible Amount:   | \$ 42,743.25 |
| Estimated WD/WMO Grant Award: | \$15,000.00  |
| Estimated RCPR Grant Award:   | \$0.00       |
| Potential Grant Award Total:  | \$15,000.00  |
| Estimated Landowner Cost:     | \$33,743.25  |



RAMSEY COUNTY SWCD  
 2015 VAN DYKE STREET  
 MAPLEWOOD, MN 55109  
 651-566-7280  
 www.ramseycounty.us

PROJECT: BELLAIRE BEACH  
 LOCATION: WHITE BEAR TOWNSHIP, MN 55110

WATERSHED DISTRICT:  
 RICE CREEK WATERSHED DISTRICT  


DESIGNER: BTD  
 DATE: 09/02/2020  
 REVISION:  
 REVISION:  
 REVISION:  
 CHECKED BY: JL  
 TAA:

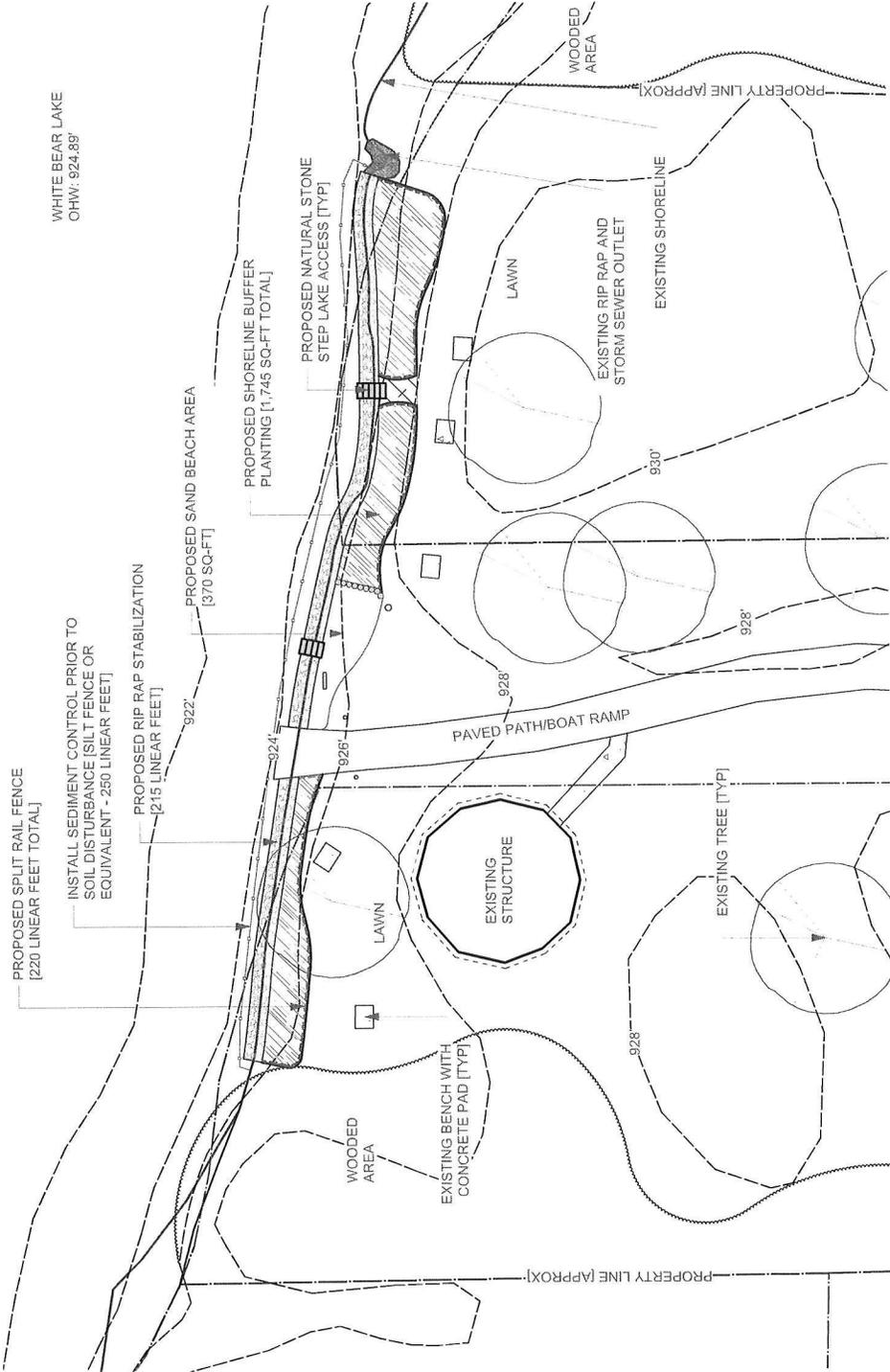
NOTES:  
 -CONTACT GOPHER STATE ONE CALL TO  
 CONFIRM UTILITY LOCATIONS  
 -COORDINATION TO STAKE OUT OHW LINE  
 PRIOR TO BEGINNING WORK  
 -INSTALL SEDIMENT CONTROL DEVICES  
 PRIOR TO SOIL DISTURBANCE  
 -VERIFY ANY BID ALTERNATES OR ONSTIFF  
 CHANGES WITH SWCD STAFF PRIOR TO  
 INSTALLATION  
 -PLANT PERENNIALS 24" O.C  
 -PLANT SHRUBS 36" O.C  
 -ORIGINAL SHEET SIZE: 11" X17"

SCALE: 1"=30'-0"



SITE PLAN

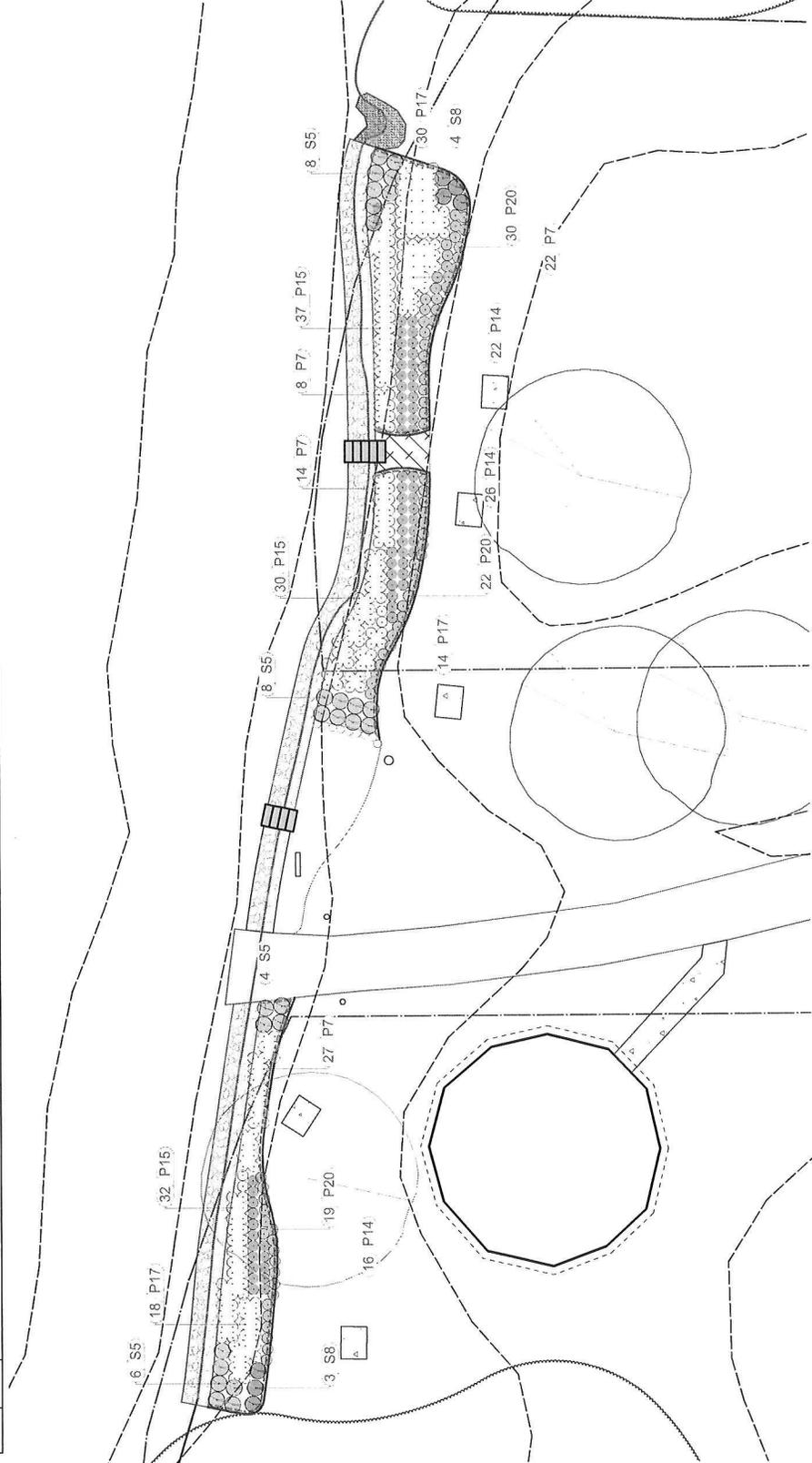
L100





**PLANT SCHEDULE**

| ID  | Qty | Latin Name                  | Common Name                  | Size     | Spacing  |
|-----|-----|-----------------------------|------------------------------|----------|----------|
| 7   | 400 | 7                           | 7                            | 7        | 7        |
| P7  | 71  | Rudbeckia hirta 'Goldsturm' | Black-Eyed Susan 'Goldsturm' | 2" Plug  | 24" O.C. |
| P14 | 64  | Liatris punctata            | Dotted Blazing Star          | 2" Plug  | 24" O.C. |
| P15 | 99  | Carex vulpinoidea           | Fox Sedge                    | 2" Plug  | 24" O.C. |
| P17 | 62  | Eupatorium 'Phantom'        | Phantom Joe-Pye Weed         | 2" Plug  | 24" O.C. |
| P20 | 71  | Schizachyrium scoparium     | Little Bluestem              | 2" Plug  | 24" O.C. |
| S5  | 26  | Diervilla lonicera          | Dwarf Bush Honeysuckle       | 2 Gallon | 36" O.C. |
| S8  | 7   | Cornus sericea 'Farrow'     | Arctic Fire Red Twig Dogwood | 2 Gallon | 36" O.C. |



**RAMSEY COUNTY**  
 RAMSEY COUNTY SWCD  
 2015 WANDYKE STREET  
 MAPLEWOOD, MN 55109  
 651-266-7280  
 www.ramseycounty.us

PROJECT: BELLAIRE BEACH  
 LOCATION: WHITE BEAR TOWNSHIP, MN 55110

WATERSHED DISTRICT:  
 RICE CREEK WATERSHED DISTRICT  
 RICE CREEK WATERSHED DISTRICT

DESIGNER: BITO  
 DATE: 09/02/2020  
 REVISION:  
 REVISION:  
 REVISION:  
 REVISION:  
 CHECKED BY: JL  
 TAA:

NOTES:  
 CALL GOPHIER ONE TO MARK UTILITIES BEFORE DIGGING  
 -PLANT PERENNIALS 24" O.C.  
 -PLANT SHRUBS 36" O.C.  
 (SEE PLANT SCHEDULE)  
 [PLANT LOCATIONS MAY VARY]  
 -PLANT SUBSTITUTIONS MUST BE APPROVED BY RCD STAFF  
 -ORIGINAL SHEET SIZE: 11" X 17"

SCALE: 1"=30'-0"  


PLANTING PLAN

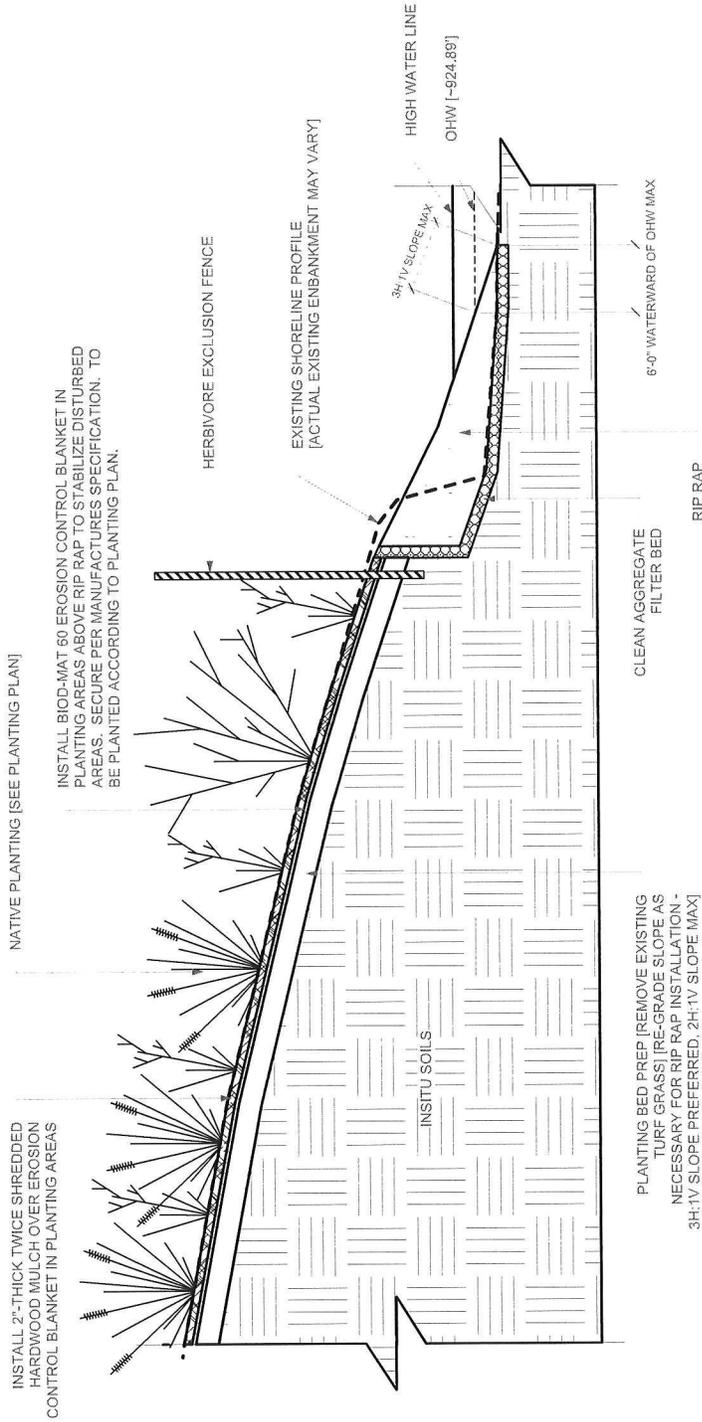
L300

NOTES:

1. RIP RAP TO BE 6-24" NATURAL FIELDSTONE ROCK, SIZE MAY VARY. VERIFY SIZING OPTIONS WITH RAMSEY COUNTY STAFF.
2. THE LARGEST ROCK OF THE RIP RAP SHOULD BE PLACED OVER THE TOE AND END TO ANCHOR THE INSTALLATION. DUMPED ROCK WILL BEST ADJUST ITSELF TO AN UNEVEN AREA. HAND PLACED ROCK IS EASILY DISRUPTED.
3. RIP RAP SLOPE NOT TO EXCEED 3:1 WATERWARD OF THE OHW. [FOLLOW NATURAL SHORE ALIGNMENT]
4. INSTALL FILTER/SETTLING BED OF 1.5" CLEAN WASHED AGGREGATE
5. RE-GRADE AREA ABOVE RIP RAP [2:1 SLOPE MAX] INSTALL BIOD-MAT 60 EROSION CONTROL BLANKET OR EQUIVALENT AND 2"-THICK TWICE SHREDDED HARDWOOD MULCH. PLANT WITH NATIVE SPECIES.
6. THE RIP RAP MUST BE NO MORE THAN 6 FEET WATERWARD OF THE ORDINARY HIGH WATER LEVEL.
7. OPTIONAL - HERBIVORE EXCLUSION FENCE TO BE INSTALLED AROUND ENTIRE PERIMETER OF NATIVE PLANTING. EXCLUSION FENCE TO REMAIN IN PLACE FOR 1-2 FULL GROWING SEASONS TO ALLOW PLANTS TO ESTABLISH.

1 RIP RAP SHORELINE CROSS-SECTION [TYP]

Scale: 3/8" = 1'-0"





**RAMSEY COUNTY**  
 RAMSEY COUNTY SWCD  
 2015 VAN DYKE STREET  
 MAPLEWOOD, MN 55109  
 651-266-7280  
 www.ramseycounty.us

PROJECT: BELLAIRE BEACH  
 LOCATION: WHITE BEAR TOWNSHIP, MN 55110

WATERSHED DISTRICT:  
 RICE CREEK WATERSHED DISTRICT  


DESIGNER: BTG  
 DATE: 08/31/2020  
 REVISION:  
 REVISION:  
 REVISION:  
 CHECKED BY:  
 TAA:

NOTES:  
 CONTACT GOPHER STATE ONE CALL TO  
 LOCATE UTILITY LOCATIONS PRIOR TO  
 WORK.  
 SUBSTITUTIONS TO CONSTRUCTION  
 DESIGN AND MATERIALS MUST BE  
 APPROVED PRIOR TO INSTALLATION  
 --ORIGINAL SHEET SIZE: 11"x17"

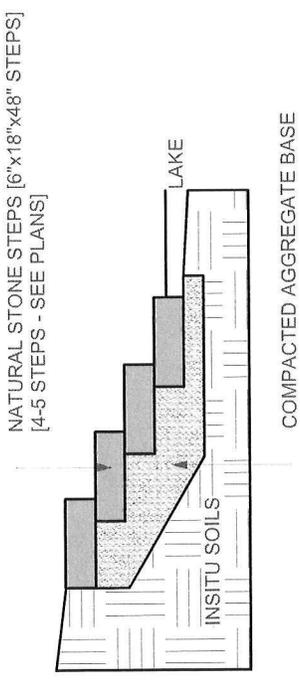
SCALE:

SITE DETAILS

L400

1 LAKE ACCESS STEPS CROSS-SECTION [TYP]

Scale: 1/2" = 1'-0"



- NOTES:**
1. INSTALL NATURAL STONE STEPS FOR LAKE ACCESS AT LOCATIONS NOTED ON SITE PLAN.
  2. BEACH LOCATION HAS 4 STEPS. EASTERN LOCATION HAS 5 STEPS. VERIFY STONE MATERIAL WITH WHITE BEAR TOWNSHIP PRIOR TO INSTALLATION.
  3. INSTALL AGGREGATE BASE TO SET STONES STEPS.



**RAMSEY COUNTY SWCD**  
2015 VAN DYKE STREET  
MAPLEWOOD, MN 55109  
651-266-7280  
www.ramseycounty.us

**PROJECT:** BELLAIRE BEACH  
**LOCATION:** WHITE BEAR TOWNSHIP, MN 55110

**WATERSHED DISTRICT:**  
RICE CREEK WATERSHED DISTRICT



**DESIGNER:** BTG  
**DATE:** 09/02/2020  
**REVISION:**  
**REVISION:**  
**REVISION:**  
**CHECKED BY:** JL  
**TAA:**

**NOTES:**  
CONTACT GOPHER STATE ONE CALL TO CONFIRM UTILITY LOCATIONS PRIOR TO WORK  
SUBSTITUTIONS TO CONSTRUCTION DESIGN AND MATERIALS MUST BE APPROVED PRIOR TO INSTALLATION  
--ORIGINAL SHEET SIZE: 11"x17"

SCALE: \_\_\_\_\_

SITE DETAILS

L500



**Park Board Meeting  
October 15, 2020**

**Agenda Number:** 6

**Subject:** Park Project Updates:  
a. Deer Meadow Trail  
b. Columbia Park Parking Lot

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting / Discussion

-----  
**Minutes**  
**Park Board Meeting**  
**July 16, 2020**

**COLUMBIA PARK PARKING LOT:** The Town Planner explained that staff have been working on rebuilding/expanding this parking lot to try to accommodate for 2 sports at once. The Public Works Director, Town Engineer, and Town Planner met and reviewed the design. It will hold 60 vehicles, including 3 handicapped stalls. It was noted that there is minimal work that needs to be done on the park itself. Staff may come up with a recommendation list for ballfield improvements prior to spring baseball. The association will want to see the plans prior to approval.



## Park Board Meeting October 15, 2020

**Agenda Number:** 7

**Subject:** Polar Lakes Park:  
a. Restroom Update  
b. Playground Planning

**Documentation:** None

### Action / Motion for Consideration:

Report at Meeting / Discussion

-----  
**Minutes**  
**Park Board Meeting**  
**August 20, 2020**

**POLAR LAKES PARK – REVIEW OF RESTROOM PROPOSALS – MAKE RECOMMENDATION – PLAYGROUND OPTIONS – TREE REMOVAL:** Review of restroom proposals – make recommendation: The Town Planner reported that the memorandum in the packet summarized the bids that came in on August 12<sup>th</sup>. There were 6 bid. Bidders were offered two options to bid on. The Town looked at the Public Restroom Company, based in Nevada, for a prefabricated structure and Romtec for a modular structure. The Park Board asked if local contractors bid on the project. Five companies, all local, chose the construction of the Romtec modular structure. The Public Restroom Company's bid was \$790,431.00, which will include the buildings. The lowest bid the Town received was from Dering Pierson Group out of Rogers, Minnesota, for \$450,673.00. The Town would purchase the buildings from Romtec with this option at a cost of \$302,936.00. The total will be \$753,609, which is about \$36,000 less than the Public Restroom Company's bid.

There was some discussion of the Town going with the lowest bidder, or whether the Public Restroom Company would be the better option. The Public Works Director reported that he had done some research on how Romtec ships in the product on pallets and he explained how the materials delivery was explained to him. The walls come in, the plumbing still has to be set up, etc. Verses the Public Restroom Company comes in as an actual building and a crane has to install the large pieces. The plumbing still has to be hooked up. The Public Works Director spoke with the representative from Dering Pierson and is comfortable with the work they will do. He gave some examples of recent work Dering Pierson has done.

There was a question about the lighting and whether everything was efficient. It was noted that the bulbs are LED and everything is as efficient as possible for the Township. There was a question on the warranty period. The Public Works Director noted that there is a 1-year warranty and the contractor supplies a 1-year warranty, but the product's warranty begins once it's been completed and is transported. There was some discussion over the pay grade and it was agreed that the laboring agreement with a prevailing wage is preferred. It was noted that since the project is not a federally funded project it doesn't have to be a prevailing wage project, but the Town did add that specification in the addendum of the bid documents. There was some brief discussion on the ability to use the restrooms during the winter, perhaps during Hockey Day Minnesota. Staff will have to see, the plumbing may not be able to handle it as it is engineered to be a fair season weather building.

It was noted that since the pricing and bidding of this project is close, that it validates both bids: Public Restroom Company and Dering Pierson with the Romtec modular. Both price and value of work are important to the Township.

Josephson made a motion to recommend to the Town Board to go with Dering Pierson Group. Lee seconded. Ayes all.

**Playground options:** The Town Planner reported that the Town just issued a bond so the playground can be done with this bond that has a 15-year payback period.

**Tree removal:** The Town Planner reported that he had sent the Park Board members an email for consideration of some tree removal in Polar Lakes Park. The trees are not conducive to the building of the restrooms, and it was noted that it will be nice to clear the view of the playground. The cost of the tree removal is \$12,000 for both the north location and the area next to the office. It was the consensus that this tree removal is a good step in the process as the trees proposed for removal are poor quality. It was noted that this is a separate contract, not included in the playground equipment or restroom contract. The Town will pay the \$12,000 however the Finance Officer sees fit, whether from budget or from the bond.

Akenson made a motion to recommend the Town Board to accept the bid for \$12,000 to remove trees. Reeves seconded. Ayes all.

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: OCTOBER 7, 2020**

**SUBJECT: POLAR LAKES PARK RESTROOMS**

Staff is working with Dering Pierson, Romtec, and TKDA to complete the design and construction plans for the buildings.

Everything is good to go for the north bathroom. There will be some extra costs to complete the building. They include:

- extension of sewer / water and power to the building
- addition to the sidewalk to access the buildings

These costs were anticipated and planned for. Additional costs will also include the need for some fill for the north restroom and two truckloads of fill for the area east of the restroom where the trees were removed.

The southerly building location will need some additional consideration by the Board.

The planned building has dimensions of 29' 4" (length) x 26.8" (width) when staked on site staff found that the distance between the planned restroom and existing picnic shelter leaves very little spacing between the two buildings. An easement over the existing Forest Lake interceptor sewer line, which runs through the park, requires that the building shifts 5' closer to the shelter than originally thought. That shift would place the 6' overhang at the front of the restroom slightly under the existing shelter.

In order to allow for more separation between the buildings, staff is recommending that the 6' overhang be removed and replaced with the buildings standard overhang of 17.5". With this change the restroom will lose the covered entryway to the men's and women's rooms and a more attractive entryway. Since the restroom will be directly behind the picnic shelter, the majority of the 6' entryway would be screened.

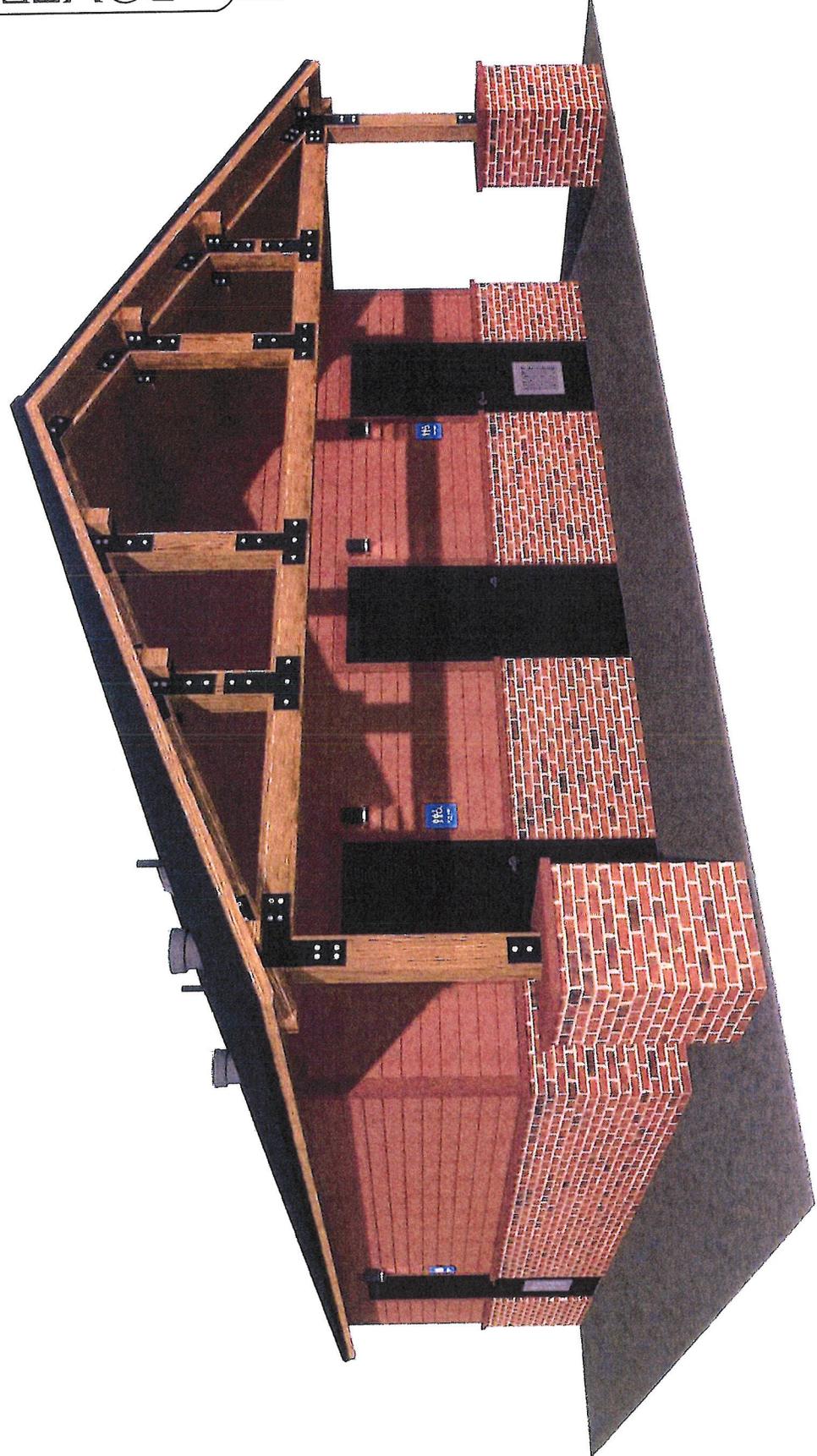
Staff requests the Park Board discuss the building modifications and support the modifications to the restroom building.

TR/psw  
cc:admin/add.file  
b:plprestroom

**ROMTEC**  
 18240 NORTH BANK ROAD - ROSEBURG, OR 97470  
 (503) 486-3541 FAX (503) 486-0803  
**PRELIMINARY**

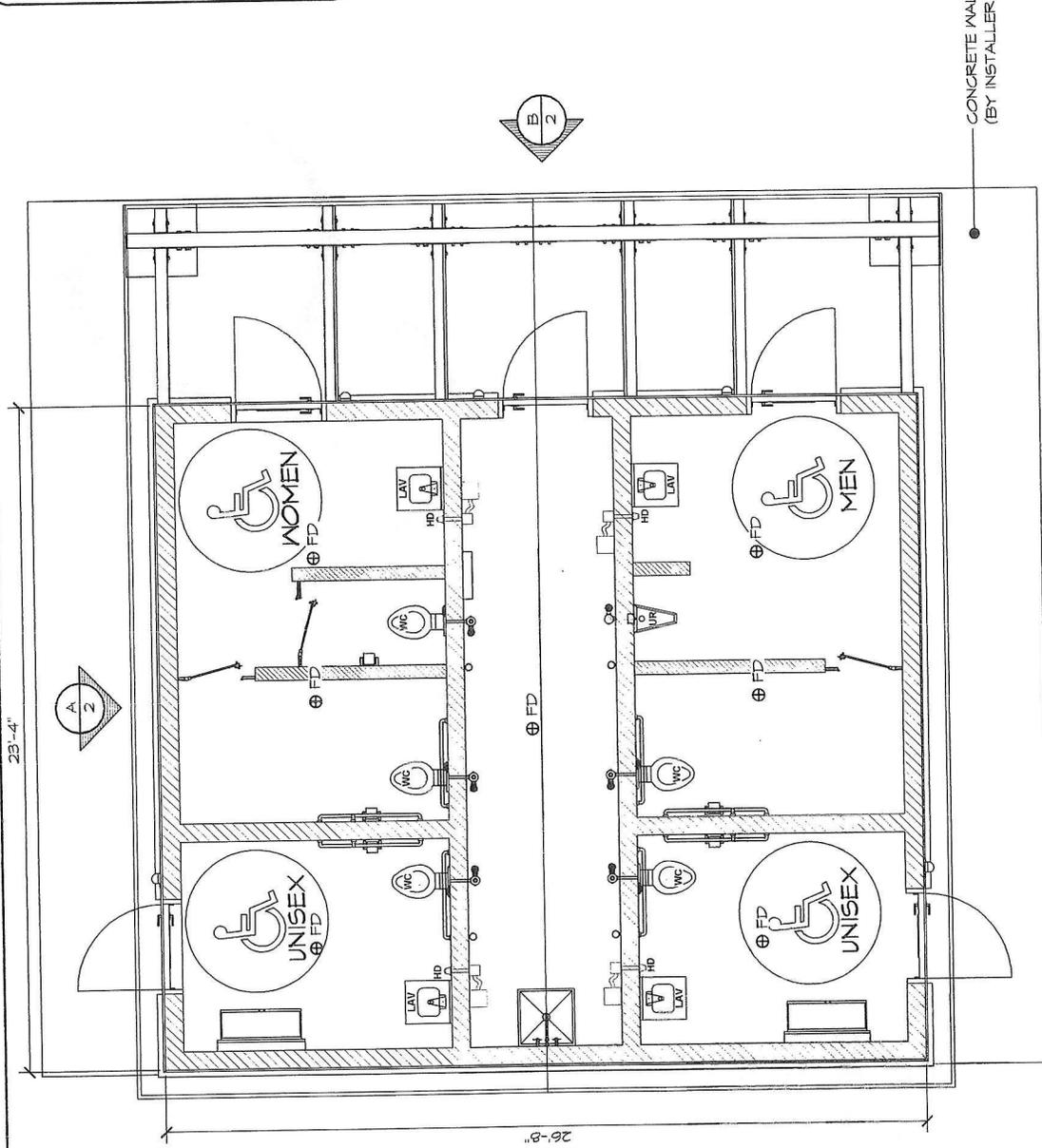
PROJECT: 2070 SIERRA III MULTI-USER RESTROOM W/ PRIVATE ENTRANCE SHOWERS  
 CITY: WHITE BEAR TOWNSHIP, MINNESOTA  
 SHEET TITLE: FLOOR PLAN  
 PROJECT NO: 1553A  
 MODEL: 20TOM  
 DATE: 8/4/20  
 REVISIONS  
 REV. DATE BY  
 DRAWN BY  
 CHECKED BY  
 APPROVED BY  
 SHEET NO. J5

2



THESE PLAN VIEW AND ELEVATION DRAWINGS ARE A PRELIMINARY ARCHITECTURAL REPRESENTATION OF THE BUILDING. ALL DIMENSIONS, FEATURES AND COMPONENTS SHOWN ON THESE PRELIMINARY DRAWINGS MAY OR MAY NOT BE PART OF THE QUOTE. PLEASE REFER TO THE "SCOPE OF SUPPLY AND SERVICES" LETTER PROVIDED WITH YOUR QUOTE FOR ROMTEC'S PROPOSED SCOPE OF SUPPLY.

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**1 FLOOR PLAN**  
 SCALE: 1/4" = 1'-0"  
 A B C D

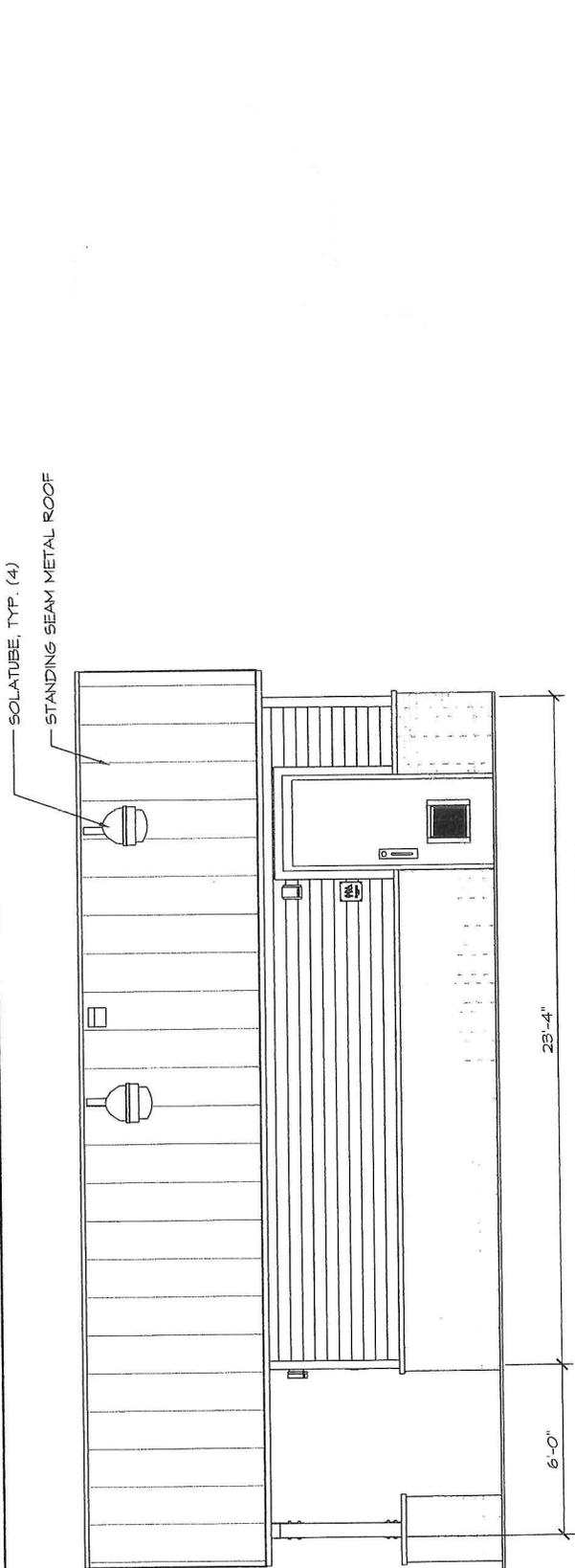
| LEGEND |  | AREA/<br>QUANTITY |
|--------|--|-------------------|
|        | EXTERIOR WALL LIGHTS                   | 5                 |
|        | INTERIOR CEILING LIGHTS                | 6                 |
| ○      | FLOOR DRAIN                            | 7                 |
| ⊕      | ELECTRICAL OUTLET                      | 1                 |
| □ TP   | TWO ROLL TP DISPENSER                  | 5                 |
| □      | MIRROR                                 | 4                 |
| □ PTD  | TOWEL DISPENSER                        | 4                 |
| □      | FAST AIR HAND DRYER                    | 4                 |
| □      | SEAT COVER DISPENSER                   | 5                 |
| □      | SOAP DISPENSER                         | 4                 |
| □      | DIAPER DECK                            | 2                 |
| □      | ROMTEC 2.1 VENTILATION PACKAGE         | 2                 |
| EF-1   | ELECTRIC EXHAUST FAN EXHAUST FAN TOCFM | 2                 |
| EF-4   | 18"x18" LOUVERED DOOR VENT             | 4                 |

**WALL TYPE SCHEDULE**

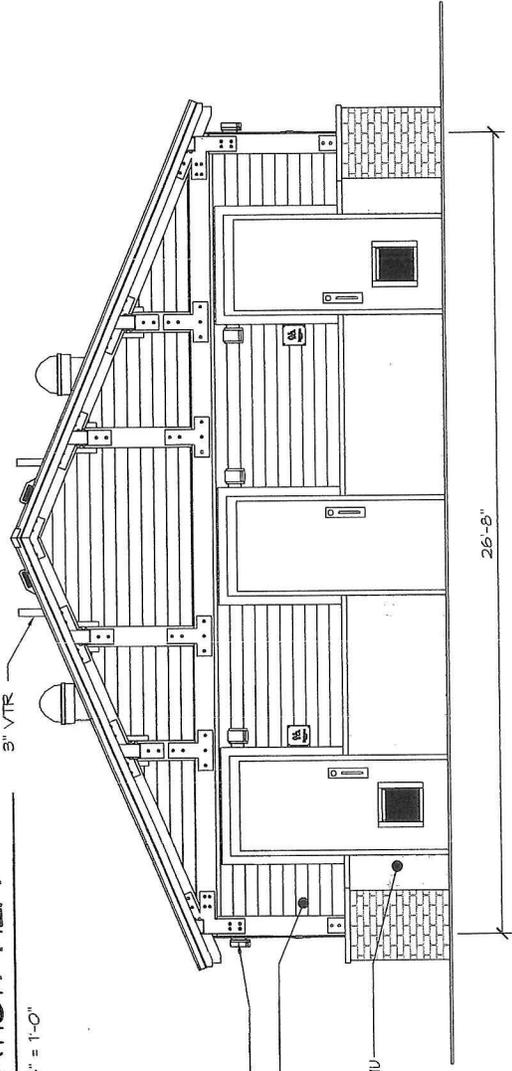
- 8" REINFORCED CONCRETE MASONRY BLOCK WALL WITH MORTAR JOINTS, GROUTED SOLID ALL CELLS RUNNING BOND PATTERN.
- 6" REINFORCED CONCRETE MASONRY BLOCK WALL WITH MORTAR JOINTS, GROUTED SOLID ALL CELLS RUNNING BOND PATTERN.

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CONCRETE WALK (BY INSTALLER)



**A** ELEVATION VIEW  
 SCALE: 1/4" = 1'-0"



**B** ELEVATION VIEW  
 SCALE: 1/4" = 1'-0"

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**Park Board Meeting  
October 15, 2020**

**Agenda Number:** 8

**Subject:** Comprehensive Plan Trails Chapter:  
a. Vento Trail  
b. Lake Links Trail – South & North Side Sections

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting / Discussion

## MEMORANDUM

**TO: PARK BOARD**  
**FROM: TOM RIEDESEL**  
**DATE: OCTOBER 7, 2020**

**SUBJECT: 2040 COMP PLAN – TRAILS CHAPTER**

The Town Board will be considering adoption of the 2040 Comprehensive Plan at their November 2<sup>nd</sup> meeting. The Park Board reviewed and recommended approval of the Parks & Trails Chapter earlier this year.

At a recent Town Board meeting Ramsey County staff requested Town Board approval of a resolution which would support continued study of the Vento Trail Corridor. Planning of the section of the corridor from Buerkle Road to County Road 96/Whitaker Street has been completed and grant funding has been applied (by Ramsey County) for to help complete this section of the trail.

The next unfinished section of the trail would extend from County Road 96 to County Road J. The County organized a group of staff from the Town and surrounding impacted communities to study route options. Originally the trail was planned to follow the BNSF railroad corridor. That corridor is no longer the planned trail route as the rail is still in use.

The alternatives considered included:

- Constructing a trail along Bald Eagle Avenue to East Bald Eagle Boulevard to either Park, Buffalo or Taylor to Hugo Road to County Road J
- Routes through the City were also considered including Division Street and Long Avenue

The Park Board supported the USB41 route and sections of the Trails Chapter of the Comp. Plan were added to reflect this recommendation.

Input from Ramsey County staff and the City of White Bear did not support the USB41 route and is no longer under consideration as the Vento Trail route.

The Park Board should discuss and consider alternative routes for the Vento Trail.

Note: Sections B-7 and C-10 were going to be added to reflect the support of the USB41 route.

The current plan as written has the following section relating to the Vento Trail. It states:

## **C-2 Bruce Vento Regional Trail Corridor**

Runs parallel to US 61, the Burlington Northern Rail corridor is a regional trail corridor which is constructed between St. Paul and Buerkle Road in White Bear Lake.

The railway is currently active through White Bear Township. Destinations include Bald Eagle/Otter Lake Regional Park, 4 Seasons Park, the Town Hall and commercial areas including downtown St. Paul and White Bear Lake. Trail connections include the Highway 96 Trail and the gateway segment of the Munger State Trail. Trail development should be coordinated with adjacent community and county development plan for the Rush Line Corridor.

This paragraph is generic enough to allow for continued study of a trail route and recognizes the trail route through the Town.

Staff requests the Park Board review the proposed Comp. Plan wording and discuss possible modifications to the plan.

TR/psw  
cc:admin.file  
b:ventotrail

## Tom Riedesel

---

**From:** Yonke, Scott <scott.yonke@co.ramsey.mn.us>  
**Sent:** Monday, September 21, 2020 9:52 AM  
**To:** Tom Riedesel  
**Subject:** Bruce Vento Regional Trail Master Plan  
**Attachments:** Bruce Vento Regional Trail Master Plan Support Request.pdf; Resloution Draft Language-template.docx

**Caution:** This email originated outside our organization; please use caution.

Hi Tom,

I am not sure if you are aware, but there was a draft version completed for the Bruce Vento Regional Trail Master Plan. There is a 30-day public review that is running through the end of September and I wanted to make you aware of this process. I am planning to start the agency supporting resolution process for cities to include in the plan. The cities that I will be seeking supporting resolutions are Gem Lake, Maplewood, Vadnais Heights, White Bear Lake, and White Bear Township.

Also, I wanted to give you an opportunity to review and let me know if you have any comments, etc. I plan to close the public review period the end of September, but I am still planning to take comments in from other public agencies through the supporting resolution process. Can you let me know what the process would be for obtaining a supporting resolution to include in the plan? Please see the attached for the agency support request and draft-template resolution text.

Additional information regarding Bruce Vento projects and the master plan can be found on the parks project website at:

<https://www.ramseycounty.us/residents/parks-recreation/parks-planning-projects/bruce-vento-regional-trail>

Please let me know if you have any questions?

**Scott Yonke, PLA** | Director of Planning and Development  
Ramsey County Parks and Recreation Department  
2015 Van Dyke Street  
Maplewood, MN 55109-3796  
DD: 651-266-0370  
[www.co.ramsey.mn.us](http://www.co.ramsey.mn.us)

## Bruce Vento Regional Trail Master Plan

Ramsey County Parks & Recreation is in the process of updating the 1989 Bruce Vento Regional Trail Master for the Ramsey County section between Larpenteur Avenue and County Road J and plans to complete the plan with Metropolitan Council Approval in late 2020/early 2021. The master plan is intended to be a guiding document for the Ramsey County section of the Bruce Vento Regional Trail corridor. In addition, the master plan process also provided an opportunity to reevaluate existing regional trail facilities, initiate public engagement for plan development, and will inform other units of government.

The Bruce Vento Regional Trail is 13 miles in length and extends from the east side of downtown St. Paul northwestward to the north County line in White Bear Township. The trail is located on the former right of way of the Burlington Northern Santa Fe (BNSF) Railroad. The trail passes through the cities of St. Paul, Maplewood, Vadnais Heights, Gem Lake, White Bear Lake and White Bear Township. Although the designated trail extends the entire length of the BNSF Railroad right of way, only the southern 7 miles have been developed for public use.

A major planning effort was initiated in 2014 to determine an alternative three-mile trail alignment out of the railway right-of-way from Buerkle Road to Highway 96 in White Bear Lake for reducing the remaining gap for the Bruce Vento Regional Trail. In efforts to fill the remaining regional trail gap, the Parks department initiated three regional trail projects in 2018:

- Buerkle Road to Intersection of Hoffman Road/Highway 61 Trail Extension
  - The project will complete final construction plans. A 2020 regional solicitation application has been submitted for this section for potential funding availability in 2024.
- Highway 96 to County Road J Trail Feasibility Study
  - The project assessed the downtown area of White Bear Lake for an alternate regional trail corridor location. An alternate preferred route was selected as a result of this project.
- Bruce Vento Regional Trail Master Plan amendment – Larpenteur Avenue to County Road J
  - The master plan amendment includes the regional trail corridor from Larpenteur Avenue to County J. This master plan amendment is anticipated to be approved late 2020/early 2021.

The Bruce Vento Regional Trail Master Plan will address boundary expansion and acquisition, trail alignment changes, long-term site and infrastructure improvements, recreation improvements, trailhead and amenity improvements, integration with the Rush Line Bus Rapid Transit (BRT) improvements and additional recreational opportunities.

The parks department is currently seeking supporting resolutions from surrounding municipalities before presenting the plan to the County Board of Commissioners and submission to the Metropolitan Council.

Additional information and the Bruce Vento Regional Trail Master Plan can be found at:  
<https://www.ramseycounty.us/residents/parks-recreation/parks-planning-projects/bruce-vento-regional-trail>



**Park Board Meeting  
October 15, 2020**

**Agenda Number:** 9

**Subject:** Yearly Work Plan

**Documentation:** None

**Action / Motion for Consideration:**

Report at Meeting / Discussion



**Park Board Meeting  
October 15, 2020**

**Agenda Number:** 10

**Subject:** Budget/Projects for 2021:  
a. Trail Request Aspen Lane to Deer Meadow Park

**Documentation:** CIP & Budget Information (Staff will attempt to explain details at the October Meeting) / Resident Request for Trail

**Action / Motion for Consideration:**

Report at Meeting / Discussion

**EXPENDITURES CONTINUED:**

| Project Name  | Page # | Priority Ranking | 2020    | 2021   | 2022    | 2023   | 2024   | 2025    | 2026    | 2027    | 2028    | 2029   |
|---|--------|------------------|---------|--------|---------|--------|--------|---------|---------|---------|---------|--------|
| <b>Public Works Continued</b>                         |        |                  |         |        |         |        |        |         |         |         |         |        |
| Replacement of Rounds Pickup Truck                    | 43     | 27.50            |         | 85,000 |         |        |        |         | 85,000  |         |         |        |
| Replacement of Asphalt Hot Box                        | 44     | 34.90            | 70,000  |        |         |        |        |         |         |         |         |        |
| Replace Dump Box on 1 Ton Ford Dump Truck             | 45     | 33.45            |         |        | 15,000  |        |        |         |         |         |         |        |
| Replace Snow Plow Equipment                           | 46     | 27.35            | 16,600  | 10,000 | 10,000  | 10,000 | 10,000 | 10,000  | 10,000  | 10,000  | 10,000  | 10,000 |
| Purchase/Replace 800 Mghz Radios                      | 47     | 45.00            | 5,000   | 5,000  | 5,000   | 5,000  | 5,000  | 5,000   | 5,000   | 5,000   | 5,000   | 5,000  |
| Purchase Clam Truck                                   | 48     | 25.80            |         |        | 375,000 |        |        |         |         |         |         |        |
| Construct Public Works Staging Area                   | 49     | 18.25            | 50,000  |        |         |        |        | 500,000 |         |         |         |        |
| Public Works Building Remodel                         | 50     | 29.20            |         |        |         |        |        |         |         |         |         |        |
| Public Works Garage Door Replacement                  | 51     | 36.70            | 20,000  |        |         |        |        |         |         |         |         |        |
| <b>Road and Bridge</b>                                |        |                  |         |        |         |        |        |         |         |         |         |        |
| Replacement of Street Name Signs                      | 52     | 27.60            |         | 55,200 | 55,200  | 55,200 | 55,200 | 55,200  |         |         |         |        |
| <b>Park Maintenance</b>                               |        |                  |         |        |         |        |        |         |         |         |         |        |
| Replace Zero Turn Mowers                              | 53     | 34.65            |         | 30,000 |         |        |        |         |         | 30,000  |         |        |
| Purchase Large Pull Mower                             | 54     | 32.30            |         | 30,000 |         |        |        |         |         |         |         |        |
| Replace Large Turf Mower                              | 55     | 25.80            |         | 90,000 |         |        |        |         |         | 90,000  |         |        |
| Purchase Ballfield Grooming Machine                   | 56     | 29.25            |         |        |         |        |        |         |         |         |         | 30,000 |
| Replace Rough Terrain Vehicle (RTV)                   | 57     | 28.75            |         | 45,000 |         |        | 25,000 |         |         |         |         |        |
| Replacement of Park Refuse/Recycling Containers       | 58     | 25.05            | 13,000  |        |         |        |        |         |         |         |         |        |
| <b>Park Improvement Fund</b>                          |        |                  |         |        |         |        |        |         |         |         |         |        |
| Replace Playground Equipment at Birch Park            | 59     | 28.25            |         |        |         |        |        |         | 100,000 |         |         |        |
| Replace Playground Equipment at Four Seasons Park     | 60     | 28.25            |         |        |         |        |        |         |         | 100,000 |         |        |
| Replace Playground Equipment at Fox Meadow Park       | 61     | 28.25            |         |        |         |        |        |         |         |         | 100,000 |        |
| Replace Various Park Signs                            | 62     | 27.35            | 3,500   | 3,500  | 3,500   | 3,500  | 3,500  | 3,500   | 3,500   | 3,500   | 3,500   | 3,500  |
| Rehabilitation of Four Seasons Tennis Court           | 63     | 41.50            |         | 70,000 |         |        |        |         |         |         |         |        |
| Bellaire Beach Improvements                           | 64     | 17.05            | 200,000 |        |         |        |        |         |         |         |         |        |
| Rebuild Bellaire Park Tennis Courts/Inline Skate Area | 65     | 29.30            |         |        |         |        |        |         | 70,000  |         |         |        |
| Columbia Park Parking Lot Replacement                 | 66     | 27.90            | 250,000 |        |         |        |        |         |         |         |         |        |
| Park Trail Sealcoating                                | 67     | 20.95            | 60,000  |        |         |        |        |         |         | 60,000  |         |        |
| Replace Playground Equipment at Manor Park            | 68     | 26.15            |         |        |         |        |        |         | 80,000  |         |         |        |
| Improve Playground Area/Surface at Columbia Park      | 69     | 28.40            |         |        |         |        |        | 90,000  |         |         |         |        |
| Replace Picnic Tables                                 | 70     | 53.10            | 15,000  | 15,000 | 15,000  |        |        |         |         |         |         |        |
| Replace Playground Equipment at Mead Park             | 71     | 28.40            |         |        |         |        |        |         |         |         |         | 90,000 |
| Replace Playground Equipment at Otter Park            | 72     | 28.40            |         |        |         |        |        |         |         |         |         |        |
| Replace Summit Lane Dock                              | 73     | 33.80            |         |        |         | 5,000  |        |         |         |         |         |        |
| Replace Red Pine Park Boardwalk                       | 74     | 33.80            |         |        |         |        |        | 40,000  |         |         |         |        |

| EXPENDITURES CONTINUED:                               |        | Priority | 2020      | 2021      | 2022      | 2023      | 2024      | 2025      | 2026      | 2027      | 2028      | 2029      |
|---|--------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Project Name  | Page # | Ranking  |           |           |           |           |           |           |           |           |           |           |
| <b>Park Acquisition Fund</b>                          |        |          |           |           |           |           |           |           |           |           |           |           |
| Purchase Garley Land for Future Park                  | 75     | 38.95    | 100,000   | 200,000   |           |           |           |           |           |           |           |           |
| Bald Eagle Trail Development                          | 76     | 33.30    |           |           | 100,000   |           |           |           |           |           |           |           |
| Bruce Vento Trail Development                         | 77     | 31.80    |           |           | 150,000   |           |           |           |           |           |           |           |
| Buffalo Street Trail Development                      | 78     | 33.30    |           |           |           | 300,000   |           |           |           |           |           |           |
| Centerville Road Trail Development/Reconstruct        | 79     | 33.30    |           |           |           |           | 500,000   |           |           |           |           |           |
| County Road H2 Trail Development                      | 80     | 33.30    |           |           |           |           |           |           |           |           |           |           |
| Northeast Area Trail Development                      | 81     | 33.30    | 55,000    |           |           | 110,000   |           |           |           |           |           |           |
| Fox Meadow Park Trail Development                     | 82     | 33.30    |           |           |           |           |           | 55,000    |           |           |           |           |
| Brandlewood Park Trail Development                    | 83     | 33.30    |           |           |           |           |           |           |           |           |           |           |
| Rutherford Park/Lake Links Trail Development          | 84     | 33.30    |           | 110,000   |           |           |           |           |           |           |           |           |
| <b>Community (Polar Lakes) Park Fund</b>              |        |          |           |           |           |           |           |           |           |           |           |           |
| Baseball Field Improvements                           | 85     | 27.15    | 30,000    | 30,000    | 30,000    |           |           |           |           |           |           |           |
| Purchase Lighting for Lower Soccer Field              | 86     | 29.35    |           |           |           |           |           | 50,000    |           |           |           |           |
| Construct Exercise Court/Area                         | 87     | 27.15    |           | 125,000   |           |           |           |           |           | 400,000   |           |           |
| Grandstand Construction                               | 88     | 15.50    |           |           |           |           |           |           |           |           |           |           |
| Polar Lakes Park Soccer Field Restroom Construction   | 89     | 28.50    | 500,000   | 500,000   |           |           |           |           |           |           |           |           |
| Polar Lakes Park Baseball Field Restroom Construction | 90     | 28.50    |           |           | 100,000   |           |           |           |           |           |           |           |
| Replace Ball Field Lighting with LED Lights           | 91     | 47.40    |           |           |           |           |           | 25,000    |           |           |           | 200,000   |
| Purchase a Scoreboard for Lower Soccer Field          | 92     | 29.20    |           |           | 15,000    |           |           | 75,000    |           |           |           |           |
| Purchase Baseball Field Scoreboards                   | 93     | 20.40    |           |           |           |           |           |           |           |           |           |           |
| Replace Dugout Roofs                                  | 94     | 24.70    | 150,000   |           |           |           |           |           |           |           |           |           |
| Polar Lakes Park Plaza Construction                   | 95     | 31.55    |           |           |           |           |           |           |           | 3,000     |           |           |
| Repair/Replace Signs                                  | 96     | 27.35    |           |           |           |           |           |           |           |           |           |           |
| General Polar Lakes Park Improvements                 | 97     | 23.20    | 51,000    | 51,000    | 51,000    | 51,000    | 51,000    | 51,000    | 51,000    | 51,000    | 51,000    | 51,000    |
| Construct Amphitheatre/Band Shell                     | 98     | 24.40    |           |           | 500,000   |           |           |           |           |           |           |           |
| Parking Lot Expansion                                 | 99     | 38.45    |           | 200,000   |           |           |           |           |           |           |           |           |
| Replace Playground Equipment                          | 100    | 28.40    |           | 250,000   |           |           |           |           |           |           |           |           |
| <b>Improvement Fund</b>                               |        |          |           |           |           |           |           |           |           |           |           |           |
| Road Mill and Overlay/Reconstruction Projects         | 101    | 36.20    | 1,151,824 | 3,435,493 | 1,579,000 | 1,925,000 | 1,770,000 | 2,055,000 | 2,055,000 | 2,055,000 | 2,055,000 | 2,055,000 |
| Sealcoat Projects                                     | 102    | 36.95    | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   |
| Annual Curb Repair and Replacement                    | 103    | 38.30    | 10,000    | 10,000    | 10,000    | 10,000    | 10,000    | 10,000    | 10,000    | 10,000    | 10,000    | 10,000    |
| <b>Water Fund</b>                                     |        |          |           |           |           |           |           |           |           |           |           |           |
| Well Pumphouse Improvements                           | 104    | 30.35    | 6,500     | 6,500     | 6,500     | 6,500     | 6,500     | 6,500     | 6,500     | 6,500     | 6,500     | 6,500     |
| Water Quality Improvement Projects                    | 105    | 49.25    | 100,000   | 1,500,000 |           |           |           |           |           |           |           |           |
| Hydrant Rehabilitation                                | 106    | 41.25    | 30,000    |           |           |           |           |           |           |           |           |           |
| Installation of Radio Read Devices                    | 107    | 24.10    |           |           |           |           | 35,000    |           |           |           |           |           |
| Well Pump Rehabilitation                              | 108    | 37.85    | 32,000    |           | 60,000    |           |           | 100,000   | 100,000   |           | 50,000    |           |
| Water System Improvements                             | 109    | 50.65    | 450,000   |           |           |           |           |           |           |           |           |           |
| GIS Integration of Township Infrastructure            | 110    | 30.35    | 250,000   | 25,000    |           |           |           |           |           |           |           |           |

| EXPENDITURES CONTINUED:                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--|
| Project Name  | 2020             | 2021             | 2022             | 2023             | 2024             | 2025             | 2026             | 2027             | 2028             | 2029             |  |
| Page #  | Priority Ranking |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| <b>Sewer Fund</b>                                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| 111 Replace Jet/Vac Truck                           |                  |                  | 520,000          |                  |                  |                  |                  |                  |                  |                  |  |
| 112 Sanitary Sewer Lining Project                   |                  |                  | 1,500,000        |                  |                  |                  |                  |                  |                  |                  |  |
| 113 Sanitary Sewer Infiltration Prevention Projects | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |  |
| 114 Sanitary Sewer Manhole Grouting                 | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           |  |
| <b>Storm Water Utility Fund</b>                     |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| 115 South Area Storm Water Improvements             | 500,000          |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| 116 Replacement of Storm Water Culverts             | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           |  |
| 117 Storm Water Structure Repairs                   | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           |  |
| 118 Pond/Ditch Cleaning                             | 130,000          | 130,000          | 200,000          | 250,000          | 250,000          | 250,000          | 250,000          | 250,000          | 250,000          | 250,000          |  |
| 119 Stillwater Street Drainage Improvements         |                  |                  |                  | 25,000           |                  |                  |                  |                  |                  | 500,000          |  |
| 120 Beaver Street Drainage Improvements             | 30,000           |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| 121 Allendale Drive Ditch Cleaning                  | 50,000           |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| 122 Pioneer Lane Ditch Cleaning                     | 40,000           |                  |                  |                  | 35,000           |                  |                  |                  |                  |                  |  |
| 123 Lake and Overlake Avenue Drainage Pipe          |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| 124 Otterview Trail Drainage Improvements           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| 125 Birch Road Drainage Improvements                | 30,000           |                  |                  |                  |                  |                  |                  |                  |                  |                  |  |
| <b>Total Expenditures</b>                           | <b>5,080,924</b> | <b>7,762,693</b> | <b>5,470,900</b> | <b>3,890,200</b> | <b>3,022,700</b> | <b>4,314,100</b> | <b>3,143,800</b> | <b>3,938,000</b> | <b>3,226,700</b> | <b>3,168,700</b> |  |

|                                 |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| General Fund - Road & Bridge    | 0                | 80,200           | 55,200           | 55,200           | 55,200           | 55,200           | 0                | 0                | 0                | 0                |
| General Fund - Park & Rec       | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| Park Acquisition Fund           | 155,000          | 310,000          | 250,000          | 260,000          | 0                | 555,000          | 0                | 0                | 0                | 0                |
| New Debt Service Funds          | 1,601,824        | 3,435,493        | 1,579,000        | 1,925,000        | 1,770,000        | 2,055,000        | 2,055,000        | 2,055,000        | 2,055,000        | 2,055,000        |
| Improvement Funds               | 160,000          | 160,000          | 160,000          | 160,000          | 160,000          | 160,000          | 160,000          | 160,000          | 160,000          | 160,000          |
| Special Assessments             | 250,000          | 0                | 1,005,000        | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| Community Park Improvement Fund | 731,000          | 1,126,000        | 696,000          | 51,000           | 51,000           | 201,000          | 51,000           | 454,000          | 51,000           | 251,000          |
| Park Improvement Fund           | 541,500          | 88,500           | 18,500           | 243,500          | 8,500            | 133,500          | 253,500          | 163,500          | 3,500            | 193,500          |
| Water Fund                      | 268,500          | 1,506,500        | 66,500           | 6,500            | 41,500           | 106,500          | 106,500          | 56,500           | 6,500            | 6,500            |
| Sewer Fund                      | 160,000          | 60,000           | 555,000          | 60,000           | 60,000           | 60,000           | 60,000           | 60,000           | 60,000           | 60,000           |
| Storm Water Utility Fund        | 635,000          | 185,000          | 255,000          | 330,000          | 340,000          | 305,000          | 305,000          | 305,000          | 805,000          | 305,000          |
| Capital Building Fund           | 145,000          | 105,000          | 0                | 0                | 0                | 500,000          | 0                | 0                | 0                | 0                |
| Capital Equipment Fund          | 428,100          | 659,000          | 740,700          | 794,000          | 496,500          | 170,900          | 152,800          | 667,000          | 85,700           | 137,700          |
| Trade-in/Salvage Value          | 5,000            | 17,000           | 90,000           | 5,000            | 40,000           | 12,000           | 0                | 17,000           | 0                | 0                |
| Grants                          | 0                | 30,000           | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| <b>Total Revenue Sources</b>    | <b>5,080,924</b> | <b>7,762,693</b> | <b>5,470,900</b> | <b>3,890,200</b> | <b>3,022,700</b> | <b>4,314,100</b> | <b>3,143,800</b> | <b>3,938,000</b> | <b>3,226,700</b> | <b>3,168,700</b> |

| ACCOUNT #    |                              | 2016      | 2017      | 2018      | 2019      | 2020      | 2020      | 2021      | %       |
|--------------|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|---------|
|              |                              | ACTUAL    | ACTUAL    | ACTUAL    | ACTUAL    | BUDGET    | PROJECTED | BUDGET    | CHANGE  |
| 101-4410-101 | PARKS & RECREATION           | \$128,704 | \$133,633 | \$137,750 | \$144,580 | \$91,740  |           | \$98,550  | 7.42%   |
| 101-4410-102 | SALARIES, FULL TIME - REG    | 0         | 95        | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-103 | SALARIES, FULL TIME - OT     | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-104 | SALARIES, PART-TIME - REG    | 16,934    | 15,085    | 16,848    | 18,516    | 28,900    |           | 36,400    | 25.95%  |
| 101-4410-104 | SALARIES, TEMPORARY - REG    | 9,661     | 10,009    | 10,343    | 10,844    | 6,881     |           | 7,391     | 7.42%   |
| 101-4410-121 | PERA CONTRIBUTIONS           | 10,401    | 10,909    | 11,333    | 11,938    | 9,229     |           | 10,324    | 11.86%  |
| 101-4410-122 | FICA CONTRIBUTIONS           | 23,587    | 28,486    | 25,945    | 26,302    | 17,370    |           | 18,545    | 6.76%   |
| 101-4410-131 | HEALTH INSURANCE             | 901       | 892       | 1,349     | 1,248     | 720       |           | 570       | -20.83% |
| 101-4410-132 | DISABILITY INSURANCE         | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-135 | HEALTH INSUR. CASH CREDIT    | 0         | 0         | 0         | 0         | 400       |           | 400       | 0.00%   |
| 101-4410-142 | UNEMPLOYMENT BENEFITS        | 0         | 0         | 0         | 0         | 8,915     |           | 9,200     | 3.20%   |
| 101-4410-151 | WORKER'S COMPENSATION        | 7,275     | 7,650     | 8,400     | 8,655     | 8,915     |           | 9,200     | 3.20%   |
| 101-4410-151 | WORKER'S COMPENSATION        | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-211 | CLEANING SUPPLIES            | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-212 | MOTOR FUELS                  | 918       | 0         | 995       | 900       | 1,000     |           | 1,200     | 20.00%  |
| 101-4410-216 | CHEMICALS                    | 8,201     | 7,560     | 8,167     | 8,567     | 8,850     |           | 9,500     | 7.34%   |
| 101-4410-220 | OPERATING SUPPLIES - OTHER   | 5,103     | 4,696     | 3,262     | 5,995     | 4,000     |           | 6,000     | 50.00%  |
| 101-4410-221 | EQUIPMENT REPAIR PARTS       | 16,040    | 11,007    | 11,772    | 5,825     | 12,000    |           | 12,000    | 0.00%   |
| 101-4410-225 | LANDSCAPING MATERIALS        | 10,301    | 22,249    | 42,499    | 9,973     | 25,000    |           | 25,000    | 0.00%   |
| 101-4410-226 | SIGNS, SIGN REPAIR MATERIALS | 3,245     | 3,862     | 3,457     | 2,671     | 3,000     |           | 3,500     | 16.67%  |
| 101-4410-228 | UNIFORM ALLOWANCE            | 1,149     | 1,044     | 1,283     | 885       | 1,200     |           | 460       | -61.67% |
| 101-4410-229 | UNIFORM MAINTENANCE          | 607       | 214       | 387       | 690       | 600       |           | 1,200     | 100.00% |
| 101-4410-240 | TOOLS                        | 288       | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-250 | SALES TAX                    | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-308 | PROFESSIONAL SERVICES        | 8,057     | 8,200     | 17,931    | 16,256    | 7,150     |           | 8,000     | 11.89%  |
| 101-4410-309 | CONTRACTUAL SERVICES         | 31,567    | 24,568    | 21,465    | 14,329    | 28,000    |           | 33,000    | 17.86%  |
| 101-4410-311 | BELLAIRE BEACH OPERATIONS    | 21,289    | 22,373    | 20,701    | 20,809    | 22,750    |           | 25,850    | 13.63%  |
| 101-4410-321 | TELEPHONE                    | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-331 | TRAVEL EXPENSE               | 82        | 0         | 0         | 20        | 100       |           | 100       | 0.00%   |
| 101-4410-333 | CONFERENCE REGISTRATION FEES | 742       | 1,130     | 897       | 754       | 1,350     |           | 1,350     | 0.00%   |
| 101-4410-381 | ELECTRICITY                  | 9,377     | 6,348     | 7,712     | 9,007     | 9,000     |           | 9,300     | 3.33%   |
| 101-4410-386 | WATER/SEWER UTILITIES        | 4,692     | 15,074    | 13,235    | 25,585    | 16,000    |           | 30,000    | 87.50%  |
| 101-4410-404 | REPAIR/MAINTENANCE - EQUIP.  | 2,380     | 862       | 4,046     | 132       | 4,750     |           | 5,000     | 5.26%   |
| 101-4410-405 | REPAIR/MAINTENANCE - OTHER   | 65,453    | 9,851     | 5,297     | 12,691    | 18,000    |           | 18,000    | 0.00%   |
| 101-4410-415 | EQUIPMENT RENTAL             | 37,000    | 45,107    | 206,789   | 10,514    | 10,000    |           | 18,000    | 80.00%  |
| 101-4410-416 | PARK EQUIPMENT RENTAL        | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-434 | BOOKS & SUBSCRIPTIONS        | 105       | 0         | 0         | 10        | 50        |           | 50        | 0.00%   |
| 101-4410-530 | IMPROVEMENTS                 | 67,932    | 75,214    | 7,594     | 258       | 0         |           | 0         | 0.00%   |
| 101-4410-540 | HEAVY MACHINERY/EQUIPMENT    | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-580 | OTHER EQUIPMENT              | 0         | 0         | 0         | 0         | 0         |           | 0         | 0.00%   |
| 101-4410-720 | TRANSFER TO OTHER FUNDS      | 106,960   | 90,000    | 0         | 200,000   | 235,000   |           | 250,000   | 6.38%   |
|              | TOTAL EXPENDITURES           | \$598,951 | \$556,118 | \$589,457 | \$567,954 | \$571,954 | \$0       | \$638,890 | 11.70%  |

| ACCOUNT #    |                            | 2016     | 2017     | 2018     | 2019     | 2020     | 2020      | 2021     | %       |
|--------------|----------------------------|----------|----------|----------|----------|----------|-----------|----------|---------|
|              |                            | ACTUAL   | ACTUAL   | ACTUAL   | ACTUAL   | BUDGET   | PROJECTED | BUDGET   | CHANGE  |
| 101-4411-101 | TOWNSHIP DAY FESTIVAL      | \$0      | \$0      | \$0      | \$0      | \$0      |           | \$0      | 0.00%   |
| 101-4411-102 | SALARIES, FULL TIME - REG  | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-103 | SALARIES, FULL TIME - OT   | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-104 | SALARIES, PART-TIME - REG  | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-104 | SALARIES, TEMPORARY - REG  | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-121 | PERA CONTRIBUTIONS         | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-122 | FICA CONTRIBUTIONS         | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-131 | HEALTH/DENTAL/LIFE INSURAN | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-142 | U. C. BENEFIT PAYMENTS     | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-151 | WORKER'S COMP BENEFIT PAYM | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-220 | OPERATING SUPPLIES - OTHER | 2        | 100      | 0        | 0        | 500      |           | 500      | 0.00%   |
| 101-4411-250 | SALES TAX                  | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-308 | PROFESSIONAL SERVICES      | 18,336   | 30,576   | 26,943   | 30,523   | 27,000   |           | 27,000   | 0.00%   |
|              | MOVIE IN THE PARK SERIES   | 0        | 0        | 107      | 2,975    | 4,500    |           | 4,500    | 0.00%   |
| 101-4411-331 | TRAVEL EXPENSE             | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-355 | ADVERTISING                | 412      | 0        | 2,607    | 4,922    | 2,200    |           | 2,200    | 0.00%   |
| 101-4411-449 | MISCELLANEOUS              | 0        | 0        | 433      | 0        | 800      |           | 500      | -37.50% |
| 101-4411-530 | IMPROVEMENTS               | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-540 | HEAVY MACHINERY            | 0        | 0        | 0        | 0        | 0        |           | 0        | 0.00%   |
| 101-4411-720 | TRANSFERS TO OTHER FUNDS   | 0        | 801      | 0        | 0        | 0        |           | 0        | 0.00%   |
|              | TOTAL EXPENDITURES         | \$18,750 | \$31,477 | \$30,090 | \$38,420 | \$35,000 | \$0       | \$34,700 | -0.86%  |

| ACCOUNT #    | CAPITAL IMPROVEMENT FUNDS  | 2016   | 2017   | 2018      | 2019      | 2020      | 2020      | 2021      | %      |
|--------------|----------------------------|--------|--------|-----------|-----------|-----------|-----------|-----------|--------|
|              | PARK IMPROVEMENTS          | ACTUAL | ACTUAL | ACTUAL    | ACTUAL    | BUDGET    | PROJECTED | BUDGET    | CHANGE |
|              | SMALL TOOLS/MISC           | \$0    | \$0    | \$0       | \$0       | \$0       |           | \$0       | 0.00%  |
|              | T&E/MACHINERY              | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
|              | T&E/FURNITURE              | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
|              | T&E/OFFICE EQUIPMENT       | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
|              | T&E/COMPUTER EQUIPMENT     | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
|              | T&E/OTHER                  | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
| 517-4800-303 | ENGINEERING FEE            | 0      | 0      | 0         | 6,624     | 15,000    |           | 15,000    | 0.00%  |
| 517-4800-304 | LEGAL FEES                 | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
| 517-4800-308 | MISC PROFESSIONAL SERVICES | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
| 517-4800-351 | LEGAL NOTICE PUBLICATION   | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
|              | REPAIR & MTC - OTHER       | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
|              | MISC OTHER EXPENSE         | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
| 517-4800-520 | IMPROVEMENTS               | 0      | 0      | 108,853   | 130,903   | 526,500   |           | 333,500   | 0.00%  |
| 517-4800-720 | TRANSFER TO OTHER FUNDS    | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
| 517-4800-720 | TRANSFER OUT - TRUNK FEES  | 0      | 0      | 0         | 0         | 0         |           | 0         | 0.00%  |
|              | TOTAL EXPENDITURES         | \$0    | \$0    | \$108,853 | \$137,527 | \$541,500 | \$0       | \$348,500 | 0.00%  |

| ACCOUNT #    | CAPITAL IMPROVEMENT FUNDS     | 2016      | 2017      | 2018    | 2019     | 2020      | 2020      | 2020      | 2021      | %       |
|--------------|-------------------------------|-----------|-----------|---------|----------|-----------|-----------|-----------|-----------|---------|
|              | POLAR LAKES PARK IMPROVEMENTS | ACTUAL    | ACTUAL    | ACTUAL  | ACTUAL   | BUDGET    | PROJECTED | BUDGET    | BUDGET    | CHANGE  |
|              | SMALL TOOLS/MISC              | \$0       | \$0       | \$0     | \$0      | \$0       |           | \$0       | \$0       | 0.00%   |
|              | T&E/MACHINERY                 | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | T&E/FURNITURE                 | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | T&E/OFFICE EQUIPMENT          | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | T&E/COMPUTER EQUIPMENT        | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | T&E/OTHER                     | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
| 504-4800-303 | ENGINEERING FEE               | 31        | 0         | 3,561   | 4,288    | 30,000    |           | 10,000    | 10,000    | 0.00%   |
| 504-4800-304 | LEGAL FEES                    | 314       | 0         | 0       | 0        | 500       |           | 500       | 500       | 0.00%   |
| 504-4800-308 | MISC PROFESSIONAL SERVICES    | 8,840     | 1,260     | 0       | 0        | 10,000    |           | 7,000     | 7,000     | 0.00%   |
| 504-4800-351 | LEGAL NOTICE PUBLICATION      | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | GENERAL PUBLIC INFORMATION    | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
| 504-4800-510 | LAND                          | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | BUILDINGS                     | 0         | 0         | 0       | 0        | 459,500   |           | 0         | 0         | 0.00%   |
| 504-4800-520 | IMPROVEMENTS                  | 37,361    | 99,810    | 0       | 19,272   | 231,000   |           | 663,500   | 663,500   | 187.23% |
| 504-4800-530 | OTHER EQUIPMENT               | 238,680   | 65,040    | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | NE PARTNERS/YMCA              | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
| 504-4800-720 | TRANSFER TO OTHER FUNDS       | 0         | 0         | 0       | 0        | 0         |           | 76,864    | 76,864    | 0.00%   |
| 504-4800-720 | TRANSFER OUT - TRUNK FEES     | 0         | 0         | 0       | 0        | 0         |           | 0         | 0         | 0.00%   |
|              | TOTAL EXPENDITURES            | \$285,226 | \$166,110 | \$3,561 | \$23,560 | \$731,000 | \$0       | \$757,864 | \$757,864 | 3.67%   |

| ACCOUNT #    | CAPITAL IMPROVEMENT FUNDS  | 2016   | 2017      | 2018   | 2019     | 2020      | 2020      | 2021      | %      |
|--------------|----------------------------|--------|-----------|--------|----------|-----------|-----------|-----------|--------|
|              | PARK ACQUISITION FUND      | ACTUAL | ACTUAL    | ACTUAL | ACTUAL   | BUDGET    | PROJECTED | BUDGET    | CHANGE |
| 516-4410-220 | OPERATING SUPPLIES - OTHER | \$0    | \$0       | \$0    | \$0      | \$0       |           | \$0       | 0.00%  |
| 516-4410-225 | LANDSCAPING MATERIALS      | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-226 | SIGNS & SIGN MATERIALS     | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-250 | SALES TAX                  | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-302 | PLANNING FEES              | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-303 | ENGINEERING FEES           | 0      | 0         | 0      | 0        | 8,000     |           | 20,000    | 0.00%  |
| 516-4410-308 | PROFESSIONAL SERVICES      | 0      | 0         | 0      | 17,987   | 0         |           | 0         | 0.00%  |
| 516-4410-322 | POSTAGE                    | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-351 | LEGAL NOTICE PUBLICATION   | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
|              | MISC PRINTING              | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-405 | REPAIR/MAINTENANCE - OTHER | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-449 | MISC OTHER EXPENSE         | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-510 | LAND                       | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-530 | OTHER IMPROVEMENTS         | 0      | 0         | 0      | 0        | 147,000   |           | 190,000   | 0.00%  |
| 516-4410-580 | OTHER EQUIPMENT            | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
| 516-4410-720 | TRANSFER TO OTHER FUND     | 0      | 677,684   | 0      | 6,856    | 0         |           | 0         | 0.00%  |
| 516-4410-720 | TRANSFER TO DEBT SERVICE F | 0      | 0         | 0      | 0        | 0         |           | 0         | 0.00%  |
|              | TOTAL EXPENDITURES         | \$0    | \$677,684 | \$0    | \$24,843 | \$155,000 | \$0       | \$210,000 | 0.00%  |

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

## 101-GENERAL FUND

75.00% OF YEAR COMP.

## PARK MAINTENANCE

| DEPARTMENTAL EXPENDITURES                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>PERSONAL SERVICES</u>                    |                   |                   |                        |                |                   |
| 101-4410-101 FULL TIME EMPLOYEES            | 91,740.00         | 6,818.96          | 62,073.30              | 67.66          | 29,666.70         |
| 101-4410-102 FULL TIME EMPLOYEES - OVERTIME | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 101-4410-103 PART TIME EMPLOYEES / PER DIEM | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 101-4410-104 TEMPORARY EMPLOYEES            | 28,900.00         | 3,433.20          | 21,651.60              | 74.92          | 7,248.40          |
| 101-4410-121 PERA CONTRIBUTIONS             | 6,882.00          | 511.43            | 4,663.21               | 67.76          | 2,218.79          |
| 101-4410-122 FICA CONTRIBUTIONS             | 9,229.00          | 763.52            | 6,201.77               | 67.20          | 3,027.23          |
| 101-4410-131 HEALTH INSURANCE               | 17,370.00         | 1,308.16          | 11,764.89              | 67.73          | 5,605.11          |
| 101-4410-132 DISABILITY INSURANCE           | 720.00            | 39.70             | 357.30                 | 49.63          | 362.70            |
| 101-4410-135 HEALTH INSURANCE CASH CREDIT   | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 101-4410-142 UNEMPLOYMENT BENEFITS          | 400.00            | 0.00              | 0.00                   | 0.00           | 400.00            |
| 101-4410-151 WORKERS COMPENSATION           | 8,915.00          | 0.00              | 8,915.00               | 100.00         | 0.00              |
| 101-4410-152 UNEMPLOYMENT                   | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL PERSONAL SERVICES                     | 164,156.00        | 12,874.97         | 115,627.07             | 70.44          | 48,528.93         |
| <u>SUPPLIES</u>                             |                   |                   |                        |                |                   |
| 101-4410-211 CLEANING SUPPLIES              | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 101-4410-212 MOTOR FUELS                    | 1,000.00          | 61.42             | 1,061.42               | 106.14 (       | 61.42)            |
| 101-4410-216 CHEMICALS                      | 8,850.00          | 99.15             | 3,573.44               | 40.38          | 5,276.56          |
| 101-4410-220 OPERATING SUPPLIES - OTHER     | 4,000.00          | 817.01            | 3,023.73               | 75.59          | 976.27            |
| 101-4410-221 EQUIPMENT PARTS                | 12,000.00         | 1,339.75          | 14,042.03              | 117.02 (       | 2,042.03)         |
| 101-4410-225 LANDSCAPING MATERIALS          | 25,000.00         | 5,825.59          | 16,860.45              | 67.44          | 8,139.55          |
| 101-4410-226 SIGNS, SIGN REPAIR MATERIALS   | 3,000.00          | 0.00              | 2,826.75               | 94.23          | 173.25            |
| 101-4410-228 UNIFORM ALLOWANCE              | 1,200.00          | 9.14              | 424.78                 | 35.40          | 775.22            |
| 101-4410-229 UNIFORM MAINTENANCE            | 600.00            | 26.87             | 164.59                 | 27.43          | 435.41            |
| 101-4410-240 TOOLS                          | 0.00              | 0.00              | 266.02                 | 0.00 (         | 266.02)           |
| 101-4410-250 SALES TAX                      | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL SUPPLIES                              | 55,650.00         | 8,178.93          | 42,243.21              | 75.91          | 13,406.79         |
| <u>OTHER SERVICES &amp; CHARGES</u>         |                   |                   |                        |                |                   |
| 101-4410-308 PROFESSIONAL SERVICES          | 7,150.00          | 3,178.28          | 613.57                 | 8.58           | 6,536.43          |
| 101-4410-309 CONTRACTUAL SERVICES           | 28,000.00         | 8,835.00          | 26,133.80              | 93.34          | 1,866.20          |
| 101-4410-311 BELLAIRE BEACH OPERATIONS      | 22,750.00         | 0.00              | 1,377.05               | 6.05           | 21,372.95         |
| 101-4410-321 TELEPHONE                      | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 101-4410-331 TRAVEL EXPENSE                 | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 101-4410-333 REGISTRATION & CONFERENCE FEES | 1,350.00          | 0.00              | 300.00                 | 22.22          | 1,050.00          |
| 101-4410-381 ELECTRICITY                    | 9,000.00          | 1,460.46          | 10,950.51              | 121.67 (       | 1,950.51)         |
| 101-4410-386 WATER/SEWER UTILITIES          | 16,000.00         | 0.00              | 10,241.42              | 64.01          | 5,758.58          |
| TOTAL OTHER SERVICES & CHARGES              | 84,350.00         | 13,473.74         | 49,616.35              | 58.82          | 34,733.65         |
| <u>REPAIR &amp; MAINTENANCE</u>             |                   |                   |                        |                |                   |
| 101-4410-404 REPAIR/MAINTENANCE - EQUIPMENT | 4,750.00          | 2,058.72          | 4,962.50               | 104.47 (       | 212.50)           |
| 101-4410-405 REPAIR/MAINTENANCE - OTHER     | 18,000.00         | 3,740.00          | 4,597.70               | 25.54          | 13,402.30         |
| 101-4410-415 EQUIPMENT RENTAL               | 10,000.00         | 85.72             | 10,160.59              | 101.61 (       | 160.59)           |
| 101-4410-420 DEPR CONTROL                   | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 101-4410-434 BOOKS & SUBSCRIPTIONS          | 50.00             | 0.00              | 10.00                  | 20.00          | 40.00             |
| TOTAL REPAIR & MAINTENANCE                  | 32,800.00         | 5,884.44          | 19,730.79              | 60.15          | 13,069.21         |

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

101-GENERAL FUND

75.00% OF YEAR COMP.

PARK MAINTENANCE

| DEPARTMENTAL EXPENDITURES                 | CURRENT BUDGET    | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET   | BUDGET BALANCE |
|---|-------------------|----------------|---------------------|---------------|----------------|
| <u>CAPITAL OUTLAY</u>                     |                   |                |                     |               |                |
| 101-4410-530 OTHER EQUIPMENT/IMPROVEMENTS | 0.00              | 0.00           | 0.00                | 0.00          | 0.00           |
| 101-4410-540 HEAVY MACHINERY/EQUIPMENT    | <u>0.00</u>       | <u>0.00</u>    | <u>0.00</u>         | <u>0.00</u>   | <u>0.00</u>    |
| TOTAL CAPITAL OUTLAY                      | 0.00              | 0.00           | 0.00                | 0.00          | 0.00           |
| <u>OTHER FINANCING USES</u>               |                   |                |                     |               |                |
| 101-4410-720 OPERATING TRANSFERS OUT      | <u>235,000.00</u> | <u>0.00</u>    | <u>235,000.00</u>   | <u>100.00</u> | <u>0.00</u>    |
| TOTAL OTHER FINANCING USES                | 235,000.00        | 0.00           | 235,000.00          | 100.00        | 0.00           |
| <br>                                      |                   |                |                     |               |                |
| TOTAL PARK MAINTENANCE                    | 571,956.00        | 40,412.08      | 462,217.42          | 80.81         | 109,738.58     |

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

101-GENERAL FUND

75.00% OF YEAR COMP.

TOWNSHIP DAY

| DEPARTMENTAL EXPENDITURES               | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|----------------|----------------|---------------------|-------------|----------------|
| <u>SUPPLIES</u>                         |                |                |                     |             |                |
| 101-4411-220 OPERATING SUPPLIES - OTHER | 500.00         | 0.00           | 0.00                | 0.00        | 500.00         |
| TOTAL SUPPLIES                          | 500.00         | 0.00           | 0.00                | 0.00        | 500.00         |
| <u>OTHER SERVICES &amp; CHARGES</u>     |                |                |                     |             |                |
| 101-4411-308 PROFESSIONAL SERVICES      | 27,000.00      | 1,145.00       | 9,425.00            | 34.91       | 17,575.00      |
| 101-4411-314 MOVIES IN THE PARK         | 4,500.00       | 450.00         | 900.00              | 20.00       | 3,600.00       |
| 101-4411-355 ADVERTISING                | 2,200.00       | 0.00           | 0.00                | 0.00        | 2,200.00       |
| TOTAL OTHER SERVICES & CHARGES          | 33,700.00      | 1,595.00       | 10,325.00           | 30.64       | 23,375.00      |
| <u>REPAIR &amp; MAINTENANCE</u>         |                |                |                     |             |                |
| 101-4411-449 MISCELLANEOUS              | 800.00         | 0.00           | 0.00                | 0.00        | 800.00         |
| TOTAL REPAIR & MAINTENANCE              | 800.00         | 0.00           | 0.00                | 0.00        | 800.00         |
| TOTAL TOWNSHIP DAY                      | 35,000.00      | 1,595.00       | 10,325.00           | 29.50       | 24,675.00      |

|                                    |              |               |              |       |               |
|------------------------------------|--------------|---------------|--------------|-------|---------------|
| TOTAL EXPENDITURES                 | 4,488,213.00 | 303,690.60    | 3,340,326.70 | 74.42 | 1,147,886.30  |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00         | ( 205,041.03) | 308,592.78   |       | ( 308,592.78) |

\*\*\* END OF REPORT \*\*\*

WHITE BEAR TOWNSHIP  
 YEAR TO DATE BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2020

504-COMM PARK IMPROVE FUND

| ACCT NO#                   | ACCOUNT NAME                   | BEGINNING<br>BALANCE | M-T-D<br>ACTIVITY | Y-T-D<br>ACTIVITY | CURRENT<br>BALANCE |
|----------------------------|--------------------------------|----------------------|-------------------|-------------------|--------------------|
| <u>ASSETS</u>              |                                |                      |                   |                   |                    |
| 504-10100                  | CASH                           | 342,865.18           | 55,864.21CR       | 12,107.74CR       | 330,757.44         |
| 504-10300                  | ACCRUED INTEREST RECEIVABLE    | 2,283.13             | 0.00              | 0.00              | 2,283.13           |
| 504-10405                  | UNREALIZED GAIN/LOSS ON INVEST | <u>9,066.64</u>      | <u>0.00</u>       | <u>0.00</u>       | <u>9,066.64</u>    |
| TOTAL ASSETS               |                                | 354,214.95           | 55,864.21CR       | 12,107.74CR       | 342,107.21         |
| =====                      |                                |                      |                   |                   |                    |
| <u>LIABILITIES</u>         |                                |                      |                   |                   |                    |
| 504-20200                  | ACCOUNTS PAYABLE               | 0.00                 | 0.00              | 0.00              | 0.00               |
| 504-20201                  | AP PENDING (DUE TO POOL)       | 0.00                 | 12,000.00CR       | 12,000.00CR       | 12,000.00CR        |
| 504-20600                  | CONTRACTS PAYABLE              | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>        |
| TOTAL LIABILITIES          |                                | 0.00                 | 12,000.00CR       | 12,000.00CR       | 12,000.00CR        |
| <u>FUND EQUITY</u>         |                                |                      |                   |                   |                    |
| 504-25300                  | UNRESERVED FUND BALANCE        | 354,214.95CR         | 0.00              | 0.00              | 354,214.95CR       |
| 504-25318                  | FD BAL ASSIGNED TOWN HALL IMP  | 0.00                 | 0.00              | 0.00              | 0.00               |
| TOTAL REVENUES             |                                | 0.00                 | 4,722.97CR        | 48,479.44CR       | 48,479.44CR        |
| TOTAL EXPENDITURES         |                                | <u>0.00</u>          | <u>72,587.18</u>  | <u>72,587.18</u>  | <u>72,587.18</u>   |
| TOTAL FUND EQUITY          |                                | 354,214.95CR         | 67,864.21         | 24,107.74         | 330,107.21CR       |
| =====                      |                                |                      |                   |                   |                    |
| TOTAL LIABILITIES & EQUITY |                                | 354,214.95CR         | 55,864.21         | 12,107.74         | 342,107.21CR       |
| =====                      |                                |                      |                   |                   |                    |

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

504-COMM PARK IMPROVE FUND

75.00% OF YEAR COMP.

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|--|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>INTERGOVERNMENTAL</u>                 |                   |                   |                        |                |                   |
| 504-33410 OTHER GOVERNMENTS - GRANTS     | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL INTERGOVERNMENTAL                  | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| <u>MISC REVENUE</u>                      |                   |                   |                        |                |                   |
| 504-36210 INTEREST INCOME                | 7,950.00          | 0.00              | 6,110.27               | 76.86          | 1,839.73          |
| 504-36211 INCREASE IN FAIR MARKET VALUE  | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 504-36230 DONATIONS FROM PRIVATE SOURCES | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 504-36400 FACILITY RENTAL FEES           | 58,022.00         | 4,722.97          | 42,369.17              | 73.02          | 15,652.83         |
| TOTAL MISC REVENUE                       | 65,972.00         | 4,722.97          | 48,479.44              | 73.48          | 17,492.56         |
| <u>OTHER FINANCING SOURCES</u>           |                   |                   |                        |                |                   |
| 504-39000 MISCELLANEOUS                  | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 504-39200 BOND PROCEEDS                  | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 504-39300 OPERATING TRANSFERS IN         | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL OTHER FINANCING SOURCES            | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL REVENUE                            | 65,972.00         | 4,722.97          | 48,479.44              | 73.48          | 17,492.56         |
|  | =====             | =====             | =====                  | =====          | =====             |

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

504-COMM PARK IMPROVE FUND

75.00% OF YEAR COMP.

CONSTRUCTION PROJECTS

| DEPARTMENTAL EXPENDITURES                  | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET | BUDGET BALANCE |
|--|----------------|----------------|---------------------|-------------|----------------|
| <u>OTHER SERVICES &amp; CHARGES</u>        |                |                |                     |             |                |
| 504-4800-303 ENGINEERING SERVICES          | 30,000.00      | 0.00           | 0.00                | 0.00        | 30,000.00      |
| 504-4800-303877 ENGINEERING-RESTROOMS PLP  | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| 504-4800-304 LEGAL FEES                    | 500.00         | 0.00           | 0.00                | 0.00        | 500.00         |
| 504-4800-308 PROFESSIONAL SERVICES         | 10,000.00      | 0.00           | 0.00                | 0.00        | 10,000.00      |
| 504-4800-308877 PROFESSIONAL-RESTROOMS     | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| 504-4800-351877 LEGAL NOTICE-RESTROOMS     | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL OTHER SERVICES & CHARGES             | 40,500.00      | 0.00           | 0.00                | 0.00        | 40,500.00      |
| <u>CAPITAL OUTLAY</u>                      |                |                |                     |             |                |
| 504-4800-510 LAND                          | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| 504-4800-520 IMPROVEMENTS                  | 459,500.00     | 0.00           | 0.00                | 0.00        | 459,500.00     |
| 504-4800-520877 RESTROOMS POLAR LAKES PARK | 0.00           | 72,587.18      | 72,587.18           | 0.00 (      | 72,587.18)     |
| 504-4800-530 OTHER EQUIPMENT/IMPROVEMENTS  | 231,000.00     | 0.00           | 0.00                | 0.00        | 231,000.00     |
| 504-4800-530866 Other Improvements         | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL CAPITAL OUTLAY                       | 690,500.00     | 72,587.18      | 72,587.18           | 10.51       | 617,912.82     |
| <u>DEBT SERVICE</u>                        |                |                |                     |             |                |
| 504-4800-603 FISCAL AGENT FEES             | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL DEBT SERVICE                         | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| <u>OTHER FINANCING USES</u>                |                |                |                     |             |                |
| 504-4800-720 OPERATING TRANSFERS OUT       | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL OTHER FINANCING USES                 | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL CONSTRUCTION PROJECTS                | 731,000.00     | 72,587.18      | 72,587.18           | 9.93        | 658,412.82     |
| TOTAL EXPENDITURES                         | 731,000.00     | 72,587.18      | 72,587.18           | 9.93        | 658,412.82     |
| REVENUES OVER/(UNDER) EXPENDITURES         | ( 665,028.00)  | ( 67,864.21)   | ( 24,107.74)        |             | ( 640,920.26)  |

\*\*\* END OF REPORT \*\*\*

AS OF: SEPTEMBER 30TH, 2020

## 516-PARK ACQUISITION

| ACCT NO#           | ACCOUNT NAME                   | BEGINNING<br>BALANCE | M-T-D<br>ACTIVITY | Y-T-D<br>ACTIVITY | CURRENT<br>BALANCE |
|--------------------|--------------------------------|----------------------|-------------------|-------------------|--------------------|
| <u>ASSETS</u>      |                                |                      |                   |                   |                    |
| 516-10100          | CASH                           | 750,204.71           | 307.32CR          | 22,158.03         | 772,362.74         |
| 516-10300          | ACCRUED INTEREST RECEIVABLE    | 5,222.25             | 0.00              | 0.00              | 5,222.25           |
| 516-10405          | UNREALIZED GAIN/LOSS ON INVEST | 20,738.32            | 0.00              | 0.00              | 20,738.32          |
| 516-11500          | ACCOUNTS RECEIVABLE            | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>        |
|                    | TOTAL ASSETS                   | 776,165.28           | 307.32CR          | 22,158.03         | 798,323.31         |
| =====              |                                |                      |                   |                   |                    |
| <u>LIABILITIES</u> |                                |                      |                   |                   |                    |
| 516-20200          | ACCOUNTS PAYABLE               | 0.00                 | 0.00              | 0.00              | 0.00               |
| 516-20201          | AP PENDING (DUE TO POOL)       | 0.00                 | 0.00              | 0.00              | 0.00               |
| 516-20600          | CONTRACTS PAYABLE              | 0.00                 | 0.00              | 0.00              | 0.00               |
| 516-20700          | DUE TO OTHER FUNDS             | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>        |
|                    | TOTAL LIABILITIES              | 0.00                 | 0.00              | 0.00              | 0.00               |
| <u>FUND EQUITY</u> |                                |                      |                   |                   |                    |
| 516-25300          | UNRESERVED FUND BALANCE        | 769,779.92CR         | 0.00              | 0.00              | 769,779.92CR       |
| 516-25311          | FUND BALANCE DESIGNATED FOR TR | 0.00                 | 0.00              | 0.00              | 0.00               |
| 516-25314          | FD BALANCE DESIGNATED RUTHERFO | 6,385.36CR           | 0.00              | 0.00              | 6,385.36CR         |
|                    | TOTAL REVENUES                 | 0.00                 | 2,982.14CR        | 34,341.36CR       | 34,341.36CR        |
|                    | TOTAL EXPENDITURES             | <u>0.00</u>          | <u>3,289.46</u>   | <u>12,183.33</u>  | <u>12,183.33</u>   |
|                    | TOTAL FUND EQUITY              | 776,165.28CR         | 307.32            | 22,158.03CR       | 798,323.31CR       |
| =====              |                                |                      |                   |                   |                    |
|                    | TOTAL LIABILITIES & EQUITY     | 776,165.28CR         | 307.32            | 22,158.03CR       | 798,323.31CR       |
| =====              |                                |                      |                   |                   |                    |

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

516-PARK ACQUISITION

75.00% OF YEAR COMP.

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>INTERGOVERNMENTAL</u>                |                   |                   |                        |                |                   |
| 516-33410 GRANTS                        | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL INTERGOVERNMENTAL                 | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| <u>CHARGES FOR SERVICES</u>             |                   |                   |                        |                |                   |
| 516-34700 PARK DEDICATION FEES          | 0.00              | 2,982.14          | 21,392.84              | 0.00           | ( 21,392.84)      |
| TOTAL CHARGES FOR SERVICES              | 0.00              | 2,982.14          | 21,392.84              | 0.00           | ( 21,392.84)      |
| <u>MISC REVENUE</u>                     |                   |                   |                        |                |                   |
| 516-36210 INTEREST EARNINGS             | 18,725.00         | 0.00              | 12,948.52              | 69.15          | 5,776.48          |
| 516-36211 INCREASE IN FAIR MARKET VALUE | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL MISC REVENUE                      | 18,725.00         | 0.00              | 12,948.52              | 69.15          | 5,776.48          |
| <u>OTHER FINANCING SOURCES</u>          |                   |                   |                        |                |                   |
| 516-39300 TRANSFERS FROM OTHER FUNDS    | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| TOTAL OTHER FINANCING SOURCES           | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| <br>                                    |                   |                   |                        |                |                   |
| TOTAL REVENUE                           | 18,725.00         | 2,982.14          | 34,341.36              | 183.40         | ( 15,616.36)      |
|   | =====             | =====             | =====                  | =====          | =====             |

WHITE BEAR TOWNSHIP  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

516-PARK ACQUISITION

75.00% OF YEAR COMP.

PARKS

| DEPARTMENTAL EXPENDITURES               | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET | BUDGET BALANCE |
|---|----------------|----------------|---------------------|-------------|----------------|
| <u>SUPPLIES</u>                         |                |                |                     |             |                |
| 516-4410-220 OPERATING SUPPLIES         | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL SUPPLIES                          | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| <u>OTHER SERVICES &amp; CHARGES</u>     |                |                |                     |             |                |
| 516-4410-303 ENGINEERING FEES           | 8,000.00       | 0.00           | 0.00                | 0.00        | 8,000.00       |
| 516-4410-308 PROFESSIONAL SERVICES      | 0.00           | 3,289.46       | 12,183.33           | 0.00        | (12,183.33)    |
| TOTAL OTHER SERVICES & CHARGES          | 8,000.00       | 3,289.46       | 12,183.33           | 152.29      | (4,183.33)     |
| <u>REPAIR &amp; MAINTENANCE</u>         |                |                |                     |             |                |
| 516-4410-405 REPAIR MAINTENANCE - OTHER | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| 516-4410-449 MISCELLANEOUS EXPENSE      | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL REPAIR & MAINTENANCE              | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| <u>CAPITAL OUTLAY</u>                   |                |                |                     |             |                |
| 516-4410-510 LAND                       | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| 516-4410-530 OTHER IMPROVEMENTS         | 147,000.00     | 0.00           | 0.00                | 0.00        | 147,000.00     |
| 516-4410-580 OTHER EQUIPMENT            | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL CAPITAL OUTLAY                    | 147,000.00     | 0.00           | 0.00                | 0.00        | 147,000.00     |
| <u>OTHER FINANCING USES</u>             |                |                |                     |             |                |
| 516-4410-720 OPERATING TRANSFERS OUT    | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL OTHER FINANCING USES              | 0.00           | 0.00           | 0.00                | 0.00        | 0.00           |
| TOTAL PARKS                             | 155,000.00     | 3,289.46       | 12,183.33           | 7.86        | 142,816.67     |
| TOTAL EXPENDITURES                      | 155,000.00     | 3,289.46       | 12,183.33           | 7.86        | 142,816.67     |
| REVENUES OVER/(UNDER) EXPENDITURES      | (136,275.00)   | (307.32)       | 22,158.03           |             | (158,433.03)   |

\*\*\* END OF REPORT \*\*\*

WHITE BEAR TOWNSHIP  
 YEAR TO DATE BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2020

517-PARK IMPROVEMENT FUND

| ACCT NO#                   | ACCOUNT NAME                   | BEGINNING<br>BALANCE | M-T-D<br>ACTIVITY | Y-T-D<br>ACTIVITY | CURRENT<br>BALANCE |
|----------------------------|--------------------------------|----------------------|-------------------|-------------------|--------------------|
| <u>ASSETS</u>              |                                |                      |                   |                   |                    |
| 517-10100                  | CASH                           | 230,763.23           | 2,110.18CR        | 224,627.86        | 455,391.09         |
| 517-10300                  | ACCRUED INTEREST RECEIVABLE    | 1,638.64             | 0.00              | 0.00              | 1,638.64           |
| 517-10405                  | UNREALIZED GAIN/LOSS ON INVEST | 6,507.28             | 0.00              | 0.00              | 6,507.28           |
| 517-13100                  | DUE FROM OTHER FUNDS           | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>        |
| TOTAL ASSETS               |                                | 238,909.15           | 2,110.18CR        | 224,627.86        | 463,537.01         |
| =====                      |                                |                      |                   |                   |                    |
| <u>LIABILITIES</u>         |                                |                      |                   |                   |                    |
| 517-20201                  | AP PENDING (DUE TO POOL)       | 0.00                 | 0.00              | 0.00              | 0.00               |
| 517-20700                  | DUE TO OTHER FUNDS             | <u>0.00</u>          | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>        |
| TOTAL LIABILITIES          |                                | 0.00                 | 0.00              | 0.00              | 0.00               |
| <u>FUND EQUITY</u>         |                                |                      |                   |                   |                    |
| 517-25300                  | UNRESERVED FUND BALANCE        | 238,909.15CR         | 0.00              | 0.00              | 238,909.15CR       |
| TOTAL REVENUES             |                                | 0.00                 | 0.00              | 240,264.00CR      | 240,264.00CR       |
| TOTAL EXPENDITURES         |                                | <u>0.00</u>          | <u>2,110.18</u>   | <u>15,636.14</u>  | <u>15,636.14</u>   |
| TOTAL FUND EQUITY          |                                | 238,909.15CR         | 2,110.18          | 224,627.86CR      | 463,537.01CR       |
| =====                      |                                |                      |                   |                   |                    |
| TOTAL LIABILITIES & EQUITY |                                | 238,909.15CR         | 2,110.18          | 224,627.86CR      | 463,537.01CR       |
| =====                      |                                |                      |                   |                   |                    |

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2020

517-PARK IMPROVEMENT FUND

75.00% OF YEAR COMP.

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>MISC REVENUE</u>                     |                   |                   |                        |                |                   |
| 517-36210 INTEREST INCOME               | 5,310.00          | 0.00              | 5,264.00               | 99.13          | 46.00             |
| 517-36211 INCREASE IN FAIR MARKET VALUE | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| 517-36400 PARK IMPROVEMENT FEES         | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>0.00</u>       |
| TOTAL MISC REVENUE                      | 5,310.00          | 0.00              | 5,264.00               | 99.13          | 46.00             |
| <u>OTHER FINANCING SOURCES</u>          |                   |                   |                        |                |                   |
| 517-39300 OPERATING TRANSFERS           | <u>235,000.00</u> | <u>0.00</u>       | <u>235,000.00</u>      | <u>100.00</u>  | <u>0.00</u>       |
| TOTAL OTHER FINANCING SOURCES           | 235,000.00        | 0.00              | 235,000.00             | 100.00         | 0.00              |
| <hr/>                                   |                   |                   |                        |                |                   |
| TOTAL REVENUE                           | 240,310.00        | 0.00              | 240,264.00             | 99.98          | 46.00             |
|   | =====             | =====             | =====                  | =====          | =====             |

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

517-PARK IMPROVEMENT FUND

75.00% OF YEAR COMP.

PARK IMPROVEMENT FUND

| DEPARTMENTAL EXPENDITURES           | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET | BUDGET BALANCE |
|-------------------------------------|----------------|----------------|---------------------|-------------|----------------|
| <hr/>                               |                |                |                     |             |                |
| <u>OTHER SERVICES &amp; CHARGES</u> |                |                |                     |             |                |
| 517-4800-303 ENGINEERING FEES       | 15,000.00      | 2,110.18       | 5,198.44            | 34.66       | 9,801.56       |
| TOTAL OTHER SERVICES & CHARGES      | 15,000.00      | 2,110.18       | 5,198.44            | 34.66       | 9,801.56       |
| <br>                                |                |                |                     |             |                |
| <u>CAPITAL OUTLAY</u>               |                |                |                     |             |                |
| 517-4800-520 IMPROVEMENTS           | 526,500.00     | 0.00           | 10,437.70           | 1.98        | 516,062.30     |
| TOTAL CAPITAL OUTLAY                | 526,500.00     | 0.00           | 10,437.70           | 1.98        | 516,062.30     |
| <hr/>                               |                |                |                     |             |                |
| TOTAL PARK IMPROVEMENT FUND         | 541,500.00     | 2,110.18       | 15,636.14           | 2.89        | 525,863.86     |
| <hr/>                               |                |                |                     |             |                |
| TOTAL EXPENDITURES                  | 541,500.00     | 2,110.18       | 15,636.14           | 2.89        | 525,863.86     |
| <hr/>                               |                |                |                     |             |                |
| REVENUES OVER/(UNDER) EXPENDITURES  | ( 301,190.00)  | ( 2,110.18)    | 224,627.86          |             | ( 525,817.86)  |

\*\*\* END OF REPORT \*\*\*

Dale Reed  
White Bear Tnshp Public Works  
1283 Hammond Road  
White Bear Tnshp, Mn 55110

Dear Dale:

I am enclosing a petition signed by our owners of Lake Country Preserve homeowners association requesting White Bear Tnshp look into the possibility of providing our association with a safe walking trail. Current conditions require our walkers to utilize the shoulder of US # 61 which is not a safe alternatives. We would appreciate hearing back from you as to this possibility and maybe what path would be available to hook up such a trail to Deer Meadow park trail or that thru Benson Park. Thank you for your consideration to this petition.

Best regards,



Chuck Von Feldt, Treasurer

5662 Aspen Lane

White Bear Tnshp, MN 55110

651-528-8336

cc Brain Armstrong, President

RECEIVED

AUG 21 2020

TOWN OF WHITE BEAR

# Petition To White Bear Tnshp

Whereas White Bear Tnshp is known as a safe and environmentally friendly Community, and

Whereas Lake Country Preserve desires a safe environment for its many walkers, who now must navigate along a very dangerous stretch of U S # 61 in order to reach a safe walking path, and

Whereas Deer Meadow Park currently has a very accessible asphalt trail which is being expanded to another housing development,

The following entire ownership of Lake Country Preserve petition White Bear Tnshp to consider extending the asphalt trail of Deer Meadow Park to the property of Lake Country Preserve.

5674 Det Peterson

Jeffrey 5658

5664 Jean Wynne  
Frank Wynne

John & Rob Thomson 5646  
Garon J. Telen 5650

5662 Church & Judy Van Ford

Michelle Armstrong 5652

5672 Jo and Paul Pade

Robert Kramer 5666

5680 Cherie & Norman Brui

Charles & Nordin 5668

#5660 / Carole Ryan

~~5664~~ Robanne Fischer

5662 David Olson

9644 Sharon Melby

~~5678~~ Brad Kalib Kuge

7 5656 Catherine Schabat

Lanette Mayer #5676

Kevin Nyquist 5670 K.K.

x Rosann Lorens 5640 Ra.

~~5678~~ ~~W.D.~~







**Park Board Meeting  
October 15, 2020**

**Agenda Number:** 11

**Subject:** Public Works Director Report

**Documentation:** Report

**Action / Motion for Consideration:**

Report at Meeting / Discussion

**White Bear Township  
Town Board Update  
On  
Public Works Department Activity  
(September 2020)**

1. **Lift Station Upgrades–**
  - Lift Station #9 - The Town Engineer is obtaining the O&M manual and providing Public Works with the electronic plan set.
  
2. **Safety**
  - The Town’s Safety Committee met on 9/24/2020
  
3. **Water Meter Repair/Reading**

Water meter replacement project update – Warranted meters will be replaced soon.

  - Commercial meter testing – Will continue in 2021
  
4. **2020 Capital Equipment Purchases/Capital Improvement Projects**
  - Purchase replacement Plow Truck (#49) - \$300,000.00. Approved by the Town Board, on order with delivery of the Truck Chassis expected in November.
  - Reconstruct Columbia Park Parking Lot - \$250,000.00 engineer’s estimate. The bid opening was held on September 16<sup>th</sup> @ 9 a.m. JACON LLC was awarded the contract September 21, 2020 by the Town Board. The Town Engineer is processing the contract currently.
  - Rehabilitate Bellaire Beach Park - \$200,000.00. The Town Board approved Ramsey County Park and Recreation, Soil and Water Division’s proposal for design, bidding, and construction of Shoreline Stabilization Project. Staff recieved the revised bid documents for the replacement picnic shelter from Lake Links representatives. Construction may or may not take place in the Fall of this year? Depending on the responses to the Town quote request.
  - Storm Water Projects –
    - a) Reestablish drainage flow along north side of R.R. Tracks between Division Street and Eagle Street. CP Rail has cleaned the culverts that cross under the R.R. tracks within the Township. The Town Engineer will be providing the Town Board with an Engineering letter for development of plans and specs.
  
    - b) Replace storm pipe running from Liebel Street under Highway 61 and the railroad tracks. The bids were due September 2, 2020 @ 10 a.m. Northdale Construction Company, Inc. was the low bidder @ 72,793.77.

5. **Storm Water Program**
  - Staff will be completing an updated SWPPP for submittal to the MPCA.
  
6. **Water system improvements/issues**
  - Water System Improvements update – The start up of Well #4 will held on Tuesday, September 29<sup>th</sup> @ 1 p.m.
  - The Town Engineer is going to provide an agreement for the Town Board to approve regarding replacement or lining of watermain between Taylor Ave and Gaston Ave, on Hugo Road. The watermain is a 12” line. There has been a lot of interest by residents who live along Hugo Road about the plans for any improvements to the road by Ramsey County. The Town will want to replace the watermain in conjunction with the Ramsey County work.
  - Hammond Road Water Tower repainting in 2019 – Some punch list items remain and a 1 year paint inspection will be completed in late September/early October. The Tower will be drained for the interior paint inspection. The Town Engineer is coordinating a date for the inspection with the contractor.
  - Establishing an interconnect, for area south of TH 96, is being reviewed with the City of White Bear Lake’s Public Works Director/City Engineer.
  - The Public Works Director continues work on drafting the America’s Water Infrastructure ACT 2018 (AWIA) requires an assessment of the Town’s Water System be completed and submitted by June 30, 2021. The Emergency Response Plan (ERP) follows closely behind, due December 31, 2021.
  
7. **Sanitary sewer system improvements/issues**
  - The deactivation of the Birchwood Lift Station #1 is completed. The Public Works Director will follow up on the televised inspections for the sanitary sewer service line connections.
  
8. **Street Improvement Program.**
  - The 2020 Street Project is nearing completion with the Wear Course placement scheduled for October 7 and 8.
  
9. **Sign replacement program (retroreflectivity standard)**
  - Street name sign replacement will begin in 2021 per this year’s revised CIP.
  
10. **Personnel Updates:**
  
11. **Park Projects:**
  - The trails remaining trails along White Bear Parkway, Centerville Road, Otter Lake Road, Polar Lakes Park and Columbia Park are now completed.

## 12. Ramsey County Projects within the Township;

### 2020

- County Road H-2 Resurfacing work to begin July 29<sup>th</sup>, with a Road Closure on July 28<sup>th</sup> for a culvert replacement.
- West Bald Eagle Boulevard from County H-2 south to Bald Eagle Avenue.
- East Bald Eagle Boulevard from Bald Eagle Avenue to Buffalo Street
- Buffalo Street from Highway 61 west to East Bald Eagle Boulevard.
- Otter Lake Road from Goose Lake Road to Highway 96. Scheduled to begin August 19<sup>th</sup> with completion in mid-September.
- Century Avenue from Cedar Avenue to Co Rd F. Preconstruction meeting will be held July 30<sup>th</sup> @ 1 p.m. via WebEx. This is a joint project between the two counties.

### 2020-2023 Proposed

- Co Rd J from Otter Lake Road to Centerville Road (Design 2020, Reconstruction 2023)
- Mill and Overlay of South Shore Boulevard from White Bear Avenue to Co Rd F?
- Hugo Road Mill and Overlay from Park Ave to Co Rd J.
- Co Rd F from McKnight Road to Century (East Co Ln)
- Portland Avenue from Highway 96 to Taylor Avenue.
- East Bald Eagle Boulevard from Buffalo Street to Taylor Avenue.

## 13. Informational sharing regarding Public Works in general: Public Works Jobs for September 2020

1. Monthly safety inspections of, fire extinguishers, emergency lighting, eye wash stations and A.E.D., fall harnesses
2. Continuing doing water testing and monitoring of the Towns water system
3. Continuous water testing at well's 1, 3, 5 and 6
4. Completed 15 state bac t tests
5. Continued various water meter and radio repairs
6. Water shut off for home repairs
7. New construction water turn on's and radio proگرامing
8. Check all sanitary sewer manholes and gate valves in the Ramsey Co. road construction areas along with the Washington Co. road construction area
9. Cont. sanitary sewer jetting operations
10. Cleaned lift station wet wells in total at Birchwood, North Oaks and WBT
11. Gopher one locates in Township, North Oaks, Gem Lake, and Birchwood
12. Sign installation and repairs throughout the Township

13. Ongoing skin patching of Town roads (282+ tons and 800 +/- man hrs.) (683 tons and 2,067 man hrs. for 2020 this does not include day today patching)
14. Mowed road side weeds along Town roads
15. Leveling off dirt piles at the Stable Property weekly from the Southside street project
16. Mowing and weed whipping Town Parks and Lots
17. Emptied trash in all the parks
18. Dragged and prepared baseball fields at Polar Lakes, Four Seasons, Mead and Longville Park
19. Stacked dirt at the Stodart property from the Southside street project and the Rice Creek Watershed District Eagle St. project

### **Mechanic jobs for September 2020**

- Assisted Public works with grass cutting at Polar Lakes Park, Admin. an Public Works
- Installed new tracks on #7 (Bobcat)
- Brought multiple trucks in for DOT Inspections(#47, 40, 48 and 28, 37, 38)
- Brought trailer #53 (skid steer) in for DOT Inspections
- Brought #48 (tanker truck) to Kramer Spring for new rear leaf springs which were broken
- Brought #27 (flatbed truck) in for new cab mounts
- Repaired broken airline on #48 (tanker truck)
- Installed new wiring on #50 (drop trailer)
- Performed services on multiple pieces of equip
- Went through all flushing diffusers for fall flushing
- Had new tires installed on multiple trucks (# 27 flatbed truck, and #34 rounds truck)
- Repaired #18 (Toro z turn mower) with a new belt and pulley
- Installed new spindle on #5 (Toro z turn mower)
- Assisted PW staff in ballfield prep for games
- Cleaned up around the Towns rental house after the controlled burn and added snow fence around the foundation
- Worked leveling dirt at Stables property



**Park Board Meeting  
October 15, 2020**

**Agenda Number:** 12 - 13

**Subject:** Added Agenda Items

Adjournment

**Documentation:**

**Action / Motion for Consideration:**

September 20, 2020

RECEIVED

SEP 24 2020

Dear Mr. Lombardi and all members of the Park Board,

TOWN OF WHITE BEAR

I am a thirty year resident of White Bear Township. We live very close to Four Seasons Park and our children spent many hours playing there. Now we have grandchildren who are using it too. So it is with great interest that we watch the addition of more land to the park.

I am writing with a suggestion that some part of the park become a nature playground. This can be simple and inexpensive, and would not need to be large. It would offer a very different kind of play from what the climber and swings offer.

Richard Louv, the author of the now-famous book, THE LAST CHILD IN THE WOODS, coined the term, "nature deficit syndrome" because of his concern that many children (and adults) lack the benefits of regular contact with the natural world. His work has spurred a large movement towards outdoor education and a renewed awareness of the physical and emotional needs for children to play regularly in natural settings. He cites a study in Norway and Sweden of preschool aged children. Some had state of the art playground equipment. The others had a woods or meadow, with fallen trees, rocks, uneven ground, etc. Both groups of children were tested at the beginning and end of a school year for a variety of skills. Children who had access to the nature playgrounds scored higher in several areas. There is also research done on the positive effects of time spent in natural settings on emotional health in both children and adults.

Four Seasons Park offers many kinds of play and the addition of a simple nature playground would give the park even more appeal. I was thinking of a very scaled down version of Tamarack Nature Center's Discovery Hollow. The creative and scientific play as well as the atmosphere of cooperation between children playing there is always remarkable. Here are a few photos from that quite involved playspace:

<https://www.flickr.com/photos/ramseycountymn/23705930435/in/album-72157662156028762/>

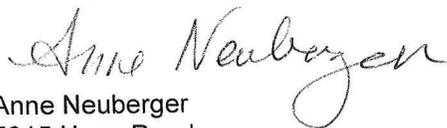
But this need not be so involved. Here are some inexpensive and practical ideas for creating this kind of environment from the National Wildlife Federation and the natural Learning Initiative:

[https://www.nwf.org/-/media/PDFs/Be-Out-There/NPatHome\\_Guidelines20120823.ashx?la=en&hash=29825E325AD8DEF90093F629D5FA51EF44D5098](https://www.nwf.org/-/media/PDFs/Be-Out-There/NPatHome_Guidelines20120823.ashx?la=en&hash=29825E325AD8DEF90093F629D5FA51EF44D5098)

One example of "equipment", called tree cookies, in a nature playground that would be quite accessible <https://childhoodbynature.com/how-to-make-tree-cookies/>  
There are more ideas on that website, such as using rocks, sticks for making teepees, etc.

Thank you for your consideration.

Sincerely,



Anne Neuberger  
5315 Hugo Road  
White Bear Township, MN 55110  
[anneneuberger@gmail.com](mailto:anneneuberger@gmail.com)



## Park Board Meeting October 15, 2020

**Subject:** FYI / Items passed by the Town Board Pertaining to the Park Board

### Documentation:

Minutes  
Town Board Meeting  
September 9, 2020

**POLAR LAKES PARK RESTROOMS – AWARD CONTRACT – AUTHORIZE TKDA TO PERFORM CONSTRUCTION MANAGEMENT SERVICES – AUTHORIZE PURCHASE OF ROMTEC RESTROOM BUILDINGS – RECEIVE & APPROVE TREE REMOVAL QUOTE:** The Town Planner reported that the Town has used the port-a-potties for the past 20 years at Polar Lakes Park and the Park Board has been studying permanent restrooms for years. Two locations and 2 sizes of restrooms have been decided. The north restroom will have 10 units and the south restroom will have 6 units. The Park Board studied the architecture of prefabricated models and modular designs from The Restroom Company and Romtec, respectively. From those bids, the Board opened up bids to local construction companies to either bid to construct the modular designs from Romtec or to build their own models. The lowest bidder was Dering Pierson Group out of Rogers. The cost of this contractor and the modular restrooms from Romtec was lower than all other options. So the Park Board is requesting moving forward on this project with 4 action items: awarding contract, authorizing TKDA to perform construction management services, authorizing purchase of Romtec restroom buildings, and receiving and approving the tree removal quote to prepare for restroom construction.

There was some discussion of whether the bathrooms would be able to be used in the winter, especially for Hockey Day Minnesota. It was noted that Town Staff would have to get creative, but it would probably be a big risk with potential frozen water lines. It was noted that the project did come in way under budget, but the Town Chair asked why TKDA is needed to manage the construction process when the contractor does that. Poppler gave examples of what TKDA does within construction projects and how engineering management is intricate. It was noted that the Town Board just doesn't want to overlap duties, or double pay duties. Poppler noted that if any certain services aren't needed, TKDA will not bill the Town.

Based on Park Board & staff review & recommendation Ruzek moved to award the contract to Dering Pierson Group in the amount of \$450,673.00 with funding from the Polar Lakes Park Fund by the issuance of abatement bonds. McCune seconded. Ayes all.

Based on Park Board & staff review & recommendation Ruzek moved to authorize TKDA to perform construction management services in an amount not to exceed \$17,825.00. McCune seconded. Ayes all.

Based on Park Board & staff review & recommendation Ruzek moved to authorize purchase of Romtec restroom buildings in the amount of \$302,935.88 with funding from the Polar Lakes Park Fund by the issuance of abatement bonds. McCune seconded. Ayes all.

Based on Park Board & staff review & recommendation Ruzek moved to receive tree removal quotes & award quote to PLT in the amount of \$12,000.00 with funding from the Polar Lakes Park Fund by issuance of abatement bonds. McCune seconded. Ayes all.

**DEER MEADOW PARK TRAIL, POND & SWALE IMPROVEMENTS – RECEIVE BIDS – AWARD CONTRACT – AUTHORIZE TKDA TO PERFORM CONSTRUCTION OBSERVATION:**

The Town Planner reported that the Board has previously discussed this agenda item and opted to solicit bids to construct a trail between Deer Meadow Park and the Town's stable property. The 2 fold bid request will include cleaning out the water treatment pond and the building for the trail itself. There had previously been questions of cleaning necessities regarding the width of the trail. Public Works has stated that their trucks prefer the 10-foot wide trails to keep up on pond maintenance and plowing the trails in the winter. The Town Board asked the staff to look at the difference between the 8-foot and 10-foot trails.

Nine contractors bid on the different trail options. Arndt Construction Company was the low bid for either the 8- or 10-foot trails. There was some discussion amongst the Board, engineers and the Public Works Director. It was decided that a good compromise would be an 8-foot trail with 10-foot widths for the curves so the trucks will have more room for the turns. The funding for the trail will come from the Parks Fund & the Stormwater Utility Fund.

The Town Engineer used the projector to explain the process of cleaning and reconstructing the swale pond. He explained how it currently works and how the pond will drain once it is fixed. There were some questions from residents regarding the wetland protection, tree protection, during the project and how the construction crew will reach the pond. It was noted that the wetlands will be protected, there will be no additional trees saved from the lesser width trail. It was also noted that the construction crew could access the pond from the north property line along the stable property or from the south connection along Deer Meadow Trail.

There was some more discussion over the trail width. It was noted that in addition to whichever trail width, there would be 1-foot of gravel on either side of the trail. This fact seemed to create consensus among the Board to determine in favor of the 8-foot wide trail with 10-foot wide curves.

Resident Rolf Parsons, 2576 Parkview Court was present to address his questions regarding the trail and pond. He first wanted to thank the Town staff and Park Board for meeting with him and having discussion. One concern he had for the current vegetation in the pond. The Town Engineer noted that that vegetation is partial build up and will need to be removed so a higher-functioning pond can be implemented. Studenski also noted that the permit from Rice Creek Watershed District should be received soon, he believes the permit was approved today. Another question Parsons asked is whether the Board has considered creating a park with the stable property.

Resident Cindy Hogerton, 2570 Parkview Court, spoke on behalf of herself and her husband Pete. They lived in White Bear Lake for several years and just recently moved to the Township, within Parkview Village. Her main concern is that through all of the change in trees and wetland that her home is exposed from view within the trail. She wants to ensure that as much of the natural environment is kept, and along that, feels safer with tree coverage. Another concern is that the access point for the contractors is near their home and she was wondering if the access point could be elsewhere. Town Supervisor Ruzek noted that the Town will be replanting trees with the Tree Trust grant. It was noted that the majority of the loss of trees will be closer to Portland. The Board Chair noted that Town staff

does a good job of posting updates on the website daily regarding the dates and times of work being done.

Ruzek moved based on Town Engineer review & recommendation to receive bids. McCune seconded. Ayes all.

Ruzek moved based on Town Engineer review & recommendation award contract to Arndt Construction Company for alternate #2 (8-foot trail width) in the total amount of \$168,634.20 with noted changes on the curves and with the additional changes on the pricing. McCune seconded. Ayes all.

Ruzek moved based on Town Engineer review & recommendation authorize TKDA to perform construction observation process & the RCWD coordination activities for an amount not to exceed \$36,750.00 which assumes the contract will proceed in a timely fashion to complete construction in a period of 5 weeks requiring 140 hours of TKDA time & an additional 42 hours of TKDA time to coordinate with RCWD & residents, noting funding from the Parks Fund & Stormwater Utility Fund. McCune seconded. Ayes all.

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Minutes  
Town Board Meeting  
September 21, 2020

**COLUMBIA PARKING LOT – RECEIVE BIDS – AWARD CONTRACT – AUTHORIZE TKDA TO PERFORM CONSTRUCTION OBSERVATION:** The Town Engineer reported that the Town received bids from contractors on September 16<sup>th</sup> and the low bid was JACON LLC with a bid of \$190,111.70 out of Vadenais Heights. The next lowest bid was Dryden Excavating with a bid of \$198,848.53. The action items tonight are to receive the bids that came in, award the contract to low bidder, and authorize TKDA to perform the construction observation process. This construction project will include doubling the parking spaces from 30 to 62 spaces, adding an additional handicap parking space to a total of 3, and installing a dry pond for water quality and runoff improvements. There was some discussion over the construction. It is the goal to save as many trees as possible. It was noted that though the County just did the work near the crosswalk on that street, that the area will not impact Columbia Park's construction. The handicap ramp connects to the trail. There was a question on parking lot lights. There are no current plans to install parking lot lights, but that those could be added at a later date and will not inhibit this current project. The only signage change is the addition of 1 handicap sign for the parking space. It was noted that 4% to 5% of the bid is usually mobilization for the project, meaning transportation on the contractor's equipment to the site. The dry pond will also need to be cleaned and maintained every 20 years.

Ruzek made the motion based on Town Engineer review & recommendation to receive bids. McCune seconded. Ayes all.

Ruzek made the motion based on Town Engineer review & recommendation to award contract to JACON LLC in the amount of \$190,111.70 with funding from the Parks Fund. McCune seconded. Ayes all.

Ruzek made the motion based on Town Engineer review & recommendation to authorize TKDA to perform the construction observation process in an amount not to exceed \$26,800. McCune seconded. Ayes all.