

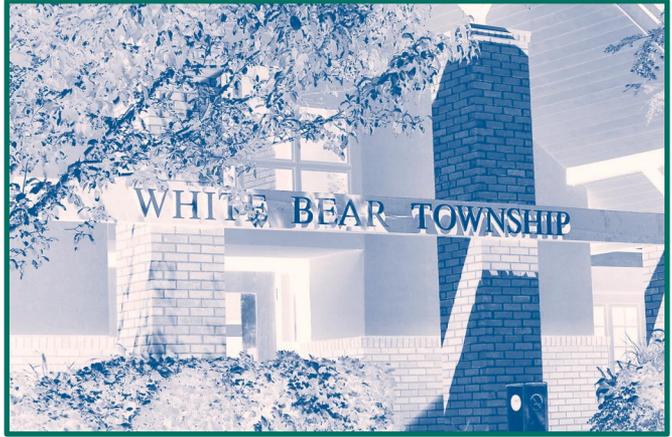


A Resident Guide to Township Services

www.ci.white-bear-township.mn.us



Stay informed! White Bear Township does its best to keep you informed via this booklet, our website, our Facebook page, our legal newspaper, and other methods. Please contact us with questions.



White Bear Township Administrative Office
1281 Hammond Road
White Bear Township, MN 55110
651-747-2750 | fax 651-426-2258
Monday – Friday | 7:00 AM – 4:30 PM

Public Works Department
Monday – Friday | 7:00 AM – 3:30 PM

Visit our website:
www.ci.white-bear-township.mn.us

Follow us on Facebook:
[www.facebook.com/
WhiteBearTownshipMNOfficialSite](http://www.facebook.com/WhiteBearTownshipMNOfficialSite)



Dear Resident —

We are pleased to bring you the White Bear Township Resident Guide. This booklet will give you information about the Township and the services it provides.

You will find answers to questions about Township activities and information concerning the ordinances residents ask about most often. To give you a better understanding of how your local government works for you, it explains the functions of the Town Board and how you can become involved in your community.

We have also included information about recycling, building permits, park areas, and voter registration. Additional information about the schools and service organizations make this directory a valuable tool to find the many services provided within your community.

Your Township is dedicated to providing you with excellent services and developing a harmonious balance of pleasant residential neighborhoods and clean, progressive industry to help stabilize the tax base and provide local employment. If you have questions that are not answered in this guide, your elected officials and Township staff are available to help you.

For more information about our community, feel free to view our website at www.ci.white-bear-township.mn.us or follow us on Facebook at www.facebook.com/WhiteBearTownshipMNOfficialSite.



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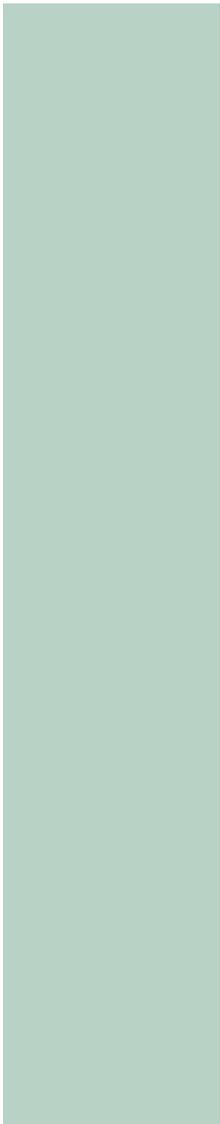
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White Bear Township's population in 2010 was 10,949.

Town Board meetings are held at Heritage Hall, 4200 Otter Lake Road.



General Information

Established in 1858, White Bear Township is the only township in Ramsey County, and the most populated of Minnesota's 1800 townships.

White Bear Township is located 10 miles north of Minneapolis/St. Paul. Covering more than 11 square miles, the Township is made up of several distinct neighborhoods:

- Otter Lake
- Bald Eagle Lake
- White Bear Beach
- Birch Lake
- Bellaire/Eastwood Manor
- Poplar Lake
- Meadowlands

The boundaries have not changed since 1980, while the population has more than doubled. Approximately 11,000 people live in White Bear Township. Residents are attracted to the Township because of its natural amenities, including 8 beautiful lakes, the Tamarack Nature Center, together with 750 acres of wetland preservation areas, over 1,300 acres of Regional Open Space, and 160-plus acres of neighborhood parks. Its convenient location near I-35E and I-694 makes it a short drive to St. Paul or Minneapolis, and the surrounding northern suburbs. Schools, libraries, churches, restaurants, and shopping are as convenient as the many lakes and park areas in the community.

Township Operations

White Bear Township maintains over 40 miles of roads, 3 water towers, 6 municipal wells, a filtration plant, 65 miles of watermain line, 10 lift stations, 58 miles of sanitary sewer line, and 23 parks. The Township also contracts with the City of North Oaks for oversight and maintenance

of 10 additional lift stations, sanitary sewer trunk lines and water lines, and provides municipal services for the City of Gem Lake.

Services are provided by 17 full-time staff, including 9 full-time Public Works Department employees (plus seasonal labor), 8 full-time administrative staff members.

Cable Television

Universal Cable Service is available at no cost to Township residents. This service covers public and government access channels. For more information on this service, or if you have problems with your cable service, contact Comcast at 1-877-913-1801 (www.comcast.net).

Community Celebration

The Township’s annual community celebration “White Bear Township Day” is a free festival of music and entertainment scheduled during the late summer at Polar Lakes Park. In addition to music and fireworks, there are also children’s activities, arts and crafts by local talents, a smorgasbord of food and beverages, and historical and educational displays. Watch our website closer to the event for more information.

Driver’s License Exam Station

Arden Hills, I-35W & Co. Rd. I..... 651-639-4057

Library

Ramsey County Public Library 651-407-5302
White Bear Branch, 4698 Clark Avenue
Hours:

10 AM - 8 PM Mondays
1 PM - 8 PM Tuesdays, Wednesdays

As of the 2010 Census, there are 4,261 homes in the Township and 95% of the land is developed. There are over 40 miles of roads.

Visit Ramsey County Libraries’ website at www.rclreads.org.



10 AM - 5 PM Thursdays, Fridays & Saturdays
Closed on Sundays

License Bureau

White Bear Lake City Hall 651-429-8532
4701 Highway 61, White Bear Lake

Motor Vehicle - Drivers
DNR - Snowmobile, Boat, ATV
Game & Fish (hunting license)
Bike Licenses

Local Newspaper

The Township's legal newspaper is the White Bear Press. All of our legal ads are featured within this paper. Every resident is entitled to one free copy weekly. Contact the White Bear Press' Circulation Department at 651-407-1234 or ppcirc@presspubs.com if you have not been receiving one.

Post Office

The two post offices which are closest to White Bear Township are located below. Otherwise, you may search for other locations at www.usps.com.

Downtown White Bear Lake 651-762-1437
2223 - 5th Street (55110, 55115, 55127)

Vadnais Heights..... 651-407-9864
1056 Co. Rd. 96 E.

Schools

White Bear Lake Area
School District #624 651-407-7500
www.whitebear.k12.mn.us



The White Bear Lake Area School District #624 serves more than 9,000 students in White Bear Township, White Bear Lake, and all or parts of Hugo, Gem Lake, Vadnais Heights, Little Canada, North Oaks, Birchwood, Maplewood, and Lino Lakes. The high school is divided into two campuses. Grades 9 and 10 attend North Campus and grades 11 and 12 attend South Campus. The district has two middle schools and nine elementary schools.

Enrichment opportunities are offered for all grades, with special education to supplement learning whenever needed. District 624 has special state funding for two pilot programs. The elementary program offers enrichment and remedial support, and the middle school programs provides mentoring and counseling to help students succeed.

The White Bear Lake Area School District enjoys the atmosphere of a close-knit community and a reputation of excellence.

A seven-member school board meets on the second and fourth Monday of the month at the White Bear Lake District Offices, 4855 Bloom Avenue.

Mounds View

School District #621 651-621-6000
www.moundsviewschools.org

Mounds View School District #621 covers the Poplar Lake area of White Bear Township, and parts of Vadnais Heights, North Oaks, Shoreview, New Brighton, Mounds View, Roseville, and Arden Hills. The district has eight elementary, three middle schools, two general education, and two alternative high schools.

School board meetings are held at 7 PM on the second and fourth Tuesdays of the month at the Snail Lake Education Center, 350 Highway 96 West, in Shoreview.

Senior Citizen Resources

Normandy Park Education Center 651-653-3100
2494 Co. Rd. F E., White Bear Lake



If your trash pick-up day occurs during a snow emergency, please place your trash containers and recycling carts at least 10 feet from the street to avoid plow damage.

Ramsey County Recycling & Disposal Information 651-633-EASY (3279), answered 24/7 or RamseyRecycles.com



The White Bear Area Senior Program provides support services and activities for residents who are sixty years of age and older. The Senior Center hours are 7:30 AM until 4 PM, Monday - Friday. The Craft Corner Gift Shop is open from noon to 4 PM. Available services include:

- Meals on Wheels
- Grocery Shopping Transportation Service
- Peer Companions/Volunteer Visitors
- Information & Referral
- Craft Corner Gift Shop
- Transportation for Medical Appointments
- LionsHELP
- Adult Enrichment Classes
- Volunteer Opportunities

Meet new friends and enjoy billiards, ceramics, a paperback book exchange, educational opportunities, and fun activities.

Transportation

Lionmobile 651-653-3121
Handicap/special transportation

Metro Transit..... www.metrotransit.org
including MetroLink & Metro Mobility

Recycling & Trash

Recyclable materials are picked up biweekly, the same day as your regular trash collection. Place your recyclables at the end of your driveway on the opposite side of your trash before 7 AM. The Township’s trash contractor, in cooperation with the Township, provides recycling carts. If your cart has been lost or damaged, please contact the trash contractor (Republic Services at 952-941-5174 or www.republicservices.com).

White Bear Township participates in single-sort recycling. All materials are placed together in one cart. The hauler sorts them upon arrival to their processing plant. The

following materials are picked up for recycling in White Bear Township:

- **Aluminum Cans:** Rinse containers.
- **Appliances:** Call the trash contractor for pick up at least one day in advance. Limits do apply.
- **Cereal, Cake Mix & Cracker Cartons:** Bundle or place in paper bag. Combining with mixed mail, magazines, and books is okay.
- **Corrugated Cardboard:** Flatten and tie large bundles and place in your recycling cart. Do not include glossy, waxed, or food tainted pizza boxes.
- **Glass Bottles:** Rinse and place in your recycling cart.
- **Metal Food & Beverage Containers:** Rinse and place in your recycling cart.
- **Paper Products:** All junk mail, newspapers, magazines, phone books, cereal boxes, shoe boxes, milk and broth containers, cardboard, miscellaneous paper, pop and beer 12 and 24 pack boxes.
- **Plastic Containers & Packaging** (#'s 1 - 7: Look for the recycling number on the bottom of the container.): Rinse containers. No need to remove labels, caps, or rings.
- **Scrap Metal:** Small quantities. For large amounts, call the trash contractor for pick up.
- **Yard Waste:** Yard waste may not be mixed with trash in the State of Minnesota. Yard waste includes grass clippings, garden waste, prunings, and other soft-bodied plants. Alternatives:
 1. Allow grass clippings to remain on the lawn. Clippings an inch or less act as fertilizer.
 2. Haul yard waste to a compost site. Finished compost and wood chips are available free of charge.
 3. Place bagged yard waste at curbside on your regular trash pick up day between April 15 – November 1. Compostable bags must be used per State law.

Township residents who participate in recycling are eligible to register for Recyclebank. Recyclebank members are eligible for special rewards. Visit www.recyclebank.com for additional information.



Ramsey
County
Recycling
& Disposal
Information
651-633-
EASY (3279),
answered
24/7 or
RamseyRecy
cles.com

4. Establish a backyard compost area. Call the Town offices for details and ordinance requirements.

Spring Clean-up Day

Spring Clean-up is offered for free annually to Township residents. Call the Township at 651-747-2750 for more information on the date which varies from year to year or check our website at www.ci.white-bear-township.mn.us.

Compost Sites



Ramsey County operates several compost sites, one of which is conveniently located within the Township at 5900 Sherwood Road. The sites are open from approximately April 1 to December 1, weather permitting. Hours vary depending upon the season. Call 651-633-EASY (3279), answered 24/7, for more information. Four compost sites,

including the Township site, accept tree waste (no stumps).

Household Hazardous Waste

Free drop off for Household Hazardous Waste (HHW)

If a container has the words CAUTION, WARNING, DANGER, or POISON on the label and still has product inside it, the item doesn't belong in the trash.

Accepted (examples):

Home Improvement

Paint, thinners, solvents, adhesives, sealants, wood preservatives & stains, lead paint chips, aerosol cans

Automotive Products

Used oil & filters, brake fluid, gasoline, antifreeze, auto batteries (keep all automotive fluids separate)



Items with Mercury

Thermometers, fluorescent lights, CFLs, switches, thermostats, vapor lamps

Cleaning Products

Drain opener, oven cleaner, bathroom cleaner, rust remover

Recreational Products

Rechargeable batteries, button batteries, lithium batteries, propane tanks, pool chemicals, gas cylinders

Lawn & Garden Chemicals

Weed killer, insecticides, pesticides

NOT Accepted:

Electronics & Appliances

Check 651-633-EASY (3279) or *RamseyRecycles.com* for disposal options.

Business Waste

Call 651.266.1199 for business assistance

Open to residents of Ramsey, Anoka, Carver, Dakota, Hennepin, and Washington counties. Photo ID required.

Free Year-Round Collection Site



Bay West, Inc.

December - March

Friday: 11 AM - 6 PM
Saturday: 9 AM - 4 PM

April - October

Tuesday-Friday: 11 AM - 6 PM
Saturday: 9 AM - 4 PM

November

Thursday-Friday: 11 AM - 6 PM
Saturday: 9 AM - 4 PM

(Bay West Closed: New Year's Day, July 4th, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, and Christmas Day.)

In addition to the items mentioned above, the year-round collection site at Bay West site accepts:

Needles & syringes

Must be empty, sealed in a hard-sided container, like a detergent jug or coffee can, and labeled "Sharps." Please inform staff when you drop

Small, individual efforts by an entire community can have significant effects on our lakes and streams.

The Rice Creek Watershed District requires permits for most construction work if a home is within 1,000 feet of a lake.



Any citizen wishing to address the Town Board may do so during the open portion of each Town Board meeting.

them off. Staff will ask you to place sharps in the collection box.

Electrical cords & holiday string lights

All types of cords are accepted. No battery packs, electronics, or appliances attached.

Annual Town Meeting

A unique feature of Township government in Minnesota is the Annual Town Meeting. The Town Meeting is a “pure” democracy at which all residents participate. Residents elect a moderator from the floor to run the meeting, and residents vote on all issues, including taxes and expenditures.

The Annual Town Meeting is held on the second Tuesday of March and a Special Town Budget Meeting is held in late November or early December.

Town Board

White Bear Township is governed by a three-member Town Board of Supervisors. Town Board elections are held on the Tuesday following the first Monday in November during even numbered years. This coincides with general elections. Town Board meetings are generally held at 7:00 PM on the first and third Monday of every month at Heritage Hall, 4200 Otter Lake Road.

An executive (policy) meeting is held on the fourth Friday of every month at 12:00 PM in the Township Office Conference Room, 1281 Hammond Road.

Economic Development Authority (EDA)

The EDA’s function is to determine what types of activities, appropriate policies, and procedures it will utilize to encourage and support commercial and industrial development within the Township.

The Town Board serves as the EDA. It is supported by



an appointed Economic Development Advisory Board (EDAB).

Economic Development Advisory Board (EDAB)

The EDAB is comprised of a volunteer group of 7 private citizens and business people, appointed by the Town Board, who lend their management expertise to strengthen the business climate within the Township.

The EDAB is responsible for helping the EDA encourage growth of new business and industry and offering support to existing businesses. Its goal is to provide a balance of residential and business properties to enhance the tax base in the Township, while being respectful of the Town's unique natural environment.

Planning Commission

This Commission advises the Town Board on planning and zoning issues. In long-range planning matters, it prepares land use, transportation, and community facility plans. The Commission helps implement plans through recommendations to the Town Board for changes in the Zoning Ordinance.

The Planning Commission also reviews residential subdivisions, site plan proposals for commercial and industrial buildings, rezoning requests, variances, conditional use permits, and other land use issues. Their recommendations then go to the Town Board for final action.

The Planning Commission consists of seven volunteer members appointed by the Town Board for three-year terms. The Planning Commission meetings are held at 6:30 PM, on the fourth Thursday of each month at the Township Office Conference Room, 1281 Hammond Road. Call the Planner at 651-747-2761 for more information.

There are more than 15 undeveloped commercial/ industrial sites in White Bear Township, available from 1 to 40 acres in size.



People who are interested in serving our community on a board or commission should contact the Township Office at 651-747-2750.

Park Board

The Park Board advises the Town Board on matters of park acquisition and development, and oversees the development of the park system.

The members also work closely with the Community Services and Recreation Department of School District #624 and the Township Public Works Department in determining park maintenance and usage policies.

The Park Board consists of seven volunteer members appointed by the Town Board for three-year terms. The Park Board meetings are held at 6:30 PM, on the third Thursday of each month at the Township Office Conference Room, 1281 Hammond Road. For more information, call the Township Office at 651-747-2750.

Public Safety Commission

The Public Safety Commission advises the Town Board on policy matters relating to public safety, including police, fire, paramedic service, animal control, and civil defense.

The Public Safety Commission consists of seven regular volunteer members and one alternate member that are appointed by the Town Board for three-year terms. Meetings are held at 6:00 PM, on the first Thursday of each month at the Township Office Conference Room, 1281 Hammond Road. For more information, call the Township Office at 651-747-2750.

Utility Commission

The Utility Commission advises the Town Board on matters pertaining to sewer and water service, trash collection, disposal services, and storm water drainage. The Utility Commission consists of seven volunteer members that are appointed by the Town Board for three-year terms. Meetings are held at 7:00 PM, on the second Thursday of each month at the Township Office Conference Room,



1281 Hammond Road. For more information, call the Township Office at 651-747-2750.

Property Taxes

Your property tax dollar is split between the School District, the County, Special Taxing Districts and the Township. Each taxing district is responsible for setting the amount of property taxes it needs to operate for the upcoming fiscal year. A Truth-in-Taxation Statement, mailed in November of each year, shows your proposed property tax for the coming year, the amount of any increase or decrease, the portion of the taxes that go to each taxing district, and any public hearing information for each taxing district.

The amounts shown are “preliminary” and may be reduced, but not increased by the governing body when the “final” levy is certified to the County at the end of the year.

The Township holds a Special Budget meeting late in November or early December for residents to approve the Township’s “final” property tax levy amount and budget for the coming year. Services provided by the Township’s property tax levy include police and fire protection, animal control, road and park maintenance, snow removal, building inspections and code enforcement, election activities, recycling, community development, and general government activities. Township budget and tax levy information can be obtained from the Township’s Financial Officer at 651-747-2760.

Property values are determined by the Ramsey County Assessor’s office. These values are not controlled by the Township. Notice of property values for the next year are sent out in March or early spring to property owners with information on the appeal process if property owners feel the value assigned by the County Assessor is too high or low. Other property information is available from the Ramsey County’s Property Records & Revenue Division.

The **State of Minnesota** also serves a role in your property taxes. The State sets property classes and class rates for all types of property. In addition, the State may



Pre-register to vote to avoid delays on election day.

provide some form of property tax relief program or aids to taxing districts or directly to property owners, which could include local government aids, limiting the amount property taxes can increase (levy limits), or tax credits or value exclusions.

Voting & Elections

WHO IS ELIGIBLE?

To vote in White Bear Township, you must meet the following requirements:

1. Citizen of the United States
2. 18 years old by election day
3. Resident of Minnesota for 20 days
4. Properly registered

HOW TO REGISTER:

Township residents can register at the Administrative Offices during normal business hours up to 21 days before an election. Eligible voters can also register at the polls on election day. You must have one of the following:

1. Valid Minnesota driver's license, learner's permit, or identification card showing your correct address in the precinct.
2. Valid voter registration card indicating a previous address in the same precinct.
3. A registered voter from the precinct who is willing to certify that you live in the precinct.

POLLS:

Polls in White Bear Township are open from 7 AM to 8 PM on election day.

ABSENTEE BALLOTS:

For general Township elections, absentee ballots are available at the Ramsey County Courthouse. Call 651-266-2215 for instructions or check their website at www.co.ramsey.mn.us/elections.



WHERE TO VOTE:

Precinct 1

Otter Lake Elementary School
1401 County Road H2

Precinct 2

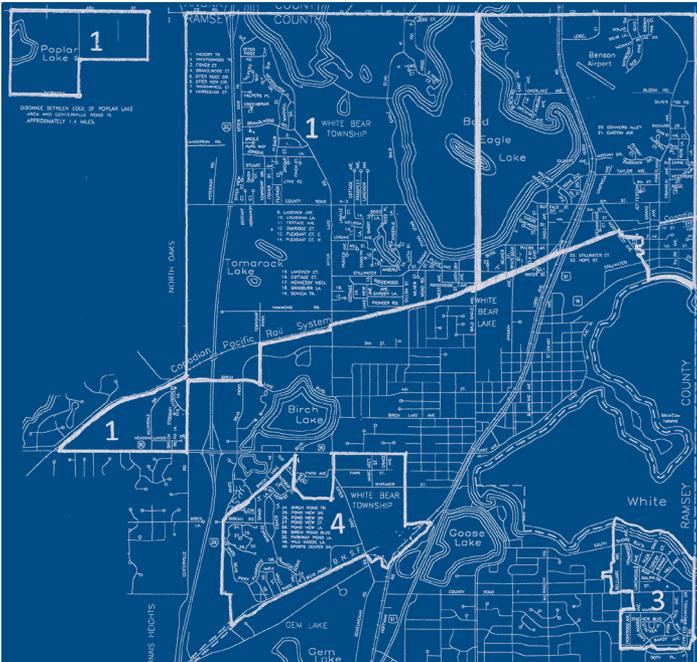
Eagle Brook Church
2401 Buffalo Street

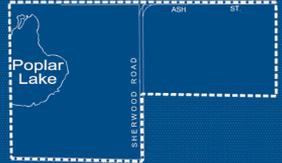
Precinct 3

So. Shore Trinity Lutheran Church
2480 So. Shore Blvd.

Precinct 4

Heritage Hall
4200 Otter Lake Road





DISTANCE BETWEEN EDGE OF POPLAR LAKE AREA AND CENTERVILLE ROAD IS APPROXIMATELY 1.4 MILES

WHITE BEAR TOWNSHIP



STREET MAP
10/03/2012

LEGEND

----- TOWNSHIP BOUNDARY

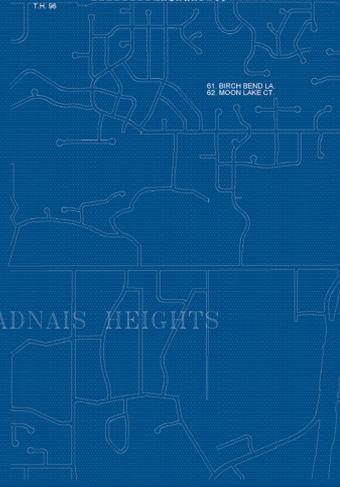


444 Cedar Street, Suite 1500
Santi Park, MN 55101
651.292.4400
tkda.com

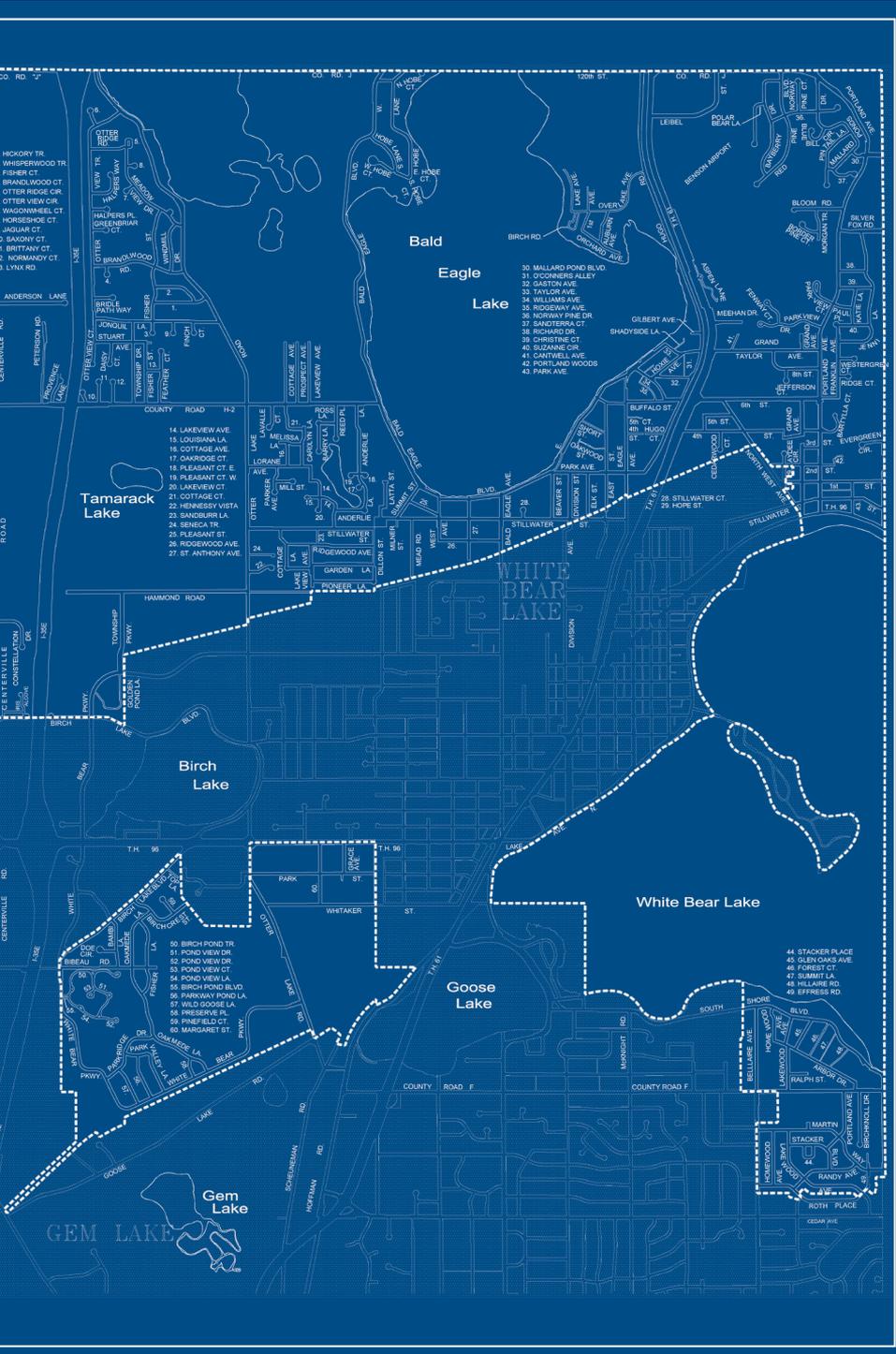
NORTH OAKS



VADNAIS HEIGHTS



TKDA, 444 Cedar Street, Suite 1500, Santi Park, MN 55101, 651.292.4400, tkda.com
 10/03/2012, 10:00 AM, 10/03/2012, 10:00 AM, 10/03/2012, 10:00 AM



HICKORY TR
WHIPSPRINGWOOD TR
FISHER CT
BRANDWOOD CT
OTTER BEAR DR
OTTER VIEW CIR
WAGONWHEEL CT
HORSESHOE CT
JAGUAR CT
S. BARKING CT
NORMANDY CT
LYNX RD.

ANDERSON LAKE
LEAVENWORTH RD
PETERSON DR
MAYWOOD DR
JUNGLI ST
STUART LA
DANKY CT
OTTERMEYER CT
MAYWOOD DR
FISHER
FRIDAY CT
FERRIS CT

14 LAKEVIEW AVE
15 LOUISIANA LA
16 COTTAGE AVE
17 GARDNER CT
18 PLEASANT CT E
19 PLEASANT CT W
20 LAKEVIEW CT
21 COTTAGE CT
22 HENNESSY VISTA
23 SANBURR LA
24 BENICA TR
25 PLEASANT ST
26 RIDGEWOOD AVE
27 ST ANTHONY AVE

HAMMOND ROAD
TOWNSHIP RD
COLEMAN
POND LA
LAKE
BIRCH
T.H. 96
WHITE
DODD DR
LEMBI
DANFORTH
CHRON ST
50 BIRCH POND TR
51 POND VIEW DR
52 POND VIEW DR
53 POND VIEW CT
54 POND VIEW LA
55 BIRCH POND BLVD
56 PARKWAY POND LA
57 WILD GOOSE LA
58 PRESERVE PL
59 PINEFIELD CT
60 MARGARET ST

50 BIRCH POND TR
51 POND VIEW DR
52 POND VIEW DR
53 POND VIEW CT
54 POND VIEW LA
55 BIRCH POND BLVD
56 PARKWAY POND LA
57 WILD GOOSE LA
58 PRESERVE PL
59 PINEFIELD CT
60 MARGARET ST

44 STACKER PLACE
45 GLEN OAKS AVE
46 FOREST CT
47 SUMMIT LA
48 MELPARE RD
49 EFFRESS RD

50 BIRCH POND TR
51 POND VIEW DR
52 POND VIEW DR
53 POND VIEW CT
54 POND VIEW LA
55 BIRCH POND BLVD
56 PARKWAY POND LA
57 WILD GOOSE LA
58 PRESERVE PL
59 PINEFIELD CT
60 MARGARET ST

44 STACKER PLACE
45 GLEN OAKS AVE
46 FOREST CT
47 SUMMIT LA
48 MELPARE RD
49 EFFRESS RD

Bald
Eagle
Lake

Tamarack
Lake

Birch
Lake

WHITE
BEAR
LAKE

White Bear Lake

Goose
Lake

GEM LAKE

Gem
Lake

No pets are allowed on Nature Center trails. As an option, you can visit the off-leash dog area just north of Tamarack, near the Otter Lake Boat Launch.

Tamarack Nature Center

5287 Otter Lake Road 651-407-5350

Tamarack Nature Center is a 320-acre nature preserve located in the Township. The Nature Center provides opportunities for outdoor recreation in a natural setting. Over four miles of wood-chipped paths, paved trails, and boardwalks provide year-round access to a diverse, natural community that includes red fox, deer, woodchuck, and other wildlife, as well as ever-changing seasonal foliage. A floating dock serves as a scenic overlook onto Tamarack Lake, habitat for heron, turtle, and muskrat. The half-mile paved trail circling the restored prairie provides access to an observation deck overlooking Teal Pond. The trails are open daily from 1/2 hour before sunrise to 1/2 hour after sunset.

The newest addition to the Nature Center is “Destination for Discovery,” which includes a discovery garden, logs and hollows play area, waterways play stream, a Tamarack overlook, children’s orchard and a garden house featuring unique solar-powered petals. Other features of the Nature Center include:

- Environmental education and recreation programs for pre-school and school age groups, community groups, etc.
- Summer day camp programs
- Scout programs
- Birthday parties
- Various public programs (apple cidering, snowshoeing, maple syruping, bird banding, cross-country skiing, moon walks, Halloween activities, nature crafts, and more)

Township Parks

White Bear Township is home to 23 local parks, ranging from under an acre to over 38 acres in size. Recreational facilities include a public swimming beach, ball fields,



soccer fields, trails, ice skating rinks, picnic shelters, playground equipment, sliding hills, and tennis courts. Township parks provide numerous recreational opportunities for children and adults.

Neighborhood parks are on a first-come, first-served basis. No reservation schedules are maintained. If you are planning a large gathering at a Township park, contact the Township Offices to inquire if other groups are planning to use a park the same day. The athletic fields at Polar Lakes Park are scheduled by the Community Services & Recreation Department of ISD #624. For schedule information, call 651-407-7501.

TOWNSHIP PARK LOCATIONS & FEATURES

Apple Tree Park | 4399 Oakmede Lane
Playground equipment, basketball court.

Bellaire Beach | 2499 South Shore Blvd.
Picnic equipment and shelter, swimming.

Bellaire Park | 2560 County Road F
Picnic equipment, passive trails and benches, sliding hill.

Benson Park | 5790 Red Pine Blvd.
Trail.

Birch Park | 2150 Overlake Road
Playground, picnic equipment, small ball field.

Brandlwood Park | 5801 Meadowview Dr.
Playground equipment, picnic equipment, open turf areas.

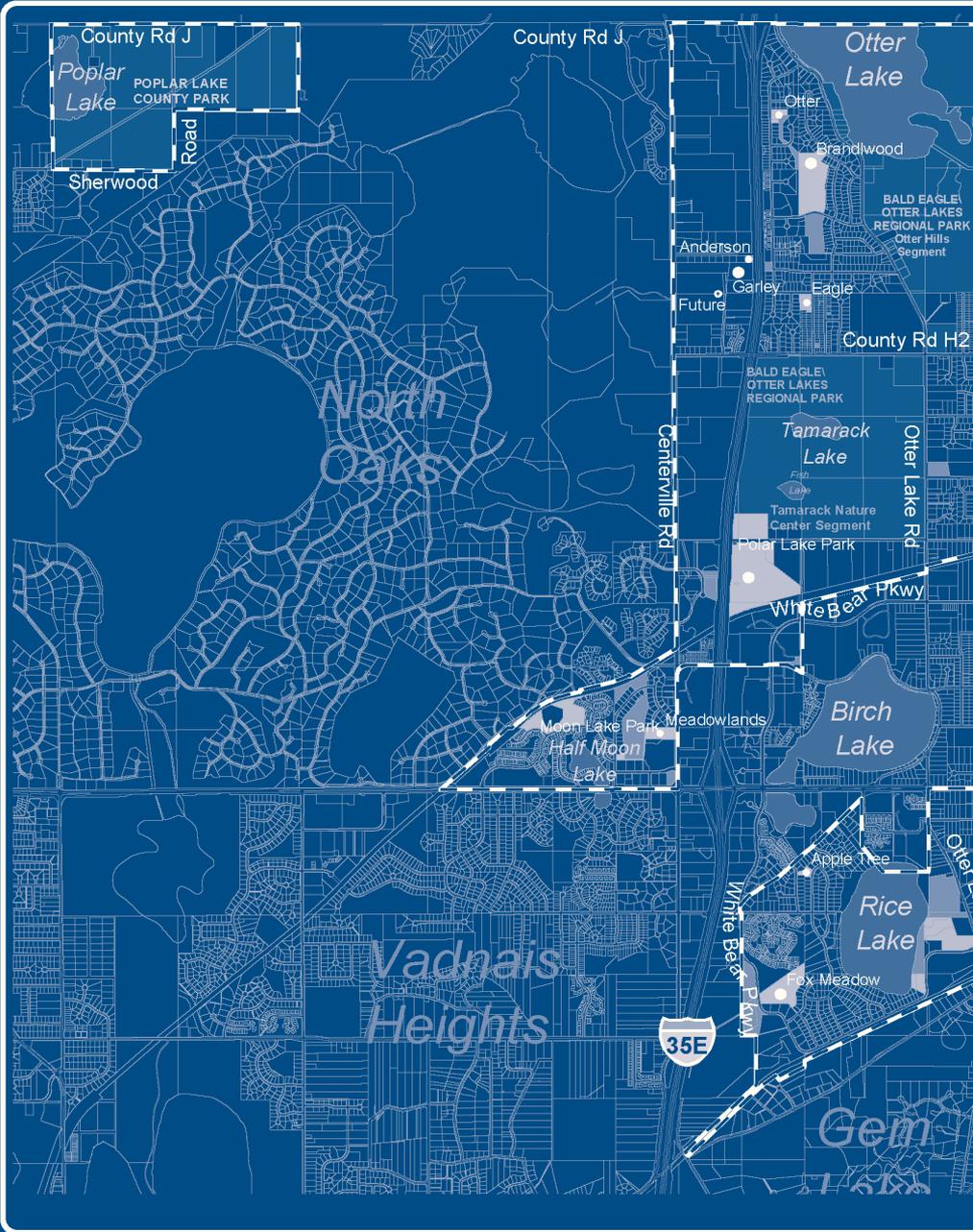
Columbia Park | 1756 Co. Rd. 96
Playground equipment, ball field, soccer, 2 tennis courts.

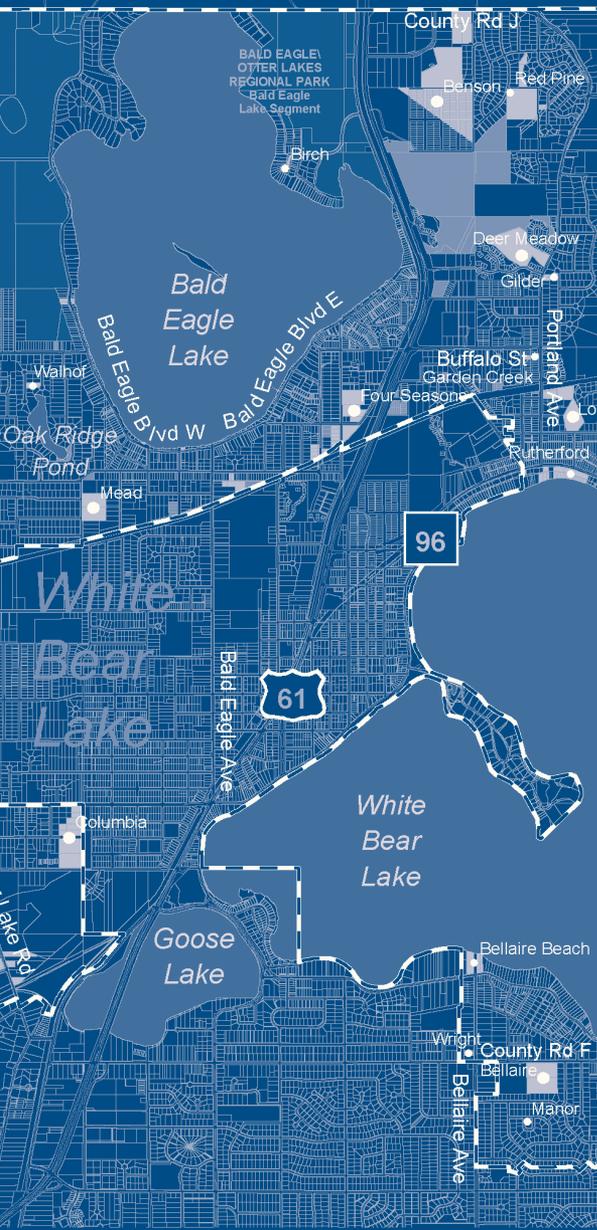
Deer Meadow Park | 2625 Parkview Dr.
Playground equipment, picnic shelter, paved trail, open field.

Eagle Park | 5485 Township Dr.
Playground equipment, ice skating rink, 2 tennis courts, picnic equipment, shelter.

Park hours are
30 minutes
before sunrise
until 30
minutes after
sunset.







WHITE BEAR
TOWNSHIP

Parks and Open Spaces

Figure 6-1

LEGEND

- County Park Property
- Township EDA Property
- Township Green Space
- Township Park Property

- Existing Neighborhood Park or Larger Facility
- Existing Playground or Small Neighborhood Park
- Proposed Neighborhood Park or Larger Facility

- Lakes
- Parcels
- Township Limits



For Further Information
Contact White Bear Township at
(651) 429-5827

Limitation of Liability

This document is not a legally recorded map or survey and is not intended to be used as one. This map is a compilation of records and information from various state, county, and township offices, and other sources.

Created By: **TKDA**
ENGINEERS • ARCHITECTS • PLANNERS

Pets are required to be leashed in our parks and must not disturb others. Owners must clean up after their pets to help ensure the safety and enjoyment for all park users.



Four Seasons Park | 5287 Hugo Road Playground equipment, 2 tennis courts, picnic shelter & equipment, ball field.

Fox Meadow Park | 4230 White Bear Pkwy. Playground equipment, picnic shelter, open field.

Garden Creek Park | 5383 Portland Ave. Playground equipment, picnic equipment.

Glider Park | 2626 Suzanne Circle Playground equipment, skating rink, basketball.

Longville Park | 2675 1st Street/5300 Portland Ave. Playground equipment, trails, benches, ball field, 2 tennis courts.

Manor Park | 2569 Stacker Blvd. Playground equipment.

Mead Park | 5130 Dillon Street Playground equipment, ball field, skating rink, picnic shelter & equipment.

Meadowlands Park | 4600 Stoddart Circle Playground equipment, passive trails, benches.

Moon Lake Park | 4701 Greenhaven Dr. Paved trail & benches.

Otter Park | 5868 Otterview Trail Sliding hill, playground equipment.

Polar Lakes Park | 1270 & 1271 Hammond Rd. Picnic shelters, baseball fields, soccer fields, amphitheater, playground, trails, benches.

Red Pine Park | 5860 Red Pine Blvd. Playground equipment, ice skating, basketball, sliding hill, trails.

Rutherford Park | 2673 Highway 96 Benches.

Walhof Park | 5335 Reed Place Playground equipment.

Adopt-A-Park Program

Adopt-A-Park is a public service program for community groups, civic groups, churches, and individuals to pick up litter, monitor vandalism, and provide beautification in White Bear Township Parks. For more information on this program, visit our website at www.ci.white-bear-township.mn.us.

Community Services & Recreation

A variety of recreational activities and community services are provided to Township residents by the Community Services & Recreation Department of Independent School District #624 (White Bear Area Schools). This arrangement makes it possible to provide efficient and organized services to all areas within the school district.

The Department operates open gym facilities, schedules district events and meetings, maintains and supervises hockey/skating rinks, and acts as a liaison for the School District with local athletic associations. Some of the programs offered include:

- Driver's education and in-car instruction
- Early childhood family education classes
- Extended day programs for school children
- Leadership and service programs for students
- Social/recreational activities for disabled adults
- Youth sports, summer camps and classes
- Adult softball, volleyball, basketball, broomball
- Senior programs

For more information, call 651-407-7501.

Animal Regulations & Licensing

Dog licenses are required after a dog is three months of age. Licenses can be purchased at the Township Offices and expire on March 31 of even numbered years. A



Call 651-747-2775 to report a dead animal on a Township street.

certificate of rabies vaccination is required. Cats do not need to be licensed. It is unlawful for anyone to own three (3) dogs without first applying for and obtaining a Hobby Kennel License. Contact the Township Offices for an application or visit our website.

A Community Service Officer employed by the Ramsey County Sheriff's Department acts as the Animal Control Officer for the Township. The streets are patrolled to enforce the Township's ordinances, and animal control takes calls from residents regarding problems as they arise. To report any animal control concerns in the Township, call 651-767-0640 (Ramsey County Sheriff Non-Emergency).

Any dogs or cats found running at large and/or impounded by the Community Service Officer are taken to Hillcrest Animal Hospital, 1320 County Road D Circle East, in Maplewood (651-484-7211). For information regarding lost or found animals, contact Hillcrest Animal Hospital.

All dogs are required to be on a leash when off of the owner's property. Please be a considerate neighbor by cleaning up after your pet. Do not let your dog bark, cry, or howl continuously or intermittently.

Building Permits

A building permit is a legal document giving permission to start construction in accordance with approved drawings, specifications, and code requirements. Any work with a value of \$250 or more requires a permit from the Township to ensure the project conforms to Township and State safety and construction codes. Your home or business is a large investment. If your construction project does not comply with building and safety codes adopted by the Township and the State of Minnesota, the value of your investment could be significantly reduced. The information below will help as you begin to plan any property or home improvement project.

WHEN DO I NEED A PERMIT? The best way to determine if a permit is required is to call the Township and discuss your project with staff. Permits are generally



required for:

- New construction (residential and commercial).
- Building expansions and remodeling (decks, porches, bedrooms, living space).
- Miscellaneous residential work (fences, patios, driveways, windows, roofing, siding, swimming pools, retaining walls, grading).
- Accessory structures (garages, gazebos, pool house, garden sheds).
- Electrical, plumbing, heating, and air conditioning systems.
- Sanitary sewer and service line repairs.

Building permits are required for the construction of a new dwelling and for various modifications to existing structures as outlined below. Permits can be obtained from the Building Inspection Department. Call 651-747-2750 for other requirements and information.

New dwellings require two sets of plans, energy calculations, a Certificate of Survey, placement of the house on the survey with all corner stakes visible, and the house staked out on the lot. The Town Engineer must establish proper elevations before a permit is issued. Separate permits are also required for:

- Electrical work. Call Summit Inspections at 651-426-1319 to set up electrical inspections. Office hours are 7:30 AM - 9:30 AM, Monday - Friday.
- Inside plumbing, heating and air conditioning.
- Water meter.
- Outside sewer and water line.

Subcontractors must be licensed with the Township before work begins.

Existing structures also require a building permit for any of the following:

- Any work with a valuation of \$250 or more.
- Any structural change.

Residents experiencing problems with non-domesticated animals such as rodents should call a pest control company for removal of the nuisance.



Burning permits are required for all outdoor burning, except small recreational fires.

- Roofing, siding, and windows.
- Heating and air conditioning.
- Plumbing and electrical work.
- Driveways and fences.
- Swimming pools and decks.
- Accessory buildings.

Work proposed to be done within the public right-of-way, including sidewalks, driveways, tree planting, etc., also requires a permit and application review by the Town Engineer.

Burning Permits

Burning permits are required for all outdoor burning except small recreational fires. This includes clearing land, burning of branches after a storm and prairie grass restoration projects. Burning permits are generally granted only in the rural areas of the Township. Permitted fires are subject to the following rules: the Fire Department must be notified when the fire is started; the permit must be signed and at the burn site; the burns may not take place in high wind or during DNR imposed bans; a burn pile must be of a manageable size; tree stumps, treated or painted lumber, paper or trash may not be burned; the fire shall not take place within 50 feet of a structure; approved extinguishing equipment shall be readily available; an attendant knowledgeable in the provisions of the permit and the extinguishing equipment shall supervise the burning until extinguished. The Department may require that the burning be immediately extinguished, if necessary. Contact White Bear Lake Fire Department to arrange for a permit at 651-429-8568.

Recreational Fires

Small, open fires for recreational purposes will be allowed in the Township without a permit. Open fires must meet the following requirements:



Size: The fire can be no larger than 3 feet in diameter.

Area: The fire must be surrounded by a non-combustible material.

Materials: No leaves or grass, painted or treated lumber, or trash may be burned.

Supervision: An adult must be present at all times.

Control: A means of immediately putting out the fire must be readily available.

Smoke: If the smoke becomes a nuisance, you may be asked to extinguish the fire.

Door-to-Door Selling

Door-to-door soliciting is permitted in White Bear Township. Solicitors must have Town Board approval before soliciting and must produce a license or certification of registration with White Bear Township if requested. Call 911 if you observe illegal soliciting in the Township.

False Alarms

White Bear Township's False Alarm Ordinance encourages alarm users to adequately maintain and utilize burglary, fire, health, and safety alarms, thereby allowing the public safety services to be available for appropriate needs.

There will be no charge for responding to the first two false alarms at businesses during the calendar year. Thereafter, residents will be billed for each false alarm per calendar year.

Hard Wire Detectors

White Bear Township requires installation of battery operated smoke detectors on every sleeping level of a home when alterations, additions, or repairs, which require a building permit with interior inspections, are done. Hard wire smoke detectors are required whenever an electrician is on-site, or when major work is being done.

Residents are permitted to hold two garage sales per year, not to exceed six days total.



Home Businesses

To provide opportunities for home-based work and to assure peace, quiet, and domestic tranquility within residential neighborhoods, all home occupations are required to meet the standards adopted by the Township. Some of these include:

- A home occupation must be secondary to the residential use of the home, and not change the residential appearance.
- The occupation must not generate traffic greater than would be expected in a residential neighborhood.
- No equipment, materials or machinery can be stored outside, except for a personal vehicle no larger than a gross vehicle rating of 15,000 pounds.
- No exterior evidence of the home business is allowed other than signs which must conform to the Sign Ordinance of the Township.
- No business shall be conducted between 9 PM and 6:30 AM, Monday - Friday, after 6 PM on Saturday, or any time on Sunday. Occupations that are contained entirely within the principal dwelling and do not require any on-site parking are not subject to this restriction.
- For more detailed information, contact the Township Offices.

House Numbers

The proper display of house numbers is extremely important so that your dwelling/business can be quickly located by the Township's Emergency Service Providers when responding to what might be a life-threatening situation.

House numbers must be clearly visible from the street and displayed on the house or principle building in numerals not less than four (4) inches high. The numbers must be of a contrasting color to the background and made of reflective material or painted with reflective paint.



Rental Licensing

A rental dwelling license is required to be obtained for any property which is intended to be rented out. A fee is collected and an inspection of the premises is performed by the Township Building Official to insure code compliance. Licenses are renewable biannually in odd numbered years. For further information, please view Ordinance #47 on our website, or contact the Township Offices.

Sprinkling Regulations

White Bear Township has year round restrictions on outdoor watering, as established in Ordinance #12. Watering is allowed at even numbered addresses on even days; and at odd numbered addresses on odd days, between the hours of 6 AM - 10 AM and 6 PM - 10 PM only. Properties found in violation of these restrictions could be subject to a fine of \$40. If you have new seed or sod, you may get an exemption from the restrictions by calling the Township Offices at 651-747-2750.

Tree Planting

Unless authorized by the Township, trees may not be planted in the public right-of-way. Contact the Township Offices at 651-747-2750, if you have any questions. Don't forget to call Gopher One Call (651-454-0002 or 800-252-1166) to locate underground utility lines before you dig.

Winter Parking Regulations

- Motorists cannot park on a Township street, boulevard, highway or alley after a snowfall of one inch or more until the road is cleared curb to curb.
- Automobiles should be parked in driveways more than two feet from the edge of the road.
- No motor vehicles are allowed to be parked on any street between the hours of 2 AM and 6 AM, from November 1 - April 1. Motor vehicles found in violation

In an effort to conserve water, the Township enforces watering restrictions.



Get service locations before you dig. Contact Gopher State One Call at 651-454-0002 or visit www.gopher-stateonecall.org. Your utility locations will be marked within 48 hours.



of this policy will be ticketed and towed at the owner's expense.

Sheriff

Law enforcement in White Bear Township is handled by the Ramsey County Sheriff's Office.

Emergency: 911

Non-Emergency: 651-767-0640

Website: www.co.ramsey.mn.us/sheriff

Neighborhood Watch

Neighborhood Watch is an association of neighbors who contribute to the safety and security of their neighborhood by working together with the Ramsey County Sheriff's Office to implement the principles of crime deterrence and detection and to encourage reporting of crimes and suspicious activity. Visit the Sheriff's website for details on the program.

Some of the benefits of Neighborhood Watch include reduction of the risk of being a crime victim, being better prepared to report suspicious activity, better access to criminal activity information; neighborhood watch signs, getting to know your neighbors, reducing the fear of crime and allowing for other issues of concern to be addressed.

Neighborhoods can take action against crime by watching out for each other and by alerting the Ramsey County Sheriff's Office of suspicious activity. Neighborhood Watch is designed to teach citizens techniques to reduce the risk of being victimized; train citizens on how to recognize and report suspicious activities; help neighborhoods make their homes more secure; allow neighbors to get to know each other; and to allow for more issues of concern to be addressed. For more information on starting a Neighborhood Watch Association, please contact the Ramsey County Sheriff's Department Crime Prevention Unit at 651-266-7338, or visit their website at www.co.ramsey.mn.us/sheriff.

Night to Unite

Several Township neighborhoods participate in “Night to Unite,” a statewide event that builds and fosters community bonds between citizens, businesses, and public safety organizations. Night to Unite is held annually on the first Tuesday in August. For additional information, please contact the Ramsey County Sheriff’s Department Crime Prevention Unit at 651-266-7338 or *e-mail* crimeprevention@co.ramsey.mn.us.

Fire

The White Bear Lake Fire Department provides services to all parts of White Bear Township.

Emergency: 911

Non-Emergency: 651-429-8568

Website: www.whitebearlake.org

Mailing Address:

4701 Highway 96

White Bear Lake, MN 55110

Two fire stations and a volunteer department of 55 members provide fire protection and emergency medical services to White Bear Township. Volunteers are paid on-call as needed. This method provides residents with the finest in emergency and fire protection at a reasonable cost. The Department also provides fire inspection services for commercial, multi-family buildings, day cares, and pre-planning programs for businesses within the Township.

Blood pressure checks are available at Fire Station #1, 4701 Highway 61, Monday through Friday, from 8:00 AM to 4:30 PM. Please contact the Fire Department at 651-429-8568, or check their website at www.whitebearlake.org for more information.

Reporting a gas smell:

Call 911. The Fire Department will respond and will contact Xcel Energy.

Unwanted, expired, or unused prescription medicines may be dropped off at the Ramsey County Sheriff’s Patrol Station, 1411 Paul Kirkwold Drive, in Arden Hills. For additional information, call 651-767-0640 or visit www.co.ramsey.mn.us/sheriff/community/medicine_collection.htm.



**WHITE BEAR
TOWNSHIP**

1858
RAMSEY COUNTY
MINNESOTA

One smoke detector or one carbon monoxide detector is offered free of charge to Township residents. Please contact the Fire Department for availability.

Siren Warning System

Emergency sirens are activated by Ramsey County to alert residents to any disaster. Four sirens in the Township are located at:

1. Otter Lake Road & Hickory Trail.
2. Buffalo Street, between Northwest & Portland Avenues.
3. Mead Park.
4. Manor Park.

Sirens are tested on the first Wednesday of each month at 1 PM. A five-minute steady tone alerts residents of any impending or actual natural disaster, such as a tornado or hazardous waste spill. A five-minute wavering tone warns of a nuclear attack. Please contact the Public Works Department at 651-747-2750 if a siren is not working.

Public Works

The White Bear Township Public Works Department maintains and operates the Town-owned infrastructure. The department has many areas of responsibility including: water distribution system, sanitary sewer system, storm water system, snow/ice removal, street sweeping, forestry/tree trimming, turf, park facilities, public works equipment, Town buildings, and the Benson Airport.

Residents can report problems, such as potholes, missing street signs, tree trimming requests, etc., by calling 651-747-2750 or by e-mailing the Township at wbt@ci.white-bear-township.mn.us. For after hours water/sewer emergencies, call 651-775-9828 or 911.

Hydrant Flushing

To provide fresh water and to remove sediment built up in the Town watermain lines, the Public Works Department flushes water from hydrants in the spring and fall. Public notices are published in the local paper and on the



Township's website at www.ci.white-bear-township.mn.us.

During flushing, a slight discoloration in the water or a drop in water pressure can be noticed. Discoloration can usually be addressed by turning on the faucet located in the lowest level of your home for several minutes. If the discoloration persists, contact the Township Office at 651-747-2750.

Sewer & Water Billing

Township residents are billed for sewer, water, and storm water utilities on a quarterly basis. The bills are issued at the end of February, May, August, and November. Payments are due by the end of the business day on the 25th of the following month. Please allow five working days for your payment to reach the billing office. A penalty of 10% of the unpaid balance will be applied to balances not received by the due date. Payments must be made in the form of cash, check, money order, or credit card. There is a payment drop box located at the administrative offices (1281 Hammond Road) for after hours payments. You can register to have payments automatically withdrawn from your checking account. For information on the above or to set up, change, or stop billing, please call the Utility Billing Clerk at 651-747-2754.

Snow Removal

White Bear Township.....	651-747-2775
MN Dept. of Transportation	651-296-3000
Ramsey County Public Works	651-266-7100

Utilities

Sewer & Water, WB Township.....	651-747-2767
After Hours Water/Sewer Emergency	651-755-9828
Xcel Energy	651-639-4470
Xcel Energy/Street Lights Out	800-895-1999
Conexus Energy/Street Lights Out.....	763-323-2650

Visit MnDOT's
website at
[www.dot.
state.mn.us](http://www.dot.state.mn.us).







**WHITE BEAR
TOWNSHIP**

1281 Hammond Road
White Bear Township, MN 55110

BULK RATE
U.S. POSTAGE
PAID
Twin Cities, MN
Permit No. 3107